

**COUNCIL MEETING
AGENDA
September 23, 2013
8:00 PM
BLUFFTON TOWN HALL**

MINUTES September 9, 2013

BILLS

RESOLUTION NO. 12-13 **1ST READING** **EMERGENCY**
A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO
PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO
PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR
LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE
CONTRACTS AS REQUIRED AND DECLARING AN EMERGENCY.

RESOLUTION NO. 13-13 **3RD READING** **EMERGENCY**
A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO
PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO
PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR
LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE
CONTRACTS AS REQUIRED AND DECLARING AN EMERGENCY.

ADMINISTRATOR'S REPORT

SAFETY

FINANCIALS

MEETING DATES

September 23, 2013	Streets, Alleys and Lights Committee	7:30 PM
September 23, 2013	Council	8:00 PM
September 23, 2013	Alley Vacation Hearing	8:15 PM
October 14, 2013	Council	8:00 PM

RESOLUTION NO. 12-13

**A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO
PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO
PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR
LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO
EXECUTE CONTRACTS AS REQUIRED AND DECLARING AN
EMERGENCY.**

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the Village of Bluffton, OH is planning to make capital improvements in the form of the Garmatter Street Waterline Replacement Project, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

Section 1: The Village Administrator is hereby authorized to apply to the OPWC for funds as described above.

Section 2: The Village Administrator is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Section 3. That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof, and for further reason that the application for funding must include this legislation.

Section 4: That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted the _____ day of _____, 2013, by the governing board of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

VILLAGE SOLICITOR

Passed: _____

CERTIFICATION

The undersigned hereby certifies that the within is a true and correct copy of Resolution No. 12-13, passed by the Bluffton Village Council on the 23rd day of September 2013.

DATE

FISCAL OFFICER

RESOLUTION NO. 13-13

A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED AND DECLARING AN EMERGENCY.

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the Village of Bluffton, OH is planning to make capital improvements in the form of the Kibler Street Waterline Replacement Project, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

Section 1: The Village Administrator is hereby authorized to apply to the OPWC for funds as described above.

Section 2: The Village Administrator is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Section 3. That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof, and for further reason that the application for funding must include this legislation.

Section 4: That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted the _____ day of _____, 2013, by the governing board of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

VILLAGE SOLICITOR

Passed: _____

CERTIFICATION

The undersigned hereby certifies that the within is a true and correct copy of Resolution No. 13-13, passed by the Bluffton Village Council on the 23rd day of September 2013.

DATE

FISCAL OFFICER

Regular Council

Sept. 9, 2013

Mayor Gallant presiding. Messrs: Burrell, Collier, Kingsley, McGarrity, Sehlhorst, and Steiner present.

Mr. Sehlhorst moved, seconded by Mr. Kingsley to approve the minutes of the regular council meeting held on August 26, 2013. Roll Call: Yeas (6) Messrs: Sehlhorst, Kingsley, Burrell, Collier, Kingsley, McGarrity, and Steiner. Nays (0), motion approved.

Mr. Steiner moved, seconded by Mr. Collier to approve the bills as presented. Total non-payroll of \$61,381.44 and payroll of \$37,948.38. Roll Call: Yeas (6) Messrs: Steiner, Collier, Burrell, Kingsley, McGarrity, and Sehlhorst. Nays (0), motion approved.

Mr. McGarrity moved, seconded by Mr. Kingsley to suspend the rules. Roll Call: Yeas (6) Messrs: McGarrity, Kingsley, Burrell, Collier, Sehlhorst, and Steiner. Nays (0), motion approved.

Mr. Steiner moved, seconded by Mr. Collier to approve the first reading of Ordinance No. 18-13: AN ORDINANCE REPAYING MONIES ADVANCED TO THE WATER/SEWER IMPROVEMENT FUND TO COVER THE EXPENSES ASSOCIATED WITH THE CURRENT WATERLINE PROJECTS AND DECLARING AN EMERGENCY. Roll Call: Yeas (6) Messrs: Steiner, Collier, Burrell, Kingsley, McGarrity, and Sehlhorst. Nays (0), motion approved.

Mr. McGarrity moved, Mr. Collier to approve the third and final reading of Resolution No. 07-13: A RESOLUTION IN SUPPORT OF PLANS FOR THE RENOVATION OF THE SHANNON CEMETERY. Roll Call: Yeas (5) Messrs: McGarrity, Collier, Kingsley, Burrell, and Steiner. Nays (1) Mr. Sehlhorst, motion approved.

Mr. McGarrity moved, seconded by Mr. Steiner to suspend the rules. Roll Call: Yeas (6) Messrs: McGarrity, Steiner, Burrell, Collier, and Sehlhorst. Nays (0), motion approved.

Mr. Kingsley moved, seconded by Mr. Sehlhorst to approve the first reading of Resolution No. 10-13: A RESOLUTION MAKING CERTAIN TRANSFERS AND DECLARING AN EMERGENCY. Roll Call: Yeas (6) Messrs: Kingsley, Sehlhorst, Burrell, Collier, McGarrity, and Steiner. Nays (0), motion approved.

Mr. Sehlhorst moved, seconded by Mr. Burrell to suspend the rules. Roll Call: Yeas (6) Messrs: Sehlhorst, Burrell, Collier, Kingsley, McGarrity, and Steiner. Nays (0), motion approved.

Mr. Burrell moved, seconded by Mr. Kingsley to approve the first reading of Resolution No. 11-13: A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR AND DECLARING AN EMERGENCY. Roll Call: Yeas (6) Messrs: Burrell, Kingsley, Collier, McGarrity, Sehlhorst, and Steiner. Nays (0), motion approved.

The Fiscal Officer announced the following meetings:

September 11, 2013	Cultural Affairs	7:00 PM
September 23, 2013	Streets & Alleys	7:30 PM
September 23, 2013	Council	8:00 PM
September 23, 2013	Alley Vacation Hearing	8:15 PM

Mr. Kingsley moved, seconded by Mr. Burrell to approve the not to exceed estimate of \$15,600 from Allied Environmental to remove the asbestos shingles from the Town Hall clock tower roof. Roll Call: Yeas (6) Messrs: Kingsley, Burrell, Collier, McGarrity, Sehlhorst, and Steiner. Nays (0), motion approved.

The Mayor announced that Trick-or-Treat will be held October 31 from 6-7:30 PM.

The Mayor presented the August Mayor's Court report.

Mr. Collier moved, seconded by Mr. Burrell to approve the first reading of Resolution No. 12-13: A RESOLUTION APPROVING A LEASE AGREEMENT WITH THE BLUFFTON EXEMPTED VILLAGE SCHOOL DISTRICT FOR THE USE OF A SOFTBALL FIELD IN

Sept. 9, 2013

THE VILLAGE PARK. Roll Call: Yeas (6) Messrs: Collier, Burrell, Kingsley, McGarrity, Sehlhorst, and Steiner. Nays (0), motion approved.

Mr. Kingsley moved, seconded by Mr. McGarrity to approve the tree commission request to replace 16-18 trees at a cost not to exceed \$3,000.00. Roll Call: Yeas (6) Messrs: Kingsley, Sehlhorst, Burrell, Collier, McGarrity, and Steiner. Nays (0), motion approved.

Mr. McGarrity moved, seconded by Mr. Steiner to enter into executive session for the discussion of personnel. Roll Call: Yeas (6) Messrs: McGarrity, Steiner, Burrell, Collier, Kingsley, and Sehlhorst. Nays (0), motion approved.

Mr. Collier moved, seconded by Mr. Sehlhorst to exit from executive session. Roll Call: Yeas (6) Messrs: Collier, Sehlhorst, Burrell, Kingsley, McGarrity, and Steiner. Nays (0), motion approved.

Mr. Kingsley moved, seconded by Mr. Steiner to approve hiring Kyle Fleming and Trey Miller, OWE students, for the 2013-14 school year, at minimum wage. Roll Call: Yeas (6) Messrs: Kingsley, Steiner, Burrell, Collier, McGarrity, and Sehlhorst. Nays (0), motion approved.

Mr. Kingsley moved to adjourn.

MAYOR

FISCAL OFFICER

PAYROLL:

\$	33,727.86
\$	7,528.90

\$ 41,256.76

- Refund
- Refund
- Refund
- Lab Analysis
- CPR Cards
- Fire Pump Certification
- Management Fee & Electricity
- Small Berm
- Duet & Natular Tablets
- Ice
- Electricity
- Environmental Study- Tower
- Reimburse CEU's
- Approach- Cherry Street
- Radar Recertification
- Water Usage
- Reimburse CEU's
- Road Paint
- Graph Paper, Stamp, Calendars
- Certification Renewal- Lloyd
- Pager Batteries
- Alum
- Gloves
- Water Repair Parts
- Cell Phone- Service Dept
- Natural Gas

\$	25.00	
\$	345.47	
\$	34.00	
\$	277.50	
\$	30.00	
\$	775.00	
\$	5,078.65	
\$	36.65	
\$	10,900.73	
\$	8.38	
\$	193.16	
\$	4,732.50	
\$	61.85	
\$	950.00	
\$	257.00	
\$	38,903.18	
\$	181.55	
\$	292.50	
\$	157.67	
\$	35.00	
\$	185.53	
\$	11,657.52	X
\$	134.56	
\$	381.85	
\$	51.49	
\$	207.44	

\$ 75,894.18

X: Then and Now Approved by Council

**To: Mayor Gallant
Council Members**

Legislation

There are two Resolutions on the agenda to authorize the Village Administrator to prepare and submit applications for financial assistance through the Ohio Public Works Commission for the proposed Kibler Street and Garmatter Street Waterline Replacement projects. Both of these areas currently have 4" diameter iron water lines and are proposed to be replaced with 8" PVC lines. Choice One Engineering is finishing the preliminary engineering necessary to submit the applications which are due October 1, 2013.

Pool Slide

We are moving forward with the refurbishing of the support structure of the pool slide, though in a slightly different direction. One of the concerns that we heard from contractors was the ability to properly remove the existing coating and apply the new coating given the structure of the slide in place. The Service Department is removing sections of the support structure at a time and delivering them to Colonial Surface Solutions to be sandblasted and powder coated twice (prime and finish coats). This process will be completed by next Spring when we will again seek bids from painting contractors. However, we will only need them to perform work on the vertical support columns and the bottom of the top landing. When the project is complete we should have a high quality, long lasting finish on the structure.

Bentley Road Culvert Work

The Allen County Engineer's Department will be replacing the culvert on Bentley Road (South of I-75) this coming week, September 23-27. The road will be closed for the duration of the project, which is expected to take one week, weather permitting. Signs were posted by the Engineer's Department this week in advance of the project.

Airport Grant

The Village received a grant agreement from the Federal Aviation Administration for up to \$531,217 for the project to rehabilitate the apron, the runway and the taxiways. Once we receive the fully executed agreement back from the FAA we will move forward with scheduling the work.

Thanks to ODOT

I would like to thank our Ohio Department of Transportation District 2 representatives for working with the Village and Bluffton University on the placement of new directional signage at the I-75 exit ramps (Exit 142 Southbound and Exit 140 Northbound) to direct motorists to the campus.