

Village of Bluffton Council Meeting Agenda
Bluffton Town Hall, 3rd Floor
154 North Main Street, Bluffton
May 8, 2017
8:00 PM

Opening Ceremonies

Call to Order
Pledge of Allegiance

Minutes

Approval of the minutes for the Bluffton Village Council meeting held on Monday, April 24, 2017.

Bills

Legislation

Ordinance No. 05-17 (Updated) 2nd Reading

An ordinance to vacate an alley as requested by Thomas W. Schmidt.

Ordinance No. 06-17

1st Reading

Emergency

An ordinance amending ordinance no. 14-13 (A comprehensive fee schedule for services provided by the village of Bluffton, Ohio) and declaring an emergency.

Resolution No. 11-17

1st Reading

Emergency

A resolution authorizing the submission of a NatureWorks Grant Program application and declaring an emergency.

Administrator's Report

Safety Services

Bicycle Rodeo – May 13th 8am-11am

Committee Reports

Tree Commission – April 25th

Streets and Alleys – April 27th

Parks and Recreation – May 4th

Public Comment

Meeting Dates (meetings held at the Town Hall unless otherwise noted)

Council Meeting – Monday, May 22nd at 8:00pm

Spring Clean-Up (Dumpsters at Brush Dump) – May 19th through May 30th

Adjournment – Motion and Second

Mayor Augsburg presiding. Messrs: Burrell, Johnson, Miller, Sehlhorst, Talavinia, and Warren present.

Mr. Johnson moved, seconded by Mr. Talavinia to approve the minutes of the regular council meeting held on April 10, 2017 and the special council meeting held on April 17, 2017. Roll Call: Yes (6) Messrs: Johnson, Talavinia, Burrell, Miller, Sehlhorst, and Warren. No (0), motion approved.

Mr. Miller moved, seconded by Mr. Sehlhorst to approve the bills as presented. Total payroll of \$40,137.68 and non-payroll of \$80,556.42. Roll Call: Yes (6) Messrs: Miller, Sehlhorst, Burrell, Johnson, Talavinia, and Warren. No (0), motion approved.

Mr. Sehlhorst moved, seconded by Mr. Burrell to suspend the rules and declare an emergency. Roll Call: Yes (6) Messrs: Sehlhorst, Warren, Burrell, Johnson, Miller, and Talavinia. No (0), motion approved.

Mr. Johnson moved, seconded by Mr. Miller to approve the first reading of Ordinance No. 04-17: AN ORDINANCE AMENDING ORDINANCE NO. 18-16, THE ANNUAL APPROPRIATION ORDINANCE, AND DECLARING AN EMERGENCY. Roll Call: Yes (6) Messrs: Johnson, Miller, Burrell, Sehlhorst, Talavinia, and Warren. No (0), motion approved.

Mr. Sehlhorst moved, seconded by Mr. Warren to approve the first reading of Ordinance No. 05-17: AN ORDINANCE TO VACATE AN ALLEY AS REQUESTED BY THOMAS W. SCHMIDT. Roll Call: Yes (6) Messrs: Sehlhorst, Warren, Burrell, Johnson, Miller, and Talavinia. No (0), motion approved.

Mr. Johnson moved, seconded by Mr. Miller to suspend the rules and declare an emergency. Roll Call: Yes (6) Messrs: Johnson, Miller, Burrell, Sehlhorst, Talavinia, and Warren. No (0), motion approved.

Mr. Burrell moved, seconded by Mr. Talavinia to approve the first reading of Resolution No. 10-17: A RESOLUTION MAKING CERTAIN TRANSFERS AND DECLARING AN EMERGENCY. Roll Call: Yes (6) Messrs: Burrell, Talavinia, Johnson, Miller, Sehlhorst, and Warren. No (0), motion approved.

Mr. Warren moved, seconded by Mr. Sehlhorst to authorize the Mayor and Solicitor to seek outside counsel regarding contracts. Roll Call: Yes (6) Messrs: Warren, Sehlhorst, Burrell, Johnson, Miller, and Talavinia. No (0), motion approved.

The following meetings were included on the agenda and/or scheduled during the meeting:

April 25, 2017	Tree Commission	7:00 PM
April 27, 2017	Streets, Alleys, Lights, & Sidewalks	6:00 PM
May 4, 2017	Recreation Committee	6:00 PM
May 8, 2017	Council	8:00 PM

Officer Hannah informed Council that the police department will be hosting a bike rodeo on May 13, 2017, from 8:00am-11:00am at the Buckeye Park.

Mr. Burrell moved, seconded by Mr. Warren to adjourn.

MAYOR

FISCAL OFFICER

Village of Bluffton, Ohio

Statement of Cash Position with MTD Totals

From: 1/1/2017 to 4/30/2017
Funds: A1 to H6

Include Inactive Accounts: No
Page Break on Fund: No

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
A1	GENERAL FUND	\$2,925,680.39	\$397,966.98	\$1,153,297.93	\$125,065.23	\$1,213,100.22	\$2,865,878.10	\$370,213.75	\$2,495,664.35
B1	STREET FUND	\$174,324.13	\$10,693.55	\$396,174.27	\$18,460.10	\$64,203.56	\$506,294.84	\$430,126.09	\$76,168.75
B2	STATE HIGHWAY FUND	\$52,497.03	\$899.91	\$3,559.15	\$1,558.14	\$1,558.14	\$54,498.04	\$11,730.00	\$42,768.04
B3	CEMETARY FUND	\$17,518.31	\$3,781.00	\$9,281.00	\$3,898.23	\$5,167.92	\$21,631.39	\$18,787.50	\$2,843.89
B4	PARK FUND	\$2,769.55	\$0.00	\$10,000.00	\$532.24	\$2,090.48	\$10,679.07	\$15,807.42	(\$5,128.35)
B5	BENROTH MEMORIAL BRIDGE FUND	\$534.63	\$0.00	\$0.00	\$0.00	\$0.00	\$534.63	\$0.00	\$534.63
B6	FEMA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
B7	COURT COMPUTER	\$5,113.14	\$0.00	\$0.00	\$0.00	\$0.00	\$5,113.14	\$0.00	\$5,113.14
B8	DUI ENFORCEMENT & EDUCATION	\$319.01	\$0.00	\$0.00	\$0.00	\$0.00	\$319.01	\$0.00	\$319.01
B9	PERMISSIVE LICENSE FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
C1	STREET DEBT SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
C2	SWIMMING POOL DEBT SERVICE	\$863.28	\$0.00	\$0.00	\$0.00	\$0.00	\$863.28	\$0.00	\$863.28
D1	CAPITAL IMPROVEMENT FUND	\$3,477.57	\$0.00	\$0.00	\$0.00	\$0.00	\$3,477.57	\$0.00	\$3,477.57
D2	STORM SEWER IMPROVEMENT	\$28,416.96	\$0.00	\$0.00	\$6,000.00	\$6,000.00	\$22,416.96	\$7,100.00	\$15,316.96
D3	FIRE & RESCUE IMPROVEMENT FUND	\$205,771.32	\$0.00	\$95,250.00	\$0.00	\$48,120.65	\$252,900.67	\$0.00	\$252,900.67
D4	SWIMMING POOL IMPROVEMENT	\$56.94	\$0.00	\$1,000.00	\$4,120.00	\$4,120.00	(\$3,063.06)	\$14,980.00	(\$18,043.06)
D5	EQUIPMENT REPLACEMENT	\$299.52	\$10,000.00	\$110,000.00	\$25,422.83	\$30,347.83	\$79,951.69	\$79,314.51	\$637.18
D6	AIRPORT IMPROVEMENT	\$32,948.03	\$363.15	\$11,618.15	\$9,464.22	\$16,722.52	\$27,843.66	\$0.00	\$27,843.66
D7	STREET IMPROVEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
D8	TOWN HALL IMPROVEMENT	\$368,749.32	\$0.00	\$0.00	\$0.00	\$0.00	\$368,749.32	\$0.00	\$368,749.32
D9	POLICE EQUIPMENT REPLACEMENT	\$4,471.96	\$11,000.00	\$87,000.00	\$0.00	\$75,555.36	\$15,916.60	\$15,015.31	\$901.29
E1	WATER FUND	\$199,816.95	\$102,474.76	\$438,500.80	\$54,157.06	\$429,124.66	\$209,193.09	\$564,813.20	(\$355,620.11)
E2	SEWER FUND	\$147,376.31	\$68,609.32	\$289,516.18	\$68,213.39	\$314,282.33	\$122,610.16	\$281,851.87	(\$159,241.71)
E3	SEWER DEBT SERVICE RESERVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E4	SEWER DEBT SERVICE	\$44,125.78	\$21,671.31	\$86,685.24	\$21,671.31	\$86,685.24	\$44,125.78	\$173,369.76	(\$129,243.98)

Statement of Cash Position with MTD Totals

From: 1/1/2017 to 4/30/2017

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
E5	WATER DEBT SERVICE	\$53,000.00	\$0.00	\$195,000.00	\$0.00	\$244,941.74	\$3,058.26	\$260,288.26	(\$257,230.00)
E6	SEWER REPLACEMENT & IMPR.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E7	REFUSE FUND	\$85,048.75	\$18,451.22	\$73,024.06	\$34,458.82	\$86,639.74	\$71,433.07	\$116,379.44	(\$44,946.37)
E9	WATER/SEWER IMPROVEMENT FUND	\$580,809.36	\$355,370.33	\$2,059,104.11	\$367,255.62	\$2,201,571.53	\$438,341.94	\$556,999.90	(\$118,657.96)
F1	WATER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
F2	CONSTRUCTION FUND	\$5,880.77	\$0.00	\$0.00	\$0.00	\$0.00	\$5,880.77	\$0.00	\$5,880.77
F3	COMMUNITY EVENTS COMMUNICATIONS FUND	\$6,960.24	\$0.00	\$0.00	\$0.00	\$0.00	\$6,960.24	\$0.00	\$6,960.24
F4	POLICE CONTINUING PROFESSIONAL	\$2,671.52	\$0.00	\$3,080.00	\$0.00	\$0.00	\$5,751.52	\$0.00	\$5,751.52
F5	UTILITY RECOVERY	\$1,956.12	\$0.00	\$0.00	\$0.00	\$0.00	\$1,956.12	\$0.00	\$1,956.12
F6	NATIONAL NIGHT OUT	\$762.98	\$40.00	\$40.00	\$0.00	\$0.00	\$802.98	\$0.00	\$802.98
F7	Shannon Cemetery Fund	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00
G2	UNCLAIMED MONIES TRUST	\$225.20	\$0.00	\$0.00	\$0.00	\$0.00	\$225.20	\$0.00	\$225.20
G3	INCOME TAX FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G4	CEMETARY TRUST - C/W	\$1,326.66	\$0.00	\$0.00	\$0.00	\$0.00	\$1,326.66	\$0.00	\$1,326.66
G5	CEMETARY TRUST - MATTER	\$524.37	\$0.00	\$0.00	\$0.00	\$0.00	\$524.37	\$0.00	\$524.37
H1	SPECIAL ASSESSMENT - KIBLER	\$897.17	\$0.00	\$0.00	\$0.00	\$0.00	\$897.17	\$0.00	\$897.17
H2	SPECIAL ASSESSMENT - VANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
H4	SPECIAL ASSESSMENT - W COLLEGE	\$849.41	\$0.00	\$0.00	\$0.00	\$0.00	\$849.41	\$0.00	\$849.41
H5	SPECIAL ASSMT - MAIN ST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
H6	SPECIAL ASSMT - JACKSON ST	\$119.67	\$0.00	\$0.00	\$0.00	\$0.00	\$119.67	\$0.00	\$119.67
Grand Total:		\$4,956,462.35	\$1,001,291.53	\$5,022,130.89	\$740,277.19	\$4,830,231.92	\$5,148,361.32	\$2,916,777.01	\$2,231,584.31

Village of Bluffton
May 8, 2017 Bills Paid

Remit To.	Description	Total Value
Allen R. Shuffleboard Co., Inc.	Court Wax	\$297.90
Alloway Testing.	Seminar- J. Bowers & Lab Analysis	\$1,314.10
All Service Aeration, Inc.	Portable Toilets	\$382.50
Republic Services #388.	Refuse Service	\$27.35
Bluffton News.	Publishing	\$26.50
Bluffton Precast Concrete.	Catch Basin	\$72.00
Brite.	VPN Service- 3 years	\$1,119.39
F. Stephen Chamberlain.	Retainer/Meetings	\$1,450.00
Citizens National Bank.	Debt	\$21,671.31
Citizens National Bank.	Interest- West Side Interceptor	\$9,357.86
The Courier.	Village Administrator Ad	\$81.96
Joshua Brown.	Cruiser Maintenance	\$329.00
Emergency Services Marketing Corp.	Iam Responding Year 4 of 5	\$650.00
Family True Value Hardware.	Operating Supplies	\$67.37
First National Bank.	Line of Credit Principal & Interest	\$19.97
Nancy Kindle.	Reimburse Desk Chair	\$134.88
Kathy's Alterations.	Uniform Alterations	\$33.00
The Lawft.	Uniform Shirts- Oglesbee & Burkholz	\$89.98
Lark Labels.	Tree Markers	\$768.50
Marathon Fleet Services.	Gasoline	\$463.70
M&R Plumbing & Heating, Inc..	Flush Valves (9)	\$1,512.49
Mark A Kline.	Oil Filters	\$75.60
Northwestern Ohio Security System	Monitoring	\$104.90
Ohio Utilities Protection Service.	Manual Callouts	\$4.00
Perry Corporation.	Computer/Copier Support	\$234.44
Perry Corporation.	Server- Cruiser Cameras	\$10,000.00
Power House Electric Supply.	Light Bulbs	\$291.34
Riley Creek Mercantile.	Supplies	\$61.88
Koi Enterprises, Inc..	Vehicle Maintenance	\$457.04
Smartbill.	Utility Bill Printing & Postage	\$722.34
Staples Business Advantage.	2 Printers & Toner (Administrator & Mayor)	\$548.36
Staples Business Advantage.	Corkboard, Binders, Boxes	\$134.79
Staples Business Advantage.	Office Supplies	\$644.90
Stratton Greenhouses.	Bloodgood London Plane Tree	\$190.10
Time Warner Cable.	Internet	\$314.90
Utility Sales Agency, Llc.	Water Line Parts	\$2,715.54
Vance's Outdoor Inc..	Ammunition & Duty Weapons	\$2,268.11
Verizon Wireless.	Cellular Phone	\$120.53
Vetter Lumber Co..	Shop Supplies	\$42.72
W.C.O.I.L..	E-Mail Accounts	\$4.95
TOTAL		\$58,806.20

ORDINANCE NO. 05-17

**AN ORDINANCE TO VACATE AN ALLEY AS REQUESTED BY
THOMAS W. SCHMIDT**

WHEREAS: Thomas W. Schmidt has petitioned for the vacation of an alley that is no longer used by the village or the public and;

WHEREAS: O.R.C. § 723.04 provides as follows:

The legislative authority of a municipal corporation, on petition by a person owning a lot in the municipal corporation praying that a street or alley in the immediate vicinity of such lot be vacated or narrowed, or the name thereof changed, upon hearing, and upon being satisfied that there is good cause for such change of name, vacation, or narrowing, that it will not be detrimental to the general interest, and that it should be made, may, by ordinance, declare such street or alley vacated, narrowed, or the name thereof changed. The legislative authority may include in one ordinance the change of name, vacation, or narrowing of more than one street, avenue, or alley.

**IT IS THEREFORE ORDAINED BY THE COUNSEL OF THE VILLAGE OF
BLUFFTON, OHIO THAT:**

SECTION 1: The Council of the Village of Bluffton, Ohio finds that, upon petition and hearing on such petition, finds that there is good cause for such vacation of said alley and that there is no detriment to the general interest, hereby declares that the said alley, as described in the attached exhibit, is and is hereby vacated.

SECTION 2: That is found and determined that all formal actions of the Council concerning and relating to the adoption of this ordinance were made in open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this _____ day of _____, 2017 by the Council of the Village of Bluffton, Ohio by the following vote:

Attest:

Clerk

Mayor

Approved as to form:

F. Stephen Chamberlain
Village Solicitor

CERTIFICATION

The undersigned hereby certifies that the within is a true and correct copy of Resolution No. _____, passed on third reading by the Council of the Village of Bluffton, Ohio on the _____ day of _____, 2017.

Dated: _____

Nancy Kindle, Clerk/Fiscal Officer

ORDINANCE NO. 06-17

AN ORDINANCE AMENDING ORDINANCE NO. 14-13 (A COMPREHENSIVE FEE SCHEDULE FOR SERVICES PROVIDED BY THE VILLAGE OF BLUFFTON, OHIO) AND DECLARING AN EMERGENCY.

WHEREAS, it has been determined by the Council of the Village of Bluffton that it is necessary to establish rates and or fees for services provided by the Village, with the exception of utility rates, which are established through their own respective ordinances. This ordinance shall supersede all other ordinances, resolutions, or adopted fee schedules relating to the same rate or fee.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: That rates and fees for Village provided services will be billed according to the following schedule:

<u>Type of Fee</u>	<u>Fee</u>
<i>Safety Services:</i>	
Basic Life Support	\$550.00
Advanced Life Support I	\$650.00
Advanced Life Support II	\$750.00
Non transport Runs	No Charge
EMS Mileage (per mile)	\$12.00
Security Services (hourly)	\$25.00
Accident Report (up to 10 pgs)	\$2.00
addt pages	\$0.25
 <i>Cemetery:</i>	
Cemetery Deed Transfer	\$25.00
Lot	\$500.00
O/C- Burial	\$500.00
O/C- Cremation & Infant Burial	\$300.00
 <i>Administrative:</i>	
Building Permit	\$10.00
Bd of Bldg & Zoning Hearings	\$250.00
Zoning Ordinance Book	\$3.00
Planning Commission Hearing	\$250.00
<i>Alley Vacation</i>	<i>\$150.00</i>
Bed and Breakfast Permit	\$100.00
Solicitor Vendor License	\$10.00
NSF Check	\$20.00
Copies	\$0.10
Fax	\$1.00

Recreation:

Pool Daily Admission	\$4.00
Pool Family Season Pass	\$140.00
addt children	\$10.00
Pool Single Season Pass	\$70.00
Pool Rental- 2hrs	\$175.00
Swim Lessons- member	\$30.00
Swim Lessons- non-member	\$40.00
Swim Lessons-private	\$75.00
Village Park Shelter House Deposit	\$20.00

Town Hall Community Room Set-up/Cleaning Non-Refundable- Civic and non-profit groups exempt (Effective 1-1-18) \$20.00

SECTION 2: That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof, and for the further reason that this appropriation transfer is needed so expenditures can be made.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this _____ day of _____, 2017 by the governing body of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Noes: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

SOLICITOR

RESOLUTION NO. 11-17

A RESOLUTION AUTHORIZING THE SUBMISSION OF A NATUREWORKS GRANT PROGRAM APPLICATION AND DECLARING AN EMERGENCY

WHEREAS: The State of Ohio, through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the State of Ohio NatureWorks program; and

WHEREAS: The Village of Bluffton desires financial assistance under the NatureWorks Grant Program.

IT IS THEREFORE RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO THAT:

SECTION 1: The Mayor is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding.

SECTION 2: That the Village of Bluffton does agree to obligate funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the term of the NatureWorks Grant Program.

SECTION 3: That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof and in order to meet the deadline requirements for the funding opportunity.

SECTION 4: That is found and determined that all formal actions of the Council concerning and relating to the adoption of this ordinance were made in open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this 8th day of May, 2017 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

Attest:

Fiscal Officer

Mayor

Approved as to form:

F. Stephen Chamberlain
Village Solicitor

CERTIFICATION

The undersigned hereby certifies that the within is a true and correct copy of Resolution No. 11-17, passed by the Bluffton Village Council on the 8th day of May, 2017 and that I am duly authorized to execute this certificate.

Fiscal Officer

Date

To: Council Members

Bluffton Bike Rodeo – May 13th

The Bluffton Police Department is putting on a Bike Rodeo on Saturday, May 13 from 8am-11am at the Buckeye Park. Everyone who participates will receive a free bike helmet, and there will be a bike raffle. This will be a fun event!

May is Motorcycle Safety Awareness Month

Motorcyclists have all the same rights and privileges as any motor vehicle driver on the roadway. This means they are entitled to their space on the road, no matter the size of their ride. This also means that they must follow the same road laws as other vehicles, including keeping a safe distance from other vehicles. During Motorcycle Safety Awareness Month in May - and during the rest of the year - drivers of all other vehicles are reminded to "share the road" with motorcyclists, and to be extra alert to keep motorcyclists safe.

May is Bicycle Safety Awareness Month

We are almost never on the road alone. As the Village of Bluffton promotes walking and bicycling, this is a reminder to share the road with bicyclists in an effort to reduce crashes involving these vulnerable road users. Learn your roles and responsibilities on the road and look out for one another. The National Bike to Work Day is Friday May 19th. Enjoy!

Ohio EPA

On April 12, 2017, the Ohio EPA conducted a reconnaissance inspection of the Bluffton wastewater treatment plant (WWTP). The purpose of the inspection was to observe the construction at the plant. The findings are as follows:

- 1.) New screen and new pump station construction is complete and operational.
- 2.) Final effluent observed at the outfall was clear, colorless, and had no noticeable odor.

Blanchard River Watershed Partnership – June 2nd

The Village of Bluffton is working together with the Blanchard River Watershed Partnership (BRWP) to demonstrate a great way to clean up sediment in the Little Riley Creek. Streamside LLC will be bringing their new technology, the "Sand Wand," to the location where the Little Riley meets the Riley which is just beyond the brush dump, June 2nd from 1pm-4pm. Bring your waders if you want to try the Sand Wand! Check out the BRWP web site, www.blanchardriver.org or facebook page at Blanchard River Watershed Partnership to see if the demonstration is cancelled due to high water. A "Save the Date" flyer is included in this packet.

Bluffton Pool – May 27th

The Bluffton Swimming Pool will be open starting May 27th, at 1pm. The pool hours will be M-F 12-8, Saturday and Sunday 1-6. Pool hours may be shortened starting August 7th.

New Bicycle Laws Approved

Through House Bill 154, Ohio is now one of 38 states that specify a mandatory minimum distance when passing bicyclists. A minimum distance law seeks to ensure that motor vehicles allow adequate space to avoid sideswiping bicyclists or causing them to overcorrect to avoid a vehicle. Previously, the law only required that motorists observe a “safe distance” when passing bicyclists. Now, motor vehicles must observe a minimum of three feet when passing a bicyclist.

A second provision of the bill also allows all Ohio vehicles (bicycles, motorcycles, cars, etc.) to proceed through an intersection after stopping and yielding right-of-way if the traffic signal detector fails to detect them and change the light from red to green. This is particularly important for bicycles because their small size may cause them to not be detected by an otherwise normally working signal.

The bill was brought by the Ohio Bicycle Federation in 2009, was approved by the Ohio Senate on December 8, 2016, signed into law by Governor Kasich on December 19, 2016, and became effective on March 19, 2017.

“It’s kind. It’s courteous. And, it’s the law.” ~ Your Move Ohio!



Spring Clean-up – May 19th – May 30th

The Annual Spring Clean-up has been scheduled for May 19th – May 30th. The dumpsters will be located beside the Maintenance Garage at 455 N. Spring St. Items that may not be disposed of include hazardous materials (motor oil, paint, etc.), vehicle batteries and tires. Appliances that use Freon, such as refrigerators, will not be accepted unless it is certified that the Freon has been legally removed and disposed of. The use of these dumpsters is reserved for Village residents only. Village employees may randomly verify that individuals utilizing the dumpsters are residents of the Village.

Dottie J. Anderson Terminal

The fiscal year 2018 ODOT grant application was submitted on May 1st. Work to be completed with the funds include the following:

- 1.) An existing drainage conduit outlet located near Runway End 5 has eroded causing the pipe joints to separate and fail.
- 2.) The existing taxiway lights are approximately 50 years old and in deteriorating condition.
- 3.) The existing airport beacon is approximately 50 years old and is in deteriorating condition.
- 4.) An existing highway billboard type sign is located within the FAR 77 surface on approach to the airport runway. This sign is considered an obstruction and its' removal would allow aircraft to utilize the airport safely.

Bluffton Village Administrator Position

Initial interviews have commenced and will continue through the second week of May. Second interviews will be scheduled as soon as possible after the first interviews are complete.

National Night Out – August 1st

The Bluffton Police Department is planning the next National Night Out for August 1st with a rain date of August 8th.

Hydrant Flushing

The Bluffton semi-annual hydrant flushing is now complete. A quarterly hydrant flushing program will begin for the dead-end roads in town.

Save the Date

Come and see a great way to clean up sediment problems in a waterway using a SandWand™ developed by Streamside LLC.

This technology will be introduced locally with a demonstration project jointly sponsored by the Blanchard River Watershed Partnership, the Village of Bluffton, the City of Findlay and Streamside LLC.



The SandWand™ sediment removal system is being used in watersheds like the Blanchard River, all over the US and Canada by Streamside LLC Findlay, OH. The technology is being successfully used to remove silt and sediment clogging the streams. The system removes only the silt, sand and fine sediment from within the gravel and cobble and leaves gravel larger than 1/8 inch in the river bottom. This implementation is expected to create improved creek bottom habitat for fish, macroinvertebrates and the wildlife that feed on them.

Dates and Times

- **Friday, June 2, 2017, from 1 - 4 pm, in Bluffton**
- **Monday, June 5, 2017, from 1 - 4 pm, in Findlay**

RSVP is appreciated, but not required. Call Phil Martin at 419.422.6487 or email at brwp1237@gmail.com

Additional information can be found at www.streamside.us or www.blanchardriver.org.

Map and Directions:

Bluffton - Friday, June 2, 2017, from 1 to 4 pm.

From the South: Travel on I-75 N to exit 142 for OH-103 toward Bluffton/Arlington. Turn left onto OH-103 W (Jefferson St.) and proceed to Main St. Turn right onto Main St. and proceed to Riley St. Turn left onto Riley St. and travel north to Spring St. Follow the signs to the parking area.

From the North: Travel on I-75 S to exit 142 for OH-103 toward Bluffton/Arlington. Turn right onto OH-103 W (Jefferson St.) and proceed to Main St. Turn right onto Main St. and proceed to Riley St. Turn left onto Riley St. and travel north to Spring St. Follow the signs to the parking area.

GPS Directions: Use the follow address - 151 Riley St., Bluffton, OH 45817. Look for the signs.



Findlay - Monday, June 5, 2017, from 1 to 4 pm.

From the South: Travel on I-75 N to exit 157 OH-12 W Main Cross St in Findlay. Take exit 157 from I-75 N and turn right onto W Main Cross St. Follow W Main Cross St to Main St. Continue on E. Main Cross St. to Blanchard St. The demonstration site will be just past Blanchard St. at the bridge. Follow the signs to park.

From the North: Travel on I-75 S to exit 157 OH-12 W Main Cross St in Findlay. Take exit 157 from I-75 N and turn left onto W Main Cross St. Follow W Main St to Main St. Continue on E. Main Cross St. to Blanchard St. The demonstration site will be just past Blanchard St. at the bridge. Follow the signs to park.

From the East: Follow US 224 (Tiffin Ave) into Findlay and proceed to Blanchard St. (Wendy's on right). Turn left onto Blanchard St and follow the street until you cross the bridge over the Blanchard River to E. Main Cross St at the light. Turn left and follow the signs to park.

GPS Directions: Use the follow address - 625 E Main Cross St., Findlay, OH 45840. Look for the signs.



More Information:

1. Bring waders if you want to try the SandWand™
2. Check the BRWP web site, www.blanchardriver.org or facebook page at Blanchard River Watershed Partnership to see if the demonstration day is cancelled due to high water.
3. You may also call Phil Martin at 419.422.6487.



BLUFFTON POLICE DEPARTMENT
154 N. MAIN STREET
BLUFFTON, OHIO 45817
(419) 358- 2961
FAX (419) 358-2963



Police Activity Summary
April 2017

Police Calls for Service – 509

Traffic Stops – 101

Citations – 14

Citations

Driving Under Suspension	-	6
Expired License Plates	-	2
No Operator's License	-	1
Speed	-	4
Window Tint	-	1
Total	-	14

Complaint Reports

Assist another Agency	-	1
Assault	-	2
Civil	-	1
CPO Violation	-	1
Criminal Damaging	-	1
Curfew	-	2
Drug Offense	-	1
DUS	-	7
Inducing Panic	-	1
Miscellaneous	-	3
Juvenile Offense	-	2
Lost Property	-	1
Traffic	-	1
Theft	-	5
Total	-	29

- Theft loss for April was \$1040.00, with theft recovery of \$0.

Tree Commission
Village of Bluffton
April 25, 2017

Present: Joanne Antibus, Becky Ramey, Jon Sommer, Jesse Blackburn, Phil Talavinia

Arbor Day- Saturday, April 29, 2017 at 10:00 am at the Village Arboretum. Berch is bringing a table, cookies and apple cider. Joanne will bring coffee. A sycamore tree will be planted along the parking area. A notice announcing the event has been added to the village water bill. Tree identification tags are expected to arrive from Lark Labels before Saturday, so each member of the Girl Scout troop will be able to attach a tag. The remaining tags will be attached as time permits. The Girl Scouts are also having an arboretum sign made, with a box attached to hold the tree identification map for the arboretum. As to the question of what name to put on the sign, "Village Arboretum" was agreed on. A work day (1-2 hours) will follow the above activities. Jesse will provide mulch and some tools; others could also bring rakes and shovels.

Jon Sommer
Secretary

Meeting: Joint Meeting between Village Council Streets and Alleys Commission and Bluffton Bike and Pedestrian Pathway Board

Date/Time: Thursday, April 6, 2017, Noon

Location: 3rd Floor of Town Hall

Members Present: Dick Ramseyer, Mitch Kingsley, Greg Denecker, Fred Steiner, John Rich, Laura Voth, Jim Harder

Members Absent: Dima Snyder

Village Liaison Present: Joe Sehlhorst, Jesse Blackburn

Representing the Streets and Alleys Commission: Joe Sehlhorst, Ralph Miller

Guests from the Public: Ben Stahl, Janice Young

BUSINESS of Joint Meeting:

Bentley Road Pathway

Joe Sehlhorst, Chair of the Streets and Alleys Commission began the meeting by reviewing that many people have been working to get a plan design, explore costs and raise money for a bike path along Bentley Road between Augsburg Road and the bridge, for the purpose of enhanced safety to village resident using that road for biking and walking. Dick Ramseyer added that the PB goal is to complete this section in 2018 with the hope that Village Council will support the project. Joe added that the goal of the PB is to be ready for resurfacing of Bentley Road in 2018. If the PB can get a commitment from the Village, then the PB can go to donors with a clear plan and start fund raising.

Dick shared a document entitled "Project Summary: Bentley Road Pathway" which describes 3 phases to this project. Jesse Blackburn shared that Phase I is complete. The Village of Bluffton paid for a land survey (locating the center of the Bentley Rd. right of way) and an initial feasibility study/engineers estimate for a total cost of \$2,350. The Bluffton Lions Foundation paid for a concept plan (necessary to qualify the project as a public works project for AEP) and a flood plain analysis for a total cost of \$4,190.

The updated project description is as follows: *"Widen Bentley Rd. from W. Elm St. to the bridge over the Little Riley Creek to provide 28 feet of asphalt. Driving lanes will be narrowed to 9.5 ft. each with an 8 ft. sidepath also sharing this asphalt. From W. Elm St. to the entrance at Yoder Hall, the 5 ft. road widening will occur entirely on the West side of Bentley Rd. From the entrance at Yoder Hall to the bridge over the Little Riley Creek, the road widening will occur along both sides of Bentley Rd. with 3 ft. on the west and 2 ft. on the east sides being added. Each utility pole along Bentley Road that is not already against the western right-of-way line will be moved to that point."* After all this work is done, the entire street and "sidepath" will need repaved.

Phase 2 is the Fundraising Phase. The desired plan as it stands now is for the Lions Foundation to provide 1/3 of the cost at about \$65,000; local donations to cover 1/3 of the cost at about \$65,000; and the Village of Bluffton to place Bentley Rd. on the 2018 street paving list and perform normal milling, tack coat application and installation of 1.5" overlay which covers 1/3 of the total cost at about \$65,000.

Jesse mentioned that at this point in time, Bentley Rd resurfacing is not on any village proposed maintenance schedule, and that generally, a plan is established at the end of the year. Joe shared that in budgeting, Village Council normally approves a lump sum for street maintenance, without designating a particular location.

Phase 3 is the construction phase, proposed for 2018.

Dick noted that the PB has been working with landowners in designing the pathway and that once the pathway is built, the village takes over maintenance. The bridge is not slated to be replaced until 2022, assuming all funding falls into place for the Allen County Engineer. It was noted that this particular stretch is concerning because there are no sidewalks for pedestrian safety.

Joe Sehlhorst and Ralph Miller agreed that they would include Bentley Rd. resurfacing in the Streets and Alleys

Commission's plan to present to Council, although final approval won't come until the end of the year. Members of the Pathway Board expressed understanding that sometimes planned projects get delayed because of unforeseen emergency projects, but knowing that this project is going to be recommended allows the PB to pursue fund raising.

The Pathway Board expressed appreciation for being able to work with the Streets and Alleys Commission, and praised Jesse Blackburn for his excellent work in gathering facts and helping to design this project.

The Joint Meeting was adjourned; and the Pathway Board went into their normal monthly meeting.

MINUTES:

Minutes of the March 2, 2017, meeting were approved as presented. Mitch Kingsley made the motion to approve; John Rich placed a second. Motion carried.

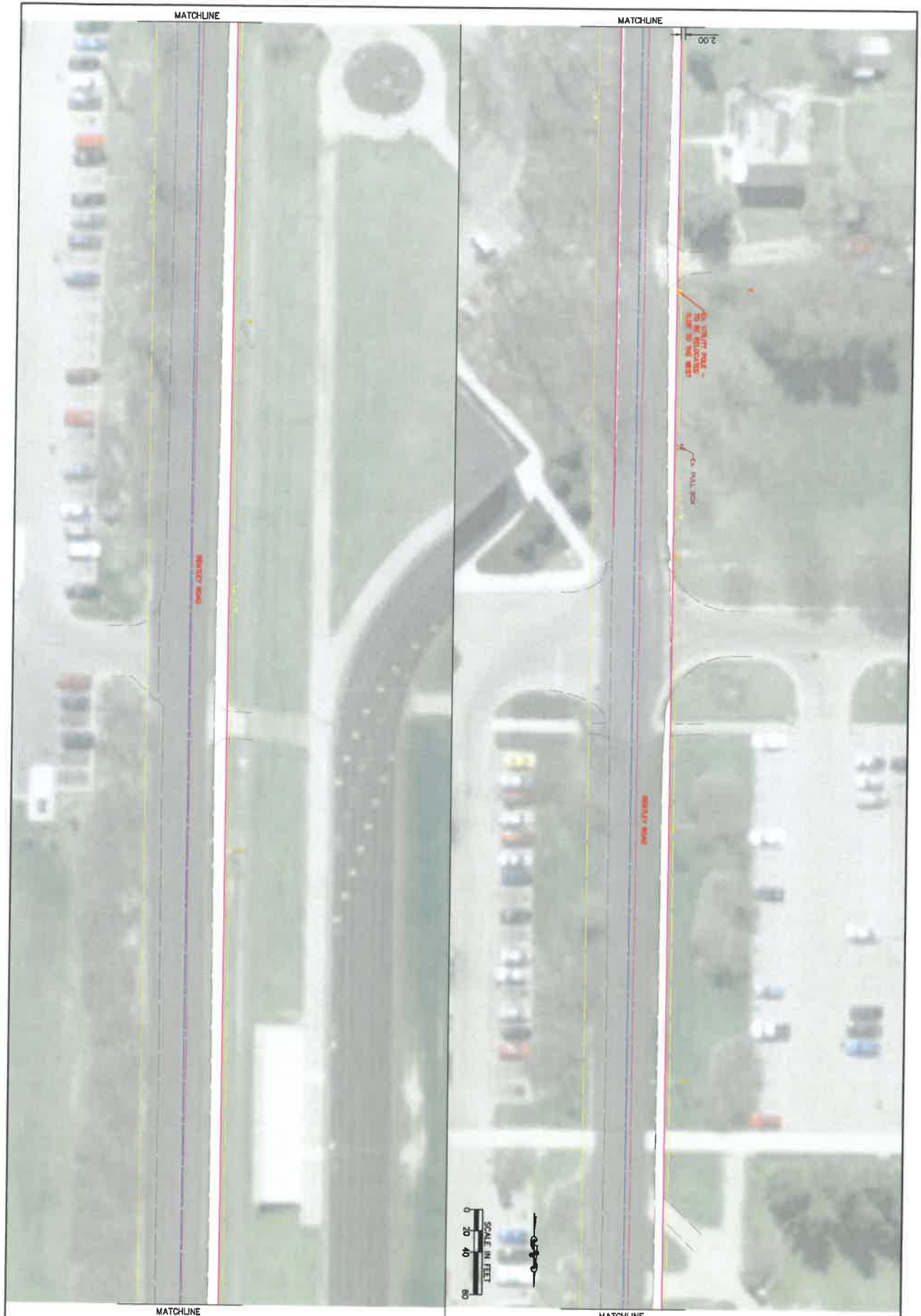
Other Business

On March 21, 2017, the mayor signed off on a Choice One Engineering proposal to provide a floodplain analysis for the fill associated with the proposed Bentley Road Bike Path. The work is in progress.

Meeting adjourned.

Next meeting will be held Thursday, May 4, 2017, at noon. Location: the President's Room at Marbeck Center, Bluffton University.

Respectfully submitted,
Laura Voth



FILE NAME	EXHIBIT B
DRAWN BY	BR
CHECKED BY	MJM
PROJECT NO.	ALBL11606
DATE	04-03-2017
SHEET NUMBER	2 OF 3

**BLUFFTON BIKE PATH
VILLAGE OF BLUFFTON
BIKE PATH EXHIBIT**

SIDNEY, OHIO 937.497.0200
 LITTLETON, OHIO 515.239.8514
 PORTLAND, INDIANA 765.746.2500
 www.CHOICEONEENGINEERING.com



MATCHLINE



**BLUFFTON BIKE PATH
VILLAGE OF BLUFFTON
BIKE PATH EXHIBIT**

SIDNEY, OHIO 937.497.0200
 LOVELAND, OHIO 513.239.8554
 PORTLAND, INDIANA 260.766.2500
WWW.CHOICEONEENGINEERING.COM



REVISIONS:

FILE NAME	BLUFFTON
DRAWN BY	EJK
CHECKED BY	MJH
PROJECT No.	ALBU0806
DATE	04-07-2017
SHEET NUMBER	3 OF 3



CLIENT
Bluffton Lions Foundation

DATE
9-7-16

LOCATION
Bluffton, OH

DRAWN BY
Jason

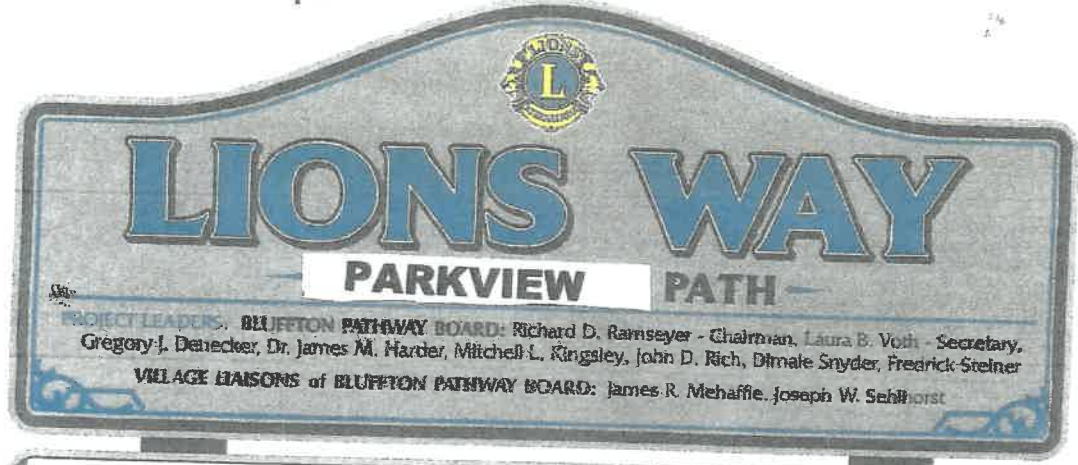
50% deposit required to initiate any order of \$500 or more. Remaining balance due at completion or delivery. Thank You.

This design and engineering is submitted as our proposal and is to remain our property exclusively until accepted and approved by purchase.

JOB or ORDER NO.

Ph. - 419-358-0077 902 N. Main St., Bluffton, OH 45817 Fax - 419-358-6800

Donors & Leaders 3 spec



Major Project Donors:

BLUFFTON LIONS FOUNDATION . BLUFFTON PAVING . BLUFFTON STONE . Ted M. & Joan Diller
 CHOICE ONE ENGINEERING . SUSAN A. HAWK . ROBERT THOMPSON .
 J & D SNYDER EXCAVATING LLC - DAN & DEREK SNYDER .
 THREE S DEVELOPMENT GROUP - JEFF, DAN & DEREK SNYDER .
 MASTERPEICE SIGNS & GRAPHIES, INC

Top sign: 30"x 72"
Bottom sign: 24"x 72"

Qty. (Sets) 1 Size: _____ H _____ W .5" D D/F S/F

Material Sandblasted corian Mounting 6x6x10' RSC posts

Customer Install Masterpiece Install Ship Pick-Up Delivered

Approved by: _____ Date: _____



Bluffton Bike and Pedestrian Pathway Project

2018

Description of the planned Lions Way Bentley Pathway

This project will extend Bluffton's existing bicycle and pedestrian pathway network to the north westside of Bluffton near Bluffton University from where the recently completed Lions Way Augsburg path begins at the intersection of Augsburg Road & Bentley road and ends at the Maple Crest Retirement Community. The Lions Way Bentley path will connect to the Augsburg path and continue south in front of the Bluffton University Athletic complex almost one mile to the bridge over Riley creek which is to be replaced in 2022 with a pathway design included. The pathway will continue along Kibler Street connecting to Lions Way Parkview path way exiting at Main Street. The streets along the paths are heavily trafficked with vehicles, pedestrian & bicycles. There are no sidewalks along Bentley road.

The Lions Way Bentley pathway project will construct a 0.9 mile, eight-foot-wide asphalt pathway along the west side of Bentley Road running through Bluffton University Campus. When completed, this bike & pedestrian pathway will provide a safe, appealing route for students, residents and visitors and significantly enhance the area traffic flow for pedestrian, biker & vehicles. This area includes students walking too & from the University campus on both sides of Bentley Road.

The project is supported by the Bluffton Lions Foundation, a 5012 (c) (3) public charity established in 2009 with the mission to address community needs and enhance quality of life in the greater Bluffton area.

The Bluffton Lions Foundation has a special interest in developing a comprehensive bike and pedestrian pathway system through and around Bluffton with the goal of connecting areas of the community in ways that enhance public safety, health and recreation. In 2009, the Foundation partnered with the Village of Bluffton to fund and develop a comprehensive pathway plan. A seven-member board of community leaders was appointed to implement the approved plan with the Foundation serving as the non-profit agency for awareness building and support, i.e. resource development.

Once construction funding is confirmed, the project can move forward quickly in the spring of 2018. Property owner have already pledged to donate the required right-of-way and experienced local contractor in conjunction with Choice One Engineering have supplied realistic construction projections including all materials, labor and contingencies. The projected total project cost is \$195,000 of which \$130,000 has already been pledged.

The project will be 100% volunteer-driven with the Bluffton Pathways Board providing project management and the Bluffton Lions Foundation serving as the fiscal agent. Contributions are deductible for tax purposes to the full extent provided by law. For additional assistance or questions, please contact the Foundation at (419) 358-0713 or email Dick Ramseyer at pres@blufftonlions.org. Bluffton Lions Foundation Inc., P.O. Box 223, Bluffton, Ohio 45817

Project Summary: Bentley Road Pathway

Design/Planning Money Invested as of 4/1/17

Project Description		Cost:
Village of Bluffton	1. Locate the center of the Bentley Road right-of-way	\$400.00
	2. Initial Feasibility Study - determine cost & feasibility of construction - engineers estimates	\$1,950.00
	Total:	\$2,350.00
Lions Foundation	1. Concept Plan - provide necessary info. to qualify as a public works project for AEP to move utility poles & visual tool for pursuit of private funds	\$2,420.00
	2. Floodplain Analysis - determine impact of adding fill to widen the roadway in the floodplain	\$1,770.00
	Total:	\$4,190.00

Completion of Design/Planning Phase	Combined total:	\$6,540.00
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Updated Project Description: Widen Bentley Road from W. Elm St. to the bridge over the Little Riley Creek to provide 28 ft. of asphalt. Driving lanes will be narrowed to 9.5 ft. each with an 8 ft. sidepath also sharing this asphalt. From W. Elm St. to the entrance at Yoder Hall the 5 ft. road widening will occur entirely on the West side of Bentley Rd. From The entrance at Yoder Hall to the bridge over the Little Riley Creek, the road widening will occur along both sides of Bentley Rd. with 3 ft. on the West and 2 ft. on the East sides being added. Each utility pole along Bentley Road that is not already against the Western right-of-way line will be moved to that point.

Estimated Total Costs of Project:	\$195,000.00
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Proposed Funding Scenario		
Lions Foundation	Local Donations	Village of Bluffton
\$65,000.00	\$65,000.00	Place Bentley road onto the 2018 Street Paving list and perform normal milling, tack coat application and installation of 1.5" overlay = \$65,000
		Fully funded LOCAL PROJECT