

Village of Bluffton Council Meeting Agenda
Bluffton Town Hall, Third Floor
154 North Main Street, Bluffton
January 8, 2018 at 8:00 PM

Opening Ceremonies

Call to Order, Mayor Johnson presiding
Pledge of Allegiance
Appointment of a new member to vacant council seat
Swearing in of newly appointed member

Minutes

Approval of the minutes for the Village Council meeting held on Monday, December 18, 2017.
Approval of the minutes for the Committee of the Whole meeting January 2, 2018 at 8:00pm.

Bills

Legislation

Ordinance No. 1-18

1st Reading

Emergency

An ordinance to amend ordinance 14-17 and by placing the correct numerical designation of the ordinance repealed thereby and declaring an emergency.

Administrator's Report

Safety Services Reports

Committee Reports

Election of Council President for 2018

Set Meeting Schedule for 2018

- a. 1st and 3rd Mondays of each month
- b. 2nd and 4th Mondays of each month

Meeting Dates (meetings held at the Town Hall unless otherwise noted)

Council Meeting – Monday, January 8, at 8:00 pm
Council Meeting – Monday, January 22, at 8:00 pm

Adjournment – Motion and Second

Regular meeting December 18, 2017 at 8:00pm.

Mayor Augsburger presiding. Messrs: Warren, Johnson, Sehlhorst, Talavinia, and Miller present.

Talavinia moved, seconded by Warren to approve the minutes of the regular council meeting held on December 11, 2017. Roll Call: Yes (5) Messrs: Warren, Johnson, Talavinia, Miller, and Sehlhorst. No (0), motion approved.

Warren moved, seconded by Miller to approve the bills as presented. Total of \$88,032.70. Roll Call: Yes (5) Messrs: Warren, Johnson, Talavinia, Miller, and Sehlhorst. No (0), motion approved.

The fiscal officer gave the following readings:

O-19-17 – Third reading of Ordinance 19-17- An ordinance setting the compensation rates for runs/calls for service for the Fire Department and EMS personnel of the Bluffton Fire Department and Bluffton EMS and declaring an emergency. Johnson motioned to suspend the rules and declare an emergency, seconded by Miller. Roll Call: Yes (5) Messrs: Warren, Johnson, Talavinia, Miller, and Sehlhorst. No (0), motion approved. Warren motioned to adopt the ordinance, seconded by Miller. Roll Call: Yes (5) Messrs: Warren, Johnson, Talavinia, Miller, and Sehlhorst. No (0), motion approved.

O-22-17 – Second reading of Ordinance 22-17 – An ordinance authorizing the temporary appropriations for the year 2018 for the Village of Bluffton, Ohio, and declaring an emergency. Warren motioned to suspend the rules and declare an emergency, seconded by Johnson. Roll Call: Yes (5) Messrs: Warren, Johnson, Talavinia, Miller, and Sehlhorst. No (0), motion approved. Talavinia motioned to adopt the ordinance, seconded by Warren. Roll Call: Yes (5) Messrs: Warren, Johnson, Talavinia, Miller, and Sehlhorst. No (0), motion approved.

R-22-17 – Third reading of R-22-17 - A resolution authorizing the Mayor to execute a management agreement and lease with Bluffton Flying Service Ltd for operation of the Village of Bluffton Airport and declaring an emergency. Warren motioned to suspend the rules and declare an emergency, seconded by Johnson. Roll Call: Yes (5) Messrs: Warren, Johnson, Talavinia, Miller, and Sehlhorst. No (0), motion approved. Warren motioned to adopt the ordinance, seconded by Miller. Roll Call: Yes (5) Messrs: Warren, Johnson, Talavinia, Miller, and Sehlhorst. No (0), motion approved.

R-23-17 – Third reading of Resolution 23-17 - A resolution authorizing the payment of a one-time bonus for Village employees for 2017 and declaring an emergency. Warren motioned to amend the ordinance to add the utility clerk and tax administrator to Section 1, subsection a, seconded by Johnson. Roll Call: Yes (5) Messrs: Warren, Johnson, Talavinia, Miller, and Sehlhorst. No (0), motion approved. Warren motioned to suspend the rules and declare an emergency, seconded by Johnson. Roll Call: Yes (5) Messrs: Warren, Johnson, Talavinia, Miller, and Sehlhorst. No (0), motion approved. Warren motioned to adopt the ordinance, seconded by Miller. Roll Call: Yes (5) Messrs: Warren, Johnson, Talavinia, Miller, and Sehlhorst. No (0), motion approved.

R-24-17 – First reading of Resolution 24-17 – A resolution to enact a wage increase for all employees of the Village of Bluffton, Ohio beginning January 1, 2018 and declaring an emergency. Selhorst motioned, seconded by Miller to amend the resolution by adding in Section 1 that the Village Administrator, Assistant Administrator and Fiscal Officer should receive a \$500,00 raise instead of the 5%. Roll Call: Yes (5) Messrs: Warren, Johnson, Talavinia, Miller, and Selhorst. No (0), motion approved. Warren motioned to suspend the rules and declare an emergency, seconded by Miller. Roll Call: Yes (5) Messrs: Warren, Johnson, Talavinia, Miller, and Selhorst. No (0), motion approved. Warren motioned to adopt the resolution, seconded by Miller. Roll Call: Yes (5) Messrs: Warren, Johnson, Talavinia, Miller, and Selhorst. No (0), motion approved.

The fire chief presented the promotions of Tim Essinger to Captain and Blaine Miller to Lieutenant. Talavinia motioned to approve the promotions, seconded by Selhorst. Roll Call: Yes (5) Messrs: Warren, Johnson, Talavinia, Miller, and Selhorst. No (0), motion approved.

Selhorst motioned to approve the removal of Anthony Pinks from the airport commission, seconded by Warren. Roll Call: Yes (5) Messrs: Warren, Johnson, Talavinia, Miller, and Selhorst. No (0), motion approved. Bill Suter explained that if the airport had a card reader for the fuel tanks that it would improve the airport greatly. Warren motioned to purchase the card reader from Larson as long as it is less than the Superior price at \$21,970.63, seconded by Johnson. Roll Call: Yes (5) Messrs: Warren, Johnson, Talavinia, Miller, and Selhorst. No (0), motion approved.

The Mayor presented plaques to Terry Mullenhour for running the Blaze of Lights in the past and also to outgoing council members Miller and Warren.

The Mayor submitted her letter of resignation to be effective immediately.

Council president Richard Johnson was sworn in as Mayor by the Solicitor.

Mayor Johnson presented a plaque to Judy Augsburg for her service as Mayor.

Warren motioned to adjourn, seconded by Talavinia to adjourn regular session at 8:47pm.

The following meetings/events were included on the agenda and/or scheduled during the meeting:

Council Meeting – Monday, December 18, at 8:00 pm

Council Meeting – Monday, January 8, at 8:00pm

Council Meeting – Monday, January 22, at 8:00pm

MAYOR

FISCAL OFFICER

Committee of the whole meeting January 2, 2018 at 8:00pm.

Mayor Johnson presiding. Messrs: Selhorst, Talavinia, Cupples, Steiner and Kingsley present.

Discussed the vacant council seat. Council members had received interest from Jerry Sabo and Aaron Basinger about filling in for the position. It was also discussed to use the next council candidate from the November 2017 election. Selhorst motioned, seconded by Steiner to appoint Ben Stahl at the next council meeting. Roll call vote, Yes (5) Messrs: Selhorst, Talavinia, Cupples, Steiner and Kingsley. No (0). Abstain (0), motion passed.

Cupples also suggested everyone consider repealing Resolution 24-17, changing council meeting times and dates.

Steiner motioned to adjourn, seconded by Talavinia.

MAYOR

FISCAL OFFICER

Village of Bluffton, Ohio

Check Number	Vendor Name	Amount	Department	Purpose
CNB - CITIZEN'S NATIONAL BANK				
0000089449	VERIZON WIRELESS	\$97.07	PD	AIR CARD
0000089450	AED SUPERSTORE	\$1,853.00	EMS	EMS BATTERIES
0000089451	ALL PHASE ELECTRIC SUPPLY CO.	\$421.78	STREET	STREET LIGHT BALLASTS
0000089452	ALL SERVICE AERATION, INC	\$382.50	PARK	PORTA TOILETS
0000089453	ALLEN COUNTY AWARDS LLC	\$94.00	ADMIN	PLAQUES
0000089454	ALLOWAY TESTING	\$856.00	WATER	LAB ANALYSIS
0000089455	AMERICAN LEGAL PUBLISHING CC	\$1,295.00	PD	OHIO BASIC CODE
0000089456	BLUFFTON FLYING SERVICE	\$5,000.00	AIRPORT	AIRPORT SERVICES
0000089457	BLUFFTON PAVING, INC.	\$6,480.00	STREET	PATCHING STREET CUTS
0000089458	BLUFFTON STONE CO.	\$2,795.50	MULTIPLE	LIMESTONE/HAULWAYS/SUPPLIES
0000089459	CONTROLLED F.O.R.C.E.	\$870.00	PD	TRAINING
0000089460	CUSTOM REPAIR LLC	\$59.00	PD	AUTO SVC
0000089461	DIGITAL DATA TECHNOLOGIES, IN	\$1,095.00	PD	TRACKING
0000089462	F. STEPHEN CHAMBERLAIN	\$1,450.00	ADMIN	SOLICITOR
0000089463	FAMILY TRUE VALUE HARDWARE	\$126.29	MULTIPLE	PARTS
0000089464	FASTENAL COMPANY	\$18.90	STREET	PARTS
0000089465	GARY LUGIBIHL EXCAVATING	\$2,837.66	SEWER/ST	SEWER TAP & ST REPAIR
0000089466	GLOBAL ELECTRIC, INC	\$518.48	SEWER	PHONE LINE REPAIRS
0000089467	JOHN BOWERS	\$788.00	SEWER	TUITION REIMBURSEMENT
0000089468	KOI ENTERPRISES, INC.	\$553.96	STREET	OIL COOLER/PARTS
0000089469	LEIBER GARAGE	\$417.40	MULTIPLE	REPAIRS
0000089470	NORTHWESTERN OHIO SECURITY	\$104.90	MULTIPLE	ELEVATOR & ALARM MONITORING
0000089471	PERRY CORPORATION	\$1,071.70	ADMIN	COMPUTER/COPIER SUPPORT
0000089472	PROMO HITS	\$503.65	ADMIN	COUNCIL PORTFOLIOS
0000089473	PUBLIC AGENCY TRAINING COUN	\$900.00	PD	TRAINING
0000089474	Republic Services #388	\$17,160.45	REFUSE	REFUSE
0000089475	RICHLAND ENGINEERING LTD.	\$35,780.73	AIRPORT	ENGINEERING
0000089476	RYAN BURKHOLDER	\$94.36	PD	PETTY CASH
0000089477	SHRADER TIRE AND OIL	\$413.08	SEWER	OIL/GREASE
0000089478	SMARTBILL	\$739.20	W/S	UTILITY BILLS
0000089479	STAPLES BUSINESS ADVANTAGE	\$106.81	ADMIN	OFFICE SUPPLIES
0000089480	TIME WARNER CABLE	\$993.33	ADMIN	INTERNET
0000089481	TOMMY TIRE SALES LLC	\$1,232.16	PD	TIRES
0000089482	TREASURER OF STATE	\$27,555.92	WATER	DEBT PAYMENT
0000089483	TREASURER, STATE OF OHIO	\$2,600.00	SEWER	DISCHARGE FEE
0000089484	VETTER LUMBER CO.	\$1,295.81	MULTIPLE	PARTS/SUPPLIES
EFT	SHELL FLEET PLUS	\$1,856.92	MULTIPLE	FUEL
EFT	TREASURER OF STATE - OWDA	\$224,246.66	MULTIPLE	DEBT W/S
EFT	DOMINION ENERGY	\$1,245.08	MULTIPLE	NATURAL GAS
EFT	SAM'S CLUB	\$206.80	MULTIPLE	SUPPLIES
EFT	UNITED HEALTHCARE	\$12,922.61	MULTIPLE	HEALTH INSURANCE PREMIUM
EFT	VERIZON	\$51.78	STREET	PHONE
EFT	MARATHON FLEET	\$280.09	MULTIPLE	FUEL
EFT	HANCOCK WOOD ELECTRIC	\$174.34	MULTIPLE	ELECTRIC

\$359,545.92

PAYROLL

BIWEEKLY PAYROLL PAID 12/22/17	\$36,253.56
MEDICARE	\$499.72
PERS	\$3,041.43
OP-F	\$2,745.41
BONUS CHECKS	\$11,750.00
MEDICARE	\$170.33
MONTHLY PAYROLL PAID 12/29/17	\$2,793.93
MEDICARE	\$40.51
FICA	\$38.24
PERS	\$301.17
BIWEEKLY PAYROLL PAID 1/5/2018	\$36,968.32
MEDICARE	\$510.38
PERS	\$3,169.75
OP-F	\$2,791.26
LONGEVITY PAYROLL PAID 1/5/2018	\$5,400.00
MEDICARE	\$78.30
PERS	\$392.00
OP-F	<u>\$62.10</u>
TOTAL PAYROLL	\$107,006.41
 VOUCHERS GRAND TOTAL	 \$466,552.33

ORDINANCE NO. 01-18

**AN ORDINANCE TO AMEND ORDINANCE 14-17 AND BY PLACING THE
CORRECT NUMERICAL DESIGNATION OF THE ORDINANCE REPEALED
THEREBY AND DECLARING AN EMERGENCY**

WHEREAS, it has there was a typographical error in Ordinance No. 14-17 and;

WHEREAS, an emergency exists and the enactment of this Ordinance is necessary for the preservation of the health, safety and welfare of the Village of Bluffton, Ohio.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF
BLUFFTON, OHIO:**

SECTION 1: That Ordinance Number 14-17 is amended to indicate that the Water and Sewer Surcharge ordinance to be repealed is actually Ordinance No. 9-16 and not 2-16. The said typographical error does not change the substance of Ordinance 14-17 and thus, Ordinance 14-17 is in force and effect 30 days from the date of the 3rd reading thereof on December 11, 2017.

SECTION 2: That an emergency exists as set forth herein, and this Ordinance shall be effective immediately from and after its passage.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this _____ day of _____, 2018 by the governing body of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Noes: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

VILLAGE SOLICITOR

To: Council Members

Water Rate Study

We have contacted several firms specializing in rate analysis and rate structure setting. Review of submitted proposals forthcoming.

Service Department

Sampling of work accomplished:

Check lift stations, syphons
Check water plant
Water samples
Pick up brush, Christmas trees
Load mulch, push back brush pile
Plowing and salting streets
Plowing cemetery and bike paths
Checking water leaks
Water main line repair
Equipment maintenance
General housekeeping
Thaw frozen meters
Remove dead trees
Install roof hatch on swimming pool building

Moving Snow Reminder

Make certain that snow piled up is not creating an obstruction hazard for motorists and pedestrians.

BLUFFTON POLICE DEPARTMENT
154 N. MAIN STREET
BLUFFTON, OHIO 45817
(419) 358- 2961
FAX (419) 358-2963

Police Activity Summary
December 2017

Police Calls for Service – 421
Traffic Stops – 111
Citations – 26

Citations

Driving under Suspension	-	6
Expired Plates	-	1
Parking	-	1
OVI	-	4
Reasonable Control	-	1
Right of Way	-	1
Speed	-	7
Stop Sign	-	5
Total Violations	-	26

Complaint Reports

Drug Offense	-	2
Driving Under Suspension	-	7
Miscellaneous	-	1
Open Container	-	1
OVI	-	6
Mental Health	-	3
Traffic Offense	-	1
Warrant Service	-	
Total	-	21

- Theft loss for December is \$0.00 with \$0.00 recovered.

2017

[illegible]

[illegible]

Building Checks	21	21	37	113	170	146	89	109	70	111	90	98	1075
Well Being Check	0	0	0	2	0	1	0	0	1	0	0	1	5
Warrant Service - Attempted/Complete	1	0	0	1	7	1	0	1	1	2	0	0	14
Receiving Stolen Property	0	0	0	0	0	1	0	0	1	0	0	0	2
Deceased Person	0	0	0	0	0	0	0	0	0	0	0	0	0
Urgent Call	0	0	0	0	0	0	0	0	0	0	0	0	0
Assist Officer	0	0	0	0	0	0	0	0	0	0	0	0	0
Foot Patrol	0	0	0	0	2	1	3	3	2	0	1	1	13
Bike Patrol	0	0	0	0	0	0	1	0	0	0	0	0	1
Total	306	394	440	509	571	536	475	486	449	549	446	421	5582