

**Village of Bluffton Council Meeting Agenda
Bluffton Town Hall, Third Floor
154 North Main Street, Bluffton
November 13, 2017 at 8:00 PM**

Opening Ceremonies

Call to Order
Pledge of Allegiance

Minutes

Approval of the minutes for the Village Council meeting held on Monday, October 23, 2017 and the Special Council meeting held on Tuesday, October 31, 2017.

Bills

Legislation

Resolution No. 18-17

3rd Reading

A resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor

Resolution No. 20-17

1st Reading

Emergency

A resolution authorizing the Village Administrator to enter into an agreement with the Johnny Appleseed Metropolitan Park District for the purpose of making application and accepting funds from the 2018 Cooperative Park Improvement Grant Program and declaring an emergency.

Administrator's Report

Safety Services Reports

Committee Reports

Public Comment

Meeting Dates (meetings held at the Town Hall unless otherwise noted)

Council Meeting – Monday, November 13, at 8:00 pm

Streets/Alleys/Lights/Sidewalks Committee – Monday, November 13, at 7:00 pm

—School Alley Vacation Hearing

Safety Services Committee – Tuesday at noon, November 14

—FY 2018 Police Dept. Budget

Tree Commission—AIB Recognition Celebration – Monday, November 27, at 6:30 pm

Council Meeting – Monday, November 27, at 8:00 pm

Adjournment – Motion and Second

Regular meeting October 23, 2017 at 8:00pm.

Mayor Augsburger presiding. Messrs: Burrell, Sehlhorst, Talavinia, and Miller present.

Mr. Talavinia moved, seconded by Mr. Burrell to approve the minutes of the regular council meeting held on October 9, 2017. Roll Call: Yes (4) Messrs: Talavinia, Miller, Burrell, and Sehlhorst. No (0), motion approved.

Mr. Miller moved, seconded by Mr. Selhorst to approve the bills as presented. Total of \$154,269.93. Roll Call: Yes (4) Messrs: Talavinia, Miller, Burrell, and Sehlhorst. No (0), motion approved.

Selhorst motioned to approve the second reading of No. 18-17: A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR, seconded by Talavinia. Roll Call: Yes (4) Messrs: Talavinia, Miller, Burrell, and Sehlhorst. No (0), motion approved.

Burrell motioned to approve the first reading of No. 19-17: A RESOLUTION AUTHORIZING THE PURCHASE AND TRAINING OF A POLICE K-9 FROM DONATED FUNDS AND OTHER RELATED MATTERS AND DECLARING AN EMERTENCY, seconded by Miller. Roll Call: Yes (4) Messrs: Talavinia, Miller, Burrell, and Sehlhorst. No (0), motion approved.

Mr. Burrell moved, seconded by Mr. Miller to adjourn at 8:27pm.

The following meetings/events were included on the agenda and/or scheduled during the meeting:

Council Meeting – Monday October 23, at 8:00pm

Trick or Treat – Thursday, October 26, from 6:00pm to 7:30pm

Finance Meeting – Monday October 30, 2017 at 5:15pm

Street Meeting – Monday November 13, at 7:00pm

Council Meeting – Monday, November 13, at 8:00pm

MAYOR

FISCAL OFFICER

Special Council Meeting – K9 Resolution
October 21, 2017

Mayor Augsburger presiding. Messrs: Burrell, Johnson, Sehlhorst, Talavinia and Miller present.

The meeting was called to order at 8:00 pm.

Miller moved, seconded by Talavinia to suspend the rules for the readings on Resolution 19-17. Roll Call : Yes (5) Messrs: Burrell, Johnson, Selhorst, Talavinia and Miller. No (0), motion approved. Miller moved, seconded by Burrell to approve the second and third reading of Resolution No. 19-17 A RESOLUTION AUTHORIZING THE PURCHASE AND TRAINING OF A POLICE K-9 FROM DONATED FUNDS AND OTHER RELATED MATTERS AND DECLARING AN EMERGENCY. Roll Call : Yes (5) Messrs: Burrell, Johnson, Selhorst, Talavinia and Miller. No (0), resolution adopted.

Mr. Johnson moved, seconded by Mr. Talavinia to adjourn at 8:05pm.

MAYOR

FISCAL OFFICER

Pay To Name	Payment Amount	Description
ABIGAIL MICHAEL	\$1,500.00	TUITION REIMBURSEMENT
ALL SERVICE AERATION, INC	\$382.50	PORTABLE TOILETS
ALL-AMERICAN FIRE EQUIPMENT	\$24,636.72	Lift Cylinder Rebuild & Inspection
ALLOWAY TESTING	\$1,495.30	Lab Analysis
Alt's Seamless Spouting	\$2,227.00	Fire Station Repairs
AMERICAN ELECTRIC POWER	\$20,701.33	Electricity
ANTHEM BC/BS	\$57.39	EMS REFUND FOR OVERPAYMENT
ARMOR FIRE PROTECTION INC.	\$3,275.00	Fire Pump Certification
BASINGER, JAN	\$253.70	REIMBURSEMENT FOR CERTIFICATION
BLUFFTON FLYING SERVICE	\$5,540.02	Management Fee
BLUFFTON PAVING, INC.	\$6,600.00	Street Maintenance
BLUFFTON STONE CO.	\$40.74	Road Maintenance Supplies
BLUFFTON UNIVERSITY	\$1,445.80	MOVE AND REINSTALL LIGHT POLES
BUREAU OF WORKERS COMPENSAT	\$1,541.87	WORKERS COMP
CHOICE ONE ENGINEERING	\$4,410.00	WATER MAIN REPLACEMENT
CLIA LABORATORY PROGRAM	\$150.00	LAB CERTIFICATE
COMMUNITY MARKETS	\$3.91	Office Supplies
CT CONSULTANTS	\$1,410.00	WWTP OPERATIONS MANUAL
CULLIGAN BY WATERCO	\$25.80	WATER AT EMS
CUSTOM REPAIR	\$118.00	PD OIL CHANGE
DOMINION EAST GAS	\$60.51	Natural Gas
F. STEPHEN CHAMBERLAIN	\$1,450.00	Retainer/Meetings
FAMILY TRUE VALUE HARDWARE	\$58.69	Operating Supplies
GARY'S REPAIR	\$53.22	WEEDER TRIM LINE
GLOBAL ELECTRIC, INC	\$2,735.00	Installation/Repair
GRAINGER INC	\$44.36	PARTS
GREAT LAKES BILLING ASSOCIATES,	\$589.56	EMS Run Collection Fees
GREG'S PHARMACY	\$375.00	EMPLOYEE FLU SHOTS
INNOPLAST, INC.	\$478.00	Bollord for pathway
JOHN BOWERS	\$322.95	CERTIFICATION REIMBURSEMENT
Kathy's Alterations	\$218.00	PD UNIVORM ALTERATIONS
KOI ENTERPRISES, INC.	\$138.79	STREET PARTS
LEGACY FARMER COOP	\$373.50	GRASS SEED
MATHEW OGLESBEE	\$31.99	REIMBURSEMENT FOR PD FLASH DRIVES
NORTHWESTERN OHIO SECURITY S'	\$144.85	Monitoring
OHIO EPA - OFA	\$45.00	WTP CERTIFICATION
OHIO UTILITIES PROTECTION SERVI	\$4.00	MANUAL CALL OUTS
PATRIOT CONCRETE	\$8,145.50	SIDEWALKS
PENNCARE 30	\$152.00	EMS CHARTS
PERRY CORPORATION	\$28,838.96	Computer/Copier Support
POWER HOUSE ELECTRIC SUPPLY	\$43.36	Light Bulbs
Re:Source	\$156.00	RESTORATION OF FENCE ROW
Republic Services #388	\$17,234.10	Refuse Service
RICHLAND ENGINEERING LTD.	\$59,483.54	AIRPORT MASTER PLAN
SERVICEMASTER AT YOUR SERVICE	\$2,452.98	TOWN HALL CLEANING

Pay To Name	Payment Amount	Description
SMARTBILL	\$722.21	Utility Bill Printing & Postage
STAPLES BUSINESS ADVANTAGE	\$370.54	OFFICE SUPPLIES
STRATTON GREENHOUSES	\$1,388.82	Restoration
TIME WARNER CABLE	\$1,387.02	Internet
TOMMY TIRE SALES LLC	\$22.38	TUBE INSTALL
UNITED FIRE APPARATUS CORP	\$2,207.85	Annual Pump Test
USA BLUE BOOK	\$19.34	Lift Station Floats
UTILITY SALES AGENCY, LLC	\$1,670.27	WATERLINE PARTS
VERIZON WIRELESS	\$63.91	Cellular Phone
VETTER LUMBER CO.	\$11.85	PARTS
Warrior Chip	\$512.52	Citizen Thank You Chips
NON PAYROLL	\$207,821.65	
PAYROLL 10/27/2017	\$37,186.18	
MEDICARE	\$513.23	
OPERS	\$2,261.78	
OP-F	\$1,727.31	
PAYROLL 10/31/2017	\$15,848.84	
MEDICARE	\$38.24	
FICA	\$38.24	
OPERS	\$283.70	
PAYROLL 11/4/2017	\$36,710.86	
MEDICARE	\$506.37	
OPERS	\$2,253.93	
OP&F	\$1,736.03	
PAYROLL TOTAL	\$99,104.71	
GRAND TOTAL	\$306,926.36	

RESOLUTION NO. 20-17

A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH THE JOHNNY APPLESEED METROPOLITAN PARK DISTRICT FOR THE PURPOSE OF MAKING APPLICATION AND ACCEPTING FUNDS FROM THE 2018 COOPERATIVE PARK IMPROVEMENT GRANT PROGRAM AND DECLARING AN EMERGENCY.

WHEREAS, the Commissioners of the Johnny Appleseed Metropolitan Park and the Village of Bluffton desire to provide improved and increased recreational opportunities to residents in the areas each organization services; and

WHEREAS, It is the intent of the Board of Park Commissioners to make funding available to political subdivisions of the State of Ohio throughout Allen county as enabled by the provisions of Section 1545.14 of the Ohio Revised Code.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE JOHNNY APPLESEED METROPOLITAN PARK DISTRICT AND THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO.

- Section 1.** That the Johnny Appleseed Metropolitan Park District and the Village of Bluffton agree to cooperate for the purpose of improving public parklands under the terms and provisions of the Cooperative Park Improvements Grant Program administered by the Board of Park Commissioners for a period of one year and from year to year thereafter, unless terminated by either party upon thirty (30) days written notice to the other party.
- Section 2.** That the Village Administrator, of the Village of Bluffton is authorized to make application for Grant Program funding to the Board of Park Commissioners.
- Section 3.** That an emergency exists in the operation of the Village whereby failure to act will be detrimental to the public health, welfare, and safety of the inhabitants thereof.
- Section 4.** That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in open meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and adopted the _____ day of _____, 2017, by the governing board of the Village of Bluffton:

Ayes: _____ Noes: _____ Abstain: _____

Attest _____

Laura Ewing
Fiscal Officer

Judy M. Augsburger, CPA
Mayor

Approved as to Form: _____

F. Stephen Chamberlain
Solicitor

To: Council Members

W Elm Waterline Project

Choice One Engineering is continuing survey work and plan design.

Reminder

“Flushable” or “Disposable” wipes are *not* to be flushed down the toilet. Unlike toilet paper, flushable wipes do not biologically break down in the sanitary system. They clog up sewers, lift station pumps, and also equipment at the wastewater treatment plant. Please dispose of in the trash.

Service Department

Leaf collection is starting to pick up. Crews continue to canvass the village; be sure to arrange leaves in narrow rows situated adjacent to the curb but not in the street. Keeping leaves out of the street will help mitigate clogging of catch basins and storm lines and lessen nutrient levels in our streams.

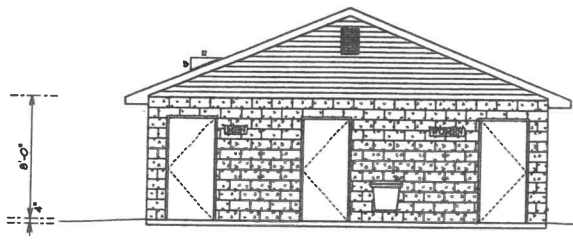
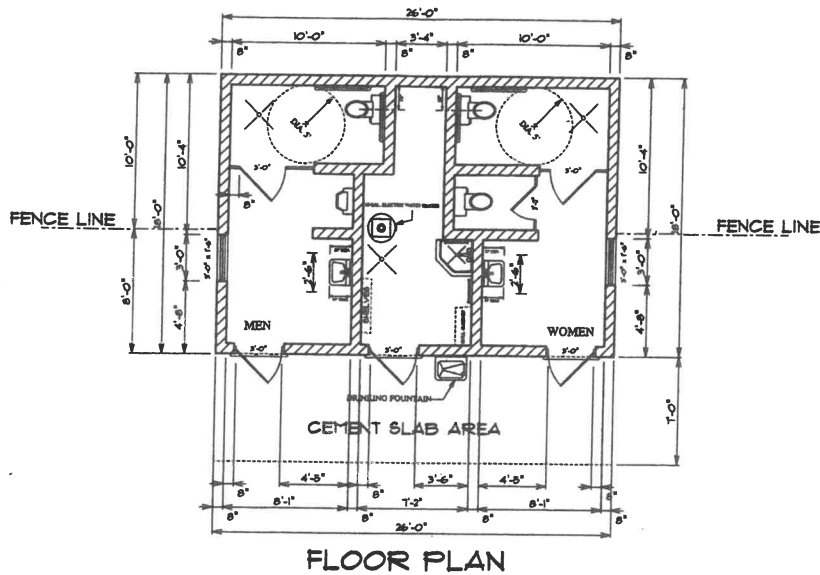
Sampling of work accomplished:

- Check lift stations, syphons
- Repair lift station
- Pick up trash and clean restrooms at parks
- Water service hookup
- Equipment maintenance
- Pick up brush
- Load mulch, push back brush pile
- Sewer camera work
- Rebuild catch basin
- Read master water meter
- Complete winterization of the swimming pool facilities
- Field-check map work in wastewater collection system
- Water service repair
- Flushing of the water distribution system has been completed
- Pumping residual water out of hydrants

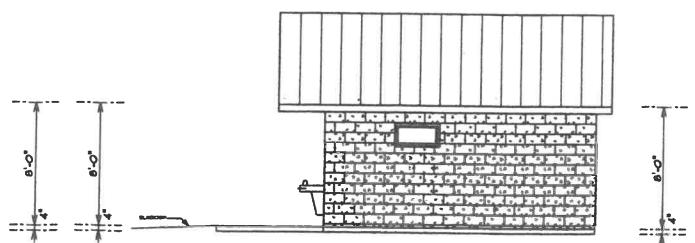
Buckeye Park Renewal – Phase II: (NEW, ADA compliant restroom facility)

The Village has received a \$20,000 NatureWorks grant from the Ohio Department of Natural Resources to replace the existing restroom facilities at the Buckeye Park. Drawings below along with construction figures/estimates for the initial planning/grant application phase of this project were provided by Vetter Lumber Company of Bluffton, OH. Special thanks to you.

**BLUFFTON BUCKEYE PARK
REST ROOM**



FRONT VIEW



RT. SIDE VIEW

DATE: 11-8-16
SCALE: 1/4"=1'-0"



PRESS RELEASE

From: Chief Ryan M. Burkholder

Regarding: Bluffton Police recovered bicycles

Date: November 7, 2017

If anyone is missing or has not reported a stolen bicycle in the last year. Please, stop in the Police Department to do so. We also have a list of found bicycles that we can check as well.

Respectfully,

Chief Ryan M. Burkholder