

**Bluffton Exempted Village Schools  
Board of Education Agenda  
Elementary Media Center  
Regular Meeting**

**April 25, 2022**

**7:30 P.M.**

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- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. APPROVAL OF MINUTES & REPORTS**
- 4. INVOLVEMENT OF VISITOR**
- 5. TREASURER'S TRANSACTIONS**
- 6. 2022-2023 FEES**
- 7. CONTRACTS, ASSIGNMENTS, RESIGNATION & ETC.**
- 8. HANDBOOKS**
- 9. Northwestern Ohio Educational Research Council Agreement**
- 10. ADMINISTRATIVE REPORTS**
- 11. ADJOURNMENT**

# Bluffton Exempted Village Schools Board of Education Agenda Elementary Media Center April 25, 2022

REGULAR MEETING .....7:30 P.M.

**1. CALL TO ORDER:**

The meeting is called to order by President Mr. Larry Hoffman .

Members present:

Mr. Dailey	
Mr. Hoffman	
Mrs. Kaufman	
Mr. Klingler	
Mr. Scoles	

**2. APPROVAL OF AGENDA:**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_ to approve the agenda as (printed) or (modified).

Mr. Hoffman			
Mrs. Kaufman		Passed	
Mr. Klingler		Failed	
Mr. Scoles		Vote	
Mr. Dailey			

**3. APPROVAL OF MINUTES & REPORTS:**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_ the following be approved:

- Minutes of the March 21, 2022 regular meeting per copies
- March 31, 2022 treasurer's financial and investment reports as submitted

Mrs. Kaufman			
Mr. Klingler		Passed	
Mr. Scoles		Failed	
Mr. Dailey		Vote	
Mr. Hoffman			

**4. INVOLVEMENT OF VISITORS:**

**5. TREASURER'S TRANSACTIONS:**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_ the Bluffton Exempted Village Board of Education approve the following transactions:

➤ **Appropriation Modification:**

03/31/2022	From: Auditor & Treasurer Fees	001-5100-610	15,000.00
	To: Auditor & Treasurer Fees	001-2590-845-0000-000000-009	15,000.00
03/31/2022	To: P.I. Building Improvements	003-2700-423-0000-000000-004	24,000.00
	From: P.I. Equipment	003-1130-640-0000-000000-003	14,000.00
	To: P.I. Building Improvements	003-2700-423-0000-000000-002	15,000.00

	To: P.I. Building Improvements	003-2700-423-0000-000000-001	15,000.00
	From: P.I. Equipment	003-1110-640-0000-000000-001	14,000.00
	From: P.I. Equipment	003-1120-640-0000-000000-002	41,000.00
	To: P.I. Building Improvements	003-2700-423-0000-000000-003	15,000.00
03/31/22	To: Athletic Wages	300-4550-190-0000-000000-003	2,000.00
	From: Athletic Dues & Fees	300-4550-840-0000-000000-003	2,000.00
03/31/22	To: ESSER II Fund Salary	507-1120-111-9002-000000-002	8,131.97
	To: ESSER II Fund Salary	507-1110-111-9002-000000-001	13,170.56
	From: ESSER II Fund Salary	507-1130-511-9002-000000-003	8,131.97
	From: ESSER II Fund Supplies	507-1120-511-9002-000000-002	1,214.53
	From: ESSER II Fund Supplies	507-1110-511-9002-000000-001	11,956.03

➤ **Establishing Funds & Fund Adjustments:**

• **Uniform School Supplies – E.S. Fund (009-9001):**

Uniform School Supplies – E.S. Fund be increased \$2,000.00 to be appropriated and spent as follows:

Uniform School Supplies – E.S. Supplies 009-1110-552-9001-000000-001 \$ 2,000.00

➤ **Amended Certificate:**

Treasurer to request an Amended Certificate of Estimated Resources Revision #3 from the Allen County Auditor with additions as follows:

009-9001                                      Uniform School Supplies – E.S. Fund                                      \$ 2,000.00

Mr. Klingler			
Mr. Scoles		Passed	
Mr. Dailey		Failed	
Mr. Hoffman		Vote	
Mrs. Kaufman			

6. **2022-2023 FEES:**

\_\_\_\_\_ moved, seconded by \_\_\_\_\_ the Bluffton Exempted Village Board of Education approve the following fee schedule be set for the 2022-2023 school year:

**Elementary Fees:**

2 Year Kindergarten	28.00	Third Grade	33.00
Kindergarten	48.00	Fourth Grade	21.00
First Grade:	40.00	Fifth Grade	35.00
Second Grade	26.00		

**Middle School Fees:**

<b>Specials &amp; General Fees</b>		Band/6 <sup>th</sup> ,7 <sup>th</sup> & 8 <sup>th</sup>	3.00
Art/6 <sup>th</sup> ,7 <sup>th</sup> & 8 <sup>th</sup>	10.00	Life Skills/6 <sup>th</sup> ,7 <sup>th</sup> & 8 <sup>th</sup>	20.00
Consumer Science/8 <sup>th</sup>	20.00		
Strings Workbook/6 <sup>th</sup>	7.50	<b>General School Fees</b>	
		<b>6<sup>th</sup>, 7<sup>th</sup>, &amp; 8<sup>th</sup></b>	
Strings Workbook/8 <sup>th</sup>	7.50	General Technology	5.00
Choir/6 <sup>th</sup> ,7 <sup>th</sup> & 8 <sup>th</sup>	3.00	Handbook	3.00
<b>Sixth Grade Fees</b>			
Science Lab	10.00	Math Workbook	10.00
<b>Seventh Grade Fees</b>			
Science Lab	10.00	Math Workbook	10.00
<b>Eighth Grade Fees</b>			
Science Lab	10.00	Math Workbook	10.00

## High School Fees:

Accelerated Geometry	4.00	Life Skills	25.00
Advanced Chemistry	20.00	Officiating	35.00
Advanced Photography	20.00	Personal Wellness & Development	20.00
Anatomy/Physiology	25.00	Photography	45.00
Art I	25.00	Physics	20.00
Art Ceramics/Sculpture	40.00	Principal of Nutrition & Wellness	30.00
Art Ceramics/ Sculpture II	40.00	Principal of Food	25.00
Art Ceramics III	40.00	Principles of Engineering	15.00
Art Design/Comp	30.00	Programming & Robotics I	15.00
Art Design /Comp II	30.00	Programming & Robotics II	15.00
Art Seminar	35.00	Programming & Robotics III	15.00
Biology	15.00	Science 9	10.00
Chemistry	25.00	Symphonic Choir – Junior/Senior Choir	10.00
Civil Engineering & Architecture	15.00	Technical Drawing	15.00
Clothing Construction	20.00	Textile Design, Construction	20.00
Concert Choir- Freshman/Sophomore	10.00		
Crafts	25.00	General Technology Fee	10.00
Digital Art	5.00	Locker Rental	1.00
Environmental Biology	10.00	Student Handbook	3.00
Geometry	4.00		
High School Band	10.00	<i>Books/Supplies/Workbooks</i>	
Industrial Tech I	50.00	Intro to Business/Accounting/ Online	30.00
Industrial Tech II	50.00		
Industrial Tech III	50.00	<i>Class Dues</i>	
Industrial Tech IV	50.00	Freshman Dues	15.00
Integrated Math	3.00	Sophomore Dues	15.00
Integrated Science	10.00	Junior Dues	15.00
Intro to Engineering Design	15.00	Senior Dues	15.00

Mr. Scoles			
Mr. Dailey		Passed	
Mr. Hoffman		Failed	
Mrs. Kaufman		Vote	
Mr. Klingler			

## 7. CONTRACTS, ASSIGNMENTS, RESIGNATION & ETC.:

\_\_\_\_\_ moved, seconded by \_\_\_\_\_ having passed the criminal record check and certification requirements as determined by the State of Ohio Department of Education, the following contracts/modifications, assignments and resignation be approved:

- **Resignation:**  
Pamela Riffle - Teacher                      Effective – May 31, 2022 or last day worked
- **Substitute Bus Driver Contract at \$17.00 per hour worked (2021-2022):**  
Brian Hilty
- **Saturday School Supervisors at \$22.75 per hour worked (2022-2023):**  
Daniel Smith                      David Bracy                      Robin Ault  
Nicholas Rackley                      Kasey Krendl                      Jaime Erford  
Alex Hanna                      Tyler Rosendale
- **Learning Disability Tutor (2022-2023):**  
Sarah Schulte      1-year contract at \$23.66 per hour, 7.5 hours per day; 183 days per year



➤ **Supplemental Contracts (2022-2023):**

Position	Employee
Athletic Director	Alex Hanna
Associate Athletic Director	Cynthia Lee
Faculty Manager	Michael Wilson
Major Musical Director	Kara Zink
Swing Choir	Kara Zink
Vocal Music	Kara Zink
Assistant Major Musical Director	Kevin Gratz
Instrumental Music Director	David Sycks
Assistant Band Director	Brigette Hoff
Band Flag Advisor	Onalee Shepler
High School Orchestra	Rachael Lewis
Renaissance Advisor	Karen Falk
Renaissance Advisor	Jessica Mayberry
Renaissance Advisor	Vickie Garmon
Drama Club Advisor/Director	Kevin Gratz
Freshman Class Advisor	Karen Falk
Sophomore Class Advisor	Nicholas Rackley
Senior Class Advisor	Julie Oberly
Art Club Advisor	Vickie Garmon
Latin Club Advisor	Brigette Hoff
Foreign Language Club Advisor	Kevin King
Academic Team Advisor	Brigette Hoff
National Honor Society Advisor	Jamie Erford
FCCLA	Karen Falk
Ocean Focus	Scott Hoff
Esports	Nicholas Rackley
Middle School Academic Team Advisor	Nicole Flory
Middle School Student Senate Advisor	Jacqueline Bourassa
6 <sup>th</sup> Grade Academic Team Advisor	Robin Ault
5 <sup>th</sup> Grade Academic Team Advisor	Jaime Shaw

➤ **Supplemental Contracts (2022-2023):**

Activity	Employee
Head High School Boys Basketball	Todd Boblitt
Head High School Girls Basketball	Eric Garmatter
Head High School Wrestling	Nicholas Siferd
Volunteer Assistant High School Wrestling	Travis Kleman

➤ **Mowing Contract for Bluffton Schools at \$12.00 per hour worked (2022-2023):**

Samuel Reineke – Effective July 1, 2022  
 Lonnie Warren – Effective July 1, 2022  
 Jon Inniger – Effective July 1, 2022

➤ **Title IX Coordinator (2022-2023):**

Michael Minnig

➤ **Students For Other Students Coordinators (2022-2023):**

Julie Garmatter, Tami Hardy, Karen McCauley and Emily Ellerbrock be issued a contract as S.O.S. Coordinator at \$20.00 per hour worked for a maximum of 60 hours

➤ **Substitute Students For Other Students Coordinator (2022-2023):**

Amanda Markley be issued a contract as a substitute S.O.S. Coordinator at \$20.00 per hour worked for a maximum of 60 hours

- **Pirate-2-Pirate Coordinator (Formally Ohio Reads) (2022-2023):**  
Bethany Ackerman be issued a contract for the 2022-2023 school year at \$14.00 per hour worked for a maximum of 585 hours.
- **Music Camp Coordinator (2022-2023):**  
Rachael Lewis be issued a contract for the 2022-2023 school year as Music Camp Coordinator at \$22.00 per hour worked for a maximum of 160 hours.
- **EMIS Coordinator (2022-2023):**  
Julie Steiner be issued a contract as EMIS Coordinator at \$15,000.00 to be paid May 2023.

*The Board reserves the right to treat any offer of employment as withdrawn if the contract is not signed and returned within ten (10) business days of mailing.*

Mr. Dailey			
Mr. Hoffman		Passed	
Mrs. Kaufman		Failed	
Mr. Klingler		Vote	
Mr. Scoles			

**8. HANDBOOKS:**

\_\_\_\_\_ moved and seconded by \_\_\_\_\_ the Bluffton Exempted Village Board of Education approve the 2022-2023 handbooks as presented:

- Middle School Student/Parent Handbook
- Middle School Staff Handbook
- High School Student/Parent Handbook
- High School Staff Handbook
- Transportation Handbook

Mr. Hoffman			
Mrs. Kaufman		Passed	
Mr. Klingler		Failed	
Mr. Scoles		Vote	
Mr. Dailey			

**9. Northwestern Ohio Educational Research Council Agreement:**

Bluffton Exempted Village School District will renew its membership to NWOERC for the 2022-2023 school year at a cost of \$250.00.

Mrs. Kaufman			
Mr. Klingler		Passed	
Mr. Scoles		Failed	
Mr. Dailey		Vote	
Mr. Hoffman			

**10. ADMINISTRATIVE REPORTS:**

**11. ADJOURNMENT:**

At \_\_\_\_\_ P.M. \_\_\_\_\_ moved, seconded by \_\_\_\_\_ the meeting adjourn.

Mr. Klingler			
Mr. Scoles		Passed	
Mr. Dailey		Failed	
Mr. Hoffman		Vote	
Mrs. Kaufman			

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so.