

Village of Bluffton Council Meeting Agenda
Bluffton Town Hall, 3rd Floor
154 North Main Street, Bluffton
August 14, 2017 at 8:00 PM

Opening Ceremonies

Call to Order

Pledge of Allegiance

Minutes

Approval of the minutes for the Bluffton Village Council meeting held on Monday, July 24, 2017.

Bills

Legislation

Ordinance No. 11-17 1st Reading

An ordinance to enact establish licensing and regulation of mobile food providers in the village of Bluffton, Ohio.

Ordinance No. 10-17 1st Reading

An ordinance establishing pay ranges for employees of the Village of Bluffton Police Department, setting forth some of the terms of employment and providing benefits as hereinafter set forth to be effective on January 1, 2018.

Ordinance No. 09-17 2nd Reading

An ordinance authorizing the Mayor to execute an addendum to the contract for the supply of water from the Village of Ottawa to the Village of Bluffton dated December 2, 2005 settling rates paid for water for certain years that have been in dispute and other purposes.

Resolution No. 15-17 3rd Reading

A resolution finding that the structure located at 145 West Riley Street within the corporate limits of the Village of Bluffton, Ohio be deemed to be insecure, unsafe and structurally defective and authorizing the Village to expend public funds for the demolition and removal of said structure and to thereafter certify the costs incurred by the to be certified to the appropriate county offices for placement upon the tax rolls for recovery and lien against the said real property upon which the structure exists.

Administrator's Report

Safety Services Report

Committee Reports

Streets, Alleys, Lights, and Sidewalks Committee – July 31st

Public Comment

Meeting Dates (meetings held at the Town Hall unless otherwise noted)

Update Meeting – K-nine Options – Monday, August 14th at 6:00pm

Council Meeting – Monday, August 14th at 8:00pm

Public Hearing re: Sidewalk Connectivity – Monday, August 14th at 8:15pm

Council Meeting – Monday, August 28th at 8:00pm

Adjournment – Motion and Second

Mayor Augsburger presiding. Messrs: Burrell, Johnson, Miller, Sehlhorst, and Warren present. Mr. Talavinia absent.

Mr. Talavinia moved, seconded by Mr. Warren to approve the minutes of the regular council meeting held on July 10, 2017. Roll Call: Yes (5) Messrs: Warren, Burrell, Johnson, Miller, and Sehlhorst. No (0), motion approved.

Mr. Warren moved, seconded by Mr. Miller to approve the bills as presented. Total payroll of \$52,480.72 and non-payroll of \$244,371.38. Roll Call: Yes (5) Messrs: Warren, Miller, Burrell, Johnson, and Sehlhorst. No (0), motion approved.

Mr. Sehlhorst moved, seconded by Mr. Warren to approve the first reading of Ordinance No. 09-17: AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE AN ADDENDUM TO THE CONTRACT FOR THE SUPPLY OF WATER FROM THE VILLAGE OF OTTAWA TO THE VILLAGE OF BLUFFTON DATED DECEMBER 2, 2005 SETTLING RATES PAID FOR WATER FOR CERTAIN YEARS THAT HAVE BEEN IN DISPUTE AND OTHER PURPOSES. Roll Call: Yes (5) Messrs: Sehlhorst, Warren, Burrell, Johnson, and Miller. No (0), motion approved. Mr. Sehlhorst asked that it be included that the Village of Ottawa is also holding a first reading of the same ordinance tonight as well.

Mr. Miller moved, seconded by Mr. Johnson to approve the second reading of Resolution No. 15-17: A RESOLUTION FINDING THAT THE STRUCTURE LOCATED AT 145 WEST RILEY STREET WITHIN THE CORPORATE LIMITS OF THE VILLAGE OF BLUFFTON, OHIO BE DEEMED TO BE INSECURE, UNSAFE AND STRUCTURALLY DEFECTIVE AND AUTHORIZING THE VILLAGE TO EXPEND PUBLIC FUNDS FOR THE DEMOLITION AND REMOVAL OF SAID STRUCTURE AND TO THEREAFTER CERTIFY THE COSTS INCURRED BY THE VILLAGE TO BE CERTIFIED TO THE APPROPRIATE COUNTY OFFICES FOR PLACEMENT UPON THE TAX ROLLS FOR RECOVERY AND LIEN AGAINST THE SAID REAL PROPERTY UPON WHICH THE STRUCTURE EXISTS. Roll Call: Yes (5) Messrs: Miller, Johnson, Burrell, Sehlhorst, and Warren. No (0), motion approved.

Mr. Sehlhorst moved, seconded by Mr. Johnson to accept the resignation of Amy Doty from the EMS Department. Roll Call: Yes (5) Messrs: Sehlhorst, Johnson, Burrell, Miller, and Warren. No (0), motion approved.

The following meetings were included on the agenda and/or scheduled during the meeting:

July 31, 2017	Streets, Alleys, Lights, and Sidewalks	6:00 PM
August 14, 2017	Update Meeting- K-Nine Options	6:00 PM
August 14, 2017	Council	8:00 PM
August 14, 2017	Public Hearing- Sidewalk Connectivity	8:15 PM
August 28, 2017	Council	8:00 PM

Mr. Sehlhorst moved, seconded by Mr. Warren to enter into executive session for the discussion of contracts. Council, Mayor, Solicitor, and Village Administrator invited to attend. Roll Call: Yes (5) Messrs: Sehlhorst, Warren, Burrell, Johnson, and Miller.. No (0), motion approved.

Mr. Burrell moved to exit from executive session. No action taken.

Mr. Johnson moved, seconded by Mr. Burrell to adjourn.

MAYOR

FISCAL OFFICER

VILLAGE OF BLUFFTON
AUGUST 14, 2017 BILLS PAID

<u>Remit To</u>	<u>Description</u>	<u>Amount</u>
Allen County Auditor	Auditor & Treasurer Fees	\$7,652.45
Alloway Testing	Lab Analysis	\$2,516.20
Alloway Testing	Lab Analysis	\$75.00
Alloway Testing	Lab Analysis	\$25.00
Alloway Testing	Lab Analysis	\$1,464.30
Alloway Testing	Lab Analysis	\$100.00
Alloway Testing	Lab Analysis	\$127.50
All Phase Electric Supply Co.	Shorting Caps	\$203.67
All Service Aeration, Inc	Portable Toilets	\$382.50
All Service Aeration, Inc	Jetting	\$335.00
Republic Services #388	Refuse Service	\$27.35
Apollo Career Center	CPR Cards	\$170.00
Armor Fire Protection Inc.	Fire Sprinkler- Internal Inspection	\$3,233.00
Bluffton News	Publishing	\$68.80
Buckeye Pumps, Inc.	1 Pump- Lift Station	\$5,174.56
Bureau Of Workers Compensation	Installment Payment	\$1,534.48
F. Stephen Chamberlain	Retainer/Meetings	\$1,450.00
Citizens National Bank	Principal & Interest- West Side Interceptor	\$18,851.25
Citizens National Bank	Debt	\$21,671.31
Community Markets	Misc Supply	\$3.19
Culligan By Waterco	Bottled Water	\$16.50
Joshua Brown	Cruiser Maintenance	\$265.95
Combs Concrete	Fire Station Repairs	\$18,500.00
Emsar Medical Repair Inc	Cot Maintenance	\$490.71
Family True Value Hardware	Operating Supplies	\$67.74
Fastenal Company	Misc. Shop Supply Parts	\$246.27
Findlay Implement	Brush Kit- Skid Loader	\$1,004.36
First National Bank	Line of Credit Principal & Interest	\$22.48
First National Bank	Line of Credit Principal & Interest	\$2,912.07
Gary Lugibihl Excavating	135 Riley St Excavation	\$312.50
Howell Rescue Systems, Inc.	Genesis Preventative Maintenance	\$700.00
Webb Insurance Agency, Inc.	Fireworks Liability Insurance	\$850.00
Riley Creek Sportswear, Llc	TAC-AK2 Gloves	\$1,035.00
Nancy Kindle	Reimburse NNO Supplies	\$370.58
Kohli & Kaliher Assoc., Inc	Engineering- Bridge Signage	\$4,125.00
Marathon Fleet Services	Gasoline	\$618.04
Mayors Association Of Ohio	2017 Membership- Augsburger	\$40.00
Mathew Oglesbee	Reimburse NNO Supplies	\$71.81
Mettler-Toledo, Inc	Scale Certification	\$265.68
Moore Medical Corp.	Drug Tags	\$153.71
M&R Plumbing & Heating, Inc.	A/C Repair	\$287.98

M&R Plumbing & Heating, Inc.	Pipe Leak Repair	\$30.35
Northwestern Ohio Security Systems	Monitoring	\$104.90
Ohio Fire Chiefs' Association	Membership Dues- J. Kinn	\$85.00
Op Aquatics	Chemicals	\$1,233.96
Op Aquatics	Chemicals	\$549.00
American Electric Power	Electricity	\$23,806.84
Ohio Floodplain Management Assoc	Floodplain Management Conference- J. Huber	\$235.00
Perry Corporation	Computer/Phone Issues	\$316.25
Perry Corporation	Computer/Copier Support	\$79.40
Petty Cash	Admin Petty Cash	\$145.58
Public Agency Training Council	Sergeant Training Course	\$325.00
Rent All Mart	Sno-Cone Machine Rental	\$77.00
Koi Enterprises, Inc.	Vehicle Maintenance	\$377.57
Smartbill	Utility Bill Printing & Postage	\$725.11
Schroeder & Schroeder Door Sales	Tear out & replace door	\$1,770.00
Tawa Tree Service Inc	Single Grind- Stumps	\$4,000.00
Thyssenkrupp Elevator Corp	Elevator Maintenance	\$2,632.36
Time Warner Cable	Internet	\$683.15
Time Warner Cable	Internet	\$314.90
Tommy Tire Sales Llc	Dismount & mount tires	\$15.00
Thermal Gard Window & Door	Fire Station Windows	\$1,953.00
Tsys Health Services	Credit Card Fees	\$28.77
United Fire Apparatus Corp	Repair Parts	\$10.25
United Fire Apparatus Corp	Apparatus Repair	\$486.00
United Fire Apparatus Corp	Apparatus Repair	\$402.30
Centurylink	Telephone Service	\$1,085.12
Utility Sales Agency, Llc	Water Line Parts	\$315.00
Vetter Lumber Co.	Paint & Brushes	\$56.39
Walters Environmental Consulting	J. Bowers Practical Process Control & Treatment	\$390.00
W.C.O.I.L.	E-Mail Accounts	\$4.95
Yoakam Surveying	Survey- Village Property Beside Mustard Seed	\$1,300.00

TOTAL

\$140,960.09

Village of Bluffton, Ohio

Statement of Cash Position with MTD Totals

From: 1/1/2017 to 7/31/2017
Funds: A1 to H6

Include Inactive Accounts: No

Page Break on Fund: No

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
A1	GENERAL FUND	\$2,925,680.39	\$311,789.29	\$1,786,535.02	\$176,297.77	\$1,668,274.14	\$3,043,941.27	\$282,672.25	\$2,761,269.02
B1	STREET FUND	\$174,324.13	\$16,324.87	\$438,213.96	\$23,512.69	\$398,171.43	\$214,366.66	\$149,477.22	\$64,889.44
B2	STATE HIGHWAY FUND	\$52,497.03	\$1,049.42	\$6,621.33	\$5,428.50	\$13,466.64	\$45,651.72	\$6,587.50	\$39,064.22
B3	CEMETARY FUND	\$17,518.31	\$1,450.00	\$18,419.33	\$4,798.23	\$12,952.61	\$22,985.03	\$12,272.50	\$10,712.53
B4	PARK FUND	\$2,769.55	\$0.00	\$10,000.00	\$957.55	\$24,197.33	\$11,427.78	\$3,707.68	(\$15,135.46)
B5	BENROTH MEMORIAL BRIDGE FUND	\$534.63	\$0.00	\$0.00	\$0.00	\$0.00	\$534.63	\$0.00	\$534.63
B6	FEMA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
B7	COURT COMPUTER	\$5,113.14	\$0.00	\$0.00	\$0.00	\$0.00	\$5,113.14	\$0.00	\$5,113.14
B8	DUI ENFORCEMENT & EDUCATION	\$319.01	\$25.00	\$50.00	\$0.00	\$0.00	\$369.01	\$0.00	\$369.01
B9	PERMISSIVE LICENSE FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
C1	STREET DEBT SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
C2	SWIMMING POOL DEBT SERVICE	\$863.28	\$0.00	\$0.00	\$0.00	\$0.00	\$863.28	\$0.00	\$863.28
D1	CAPITAL IMPROVEMENT FUND	\$3,477.57	\$0.00	\$0.00	\$0.00	\$0.00	\$3,477.57	\$0.00	\$3,477.57
D2	STORM SEWER IMPROVEMENT	\$28,416.96	\$0.00	\$0.00	\$0.00	\$6,072.00	\$22,344.96	\$7,100.00	\$15,244.96
D3	FIRE & RESCUE IMPROVEMENT FUND	\$205,771.32	\$0.00	\$95,250.00	\$5,500.00	\$53,620.65	\$247,400.67	\$46,424.00	\$200,976.67
D4	SWIMMING POOL IMPROVEMENT	\$56.94	\$0.00	\$27,000.00	\$3,107.00	\$25,107.00	\$1,949.94	\$600.00	\$1,349.94
D5	EQUIPMENT REPLACEMENT	\$299.52	\$0.00	\$110,000.00	\$0.00	\$45,612.41	\$64,687.11	\$63,744.64	\$942.47
D6	AIRPORT IMPROVEMENT	\$32,948.03	\$0.00	\$27,815.49	\$26,652.82	\$74,963.22	(\$14,199.70)	\$0.00	(\$14,199.70)
D7	STREET IMPROVEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
D8	TOWN HALL IMPROVEMENT	\$368,749.32	\$0.00	\$0.00	\$0.00	\$0.00	\$368,749.32	\$0.00	\$368,749.32
D9	POLICE EQUIPMENT REPLACEMENT	\$4,471.96	\$0.00	\$87,000.00	\$0.00	\$85,555.36	\$5,916.60	\$5,015.31	\$901.29
E1	WATER FUND	\$199,816.95	\$107,269.70	\$778,925.30	\$56,801.51	\$606,403.97	\$372,338.28	\$419,509.10	(\$47,170.82)
E2	SEWER FUND	\$147,376.31	\$69,998.03	\$510,353.69	\$105,082.25	\$529,566.64	\$128,163.36	\$217,285.51	(\$89,122.15)
E3	SEWER DEBT SERVICE RESERVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E4	SEWER DEBT SERVICE	\$44,125.78	\$21,671.31	\$151,699.17	\$21,671.31	\$151,699.17	\$44,125.78	\$108,355.83	(\$64,230.05)

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V.3.5

Statement of Cash Position with MTD Totals

From: 1/1/2017 to 7/31/2017

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
E5	WATER DEBT SERVICE	\$53,000.00	\$0.00	\$195,000.00	\$205,273.00	\$477,770.66	(\$229,770.66)	\$12,227.52	(\$241,998.18)
E6	SEWER REPLACEMENT & IMPR.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E7	REFUSE FUND	\$85,048.75	\$17,496.87	\$127,199.39	\$17,187.80	\$138,859.49	\$73,388.65	\$64,159.69	\$9,228.96
E9	WATER/ SEWER IMPROVEMENT FUND	\$580,809.36	\$175,432.70	\$2,423,150.92	\$131,532.07	\$2,661,155.01	\$322,805.27	\$301,464.98	\$21,340.29
F1	WATER CONSTRUCTION FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
F2	COMMUNITY EVENTS	\$5,880.77	\$0.00	\$0.00	\$0.00	\$0.00	\$5,880.77	\$0.00	\$5,880.77
F3	COMMUNICATIONS FUND	\$6,960.24	\$0.00	\$0.00	\$0.00	\$0.00	\$6,960.24	\$0.00	\$6,960.24
F4	POLICE CONTINUING PROFESSIONAL	\$2,671.52	\$0.00	\$3,080.00	\$0.00	\$0.00	\$5,751.52	\$0.00	\$5,751.52
F5	UTILITY RECOVERY	\$1,956.12	\$0.00	\$0.00	\$0.00	\$0.00	\$1,956.12	\$0.00	\$1,956.12
F6	NATIONAL NIGHT OUT	\$762.98	\$2,000.00	\$4,075.00	\$1,058.90	\$1,058.90	\$3,779.08	\$777.00	\$3,002.08
F7	Shannon Cemetery Fund	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00
G2	UNCLAIMED MONIES TRUST	\$225.20	\$0.00	\$0.00	\$0.00	\$0.00	\$225.20	\$0.00	\$225.20
G3	INCOME TAX FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G4	CEMETARY TRUST - C/W	\$1,326.66	\$0.00	\$0.00	\$0.00	\$0.00	\$1,326.66	\$0.00	\$1,326.66
G5	CEMETARY TRUST - MATTER	\$524.37	\$0.00	\$0.00	\$0.00	\$0.00	\$524.37	\$0.00	\$524.37
H1	SPECIAL ASSESSMENT - KIBLER	\$897.17	\$0.00	\$0.00	\$0.00	\$0.00	\$897.17	\$0.00	\$897.17
H2	SPECIAL ASSESSMENT - VANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
H4	SPECIAL ASSESSMENT - W COLLEGE	\$849.41	\$0.00	\$0.00	\$0.00	\$0.00	\$849.41	\$0.00	\$849.41
H5	SPECIAL ASSMT - MAIN ST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
H6	SPECIAL ASSMT - JACKSON ST	\$119.67	\$0.00	\$0.00	\$0.00	\$0.00	\$119.67	\$0.00	\$119.67
Grand Total:		\$4,956,462.35	\$724,507.19	\$6,800,388.60	\$784,861.40	\$6,994,506.63	\$4,762,344.32	\$1,701,380.73	\$3,060,963.59

ORDINANCE NO. 11-17

AN ORDINANCE TO ENACT ESTABLISH LICENSING AND REGULATION OF MOBILE FOOD PROVIDERS IN THE VILLAGE OF BLUFFTON, OHIO

WHEREAS, the Council of the Village of Bluffton, Ohio, has determined that it is necessary to enact regulations regarding mobile food providers or "Food Trucks" for the Village of Bluffton, Ohio.

NOW, THEREFORE, BE IT ORDAINED that the Council of the Village of Bluffton, Ohio hereby enacts the following provisions pertaining to the vending and sale of food and related products within the Village of Bluffton, Ohio.

Section 1: That the following shall be the regulations and laws established hereunder:

1. DEFINITIONS.

- (a) "Event Holder" means a person, group, or organization responsible for the hosting or operation of a Permitted Event.
- (b) "Food" shall mean a raw, cooked or processed edible substance, ice, beverage, or ingredient used or intended for use or for sale in whole or in part for human consumption.
- (c) "Food Service Operation" means, for the purposes of a mobile food vending permit, a place, location, site, or separate area where food intended to be served in individual portions is prepared or served for a charge or required donation. As used in this division, "served" means a response made to an order for one or more individual portions of food in a form that is edible without washing, cooking, or additional preparation and "prepared" means any action that affects a food other than receiving or maintaining it at the temperature at which it was received.
- (d) "Food Truck" means a licensed, motorized vehicle or mobile food unit which is temporarily located on a premise to sell food items to the general public.
- (e) "Health License" means an official document issued by a department of health pursuant to Section 3701 of the Ohio Revised Code. Such document shall be an annual health license.

- (f) "Ice Cream Truck" means motor vehicles from which ice cream, popsicles, ice sherbets, frozen desserts or other similar items are sold.
- (g) "Licensing Period" means the sixteenth (16th) day of March to the fifteenth (15th) day of March of the next succeeding year.
- (h) "Mobile Food Vending Permit" means an official document issued by Village Administrator or his designee authorizing operation of a mobile food vending unit within the corporate limits of the Village of Bluffton.
- (i) "Mobile Food Vending Unit" means a food service operation or retail food establishment that is operated from a food truck. For the purpose of a mobile food vending permit, "mobile food vending unit" excludes food delivery operations and vending machines, as defined in Ohio Revised Code 3717.01(L).
- (j) "Mobile Food Vendor" means every corporation, association, joint stock association, person, firm or partnership, their lessees, directors, receivers, trustees, appointees by any court whatsoever, or the heirs, executors, administrators, or personal representatives or assignees of any deceased owner, owning, controlling, operating or managing any mobile food vending unit.
- (k) "Non-Incorporated Children's Stands" shall mean a non-incorporated business that is commonly owned and operated by a child or children to sell lemonade or other beverages (e.g. iced tea, coffee, hot chocolate, etc.) and snack foods (e.g. cookies, etc.)
- (l) "Operator" means the individual who manages one (1) or more mobile food vending units whether as the owner, an employee of the owner or as an independent contractor.
- (m) "Permanently revoke" means to terminate all rights and privileges under a mobile food vending permit for a period of ninety (90) days or greater and to render the holder of the permit ineligible to reapply for said permit.
- (n) "Permitted Events" means the events listed within Exhibit A of the Ordinance, as may be amended from time to time by the Council.
- (o) "Public Event" means any public activity or gathering or assemblage of people, other than a special event, that is open to the general public for admission requires payment for entrance, attendance or participation, and

requires the issuance of a health license or temporary health license pursuant to Ohio Revised Code 3717.01 for participating mobile food vendors. "Public event" includes, by way of example and not by way of limitation, a sporting event at an arena or stadium, a state fair, a concert, or a theatre production.

(p) "Revoke" means to terminate all rights or privileges under a mobile food vending permit for a period not to exceed ninety (90) days after which the individual must reapply for a permit.

(q) "Special Event" means any activity or gathering or assemblage of people upon public property or in the public right-of-way for which a street closure, race event, parade permit, community market, or other like permit has been issued by the Village of Bluffton.

(r) "Suspend" means to temporarily deprive a permittee of rights or privileges under a permit for a period not to exceed ninety (90) days.

(s) "Vending" shall mean the sale of food to a person who is the ultimate consumer. Such sales do not include those from a vending machine, as defined in Ohio Revised Code 3717.01(L).

2. PERMIT REQUIRED FOR OPERATION.

(a) No individual or organization shall operate, or cause to be operated, any mobile food vending unit within the corporate limits of the Village of Bluffton without a current and valid Mobile Food Vending Permit and applicable health license issued in accordance with laws, rules and regulations established in the Ohio Revised Code, the Ohio Administrative Code, or the Village of Bluffton Codes, whichever is applicable.

(b) Mobile Food Vending units, to be located on private property, that only operate as part of a special event or public event shall not require a mobile food vending permit. Such units must comply with any health licensing requirements of the State of Ohio.

(c) Nothing in this ordinance shall be construed as superseding, supplanting, or otherwise replacing any duty imposed by Ohio Revised Code Ordinance 3701 or

3717, or rules or regulations promulgated thereunder, upon an application for a health license, or upon a department of health in the conduct of its responsibilities relative to mobile food vending units.

(d) Only persons who are residents and existing businesses located in the Village of Bluffton are eligible for food truck permits.

3. APPLICATION FOR PERMIT.

(a) An application for a Mobile Food Vending permit must be submitted by the owner of the unit or owner of the business to the Village Administrator. A separate application must be submitted for each unit. Application for a Mobile Food Vending permit shall be on a form prescribed by the Village Administrator and shall substantially comply with subsection (b) of this section.

(b) Application for a Mobile Food Vending permit shall be made under oath and shall contain the following information and/or material:

1. Name, permanent address, telephone number, electronic mail address, date of birth, and driver's license number of the mobile food vending unit owner;
2. Business name or DBA, permanent address, and telephone number, if different from the owner information;
3. Proof of Ohio Department of Taxation Itinerant Vendors License, if required; (when required)
4. A physical description of the unit proposed to be licensed for mobile food vending;
5. Current and valid state vehicle registration information for the unit proposed to be permitted for mobile food vending;
6. Proof of a Village income tax filing number or exemption from the Village of Bluffton division of income tax;
7. Proof that the applicant is current and compliant in the payment of any Village of Bluffton taxes on payroll and net profits at the time such proof is submitted; or if the applicant is not current and compliant in the payment of any Village of Bluffton taxes on payroll and net projects, that the

applicant has entered into an agreement to pay any delinquency and is abiding by the terms of the agreement at the time such proof is submitted;

8. Proof of a filing number or exemption from the Ohio Department of Taxation;

9. Affirmation that, upon issuance of a permit, the applicant will provide to the Village Administrator written documentation of any change in the information required by this ordinance, as well as written documentation of any modification, damage, destruction, or decommissioning of the unit, within thirty (30) calendar days of any such change; and

10. Location of the proposed business. If private property, letter of support from the property owner shall be submitted with the application.

11. Payment of a mobile food vending permit annual fee of \$200.00. If a mobile food vending permit is applied for after August 15th of any calendar year the permit fee shall be prorated to \$100.00.

(c) The Village Administrator must examine all applications for a Mobile Food Vending permit under this ordinance and make, or cause to be made, any further investigation into the application as is deemed necessary in order to make a timely determination regarding the application.

(d) The Village Administrator shall provide a written determination to each applicant. If a complete application for a mobile food vending permit is not approved, any reason(s) for that determination must be provided to each applicant in writing.

(e) The Village Administrator shall have authority to permit operation of food trucks on property owned by the Village of Bluffton, Ohio on areas that have been approved by the Council of the Village of Bluffton.

4. OPERATING REQUIREMENTS.

(a) Mobile Food Trucks shall obtain all applicable approvals and permits, and shall follow all applicable processes as required by the Village and/or the Event Holder.

(b) Mobile Food Trucks shall comply with all local, state, and federal laws, regulations and ordinances.

(c) Mobile Food Trucks shall be permitted as follows:

1. Shall be permitted within Industrial and Commercial Zoning Districts of the Village of Bluffton, Ohio

2. Shall be located on a lot containing a principal building, if located on property owned by the Village, then must be parked on a hard surfaced area. If located on other private property, only at locations as allowed by the property owner. The maximum number of food trucks per lot is limited as follows:

- a. Maximum of 1 food truck on lots between one-quarter acre and 1 acres; and

- b. Maximum of 2 food trucks on lots greater than 1 acre.

- c. For purposes of the limitations in this Section, adjacent lots under common ownership shall be considered as a single lot.

(d) Site requirements:

1. Shall be located at least 5 feet from the edge of any driveway or public sidewalk, utility boxes and vaults, handicapped ramp, building entrance, exit or emergency access/exit way, or emergency call box and must not locate within any area of the lot that impedes, endangers, or interferes with pedestrian or vehicular traffic. Food trucks must be located a minimum distance of 25 feet in all directions from any fire hydrant(s).

2. The Mobile Food Truck must not occupy parking spaces required to fulfill the minimum requirements of the principal use.

3. All parking required by the addition of the Mobile Food Truck to the property must be fulfilled on-site, must be hard surfaced, and must be in addition to any required parking spaces for the principal use, unless the principal use's hours of operation do not coincide with those of the food truck.

4. Associated seating must not occupy parking spaces required to fulfill the minimum requirements of the principal use, unless the principal use's hours of operation do not coincide with those of the food truck business.
5. Associated seating must not occupy parking spaces that may be leased to other businesses and used to fulfill their minimum parking requirements.
6. Associated seating must be removed from all permitted locations during impermissible hours of operation and must not be stored, parked, or left overnight on any public street or sidewalk.
7. Intentionally left Blank
8. Associated seating areas must not occupy any handicap accessible parking spaces.
9. The Mobile Food Truck vendor is responsible for the proper disposal of waste and trash associated with the operation. Village trash receptacles shall not be used for this purpose. Vendors must remove all waste and trash from their approved location at the end of each day or as needed to maintain the health and safety of the public. The vendor must keep all areas within 5 feet of the truck and associated seating area clean of grease, trash, paper, cups or cans associated with the vending operation.
10. No liquid waste or grease is to be disposed of in tree pits, storm drains or onto the sidewalks, streets, or other public space. Under no circumstances can grease be released or disposed of in the Village's sanitary sewer system.
11. Other than one small sign, approved by the Village Administrator no other free-standing signage or audio amplification is allowed as part of the food trucks vending operation. Mobile food trucks are otherwise exempt from signage regulations.
12. Hours of operation are limited to the hours between 7:00 a.m. and 11:00 p.m. Mobile food trucks are required to be removed from the premises during non-business hours.
13. Operator or their designee must be present at all times except in cases of an emergency.

(e) The following activities shall be exempted from the ordinance within the Village:

1. Ice Cream Trucks; and
2. Non-Incorporated Children's Stands.

5. SPECIAL EVENTS AND PUBLIC EVENTS, PERMITS NOT REQUIRED.

(a) No mobile food vending permit shall be required for any mobile food vending unit that operates exclusively as a subset of a Village approved Special Event, within the approved areas and time frames.

(b) No mobile food vending permit shall be issued within the right-of-way or on Village property, unless part of a non-profit Special Event.

6. OPERATION ON PRIVATE PROPERTY ONLY.

(a) Individuals or organizations shall be permitted to operate or cause to be operated any Mobile Food Vending Unit on private property within the corporate limits of the Village of Bluffton after meeting the permit and fee requirements of this ordinance, unless otherwise exempted by this ordinance.

(b) Operation of a Mobile Food Vending Unit on private property must be in compliance with all applicable zoning requirements related to commercial activity on private property.

7. EXPIRATION AND RENEWAL OF PERMIT.

(a) Each permit issued under this ordinance shall expire on the fifteenth (15th) day of March following the date of issue.

(b) Each permittee must comply with the application and inspection requirements of this ordinance to receive a new permit for the succeeding permit period.

8. TRANSFER OF PERMIT PROHIBITED.

No Mobile Food Vending Permit issued under this ordinance shall be transferred or assigned by the named permittee to any other individual or organization, or to

any other Mobile Food Vending Unit. Should a change in ownership of a Mobile Food Vending Unit occur at any time, the succeeding owner must comply with the application, inspection and fee requirements of this ordinance.

9. PERMIT SUSPENSION, REVOCATION.

(a) Permits issued under this ordinance may be suspended or revoked by the Village for one or more of the following reasons:

1. Fraud, misrepresentation or bribery in securing a permit or during the course of business; or
2. Violation of any provision of this ordinance; or
3. Failure to display the Mobile Food Truck permit as issued; or
4. Failure to have valid permits or licenses required by the Allen or Hancock County Health Department or any other Village, state or federal agency; or
5. Conviction of any criminal or traffic offense while using a Food Cart or Mobile Food Truck or conviction of any criminal offense involving theft or fraud; or
6. For any of the reasons which could have been grounds for refusing to issue the original license; or
7. Knowingly allowing another person to use a Mobile Food Truck in violation of any provision of this ordinance.
8. For other good cause at the discretion of the Village Administrator.
9. Failure to clean the area or allow an accumulation of refuse or trash during and after the use of any area used by the applicant.

10. APPEALS.

Any individual or organization who has been refused a permit or renewal of a permit under this ordinance or has had a permit issued under this ordinance suspended or revoked, may appeal such decision to the Village Council at its next regular meeting if made in writing at least by close of business on the Thursday prior to the said regular meeting.

11. SEVERABILITY CLAUSE.

If any particular portion of this ordinance is declared to be invalid by a court of competent jurisdiction, such declaration of invalidity shall be limited to the particular portion declared invalid. This declaration of invalidity shall not affect or impair the remainder of this ordinance, and to this end, the provisions are severable.

12. PENALTY.

(a) A violation of any section of this ordinance shall be deemed a criminal violation as follows:

Whoever violates this ordinance shall be guilty of an unclassified misdemeanor and be fined up to one thousand and no/100 dollars (\$1,000.00) or incarcerated for a term not to exceed 15 days, or both. Any such violation shall constitute a separate offense on each successive day continued. Strict liability is intended to be imposed for a violation of this section.

In addition, a violation of this ordinance may be grounds for the suspension, revocation or permanent revocation of the Mobile Food Truck permit or in the case of a new application may be grounds to refuse to issue such permit for a determinate period of time up to ninety (90) days or permanently, in addition to any other penalties established for such violation.

SECTION 2. Section 5. That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted the _____ day of _____, 2017, by the the Village of Bluffton,
Ohio by the following vote:

Ayes: _____ Noes: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

F. Stephen Chamberlain
VILLAGE SOLICITOR

ORDINANCE NO. 10-17

AN ORDINANCE ESTABLISHING PAY RANGES FOR EMPLOYEES OF THE VILLAGE OF BLUFFTON POLICE DEPARTMENT, SETTING FORTH SOME OF THE TERMS OF EMPLOYMENT AND PROVIDING BENEFITS AS HEREINAFTER SET FORTH TO BE EFFECTIVE ON JANUARY 1, 2018

WHEREAS: it has been determined by the Village Council that it is necessary to establish compensation rates for employees of the Village of Bluffton Police Department;

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1. That the Village adopts the wage and compensation schedules for the employees of the Village of Bluffton Police Department in the attached Exhibit "A" effective January 1, 2018.

SECTION 2. That nothing contained herein shall be construed as a contract of employment. All employees of the Village of Bluffton are employees at will and remain so subject to any restrictions of the Ohio Revised Code.

SECTION 3. Section 5. That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted the _____ day of _____, 2017, by the
the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Noes: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

F. Stephen Chamberlain
VILLAGE SOLICITOR

EXHIBIT A

VILLAGE OF BLUFFTON POLICE DEPARTMENT PAY SCHEDULE

Revised 01/01/2017

Full Time

- Starting pay for All- Full Time Police Officers as of 01/01/2018 is as follows:

PATROL OFFICER	No or less 3	3-8 years	+ 8 years
	Years Experience	Experience	Experience
	\$16.00	\$17.50	\$19.00

After completion of one year of service the Patrol Officer will enter into the following scale:

Yearly evaluations will be reviewed by Police Administration with recommendations for approval / non-approval at each major step increase. Each officer shall undergo a comprehensive evaluation of his/her job performance and efficiency each and every year by their supervisor. For any and all Police Department Employees, that supervisor shall be the Chief of Police. In the absence of the Chief, the next highest ranking officer shall perform the evaluation.

Continued employment and consideration for increases in compensation shall be primarily based upon satisfactory evaluations and the recommendations of the supervisor. NO EMPLOYEE SHALL RECEIVE ADDITIONAL COMPENSATION WITHOUT A FULL EVALUATION

- Additional Considerations for Hourly and Salary Officers:

Hourly Compensated Officers -College Degree - \$1.00 increase (*One-time Adjustment only*) - All degrees must be in a field related to job performance.

Salaried Officers -College Degree - additional increase of \$2,080.00 (*One-time Adjustment only*) - All degrees must be in a field related to job performance.

Ohio Police Officer Training Academy Instructor / Instructor Level Course- \$.50 per hour for Hourly Compensated Officers. \$1,040.00 per annum for Salaried Officers (**Eligible for 2 Adjustments**)

Any other pay increases in non-milestone years, or after maximum milestones reached, will be made according to the Village Council approved annual pay adjustments (*COLA or Minimum Wage Increases*)

PATROL OFFICER	5 YEARS	10 YEARS	15 YEARS	20 YEARS	25 YEARS
	\$1.00	\$1.25	\$1.50	\$1.75	\$2.00

SERGEANT	STARTING	2 YEARS	5 YEARS	10 YEARS	15 YEARS
	\$47, 500	\$2,080	\$2,600	\$3,120	\$4,160

LIEUTENANT	STARTING	1 YEARS	3 YEARS	5 YEARS
	\$53,500	\$2,600	\$ 3,120	\$4,160

CHIEF	STARTING	1 YEAR	3 YEAR	5 YEAR
	\$56,500	\$2,600	\$3,120	\$4,160

Part Time

The starting rate of pay for part-time police officers is \$12.00 an hour and is reviewed annually.

- Any other pay increases will be made according to the Village Council approved annual adjustment.

Note: All police officers must maintain a minimum certification by the Ohio Division of EMS as a First Responder. If no class is being offered at the current time. The officer must attend the next available course.

ORDINANCE NO. 09-17

**AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE AN
ADDENDUM TO THE CONTRACT FOR THE SUPPLY OF WATER FROM
THE VILLAGE OF OTTAWA TO THE VILLAGE OF BLUFFTON DATED
DECEMBER 2, 2005 SETTLING RATES PAID FOR WATER FOR CERTAIN
YEARS THAT HAVE BEEN IN DISPUTE AND OTHER PURPOSES**

WHEREAS the Village of Bluffton and the Village of Ottawa have a mutually beneficial contract for the providing of potable water from the Village of Ottawa to the Village of Bluffton dated December 2, 2005 and the parties have found certain issues need addressed and clarified to make the contract more just and equitable for both contracting parties;

**BE IT THEREFORE ORDAINED BY THE COUNCIL OF THE VILLAGE
OF BLUFFTON, OHIO THAT:**

SECTION 1. The Mayor is authorized to enter into the attached addendum to the contract between the Village of Bluffton and the Village of Ottawa dated December 2, 2005.

SECTION 2. That the parties agree that Bluffton has paid Ottawa for water for all contract years before 2017. The Village of Bluffton owes no other money for water and those payments constitute a full accord and satisfaction of that matter. The parties also agree that there are no penalties or interest owed for any prior years. The parties also agree that the 2017 rate for water is \$2.29/100 cubic feet.

SECTION 3. That is found and determined that all formal actions of the Council concerning and relating to the adoption of this ordinance were made in open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this _____ day of _____, 2017 by the
Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

Attest:

Clerk

Mayor

Approved as to form:

F. Stephen Chamberlain Village Solicitor

CERTIFICATION

The undersigned hereby certifies that the within is a true and correct copy of
Ordinance No. _____, passed by the Council of the Village of Bluffton, Ohio on
the _____ day of _____, 2017.

Dated: _____

Fiscal Officer

ADDENDUM TO CONTRACT

WHEREAS: Article Six – 11 states “That any and all capital improvements made to the water system that are financed shall be recorded and accounted for only in the Water Debt Service accounts of Exhibit “B” and Water Capital Outlay shall only record those expenditures for capital NOT financed.” And;

WHEREAS: The Contract does not contain a definition of Capital Purchases; and

WHEREAS: Bluffton and Ottawa agree that the following shall be an addendum to the contract.

The following shall be added to Article One Definitions:

1. **Capital Purchases:** A capital purchase is a purchase of lands, buildings, furniture or equipment with an estimated life of five years or more, and a value of over \$500.00. Individual purchases are not to be aggregated unless they are a part of one project. The threshold value of a purchase to be considered a Capital Purchase shall correspond with the threshold for Capital Purchases as set by the Auditor of the State of Ohio (Auditor). The threshold shall be indexed up or down according to changes made to the threshold by the Auditor. As of the time of the signing of this Addendum, the Auditor’s threshold to qualify as a Capital Purchase is \$500.00 with a useful life of 5 years. Purchases below the Auditor’s threshold for Capital Purchases shall be expensed as supplies.
2. **Cost To Qualify For Financing:** In order to qualify to be classified as a financed project the project cost must exceed \$75,000.00 unless otherwise agreed in writing between Bluffton and Ottawa. The threshold of \$75,000.00 shall be in effect as of the date of the signing of this Addendum. The threshold of \$75,000.00 shall be adjusted annually starting in 2023, for inflation using the U.S. Department Of Labor Bureau of Labor Statistics Consumer Price Index, All Urban Consumers – (CPI- U), U.S. city average, all items. The threshold adjustment shall be made and put into effect and the beginning of each new fiscal year. The adjustments made pursuant to this provision shall not be compounded.
3. **Cost:** means total cost of an asset or project regardless of the source of funding. Cost would include, but not be limited to cash, grants, loans gifts or donations. If the cost of a Capital Purchase is under the threshold to be considered a Cost to Qualify for Financing, the cost shall be accounted for under the accounting category “Capital Outlay”. If the cost of a Capital Purchase is over the threshold for a Cost to Qualify for Financing, it

shall be account as financed. If Ottawa chooses not to finance a project over the Cost to Qualify for Financing Threshold, Ottawa may elect to self-finance the Capital Purchase. When a Capital Purchase or project is self-financed by Ottawa, the cost of the Capital Purchase or project shall be amortized over a five year period using an interest rate equal to the 10 year U.S. Treasury not rate (3.2% at June 28, 2013). The annual principle and interest payments will be entered under the "Water Debt Service" section of Exhibit B of the contract.

Bluffton and Ottawa agree to an exception to the preceding paragraph. The exception is for the EPA mandated PAX system which is needed to lower the TTHM's in the water. A new Exhibit F shall be added to the contract. The Village of Bluffton and Ottawa agree that the maintenance expenses as summarized therein for the Clearwell, the East Tower and the West Tower shall be included in the "Water Supply" section of Exhibit B for the following amounts and years:

2017	\$79,362.00
2018	\$79,362.00
2019	\$79,362.00
2020	\$88,048.00
2021	\$88,048.00
2022	\$88,048.00
2023	\$97,646.00
2024	\$97,646.00
2025	\$97,646.00
2026	\$108,263.00

No other cost or expense for the PAX system shall be included in Exhibit B of the contract.

RESOLUTION NO. 15-17

A RESOLUTION FINDING THAT THE STRUCTURE LOCATED AT 145 WEST RILEY STREET WITHIN THE CORPORATE LIMITS OF THE VILLAGE OF BLUFFTON, OHIO BE DEEMED TO BE INSECURE, UNSAFE AND STRUCTURALLY DEFECTIVE AND AUTHORIZING THE VILLAGE TO EXPEND PUBLIC FUNDS FOR THE DEMOLITION AND REMOVAL OF SAID STRUCTURE AND TO THEREAFTER CERTIFY THE COSTS INCURRED BY THE TO BE CERTIFIED TO THE APPROPRIATE COUNTY OFFICES FOR PLACEMENT UPON THE TAX ROLLS FOR RECOVERY AND LIEN AGAINST THE SAID REAL PROPERTY UPON WHICH THE STRUCTURE EXISTS

WHEREAS the Village of Bluffton has conducted inspections of the structure located at 145 West Riley Street, Bluffton, Ohio and that the said inspections have revealed that the structure is insecure, unsafe and structurally unsound, and;

WHEREAS, notice of the condition has been provided to the owner of the said property at least 30 days prior to this action by council, and;

WHEREAS, the owner of the said property has been provided a full and fair opportunity to make needed repairs, but the only cost effective way to alleviate the nuisance is to demolish the property.

BE IT THEREFORE RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO THAT:

Section 1. That the Mayor and Village Administrations is hereby authorized to enter into a contract for the demolition of the structures located on 145 West Riley St., Bluffton, Ohio at the earliest opportunity.

Section 2. That the Council of the Village of Bluffton, Ohio finds and determines that the structure on 145 West Riley Street is insecure, unsafe and structurally unsound. That notice has been provided to the owner thereof more that 30 days prior to the enactment of this resolution and that this action is within the powers of the Village of Bluffton Ohio pursuant to Ohio Revised Code Section 715.26(B).

Section 3. That is found and determined that all formal actions of the Council concerning and relating to the adoption of this ordinance were made in open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this _____ day of _____, 2017 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

Attest:

Clerk

Mayor

Approved as to form:

F. Stephen Chamberlain
Village Solicitor

To: Council Members

Activate Allen County

On Friday, August 11th, Mayor Judy Augsburger, Police Chief Ryan Burkholder, and Lieutenant Matt Oglesbee represented the Village of Bluffton at the Activate Allen County Community Stakeholders Luncheon in Lima. This meeting was held to celebrate the work of Activate Allen County and look into the future. The mayor was asked to speak as part of the "Community Spotlight" portion of the meeting along with Allen County Commissioner Jay Begg, Spencerville Mayor PJ Johnson, and Lima Mayor David Berger. As short as her speech was, it was still a major opportunity to spotlight Bluffton and to draw attention to the work being done to promote health and wellness in our small corner of Allen County. A large portion of the meeting was spent hearing about the Community Health Assessment as presented by Emily Stearns, Activate Allen County—to see the full report go to:

<http://allen.oh.networkofcare.org/content/client/1210/AllenCounty2014HealthAssessment.pdf>

On Saturday, August 12th, Activate Allen County hosted the Healthy Families Expo in Lima.



College Ave. and Main St. Intersection: Changes to increase pedestrian safety at this intersection have been completed. Village Service Department installed the solar powered flashing beacon system, Zimmerman Painting made changes to the crosswalks and added 20 parking spaces on Main St.



Shannon Cemetery Memorial Park

There have been a lot of meetings in the last few weeks as we prepare to move forward with the cemetery preservation project. As noted in the past, the Village's main concern is to preserve what we have left of this cemetery in a respectful, honorable manner. The cemetery's last burial was in 1873. It's never really been named other than it's been referred to as "the old cemetery," the "Shannon Cemetery," and possibly even the "Washington Street Cemetery." It was over three years ago when Dick Boehr addressed council about officially naming the cemetery.

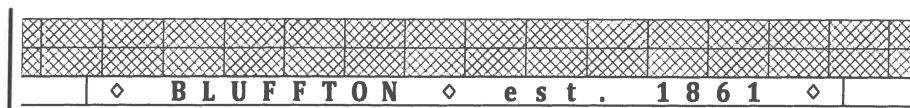
In the next few weeks, weather permitting, we will see the first tombstone returned to the cemetery. It will be the Huber family tombstone. This one is very large and stood near Jefferson Street by the old lilac bush, which has since been removed. They are going to reset the stone and work with a preservationist to clean and preserve it. It has been a pleasure to work with the Huber family on this endeavor!

Shannon Cemetery Memorial Park cont.

So far, we have \$300 in donations for this preservation/conservation project. Donations are still being accepted. When we are ready to clean tombstones, we will ask for volunteers to come forward.

2016 NatureWorks Grant - Buckeye Park Renewal – Phase 1 completed: Village Service Department has completed the installation of 22 LED light fixtures at the Buckeye Park. Project included 4 fixtures at the Benroth Bridge and 18 along the pedestrian path and other amenities at the Buckeye Park. The latter fixtures use only 52 watts of electricity providing 4,939 lumens rated for 90% lumen maintenance at 60,000 hours. The energy savings from these fixtures result in a payback period of just over one year.

Bentley Rd/I-75 Exit 140 Bridge Aesthetics: Kohli & Kaliher has completed the ODOT required design work for the addition of the text shown below on the parapet walls of the bridge over I-75 at Exit 140. The total Village cost for this project stands at \$4,125.00 which was paid to Kohli & Kaliher.



Street Maintenance

Sealcoating: Maple Grove Cemetery and the Wastewater Treatment Plant are in the process of being seal coated by Nonnemaker Asphalt Seal Coating, LLC.

Filling in Village Park Pond

The next steps required before we can fill in the Village Park Pond are as follows:

- 1.) We need to develop a Storm Water Pollution Plan (SWP3). There are roughly 16 pages of requirements.
- 2.) We need to obtain a permit from the Ohio EPA for Storm Water Discharges Associated with Construction Activities (CPG).

Wessler Engineering has provided an estimated fee for both of the above at \$3,000-4,000. This would need council approval.

In the meantime, is it ok with council if we haul our rock and dirt waste to the quarry at a cost of \$40/load?

Sludge Hauling

Weather finally cooperated long enough to complete the annual sludge hauling.

America in Bloom Update

The America in Bloom judges have been very positive regarding the presentation of Bluffton in mid-July. The two days that they were here were very, very hot, but exciting and fun to say the least. The judges were not only inquisitive, but informative, as a lot of information has already been shared on how Bluffton can improve.

We can expect to receive our 20-30 page report by the end of October, after the annual symposium takes place. In addition to receiving our report, we are eligible to receive awards in the following categories:

Floral Displays

Heritage Preservation

Urban Forestry

Environmental Efforts

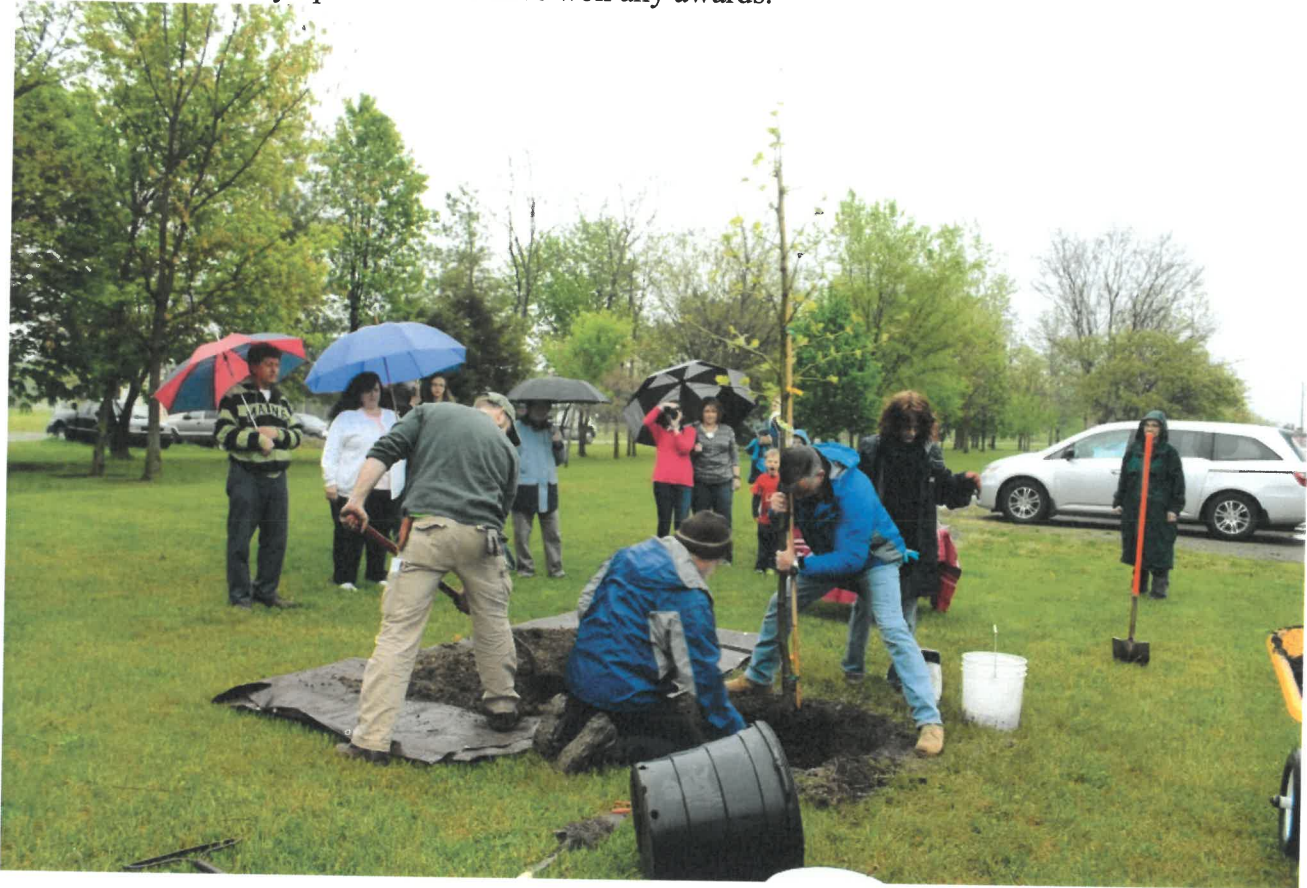
Landscaped Areas

Overall Presentation

Since we are allowed to self-nominate Bluffton for any or all of the awards, the mayor nominated Bluffton for the Floral Displays and the Urban Forestry categories. Our downtown floral displays are breathtaking, thanks to Stratton Greenhouses! And the rest of the village has an array of beautiful floral displays, both businesses and residences alike. Bluffton has also been blessed with a very active, attentive Tree Commission where the Bluffton Arboretum and the street tree lawns are living proof that the Tree

America in Bloom Update cont.

Commission continues to work hard, year after year! Bluffton has been a Tree City USA since 1994. We will find out at the symposium if we have won any awards.



Service Department

Sampling of work accomplished:

Remove logjams from creek

Grade alleys

Mosquito spray

Pick up brush

Sewer camera work

Load mulch, push back brush pile

Water sampling

Locating water & sewer assets for Geographical Information System (GIS)

Weed-eat cemetery, pool, and town hall

Deliver fire truck to United Fire Apparatus for repairs

Test pool water and add chemicals

Pick up trash and clean restrooms at parks

Water service hookups

Install school crosswalk signage and lighting

Haul sludge

Equipment maintenance

Storm line repair



BLUFFTON POLICE DEPARTMENT
154 N. MAIN STREET
BLUFFTON, OHIO 45817
(419) 358- 2961
FAX (419) 358-2963



Police Activity Summary
July 2017

Police Calls for Service – 477

Traffic Stops – 131

Citations – 22
Citations

Driving Under Suspension	-	3
Expired Operators License	-	1
Left of Center	-	1
No Operators License	-	1
O.V.I	-	2
Right of Way	-	1
Safety Belt	-	2
Speed	-	11
Total	-	22

Complaint Reports

Animal Complaint (Dog Bite)	-	1
Breaking and Entering	-	2
Criminal Damaging	-	2
Deceased Person	-	1
Domestic Violence	-	1
Drug Offense	-	1
Driving Under Suspension	-	4
Miscellaneous	-	5
Missing Person	-	1
Overdose (Drug)	-	2
O.V.I	-	2
Pursuit	-	1
Sex Offense	-	2
	-	1
Theft	-	4
Warrant	-	1
Total	-	31

- Theft loss for July is \$1,930.00 with \$0.00 recovered.

Calls for Service Breakdown

2017

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Intoxicated Person	0	0	1	0	1	0	0						2
Assault	1	0	0	4	1	1	6						13
Contact Complaint	0	0	0	0	0	0	0						0
Fire Runs	0	0	0	1	0	0	1						2
Prowler	1	0	0	2	0	0	1						4
Criminal Damaging	2	1	3	0	1	2	2						11
Unruly Juvenile	3	3	1	4	7	2	0						20
Meet the Officer	0	0	0	0	0	0	0						0
Escort	4	0	0	1	2	2	3						12
Animal Complaint	0	2	0	4	2	6	4						18
Breaking and Entering	1	0	1	1	2	2	3						10
Alarms, Burglar	12	14	19	24	16	23	17						125
Traffic Crash, Non-Injury	2	8	5	12	4	8	3						42
Traffic Crash, Injury	6	0	1	1	0	1	1						10
Traffic Crash, Hit-Skip	1	2	2	2	2	0	0						9
Intoxicated Driver	0	2	1	1	0	1	1						6
Investigate Vehicle	38	37	46	54	40	45	46						306
Motorist Assist	10	0	3	6	1	7	7						34
Complaint, Female	0	0	0	0	0	0	0						0
Rescue Needed / First Respond	1	1	4	1	5	0	0						12
Rescue Assist - Non Emergency	0	0	0	0	0	0	0						0
Robbery Complaint	0	0	0	0	0	0	0						0
Domestic	2	0	4	2	0	1	1						10
Mental Health Emergency	1	1	1	1	1	2	0						7
Missing Adult	0	1	0	0	0	0	1						2
Missing Juvenile	1	0	0	0	0	1	1						3
Back Up Officer	0	0	0	0	0	0	0						0
Shots Fired	1	0	0	0	0	1	0						2
Felonious Assault	0	0	0	0	0	0	0						0
Shoplifting Complaint	0	0	0	0	0	0	0						0

[illegible]

[illegible]

July 31, 2017

Streets, Alleys, Lights & Sidewalk Committee Meeting

Start: 6:03 PM

End: 7:35 PM

Attendance: Joe Sehlhorst, Patti Geiger: Others include Councilman Rich Johnson: Asst. to Administrator Jesse Blackburn, Mayor Judy Augsburger, and Solicitor Steve Chamberlain. Public: Ron Epp.

Topic 1: Food Truck Ordinance

- Reviewed Ordinance Draft
- Forward to Council for 1st reading

Topic 2: 2017 Connectivity Plan

- Public Hearing scheduled
- Reviewed 2017 Connectivity plan & Sidewalk Program Summary *See Attachments
- Projects include:
 - o East College Ave. Gap 4 ft. walk
 - o Cherry St. – 465 Cherry to County Line 4 ft. walk
 - o Co. Line Rd. – E. Elm to College Ave. 4 ft. walk
 - o Augs. Bike Path – Riverbend Subdivision to Hawthorn 4 ft. walk
 - o Jefferson St. – beside 204 N. Jackson 4 ft. walk
 - Roughly 2,017 linear ft. of Connectivity \$48,408.00
 - 2017 Budget: \$50,000
- Jesse presented each project and identified placement
 - o East College Ave. Gap
 - 157 Geiger placement within right of way (near road or garage)
 - o Cherry St. –
 - Pole obstructions on East side, Connectivity on West
 - Jesse presented photos identifying placement with aid
 - 4 ft. sidewalk, placement edge of right of way, Ron Epp stated this would allow roughly a 2'7" tree lawn, move (4) water meters on property, grade changes or concrete wall in some locations
 - o Co. Line Rd –
 - Placement edge of right of way
 - o Augs. Bike Path – Riverbend Subdivision to Hawthorn
 - Jesse to contact Association, placement edge of road or tree lawn
- Discussed Connectivity Procedure
 - o Committee discusses and develops 2017 Connectivity project
 - o Letter sent out to all residents along connectivity project
 - o Public Hearing
 - o Formal request to Council for vote identifying the projects
 - o Goes out to bid – Individual projects
 - o Bids received – Administration enacts projects(s)

Topic 3: Village property beside Mustard Seed off Main St. – Lake St. (Cobb Lake)

- Survey Pins placed Tuesday
- Plat & Legal Description later in week

Village of Bluffton
2017 SIDEWALK PROGRAM SUMMARY
 Date: July 31, 2017



Project A Summary
 - 9 Alley Approaches need completed

- **Project A - Sidewalk and Alley Approach Replacement**
- Steve Niese Decorative Concrete

Village Total:		\$27,993.33
Resident Total:		\$31,558.00
Overall Total:		\$59,551.33

- **Project A-1 - ADA Curb Ramp Installation**
- Quinn Concrete Construction, Inc.

ADA Curb Ramp Installation

Item Description	Unit	Unit Price	2016 Project quantities	\$ Total
4" Concrete Removal & Replacement	SF	\$6.35	2729.2	\$17,330.42
7" concrete walk at W. Elm & Bentley	SF	\$7.70	110	\$847.00
ODOT Type 2 Concrete Curb Removal	LF	\$8.00	259.9	\$8,316.80
ODOT Type 2 Concrete Curb Installation	LF	\$24.00	25	\$6,625.00
ADA Handicap plates (furn. & installed)	per	\$265.00	26	\$468.00
Curb wall	LF	\$18.00		
Village Total:				\$33,587.22

- Project A-1 Summary**
- 25 ADA Compliant curb ramps were installed including the entire neighborhoods of Swiss Park (15) and Riverbend (9)
 - Additional curb ramp installed to transition the Augsburgers Pathway to W. Elm sidewalk

- **Project B- Sidewalk Cutting -**
- Precision Concrete Cutting

Village Total:		\$4,510.00
Resident total:		\$7,590.00
Overall Total:		\$12,100.00
Cost per cut:		\$55.00

Project B Summary

- Village eliminated 65 tripping hazards caused by public items: street trees, curb ramp transitions, curb basins, etc.
- Residents eliminated 138 tripping hazards

Budget Summary

- \$58,349 of public funds have been spent to this point.
- \$50,000 was designated for this year for the Sidewalk Program

Connectivity Plan Cost Estimates - 2017

Sq. Ft. estimate: \$6.00

	Linear Ft.	4 ft. walk	5 ft. walk	ADA Ramps
East College Ave. Gap	475	\$11,400.00	\$14,250.00	1?
Cherry St. - Grading to County Line	675	\$16,200.00	\$20,250.00	1
Co. Line Rd. - E. Elm to College Ave.	520	\$12,480.00	\$15,600.00	2
Augs. Bike Path to Hawthorn	245	\$5,880.00	\$7,350.00	0
Jefferson St. - beside 204 N. Jackson	102	\$2,448.00	\$3,060.00	
total:		\$48,408.00	\$60,510.00	

*Add \$500 per ADA Ramp

Current Pathway Board Considerations

Bentley Rd. - Augsburger to Grove St.	2610	\$62,640.00	\$78,300.00
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Future Connectivity Projects

	Linear Ft.	4 ft. walk	5 ft. walk
Eugro to W. Elm	430	\$10,320.00	\$12,900.00
Co. Line: E. Elm to SR 103	360	\$8,640.00	\$10,800.00
Riley: Bentley to Spring	3575	\$85,800.00	\$107,250.00
Bentley: Augsburger to Riley	1600	\$38,400.00	\$48,000.00
S. Main: Existing to Corp. Limit	2320	\$55,680.00	\$69,600.00
Harmon: Gaps and Garau to Bentley	1030	\$24,720.00	\$30,900.00
Bentley: Harmon to Main	450	\$10,800.00	\$13,500.00
Jefferson: Bike Path to Co. Line Rd.	1500	\$36,000.00	\$45,000.00
Jefferson: Co. Line Rd. to Overpass	2700	\$64,800.00	\$81,000.00
S. Jackson to Parkview	370	\$8,880.00	\$11,100.00





157 Geiger

165 Geiger

164 Albert

365 E. College

405 E. College

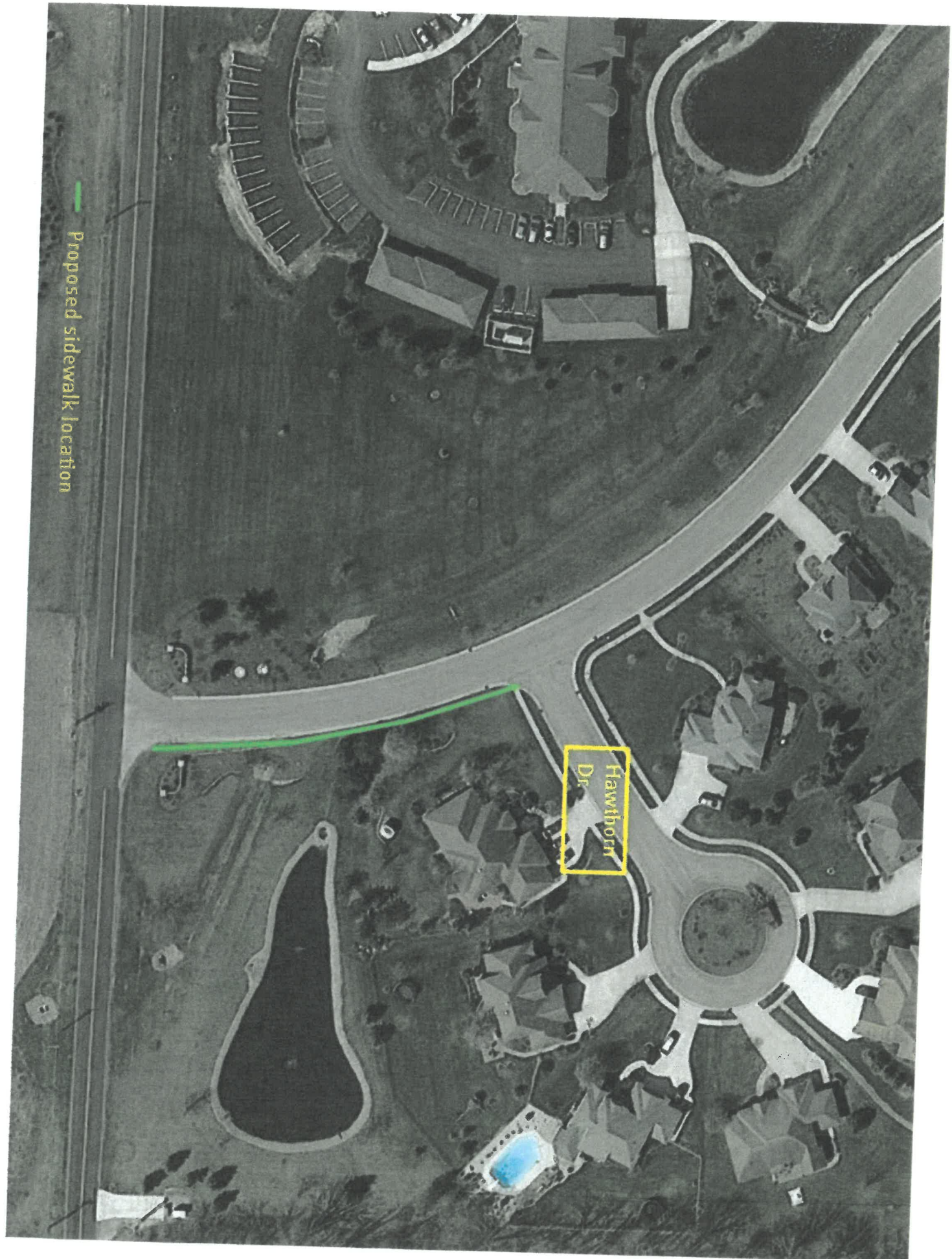
404 E. College

— proposed sidewalk location



Google Earth

© 2006 Google
Tour Guide



Proposed sidewalk location

Hawthorn Dr.



proposed sidewalk
location

204 N. Jackson

ORDINANCE NO. 03-14

**AN ORDINANCE AMENDING ORDINANCE 07-13 ESTABLISHING THAT
SIDEWALKS BE CONSTRUCTED AND MAINTAINED IN ALL RESIDENTIAL
AREAS OF THE VILLAGE OF BLUFFTON, OHIO**

WHEREAS: the Council of the Village of Bluffton finds that there exists a need in the Village of Bluffton, Ohio that residential areas of the Village have available for the public use and public good, properly constructed and maintained sidewalks; and

WHEREAS: the Council of the Village of Bluffton specifically finds that a comprehensive program of maintenance, repair, construction and reconstruction must take place and costs thereof be assessed against the several property owners and the Village of Bluffton as set forth herein; and

WHEREAS: the Council finds that a series of resolutions and ordinances may be required to complete this program, of which, this ordinance is deemed to be the initiating or primary ordinance; and

WHEREAS: the stated objective of this Ordinance shall be that: The residential areas of the Village should, as much as possible, be accessible by pedestrian traffic by means of sidewalks; The costs of any new construction shall be made by the Village; and Where sidewalks exist or have been newly installed, they shall be maintained by the property owners in compliance with the specification and standards of this ordinance;

WHEREAS: this ordinance has undergone several revisions and it has been deemed necessary to amend Ordinance 07-13 to read as follows:

IT IS THEREFORE ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO THAT:

SECTION 1: any and all existing sidewalks within the Village of Bluffton Ohio shall be maintained and repaired in good order pursuant to the standards and designs as specified in Exhibit "A" that is attached hereto, which may be amended from time to time upon recommendation of the Village Administrator to the Village Council or by the Village Council at its discretion.

SECTION 2: the Village of Bluffton requires that any and all new subdivision developments or other construction developments within the Village corporation limit shall have sidewalks as specified in the Subdivision Ordinance for the Village of Bluffton.

SECTION 3: the Village of Bluffton intends to have sidewalks in every residential block, meaning a length of street between two intersections on which there is at least one residential structure; to that end the Village will designate, according to its financial ability and construction schedule, which sidewalks to construct at its expense; following their construction, maintenance of the sidewalks will be the responsibility of the property owner.

SECTION 4: OVERALL PLAN AND IMPLEMENTATION OF SIDEWALK CONSTRUCTION AND REPAIR:

A. **EXISTING SIDEWALK REPAIR AND REPLACEMENT:** Any and all existing sidewalks within the Village of Bluffton will be reviewed by the Village Administrator or his designee to determine if the said existing sidewalk is in need of repair or replacement. Should that sidewalk need repair or replacement, the same shall be completed within the times and manner as set forth in this ordinance. Any sidewalk constructed of brick that exists in the Village as of January 1, 2014 shall be considered a grandfathered sidewalk. Such grandfathered sidewalk may be maintained, repaired and rebuilt in brick; but, except for its composition in other than concrete, such sidewalk shall be subject to the same surface standards as set forth in Exhibit "A".

Any person who undertakes to replace or repair any existing sidewalk within the Village of Bluffton, Ohio when required by order under this Ordinance shall obtain from the Village of Bluffton, a sidewalk permit. Said permits shall be issued at no cost; however, the applicant for such a permit shall provide the Village the following information: name of the contractor, anticipated completion date, and any other relevant information as may be requested by the Village Administrator.

B. **CONSTRUCTION AND INSTALLATION OF CONNECTING SIDEWALKS:** Connecting sidewalk is defined as that section of sidewalk required to complete and make continuous existing sidewalk sections that have gaps in them. The Village Administrator or his designee shall designate missing sidewalks as either connecting sidewalks or new sidewalks based on the length of the gap between existing sidewalks -- or the non-existence of sidewalks altogether.

The Village Administrator shall provide a list and map of the parcels and areas where he believes Connecting Sidewalks should be built to the Streets and Alleys Committee of council for its review and recommendation. Within 45 days of the Village Administrator providing a list and map, the Streets and Alleys Committee of Council shall forward its recommendations and amendments to the Village Council as a whole for review and public comment. The Owner of any parcel that is considered for installation of a connecting sidewalk shall be notified by regular mail not less than 30 days prior to a public hearing of Council. Council shall accept any and all comments from those parcel owners submitted in writing before the date of the public hearing and any comments from parcel owners or the public at the public hearing. After the close of the public hearing, the Council shall determine, by majority vote, which parcels should have a connecting sidewalk pursuant to this ordinance.

C. **CONSTRUCTION AND INSTALLATION NEW SIDEWALKS:** New sidewalks consist of areas where sidewalk would benefit the Village but the gap between existing sidewalks is long or

sidewalks do not exist. The Village Administrator or his designee shall identify those residential areas of the Village of Bluffton where new sidewalks should be installed.

The Village Administrator shall provide a list and map of the parcels and areas where he believes New Sidewalk should be installed to the Streets and Alleys Committee of council for its review and recommendation. Within 45 days of the Village Administrator providing a list and map, the Streets and Alleys Committee of Council shall forward its recommendations and amendments to the Village Council as a whole for review and public comment. The Owner of any parcel that is considered for installation of a new sidewalk shall be notified by regular mail not less than 30 days prior to a public hearing of Council. Council shall accept any and all comments from those parcel owners submitted in writing before the date of the public hearing and any comments from parcel owners or the public at the public hearing. After the close of the public hearing, the Council shall determine, by majority vote, which parcels should have a new sidewalk pursuant to this ordinance.

D. Installation Phases for Sidewalks:

Phase One: the Village Administrator or his designee shall survey all existing sidewalks in the SOUTH EASTERN ONE HALF of the Village and determine whether they need to be repaired or replaced using the following criteria: Stumbling hazard from Cracks; Unevenness; Water pocketing; or Slipperiness.

Notice shall be provided in 2013 to each property owner of any existing sidewalk deemed in need of repair or replacement in the SOUTH EASTERN ONE HALF of the Village of Bluffton, Ohio. The Notice shall advise the property owner that they have until October 1, 2014 to complete any required repair or replacement of such existing sidewalk. If the said repair or replacement is not completed by October 1, 2014 then the Village shall undertake such repair and replacement and proceed to assess the property owner the costs thereof as described in Section 5 and Section 6 below. It is the goal to have Phase One completed at the end of the 2014 construction season.

Phase Two: the Village Administrator or his designee shall survey all existing sidewalks in the NORTH WESTERN ONE HALF of the Village and determine whether they need to be repaired or replaced using the following criteria: Stumbling hazard from Cracks; Unevenness; Water pocketing; or Slipperiness.

Notice shall be provided in 2014 to each property owner of any existing sidewalk deemed in need of repair or replacement in the NORTH WESTERN ONE HALF of the Village of Bluffton, Ohio. The Notice shall advise the property owner that they have until May 1, 2015 to complete any required repair or replacement. If the said repair or replacement is not completed by May 1, 2015 then the Village shall undertake such repair and replacement and proceed to assess the property owner the costs thereof as described in Section 5 and Section 6 below. It is the goal to have Phase Two completed at the end of the 2015 construction season.

Phase Three: Any and all Connecting Sidewalks and New Sidewalks within the Village of Bluffton will constructed and installed in accordance with the procedure set forth above and funded pursuant to Section 4(E) below.

E. **INSTALLATION OF SIDEWALKS BY THE VILLAGE OF BLUFFTON:** The Village of Bluffton, after notice and hearings set forth herein, shall construct sidewalks on and in those areas as determined by the council at the cost to the Village of Bluffton at times and under such conditions that the Village Council shall deem appropriate. To that end, the Village will commit funds for the installation of sidewalks within the Village each year as deemed appropriate by Council. Said commitment shall be by appropriation made or motion made to designate the total funding for each fiscal year.

- i. New construction of sidewalks shall be in compliance with the specification that are made a part of this ordinance.
- ii. The Village of Bluffton shall remain responsible for any defect in installation and workmanship for a period of ONE year from the date of construction.
- iii. Thereafter, the Parcel Owner shall be responsible for any repair and replacement of any sidewalk installed by the Village in the future.
- iv. The installation of sidewalks for each fiscal year, shall be determined by the Streets and Alleys Committee based upon the funding appropriated by the Village Council for that year.
- v. Installation of new sidewalks by the Village shall be designed by the Village and shall typically include removal of obstructions, grading, and grass reseeding.

SECTION 5: when a property owner fails to undertake the repair or replacement of a sidewalk as required in Section 4.D. Phase 1 and Phase 2 above the Village of Bluffton shall thereafter undertake procedures pursuant to Ohio Revised Code Chapters 727, 729 or any other means provided by current or future law to finance and engage contractors to complete sidewalk repairs or replacement according to designs set forth in Exhibit "A."

SECTION 6: when a property owner undertakes construction to repair or replace their sidewalk pursuant to notice in Phase 1 or Phase 2 noted above; and without excuse of Acts of God or other factors beyond his or her control the owner does not complete repair or replacement within the time required; and as a direct result of such tardiness the Village of Bluffton fails to include that project in its contracted projects, the Village of Bluffton may assessment that owner for front footage, a sum equal to an additional 10% of the total cost to the Village for that frontage to compensate for the additional change orders and amendments to the Village contracts.

SECTION 7: the Village Administrator or his designee shall provide a report to the Village council on a quarterly basis regarding the progress of the master sidewalk repair and improvement plan.

SECTION 8: the Mayor shall, designate two (2) members of the Council and one (1) elector of the Village of Bluffton, Ohio to act as a Review Board for the Sidewalk Project.

- a) The Mayor may make such appointments on an ad hoc basis as required.
- b) Any property owner who wishes to appeal the order or determination of the Village Administrator or his designee as to this project shall provide, in writing, such objections and deliver it to the Village Administrator within 90 days of receiving a notice to repair or replace sidewalks. Upon receipt, the matter will be scheduled for a hearing before the Review Board.
- c) The Review Board shall have the power to review the orders of the Village Administrator and may, but is not required to make recommendations or modification as may be deemed appropriate. In determining what is appropriate, the Review Board shall consider any matter it deems proper and shall specifically consider the following: 1) the difference in cost per foot of the repair or replacement of a particular section of sidewalk from the average costs, and 2) financial hardship for a particular owner to complete the repair or replacement.

SECTION 9: it is found and determined that all formal actions of the Council concerning and relating to the adoption of this ordinance were made in open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this 19th day of May, 2014 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: 5 Nays: 1 Abstain: 0

Attest:

Nancy L. Kindle
Clerk

[Signature]
Mayor

Approved as to form:

[Signature]
F. Stephen Chamberlain
Village Solicitor

Tree Commission
Village of Bluffton
June 26, 2017

Present: Becky Ramey, Jesse Blackburn, Judy Augsburger, Joanne Antibus, Jon Sommer.

America in Bloom: For the urban forestry portion of the AIB program, we'll submit our Tree Commission Academy presentation packet along with some other write-ups.

Work Day: To prepare the arboretum for AIB, we'll label trees and mulch on June 30 at 10 am. Check on July 10 to see where we are on preparation.

Tree Maintenance/Removals: Recommended removal of three pear trees heaving sidewalks at 90, 92 and 94 Richland Drive, and two pears removed by resident request at 218 & 224 S. Jackson St. Follow up with replacement tree suggestions to property owners.

Check on declining tree at 120 Grove St. which local arborist has recommended removing, and tree at 221 N. Jackson for dead wood removal and pruning.

New Tree Requests: Review open sites at 313 Jared Circle, 257 S. Lawn, 413 Greding (possibly 2 ginkgo), St. John's UCC at Jackson and College, 662 S. Main (2), 517 S. Main and Maple Grove cemetery. Determine possible tree species and contact residents with options for fall planting.

Tree Lawn Request: Resident at 517 (?) has requested permission to install pavers in the open tree lawn in front of his property.

Tree Commissioner Replacement: Berch Carpenter has requested we look for someone to replace him on the Bluffton Tree Commission.

Jon Sommer
Secretary

Meeting: Bike and Pedestrian Pathway Board

Date/Time: Thursday, July 6, 2017, Noon

Location: Town hall, third floor meeting room

Members Present: Dick Ramseyer, Mitch Kingsley, Fred Steiner, John Rich, Dima Snyder

Members Absent: Laura Voth, Greg Denecker, Jim Harder

Village Liaison Present: Jesse Blackburn

Village Liaison Absent: Joe Sehlhorst

- June 1 minutes read and approved by consensus
- Parkview Division path ribbon cutting – After an extended discussion it was decided that a ribbon cutting date will wait until several Parkview issues are resolved.
- Jesse reported that lettering is on order for marking the pathway at the Kibler Street entrance.
- The board discussed placement of three bollard flexible signposts for use in the Parkway path.
- Dick asked Jesse to set up a meeting with Dick, Dima, Jesse, Jack Huber (new village administrator) and Judy Augsburg (mayor).
- Mitch will ask Snyder's for an update on Parkview.
- Dick mentioned that some board members have yet to return their pledges for the Augsburg Road path project.
- Dick mentioned that the 3rd annual Ride to Remember takes place Saturday, July 8. It is one of the fund-raising and awareness pieces of the pathway project.

Meeting ended at 1:13 p.m.

- Next meeting will be held Thursday, Aug. 3, at noon at Marbeck Center.

Respectfully submitted,
Fred Steiner



Bluffton Bike & Pedestrian Pathway

Blazing the Trail Together

Pledge Form



In Consideration of the gifts of others, and to demonstrate our appreciation and support of the Bluffton Lions Way Bentley Path connecting with Lions Way Augsburg Path then extending along Bentley Road to the bridge over Riley Creek. The bridge with path is due for replacement as early as 2022. It is my/our desire to pledge a total of \$_____ to the *Blazing the Trail Together* Campaign. Pledges may be paid over a period of two years. (Campaign end date is 12/31/2018.)

Pledge of Support

Amount paid now (if any): \$_____ Balance remaining: \$_____

My/Our gift will be paid: ___ Check ___ Cash ___ Other _____

Please make checks payable to: Bluffton Lions Foundation

My/Our gift will be paid:

___ Annually in _____ (choose month), over _____ years.

___ Quarterly

___ Other: _____

___ I wish to have reminders sent regarding my/our pledge.

My/Our employer, _____, will match this gift.

For recognition purposes, please list my/our name(s) as:

Name(s) _____

Address _____

City, State, Zip _____

Signature _____ Date _____

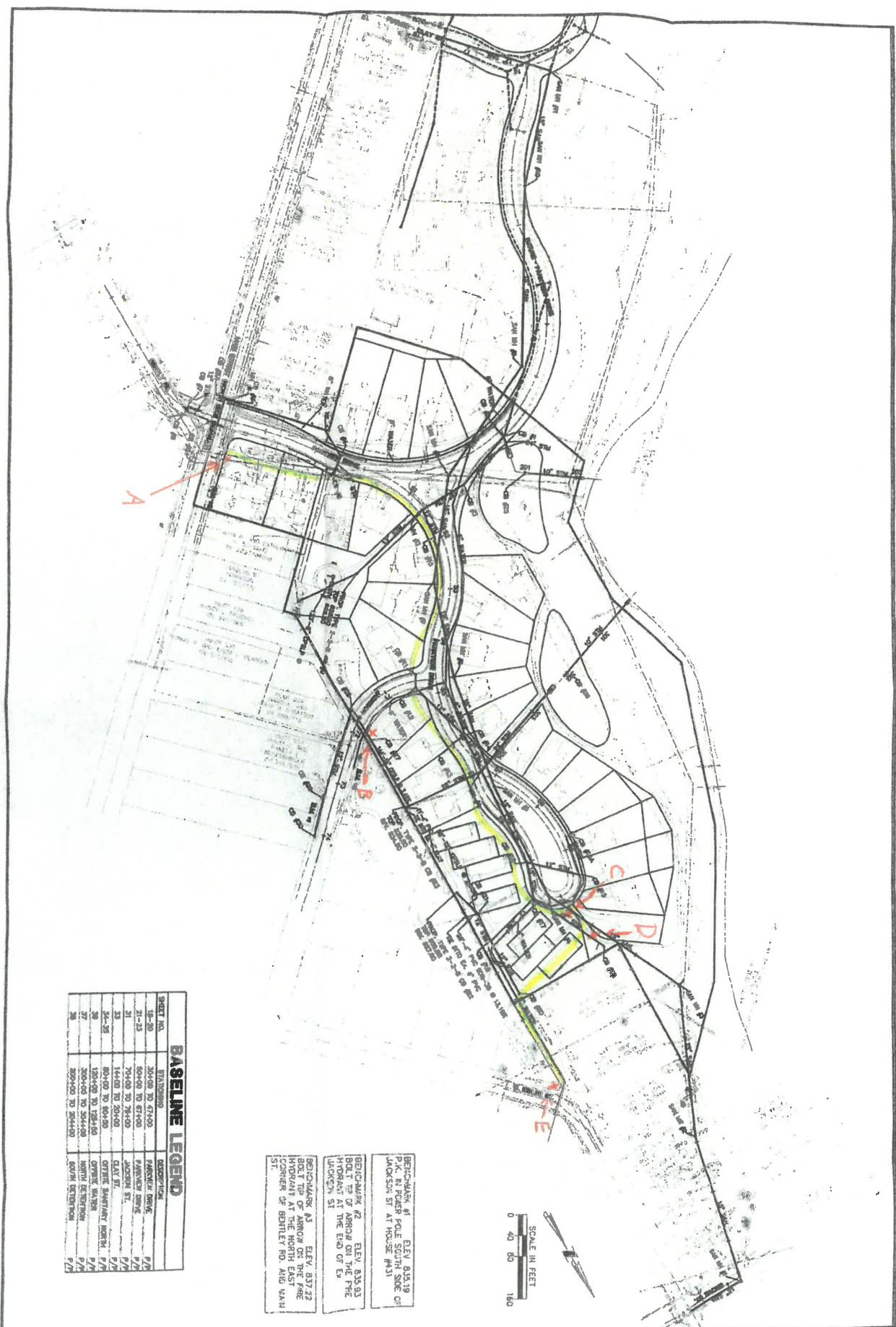
___ I/We prefer that our gift remains anonymous.

To provide you with campaign updates:

Phone _____ E-mail _____

The Bluffton Lions Foundation and Bluffton Pathway Board are grateful for your support of this community project.

Contributions are deductible for tax purposes to the full extent provided by law. Bluffton Lions Foundation Inc., P.O. Box 223, Bluffton, Ohio 45817. For additional assistance or questions, please contact the Foundation at (419) 358-0713 or pres@blufftonlions.org.

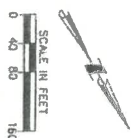


SHEET NO.	STATIONING	DESCRIPTION
28-30	30+00 TO 31+00	PARKVIEW DRIVE
31-33	31+00 TO 32+00	JACKSON ST.
34-36	32+00 TO 33+00	OAK ST.
37-39	33+00 TO 34+00	GREENWAY NORTH
40-42	34+00 TO 35+00	GREENWAY SOUTH
43-45	35+00 TO 36+00	BENTLEY RD.
46-48	36+00 TO 37+00	WATER TOWER
49-51	37+00 TO 38+00	POWER POLE

BENCHMARK #1 ELEV. 835.19
 P.K. IN POWER POLE SOUTH SIDE OF
 JACKSON ST. AT HOUSE #431

 BENCHMARK #2 ELEV. 835.03
 BOLT #2 OF ARROW ON THE PRE
 HYDRAULIC AT THE END OF EX
 JACKSON ST.

 BENCHMARK #3 ELEV. 837.22
 BOLT #3 OF ARROW ON THE PRE
 HYDRAULIC AT THE NORTH EAST
 CORNER OF BENTLEY RD. AND VAN
 ST.



PARKVIEW OF BLUFFTON - PHASE 1 VILLAGE OF BLUFFTON SITE PLAN

CHOICE ONE ENGINEERING
 440 E. NEWBERRY ROAD
 SENECA, OHIO 43085
 (614) 497-0200
 FAX (614) 497-0300
 www.choiceoneengineering.com

CHOICE

ONE

ENGINEERING

DATE	11/11/11
BY	SKM/ST
CHECKED	SKM/ST
APPROVED	SKM/ST
SCALE	AS SHOWN
NOTES	
1. SEE SHEET 28-30 FOR EXISTING CONDITIONS	
2. SEE SHEET 31-33 FOR EXISTING CONDITIONS	
3. SEE SHEET 34-36 FOR EXISTING CONDITIONS	
4. SEE SHEET 37-39 FOR EXISTING CONDITIONS	
5. SEE SHEET 40-42 FOR EXISTING CONDITIONS	
6. SEE SHEET 43-45 FOR EXISTING CONDITIONS	
7. SEE SHEET 46-48 FOR EXISTING CONDITIONS	
8. SEE SHEET 49-51 FOR EXISTING CONDITIONS	