

Judy Wells, Superintendent  
Greg Bukowski, Treasurer  
Douglas B. Bodey, Director of High School Programs  
Rick Turner, Director of Adult Programs

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**APOLLO CAREER CENTER  
BOARD OF EDUCATION**

**Regular Meeting  
August 31, 2015  
7:00 p.m.**

**AGENDA**

**I. Call to Order**

**II. Roll Call**

<b>Member</b>	<b>District</b>	<b>Appointment</b>	
Mr. Ron Fleming	Ada	January 2015 – December 2017	
Mr. Dennis Fricke	Elida	January 2014 – December 2016	
Mr. Brad Fruchey	Bluffton	January 2014 – December 2016	
Mr. Todd Hager	Allen East	January 2015 – December 2017	
Mrs. Penny Kill	Spencerville	January 2014 – December 2016	
Mr. Bob Loescher	Shawnee	January 2015 – December 2017	
Mrs. Jackie Place	Bath	January 2014 – December 2016	
Mr. Dan Marshman	Hardin Northern	January 2014 – December 2016	
Mr. Willie Sammetinger	Wapakoneta	January 2015 – December 2017	
Mrs. Yvonne Marrs	Perry	January 2014 – December 2016	
Mr. Ned Stechschulte	Columbus Grove	January 2014 – December 2016	

**III. Hearing of the Public**

**IV. Approval of Previous Minutes (Motion 08-15-1)**

Correction to June 22, 2015 Record of Proceedings

Approve the following correction to the Record of Proceedings for the Regular Meeting held on June 22, 2015 (Motion 06-15-3, Item 5-k): Hire Ann Frieson, part-time bus driver for FY 2016, hours as assigned and worked at ~~\$20~~ \$15 per hour.

July 27, 2015 Proceedings (Pages xx-xx)

The Record of Proceedings for the Regular Meeting held on July 27, 2015, having been previously distributed, were found to be correct.

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	_____	Mrs. Marrs	_____
Mr. Fricke	_____	Mr. Marshman	_____
Mr. Fruchey	_____	Mrs. Place	_____
Mr. Hager	_____	Mr. Sammetinger	_____
Mrs. Kill	_____	Mr. Stechschulte	_____
Mr. Loescher	_____		_____

**V. Financial Reports (Motion 08-15-2) (Pages xx-xx)**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the approval of the financial reports as presented by the Treasurer.

**Investments:**

Type of Investment	Investment Amount	Investment Period	Rate	Bank	Interest Earned	
Huntington Investment Corp	4,000,000.00	07/01/15-07/31/15	Varies	Huntington Inv Corp	788.77	(Monthly)
First Federal (ICS)	24,016,035.31	07/01/15-07/31/15	0.450	First Federal ICS	9,669.51	(Monthly)
Star Ohio (Month end balance)	62,558.73	07/01/15-07/31/15	0.100	Provident	4.35	(Monthly)
RedTree (formerly Baird Public)	1,043,168.58	07/01/15-07/31/15	Varies	U.S. Bank	(130.97)	(Monthly)
Checking (Month End)	817,311.53	07/01/15-07/31/15	0.500	First Federal	358.54	(Monthly)
AEF Endowment Fund	<u>55,201.14</u>	07/01/15-07/31/15	0.045	Edward Jones	<u>0.00</u>	(Quarterly)
<b>Total</b>	<b>\$29,994,275.29</b>			<b>Total</b>	<b>\$10,690.20</b>	

These investments represent all of Apollo's cash (not just the General Fund) as of the end of the month. The portfolio includes the General Fund, P.I. Fund, Cafeteria, Adult Education, all Trusts, Grants, and Student Activities.

Rates for \$500,000 as of August 24, 2015:

	<u>Money Mkt</u>	<u>30 days</u>	<u>60 days</u>	<u>90 days</u>	<u>6 mos.</u>	<u>1 year</u>	<u>2 years</u>
Huntington	----	----	----	----	0.40	0.65	1.25
United Family of Banks	----	0.01	----	0.01	0.05	0.15	0.25
Fifth Third	----	----	----	0.35	0.45	0.65	1.25
Star Ohio	0.11	----	----	----	----	----	----
First Federal	----	0.05	----	0.05	0.05	0.20	0.50
Treasuries	----	0.03	----	0.10	0.24	0.40	0.72
Com Paper	----	0.14	0.18	0.24	----	----	----

**Healthy Cuisine for Kids Grant – FY2016**

To accept \$600 from the Ohio Department of Education for the purpose of establishing the FY 2016 Healthy Cuisine for Kids Grant. The Board also directs the Treasurer to increase Appropriations and Estimated Resources as follows:

	<u>New Appropriations</u>	
Salary	599-2219-100-9916	\$591.42
Fringes	599-2219-200-9916	<u>8.58</u>
		\$600.00

**Write off Bad Debts:**

Authorize the Treasurer to write off bad debts in the amount of \$6,710.09. (Page x)

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	_____	Mrs. Marrs	_____
Mr. Fricke	_____	Mr. Marshman	_____
Mr. Fruchey	_____	Mrs. Place	_____
Mr. Hager	_____	Mr. Sammetinger	_____
Mrs. Kill	_____	Mr. Stechschulte	_____
Mr. Loescher	_____		

**VI. New and Recommended Matters**

**A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 08-15-3)**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the approval of the following personnel matters, pending criminal investigation check for all personnel and for certified personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

**1. Certified**

- a. Hire Kelly Smith, CBI/Career Exploration Instructor, on a one-year contract for the 2015-16 school year, on Salary Schedule C-8.
- b. Move Carolyn Stein from Salary Schedule C-22 to D-22 effective with the 2015-16 school year on the basis of an earned Master’s Degree and submission of transcripts to the Superintendent’s office.
- c. Hire Mike Sebenoler, Carpentry Instructor, (retire/rehire) on a one-year contract for the 2015-16 school year, on Salary Schedule C-10.
- d. Hire Mike Sebenoler for pre-construction work on the student built house at \$25/hour, effective July 1, 2015.
- e. Hire the following part-time adult education instructors for FY 2016, hours as assigned and worked, per hourly rates as adopted by the Board of Education on April 27, 2015 (Motion 04-15-3):
  - Inara Febus, DIT
  - Margaret Haas, Nurse Aide
  - Michelle Robinson, Professional Development and ABLE
  - Bonnie Schneider, ABLE
  - Eric Stammen, LPN
  - Jennifer Swanger, ABLE and GED

**2. Classified**

- a. Hire the following cafeteria substitutes for the 2015-16 school year, hours as assigned and worked at \$11.67 per hour:
  - Tamara LaRose
  - Teresa Sabo
  - Cristi Smith
  - Julie Thomas
- b. Issue Shelly Caudill a stipend of \$591.42 for the FY 2016 Healthy Cuisine for Kids Grant expenses.

- c. Hire Matthew Kinzer, Network Specialist, on a one-year contract for FY 2016, effective August 27, 2015, on Salary Schedule PP-5.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	_____	Mrs. Marrs	_____
Mr. Fricke	_____	Mr. Marshman	_____
Mr. Fruchey	_____	Mrs. Place	_____
Mr. Hager	_____	Mr. Sammetinger	_____
Mrs. Kill	_____	Mr. Stechschulte	_____
Mr. Loescher	_____		

**B. New Business (08-15-4)**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the adoption of the following motions:

**1. 2015-16 Staff Handbook**

Approve the 2015-16 Apollo Staff Handbook as presented.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	_____	Mrs. Marrs	_____
Mr. Fricke	_____	Mr. Marshman	_____
Mr. Fruchey	_____	Mrs. Place	_____
Mr. Hager	_____	Mr. Sammetinger	_____
Mrs. Kill	_____	Mr. Stechschulte	_____
Mr. Loescher	_____		

**VII. Reports and Information**

- A. Board of Education
- B. Director of High School Programs
- C. Director of Adult Programs
- D. Instructional Supervisor
- E. Friends of Apollo/Apollo Education Association
- F. Superintendent

**VIII. Executive Session (Motion 08-15-5)**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion that the Board of Education retire to Executive Session pursuant to Ohio Revised Code Section 121.22 (G) for the following reason(s):

- To consider the appointment \_\_\_\_, employment \_\_\_\_, dismissal \_\_\_\_, discipline \_\_\_\_, promotion \_\_\_\_, demotion \_\_\_\_, or compensation \_\_\_\_, of a public employee or official; (check one or more of the purposes for which the executive session is to be held).
- To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual, (unless the public employee, official, licensee or regulated individual requests a public hearing).

- To consider the purchase of property for public purposes or the sale of property at competitive bidding;
- Conference with the Board's attorney concerning disputes involving the Board that are the subject of pending or imminent court action;
- Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;
- Matters required to be kept confidential by federal law or regulations or state statutes;
- Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	_____	Mrs. Marrs	_____
Mr. Fricke	_____	Mr. Marshman	_____
Mr. Fruchey	_____	Mrs. Place	_____
Mr. Hager	_____	Mr. Sammetinger	_____
Mrs. Kill	_____	Mr. Stechschulte	_____
Mr. Loescher	_____		

The Apollo Career Center Board of Education retired to executive session at \_\_\_\_\_ p.m. and reconvened at \_\_\_\_\_ p.m.

**IX. Adjournment (Motion 08-15-6)**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	_____	Mrs. Marrs	_____
Mr. Fricke	_____	Mr. Marshman	_____
Mr. Fruchey	_____	Mrs. Place	_____
Mr. Hager	_____	Mr. Sammetinger	_____
Mrs. Kill	_____	Mr. Stechschulte	_____
Mr. Loescher	_____		

The Apollo Career Center Board of Education adjourned at \_\_\_\_\_ p.m.