



**APOLLO CAREER CENTER
BOARD OF EDUCATION**

**Regular Meeting
April 27, 2022
7:00 p.m.**

AGENDA

I. Call to Order

II. Roll Call

Member	District	Appointment	
Mr. Mike Carpenter	Shawnee	January 2022 – December 2023	
Mr. Spencer Clum	Spencerville	January 2022 – December 2024	
Mr. Ron Fleming	Ada	January 2021 – December 2023	
Mr. Dennis Fricke	Elida	January 2020 – December 2022	
Mr. Brad Fruchey	Bluffton	January 2020 – December 2022	
Mrs. Yvonne Marrs	Perry	January 2020 – December 2022	
Mr. Dan Marshman	Hardin Northern	January 2020 – December 2022	
Mr. Ron Mertz	Wapakoneta	January 2021 – December 2023	
Mrs. Jackie Place	Bath	January 2020 – December 2022	
Mr. Brian Spallinger	Allen East	January 2021 – December 2023	
Mr. Ned Stechschulte	Columbus Grove	January 2020 – December 2022	

III. Hearing of the Public

IV. Approval of Previous Minutes (Motion 04-22-01) (Attachment A)

Approve the Record of Proceedings for the Regular meeting held on March 28, 2022, having been previously distributed, were found to be correct.

_____ moved and _____ seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	_____	Mr. Dan Marshman	_____
Mr. Spencer Clum	_____	Mr. Ron Mertz	_____
Mr. Ron Fleming	_____	Mrs. Jackie Place	_____
Mr. Dennis Fricke	_____	Mr. Brian Spallinger	_____
Mr. Brad Fruchey	_____	Mr. Ned Stechschulte	_____
Mrs. Yvonne Marrs	_____		

V. Treasurer's Report (Motion 04-22-02)

_____ moved and _____ seconded the approval of the following as presented by the Treasurer:

A. Financial Reports (Attachment B)

1. Bank Reconciliation and Financial Reports for March 2022.
2. All bills for March 2022 and confirm they are for a proper public purpose.
3. Investment Ledger for March 2022.

B. Other Financial Activities

1. Approve the following Then and Now purchase order(s) over \$3,000:
 - PO #2220017, AEP, 7/1/21, \$225,000
 - PO #2220894, UnitedLex, 9/24/21, \$28,000
 - PO #2221981, Tom Ahl Buick GMC Inc., 3/25/22, \$21,252
 - PO #2222063, Sutphen Towers, Inc., 4/12/22, \$49,000

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	_____	Mr. Dan Marshman	_____
Mr. Spencer Clum	_____	Mr. Ron Mertz	_____
Mr. Ron Fleming	_____	Mrs. Jackie Place	_____
Mr. Dennis Fricke	_____	Mr. Brian Spallinger	_____
Mr. Brad Fruchey	_____	Mr. Ned Stechschulte	_____
Mrs. Yvonne Marrs	_____		

VI. New and Recommended Matters

A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 04-22-03)

_____ moved and _____ seconded the adoption of the following personnel matters, pending criminal investigation checks for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

1. Resignations

- a. Accept the resignation of Jacob Tooley (6 years), English teacher, effective at the end of the current contract year.
- b. Accept the resignation of Chloe Callow (2 years), Agribusiness/Agricultural Science instructor (Elida satellite), effective at the end of the current contract year.

2. Administrative

- a. Hire Michael Ward as High School Assistant Principal on Step 3 of the FY 2023 Administrative Salary Schedule, on a 2-year contract effective July 1, 2022.

3. Supplemental Assignments Compensation FY 2023

- a. Authorize the Superintendent to contract with all regular contract staff for periodic supplemental assignments, including, but not limited to emergencies, repairs, special projects and technology help desk at \$22 per hour; company-specific customized instruction, instructional improvement and other mission-specific work at \$25 per hour, or \$150 per day.

4. **Adult Education Part-time Employee Pay Rates FY 2023**

Position	Pay Rate
Adult Ed. Instructor in Training Fire Test Skills Ratio Proctor (non-certified) Proctor for <i>all</i> computerized testing <i>except</i> WorkKeys (non-certified) Public Safety Maintenance (non-certified) Public Safety Ratio Instructor	\$15/hour
Aspire Data Entry (non-certified)	\$16/hour
Machine Shop Assistant (non-certified) NR Fire Test Skills Proctor (Second Lead) Public Safety Instructor (Second Lead) Second Lead Instructor	\$17/hour
Driver's Education Instructor	\$20/hour
CPR Instructor Instructor for courses non-reimbursable by ODE (i.e. Special Interest)	\$22/hour
ADP Instructor Forklift Instructor (Truck Driving) Instructor for reimbursable courses Learning Lab Instructor NR Fire Test Skills Proctor (Lead) Public Safety Instructor (Lead) WorkKeys Test Proctor (non-certified)	\$23/hour
Aspire Instructor	\$24/hour
Instructor performing program coordination duties	\$25/hour
Motorcycle Instructor performing repairs and retests	\$26/hour
Apprentice/Customized Industry Instructor CWI Test Proctor Registered Nurse teaching STNA, I.V. Therapy and LPN courses Hourly Program Manager Substitute Evening Manager (non-certified)	\$30/hour
General Dynamics Customized Training	\$33/hour
Motorcycle Instructor	\$442 per Basic Motorcycle Riders Course
Individual successfully completing the 86 hour CDL Instructor Training Program and then employed by Apollo	Additional \$100 per pay for the first four pays

5. **Certified**

- a. Hire Hailey Diana as English teacher on Salary Schedule A-1, on a 1-year contract, effective FY 2023.
- b. Hire Courtney Meyers as Intervention Specialist, on a 1-year contract, effective FY 2023. Placement on the salary schedule pending records.
- c. Hire Shelby Kiene as Intervention Specialist, on a 1-year contract, effective FY 2023. Placement on the salary schedule pending records.
- d. Hire the following part-time adult education instructor(s) for FY 2022, hours as assigned and worked, per hourly rates as adopted by the Board of Education on July 26, 2021:

Jacob Bice

Joshua May

Richard Reaver

- e. Hire the following part-time adult education instructor(s) for FY 2023, hours as assigned and worked, per hourly rates as presented above:

Natalie Adams	James Fast	M. Michelle Klaus
Curtis Aldrich	Patricia Fast	Alexis Kline
Michael Allemeier	Sara Feldner	Eric Koeller
Shawn Allgire	Joseph Fenimore	Margaret Kohls
James Augsburger	Mark Figert	Sarah Landwehr
Kevin Bellman	Robert Fitzgerald	Rick Lee
Brian Berheide	Jennifer Flinn	Ralph Long Jr.
Jacob Bice	Allen Floro	Ralph Long Sr.
Tom Bickford	Patricia Floro	David Lowery
John Bishop	Denise Foltz	Gregory Lowry
Graeme Bockrath	Brent Forsthoefel	J. Scott Lucas
Lainey Bowen	William Foster	Jared Lutz
Jason Bowers	Dennis Foxvog	Bryan Lynch
David Boyles	Nick Frena	Richard Macpherson
Denny Brackney	Micah French	Dode Makley
Cory Branscum	Roger Fuerst	Brooks Mason
David Briem	Paul Gannon	Joshua May
Emily Brodman	Jennifer Ganson-Bowman	Edward McCune
Patricia Brown	Todd Gardner	David McDaniel
Wayne Bruening	Eugina Garrett	Matthew McDougall
Tammy Burkholder	Daniel Garza Jr	Austin McIntosh
Weeba Bylsma	Walter George	Ernst Menchini
Laurie Camper	Kenneth Gray	Joy Mendez
Joseph Carl	Nathan Hampton	Abigail Michael
Gary Cearns	Austin Hardin	Eldon Miller
Rosalie Cleland	Michael Hayden	Aaron Montgomery
Gerald Cline Jr	Marsha Hefner	Russell Moorman
Nicole Coleman	Josef Hetzel	Devin Morning
Douglas Corwin	Aimee Hickey	Michael Mox
Christopher (John) Craft	Curtis Hile	Alexandra Myers
Corinne Craft	Donald Hinkle Jr	Lucas Nagel
Christopher Cummings	Jessica Hoehn	Ruth Nichols
Chad Cupples	Cheryl Holbrook	Jeff Orphal
Hannah Davis	Norene Holmes	Justin Orphal
Heather Dawson	Perry Hopkins	David Owen
Michael Dicke	Charlotte Howbert	David Parker
Lorena Gail Dodds	Candace Jarvis	Joseph Payne
Matthew Douglass	Jenny Johnides	Zachary Perigo
Steven Downey	Daren Johnson	Paige Peterson
Mike DuBois	Ryan Johnson	Crystal Plumpe
Jennifer Dyer	Cindy Jones	Alan Pollock
Denise Early-Foltz	Kristie Jones	Carrie Prince
Nicholas Ebbing	Ronald Joseph	Emily Prinsen
Terri Edwards	Cindy Kaufman	Kayce Prinsen
Sharon Eilerman	Jane Keirns	Levi Probst
Steven Elshoff	Tom Kennedy	Karen Quatman
Mandie Erford	John Kerner	Aaron Ralston
Mark Ernst	Patricia Kesner	Tiffany Randall
Thomas Ernst	Anthony Kilburn	Brooke Rasneor
Wendy Fannin	Dave Kimmel	Richard Reaver

Holly Recker	Sarah Smith	Joshua Warnecke
Jason Reel	Eric Snapp	Robert Warren
Jason Reynolds	Jason Snyder	Cecil Warriner
Brenda Ricker	Kenneth Snyder	Pam Weippert
Michelle Robinson	Heather Sosby	Randy Wells
Aaron Rode	William Starr	Daniel Weyranch
Robert Rowland	Steve Stechsulte Sr.	Christopher Widener
Lisa Ruble	Roger Steinbrunner	Jerrod Widener
Jessica Sanders	Frank Strack	Robert Widener
Diane Schoonover	Allen Strunk	Allison Williamson
Michael Seiner	Jacob Sutton	Jodi Wireman
John Shawver	Jennifer Swanger	Samuel Wireman
Anthony Sheipline	Steven Sykes	Debra Workman
Tara Shepherd	Mark Thomas	William Wortman
Jacob Shook	Aricka Thompson	Amy Yahl
Ronald Silbaugh Jr.	Kimberly Vedrode	Brock Yingling
Judi Skonieczny	Amanda Walter	Ryan Young
Sherri Slechter	Janelle Walters	
Beau Smith	Christopher Warnecke	

6. **Classified**

- a. Hire the following adult education test proctor(s), public safety maintenance worker(s), and other adult education non-certified worker(s) for FY 2022, hours as assigned and worked, per hourly rates as adopted by the Board of Education on July 26, 2021:

Cody Burgess

- b. Hire the following adult education test proctor(s), public safety maintenance worker(s), and other adult education non-certified worker(s) for FY 2023, hours as assigned and worked, per hourly rates as presented above:

Emily Brodman	Carol Kleffner	Jackie Mitchell
Cody Burgess	Rick Lee	Kayce Prinsen
Kacie Green	Ralph Long Sr.	Hunter Stombaugh

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	_____	Mr. Dan Marshman	_____
Mr. Spencer Clum	_____	Mr. Ron Mertz	_____
Mr. Ron Fleming	_____	Mrs. Jackie Place	_____
Mr. Dennis Fricke	_____	Mr. Brian Spallinger	_____
Mr. Brad Fruchey	_____	Mr. Ned Stechsulte	_____
Mrs. Yvonne Marrs	_____		

B. Certified (Satellite Instructor) (Motion 04-22-04)

_____ moved and _____ seconded the motion to hire Kaitlyn Stechsulte as Family & Consumer Science instructor (Columbus Grove satellite) on Salary Schedule A-1, on a 1-year contract, effective FY 2023.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter _____	Mr. Dan Marshman _____
Mr. Spencer Clum _____	Mr. Ron Mertz _____
Mr. Ron Fleming _____	Mrs. Jackie Place _____
Mr. Dennis Fricke _____	Mr. Brian Spallinger _____
Mr. Brad Fruchey _____	Mr. Ned Stechschulte _____
Mrs. Yvonne Marrs _____	

C. Non-Bargaining Staff Salary Schedules and Employment Policies (Motion 04-22-05)

_____ moved and _____ seconded the approval of the Employment Policies for Non-Bargaining Unit Employees and the FY23 – FY25 salary schedules for administrators, classified staff and all other non-bargaining unit employees as presented and recommended by the Superintendent and Treasurer.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter _____	Mr. Dan Marshman _____
Mr. Spencer Clum _____	Mr. Ron Mertz _____
Mr. Ron Fleming _____	Mrs. Jackie Place _____
Mr. Dennis Fricke _____	Mr. Brian Spallinger _____
Mr. Brad Fruchey _____	Mr. Ned Stechschulte _____
Mrs. Yvonne Marrs _____	

D. New Business (Motion 04-22-06)

_____ moved and _____ seconded the adoption of the following motions:

1. Satellite Programs 2022-23

Approve Satellite Program Standards & Maintenance Agreements for the 2022-23 school year, as listed below and presented.

Bath	Career Based Intervention
Bluffton	Career Based Intervention Family & Consumer Science Project Lead The Way
Columbus Grove	Family & Consumer Science
Elida	Agribusiness/Agricultural Science Building & Property Maintenance Construction Foundations Family & Consumer Science
Perry	Business Education Family & Consumer Science
Shawnee	Culinary Arts Wood Technology/Carpentry
Wapakoneta	Manufacturing Technologies

2. Out-of-State Travel

Approve out-of-state travel for Jody Benda, Ashley Rozell, and two Sports & Exercise Science students to attend the HOSA International Leadership Conference in Nashville, TN, June 21-26, 2022.

3. **Business Advisory Council**

Approve the Business Advisory Council Joint Statement as presented.

4. **Memorandums of Understanding**

Approve Memorandums of Understanding with the Apollo Education Association (AEA) for the 2022-23 school year as presented:

- MOU 2022-23 (#1) Perry Satellite Business Education Instructor
- MOU 2022-23 (#2) Bluffton Satellite Family & Consumer Science Instructor

5. **Bus and Van Driver Physicals**

Appoint doctors at Harness Health Partners (formerly St. Rita’s Occupational Health) as providers for physical examinations for Apollo school bus and van drivers, as required per Ohio Administrative Code 3301-83-07, for the 2022-23 school year.

6. **2022 Student Scholarships**

Approve awarding the following 2022 High School Student Scholarships and Awards:

- | | |
|--|--------------|
| • D.W. Miller Award | \$250 |
| • Tyler Lane Memorial Scholarship | \$250 |
| • Charles Hankish Jr./Student Citizen of the Year | \$300 |
| • Superintendent Scholarship | \$500 |
| • Board of Education Scholarship | \$500 |
| • Scott Coffey Memorial Scholarship | \$500 |
| • Wanda Smith Memorial Scholarship | \$500 |
| • Greg Bukowski Scholarship | \$500 |
| • Apollo Education Association Scholarship | \$500 |
| • Outstanding Program Student Awards (22) | \$500 each |
| • Mark Coomer Memorial Bass Classic Grant (2) | \$500 each |
| • Nutrien | \$1,000 |
| • Premier Bank | \$1,000 |
| • Crown Equipment Corporation | \$1,000 |
| • Garmann/Miller & Associates Academic Scholarship | \$1,000 |
| • Smith-Boughan Mechanical | \$1,000 |
| • Randall Bearings, Inc. | \$1,000 |
| • Rockhold Family Leadership Scholarship | \$1,000 |
| • Ohio Association of School Business Officials | \$1,000 |
| • Gene Haas Scholarship (2) | \$1,000 each |
| • Christian Neff Memorial Scholarship (2) | \$3,000 each |
| • Golden Hammer Award | |

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	_____	Mr. Dan Marshman	_____
Mr. Spencer Clum	_____	Mr. Ron Mertz	_____
Mr. Ron Fleming	_____	Mrs. Jackie Place	_____
Mr. Dennis Fricke	_____	Mr. Brian Spallinger	_____
Mr. Brad Fruchey	_____	Mr. Ned Stechschulte	_____
Mrs. Yvonne Marrs	_____		

VII. Reports and Information

- A. Program Report – Dana Dukes-Norton/District Communications Manager
- B. Board of Education
- C. High School Principal
- D. Director of Adult Programs
- E. Superintendent

VIII. Executive Session (Motion 04-22-07)

_____ moved and _____ seconded the motion that the Board of Education retire to Executive Session pursuant to Ohio Revised Code Section 121.22 (G) for the following reason(s):

- To consider the appointment ____, employment ____, dismissal ____, discipline ____, promotion ____, demotion ____, or compensation ____, of a public employee or official; (check which one or more of the purposes for which the executive session is to be held).
- To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual, (unless the public employee, official, licensee or regulated individual requests a public hearing).
- To consider the purchase of property for public purposes or the sale of property at competitive bidding;
- Conference with the Board’s attorney concerning disputes involving the Board that are the subject of pending or imminent court action;
- Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;
- Matters required to be kept confidential by federal law or regulations or state statutes;
- Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter _____	Mr. Dan Marshman _____
Mr. Spencer Clum _____	Mr. Ron Mertz _____
Mr. Ron Fleming _____	Mrs. Jackie Place _____
Mr. Dennis Fricke _____	Mr. Brian Spallinger _____
Mr. Brad Fruchey _____	Mr. Ned Stechschulte _____
Mrs. Yvonne Marrs _____	

The Apollo Career Center Board of Education retired to executive session at _____ p.m. and reconvened at _____ p.m.

IX. Adjournment (Motion 04-22-08)

_____ moved and _____ seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter _____	Mr. Dan Marshman _____
Mr. Spencer Clum _____	Mr. Ron Mertz _____
Mr. Ron Fleming _____	Mrs. Jackie Place _____
Mr. Dennis Fricke _____	Mr. Brian Spallinger _____
Mr. Brad Fruchey _____	Mr. Ned Stechschulte _____
Mrs. Yvonne Marrs _____	

The Apollo Career Center Board of Education adjourned at _____ p.m.