



**APOLLO CAREER CENTER  
BOARD OF EDUCATION**

**Regular Meeting  
August 28, 2023  
7:00 p.m.**

**AGENDA**

**I. Call to Order**

**II. Roll Call**

<b>Member</b>	<b>District</b>	<b>Appointment</b>	
Mr. Mike Carpenter	Shawnee	January 2022 – December 2023	
Mr. Spencer Clum	Spencerville	January 2022 – December 2024	
Mr. Ron Fleming	Ada	January 2021 – December 2023	
Mr. Dennis Fricke	Elida	January 2023 – December 2025	
Mrs. Yvonne Marrs	Perry	January 2023 – December 2025	
Mr. Dan Marshman	Hardin Northern	January 2023 – December 2025	
Mr. Ron Mertz	Wapakoneta	January 2021 – December 2023	
Mrs. Jackie Place	Bath	January 2023 – December 2025	
Mr. Jeremy Scoles	Bluffton	January 2023 – December 2025	
Mr. Brian Spallinger	Allen East	January 2021 – December 2023	
Mr. Ned Stechschulte	Columbus Grove	January 2023 – December 2025	

**III. Hearing of the Public**

- Rehire of Keith Horner, retiring superintendent

**IV. Approval of Previous Minutes (Motion 08-23-01) (Attachment A)**

The Record of Proceedings for the Regular meeting held on July 24, 2023, having been previously distributed, were found to be correct.

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	_____	Mrs. Jackie Place	_____
Mr. Spencer Clum	_____	Mr. Jeremy Scoles	_____
Mr. Ron Fleming	_____	Mr. Brian Spallinger	_____
Mr. Dennis Fricke	_____	Mr. Ned Stechschulte	_____
Mr. Dan Marshman	_____	Mrs. Yvonne Marrs	_____
Mr. Ron Mertz	_____		

**V. Treasurer’s Report (Motion 08-23-02)**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the approval of the following as presented by the Treasurer:

**A. Financial Reports (Attachment B)**

1. Bank reconciliation and financial reports for July 2023.

2. All bills for July 2023 and confirm they are for a proper public purpose.
3. Investment ledger for July 2023.

**B. Other Financial Activities**

1. Approve the creation of the following fund:
  - Automation & Robotics club fund (200-9268)
2. Approve the following Then and Now purchase order(s) over \$3,000:
  - PO #2240019, Allen County Treasurer, 7/1/23, \$25,000

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	_____	Mrs. Jackie Place	_____
Mr. Spencer Clum	_____	Mr. Jeremy Scoles	_____
Mr. Ron Fleming	_____	Mr. Brian Spallinger	_____
Mr. Dennis Fricke	_____	Mr. Ned Stechsulte	_____
Mr. Dan Marshman	_____	Mrs. Yvonne Marrs	_____
Mr. Ron Mertz	_____		

**VI. New and Recommended Matters**

**A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 08-23-03)**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the adoption of the following personnel matters, pending criminal investigation checks for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

**1. Rescission of Employment Offers**

Rescind the following motions to hire:

- Eric Beach (Motion 06-23-03)
- Colette Knutzen (Motion 05-23-04)
- John Landin (Motion 06-23-03)

**2. Certified**

- a. Hire Brent Obermiller as Adult Education Apprenticeship Coordinator/Instructor on salary schedule B-10, on a 1-year contract, effective August 14, 2023.
- b. Approve a contract addendum with Jennifer Dyer as presented.
- c. Approve a Memorandum of Understanding (2023-24 #2) with the Apollo Education Association as presented.
- d. Hire Robin VanBuskirk as part-time curriculum/teacher support for FY 2024, hours as assigned and worked at \$60 per hour for an average of 10 hours per week, effective September 4, 2023.
- e. Approve the following FY 2024 supplemental contract(s) per Article 19 of the AEA Collective Bargaining Agreement:

Activity	Teacher	Amount
SkillsUSA	Tasha Sheipline	\$ 2,000

- f. Approve stipends for the following instructors for their Apollo mentorship roles during the 2023-24 school year:

<b>Mentor</b>	<b>Year</b>	<b>Amount</b>	<b>New Teacher</b>
Matt Amstutz	2	\$150	Mitch Oen
Mike Dicke	2	\$150	Shane Allemeier
Hannah Dickey	2	\$150	Alecia Dunn
Stephanie Hemmelgarn	1	\$350	Lindsey Sellman
Jay Herbst	1	\$350	Shannen Vermillion
Marnie Lowden	1	\$350	Ricky Collar
Marnie Lowden	2	\$150	Hailey Diana
Marnie Lowden	2	\$150	Jenna Flick
Carrie Prince	2	\$150	Shawn Orphal
Tasha Sheipline	2	\$150	Jason Ernest

- g. Hire the following part-time adult education instructor(s) for FY 2024, hours as assigned and worked, per hourly rates as adopted by the Board of Education on April 24, 2023:

- Courtney Amrine
- Ann Benfield
- Rob Black
- Austin McIntosh
- Brent Obermiller
- Kyleigh Rumer
- Alexis Waddle
- Slone Whetstone

- h. Hire the following high school substitute(s) for the 2023-34 school year, days as assigned and worked, at \$110 per day:

- Colette Knutzen

3. **Classified**

- a. Hire Brian Adams as Maintenance Assistant on salary schedule L-3, on a 1-year contract for FY 2024, effective August 28, 2023.
- b. Hire David Page as a part-time Maintenance Assistant for FY 2024, hours as assigned and worked at \$15 per hour, effective August 28, 2023.
- c. Hire the following as Teaching Assistants on salary schedule J-1, on 1-year contracts for FY 2024, effective August 15, 2024:
- Michael Gegel
  - Mindy Peterman
  - Bradley Valenti
- d. Hire the following as part-time cafeteria worker(s), hours as assigned and worked at \$13 per hour, for the 2023-24 school year:
- Emily Schmiedebusch

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter _____	Mrs. Jackie Place _____
Mr. Spencer Clum _____	Mr. Jeremy Scoles _____
Mr. Ron Fleming _____	Mr. Brian Spallinger _____
Mr. Dennis Fricke _____	Mr. Ned Stechschulte _____
Mr. Dan Marshman _____	Mrs. Yvonne Marrs _____
Mr. Ron Mertz _____	

**B. New Business (Motion 08-23-04)**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the adoption of the following:

**1. Donations**

Accept the following donations from staff to be used by their students to further their training:

- Beauty supplies from Tasha Shepline and Lynne Nagel, Apollo Cosmetology instructors
- Mini refrigerator from Tiffany Randall, Apollo Adult Ed. STNA manager/instructor

**2. Property Sale**

Accept the purchase offer of \$128,000 from Isaac Hatfield, through Home Experts Realty, for the purchase of the student-renovated house located at 693 West Lane Avenue, Lima, OH 45801 (City of Lima, Allen County). Apollo will pay up to \$3,000 of the closing costs.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter _____	Mrs. Jackie Place _____
Mr. Spencer Clum _____	Mr. Jeremy Scoles _____
Mr. Ron Fleming _____	Mr. Brian Spallinger _____
Mr. Dennis Fricke _____	Mr. Ned Stechschulte _____
Mr. Dan Marshman _____	Mrs. Yvonne Marrs _____
Mr. Ron Mertz _____	

**VII. Reports and Information**

- A. Board of Education
- B. High School Principal
- C. Director of Adult Programs
- D. Superintendent

**VIII. Executive Session (Motion 08-23-05)**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion that the Board of Education retire to Executive Session pursuant to Ohio Revised Code Section 121.22 (G) for the following reason(s):

- To consider the appointment \_\_\_\_, employment \_\_\_\_, dismissal \_\_\_\_, discipline \_\_\_\_, promotion \_\_\_\_, demotion \_\_\_\_, or compensation \_\_\_\_ of a public employee or official; (check which one or more of the purposes for which the executive session is to be held).
- To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual, (unless the public employee, official, licensee or regulated individual requests a public hearing).
- To consider the purchase of property for public purposes or the sale of property at competitive bidding;
- Conference with the Board's attorney concerning disputes involving the Board that are the subject of pending or imminent court action;
- Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;

- Matters required to be kept confidential by federal law or regulations or state statutes;
- Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	_____	Mrs. Jackie Place	_____
Mr. Spencer Clum	_____	Mr. Jeremy Scoles	_____
Mr. Ron Fleming	_____	Mr. Brian Spallinger	_____
Mr. Dennis Fricke	_____	Mr. Ned Stechschulte	_____
Mr. Dan Marshman	_____	Mrs. Yvonne Marrs	_____
Mr. Ron Mertz	_____		

The Apollo Career Center Board of Education retired to executive session at \_\_\_\_\_ p.m. and reconvened at \_\_\_\_\_ p.m.

**IX. Adjournment (Motion 08-23-06)**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	_____	Mrs. Jackie Place	_____
Mr. Spencer Clum	_____	Mr. Jeremy Scoles	_____
Mr. Ron Fleming	_____	Mr. Brian Spallinger	_____
Mr. Dennis Fricke	_____	Mr. Ned Stechschulte	_____
Mr. Dan Marshman	_____	Mrs. Yvonne Marrs	_____
Mr. Ron Mertz	_____		

The Apollo Career Center Board of Education adjourned at \_\_\_\_\_ p.m.