



**APOLLO CAREER CENTER
BOARD OF EDUCATION**

**Regular Meeting
February 27, 2023
7:00 p.m.**

AGENDA

I. Call to Order

II. Roll Call

Member	District	Appointment	
Mr. Mike Carpenter	Shawnee	January 2022 – December 2023	
Mr. Spencer Clum	Spencerville	January 2022 – December 2024	
Mr. Ron Fleming	Ada	January 2021 – December 2023	
Mr. Dennis Fricke	Elida	January 2023 – December 2025	
Mrs. Yvonne Marrs	Perry	January 2023 – December 2025	
Mr. Dan Marshman	Hardin Northern	January 2023 – December 2025	
Mr. Ron Mertz	Wapakoneta	January 2021 – December 2023	
Mrs. Jackie Place	Bath	January 2023 – December 2025	
Mr. Jeremy Scoles	Bluffton	January 2023 – December 2025	
Mr. Brian Spallinger	Allen East	January 2021 – December 2023	
Mr. Ned Stechschulte	Columbus Grove	January 2023 – December 2025	

III. Approval of Previous Minutes (Motion 02-23-01) (Attachment A)

The Record of Proceedings for the Organizational and Regular meetings held on January 30, 2023, having been previously distributed, were found to be correct.

_____ moved and _____ seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	_____	Mrs. Jackie Place	_____
Mr. Spencer Clum	_____	Mr. Jeremy Scoles	_____
Mr. Ron Fleming	_____	Mr. Brian Spallinger	_____
Mr. Dennis Fricke	_____	Mr. Ned Stechschulte	_____
Mr. Dan Marshman	_____	Mrs. Yvonne Marrs	_____
Mr. Ron Mertz	_____		

IV. Treasurer’s Report (Motion 02-23-02)

_____ moved and _____ seconded the approval of the following as presented by the Treasurer:

A. Financial Reports (Attachment B)

1. Bank reconciliation and financial reports for January 2023.
2. All bills for January 2023 and confirm they are for a proper public purpose.
3. Investment ledger for January 2023.

B. Amounts and Rates Resolution

WHEREAS, this Board of Education, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1, 2023; and

WHEREAS, the Budget Commission of Allen County, Ohio, has certified its actions thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, by the Board of Education of the Apollo Joint Vocational School District, Allen County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, that there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

**SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED
AND COUNTY AUDITOR'S ESTIMATED TAX RATES
APOLLO JOINT VOCATIONAL SCHOOL DISTRICT
2022 PAY 2023 TAX YEAR**

SCHEDULE A				
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY THE BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES				
FUND	Amount to be Derived from Levies Outside 10 Mill Limitation	Amount Approved by Budget Commission Inside 10 Mill Limitation	County Auditor's Estimated Tax Rate to Be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
General Fund	\$ 4,754,782	\$ -	0.000	1.700
Bond Retirement	\$ 2,097,698			0.750
Classroom Facilities	\$ 446,974			0.190
Permanent Improvement	\$ 874,210			0.500
TOTAL	\$ 8,173,664	\$ -	0.000	3.140

SCHEDULE B				
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES				
	Type of Levy	Original date levy passed	Maximum Rate Authorized to Be Levied	County Auditor's Estimate of Yield of Levy
Current Expense Levy	Continuing	6/8/1982	1.700	\$ 4,754,782
		Total	1.700	\$ 4,754,782

FUND			Rate to Be Levied	County Auditor's Estimate of Yield of Levy
BOND RETIREMENT & PERMANENT IMPROVEMENT				
Bond	30 Years	5/7/2013	0.28	\$ 769,156
Bond	30 Years	5/7/2013	0.48	\$ 1,328,542
Permanent Improvement Levy	Continuing	11/8/2005	0.50	\$ 874,210
Classroom Facility	10 Years	11/8/2022	0.19	\$ 446,974
		Total	1.44	\$ 3,418,882

and be it further

RESOLVED, that the Clerk of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of Allen County.

C. Other Financial Activities

1. Approve the creation of the FY23 ARP Homeless Targeted Support Grant (507-9924) and the associated expenditures made from the grant, received from the U.S. Department of Education in the amount of \$16,500.

2. Approve the following Then and Now purchase order(s) over \$3,000:
 - PO #2231183, Northwest State Community College, 11/29/22, \$20,000
 - PO #2231507, Garmann Miller & Associates, 2/10/23, \$49,900
 - PO #2231495, Atlantic Emergency Solutions, Inc, 2/8/23, \$5,000
3. Approve the five-year depository agreement with Premier Bank effective March 17, 2023, through March 16, 2028.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	_____	Mrs. Jackie Place	_____
Mr. Spencer Clum	_____	Mr. Jeremy Scoles	_____
Mr. Ron Fleming	_____	Mr. Brian Spallinger	_____
Mr. Dennis Fricke	_____	Mr. Ned Stechschulte	_____
Mr. Dan Marshman	_____	Mrs. Yvonne Marrs	_____
Mr. Ron Mertz	_____		

V. New and Recommended Matters

A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 02-23-03)

_____ moved and _____ seconded the adoption of the following personnel matters, pending criminal investigation checks for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

1. **Resignation**
 - a. Accept the resignation of Darrell Nichols (6 months), Maintenance Assistant, effective at the end of the work day February 23, 2023.
2. **Certified**
 - a. Hire the following part-time adult education instructor(s) for FY 2023, hours as assigned and worked, per hourly rates as adopted by the Board of Education on August 29, 2022:
 - Stephanie Dilsaver
 - Jason Luedeke
 - b. Hire the following high school substitute(s) for the 2022-23 school year, days as assigned and worked, at \$110 per day:
 - Matthew Martini
 - Kristina Messer-Pohl (effective February 15, 2023)
 - Stacie Shine
3. **Classified**
 - a. Hire Janet Kinzer as a part-time cafeteria worker for FY 2023, hours as assigned and worked at \$13 per hour, effective February 13, 2023.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	_____	Mrs. Jackie Place	_____
Mr. Spencer Clum	_____	Mr. Jeremy Scoles	_____
Mr. Ron Fleming	_____	Mr. Brian Spallinger	_____
Mr. Dennis Fricke	_____	Mr. Ned Stechschulte	_____
Mr. Dan Marshman	_____	Mrs. Yvonne Marrs	_____
Mr. Ron Mertz	_____		

B. New Business (Motion 02-23-04)

_____ moved and _____ seconded the adoption of the following motions:

1. **Master Calendar**

Adopt the Apollo Master Calendar for 2023-24. (**Attachment C**)

2. **BCI and FBI Background Fees – Classified Staff and Regular Certified Staff**

Approve payment of FBI criminal background check renewals (five-year cycles) for all Apollo classified employees and regular certified staff for the 2023-24 school year and give discretionary authority to the Superintendent for any exceptions for BCI and FBI background checks.

3. **Student Handbook Amendment**

Approve an amendment to the high school student handbook, as presented.

4. **Resolution Retaining Construction Attorney for Construction Project**

WHEREAS, the Board of Education of the Apollo Career Center Joint Vocational School District (Board of Education), Counties of Allen, Auglaize, Hardin, Hancock, Putnam and Van Wert, Ohio, is undertaking a Construction Project;

WHEREAS, the Board of Education has determined the need to retain a construction attorney for the Project to assist and be on call for when requested by the Superintendent and Treasurer;

NOW, THEREFORE, BE IT RESOLVED, that after careful consideration and evaluation of the information before it:

Section 1. This Board of Education retains the law firm of Bricker & Eckler LLP to provide construction attorney services for the Project in accordance with the terms and conditions of the engagement letter that is on file with this Board of Education. The Treasurer is hereby authorized to sign the engagement letter on behalf of this Board of Education.

Section 2. This Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education; and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3. This resolution shall be in full force and effect from and immediately after its adoption.

5. **Donation**

Accept 2,500 pounds of scrap shear steel to be used by Welding & Fabrication students to further their training, donated by Crown Equipment Corp., New Bremen, OH.

6. **Board Policy**

Adopt the following revised policy as proposed by OSBA Policy Service and recommended by the superintendent:

- BDDA (Notification of Meetings)

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter _____	Mrs. Jackie Place _____
Mr. Spencer Clum _____	Mr. Jeremy Scoles _____
Mr. Ron Fleming _____	Mr. Brian Spallinger _____
Mr. Dennis Fricke _____	Mr. Ned Stechsulte _____
Mr. Dan Marshman _____	Mrs. Yvonne Marrs _____
Mr. Ron Mertz _____	

VI. Reports and Information

- A. Program Report – Toby Prinsen (school-to-work and an equipment expenditure)
- B. Board of Education
- C. High School Principal
- D. Director of Adult Programs
- E. Superintendent

VII. Executive Session (Motion 02-23-05)

_____ moved and _____ seconded the motion that the Board of Education retire to Executive Session pursuant to Ohio Revised Code Section 121.22 (G) for the following reason(s):

- To consider the appointment ____, employment ____, dismissal ____, discipline ____, promotion ____, demotion ____, or compensation ____, of a public employee or official; (check which one or more of the purposes for which the executive session is to be held).
- To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual, (unless the public employee, official, licensee or regulated individual requests a public hearing).
- To consider the purchase of property for public purposes or the sale of property at competitive bidding;
- Conference with the Board’s attorney concerning disputes involving the Board that are the subject of pending or imminent court action;
- Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;
- Matters required to be kept confidential by federal law or regulations or state statutes;
- Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter _____	Mrs. Jackie Place _____
Mr. Spencer Clum _____	Mr. Jeremy Scoles _____
Mr. Ron Fleming _____	Mr. Brian Spallinger _____
Mr. Dennis Fricke _____	Mr. Ned Stechsulte _____
Mr. Dan Marshman _____	Mrs. Yvonne Marrs _____
Mr. Ron Mertz _____	

The Apollo Career Center Board of Education retired to executive session at _____ p.m. and reconvened at _____ p.m.

VIII. Adjournment (Motion 02-23-06)

_____ moved and _____ seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter _____
Mr. Spencer Clum _____
Mr. Ron Fleming _____
Mr. Dennis Fricke _____
Mr. Dan Marshman _____
Mr. Ron Mertz _____

Mrs. Jackie Place _____
Mr. Jeremy Scoles _____
Mr. Brian Spallinger _____
Mr. Ned Stechsulte _____
Mrs. Yvonne Marrs _____

The Apollo Career Center Board of Education adjourned at _____ p.m.