

RICHLAND TOWNSHIP BOARD OF TRUSTEES

MINUTES – August 25, 2026 – Regular Meeting

ATTENDING –

Trustees: Mike Zimmerly, Alan Myers, Seth Bixel was absent

Fiscal Officer: Larry Hoffman

Road Superintendent & Zoning Inspector: NA

Fire Chief: Shawn Allgire

Visitors: Wes Buettner, Jeff Laing

Meeting called to order at 8:00 pm

RESOLUTION 26-8-5 – Alan Myers moved to approve minutes of the regular meeting held August 11, 2026, seconded by Mike Zimmerly. Results of roll call vote: Mike Zimmerly – yes, Alan Myers – yes, – Motion Passed.

Visitor Input: Wes is interested in being a part time mower as he mows for Monroe Township, Jeff is interested in being the zoning inspector.

RESOLUTION 26-8-6 – Alan Myers moved to hire Wes Buettner as a part time mower at \$27.00 per hour, seconded by Mike Zimmerly. Results of roll call vote: Mike Zimmerly – yes, Alan Myers – yes, – Motion Passed.

RESOLUTION 26-8-7 – Mike Zimmerly moved to hire Jeff Laing as the Zoning Inspector at a rate of \$500.00 per month, seconded by Alan Myers. Results of roll call vote: Mike Zimmerly – yes, Alan Myers – yes, – Motion Passed.

Shawn Allgire, Fire Chief, reported:

- 154 runs in 2026
- 0 New COVID
- Several invoices
- Festival Saturday September 12

Road Superintendent Report: no report

Zoning Inspector Report: no report

Cemetery Deeds Sold –none

Fiscal Officer Report:

- 1) Township Board minutes from August 11 were emailed August 12
- 2) No purchase orders
- 3) Vendor checks 15801-15807 for signature, payment listing \$68,556.10
- 4) Monthly credit card summary – none
- 5) Approval to move \$100,000 from ICS into checking
- 6) Allen County Auditor has advanced more than we should have received for local funds, will adjust payments going forward. The overall amount is still accurate

Chairman Initials: MDZ

- 7) Draft audit report for 2024-2025 and management letter received today. We will review and respond, and the Finding for Recovery should be in the mail soon
- 8) Road salt prices for 2026-2027 \$87.40 per ton, 40% increase over previous year

Bills presented for payment approval:

RICHLAND TOWNSHIP, ALLEN COUNTY

8/25/2026 1:59:19 PM

Payment Listing

UAN v2026.2

8/24/2026 to 8/31/2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
15801	08/25/2026	08/25/2026	AW	KOI Auto Parts	\$56.80	O
15802	08/25/2026	08/25/2026	AW	AIM Media Midwest	\$130.55	O
15803	08/25/2026	08/25/2026	AW	Emma Stricklen	\$75.00	O
15804	08/25/2026	08/25/2026	AW	CHERRY'S PROPANE SERVICE, LTD	\$1,359.20	O
15805	08/25/2026	08/25/2026	AW	CHERRY'S PROPANE SERVICE, LTD	\$498.72	O
15806	08/25/2026	08/25/2026	AW	BOUND TREE MEDICAL, LLC	\$449.51	O
15807	08/25/2026	08/25/2026	AW	DEERE & COMPANY	\$65,986.32	O
Total Payments:					\$68,556.10	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$68,556.10	

Reallocations: None

RESOLUTION 26-8-8 – Mike Zimmerly moved to approve payment of the following bills, seconded by Alan Myers. Results of roll call vote: Mike Zimmerly – yes, Alan Myers – yes, – Motion Passed.

Clerks Certification – I certify that at the time of making the above expenditures, sufficient funds were appropriated, and on deposit in an appropriate fund to cover the expenditures.

Old Business:

- Steve Alt scheduled for first week of September
- Employee discussion
- Fiber optic incident on Cool Road

RESOLUTION 26-8-9 – Alan Myers moved to approve to transfer \$100,000 from ICS into the checking account, seconded by Mike Zimmerly. Results of roll call vote: Mike Zimmerly – yes, Alan Myers – yes, – Motion Passed.

New Business:

- Set a hearing date for Zoning Commission recommendation
- Hire part time mower
- Hire a Zoning Inspector

Chairman Initials: MDZ

Reminder Dates:

Next Regular Meeting will be held on Tuesday, September 8, 2026, at 8 pm
Held at Richland Township Building
8435 N Dixie Hwy, Bluffton, OH 45817

RESOLUTION 26-8-10 – Mike Zimmerly moved to adjourn, seconded by Alan Myers. Results of roll call vote: Mike Zimmerly – yes, Alan Myers – yes. Motion Passed.

Meeting was adjourned at 9:39 pm.

Chairman Initials: MDZ