

**Bluffton Exempted Village Schools
Board of Education Meeting
June 23, 2022 at 7:30 P.M.
Elementary Media Center**

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. APPROVAL OF MINUTES & REPORTS
4. INVOLVEMENT OF VISITORS
5. TREASURER'S TRANSACTIONS
6. TRANSPORTATION AGREEMENT
7. TRANSPORTATION ROUTING PLAN
8. AGREEMENT
9. BREAKFAST & LUNCH PRICES
10. DONATION
11. CONTRACTS, ASSIGNMENTS, RESIGNATIONS & ETC.
12. BOARD POLICIES UPDATES
13. 2022-2023 SCHOOL DISTRICT INSURANCE PLAN AND PARTICIPATION AGREEMENT
14. ADMINISTRATIVE REPORTS
15. EXECUTIVE SESSION
16. ADJOURNMENT

Bluffton Exempted Village Schools

Board of Education Agenda

Elementary Library

June 23, 2022

Regular Meeting 7:30 P.M.

1. CALL TO ORDER:

Mr. Dailey	
Mr. Hoffman	
Mrs. Kaufman	
Mr. Klinger	
Mr. Scoles	

2. APPROVAL OF AGENDA:

_____ moved, seconded by _____ to approve the agenda as (printed) (modified).

Mr. Hoffman			
Mrs. Kaufman		Passed	
Mr. Klinger		Failed	
Mr. Scoles		Vote	
Mr. Dailey			

3. APPROVAL OF MINUTES & REPORTS:

_____ moved, seconded by _____ the following be approved:

- Minutes of the May 16, 2022 regular meeting per copies
- May 31, 2022 treasurer's financial and investment reports as submitted

Mrs. Kaufman			
Mr. Klinger		Passed	
Mr. Scoles		Failed	
Mr. Dailey		Vote	
Mr. Hoffman			

4. INVOLVEMENT OF VISITORS:

5. TREASURER'S TRANSACTIONS:

_____ moved, seconded by _____ the Board approve the following transactions:

➤ **Public Library Budget:**

Board approve the Bluffton Public Library Budget dated May 31, 2022 for the year starting January 1, 2023 as presented.

➤ **Appropriation Modification:**

05/31/2022	To: Supplemental Contracts	001-4550-143-0000-000000-003	7,500.00
	From: Supplemental Contracts	001-4550-221-0000-000000-003	7,500.00
	From: Supplemental Contracts	001-4550-211-0000-000000-003	1,000.00
	To: Supplemental Contracts	001-4550-113-0000-000000-003	1,000.00
05/31/2022	From: Permanent Improvement Supplies	003-1120-520-0000-000000-002	15,000.00
	From: Permanent Improvement Supplies	003-1130-520-0000-000000-003	15,000.00
	To: Permanent Improvement Equipment	003-1130-640-0000-000000-003	48,000.00
	From: Permanent Improvement Equipment	003-3120-640	18,000.00

05/31/2022	From: Athletic Supplies To: Athletic Tournament Expense	300-4550-512-0000-000000-003 300-4550-489-0000-000000-003	3,000.00 3,000.00
06/21/22	From: Technology Purchase Service To: Technology Benefits	001-2213-423-5000 001-2240-211-000000-000-00-001	1,500.00 1,500.00

➤ **Temporary Appropriations:**

Board adopt the 2022-2023 Temporary Appropriations in the amount of \$14,440,224.00

➤ **2022-2023 Transportation:**

Bluffton Exempted Village School declares that transporting students to private schools is impractical due to time, distance, equipment, and the number of students. However, the school board agrees to pay the parent or guardian of said pupils in lieu of providing such service. The amount calculated by the Ohio Department of Education for 2022-2023 is \$538.55.

➤ **Fund Adjustments:**

• **Bluffton H.S. Student PSS Ocean Focus Fund (018-9034):**

Bluffton H.S. Student PSS Ocean Focus Fund be increased \$2,450.00 due to increased revenue to date, to be appropriated and spent as follows:

H.S. Student PSS - Ocean Focus Exp. 018-1130-510-9034 \$ 2,450.00

• **Athletic Tournament Fund (022-0000):**

The Athletic Tournament Fund be increased \$600.00 due to additional tournament revenue received and be appropriated and spent as follows:

Ath.Tourn.Fund – Baseball Workers	022-4550-190-1514-000000-003	\$	195.00
Ath.Tourn.Fund – Baseball Fees	022-4550-840-1514-000000-003	\$	105.00
Ath.Tourn.Fund – Softball Workers	022-4550-190-1534-000000-003	\$	155.00
Ath.Tourn.Fund – Softball Fees	022-4550-840-1534-000000-003	\$	145.00

• **Class of 2022 Fund (200-9672):**

Class of 2022 Fund be increased \$1,689.68 due to increased revenue to date, to be appropriated and spent as follows:

Class of 2022 Expenditures 200-4670-891-9672-000000-003 \$ 1,689.68

➤ **Amended Certificate:**

Treasurer to request an Amended Certificate of Estimated Resources Revision #4 from the Allen County Auditor with increases and decreases as follows:

018-9034	Bluffton H.S. Student PSS Ocean Focus Fund	\$	2,450.00
022-0000	Athletic Tournament Fund	\$	600.00
200-9672	Class of 2022 Fund	\$	1,689.68
002-9010	Bond Retirement Issue #2	\$(260,000.00)	
007-9001	Teacher Special Trust Fund – E.S.	\$	(175.00)
007-9002	Teacher Special Trust Fund – M.S.	\$	(175.00)
007-9003	Teacher Special Trust Fund – H.S.	\$	(175.00)
009-9001	Uniform School Supplies – E.S.	\$	(2,000.00)
009-9002	Uniform School Supplies – M.S.	\$	(1,000.00)
014-0000	Special Rotary Fund	\$	(750.00)
018-9001	Public School Support Fund – E.S.	\$	(4,000.00)
018-9002	Public School Support Fund – M.S.	\$	(500.00)
018-9003	Public School Support Fund – H.S.	\$	(500.00)
018-9020	M.S. Washington D.C. Fund	\$	(23,500.00)
018-9030	H.S. Academic Fund	\$	(800.00)
200-9120	Industrial Technology Fund	\$	(2,000.00)
200-9140	Musical Fund	\$	(5,000.00)
200-9230	Latin Club Fund	\$	(100.00)
200-9250	Modern Foreign Language Fund	\$	(700.00)
200-9390	C.B.I. Fund	\$	(1,000.00)
200-9440	Band Fund	\$	(500.00)

200-9470	Show Choir Fund	\$ (200.00)
200-9612	M.S. Student Senate	\$ (5,000.00)
200-9680	Post Prom Fund	\$ (600.00)
200-9683	Buccaneer Fund	\$ (400.00)

➤ **Textbook Disposal:**

Approval be granted to dispose of the following textbooks:

Building	Gr	Copies	Name of Textbook	Dept.	Company	Copyright
Elementary	3	105	Our Communities	Social Studies	MacMilan/McGraw Hill	2005

Mr. Klinger			
Mr. Scoles		Passed	
Mr. Dailey		Failed	
Mr. Hoffman		Vote	
Mrs. Kaufman			

6. **TRANSPORTATION AGREEMENT:**

_____ moved, seconded by _____ the Bluffton Exempted Village Board of Education declare transportation impractical for low-incidence handicapped students and to authorize the superintendent to negotiate and arrange special transportation for 2022-2023.

Mr. Scoles			
Mr. Dailey		Passed	
Mr. Hoffman		Failed	
Mrs. Kaufman		Vote	
Mr. Klinger			

7. **TRANSPORTATION ROUTING PLAN:**

_____ moved, seconded by _____ the Bluffton Exempted Village Board of Education approve the Transportation Routing Plan for 2022-2023 school year with regular drivers Adrienne Gossard, DeAnn Scott, Robin McDowell, Brian Goldsberry, Jon Stratton, Steven Hardesty, Deborah Hilty, and substitute drivers Joshua Kauffman, Stephen Lemley, Kevin King, Donald Leader, Daniel Lee, William McClain, Mike Wilson, Alex Hanna, Brian Hilty, and Steve Zimmerly.

Mr. Dailey			
Mr. Hoffman		Passed	
Mrs. Kaufman		Failed	
Mr. Klinger		Vote	
Mr. Scoles			

8. **AGREEMENT:**

_____ moved, seconded by _____ the following agreement be approved as presented:

➤ **Equity and Adequacy Agreement (2022-2023):**

Bluffton Exempted Village Board of Education renews membership to the Ohio Coalition for Equity and Adequacy of School Funding at a cost of \$594.50.

Mr. Hoffman			
Mrs. Kaufman		Passed	
Mr. Klinger		Failed	
Mr. Scoles		Vote	
Mr. Dailey			

9. **BREAKFAST AND LUNCH PRICES:**

_____ moved and seconded by _____ the Bluffton Exempted Village Board of Education approve the breakfast and lunch prices for the 2022-2023 school year, and adoption of the required nutrition standards.

Breakfast Prices:

Elementary, Middle School and High School	\$1.50
Adults	\$2.00

Lunch Prices:

Elementary School	\$2.50
Middle School	\$2.50
High School	\$2.75
Adults	\$3.75

Mrs. Kaufman			
Mr. Klinger		Passed	
Mr. Scoles		Failed	
Mr. Dailey		Vote	
Mr. Hoffman			

10. **DONATION:**

_____ moved, seconded by _____ the Bluffton Exempted Village Board of Education approve the following donation and a letter of appreciation be sent:

American Legion Post 382	Bluffton High School Band	\$ 150.00
--------------------------	---------------------------	-----------

Mr. Klinger			
Mr. Scoles		Passed	
Mr. Dailey		Failed	
Mr. Hoffman		Vote	
Mrs. Kaufman			

11. **CONTRACTS, ASSIGNMENTS, RESIGNATIONS & ETC.:**

_____ moved, seconded by _____ having passed the criminal records check and certification requirements as determined by the State of Ohio Department of Education, the following contracts/assignments and resignations be approved:

➤ **Resignation:**

Megan Quinton – Teacher – Effective: The last day worked in 2021-2022
Addie Kiene – Teacher – Effective Immediately
Barbara Scott – Part-time Cafeteria Worker – Effective: The last day worked in 2021-2022
Don Prowant – Custodian – Effective: July 31, 2022

➤ **Certified Employee (2022-2023):**

Caleb Garmon– Teacher
One Year Contract, BA - Step 2, 42,384.00

➤ **Classified Employee (2022-2023):**

Jon Jay Stratton - Bus Driver
Step 0 – 60 Day Trial, \$19.29 Per Hour Worked
4 Hours Per Day
First Day - September 6, 2022

➤ **Substitute Custodian Contract at \$13.00 per hour worked (2021-2022):**

Jacquelyn Busch

➤ **Student Teaching Assignments (2022-2023):**

Jared Breece – Bowling Green State University – Michaeline Lovell
January 9, 2023 through April 28, 2023

McKayla Curry – Bowling Green State University – Ashley Nickles
August 29, 2022 through December 13, 2022

Lilly Tate – Bluffton University – Melissa Richards and Nicole Flory
August 29, 2022 through December 13, 2022

➤ **Elementary Summer Academy Certified Contract (2022-2023) :**

August 8, 2022 through August 19, 2022, at \$25.25 per hour worked

Karen McCauley	Emily Ellerbrock	Julie Garmatter
Tami Hardy	Barbara Maag	Kimberly Fritsch
Jaime Shaw		

➤ **Elementary Substitute Summer Academy Certified Contract (2022-2023):**

August 8, 2022 through August 19, 2022, at \$25.25 per hour worked

Brandie Bogart,	Regena Mummert,	Jaime Shaw
Christine McCafferty	Heidi Steiner	Ryan Dunlap

➤ **High School Summer School Certified Contract (2021-2022):**

June 6 through June 24, 2022 at \$24.54 per hour worked

Jessica Mayberry

➤ **Hour Increases (2022-2023):**

DeAnn Scott	Bus Driver	From 4 hours to 5.5 hours per day
-------------	------------	-----------------------------------

➤ **Seasonal/Casual Contract at \$12.00 Per Hour Worked (2022-2023):**

Zachary Wilson	John Hicks
----------------	------------

➤ **Supplemental Contracts (2022-2023):**

Activity	Employee
Assistant High School Football	Bradley Jones
Volunteer Assistant High School Football	Zachery Kohli
Volunteer Assistant Middle School Football	Hunter Joseph
7th Grade Volleyball	Rachel Diller
Volunteer Assistant Golf	Michael Minnig
Girl's Tennis	Jennifer Allgire

Mr. Scoles			
Mr. Dailey		Passed	
Mr. Hoffman		Failed	
Mrs. Kaufman		Vote	
Mr. Klinger			

The Board reserves the right to treat any offer of employment as withdrawn if the contract is not signed and returned within ten (10) business days of mailing.

12. BOARD POLICIES UPDATES:

_____ moved, seconded by _____ the Bluffton Exempted Village Board of Education adopt the following polices as presented:

Evaluation of Professional Staff	AFC-2 & GCN-2	Revised
Administration of Federal Grant Funds	DECA	Revised
Purchasing Procedures	DJF-R	Revised
Student Conduct on District Managed Transportation	EEACC & JFCC	Revised
Drugs, Alcohol and Tobacco Education	IGAG	Revised
Educational Options	IGCD & LEB	Revised
Educational Options	IGCD-R & LEB-R	Revised
Career Advising	IJA	Revised
Testing Programs	IL-R	New
Positive Behavioral Interventions and Support	JP	Revised
No Tobacco Use on District Property	KGC	Revised

Mr. Dailey			
Mr. Hoffman		Passed	
Mrs. Kaufman		Failed	
Mr. Klinger		Vote	
Mr. Scoles			

13. 2022-2023 SCHOOL DISTRICT INSURANCE PLAN AND PARTICIPATION AGREEMENT:

_____ moved, seconded by _____ the Bluffton Exempted Village Board of Education contract with SORSA for fleet, property, and liability insurance in the school district effective July 1, 2022 through June 30, 2023 and approves Fawcett, Lammon, Recker & Associates Insurance Agency, Inc. to serve as the local agent at a cost of \$66,926.00.

Mr. Hoffman			
Mrs. Kaufman		Passed	
Mr. Klinger		Failed	
Mr. Scoles		Vote	
Mr. Dailey			

14. ADMINISTRATIVE REPORTS:

15. EXECUTIVE SESSION:

At _____ p.m. _____ moved, seconded by _____ the Bluffton Exempted Village Board of Education go into executive session to discuss yearly evaluation of the Treasurer and Superintendent and employment of personnel.

Mrs. Kaufman			
Mr. Klinger		Passed	
Mr. Scoles		Failed	
Mr. Dailey		Vote	
Mr. Hoffman			

The Board returned to regular session at _____ p.m.

16. **ADJOURNMENT:**

At _____ p.m. _____ moved, seconded by _____ the meeting adjourn.

Mr. Klinger			
Mr. Scoles		Passed	
Mr. Dailey		Failed	
Mr. Hoffman		Vote	
Mrs. Kaufman			

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so.