

**Bluffton Exempted Village Schools
Board of Education Agenda
Elementary Media Center - November 20, 2023**

- 1. Call to Order**
- 2. Approval of Agenda**
- 3. Approval of Minutes and Reports**
- 4. Involvement of Visitors**
- 5. Treasurer's Transactions**
- 6. Contracts, Assignments, & Etc.**
- 7. Ocean Focus Field Study Trip**
- 8. Resolution to Proceed**
- 9. Donation**
- 10. Hearings**
- 11. Apollo Report**
- 12. Administrative Reports**
- 13. Adjournment**

Bluffton Exempted Village Schools Board of Education Agenda Elementary Media Center November 20, 2023

REGULAR MEETING

7:30 P.M.

1. **CALL TO ORDER:**

Mr. Dailey	
Mr. Hoffman	
Mrs. Kaufman	
Mr. Klinger	
Mr. Scoles	

2. **APPROVAL OF AGENDA:**

_____ moved, seconded by _____ to approve the agenda as (printed) (modified).

Mr. Hoffman			
Mrs. Kaufman		Passed	
Mr. Klinger		Failed	
Mr. Scoles		Vote	
Mr. Dailey			

3. **APPROVAL OF MINUTES & REPORTS:**

_____ moved, seconded by _____ the following be approved:

- Minutes of the October 23, 2023 regular meeting per copies
- October 31, 2023 treasurer's financial and investment reports as submitted

Mrs. Kaufman			
Mr. Klinger		Passed	
Mr. Scoles		Failed	
Mr. Dailey		Vote	
Mr. Hoffman			

4. **INVOLVEMENT OF VISITORS:**

5. **TREASURER'S TRANSACTIONS:**

_____ moved, seconded by _____ the Board approve the following transactions:

• **Establishing Funds:**

Athletic Tournament Fund (022-0000):

The Athletic Tournament Fund be set-up in the amount of \$18,750.00 to be appropriated and spent as follows:

Ath.Tourn.Fund – Tournament Workers	022-4550-190-0000-0000000-003	\$ 6,500.00
Ath.Tourn.Fund – Fees	022-4550-840-0000-0000000-003	\$ 12,250.00

• **Amended Certificate:**

Treasurer to request an Amended Certificate of Estimated Resources Revision #2 from the Allen County Auditor with increases as follows:

Increases:

022-0000 Athletic Tournament Fund \$ 18,750.00

➤ **Five Year Forecast:**

Five Year Forecast for Fiscal Years 2024-2028 be approved as submitted.

Mr. Klinger			
Mr. Scoles		Passed	
Mr. Dailey		Failed	
Mr. Hoffman		Vote	
Mrs. Kaufman			

6. **CONTRACTS, ASSIGNMENTS, & ETC.:**

_____ moved, seconded by _____ having passed the criminal record check and certification requirement as determined by the State of Ohio Department of Education, the following contracts/assignments, and changes be approved for the 2023-2024 school year:

➤ **Substitute Teacher at \$95.00 per day taught:**

Jennifer Young	Heidi Steiner	Caitlin Shively
Delaney Weiffenbach	Lilly Ahmed	Mya Stahl
Sydnee Perram		

➤ **Substitute Educational Aide Contract at \$12.00 per hour worked:**

Kiera Rieman

➤ **Classified Contracts:**

Jack Hohenbrink – Part-time Cafeteria Worker
 Step 1, \$14.44 Per Hour
 3.5 Hours Per Day
 Effective – November 17, 2023

Alisha Liebrecht – Part-time Cafeteria Worker
 Step 1, \$14.44 Per Hour
 3.5 Hours Per Day
 Effective – November 17, 2023

Britney Webb – Part-time Cafeteria Worker
 Step 1, \$14.44 Per Hour
 3.5 Hours Per Day
 Effective – November 17, 2023

➤ **Student Teaching Assignments:**

Maya Stahl – Ohio Northern University with Heidi Steiner and Pam Markley
 February 5 through May 10, 2024

Delaney Watson – Ohio Northern University with Ashley Fry and Barbara Maag
 February 5 through May 10, 2024

➤ **Supplemental Contracts:**

Activity	Employee
Freshman Boys Basketball	Jake Staley
Assistant High School Boys Basketball	Dana Koontz
Volunteer Assistant High School Boys Basketball	Rick Shaner
7 th Grade Boys Basketball	Paul Ginther
Volunteer 7 th Grade Boys Basketball	Erin Berdin
Assistant High School Girls Basketball	Evan Skilliter
Volunteer 7 th & 8 th Grade Girls Basketball	Emily Warner
Volunteer High School Assistant Wrestling	Garret Weyer

The Board reserves the right to treat any offer of employment as withdrawn if the contract is not signed and returned within ten (10) business days of mailing.

Mr. Scoles			
Mr. Dailey		Passed	
Mr. Hoffman		Failed	
Mrs. Kaufman		Vote	
Mr. Klinger			

7. **OCEAN FOCUS FIELD STUDY TRIP:**

_____ moved, seconded by _____ the Bluffton Exempted Village Board of Education approve the high school Ocean Focus Field Study trip to Florida Keys for March 25, 2024 through April 2, 2024.

Mr. Dailey			
Mr. Hoffman		Passed	
Mrs. Kaufman		Failed	
Mr. Klinger		Vote	
Mr. Scoles			

8. **RESOLUTION TO PROCEED:**

_____ moved, seconded by _____ the Bluffton Exempted Village Board of Education approve the following resolution:

The Board of Education of the Bluffton Exempted Village School District, Counties of Allen and Hancock, Ohio, met in Regular session at 7:30 p.m. on the 20th day of November, 2023, at Bluffton Elementary Media Center, Bluffton, Ohio, with the following members present:

_____ introduced the following resolution and moved its adoption:

BLUFFTON EXEMPTED VILLAGE SCHOOL DISTRICT

RESOLUTION NO. _____

RESOLUTION DETERMINING TO PROCEED WITH SUBMISSION OF A RENEWAL TAX LEVY

WHEREAS, this Board of Education at its meeting on the 23rd day of October, 2023 by resolution duly adopted, determined the necessity of a renewal tax to be levied in excess of the ten-mill limitation for the benefit of this School District for the purpose of providing funds for current operating expenses in order to avoid an operating deficit in the amount of \$714,392 per year for a five (5) year period, and provided that the question of levying said renewal tax shall be submitted to the electors of the entire territory of said School District at an election to be held on March 19, 2024; and

WHEREAS, if approved by the electors, said renewal tax shall first be placed upon the 2024 tax list and duplicate, for first collection in calendar year 2025; and

WHEREAS, the County Auditor has certified to this Board of Education that the total current tax valuation of this School District is \$201,751,660 and that the estimated average annual levy (assuming that the amount of the tax list of this School District remains throughout the life of the levy the same as the amount of the tax list for the current year) required to produce said annual amount is 3.541 mills for each one dollar (\$1.00) of valuation, which amounts to \$124 for each \$100,000 of the County Auditor's appraised value;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Bluffton Exempted Village School District:

SECTION 1. That it is hereby determined to proceed with the submission to the electors of the question of levying the renewal tax described in the preambles hereto at the election to be held on March 19, 2024, under authority of Section 5705.194 of the Ohio Revised Code.

SECTION 2. That the Treasurer of this Board of Education be and is hereby directed to certify the following to the Board of Elections: (a) the resolution of this Board of Education determining the necessity of said renewal tax and said election; (b) this resolution; (c) the total current tax valuation of this School District and the amount of the average tax levy, expressed in dollars and cents for each \$100,000 of the County Auditor's appraised value, as well as in mills for each one dollar (\$1.00) of valuation, as calculated and certified by the County Auditor, and (d) the number of years said levy is to run and to notify said Board of Elections to cause notice of such election to be given as required by law.

SECTION 3. That the form of ballot, upon which the question of levying said renewal tax shall be submitted to the electors, shall be substantially as follows:

PROPOSED TAX LEVY (RENEWAL)

BLUFFTON EXEMPTED VILLAGE SCHOOL DISTRICT

A majority affirmative vote is
necessary for passage.

Shall a levy renewing an existing levy be imposed by the Bluffton Exempted Village School District, Counties of Allen and Hancock, Ohio, for the purpose of providing funds for current operating expenses in order to avoid an operating deficit in the sum of \$714,392 per year, and a levy of taxes to be made outside of the ten-mill limitation estimated by the County Auditor to average 3.541 mills for each \$1 of taxable value, which amounts to \$124 for each \$100,000 of the County Auditor's appraised value, for a period of five (5) years, commencing in 2024, first due in calendar year 2025?

	FOR THE TAX
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	AGAINST THE TAX
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SECTION 4. That it is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board of Education; and that all deliberations of this Board of Education and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

_____ seconded the motion and the roll being called upon the question of adoption of the resolution, the vote resulted as follows:

AYE:

NAY:

ADOPTED this 20th day of November, 2023.

Treasurer

Mr. Hoffman			
Mrs. Kaufman		Passed	
Mr. Klinger		Failed	
Mr. Scoles		Vote	
Mr. Dailey			

9. DONATION:

_____ moved, seconded by _____ the Bluffton Exempted Village Board of Education approve the following donation and a letter of appreciation be sent:

Mona Reichenbach (Memory of Deb Herr) \$100.00 Bluffton Schools Music Program

Mrs. Kaufman			
Mr. Klinger		Passed	
Mr. Scoles		Failed	
Mr. Dailey		Vote	
Mr. Hoffman			

10. HEARINGS:

_____ moved, seconded by _____ the following hearings be set:

Records Commission

Monday, December 18, 2023, at 5:00 P.M. to review the disposal of records as recommended by the treasurer (held in the superintendent's office).

Mr. Klinger			
Mr. Scoles		Passed	
Mr. Dailey		Failed	
Mr. Hoffman		Vote	
Mrs. Kaufman			

11. APOLLO REPORT:

12. ADMINISTRATIVE REPORTS:

13. **ADJOURNMENT:**

At _____ p.m. _____ moved, seconded by _____ the meeting adjourn.

Mr. Scoles			
Mr. Dailey		Passed	
Mr. Hoffman		Failed	
Mrs. Kaufman		Vote	
Mr. Klinger			

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so.

BLUFFTON EXEMPT VILLAGE SCHOOL Cash Summary Report

Full Account Code	Description	Initial Cash	MTTD Received	FYTD Received	MTTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
101-0000	GENERAL FUND	\$ 8,386,647.08	\$ 718,533.19	\$ 4,565,478.36	\$ 1,191,207.80	\$ 3,875,485.71	\$ 9,076,639.73	\$ 797,750.43	\$ 8,278,889.30
102-9010	BOND RETIREMENT ISSUE #2 VOTED NOV.96	59,182.13	140.00	608.23	0.00	0.00	59,790.36	0.00	59,790.36
102-9020	BOND RETIREMENT LIBRARY ISSUE VOTED NOV.2001	122,612.12	415.90	55,846.90	0.00	837.26	177,621.76	118,975.00	58,646.76
103-0000	PERMANENT IMPROVEMENT LUNCHROOM	161,093.66	209,479.15	605,773.94	80,655.70	545,389.07	221,478.53	91,905.08	129,573.45
106-0000	DIESEL SCHOLARSHIP ENDOWMENT FUND	347,267.81	69,298.29	137,044.95	22,488.07	141,185.01	343,127.75	351,664.15	(8,536.40)
107-0000	BLUFF.ELEM. TEACHER SPECIAL TRUST FUND	1,809.02	4.28	18.59	0.00	0.00	1,827.61	0.00	1,827.61
107-9001	BLUFF.ELEM. TEACHER SPECIAL TRUST FUND	2,042.73	17.54	17.54	0.00	0.00	2,060.27	400.00	1,660.27
107-9002	BLUFF.MIDDLE TEACHER SPECIAL TRUST FUND	2,992.92	11.43	11.43	58.00	58.00	2,946.35	0.00	2,946.35
107-9003	BLUFF. H.S. TEACHER SPECIAL TRUST FUND	727.11	29.16	29.16	0.00	0.00	756.27	400.00	356.27
107-9010	HANKISH SCHOLARSHIP ENDOWMENT FUND	39,615.39	93.71	407.14	0.00	0.00	40,022.53	0.00	40,022.53
108-9001	PERN S. TINGLEY SCHOLARSHIP ENDOWMENT FUND	11,002.76	26.03	113.07	0.00	0.00	11,115.83	0.00	11,115.83
109-9001	UNIFORM SCHOOL SUPPLIES - ELEMENTARY	6,026.66	579.00	12,470.43	110.83	5,868.58	12,628.51	1,231.69	11,396.82
109-9002	UNIFORM SCHOOL SUPPLIES - MIDDLE SCHOOL	20,088.05	(612.00)	6,846.50	80.40	16,252.03	10,682.52	860.23	9,822.29
109-9003	UNIFORM SCHOOL SUPPLIES - HIGH SCHOOL	8,214.55	(406.00)	5,467.00	143.74	2,044.98	11,636.57	1,290.26	10,346.31
14-0000	SPECIAL ROTARY FUND	286.25	0.00	1,375.00	0.00	0.00	1,661.25	0.00	1,661.25
18-9001	BLUFF.ELEM.STUDENT PUBLIC SCHOOL SUPPORT FUND	22,400.31	1,621.00	1,621.00	1,709.00	2,607.50	21,413.81	100.00	21,313.81
18-9002	BLUFF.MIDDLE STUDENT PUBLIC SCHOOL SUPPORT PD	1,727.84	2.00	864.00	1,300.00	1,300.00	1,291.84	200.00	1,091.84
18-9003	BLUFF.H.S. STUDENT PUBLIC SCHOOL SUPPORT FUND	3,958.90	0.00	942.00	0.00	0.00	4,900.90	200.00	4,700.90
18-9020	M.S. STUDENT PSS - 8th GR.WASHINGTON D.C.FUND	2,395.55	12,131.94	12,131.94	7,231.80	7,231.80	7,295.69	0.00	7,295.69
18-9030	BLUFF.H.S. STUDENT PSS ACADEMIC FUND	1,086.36	0.00	0.00	0.00	0.00	1,086.36	0.00	1,086.36
18-9033	BLUFF.H.S. STUDENT PSS RENAISSANCE RECOGNITION	8,055.73	(15.00)	1,330.00	0.00	576.00	8,809.73	300.00	8,509.73
18-9034	BLUFF.H.S.STUDENT PSS OCEAN FOCUS	0.00	3,900.00	3,900.00	0.00	0.00	3,900.00	3,900.00	0.00
22-0000	ATHLETIC TOURNAMENT FUND	0.00	7,850.00	7,850.00	720.00	720.00	7,130.00	0.00	7,130.00
00-9110	ART CLUB FUND	1,092.27	0.00	200.00	0.00	0.00	1,292.27	200.00	1,092.27
00-9120	INDUSTRIAL TECHNOLOGY CLUB FUND	4.31	0.00	0.00	0.00	0.00	4.31	0.00	4.31
00-9130	DRAMA CLUB FUND	10,919.22	0.00	1,000.00	0.00	0.00	11,919.22	1,000.00	10,919.22

BLUFFTON EXEMPT VILLAGE SCHOOL Cash Summary Report

Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
00-9140	MUSICAL FUND	\$ 10,505.19	\$ 0.00	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 11,505.19	\$ 0.00	\$ 11,505.19
00-9230	LATIN CLUB FUND	891.45	0.00	200.00	0.00	0.00	1,091.45	350.00	741.45
00-9250	MODERN FOREIGN LANGUAGE(FRENCH,SPANISH)	709.73	0.00	200.00	0.00	0.00	909.73	300.00	609.73
00-9280	MATH CLUB FUND	228.33	0.00	0.00	0.00	0.00	228.33	0.00	228.33
00-9310	F.C.C.L.A. FUND-FAMILY/CAREER &	819.00	0.00	0.00	0.00	0.00	819.00	0.00	819.00
00-9390	C.B.I. FUND (CAREER BASED INTERVENTION)	1,772.05	0.00	0.00	0.00	0.00	1,772.05	0.00	1,772.05
00-9440	BAND FUND	8,231.89	50.00	3,102.00	392.00	392.00	10,941.89	0.00	10,941.89
00-9470	SHOW CHOIR FUND	884.10	0.00	300.00	0.00	0.00	1,184.10	0.00	1,184.10
00-9480	VOCAL MUSIC FUND	4,000.27	50.00	1,050.00	0.00	0.00	5,050.27	0.00	5,050.27
00-9610	STUDENT SENATE HS FUND	5,608.65	(10.00)	2,250.00	1,225.72	2,253.42	5,605.23	391.97	5,213.26
00-9612	STUDENT SENATE MIDDLE SCHOOL FUND	3,575.74	311.00	2,018.25	769.00	1,212.87	4,381.12	2,006.13	2,374.99
00-9620	INSTITUTE FOR DRUG & ALCOHOL AWARENESS FUND	137.88	0.00	0.00	0.00	0.00	137.88	0.00	137.88
00-9630	STUDENTS AGAINST DRUNK DRIVING FUND S.A.D.D.	2,054.41	0.00	0.00	0.00	0.00	2,054.41	0.00	2,054.41
00-9662	CLASS OF 1962 SCHOLARSHIP FUND	1,300.00	0.00	0.00	0.00	0.00	1,300.00	0.00	1,300.00
00-9670	CLASS OF 2020 FUND	252.52	0.00	0.00	0.00	0.00	252.52	0.00	252.52
00-9671	CLASS OF 2021 FUND	448.20	0.00	0.00	0.00	0.00	448.20	0.00	448.20
00-9672	CLASS OF 2022 FUND	212.24	0.00	0.00	0.00	0.00	212.24	0.00	212.24
00-9673	CLASS OF 2023 FUND	111.40	0.00	0.00	0.00	0.00	111.40	0.00	111.40
00-9674	CLASS OF 2024 FUND	4,729.12	0.00	1,641.41	(68.00)	(68.00)	6,438.53	2,898.50	3,540.03
00-9675	CLASS OF 2025 FUND	4,765.69	270.00	1,405.00	0.00	0.00	6,170.69	800.00	5,370.69
00-9676	CLASS OF 2026 FUND	1,553.07	0.00	1,275.00	0.00	0.00	2,828.07	0.00	2,828.07
00-9677	CLASS OF 2017 FUND	121.34	0.00	1,395.00	0.00	0.00	1,516.34	0.00	1,516.34
00-9678	CLASS OF 2018 FUND	279.77	0.00	0.00	0.00	0.00	279.77	0.00	279.77
00-9679	CLASS OF 2019 FUND	1,298.05	0.00	0.00	0.00	0.00	1,298.05	0.00	1,298.05
00-9680	POST PROM FUND	1,881.21	75.00	75.00	0.00	0.00	1,956.21	0.00	1,956.21
00-9683	BUCCANEER FUND	17,648.23	1,045.00	5,220.00	45.80	8,303.08	14,565.15	2,254.20	12,310.95
00-9684	MIDDLE SCHOOL YEARBOOK (BRIGANTINE)	488.12	0.00	0.00	0.00	0.00	488.12	0.00	488.12
00-9710	NATIONAL HONOR SOCIETY FUND	165.00	0.00	200.00	0.00	0.00	365.00	0.00	365.00
00-0000	BLUFFTON ATHLETIC FUND	11,396.51	10,876.00	66,961.00	8,479.71	31,366.52	46,990.99	19,270.04	27,720.95
51-9021	ONENET CONNECTIVITY GRANT	0.00	0.00	138.30	0.00	0.00	138.30	0.00	138.30
99-9053	SCHOOL TECH LINKING SAFETY GRANT 2023	20,000.00	0.00	0.00	7,515.65	20,000.00	0.00	0.00	0.00
07-9003	ARP ELEM/SECONDARY SCH	(180,177.69)	0.00	180,100.00	0.00	3,920.00	(3,997.69)	0.00	(3,997.69)

BLUFFTON EXEMPT VILLAGE SCHOOL

Cash Summary Report

Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
507-9004	EMER RELIEF FUND 2022								
	ESSER STATE ACTIVITY AWARD	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,800.00	\$ 4,800.00	\$ (4,800.00)	\$ 0.00	\$ (4,800.00)
	2023								
507-9103	ARP HOMELESS FUND FY2023	(16,500.00)	0.00	16,500.00	0.00	0.00	0.00	0.00	0.00
507-9999	ESC - EXTENDED LEARNING GRANT	(19,049.69)	0.00	18,963.61	692.86	6,158.31	(6,244.39)	184.96	(6,429.35)
516-9003	IDEA PART B 2023 SPECIAL EDUCATION	(4,102.08)	0.00	0.00	0.00	0.00	(4,102.08)	0.00	(4,102.08)
516-9004	IDEA PART B 2014 SPECIAL EDUCATION	0.00	0.00	0.00	4,500.00	28,972.89	(28,972.89)	0.00	(28,972.89)
572-9003	TITLE I 2023 TARGETED ASSISTANCE	(960.00)	0.00	0.00	0.00	0.00	(960.00)	0.00	(960.00)
572-9004	TITLE I 2014 TARGETED ASSISTANCE	0.00	0.00	0.00	4,500.00	4,500.00	(4,500.00)	0.00	(4,500.00)
587-9003	6b RESTORATION 2023 PresCHOOL	(8.97)	0.00	0.00	0.00	0.00	(8.97)	0.00	(8.97)
590-9003	TITLE II-A 2023 IMPROVING TEACHER QUALITY	0.00	0.00	0.00	0.00	9,513.23	(9,513.23)	0.00	(9,513.23)
590-9004	TITLE II-A 2014 IMPROVING TEACHER QUALITY	0.00	0.00	0.00	4,056.88	8,985.88	(8,985.88)	2,500.00	(11,485.88)
599-9083	K-12 SCHOOL SAFETY GRANT - 2023	158,661.83	0.00	0.00	52,959.35	69,959.35	88,702.48	20,625.00	68,077.48
Grand Total		\$ 9,265,181.29	\$ 1,035,766.62	\$ 5,725,341.75	\$ 1,395,574.31	\$ 4,799,825.49	\$ 1,421,957.64	\$ 8,768,739.91	10,190,697.55

Records of Proceedings
Minutes of Regular Meeting
Held October 23, 2023

The Bluffton Exempted Village Board of Education met in regular session Monday, October 23, 2023 at 5:30 P.M., in the Bluffton Elementary Media Center.

Mr. Dailey, Mr. Hoffman, Mrs. Kaufman, Mr. Klinger, and Mr. Scoles answered roll call.

Also present were:

Employees: Mike Minning, Doug Westrick, Courtnee Morris, Mike Wilson and Beth Raeburn

Visitors: Paula Scott; Bluffton Icon, Ava Smallcomb; BHS Student, Scott Livingston and Kirsti Livingston

APPROVAL OF AGENDA: 1-10-23

Mrs. Kaufman moved, seconded by Mr. Klinger to approve the agenda as printed.

Mr. Hoffman	Yes		
Mrs. Kaufman	Yes	Passed	X
Mr. Klinger	Yes	Failed	
Mr. Scoles	Yes	Vote	5-0
Mr. Dailey	Yes		

APPROVAL OF MINUTES AND REPORTS: 2-10-23

Mr. Scoles moved, seconded by Mr. Hoffman the following be approved:

- Minutes of the September 18, 2023 regular meeting
- September 30, 2023 treasurer's financial and investment reports as submitted

Mrs. Kaufman	Yes		
Mr. Klinger	Yes	Passed	X
Mr. Scoles	Yes	Failed	
Mr. Dailey	Yes	Vote	5-0
Mr. Hoffman	Yes		

TREASURER'S TRANSACTIONS: 3-10-23

Mr. Klinger moved, seconded by Mr. Dailey the Board approve the following transactions:

➤ **Establishing Funds:**

• **Stronger Connections Grant - FY2023 (584-9023):**

Stronger Connections Grant - FY2023 be set-up in the amount of \$5,000.00 to be appropriated and spent as follows:

Stronger Connections Grant – Security Service 584-2760-418-9023 \$ 5,000.00

➤ **Amended Certificate:**

Treasurer to request an Amended Certificate of Estimated Resources Revision #1 from the Allen County Auditor with increases as follows:

Increases:

584-9023 Stronger Connections Grant – FY2023 \$ 5,000.00

Mr. Klinger	Yes		
Mr. Scoles	Yes	Passed	X
Mr. Dailey	Yes	Failed	
Mr. Hoffman	Yes	Vote	5-0
Mrs. Kaufman	Yes		

CONTRACTS, ASSIGNMENTS, RESIGNATION & ETC.: 4-10-23

Mr. Hoffman moved, seconded by Mr. Scoles having passed the criminal record check and certification requirement as determined by the State of Ohio Department of Education, the following contracts/assignments, resignation and changes be approved for the 2023-2024 school year:

➤ **Resignation:**

Shariene Anderson – Educational Aide – Effective: September 22, 2023

Records of Proceedings

Minutes of Regular Meeting

Held October 23, 2023

➤ **Bluffton – Richland Public Library Board Appointment:**

Robert Beer – Renew 7-year term
January 1, 2024 through December 31, 2030

➤ **Supplemental Contracts:**

Head High School Swimming	Robert Verb
High School Assistant Swimming	Rachel Diller
Freshman Girls Basketball	Daniel Smith
High School Assistant Girls Basketball	Jessica Grandey
8 th Grade Girls Basketball	Larry Hermiller
7 th Grade Girls Basketball	Mardy Herr
High School Assistant Boys Basketball	Alex Hanna
8 th Grade Boys Basketball	Scott Schnipke
Head Middle School Wrestling	Travis Kleman
High School Assistant Wrestling	Tyrel Nuzum
Volunteer High School Wrestling	Clay Atkins
Volunteer High School Wrestling	Michael Nuzum
Volunteer High School Wrestling	Michael Doty
Volunteer High School Wrestling	Jeffrey Kleman
Volunteer Middle School Wrestling	Matthew Nuzum
Freshman Class Advisor	Julie Oberly
Co-Sophomore Class Advisor	Elizabeth Smith
Co-Sophomore Class Advisor	Kelly Yarnell

➤ **Substitute Teacher at \$95.00 per day taught:**

Sarah Steiner	Lindsey Capps	Austin Maroscher
Jessica Butler	Bobbi Adams	Justin Haggard
Sophia Bricker	Lawrence Matthews	Susan Cheney
Ella Johnson	Stacy Niese	

Mr. Scoles	Yes		
Mr. Dailey	Yes	Passed	X
Mr. Hoffman	Yes	Failed	
Mrs. Kaufman	Yes	Vote	5-0
Mr. Klinger	Yes		

The Board reserves the right to treat any offer of employment as withdrawn if the contract is not signed and returned within ten (10) business days of mailing.

DONATIONS: 5-10-23

Mrs. Kaufman moved, seconded by Mr. Klinger the Bluffton Village Board of Education approve the following donations and letters of appreciation be sent:

James Hauenstein & Karen Vroman (Memory of Deb Herr)	\$ 300.00	Bluffton Schools Music Program
OSCEA Allen Chapter 200 (Memory of Deb Herr)	\$ 200.00	Bluffton Schools Music Program
ODOT Employees (Memory of Deb Herr)	\$ 600.00	Bluffton Schools Music Program
Ford B. Cauffiel	\$7,500.00	SOS Tutoring
Class of 1960	\$ 244.00	Lunchroom

Mr. Dailey	Yes		
Mr. Hoffman	Yes	Passed	X
Mrs. Kaufman	Yes	Failed	
Mr. Klinger	Yes	Vote	5-0
Mr. Scoles	Yes		

RESOLUTION OF NECESSITY: 6-10-23

Mr. Dailey moved, seconded by Mr. Scoles the Bluffton Exempted Village Board of Education approve the following resolution.

Mr. Dailey moved the adoption of the following resolution:

Records of Proceedings
Minutes of Regular Meeting
Held October 23, 2023

BLUFFTON EXEMPTED VILLAGE SCHOOL DISTRICT

RESOLUTION NO. 6-10-23

RESOLUTION DECLARING IT NECESSARY TO LEVY A RENEWAL
TAX IN EXCESS OF THE TEN-MILL LIMITATION

WHEREAS, the electors of the Bluffton Exempted Village School District approved a renewal tax in excess of the ten-mill limitation at the May 7, 2019 election in order to raise the amount of \$714,392 each year for a period of five (5) years, for the purpose of providing funds for current operating expenses in order to avoid an operating deficit; and

WHEREAS, the authority to levy that tax expires with the levy to be made on the 2023 tax list and duplicate for collection in calendar year 2024, and, in order to provide for the collection of tax revenues for that purpose without interruption, this Board of Education finds it necessary to renew the existing levy for five (5) years.

BE IT RESOLVED by the Board of Education of the Bluffton Exempted Village School District (herein the "School District").

SECTION 1. That the amount of revenue which may be raised in this School District by all tax levies which this School District is authorized to impose, when combined with all revenues to be received from the State of Ohio and the Federal Government, will be insufficient in order to avoid an operating deficit.

SECTION 2. That pursuant to the provisions of Section 5705.194 of the Ohio Revised Code, it is necessary that a renewal tax be levied in excess of the ten-mill limitation upon the entire territory of the School District for the benefit of this School District, for the purpose of providing funds for current operating expenses in order to avoid an operating deficit, in the amount of \$714,392 each year for a five (5) year period.

SECTION 3. That the question of the adoption of said renewal tax levy shall be submitted to the electors of the entire territory of the School District at the election to be held on March 19, 2024. If approved by the electors, said tax levy shall first be placed upon the 2024 tax list and duplicate, for first collection in calendar year 2025.

SECTION 4. That the Treasurer of this Board of Education be and is hereby directed to certify forthwith a copy of this resolution to the County Auditor at least one-hundred days prior to said election as required by law so that said County Auditor may calculate the number of mills for each one dollar of taxable value which will be required to generate the amount required to produce the annual amount set forth in Section 2 hereof; and the levy's rate expressed in dollars, rounded to the nearest dollar, for each one hundred thousand dollars of appraised value required to produce the annual amount set forth in Section 2 hereof, in accordance with Section 5705.195 of the Ohio Revised Code and so that the County Auditor may certify to this Board of Education the total current tax valuation of the district, in accordance with Section 5705.03 of the Ohio Revised Code.

SECTION 5. It is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board of Education, and that all deliberations of this Board of Education, and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the rules of this Board of Education adopted in accordance therewith.

Mr. Scoles seconded the motion, and the roll being called upon the question of adoption of the resolution the vote resulted as follows:

AYE: Mr. Hoffman, Mrs. Kaufman, Mr. Klingner, Mr. Scoles and Mr. Dailey

NAY:

ADOPTED this 23rd day of October, 2023.

Treasurer

Records of Proceedings
Minutes of Regular Meeting
Held October 23, 2023

Mr. Hoffman	Yes		
Mrs. Kaufman	Yes	Passed	X
Mr. Klinger	Yes	Failed	
Mr. Scoles	Yes	Vote	5-0
Mr. Dailey	Yes		

RECORDS RETENTION SCHEDULE: 7-10-23

Mr. Klinger moved, seconded by Mr. Dailey the Bluffton Exempted Village Board of Education approve the updated Records Retention Schedule (RC-2), Revised February 2020, suggested from the Ohio History Connection, State Archives of Ohio, Local Government Records Program.

Mrs. Kaufman	Yes		
Mr. Klinger	Yes	Passed	X
Mr. Scoles	Yes	Failed	
Mr. Dailey	Yes	Vote	5-0
Mr. Hoffman	Yes		

ADJOURNMENT: 8-10-23

At 6:06 p.m. Mr. Klinger moved, seconded by Mr. Hoffman the meeting adjourn.

Mr. Klinger	Yes		
Mr. Scoles	Yes	Passed	X
Mr. Dailey	Yes	Failed	
Mr. Hoffman	Yes	Vote	5-0
Mrs. Kaufman	Yes		

Brad Dailey, President

Paula M Parish, Treasurer

BLUFFTON EXEMPT VILLAGE SCHOOL

ALLEN

November 20, 2023

Schedule of Revenues, Expenditures and Changes in Fund Balances
For the Fiscal Years Ended June 30, 2021, 2022 and 2023 Actual;
Forecasted Fiscal Years Ending June 30, 2024 Through 2028

	Actual				Average Change	Forecasted				
	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023			Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	Fiscal Year 2028
Revenues										
1.010 General Property Tax (Real Estate)	\$3,766,611	\$3,918,726	\$4,202,801	5.6%	\$4,244,829	\$3,930,081	\$3,612,186	\$3,648,308	\$3,684,791	
1.020 Tangible Personal Property Tax										
1.030 Income Tax										
1.035 Unrestricted State Grants-in-Aid	4,716,045	5,281,504	5,924,667	12.1%	6,566,270	6,566,270	6,566,270	6,566,270	6,566,270	
1.040 Restricted State Grants-in-Aid		286,025	294,189		335,648	335,648	335,648	335,648	335,648	
1.045 Restricted Federal Grants-in-Aid - SFSF										
1.050 State Share of Local Property Taxes	426,510	435,200	448,781	2.6%	445,000	445,000	445,000	445,000	445,000	
1.060 All Other Revenues	1,602,923	947,602	496,426	-44.2%	464,600	464,600	464,600	464,600	464,600	
1.070 Total Revenues	10,512,089	10,869,057	11,366,864	4.0%	12,056,347	11,741,599	11,423,704	11,459,826	11,496,309	
Other Financing Sources										
2.010 Proceeds from Sale of Notes										
2.020 State Emergency Loans and Advancements (Approved)										
2.040 Operating Transfers-In										
2.050 Advances-In										
2.060 All Other Financing Sources	79,981	4,897	7,896	-16.3%	10,000	10,000	10,000	10,000	10,000	
2.070 Total Other Financing Sources	79,981	4,897	7,896	-16.3%	10,000	10,000	10,000	10,000	10,000	
2.080 Total Revenues and Other Financing Sources	10,592,070	10,873,954	11,374,760	3.6%	12,066,347	11,751,599	11,433,704	11,469,826	11,506,309	
Expenditures										
3.010 Personal Services	5,893,708	6,373,009	6,552,960	5.5%	7,185,858	7,323,146	7,608,749	7,905,490	8,213,804	
3.020 Employees' Retirement/Insurance Benefits	2,425,575	2,494,489	2,564,256	2.8%	2,677,461	2,812,509	3,008,308	3,220,575	3,450,839	
3.030 Purchased Services	1,328,919	1,196,725	1,220,914	-4.0%	1,543,131	1,589,425	1,637,108	1,686,221	1,736,808	
3.040 Supplies and Materials	201,934	238,990	298,927	21.7%	520,052	520,052	520,052	520,052	520,052	
3.050 Capital Outlay			849		18,780	18,780	18,780	18,780	18,780	
3.060 Intergovernmental										
Debt Service:										
4.010 Principal-All (Historical Only)										
4.020 Principal-Notes										
4.030 Principal-State Loans										
4.040 Principal-State Advancements										
4.050 Principal-HB 264 Loans										
4.055 Principal-Other										
4.060 Interest and Fiscal Charges										
4.300 Other Objects	123,667	158,453	141,577	8.7%	176,050	181,332	186,772	192,375	198,146	
4.500 Total Expenditures	9,973,803	10,461,666	10,779,483	4.0%	12,121,332	12,445,244	12,979,769	13,543,493	14,138,429	
Other Financing Uses										
5.010 Operating Transfers-Out	53,206	10,050	6,100	-60.2%	6,100	6,100	6,100	6,100	6,100	
5.020 Advances-Out										
5.030 All Other Financing Uses										
5.040 Total Other Financing Uses	53,206	10,050	6,100	-60.2%	6,100	6,100	6,100	6,100	6,100	
5.050 Total Expenditures and Other Financing Uses	10,027,009	10,471,716	10,785,583	3.7%	12,127,432	12,451,344	12,985,869	13,549,593	14,144,529	
6.010 Excess of Revenues and Other Financing Sources over (under) Expenditures and Other Financing Uses	565,061	402,238	589,177	8.8%	61,085-	699,745-	1,552,165-	2,079,767-	2,638,220-	
7.010 Cash Balance July 1 - Excluding Proposed Renewal/Replacement and New Levies	6,830,172	7,395,233	7,797,471	6.9%	8,386,648	8,325,563	7,625,818	6,073,654	3,993,887	
7.020 Cash Balance June 30	7,395,233	7,797,471	8,386,648	6.5%	8,325,563	7,625,818	6,073,654	3,993,887	1,355,667	
8.010 Estimated Encumbrances June 30	88,998	94,578	137,123	25.6%						
Reservation of Fund Balance										
9.010 Textbooks and Instructional Materials										
9.020 Capital Improvements										
9.030 Budget Reserve										
9.040 DPIA										
9.045 Fiscal Stabilization										
9.050 Debt Service										
9.060 Property Tax Advancements										
9.070 Bus Purchases										
9.080 Subtotal										
10.010 Fund Balance June 30 for Certification of Appropriations	7,306,235	7,702,893	8,249,525	6.3%	8,325,563	7,625,818	6,073,654	3,993,887	1,355,667	
Revenue from Replacement/Renewal Levies										
11.010 Income Tax - Renewal										
11.020 Property Tax - Renewal or Replacement						357,196	714,392	714,392	714,392	
11.300 Cumulative Balance of Replacement/Renewal Levies						357,196	1,071,588	1,785,980	2,500,372	
12.010 Fund Balance June 30 for Certification of Contracts, Salary Schedules and Other Obligations	7,306,235	7,702,893	8,249,525	6.3%	8,325,563	7,983,014	7,145,242	5,779,867	3,856,039	
Revenue from New Levies										
13.010 Income Tax - New										
13.020 Property Tax - New										
13.030 Cumulative Balance of New Levies										
14.010 Revenue from Future State Advancements										
15.010 Unreserved Fund Balance June 30	7,306,235	7,702,893	8,249,525	6.3%	8,325,563	7,983,014	7,145,242	5,779,867	3,856,039	
ADM Forecasts										
20.010 Kindergarten - October Count										
20.015 Grades 1-12 - October Count										
State Fiscal Stabilization Funds										
21.010 Personal Services SFSF										
21.020 Employees Retirement/Insurance Benefits SFSF										
21.030 Purchased Services SFSF										
21.040 Supplies and Materials SFSF										
21.050 Capital Outlay SFSF										
21.060 Total Expenditures - SFSF										

See accompanying summary of significant forecast assumptions and accounting policies
Includes: General fund, Emergency Levy fund, DPIA fund, Textbook fund and any portion of Debt Service fund related to General fund debt