

# Village of Bluffton Council Meeting Agenda

Bluffton Town Hall, Third Floor

154 North Main Street, Bluffton

January 13, 2020 at 7:00 PM



## Opening Ceremonies

Call to Order, Mayor Johnson presiding

Pledge of Allegiance

Oath of Office – Mayor Johnson

Oath of Office - Councilman Joe Sehlhorst

- Councilman Ben Stahl

Election of Council President for 2020

Set Council Meeting Schedule for 2020

## Minutes

Approval of the minutes for the Village Council meeting held on Monday, December 23, 2019.

## Bills

### Committee Reports

### Boards & Commissions

Pathway Board – January 9

## LEGISLATION

### Ordinance 01-2020

### 1<sup>st</sup> Reading

### Emergency

An Ordinance approving, adopting and enacting American Legal Publishing's Ohio Basic Code, 2020 Edition, as the Code of Ordinances for the Village of Bluffton, Ohio and declaring an emergency.

### Resolution 01-2020

### 1<sup>st</sup> Reading

### Emergency

A Resolution of the Village of Bluffton, Ohio in support of the Lima-Allen County Regional Planning Commission serving as the Metropolitan Planning Commission for the Allen County, Ohio Study Area and declaring an emergency.

### Resolution 02-2020

### 1<sup>st</sup> Reading

### Emergency

A Resolution authorizing the advertisement for public bid for the collection and disposal of garbage, refuse, and recyclables from residential units of the Village of Bluffton, Ohio and declaring an emergency.

## Administrator's Report

- Public Works Department Report

## Safety Services Reports

## Meeting Dates (meetings held at the Town Hall unless otherwise noted)

Council Meeting – Monday, January 13 at 7:00 pm

Planning Commission Public Hearings – Thursday, January 23 at 7:00 pm & 7:30 pm

Council Meeting – Monday, January 27 at 7:00 pm

## Public Comment

## Adjournment – Motion and Second

Village of Bluffton - Regular meeting December 23, 2019 at 7:00 p.m.

Mayor Johnson presiding. Messrs: Cupples, Sehlhorst, Stahl, and Steiner present.

Cupples motioned, seconded by Stahl, to approve the minutes from the regular council meeting held on December 9, 2019. Roll Call: Yes (4) Messrs: Cupples, Sehlhorst, Stahl, and Steiner. No (0), Abstain (0), motion approved.

Steiner motioned, seconded by Sehlhorst, to approve the bills as presented. Roll Call: Yes (4) Messrs: Cupples, Sehlhorst, Stahl, and Steiner. No (0), Abstain (0), motion approved.

The fiscal officer gave the following readings:

1st Reading:

Ordinance 09-19 – An Ordinance amending Ordinance 02-19 (The Annual Appropriation Ordinance). Steiner motioned to approve the first reading, seconded by Cupples. Roll Call: Yes (4) Messrs: Cupples, Sehlhorst, Stahl, and Steiner. No (0), Abstain (0), motion approved.

3<sup>rd</sup> Reading:

Resolution No. 23-19 – A Resolution to accept the rate charged by the Village of Ottawa, Ohio to the Village of Bluffton, Ohio for bulk water beginning January 1, 2020. Steiner motioned to table the resolution, seconded by Sehlhorst. Roll Call: Yes (4) Messrs: Cupples, Sehlhorst, Stahl, and Steiner. No (0), Abstain (0), motion approved.

Resolution No. 24-19 – A Resolution to renew the contract with the firm Hackenberg, Feighner, Bishop and Werth LLC, with Attorney Elliott T. Werth as the Village Solicitor for the Village of Bluffton, Ohio for a period of one (1) year effective January 1, 2020. Steiner motioned to approve the third reading, seconded by Cupples. Roll Call: Yes (4) Messrs: Cupples, Sehlhorst, Stahl, and Steiner. No (0), Abstain (0), motion approved.

1<sup>st</sup> Reading:

Resolution 28-19 – A Resolution making certain transfers. Steiner motioned to approve the first reading, seconded by Cupples. Roll Call: Yes (4) Messrs: Cupples, Sehlhorst, Stahl, and Steiner. No (0), Abstain (0), motion approved.

Resolution 29-19 – A Resolution making certain transfers at the legal level of control. Steiner motioned to approve the first reading, seconded by Stahl. Roll Call: Yes (4) Messrs: Cupples, Sehlhorst, Stahl, and Steiner. No (0), Abstain (0), motion approved.

Cupples motioned to adjourn the meeting.

The following meetings/events were included on the agenda and/or scheduled during the meeting:

Council Meeting – Monday, January 13 at 7:00 p.m.

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MAYOR

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FISCAL OFFICER

Village of Bluffton - Special meeting December 30, 2019 at 8:00 p.m.

Mayor Johnson presiding. Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia present.

The Administrator gave the following readings:

2nd Reading:

Ordinance 09-19 – An Ordinance amending Ordinance 02-19 (The Annual Appropriation Ordinance) and declaring an emergency. Sehlhorst motioned to suspend the rules, seconded by Kingsley. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved. Steiner motioned to adopt the Ordinance, seconded by Talavinia. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

3<sup>rd</sup> Reading:

Resolution No. 23-19 – A Resolution to accept the rate charged by the Village of Ottawa, Ohio to the Village of Bluffton, Ohio for bulk water beginning January 1, 2020 and declaring an emergency. Steiner motioned to un-table the resolution, seconded by Cupples. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved. Talavinia motioned to suspend the rules, seconded by Kingsley. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved. Steiner motioned to adopt the resolution, seconded by Cupples. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

2nd Reading:

Resolution 28-19 – A Resolution making certain transfers and declaring an emergency. Sehlhorst motioned to suspend the rules, seconded by Stahl. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved. Kingsley motioned to adopt the resolution, seconded by Cupples. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Resolution 29-19 – A Resolution making certain transfers at the legal level of control and declaring an emergency. Stahl motioned to suspend the rules, seconded by Sehlhorst. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved. Talavinia motioned to adopt the resolution, seconded by Steiner. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Stahl motioned to adjourn the meeting.

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MAYOR

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FISCAL OFFICER

VILLAGE OF BLUFFTON  
VOUCHER REPORT 1/13/2020

| VENDOR                         | AMOUNT    | DEPARTMENT       | DESCRIPTION                       |
|--------------------------------|-----------|------------------|-----------------------------------|
| ACCENT BUSINESS COMMUNICA      | 824.76    | Administrative   | PHONES                            |
| ALLEN COUNTY CHIEFS OF POLIC   | 20        | Police           | ANNUAL DUES                       |
| ALLOWAY TESTING                | 1,345.30  | Multiple         | TESTING                           |
| ALLOWAY TESTING                | 740       | Multiple         | TESTING                           |
| ALLOWAY TESTING                | 236       | Multiple         | TRAINING                          |
| ALLOWAY TESTING                | 170       | Multiple         | TESTING                           |
| ALLOWAY TESTING                | 127.5     | Multiple         | TESTING                           |
| AMERICAN ELECTRIC POWER        | 988.73    | Multiple         | ELECTRIC                          |
| AMERICAN ELECTRIC POWER        | 5,168.11  | Multiple         | ELECTRIC                          |
| AMERICAN ELECTRIC POWER        | 15,899.34 | Multiple         | ELECTRIC                          |
| BASINGER PLUMBING & HEATIN     | 732.32    | Land & Buildings | SCHEDULED MAINTENANCE             |
| BLUFFTON FIRE DEPT.            | 370.59    | Fire             | HANCOCK COUNTY MEETING SUPPLIES   |
| BLUFFTON FLYING SERVICE        | 5,000.00  | Airport          | AIRPORT MANAGEMENT                |
| BLUFFTON NEWS                  | 495       | Administrative   | PUBLISHING                        |
| BOCKRATH & ASSOCIATES          | 2,000.00  | Street           | LOCATE PROPERTY BOUNDARIES        |
| Bryan Lloyd                    | 49.98     | Administrative   | TABLE                             |
| BUREAU OF WORKERS COMPEN       | 1,989.46  | Administrative   | ANNUAL POLICY                     |
| CENTURYLINK                    | 412.42    | Administrative   | PHONES                            |
| CENTURYLINK                    | 61.89     | Administrative   | PHONES                            |
| CHOICE ONE ENGINEERING         | 1,962.50  | Street           | JEFFERSON ST PHASE II ENGINEERING |
| CHOICE ONE ENGINEERING         | 1,175.00  | Street           | SR 103 PATHWAY ENGINEERING        |
| CHOICE ONE ENGINEERING         | 3,500.00  | Street           | SR 103 PATHWAY ENGINEERING        |
| DIGITAL DATA TECHNOLOGIES, I   | 585       | Police           | ANNUAL LICENSE                    |
| DIGITAL DATA TECHNOLOGIES, I   | 540       | Police           | ANNUAL FEE                        |
| DOMINION EAST GAS              | 1,524.16  | Multiple         | NATURAL GAS                       |
| FAMILY TRUE VALUE HARDWAR      | 243.31    | Multiple         | SUPPLIES                          |
| FINLEY FIRE EQUIPMENT          | 70        | Fire             | BUNKER GEAR                       |
| FINLEY FIRE EQUIPMENT          | 335       | Fire             | BUNKER GEAR                       |
| GREAT LAKES BILLING ASSOCIAT   | 1,532.00  | Rescue           | EMS BILLING SVC                   |
| HACKENBERG, BEUTLER, RASMU     | 1,000.00  | Administrative   | SOLICITOR FEES                    |
| HANCOCK COUNTY SHERIFF         | 330       | Police           | PRISONER HOUSING                  |
| HANCOCK REGIONAL PLANNING      | 250       | Administrative   | ANNUAL MEMBERSHIP                 |
| HOHENBRINK EXCAVATING          | 23,088.23 | Street           | W. ELM ST IMPROVEMENT             |
| Kathy Burkholder               | 54        | Police           | UNIFORMS                          |
| KOI ENTERPRISES, INC.          | 120.4     | Multiple         | PARTS                             |
| Lexipol                        | 4,644.00  | Police           | ANNUAL MEMBERSHIP                 |
| M&R PLUMBING & HEATING, IN     | 1,376.55  | Sewer            | HEATING UNIT - POLYMER ROOM       |
| MARATHON FLEET SERVICES        | 593.74    | Multiple         | FUEL                              |
| MARSH VIEW ENTERPRISES, INC    | 5,150.00  | Cemetery         | BURIALS                           |
| MID-AMERICAN CLEANING CON      | 461.18    | Administrative   | TOWN HALL CLEANING                |
| NICOLE ANDERSON                | 100       | Administrative   | BLAZE OF LIGHT FIGURE PAINTING    |
| NORTHWESTERN OHIO SECURIT      | 201.7     | Land & Buildings | MONITORING                        |
| OHIO ASSN. CHIEFS OF POLICE, I | 195       | Police           | OACP ANNUAL MEMBERSHIP DUES       |

|                             |             |                  |                             |
|-----------------------------|-------------|------------------|-----------------------------|
| OHIO PEACE OFFICER TRAINING | 100         | Police           | CIFA TRAINING               |
| OHIO PEACE OFFICER TRAINING | 100         | Police           | CIFA TRAINING               |
| OHIO WATER DEVELOPMENT AL   | 225,911.21  | Capital Improver | LOAN PAYMENT                |
| OSPDA                       | 150         | Police           | OSPDA DUES                  |
| PENNCARE 30                 | 152         | Rescue           | EMS CHARTS                  |
| PERRY CORPORATION           | 1,124.72    | Administrative   | WIRELESS BRIDGE REPLACEMENT |
| PERRY CORPORATION           | 107.57      | Administrative   | IT CONTRACT                 |
| Republic Services #388      | 30.16       | Refuse           | TRASH SERVICES              |
| Republic Services #388      | 20,932.75   | Administrative   | REFUSE SERVICE              |
| RICHLAND ENGINEERING LTD.   | 4,085.47    | Airport          | TAXIWAY REHAB DESIGN        |
| RICHLAND ENGINEERING LTD.   | 10,762.57   | Airport          | TAXIWAY REHAB DESIGN        |
| SCOTT MERRIMAN INC          | 287         | Police           | IMPOUND & INVENTORY RECORDS |
| SHELL FLEET PLUS            | 1,795.48    | Multiple         | FUEL                        |
| SMARTBILL                   | 848.5       | Multiple         | BILLING                     |
| SOFTWARE SOLUTIONS          | 19,208.71   | Multiple         | ANNUAL SOFTWARE FEE         |
| SOFTWARE SOLUTIONS          | 1,400.00    | Administrative   | ANNUAL HARDWARE MAINTENANCE |
| STAPLES BUSINESS ADVANTAGE  | 643.38      | Multiple         | SUPPLIES                    |
| THE LAWFT                   | 88.99       | Police           | ARMORSKIN VEST              |
| TIME WARNER CABLE           | 52.6        | Multiple         | CABLE                       |
| TIME WARNER CABLE           | 35.91       | Multiple         | CABLE                       |
| TREASURER OF STATE          | 27,555.92   | Capital Improver | LOAN PAYMENT                |
| TSYS Health Services        | 10.96       | Rescue           | EMS MERCHANT SERVICES       |
| TYLER OR JADE HOCHSTETLER   | 125         | Police           | UNIFORMS-BOOTS              |
| VERIZON WIRELESS            | 200.95      | Multiple         | CELL PHONES                 |
| VETTER LUMBER CO.           | 128.17      | Multiple         | SUPPLIES                    |
| WARREN FIRE EQUIPMENT, INC. | 771.14      | Fire             | SCBA TESTING                |
| Wessler Engineering         | 450         | Sewer            | SANITARY ON CALL SERVICES   |
| INCOME TAX REFUNDS          | 493         | Administrative   | TAX REFUNDS                 |
|                             | 403,215.33  |                  |                             |
| MONTHLY PAYROLL 12/31       | \$2,569.00  |                  |                             |
| MEDICARE                    | \$37.22     |                  |                             |
| OPERS                       | \$192.17    |                  |                             |
| BIWEEKLY PAYROLL 1/3        | \$42,306.57 |                  |                             |
| MEDICARE                    | \$580.11    |                  |                             |
| OPERS                       | \$2,510.05  |                  |                             |
| OP&F                        | \$2,043.16  |                  |                             |
| LONGEVITY PAYROLL 1/3       | \$5,800.00  |                  |                             |
| MEDICARE                    | \$84.10     |                  |                             |
| OPERS                       | \$300.00    |                  |                             |
| OP&F                        | \$343.00    |                  |                             |

Council Signature : \_\_\_\_\_

Date : \_\_\_\_\_

**Meeting: Bike and Pedestrian Pathway Board**  
**Date/Time: Thursday, January 9, 2020, Noon**  
**Location: Town Hall 3<sup>rd</sup> Floor Meeting Room**

**Members Present:** Dick Ramseyer, Greg Denecker, Mitch Kingsley, John Rich, Laura Voth, Karen Bontrager representing Jane Wood

**Members Absent:** Dima Snyder, Fred Steiner

**Village Liaison Present:** Ben Stahl, Jesse Blackburn

**Village Liaison Absent:** Bryan Lloyd, Joe Sehlhorst

#### **MINUTES:**

Minutes of the November 21, 2019 meeting were approved as presented. Greg Denecker made the motion to approve; Mitch Kingsley placed a second. Motion carried.

#### **BUSINESS:**

##### **Lions Way Bentley North Phase II – 2020**

The Choice One engineering study is complete. The poles are expected to be moved in May 2020. The Village is working to finalize details of the drainage project.

Dick Ramseyer reported that \$60,950 has been received in cash and pledges toward the \$67,000 cost of Phase II, leaving \$6,050 yet to be funded. Reviewed the list of potential donors. Board members were encouraged to keep making contacts until the full amount is received. Dick shared that Laura Voth is assisting with managing the capital campaign while Dick continues his recuperation. Bluffton Hospital will be presenting a donation for the Phase II pathway at the Bluffton Chamber meeting on 1-10-20.

Mitch agreed to make a contact with a potential contractor to gauge interest.

##### **Bluffton Pathway Board Membership**

Discussed the possibility of inviting a new representative of Mennonite Home Communities of Ohio to join the board. John Rich indicated his interest in passing his position as a member to someone else representing the Riverbend Association. Potential names were reviewed.

##### **Future Pathway Projects and Connectivity**

Jesse Blackburn shared two high-level drawings of possibilities for a path along Hancock County Line Rd. Discussed the challenges involved including the fact that the poles cannot be moved, right-of-way concerns, and shared-road challenges. The goal is to tap into the Findlay-Hancock County Community Foundation for assistance with funding. Therefore, considerations are being given to potential on the east side of the road as that is in Hancock County. It was agreed that a basic engineering study would be necessary in order to identify obvious or hidden problems with the various options for pathway in this area.

More discussion was held on ways to connect Swiss Estates Subdivision, north of County Line Road and in Hancock County, to the path along SR 103. Brainstorming will continue.

##### **Future Pathway Projects**

Connect Bentley North Phase II to Buckeye Park, along Riley Street.

Connect the Parkview Path to the Triplett Path going to Village Park.

Connect the Village Park to Hancock County Township Rd. 15.

Connect Hancock County Township Rd. 33.

2030 (estimated time) ODOT will be rebuilding I-75/SR 103 overpass.

Meeting Adjourned.

**Next meeting will be held at noon on Thursday, February 6, 2020 at Bluffton Town Hall, 3<sup>rd</sup> Floor.**

Respectfully Submitted,  
~Laura Voth

**ORDINANCE NO. 01-2020**

**AN ORDINANCE APPROVING, ADOPTING AND ENACTING AMERICAN LEGAL PUBLISHING'S OHIO BASIC CODE, 2020 EDITION, AS THE CODE OF ORDINANCES FOR THE VILLAGE OF BLUFFTON, OHIO AND DECLARING AN EMERGENCY.**

WHEREAS, the State of Ohio Legislature enacted various legislation that caused changes to be made to American Legal Publishing's Ohio Basic Code.

WHEREAS, American Legal Publishing's Ohio Basic Code, 2020 Edition, reflects the changes made to Ohio Law during 2019.

WHEREAS, it is necessary to provide for the usual daily operation of the Village and for the immediate preservation of the public peace, health, safety and general welfare of the Village that this ordinance take effect at an early date.

**NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:**

Section 1. American Legal Publishing's Ohio Basic Code, 2020 Edition, as reviewed by the Village Council, is hereby adopted and enacted. Any prior version of the Ohio Basic Code which may have been previously adopted by the Village of Bluffton is hereby obsolete and is hereby replaced in its' entirety by this Ohio Basic Code, 2020 Edition.

Section 2. One copy of American Legal Publishing's Ohio Basic Code, 2020 Edition, certified as correct by the Mayor and Village Fiscal Officer of the Village of Bluffton, as required by Ohio Revised Code §731.23, shall be kept in its initial form on file in the office of the Fiscal Officer of the Village of Bluffton. The Fiscal Officer is authorized and directed to publish a summary of all new matters contained in the Code of Ordinances as required by Ohio Revised Code §731.23. Such summary is attached hereto and marked as "Exhibit A".

Section 3. All ordinances and resolutions or parts thereof which are in conflict or inconsistent with any provision of the Ohio Basic Code, as adopted in Section 1 hereof, are hereby repealed as of the effective date of this ordinance, except as follows:

(A) The enactment of the Ohio Basic Code, 2020 Edition, shall not be construed to affect a right or liability accrued or incurred under any legislative provision prior to the effective date of such enactment, or an action or proceeding for the enforcement of such right or liability. Such enactment shall not be construed to relieve any person from punishment for an act committed in violation of any such legislative provision, nor to affect indictment or prosecution therefore. For such purposes, any such legislative provision shall continue in full force notwithstanding its repeal for the purpose of revision and codification.

(B) The repeal provided above shall not affect:

- a. The grant or creation of a franchise, license, right, easement or privilege;
- b. The purchase, sale, lease or transfer of property;
- c. The appropriation or expenditure of money or promise or guarantee of payment;
- d. The assumption of any contract or obligation;

- e. The issuance and delivery of any bonds, obligations or other instruments of indebtedness;
- f. The levy or imposition of taxes, assessments or charges;
- g. The establishment, naming, vacating or grade level of any street or public way
- h. The dedication of property or plat approval;
- i. The annexation or detachment of territory;
- j. Any legislation enacted subsequent to the adoption of this ordinance.
- k. Any legislation specifically superseding the provision of the Ohio Basic Code.

Section 4. That the following sections are hereby made part of and added to the Ohio Basic Code, 2020 Ed. that is adopted as the Code of Ordinances of the Municipality of the Village of Bluffton, Ohio pursuant to Section 10.15 thereof:

- 72.18 Nuisance Operation of Motor Vehicle
- 72.199 Regulations on Golf Carts, Utility Vehicles, and Other Under Speed Vehicles
- 93.50 Loud Sound Amplification Systems
- 76.50 Parking during Snow Emergency
- 132.20 Intoxication
- 139.20 Curfew
- 139.21 Reward for Information leading to conviction of Vandals

the full text of which is attached hereto, and incorporated herein by reference.

Section 5. That an emergency exists in the operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof.

Section 6. That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted the \_\_\_\_\_ day of \_\_\_\_\_, 2020, by the the Village of Bluffton, Ohio by the following vote:

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_

Attest:

\_\_\_\_\_  
FISCAL OFFICER

\_\_\_\_\_  
MAYOR

Approved as to Form:

\_\_\_\_\_  
VILLAGE SOLICITOR



CERTIFICATION OF CODIFIED ORDINANCES

We, the Mayor and the Clerk of the Village of Bluffton, Ohio, pursuant to Ohio Revised Code §§ 731.23 and 731.42, hereby certify that the general and permanent ordinances of the Village of Bluffton, as revised, rearranged, compiled, renumbered as to sections, codified and printed herewith in component codes and titles are correct as and constitute the Code of Ordinances for the Village of Bluffton, Ohio.

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FISCAL OFFICER

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MAYOR

## ADDITIONAL MATTERS AS SET FORTH IN SECTION 4

### **EDITOR'S NOTE**

**This section contains municipal ordinances which supersede the Ohio Basic Code section of the same number.**

#### 72.18 NUISANCE OPERATION OF A MOTOR VEHICLES.

(A) It shall be unlawful for any person to:

(1) Operate any motor vehicle, except when necessary for safe operation or in compliance with law, in such a manner that the vehicle or its motor is so rapidly accelerated or started from a standing position that the exhaust system emits a loud, cracking, chattering or other noise unusual to its normal operation, the rubber tires of such vehicle squeal or leave tire marks on the roadway, or throw gravel or debris, commonly called peeling.

(2) Operate any motor vehicle so as to race or accelerate the motor while the vehicle is not in gear or in motion in such manner as to produce unnecessary or unreasonably loud noise.

(3) Operate any motor vehicle so as to race or accelerate excessively the motor while the vehicle is in motion in such manner as to produce unnecessary or unreasonably loud noise.

(B) The creation or production of noise by squealing of rubber tires, by a cracking, chatting, or clattering noise from the exhaust or the creation of tire marks on a roadway accompanying such squealing of tires shall each be considered prima facie evidence of an intent on the part of the operator to violate this section

(C) Whoever violates any provision of (A) above shall be deemed guilty of a minor misdemeanor.

(D) Penalty, see 70.99 (A) (3).

#### 139.20 CURFEW

(A) It shall be unlawful for any minor under the age of 18 years to be upon the public streets, sidewalks, alleys, parks, playgrounds, places of amusement and entertainment, or other unsupervised places between the hours of 12:01 a.m. and 6:00 a.m., provided the provisions of this section do not apply to minor child or children under the age of 18 years accompanied by his parent, guardian, or other adult person having the care and custody of the minor or where the minor is on an emergency errand, legitimate business, or activity directed or supervised by his parent, guardian or other adult person having the care and custody of such minor.

(B) Whoever, being the parent, guardian or person having the care and custody of a minor, shall allow or permit such minor to violate any of the provisions of this section shall be deemed guilty of a misdemeanor and upon conviction thereof shall be punished as provided hereinafter.

(C) Any person who shall aid, abet, influence, or encourage a minor to violate any of the provisions of this section shall be deemed guilty of a misdemeanor and upon conviction thereof shall be punished as provided hereinafter.

(D) Whoever shall violate any of the provisions of this section shall be fined in any sum not to exceed \$50 or imprisoned for not more than 3 days, or both. (Ord 13-72, passed 9-5-72)

#### 139.21 REWARD FOR INFORMATION LEADING TO CONVICTION OF VANDALS.

The council of the village is hereby authorized to pay the sum of \$200 for information leading to the arrest and conviction of any person or persons responsible for vandalism of any property of the village, including park property, including but not limited to any damage to or destruction of trees, shrubs, growing plants, and buildings. (Ord. 7-85, passed 64-85)

### 93.50 Loud Sound Amplification Systems

(A) No person operating or occupying a motor vehicle on a street, highway, alley, parking lot, or driveway shall operate or permit the operation of any sound amplification system from within the vehicle so that the sound is plainly audible at a distance of fifty or more feet from the vehicle.

(B) No person shall operate or permit the operation of any sound amplification system so that the sound is plainly audible at a distance of fifty feet or more from the location of said sound amplification system.

(C) "Sound amplification system" means any radio, tape player, compact disc player, loud speaker or other electronic device used for the amplification of the human voice.

(D) "Plainly audible" means any sound produced by a sound amplification system which can be heard at a distance of fifty feet or more. Measurement standards shall be by the auditory senses, based upon direct line of sight. Word or phrases need not be discernible and base reverberations are included.

(E) It is an affirmative defense to a charge under this Ordinance that the operator was not otherwise prohibited by law from operating the sound amplification system, and that any of the following apply:

1. The system was being operated to request medical or vehicular assistance or to warn of a hazardous road condition;
2. The vehicle was an emergency or public safety vehicle;
3. The vehicle was owned and operated by the Village of Bluffton or a gas, electric, communications, or refuse company;
4. The system was used for the purpose of giving instructions, directions, talks, addresses, lectures or transmitting music to any persons or assemblages of persons;
5. The vehicle was used in authorized public activities, such as parades, fireworks, sports events, musical productions and other activities which have the approval of the Department of the Village authorized to grant such approval.

(F) Whoever violates any provision of this Ordinance is guilty of a minor misdemeanor. If, within one year of the offense, the offender has been convicted of or pleaded guilty to one or more violations of this Ordinance, the violation is a misdemeanor of the fourth degree.

(G) Parental Notification: If the offender is a juvenile and is receiving a warning for violating this Ordinance, the parents of such juvenile will be contacted and informed of the violation and warning.

### 76.50 Parking during Snow Emergency

(A) A Snow Emergency exists where freezing rain or 2" or more of snow has fallen whereas constituting a serious public hazard.

(B) That during such snow emergency, in order to properly clean the streets, vehicles will be legally parked on all Village Streets except for the downtown business districts between College Avenue and Jefferson St. and Jackson St. and Vance St., and any streets which currently restrict parking to one side of the street only, when

- (1) On odd-numbered calendar days, vehicles are parked on the side of the street which has odd-numbered building addresses, and

(2) On even-numbered calendar days, vehicles are parked on the side of the street which has even-numbered building addresses.

(C) That no vehicles shall be permitted to park in Village parking lots or in the downtown business districts between College Avenue and Jefferson St and Jackson St. and Vance St., or any streets which currently restrict parking to one side of the street only, for a longer continuous time than twenty-four hours until such time that the snow has been cleaned up.

(D) That whenever any police officer finds a vehicle parked in violation of this Ordinance, such officer may require the driver or other person in charge of the vehicle to move the same, to a position off the street or parking lot, or such officer may cause the vehicle to be moved or impounded at the owner's expense.

(E) That whoever violates the provisions of this Ordinance shall be guilty of a minor misdemeanor and may be fined not in excess of One Hundred (\$100.00) Dollars

#### 72.199 Regulations on Golf Carts, Utility Vehicles, and Other Under Speed Vehicles

AN ORDINANCE ENACTING SECTION 72.199 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF BLUFFTON, OHIO TO PERMIT AND REGULATE THE OPERATION OF CERTAIN GOLF CARTS IN THE VILLAGE OF BLUFFTON, OHIO.

WHERE AS, The Village of Bluffton Council recognizes the growing popularity and trend of using golf carts adapted for street use as an acceptable mode of transportation in the Village of Bluffton; and

WHEREAS, The Village of Bluffton Council recognizes and accepts that existing Ohio Revised Code and Ohio Administrative Code addresses various aspects of golf cart inspection, titling, registration, and use; and

WHEREAS, The Village of Bluffton Council desires to permit and regulate the operation of golf carts in the Village of Bluffton; and

WHEREAS, the Village of Bluffton Council desires to establish rules regulating the operation, insurance, inspection, and registration of golf carts, and providing for a penalty for violating the said rules and regulations, as relating to the Ohio Revised Code and Bureau of Motor Vehicles requirements.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: That Section 72.199 of the Codified Ordinances is hereby enacted to read as follows:

#### 72.199 (A) DEFINITIONS

- (1) "Golf cart" is defined as a vehicle powered by gas or electricity and is the type of vehicle typically operated on a golf course and includes under speed vehicles or low speed vehicles
- (2) "Operator" means any person who operates or is in actual physical control of a golf cart.

- (3) "Owner" means any person or entity, other than a lien holder or dealer having title to a golf cart or legal rights to possession thereof.

#### 72.199 (B) EQUIPMENT

- (1) Golf carts operated on the streets, highways, and public property within the Village of Bluffton, Ohio, shall have a minimum of the following functional equipment there on:
  - (a) At least one working rear red colored tail light
  - (b) License plates in the front and rear of the golf cart, bracketed to the cart
  - (c) A light to illuminate the rear license plate and make the plate legible from a distance of 50 feet
  - (d) At least one working brakelight
  - (e) Two headlights, white or clear in color
  - (f) A horn
  - (g) A rearview mirror
  - (h) A windshield
  - (i) Turn signals
  - (j) One seat belt per occupant of the cart
  - (k) A child safety seat installed to manufacturer specifications for any occupant under the age of four or under 40 pounds in weight
  - (l) A child booster safety seat installed to manufacturer specifications for any occupant between the ages of four and eight or 4'9" in height
- (2) Whoever violates this section shall be guilty of a minor misdemeanor and fined not more than \$100.

#### 72.199 (C) LICENSING REQUIREMENTS OF OPERATOR

- (1) The operator of a golf cart on public roadways or on public property in the Village of Bluffton shall have a valid driver's license.
- (2) The operator of a golf cart on public roadways or on public property in the Village of Bluffton shall be no less than 16 years of age.
- (3) Whoever violates this section shall be guilty of a first degree misdemeanor, and subject to a fine of not more than \$1,000 and imprisonment of not more than six months.

#### 72.199 (D) INSURANCE REQUIREMENTS OF OWNER AND OPERATOR

- (1) The owner of a golf cart that is driven on public roadways or on public property in the Village of Bluffton shall carry liability insurance thereon as required by the Ohio Revised Code 4509.101 (A)(I).
- (2) The operator of a golf cart that is driven on public roadways or on public property shall have in his possession proof of insurance while operating the golf cart.
- (3) Whoever violates this section shall be guilty of a first degree misdemeanor, and subject to a fine of not more than \$1,000 and imprisonment of not more than six months.

#### 72.199 (E) INSPECTION AND TITLE REQUIREMENTS

- (1) No person shall operate a golf cart on public roadways or on public property in the Village of Bluffton without first obtaining an inspection by the Chief of Police, the County Sheriff, or the law enforcement official of another jurisdiction within the State of Ohio to ensure compliance with State laws and this ordinance.
- (2) No person shall operate a golf cart on the public roadways or on public property in the Village of Bluffton without a Certificate of Inspection in his possession.
- (3) No person shall operate a golf cart on public roadways or on public property without first obtaining a Certificate of Title from the Clerk of Courts.
- (4) Whoever violates this section shall be guilty of a minor misdemeanor and fined not more than \$100.

#### 72.199 (F) PROHIBITED ACTS

- (1) No person shall operate a golf cart on public roadways or on public property in the Village of Bluffton without first ensuring all occupants are securely seated in a fixed seat and wearing all available elements of a properly adjusted safety belt that is fixed to the vehicle.
- (2) No person, being an operator of a golf cart operated on public roadways or on public property in the Village of Bluffton, shall fail to wear all available elements of a properly adjusted safety belt that is fixed to the vehicle.
- (3) No person, being a passenger of a golf cart operated on public roadways or on public property in the Village of Bluffton, shall fail to wear all available elements of a properly adjusted safety belt that is fixed to the vehicle.
- (4) No person shall operate a golf cart on a public roadway with a posted speed limit greater than 25 mph unless the vehicle is driven with the right side of the golf cart being within one foot of the right curb or edge of the roadway.

- (5) No person shall operate a golf cart on restricted areas of the public bicycle path, except municipal employees operating municipal vehicles in accordance with their duties.
- (6) Whoever violates this section shall be guilty of a minor misdemeanor and fined accordingly:
  - (a) A violation of sections F (1), F (4), and F (5) of this ordinance shall be guilty of a minor misdemeanor and fined not more than \$100.
  - (b) A violation of section F (2) of this ordinance shall be guilty of a minor misdemeanor and fined not more than \$30.
  - (c) A violation of section F (3) of this ordinance shall be guilty of a minor misdemeanor and fined not more than \$20.

#### 72.199 (G) ACCIDENT REPORTS

- (1) The owner or operator of a golf cart involved in any accident resulting in injury or death to any person shall immediately report the accident to the police department.
- (2) The owner or operator of a golf cart involved in any accident resulting in damage to the property of any person in excess of \$100 shall report the accident within 24 hours to the police department.
- (3) Whoever violates this section shall be guilty of a first degree misdemeanor and subject to a fine of not more than \$1,000 and imprisonment of not more than 6 months.

#### 132.20 INTOXICATION.

- (a) No person shall be found in the state of intoxication or, being intoxicated, shall disturb the peace and good order or shall conduct himself or herself in a disorderly manner.
- (b) Whoever violates this section is guilty of a minor misdemeanor.

SECTION 2: That an emergency exists in the operations of the Village of Bluffton whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

**RESOLUTION NO. 01-2020**

**A RESOLUTION OF THE VILLAGE OF BLUFFTON IN SUPPORT OF THE LIMA-ALLEN COUNTY REGIONAL PLANNING COMMISSION SERVING AS THE METROPOLITAN PLANNING ORGANIZATION FOR THE ALLEN COUNTY, OHIO STUDY AREA AND DECLARING AN EMERGENCY.**

**WHEREAS,** the Ohio Department of Transportation (ODOT) has named the Lima-Allen County Regional Planning Commission (LACRPC) as the metropolitan Planning Organization (MPO) for the Allen County, Ohio Area; and,

**WHEREAS,** the MPO's function is to work collaboratively with ODOT and the FHWA, FTA and the EPA to facilitate the comprehensive transportation planning within Allen County, Ohio; and,

**WHEREAS,** Village of Bluffton is a member also agrees to maintain its membership in the LACRPC and to comply with the Bylaws of the LACRPX and the Bylaws of the Transportation Coordinating Committee and the LACRPC and,

**WHEREAS,** Village of Bluffton agrees to participate in the transportation planning process, and to actively support the public involvement process as it relates to the development and adoption of the MPO's Long Range Transportation Plan, Transportation Improvement Program, Annual Unified Planning Work Program and the publication of an Annual Report.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:**

**Section 1.** That Village of Bluffton joins with other political subdivision in Allen County, Ohio in pledging its support and cooperation with such other political subdivisions within Allen County, Ohio of the LACRPC as the MPO for the Lima, Ohio Urbanized Area (Allen County, Ohio).

**Section 2.** That the Village of Bluffton will maintain its membership in LACRPC in compliance with the Bylaws of the LACRPC and the Bylaws of the Transportation Coordinating Committee.

**Section 3.** That the Village of Bluffton shall participate in the transportation planning process and actively support the public involvement process as it relates to the development and adoption of the MPO's Long Range Transportation Plan, the Transportation Improvement Program, the Annual Unified Planning Work Program and the publication of the Annual Report.

**Section 4.** That the Village of Bluffton will comply with the Bylaws of the LACRPC and the Bylaws of the Transportation Coordinating Committee.

**Section 5.** That the Village of Bluffton understands that any member government may withdraw its agreement and pledge of support for the LACRPC at any time by



adoption of a Resolution indicating that the Village of Bluffton is withdrawing its support for the programs and delivering a copy of the Resolution to the Executive Director of the LACRPC, not less than one hundred eighty (180) days prior to the actual date of withdrawal. The withdrawal shall be effective on the one hundred eightieth (180<sup>th</sup>) day after the date on which the Executive Director receives the copy of the Resolution to withdraw.

**Section 6.** That the presentation of the Resolution to withdraw shall not relieve the withdrawing member of its obligations as a member for the year in which the withdrawal occurs, nor shall the withdrawing party withdraw its area from the study area of the LACRPC during the year of withdrawal.

**Section 7.** That this Resolution shall be effective at the earliest date permitted by law, provided, however, that the Village of Bluffton shall not be bound by the agreements set forth in this Resolution if there is not sufficient participation from the other political subdivisions in the Allen County, Ohio area to make the existence of the LACRPC feasible.

**Section 8.** That the Executive Director of the LACRPC shall, upon receipt of the certified copy of this Resolution, include the Village of Bluffton as a member of the LACRPC and that a copy of this resolution will be forwarded to ODOT as testimony of the relationship between the LACRPC and Village of Bluffton.

**Section 9.** That an emergency exists in the operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof.

**Section 10.** That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this resolution were adopted in the open meeting of this Council and that all deliberation of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_, by the governing board of the Village of Bluffton, Ohio by the following vote:

Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_  
Attest:

\_\_\_\_\_  
FISCAL OFFICER

\_\_\_\_\_  
MAYOR

Approved as to Form:

\_\_\_\_\_  
VILLAGE SOLICITOR

**RESOLUTION NO. 02-2020**

**A RESOLUTION AUTHORIZING THE ADVERTISEMENT FOR PUBLIC BID FOR THE COLLECTION AND DISPOSAL OF GARBAGE, REFUSE AND RECYCLABLES FROM RESIDENTIAL UNITS OF THE VILLAGE OF BLUFFTON, OHIO AND DECLARING AN EMERGENCY.**

**WHEREAS**, Council has previously authorized the Village Administrator to seek bids for the collection and disposal of garbage, refuse and recyclables from residential units of the Village of Bluffton, Ohio

**WHEREAS:** As emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and the Village of Bluffton Council that the Village Administrator is hereby authorized and directed to advertise to receive sealed bids for the collection and disposal of garbage, refuse and recyclables from residential units of the Village of Bluffton, Ohio.

**BE IT FURTHER RESOLVED** that the advertisement for sealed bids shall conform to the requirements of the Ohio Revised Code and such notice will be published in the Bluffton News on January 16, 2020 and January 23, 2020.

**BE IT FURTHER RESOLVED** that opening of the sealed bids shall take place on February 14, 2020 at the Village Hall, Community Room, 154 N. Main Street, Bluffton, Ohio at 11:00 a.m. local time, at which time bids will no longer be received.

**BE IT FURTHER RESOLVED** that that Village of Bluffton reserves the right, in any event, to reject any and all bids.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2020 by the governing body of the Village of Bluffton, Ohio by the following vote:

Yes: \_\_\_\_\_ No: \_\_\_\_\_ Abstain: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
FISCAL OFFICER

\_\_\_\_\_  
MAYOR

APPROVED: \_\_\_\_\_  
SOLICITOR

## Administrator's Report

To: Mayor Johnson & Council Members



01-13-20

### **Personnel Policy & Procedure Manual**

A final copy of requested changes from the Personnel Committee, Administration, Department Heads and Supervisors has been received from Clemans-Nelson. The intention of the latest review (begun in March 2019) was to update the Village manual to current practices. One more meeting with the Personnel Committee should produce a version able to recommend for consideration.

### **Town Hall Maintenance**

Dave's Carpet & Upholstery/Tile & Grout Cleaning Services from Lima, OH will be cleaning all floors along with 3<sup>rd</sup> floor upholstered chairs Tuesday and Wednesday of this week.

### **Residential waste disposal contract**

The current contract with Republic will expire on May 31, 2020. Bids will be accepted for the collection and disposal of garbage, refuse and recyclables until February 14, 2020 with a new contract to begin June 1, 2020.

### **Planning Commission Public Hearings**

Two Public Hearings have been scheduled with the Planning Commission:

- Thursday, January 23 at 7:00 pm – a Public Hearing will be held to consider a presentation of plans for the construction of Phase II of the Parkview Subdivision from 3S Development
- Thursday, January 23 at 7:30 pm – a Public Hearing will be held to discuss the possible reclassification of Zoning Districts for properties along Jefferson St. between County Line Road and Huber Street along with properties bordering the Norfolk Southern Railroad tracks between Jefferson Street and Cherry Street.

These meetings will be held on the third floor at the Town Hall.

### **SR 103 Pedestrian Pathway**

Lighting plans need to be finalized in the next few weeks. Will be meeting with Choice One this Thursday at 1:00 pm to discuss options. Will be requesting meetings with Parks and Recreation and Streets Committees for the week of the 27<sup>th</sup>.

### **Bluffton Airport**

A water leak was discovered by the Public Works Department at the Airport after high water usage was reported. This leak was also repaired by the Public Works Department! Bluffton Flying Service is gathering quotes to renovate restrooms at the airport.

**Council Approval:** Request the approval of council to make two purchases of property:

- Parcel number 28-1205-04-001.001 along Railroad St.
- Surveyed piece of land at 615 S. Main St. for the future alignment of S. Bentley Rd. with S. Main St.

### **On-going/planned projects:**

- Water meter replacement – Signed agreement has been received by Choice One
- Jefferson St. Phase II – Sidewalk easement discussions continue, final decision about storm sewer needed
- Young Tree Training for Public Works Department – Friday, January 17 with Stephanie Miller, Regional Urban Forester ODNR

**Council Committee Meetings:** We would like to request following meetings:

- o Ordinance – grass mowing, animals
- o Personnel – Wage Ordinance, Personnel Policy & Procedure Manual
- o Parks & Recreation – SR 103 Pathway lighting, Fee Schedule, Appropriation items
- o Streets & Alleys – SR 103 Pathway lighting, Jefferson Phase II storm sewer, snow plow contract



**Department of Public Works**  
Assistant Village Administrator

1/13/2020

To: Mayor and Village Council Members

Public Works Department planning

**Work completed**

- Catch Basin cleaning
- GIS Storm facilities
- Sign replacement
- Sanitary camera work
- Valve turning
- PWD garage maintenance, painting and cleaning
- Airport water line replacement
- Gable end at Village park

**Upcoming projects**

- Manhole inspections
- Valve turning
- Catch basin cleaning
- GIS storm facilities
- Meter reading
- Sign installation

**Future planning**

- Valve turning
- Tree removal at parks
- Dirt work at parks
- Park gable ends
- Manhole inspections

**County Line Sanitary replacement**

J&D Snyder look to finalize the sanitary replacement on County Line Rd. this week. Final restoration of the project will not happen until warmer weather. I want to thank John Bower for over seeing this project and J&D Snyder for their great work.

**Brush Grinding**

We received 2 bids for the grinding of this year's mulch. The best bid came from Tawa Mulch at \$13,495.00.

**Backflow mailings**

Reminder letters are being sent out this week for backflow devices to be tested and recorded. This is a requirement of the Ohio EPA and enforced by the Ohio Administrative Code 3745-95 and Village Ordinance 06-10



**BLUFFTON POLICE DEPARTMENT**  
**154 N. MAIN STREET**  
**BLUFFTON, OHIO 45817**  
**(419) 358- 2961**  
**FAX (419) 358-2963**



**Police Activity Summary**  
**December 2019**

Police Calls for Service – 601  
Traffic Stops – 93  
Citations – 25

**Citations**

|                                   |   |           |
|-----------------------------------|---|-----------|
| Driving Under Suspension          | - | 4         |
| Headlights Required               | - | 1         |
| Plates from Another Vehicle       | - | 1         |
| OVI                               | - | 1         |
| Speed                             | - | 13        |
| Traffic Control Device -Stop Sign | - | 5         |
| <b>Total</b>                      | - | <b>25</b> |

**Complaint Reports**

|                          |   |          |
|--------------------------|---|----------|
| Drug Offense             | - | 1        |
| Driving Under Suspension | - | 2        |
| Miscellaneous            | - | 2        |
| Traffic Offenses         | - | 2        |
| Theft / Fraud            | - | 1        |
| <b>Total</b>             | - | <b>8</b> |

- Theft loss for November is \$0.00 with \$0.00 recovered.

**Calls for Service Breakdown**

**2019**

|                               | Jan | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Total |
|-------------------------------|-----|-----|-------|-------|-----|------|------|-----|------|-----|-----|-----|-------|
| Intoxicated Person            | 0   | 2   | 0     | 0     | 1   | 1    | 1    | 3   | 0    | 0   | 1   | 0   | 9     |
| Assault                       | 1   | 0   | 3     | 0     | 0   | 0    | 0    | 1   | 1    | 2   | 0   | 0   | 8     |
| Contact Complaint             | 0   | 0   | 1     | 0     | 0   | 0    | 5    | 0   | 0    | 0   | 0   | 1   | 7     |
| Fire Runs                     | 0   | 0   | 0     | 0     | 1   | 0    | 0    | 0   | 1    | 0   | 0   | 0   | 2     |
| Prowler                       | 0   | 0   | 0     | 0     | 0   | 1    | 0    | 1   | 2    | 0   | 0   | 0   | 4     |
| Criminal Damaging             | 0   | 1   | 2     | 3     | 1   | 2    | 4    | 3   | 1    | 4   | 1   | 0   | 22    |
| Unruly Juvenile               | 0   | 0   | 3     | 1     | 1   | 0    | 2    | 1   | 0    | 3   | 7   | 1   | 19    |
| Meet the Officer              | 3   | 8   | 4     | 2     | 2   | 0    | 2    | 4   | 1    | 1   | 0   | 0   | 27    |
| Escort                        | 2   | 1   | 0     | 4     | 0   | 3    | 2    | 4   | 2    | 6   | 1   | 9   | 34    |
| Animal Complaint              | 2   | 2   | 4     | 5     | 5   | 2    | 3    | 4   | 0    | 4   | 5   | 1   | 37    |
| Breaking and Entering         | 0   | 0   | 0     | 1     | 1   | 2    | 8    | 2   | 2    | 3   | 0   | 0   | 19    |
| Alarms, Burglar               | 14  | 19  | 19    | 12    | 12  | 13   | 10   | 19  | 0    | 15  | 7   | 7   | 147   |
| Traffic Crash, Non-Injury     | 10  | 12  | 4     | 7     | 2   | 1    | 5    | 6   | 12   | 2   | 9   | 7   | 77    |
| Traffic Crash, Injury         | 0   | 2   | 0     | 2     | 2   | 1    | 0    | 0   | 11   | 5   | 0   | 0   | 23    |
| Traffic Crash, Hit-Skip       | 2   | 1   | 0     | 2     | 1   | 2    | 2    | 1   | 0    | 1   | 3   | 0   | 15    |
| Intoxicated Driver            | 2   | 0   | 0     | 1     | 1   | 0    | 1    | 1   | 0    | 0   | 0   | 0   | 6     |
| Investigate Vehicle           | 35  | 17  | 34    | 31    | 31  | 28   | 28   | 18  | 35   | 33  | 39  | 49  | 378   |
| Motorist Assist               | 19  | 6   | 5     | 6     | 1   | 4    | 9    | 0   | 7    | 3   | 15  | 12  | 87    |
| Complaint, Female             | 0   | 0   | 0     | 0     | 0   | 0    | 0    | 0   | 0    | 4   | 0   | 0   | 4     |
| Rescue Needed / First Respond | 2   | 3   | 2     | 2     | 4   | 1    | 0    | 0   | 0    | 2   | 2   | 1   | 19    |
| Training / In - Service       | 2   | 1   | 0     | 0     | 2   | 1    | 1    | 0   | 0    | 1   | 0   | 0   | 8     |
| Robbery Complaint             | 0   | 0   | 0     | 0     | 1   | 0    | 0    | 0   | 0    | 0   | 0   | 0   | 1     |
| Domestic                      | 0   | 1   | 0     | 2     | 1   | 1    | 3    | 1   | 4    | 0   | 2   | 0   | 15    |
| Mental Health Emergency       | 4   | 2   | 0     | 2     | 3   | 6    | 4    | 7   | 1    | 0   | 1   | 0   | 30    |
| Missing Adult                 | 0   | 0   | 0     | 1     | 3   | 0    | 0    | 0   | 1    | 1   | 0   | 0   | 6     |
| Missing Juvenile              | 1   | 0   | 1     | 0     | 0   | 0    | 0    | 0   | 0    | 0   | 0   | 0   | 2     |
| Back Up Officer               | 0   | 0   | 0     | 0     | 0   | 0    | 0    | 0   | 0    | 0   | 0   | 0   | 0     |
| Shots Fired                   | 0   | 1   | 0     | 0     | 1   | 1    | 0    | 1   | 2    | 0   | 0   | 0   | 6     |



|                           |     |     |     |     |     |     |     |     |     |     |     |     |      |   |   |   |   |    |   |
|---------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|---|---|---|---|----|---|
| Explosion                 | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0 | 0 | 0 | 0 | 0  | 0 |
| Unwanted Guest            | 0   | 0   | 0   | 1   | 0   | 0   | 0   | 0   | 0   | 0   | 2   | 2   | 3    | 0 | 0 | 0 | 0 | 0  | 8 |
| Building Checks           | 106 | 114 | 161 | 132 | 160 | 130 | 237 | 213 | 194 | 196 | 225 | 225 | 2093 |   |   |   |   |    |   |
| Well Being Check          | 1   | 0   | 1   | 0   | 0   | 0   | 1   | 0   | 0   | 1   | 1   | 0   | 5    |   |   |   |   |    |   |
| Warrant Service           | 0   | 0   | 0   | 2   | 1   | 0   | 4   | 1   | 1   | 0   | 1   | 2   | 2    | 2 | 2 | 2 | 2 | 13 |   |
| Receiving Stolen Property | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 1   | 0   | 0   | 1    | 0 | 0 | 0 | 0 | 1  |   |
| Deceased Person           | 0   | 1   | 1   | 0   | 0   | 0   | 0   | 0   | 0   | 1   | 0   | 3   | 0    | 6 |   |   |   |    |   |
| Urgent Call               | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 1   | 0   | 0   | 1    |   |   |   |   |    |   |
| Assist Officer            | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0 | 0 | 0 | 0 | 0  |   |
| Foot Patrol               | 0   | 2   | 1   | 0   | 0   | 0   | 0   | 5   | 3   | 1   | 3   | 4   | 19   |   |   |   |   |    |   |
| Bike Patrol               | 0   | 0   | 0   | 0   | 0   | 0   | 5   | 0   | 0   | 0   | 6   | 0   | 11   |   |   |   |   |    |   |
| Court Assignment / Duties | 10  | 18  | 7   | 15  | 5   | 5   | 9   | 18  | 8   | 0   | 1   | 4   | 100  |   |   |   |   |    |   |
| Request Canine Assistance | 2   | 3   | 2   | 2   | 5   | 3   | 1   | 0   | 2   | 0   | 0   | 3   | 23   |   |   |   |   |    |   |
| Total                     | 693 | 664 | 686 | 504 | 601 | 463 | 718 | 677 | 594 | 661 | 690 | 601 | 7552 |   |   |   |   |    |   |



**Become a Volunteer Guardian!**

**Attend a 1-hour information session**

**Thursday: Jan. 23,  
Feb. 20 (noon only)**

**noon or 6 p.m.**

**A light meal will be served.**

**REGISTRATION:** call **419-222-8666** or go to **[www.eventbrite.com](http://www.eventbrite.com)** search for "Guardian"

**\*\* 6 o'clock sessions offer free, 1.25 hr. Social Work, Counselor CEUs and end at 7:30 p.m.**

## **GUARDIAN PROGRAM**

### **CRIME VICTIM SERVICES**

*Making important life decisions*

**VOLUNTEER GUARDIANS NEEDED.** Help a vulnerable person in Allen County live to their full potential! Volunteer guardians are needed to make healthcare, housing and social service decisions for individuals deemed unable to make those decisions themselves. Mileage is paid. CVS staff provide decision making guidance for arranging support services, housing, medical care, and recreation. Additionally, staff assist guardians with training reminders, annual reports and plans required by Allen County Probate Court.

**Learn more! 1-hour information sessions: noon—1 p.m. and 6—7:30 p.m.**

***A light meal will be served.***

**Location: Crime Victim Services Training Room, downstairs, 330 N. Elizabeth St., Lima.**  
**Contact Elysia 419-302-2857 (talk/text), or Katie 419-204-4618 (talk/text),**

**[cvsguardian@crimevictimservices.org](mailto:cvsguardian@crimevictimservices.org)**  
**[www.crimevictimservices.org/guardian-program.html](http://www.crimevictimservices.org/guardian-program.html)**

