

# Village of Bluffton Council Meeting Agenda

Bluffton Town Hall, Third Floor  
154 North Main Street, Bluffton  
February 10, 2020 at 7:00 PM



## **Opening Ceremonies**

Call to Order, Mayor Johnson presiding  
Pledge of Allegiance

## **Minutes**

Approval of the minutes for the Village Council meetings held on Monday, December 30, 2019 and January 27, 2020.

## **Bills**

### **Committee Reports**

Personnel – Jan 29 at noon

### **Boards & Commissions**

Pathway Board – Feb 6 –

## **LEGISLATION**

### **RESOLUTION NO. 05-2020**

### **2<sup>nd</sup> Reading**

A RESOLUTION AUTHORIZING THE ADVERTISEMENT FOR PUBLIC BID ON THE JEFFERSON STREET IMPROVEMENTS PROJECT, PHASE II.

### **Administrator's Report**

- Public Works Department Report

### **Safety Services Reports**

### **Meeting Dates** (meetings held at the Town Hall unless otherwise noted)

Council Meeting – Monday, February 10 at 7:00 pm  
Tree Commission – Tuesday, February 11 at 7:00 pm  
Finance Meeting – Wednesday, February 12 at noon  
Council Meeting – Monday, February 24 at 7:00 pm

### **Public Comment**

### **Adjournment** – Motion and Second

Village of Bluffton - Special meeting December 30, 2019 at 8:00 p.m.

Mayor Johnson presiding. Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia present.

The Administrator gave the following readings:

2nd Reading:

Ordinance 09-19 – An Ordinance amending Ordinance 02-19 (The Annual Appropriation Ordinance) and declaring an emergency. Sehlhorst motioned to suspend the rules, seconded by Kingsley. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved. Steiner motioned to adopt the Ordinance, seconded by Talavinia. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

3rd Reading:

Resolution No. 23-19 – A Resolution to accept the rate charged by the Village of Ottawa, Ohio to the Village of Bluffton, Ohio for bulk water beginning January 1, 2020 and declaring an emergency. Steiner motioned to un-table the resolution, seconded by Cupples. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved. Talavinia motioned to suspend the rules, seconded by Kingsley. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved. Steiner motioned to adopt the resolution, seconded by Cupples. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

2nd Reading:

Resolution 28-19 – A Resolution making certain transfers and declaring an emergency. Sehlhorst motioned to suspend the rules, seconded by Stahl. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved. Kingsley motioned to adopt the resolution, seconded by Cupples. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Resolution 29-19 – A Resolution making certain transfers at the legal level of control and declaring an emergency. Stahl motioned to suspend the rules, seconded by Sehlhorst. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved. Talavinia motioned to adopt the resolution, seconded by Steiner. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Stahl motioned to adjourn the meeting.

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MAYOR

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FISCAL OFFICER

Village of Bluffton - Regular meeting January 27, 2020 at 7:00 p.m.

Mayor Johnson presiding. Messrs: Kingsley, Sehlhorst, Stahl, Steiner and Talavinia present.

Steiner motioned, seconded by Sehlhorst, to approve the minutes from the regular council meeting held on December 23, 2019. Roll Call: Yes (3) Messrs: Sehlhorst, Steiner and Stahl. No (0), Abstain (2) Kingsley and Talavinia, motion failed for lack of quorum.

Sehlhorst motioned, seconded by Kingsley, to approve the minutes from the council meeting held on January 13, 2020. Roll Call: Yes (4) Messrs: Kingsley, Sehlhorst, Stahl and Talavinia. No (0), Abstain (1) Steiner, motion approved.

Steiner motioned, seconded by Talavinia, to approve the bills as presented. Roll Call: Yes (5) Messrs: Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Kingsley motioned to request that Clemans-Nelson provide Council with the non-legislative version of the new Personnel and Procedure manual, seconded by Talavinia. Roll Call: Yes (5) Messrs: Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

The fiscal officer gave the following readings:

1st Reading:

Resolution 03-2020 – A Resolution authorizing the Village Administrator to advertise for bids for the 2020 water meter replacement project and declaring an emergency. Sehlhorst motioned to suspend the rules, seconded by Kingsley. Roll Call: Yes (5) Messrs: Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved. Steiner motioned to adopt the Resolution, seconded by Talavinia. Roll Call: Yes (5) Messrs: Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Resolution 04-2020 – A Resolution authorizing the Village Administrator to advertise for bids for aggregate and asphalt material, asphalt applications and equipment rental for the 2020 construction year and declaring an emergency. Talavinia motioned to suspend the rules, seconded by Steiner. Roll Call: Yes (5) Messrs: Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved. Kingsley motioned to adopt the Resolution, seconded by Sehlhorst. Roll Call: Yes (5) Messrs: Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Resolution 05-2020 – A Resolution authorizing the advertisement for public bid on the Jefferson Street improvements project, Phase II. Sehlhorst motioned to adopt the Resolution, seconded by Talavinia. Roll Call: Yes (5) Messrs: Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Steiner motioned to approve proceeding with funding from the Ohio Public Works Commission in the form of a \$36,000 grant and up to \$262,183 in a 0%, 20 year loan for the Jefferson St. Phase II project, seconded by Sehlhorst. Roll Call: Yes (5) Messrs: Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Kingsley motioned to approve seeking quotes for cleaning and televising prioritized sections of the collections system, seconded by Stahl. Roll Call: Yes (5) Messrs: Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Kingsley motioned to approve covering one half of the cost of eminent domain training by the Village Solicitor, seconded by Steiner. Roll Call: Yes (5) Messrs: Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Steiner motioned to approve proceeding with the purchase of the new police cruiser, not to exceed \$45,000, seconded by Talavinia. Roll Call: Yes (5) Messrs: Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Sehlhorst motioned to enter into executive session to discuss contracts with Council, Administration, Fiscal Officer, and Solicitor in attendance, seconded by Kingsley. Roll Call: Yes (5) Messrs: Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Stahl moved to exit executive session.

Kingsley motioned to approve signing the contract with Tom Doty related to easements for the Jefferson St. Phase II project, seconded by Sehlhorst. Roll Call: Yes (5) Messrs: Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Sehlhorst motioned to adjourn the meeting.

The following meetings/events were included on the agenda and/or scheduled during the meeting:

Personnel Committee – Wednesday, 1/29 at noon.

Pathway Board – Thursday, 2/6 at noon.

Council Meeting – Monday, 2/10 at 7:00 p.m.

Tree Commission – Tuesday, 2/11 at 7:00 p.m.

Finance Committee – Wednesday, 2/12 at noon.

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MAYOR

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FISCAL OFFICER

VILLAGE OF BLUFFTON  
VOUCHER REPORT 2/10/2020

VENDOR	AMOUNT	DEPARTMENT	DESCRIPTION
A&H HOSE AND FITTING	273.00	Water	VACUUM HOSE & PARTS
ABIGAIL MICHAEL	1,500.00	Administrative	TUITION REIMBURSEMENT
ALL SERVICE AERATION, INC	532.50	Park	PORTABLE TOILETS
ALLEN COUNTY TREASURER	3,301.20	Land & Buildings	PROPERTY TAXES
ALLOWAY TESTING	127.50	Multiple	TESTING
ALLOWAY TESTING	170.00	Multiple	TESTING
AMERICAN ELECTRIC POWER	16,436.55	Multiple	ELECTRIC
APOLLO CAREER CENTER	560.00	Fire	TRAINING
ARMOR FIRE PROTECTION INC.	950.00	Administrative	FIRE PUMP CERTIFICATION
BLACKBURN, JESSE	80.58	Administrative	CABLE - REIMBURSEMENT
BLACKHOOF TITLE AGENCY, LLC	271.35	Administrative	CLOSING COSTS
BLUFFTON NEWS	455.00	Administrative	PUBLISHING
BLUFFTON PRECAST CONCRETE	314.00	Street	CATCH BASINS AND SIGN POSTS
BLUFFTON PRECAST CONCRETE	400.00	Street	CATCH BASINS AND SIGN POSTS
BLUFFTON STONE CO.	126.94	Multiple	STONE
BUCKEYE PUMPS, INC.	7,377.95	Sewer	LIFT STATION PUMPS
BUCKEYE PUMPS, INC.	6,769.56	Sewer	LIFT STATION PUMPS
BUREAU OF WORKERS COMPENSATION	1,989.46	Administrative	WORKERS COMP
CENTURYLINK	407.75	Administrative	PHONES
CENTURYLINK	61.53	Administrative	PHONES
CHOICE ONE	3,744.00	Multiple	METER REPLACEMENT ENGINEERING
COMMUNITY MARKETS	26.35	Administrative	SUPPLIES
DAVE'S CARPET CLEANING	3,325.00	Administrative	TOWN HALL CLEANING
ESRI	600.00	Multiple	LICENSE
EVERETT J PRESCOTT INC	1,048.82	Multiple	WATER METER 1.5"
FAMILY TRUE VALUE HARDWARE	5.49	Multiple	SUPPLIES
FAMILY TRUE VALUE HARDWARE	71.27	Multiple	SUPPLIES
FINLEY FIRE EQUIPMENT	243.98	Fire	BULLARD BATTERIES
FINLEY FIRE EQUIPMENT	2,235.00	Fire	BUNKER GEAR
FROST ROOFING INC	165.00	Administrative	LEAK INVESTIGATION
GALL'S, AN ARAMARK COMPANY	102.95	Police	BOOTS
GRAINGER INC	260.47	Water	SUPPLIES
GREAT LAKES BILLING ASSOCIATES, INC.	876.10	Rescue	EMS BILLING SVC.
GUTH LABORATORIES INC	35.41	Police	TESTING SOLUTION
HANCOCK COUNTY TREASURER	15,528.08	Land & Buildings	PROPERTY TAXES
K - T EQUIPMENT RENTAL INC.	1,200.30	Administrative	LIFT RENTAL - BLAZE TAKE DOWN
KOI ENTERPRISES, INC.	10.92	Multiple	PARTS
LEIBER GARAGE	22.95	Police	PD AUTO REPAIRS
LEIBER GARAGE	22.95	Police	PD AUTO REPAIRS
M&R PLUMBING & HEATING	370.45	Land & Buildings	HEATER REPAIR
MARATHON FLEET SERVICES	511.85	Multiple	FUEL
MATHESON TRI-GAS, INC	87.98	Multiple	WELDING WIRE
MID-AMERICAN CLEANING CONTRACTORS	461.18	Administrative	TOWN HALL CLEANING

N. W. OHIO PIPELINE CONST., INC.	294.00	Water	75 & 76 WATER SERVICE
NORTHERN TOOL & EQUIPMENT CO.	39.99	Administrative	ANNUAL MEMBERSHIP FEE
NORTHWESTERN OHIO SECURITY SYSTEMS	196.00	Land & Buildings	FIRE SYSTEM MONITORING
OWENS TECHNICAL COLLEGE	500.00	Police	LEPD CONSORTIUM FEE
PENNCARE 30	152.00	Rescue	EMS CHARTS
PERRY CORPORATION	129.77	Administrative	IT CONTRACT
PERRY CORPORATION	312.50	Administrative	LAPTOP SET UP
Republic Services #388	30.16	Refuse	TRASH SERVICES
SHELL FLEET PLUS	2,696.98	Multiple	FUEL
SMARTBILL	822.81	Multiple	BILLING SERVICES
STAPLES BUSINESS ADVANTAGE	246.00	Multiple	OFFICE SUPPLIES
STAPLES BUSINESS ADVANTAGE	91.64	Multiple	OFFICE SUPPLIES
THE LAWFT	125.00	Police	BOOTS
THE LAWFT	125.00	Police	BOOTS
THE LAWFT	125.00	Police	BOOTS
TIME WARNER CABLE	35.91	Multiple	CABLE
TIME WARNER CABLE	427.32	Multiple	CABLE
TRACTOR SUPPLY COMPANY	320.52	Multiple	WORK BIBS
TSYS Health Services	31.48	Rescue	EMS MERCHANT SERVICES
VANCE'S OUTDOOR INC.	1,101.63	Police	AMMO
VETTER LUMBER CO.	390.98	Multiple	SUPPLIES
WERTH, ELLIOTT	397.50	Administrative	EMINENT DOMAIN TRAINING
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	81,653.56		

BIWEEKLY PAYROLL 1/31	42,330.89
MEDICARE	580.46
OPERS	2,546.21
OP&F	2,066.43

JANUARY MONTHLY 1/31	2,569.00
MEDICARE	37.22
OPERS	192.17

JANUARY FIRE & EMS 2/7	5,728.83
MEDICARE	79.57
OPERS	344.82

Council Signature : \_\_\_\_\_

Date : \_\_\_\_\_

## **Personnel Committee & Finance Committee - Minutes**

Village of Bluffton

January 29, 2020, Noon

Present: Phill Talavinia, Mitch Kingsley

Staff: Jesse Blackburn, Ryan Burkholder, Brian Lloyd, Matthew Oglesbe

TOPIC: Wage Schedule  
Public Works Uniforms

### **WAGE SCHEDULE**

•Generally, we believe the Village is best served with long-term employees; so we need to extend benefits and remunerate them at a rate attractive enough to keep them. Our objective in setting up a wage schedule is to allow employees the opportunity to project their career working for the Village, and to see where their strong efforts will lead them; and to allow the Village to project personnel costs going forward.

•We reviewed the wage schedule proposed by the Police Chief; reviewed the wage ordinance last in place (2014)

•We agreed to recommend the tuition reimbursement as stated in the prior wage ordinance with an annual cap of \$2,000.

•We agreed that there should be a set of pre-determined incentives. We will recommend that post-secondary education that enhances an employee's skills for the Village will be rewarded with set wage increases. We will recommend that achieving certain licenses which serve village operations will be rewarded with set wage increases. We think that a wage increase is appropriate for new employees as they successfully complete probationary periods. And we will recommend that there be expected incremental wage increases in response to positive performance and improved productivity.

•We asked staff to do further work on a specific wage proposal/schedule that expresses the above principals and that will have general uniformity for village employees – though we expect there may be some unique features for different departments. Hopefully, we can propose this to council in the next several weeks.

### **WAGE INCREASE FOR 2020**

•We recommend that council appropriate a 3% wage increase for employees for 2020 in response to strong performances and good productivity in the last 12 months.

### **UNIFORMS – PUBLIC WORKS**

•Long term council members will recognize this as a re-visit of an issue that we 'settled' several years ago. There are some problems with our current system of allowances for employees to purchase their own uniforms. Some employees are arriving with dirty or damaged uniforms and there are parts of our uniforms that are not standard – and don't have the Village logo.

•Staff is proposing and Personnel Committee is recommending the Village contract with Cintas for supplied uniforms, laundered and maintained by the contractor. This will not automatically fix all issues: employees still need to be responsible to see that their uniforms are submitted for laundering/maintenance as needed. With the goal of improved employee appearance and experience we challenge staff and administration to define and carry forward disciplines to make this approach to uniforms work. The annual cost for PW uniforms would go from \$5,850 to \$8,950.

Respectfully submitted,  
Mitchell Kingsley

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Phill Talavinia

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Mitchell Kingsley



**RESOLUTION NO. 05-2020**

**A RESOLUTION AUTHORIZING THE ADVERTISEMENT FOR PUBLIC BID ON THE JEFFERSON STREET IMPROVEMENTS PROJECT, PHASE II, AND DECLARING AN EMERGENCY.**

**WHEREAS**, Council has previously authorized the Village Administrator to apply for OPWC funding for the project, and has furthermore previously authorized the Village Administrator to enter into an agreement with Choice One Engineering to prepare plans, specifications, and bidding documents for the Jefferson Street Improvement Project, Phase II.

**WHEREAS:** As emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof and in order to proceed with the Jefferson Street Improvements project, Phase II in an expeditious manner.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and the Village of Bluffton Council that the Village Administrator is hereby authorized and directed to advertise to receive sealed bids for the construction of the Jefferson Street Improvement Project Phase II.

**BE IT FURTHER RESOLVED** that the advertisement for sealed bids shall conform to the requirements of the Ohio Revised Code.

**BE IT FURTHER RESOLVED** that that Village of Bluffton reserves the right, in any event, to reject any and all bids.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2020 by the governing body of the Village of Bluffton, Ohio by the following vote:

Yes: \_\_\_\_\_ No: \_\_\_\_\_ Abstain: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
FISCAL OFFICER

\_\_\_\_\_  
MAYOR

APPROVED:

\_\_\_\_\_  
SOLICITOR

## **Administrator's Report**

To: Mayor Johnson & Council Members



**02-10-20**

### **Personnel Policy and Procedure Manual:**

Final draft of recent revisions to be dropped off Tuesday, Feb 11.

### **Surplus Items:**

Following pages contain two lists of items that have been identified as surplus to be advertised on GovDeals.com pending Council approval. Lists are composed of manhole sections and computer equipment.

### **2020 Water Meter Replacement Project**

Bid opening will occur this Thursday, (2/13) at 10:00 AM on the third floor of the Town Hall. Choice One Engineering will review bids along with contractor qualifications and prepare bid tabulations and contracts for the successful bidder.

### **Residential waste disposal contract**

Bids will be opened this Friday, (2/14) at 10:00 AM on the third floor of the town Hall for a three-year contract to dispose of residential waste and recycling materials.

### **Jefferson St. Improvements, Phase II**

Project scheduled to bid first part of March with bid opening late March.

### **Village Council Public Hearing**

Two Public Hearings have been scheduled for March 9, 2020 before Village Council:

- 7:15 pm – Public hearing to review the engineered plans approved by the Planning Commission for future construction of Phase 2 of the Parkview Subdivision from 3S Development.
- 7:30 pm – Public hearing to review the recommendation of the Planning Commission to amend the Zoning Map for properties along the south side of State Route 103 between County Line Road and Huber Street, along with properties along Huber Street that border the Norfolk Southern Railroad tracks between Jefferson Street and Cherry Street. The recommendation is to assign a R-I Residential District to all properties in the described area except 4 properties (176, 180, 182 and 186 E. Jefferson St). The four properties listed are recommended to be assigned to a C-II Commercial District Zoning District.

### **Council Approval:** Request the approval of Council for the following:

- Supplemental Service Agreement with American Legal Publishing

### **Council Committee Meetings:** Request for meetings with:

- Parks and Recreation – 2020 pool rates, Village Park ADA
- Streets, Alleys, Lights and Sidewalks – Washington St. parking, 2020 sign replacement program, Intersection evaluation – Garau & Harmon, Downtown wayfinding signs



## Department of Public Works

### Assistant Village Administrator

2/10/2020

To: Mayor and Village Council Members

### Public Works Department planning

#### Work completed

- Catch Basin cleaning **(382 of 382)**
- GIS Storm facilities **(60% complete)**
- Valve turning **(54 of 513)**
- Manhole inspections **(100 of 542)**
- Village Park meter installation
- Fire Department meter installation
- Polo Drive water taps

#### Upcoming projects

- Manhole inspections
- Valve Replacement
- Valve turning
- GIS storm facilities
- Meter reading
- Catch Basin installation
- Alley grading / repair

#### Valve Replacement

Tomorrow the PWD will be replacing an 8" valve at College Ave. and Geiger. Notices have been delivered to the 13 residents that will be affected by this disruption. This work is scheduled to take a full day to complete will be make every effort to minimize the disruption.

#### Concrete repair

Jim's excavating will be evaluating the several sidewalk patches throughout the village this week. This is in anticipation of getting the work scheduled to be completed this week.

#### N. Bentley Road pathway

With the new pathway being installed on N. Bentley Rd. from Richland Dr. to Riley St. the Village will be responsible for replacement and upgrade of storm sewer facilities in this area. The Village is looking to partner with Allen County to complete some of this work, with the remainder completed by a local contractor.

#### CCTV

The final priority list of sanitary sewers to be televised this year have been submitted to Wessler engineering. They are preparing the work parameters and finalizing the bid documents for the Village to review.

<u>Surplus Item:</u>	<u>Description:</u>	<u>Serial Number:</u>
3 Computer	HP Computer, Windows 8 Pro	2UA3240HLB
5 Computer	HP Computer, Windows 8 Pro	2UA3240HJV
7 Computer	HP Computer, Windows 8 Pro	2UA3240HL2
9 Computer	HP Computer, Windows 8 Pro	2UA320HKY
11 Computer	HP Computer, Windows 8 Pro	2UA3240HM6
13 Computer	Dell Computer, Windows XP Pro	CN-OH4313-42940-3CV-04XP
15 DVI-D to VGA Adapter	Video Adapter	2722 BTRCP87B4000316
17 Keyboard	HP Keyboard	BDAEB0BCP4N33G
19 Keyboard	Dell Keyboard	CN-0DJ331-71616-85H-070L
21 Mouse	Logitech Optical Mouse	N/A
23 Misc. Computer Cables	Misc. Computer Cables	N/A
25 2008 Dell Monitor & Speaker	2008 Dell Monitor & Speaker	CN-0MM226-73731-85H-6M9S
27 Dell Computer	Windows XP Pro 2002	EHRWU
29 Dell Computer	Optiplex 755	HNYJRG1
31 Dell Computer	Dimension 4600	3CBJ331
33 Dell Monitor	Dell Monitor	CN-0WH318-72872-73G-1ALT
35 Dell Mouse	Mouse	LFZ31741561
37 Dell Keyboard	Keyboard	CN-07N242-38842-35E-6G52
39 Dell Keyboard	Cream Colored Keyboard	37171 9CL B823
41 Dell Keyboard	Keyboard	CN-0DJ331-71616-85H-01R3
43 Dell Monitor	Monitor	CN-0ZT776R-72872-OBM-ODMM

**Surplus Item:****Description:****Serial Number:**

Man Hole	4'x3' Custom Man Hole	N/A
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Man Hole	4'x3' Custom Man Hole	N/A
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Man Hole	4'x3' Custom Man Hole	N/A
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Man Hole	4'x3 1/2' Custom Man Hole	N/A
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Man Hole	4'x3 1/2' Custom Man Hole	N/A
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Man Hole	4'x3 1/2' Custom Man Hole	N/A
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Man Hole	4'x3 1/2' Custom Man Hole	N/A
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Man Hole	4'x4' Custom Man Hole	N/A
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Man Hole	4'x4' Custom Man Hole	N/A
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Man Hole	4'x4' Custom Man Hole	N/A
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Man Hole	4'x5 1/2' Custom Man Hole	N/A
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Man Hole	4'x5 1/2' Custom Man Hole	N/A
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Man Hole	4'x5 1/2' Custom Man Hole	N/A
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**BLUFFTON POLICE DEPARTMENT**  
**154 N. MAIN STREET**  
**BLUFFTON, OHIO 45817**  
**(419) 358- 2961**  
**FAX (419) 358-2963**



**Police Activity Summary**  
**January 2020**

Police Calls for Service – 734  
Traffic Stops – 79  
Citations – 28

**Citations**

Driving Under Suspension	-	4
Expired License Plates	-	6
Improper Starting / Backing	-	1
O.V. I	-	2
Parking – Interstate	-	1
Right of Way- Intersection	-	1
Speed	-	10
Reasonable Control	-	1
Wrongful Entrustment of Motor Vehicle	-	2
<b>Total</b>	-	<b>28</b>

**Complaint Reports**

Assault	-	2
Criminal Damaging	-	1
Civil	-	2
Driving Under Suspension	-	4
Deceased Person (Natural)	-	1
Domestic Violence	-	2
Juvenile Offense	-	4
Hit Skip (MV)	-	1
Miscellaneous	-	6
O.V.I.	-	2
Obstruction of Official Business	-	1
Recovered Stolen Vehicle	-	1
Telephone Harassment	-	1
Theft	-	2
Wrongful Entrustment of MV	-	1
<b>Total</b>	-	<b>31</b>

- Theft loss for January is \$264.00 with \$0.00 recovered.



[illegible]



[illegible]



FOR IMMEDIATE RELEASE:  
February 4, 2020

MEDIA CONTACT:  
Dominic Binkley: 614-728-4127

## How to Fight Back Against Thieves This Tax Season

(COLUMBUS, Ohio) — As [Tax Identity Theft Awareness Week](#) gets underway, Attorney General Dave Yost is sharing important tips to help Ohioans guard their personal information and refund dollars during tax season.

“Thieves are on the prowl to snatch your refund dollars,” Yost said. “Send them home empty-handed with these tips to guard your personal information.”

The Attorney General’s Office encourages Ohioans to follow these steps when filing their taxes:

- **File your taxes as soon as possible:** Tax identity theft generally occurs when someone steals your personal information to file a tax return and fraudulently obtain your refund. The sooner you file, the less likely it is that someone can file on your behalf.
- **Choose a reputable tax preparer:** If you use a tax preparer, make sure they have the credentials you’re looking for by visiting [the IRS’ Directory of Federal Tax Return Preparers](#) or by [confirming a Certified Public Accountant’s credentials](#). Before having your tax return prepared, ask about all associated fees. Research a business with the [Ohio Attorney General’s Office](#) and the [Better Business Bureau](#).
- **Protect your personal information:** If you file your taxes online, make sure to use a secure internet connection. If you file by mail, take your completed return directly to the post office. Keep sensitive documents in a secure place. Shred any unneeded documents that contain your Social Security number or other sensitive information.
- **Consider the costs of any “fast” refunds:** Offers for instant or “fast” refunds may be costly refund anticipation loans or refund anticipation checks. These products may involve substantial fees. Avoiding a refund anticipation loan may save you money without diminishing the amount of your refund. When filing your taxes electronically, you can have any refund directly deposited into your bank account, typically within a few weeks.
- **Use any refund wisely:** Be an informed consumer and smart shopper by spending any refund wisely or saving it for later. For any major purchases such as a vehicle, do business only with reputable dealers. You can find help researching a company’s reputation through the [Ohio Attorney General’s Office](#) and the [Better Business Bureau](#). Be sure to get everything – including any promises made by the dealer – in writing and read the fine print.

Consumers who suspect a scam or an unfair business practice should contact the Ohio Attorney General’s Office at [www.OhioProtects.org](http://www.OhioProtects.org) or 800-282-0515.