

Village of Bluffton Council Meeting Agenda



VIA ZOOM

February 22, 2021 at 7:00 PM

Opening Ceremonies

Call to Order, Mayor Johnson presiding
Pledge of Allegiance

Minutes

Approval of the minutes for the Village Council meeting held on Monday, February 8, 2021.

Bills

Committee Reports

Finance – 2/15, 2/22

Utilities Committee – 2/17

Joint Personnel & Finance Committee – 2/17 ZOOM

Streets, Alleys Lights & Sidewalks – 2/17

Bluffton In Bloom – 2/18

Boards & Commissions

Allen County Public Health – 2/17

LEGISLATION:

ORDINANCE NO. 02-21

1st Reading

AN ORDINANCE APPROVING THE ANNUAL APPROPRIATIONS FOR THE 2021 FISCAL YEAR FOR THE VILLAGE OF BLUFFTON, OHIO.

RESOLUTION NO. 05-21

2nd Reading

A RESOLUTION ESTABLISHING POSITIONS AND WAGES FOR SWIMMING POOL STAFF AND RATES FOR 2021.

Village Administration Report:

Safety Services Reports:

Meeting Dates (meetings held at the Town Hall unless otherwise noted*)

Council Meeting – Monday, February 22, at 7:00 pm *via ZOOM

Pathway Board – March 4 at noon *via ZOOM

Council Meeting – Monday, March 8, at 7:00 pm

Board of Zoning & Building Appeals – Thursday, March 11, at 6:30 pm

Public Comment

Adjournment – Motion and Second

VILLAGE OF BLUFFTON
VOUCHER REPORT 2/22/2021 - PRELIMINARY

VENDOR	AMOUNT	DEPARTMENT	DESCRIPTION
ABIGAIL MICHAEL	955.66	Police	REIMBURSE TRAINING EXPENSES
ACCENT BUSINESS COMMUNICATIONS	796.24	Administrative	PHONES
ALLOWAY TESTING	125.00	Multiple	TESTING
AMERICAN ELECTRIC POWER	18,754.51	Multiple	ELECTRICITY
ANTHEM BLUE CROSS BLUE SHIELD	728.92	Multiple	HEALTH & LIFE INSURANCE
BASINGER, JAN	767.00	Rescue	REIMBURSE FOR 2 YR DRUG LICENSE
BASINGER, JAN	363.33	Sewer	ANNUAL SLUDGE FEE
BLUFFTON NEWS	130.00	Administrative	ADVERTISING
BLUFFTON STONE CO.	71.50	Multiple	STONE
BLUFFTON VETERINARY HOSPITAL AND PET CARE CENTER	71.35	Police	K9 SUPPLIES/CARE
BOUND TREE MEDICAL	91.65	Rescue	MEDICAL SUPPLIES
Bryan Lloyd	150.00	Administrative	BOOTS
BUREAU OF WORKERS COMPENSATION	4,197.00	Administrative	ANNUAL PAYROLL TRUE-UP
CINTAS	111.43	Administrative	UNIFORMS
CINTAS	111.43	Administrative	UNIFORMS
DOMINIC FRANCIS	117.92	Police	BOOTS
GREAT LAKES BILLING ASSOCIATES, INC.	488.62	Rescue	EMS BILLING SERVICE
HANCOCK-WOOD ELECTRIC CO-OP	212.45	Multiple	ELECTRICITY
HAWTHORNE-SEVING, INC.	105.00	Park	STEEL FOR BIKE RACK REPAIR
KALIDA TRUCK EQUIPMENT, INC.	267.00	Street	HYDRAULIC MOTOR
MINTEYS MAIDS	75.00	Land & Buildings	TOWN HALL CLEANING
NORTHERN TOOL & EQUIPMENT CO.	39.99	Administrative	ANNUAL MEMBERSHIP FEE
OHIO UTILITIES PROTECTION SERVICE	215.51	Administrative	2021 GOVERNMENTAL ASSESSMENT
PERRY & ASSOCIATES CERTIFIED PUBLIC ACCOUNTANTS, A.C.,	13,950.00	Administrative	AUDIT PREPARATION
PERRY CORPORATION	1,747.61	Administrative	IT CONTRACT
PRO AIR, INC	1,270.00	Fire	ANNUAL NFPA SERVICE AGREEMENT
RACHEL MATHEWSON	98.00	Rescue	EMT TEST REIMBURSEMENT
RICHLAND ENGINEERING LTD.	1,665.83	Airport	BEACON & TAXIWAY
SAFEGUARD BUSINESS SYSTEMS	641.77	Administrative	TAX FORMS
SPARTA 2002 DESIGNS & PROMOTIONS INC.	1,415.00	Police	SUPPLIES
SPARTA 2002 DESIGNS & PROMOTIONS INC.	598.75	Police	RESCUE TOOL
STAPLES BUSINESS ADVANTAGE	283.97	Multiple	SUPPLIES
STAPLES BUSINESS ADVANTAGE	309.06	Multiple	SUPPLIES
STATEWIDE EMERGENCY PRODUCTS LLC	225.00	Police	INSTALL MOUNTS IN CRUISER
TIME WARNER CABLE	104.98	Administrative	CABLE
TSYS Health Services	9.32	Rescue	EMS MERCHANT SERVICES
USA BLUE BOOK	296.10	Rescue	SUPPLIES
VERIZON WIRELESS	85.86	Multiple	CELL PHONES
VILLAGE OF OTTAWA	56,405.80	Water	WATER
WESSLER ENGINEERING	363.75	Sewer	SANITARY ON-CALL SERVICES
	<u>108,417.31</u>		
JANUARY FIRE & EMS	5,765.67		
MEDICARE	83.57		
OPERS	351.80		
FICA	123.48		
BIWEEKLY PAYROLL 2/12/21	42,285.19		
MEDICARE	581.49		
OPERS	2,402.87		
OP&F	2,236.42		

Council Signature : _____

Date: _____

VILLAGE OF BLUFFTON
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ACCENT BUSINESS COMMUNICATIONS	796.24	Administrative	PHONES
ALLOWAY TESTING	125.00	Multiple	TESTING
AMERICAN ELECTRIC POWER	18,754.51	Multiple	ELECTRICITY
ANTHEM BLUE CROSS BLUE SHIELD	14,298.12	Multiple	HEALTH INSURANCE
ANTHEM BLUE CROSS BLUE SHIELD	728.92	Multiple	HEALTH & LIFE INSURANCE
BASINGER, JAN	767.00	Rescue	REIMBURSE FOR 2 YR DRUG LICENSE
BASINGER, JAN	363.33	Sewer	ANNUAL SLUDGE FEE
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BUREAU OF WORKERS COMPENSATION	4,197.00	Administrative	ANNUAL PAYROLL TRUE-UP
CINTAS	111.43	Administrative	UNIFORMS
CINTAS	111.43	Administrative	UNIFORMS
DOMINIC FRANCIS	117.92	Police	BOOTS
FIRST NATIONAL BANK	14,847.45	Capital Improvement	LOAN PAYMENT
GREAT LAKES BILLING ASSOCIATES, INC.	488.62	Rescue	EMS BILLING SERVICE
HANCOCK-WOOD ELECTRIC CO-OP	212.45	Multiple	ELECTRICITY
HAWTHORNE-SEVING, INC.	105.00	Park	STEEL FOR BIKE RACK REPAIR
KALIDA TRUCK EQUIPMENT, INC.	267.00	Street	HYDRAULIC MOTOR
LEIBER GARAGE	231.27	Police	PD AUTO REPAIRS
MINTEYS MAIDS	75.00	Land & Buildings	TOWN HALL CLEANING
NORTHERN TOOL & EQUIPMENT CO.	39.99	Administrative	ANNUAL MEMBERSHIP FEE
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JANUARY FIRE & EMS	5,765.67		
MEDICARE	83.57		
OPERS	351.80		
FICA	123.48		

BIWEEKLY PAYROLL 2/12/21

MEDICARE

OPERS

OP&F

42,285.19

581.49

2,402.87

2,236.42

Council Signature : _____

Date: _____

Meeting: Bike and Pedestrian Pathway Board
Date/Time: Thursday, February 4, 2021, Noon
Location: via Zoom

Members Present: Dick Ramseyer, Greg Denecker, Mitch Kingsley, John Rich, Fred Steiner,
Jane Wood, Laura Voth

Members Absent: Dima Snyder

Village Liaison Present: Jesse Blackburn

MINUTES:

Minutes of the January 7, 2021 meeting were approved as presented. Jane Wood made the motion to approve; Mitch Kingsley placed a second. Motion carried.

BUSINESS:

Lions Way County Line Path – 2021-2022

Dick reported that one person attended the January 13 informational meeting offered via zoom. The invitation was sent to all residents in the Swiss Park and Swiss Estates subdivisions.

Discussion ensued regarding how to reach more people with the information. It was noted that all residents did get a letter briefly explaining the project along with a map, although due to post office backlogs, it may have arrived late. Another commented that summertime with more neighborly interaction will bring better opportunity to naturally share the information. Brainstorming ideas included an August or September block party with free hotdogs and a bike rodeo to kick off the September campaign. Jess Blackburn suggested that an event could be planned that will also showcase a few small safety improvements that the village has planned for that area this summer. Another idea was to do another mailing, although it is unknown how many people will look at such a mailing.

Planning for Funding County Line Pathway

Dick explained that our official kick-off will not be until September, but until then, we are in the silent phase of fund-raising when board members should submit their own pledges. Dick had sent a cover letter, a project overview, gift pyramid and pledge form to prompt members to submit pledges. Goal is to have all board member pledges in by mid-March 2021.

Dick reported that Kimberly Bash of the Findlay-Hancock County Community Foundation indicated that the full Foundation Board would like to take a trip to Bluffton to see the location for Co. Line Pathway. This will be an opportunity to showcase the progress that has been made in constructing pathways in and around Bluffton, as well as show the potential locations for future pathways. Discussion followed.

New Pathway Option

The owners of the property on the east side of I75 on the north side of SR 103 that includes the abandoned Township Rd. 51 are considering establishing an easement on the old roadbed for a potential future bike path. The owners have been in conversation with Dick regarding the interest of the Pathway board in the possibility of a pathway on this property between Co. Rd. 33

and SR 103. It was mentioned that a bike path on this stretch would not currently connect to any bike path on either end, but there is good potential that there will be connections in the future as the pathway network develops further.

Bluffton Downtown Bike Racks Project

Shelly Miller Gearing, Creating Healthy Communities Program Coordinator for Allen County Health District has requested grant money for five additional bike racks in Bluffton. The Pathway Board will work with the Village Streets and Alleys Committee to finalize locations.

Name Continuity/Signage of Pathways Circling Bluffton

Dick listed various locations where additional signage will be placed to link disconnected pathways via village streets.

Future Pathway Projects

- 2023 new Pathway along SR 103 from Allen-Hancock County Line Road connecting to Lions Way Commerce Lane. Will require a 20% match to the \$850,000 grant received by the Village.
- Connect Bentley North Phase II to Buckeye Park, along Riley Street (5-year plan).
- Connect the Parkview Path in additional directions: to Main Street, and to the Johnny Appleseed Park, to the Triplett Path going to Village Park, from Bentley bridge south to Kibler Street entrance.
- Connect the Village Park north, to County Line Path.
- Connect Hancock County Township Rd. 33.
- 2030 (estimated time) ODOT will be rebuilding I-75/SR 103 overpass; explore adding bike path lane.

Future Events

Bluffton Ride to Remember – July 10, 2021

Dare to Dream – November 2021

Meeting Adjourned.

Next meeting will be held at noon on Thursday, March 4 at noon, via Zoom.

Respectfully Submitted,

~Laura Voth

Personnel Committee & Finance Committee- Minutes

Village of Bluffton

February 17, 2021, Noon By Teleconference (ZOOM)

Present: Phill Talavinia, Mitch Kingsley, David Steiner

Staff: Jesse Blackburn, Brian Lloyd, Matt Oglesby, Mayor Johnson

AGENDA TOPICS: Wage Adjustment

ANNUAL WAGE ADJUSTMENT

The combined committees reviewed a number of issues related to pay increase for Village employees. Our discussion noted that revenues are down for a variety of reasons, including economic downturn and limitations arising from coronavirus COVID-19. We also recognized the positive work evaluations overall; and the strong accomplishments of our work force through a difficult period. This is the result of many people pulling together and building the resilience of the Village. We recommend that a wage increase of 2% be added to the pay of village employees, to include police, public works, 1st floor townhall, seasonal workers, Fire and EMS personnel.

By notation of the Village Administrator, some employees should have their wage increased in addition to the annual increase. We recommend that Nathan Jordan have an increase amounting to \$1.14 (inclusive of the 2% increase) in recognition of increased responsibility in the sewer operating functions and other tasks he has undertaken, as well as his plan to sit for a sewer license test. We also recommend that Kyle Swank (increase of \$1.05 inclusive) and Clint Dailey (increase of \$1.53 inclusive) have wage increases recognizing their skills and abilities advanced beyond their initial classification when hired.

Finance Committee will take into account these recommendations as they propose appropriations for 2021.

Respectfully submitted,
Mitchell Kingsley

Phill Talavinia

Mitchell Kingsley

David Steiner

Village of Bluffton
Finance Committee Meeting
February 15, 2021 @ 12:00 PM

Finance Committee members present, David Steiner & Phil Talavinia
Mayor, Richard Johnson
Staff present, Jesse Blackburn, Village Administrator and Kevin Nickel, Fiscal Officer

The committee reviewed and discussed the 2021 Appropriations and 10-year budgets. After making several suggested budget changes the committee adjourned at 1:30 PM.

Meeting adjourned at 1:30 PM.

David Steiner

Phil Talavinia

Public Health Update: COVID-19 Vaccine

As of Monday, February 15, 2021, the state reporting system indicated 11,042 vaccines started (persons receiving their first dose of vaccine) for Allen County residents. This is 10.79% of all Allen County residents. Additionally, 3,977 residents have received their second shots totaling 15,019 shots given.

Other data:

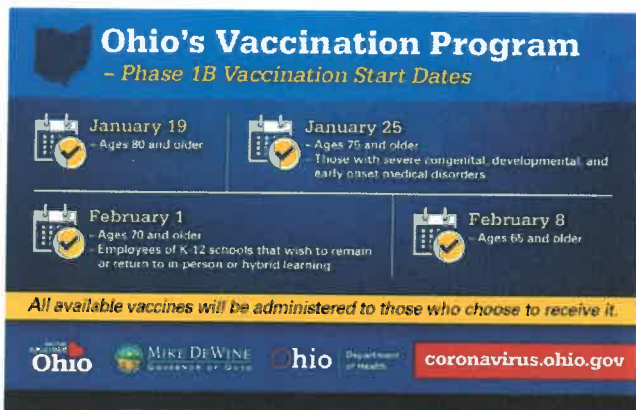
- 10.79% of Allen County residents have received their first dose of vaccine (Ohio 11.33%)
- 55.34% of Allen County residents over age 80 of received their first dose; 39.49% aged 70-79
- 10.08% of white Allen County residents have received their first dose
- 4.23% of black or African-American residents have received their first dose (Ohio 4.44%)

Addressing Equity





The COVID-19 Pandemic has clearly demonstrated the health disparities that exist in terms of the disproportionate number of cases and serious illness suffered by the African-American population. This disparity is a great concern in providing easy access to vaccine opportunities, and increasing comfort level and confidence in the vaccine.

- Allen County vaccine providers, including Mercy Health, Lima Memorial Hospital, Health Partners of Western Ohio, Blanchard Valley (Bluffton) Hospital and Allen County Public Health have been working on addressing inequity. Focus meetings have been held with many community representatives to develop strategies.
- Additionally, the state will be helping local communities provide additional access to disparate populations throughout this vaccine process, including providing National Guard assistance in special vaccine clinics. As the supply of vaccine into Allen County increases, all opportunities to reach all Allen County residents will be utilized to combat disparities in vaccine distribution.

The phased approach to vaccination distribution continues to focus on those most at risk of serious illness or death. 87% of all deaths due to COVID-19 in Ohio are in the group age 65+.

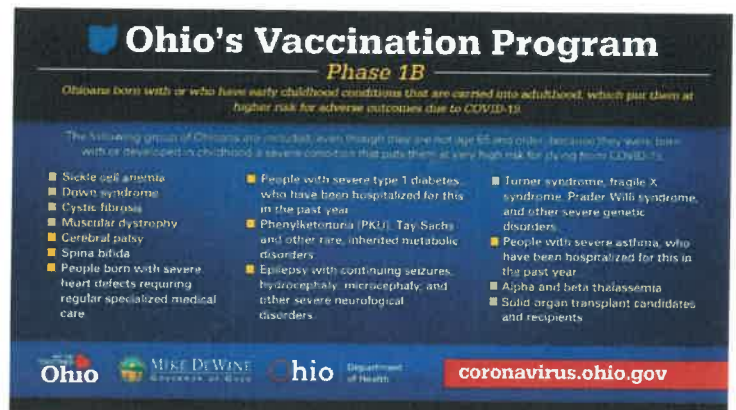


Ohio's Vaccination Program
- Phase 1B Vaccination Start Dates

 <p>January 19 - Ages 80 and older</p>	 <p>January 25 - Ages 75 and older - Those with severe congenital, developmental, and early onset medical disorders</p>
 <p>February 1 - Ages 70 and older - Employees of K-12 schools that wish to remain or return to in-person or hybrid learning</p>	 <p>February 8 - Ages 65 and older</p>

All available vaccines will be administered to those who choose to receive it.

OHIO MIKE DEWINE GOVERNOR OF OHIO Ohio Department of Health coronavirus.ohio.gov



Ohio's Vaccination Program
Phase 1B

Ohioans born with or who have early childhood conditions that are carried into adulthood, which put them at higher risk for adverse outcomes due to COVID-19.

The following groups of Ohioans are included, even though they are not age 65 and older, because they were born with or developed in childhood a severe condition that puts them at very high risk for dying from COVID-19.

- Sickle cell anemia
- Down syndrome
- Cystic fibrosis
- Muscular dystrophy
- Cerebral palsy
- Spina bifida
- People born with severe heart defects requiring regular specialized medical care
- People with severe type 1 diabetes, who have been hospitalized for this in the past year
- Phenylketonuria (PKU), Tay Sachs, and other rare, inherited metabolic disorders
- Epilepsy with continuing seizures, hydrocephaly, microcephaly, and other severe neurological disorders
- Turner syndrome, fragile X syndrome, Prader-Willi syndrome, and other severe genetic disorders
- People with severe asthma, who have been hospitalized for this in the past year
- Alpha and beta thalassemia
- Solid organ transplant candidates and recipients

OHIO MIKE DEWINE GOVERNOR OF OHIO Ohio Department of Health coronavirus.ohio.gov

Scheduling a Vaccination Appointment

(This information changes rapidly – follow local media, and ACPH website and social media for up-to-date information)

- There are several vaccine providers in Allen County. The amount of vaccine given to a county and to each of the providers in a county is determined by the Ohio Department of Health. An updated list of available providers and their contact information is available at allencountypublichealth.org
- Allen County Public Health Schedules weekly clinics to distribute the allotted number of vaccines to the current group of eligible individuals, per State of Ohio guidelines
- Currently, the process at ACPH is as follows each week:
 - By Tuesday or Wednesday ACPH is notified of how many doses they will receive the following week for distribution to specific groups of eligible individuals (such as 1st dose, 2nd dose, schools, etc.);
 - ACPH plans for clinic times to accommodate the number of appointments needed to distribute those doses to the eligible populations;
 - Each Thursday starting at noon, appointments begin being taken by phone (419-228-4636) for the clinics to be held the next week;
 - Up-to-date recordings regarding vaccine availability and clinic information are available at 419-228-4457 and 419-228-4636.

Vaccine Information

- **Getting vaccinated can help prevent getting sick with COVID-19**
While many people with COVID-19 have only a mild illness, others may get a severe illness or they may even die. If you get sick, you also may spread the disease to friends, family, and others around you while you are sick. COVID-19 vaccination helps protect you by creating an antibody response without having to experience sickness.
- **COVID-19 vaccines will not give you COVID-19**
None of the COVID-19 vaccines currently in development in the United States use the live virus that causes COVID-19. The goal of vaccines is to teach our immune system how to recognize and fight the virus that causes COVID-19. Sometimes this process can cause symptoms, such as fever. These symptoms are normal and are a sign that the body is building immunity.
- **Systems are in place to ensure that vaccines are as safe as possible**
Clinical trials of the vaccines were conducted according to rigorous standards set forth by the Food and Drug Administration and the Centers for Disease Control. Additionally, [V-Safe](#) is an after-vaccination health checker, using text messaging and web surveys to check in with vaccine recipients and to also provide second dose reminders. The Ohio Department of Health's [COVID-19](#) page also has a vaccine dashboard where individuals can track the number of vaccines that have been given in Ohio, and any reports of adverse reactions.

Reduce your risk of getting and spreading COVID-19

Lowest Risk	Highest Risk
<ul style="list-style-type: none"> • Outdoor activities • Space for people to spread out, 6 feet or more apart from each other • High use of face coverings • Fewer people • Limited time in close contact to others • Handwashing facilities and/or sanitizing products readily available • Frequently touched surfaces cleaned and disinfected often • Individually wrapped or served food 	<ul style="list-style-type: none"> • Indoor activities in confined spaces • Crowded conditions, people close together • No or limited use of face coverings • More people • People spending long periods of time near each other • Limited handwashing/sanitizing products • Limited cleaning and disinfecting of surfaces • Equipment/supplies used by multiple people • Buffet/self-serve food

Village of Bluffton
Utility Committee Meeting
February 17, 2020 @ 10:15 AM

Utility Committee members present David Steiner & Jerry Cupples

Staff present, Jesse Blackburn, Village Administrator, Bryan Lloyd Assistant Village Administrator and Kevin Nickel Fiscal Officer

The committee reviewed a draft of Chapter 53 "Bluffton Public Works Chapter 53; Sewer Regulations." Further meetings are expected to continue review of the 26-page document.

The committee was informed that there are a number of radio read devices on the new meters that are not working properly and the company that sold the village the meters is replacing all of the radio reads installed at their expense.

At 11:10 AM the committee adjourned the meeting.

David Steiner

Jerry Cupples

Streets, Lights, Alleys & Sidewalks Committee Meeting Minutes

Wed, Feb. 17, 2021 Start: 5:30 pm End: 6:30 pm per Zoom

Present: Joe Sehlhorst, Jerry Cupples, Mayor Johnson, Admin. Jesse Blackburn

New Topics for 2021

Snow Removal

- Thanks to the staff for doing a fine job with snow removal this past week.
- Committee recommends Ordinance Committee to discuss sidewalk snow removal legislation.

2021 Street Paving Schedule

- Bluffton Paving preparing quote that includes all roads that haven't been paved for more than 15 years or in need of being repaved. Administration will prepare pavement schedule per budget at a later date.
 - o Shannon Street to be included on 2021 paving schedule – Per Aug. 4, 2020 minutes
 - o Brush Dump Paving – Will we completed in 2021? From Recycle Fund
 - o Alleys
 - o Sidewalk Maintenance

Bluffton Downtown Bike Rack Project

Shelly Miller Gearing, Creating Healthy Communities Program Coordinator for Allen County Health District has requested grant money for five additional bike racks in Bluffton. The Pathway Board will work with the Village Streets and Alleys Committee to finalize locations.

- Committee recommends placement of bike racks will be reviewed on a case by case basis.

Bentley Road Village Entrance Project. – Status Update. Expected Completion? Bluffton In Bloom

Strategic Plan Review – Review and Updates. Please see attached document

- Est. \$420k in revenue coming from low interest loans for 2021

Old Business: Past Discussions & Updates

Topic 1: Connectivity Projects

- Connectivity Project Review
- Administration advised to update list.

Connectivity Projects

Priority Ranking	Section	Linear Feet		
	East College Avenue Gap	475	DONE	
	Cherry Street- Greding to County Line	675	DONE	
	County Line: E. College- East. Elm	520	DONE	
	County Line: E. Elm to SR 103	360	2022	Pathway
	Eugro to W. Elm	430		
	Bentley: Campus View to Augusburger	2,500	DONE	Pathway
	Bentley: Augsburger to Riley	1,600	DONE	Pathway
	Riley: Bentley to Spring Street	3,575	2025	*Planned Pathway
	S. Main: Existing to Corp Limit	2,320		
	Harmon: Gaps and Garau to Bentley	1,030		
	Bentley: Harmon to Main	450	2023	
	Jefferson: Bike Path to County Line Road	1,500	2021	
	Jefferson: County Line Road to Overpass	2,700	2023	Pathway

Jackson St - Parkview

3. Riley St. – Future Pathway Board project.

a. Neighborhood streets connectivity

i. Garmatter (1870')

ii. Hillcrest (1390')

iii. Shannon

FUTURE CONNECTIVITY BRAINSTORMING

4. Bentley (Augsburger to Riley) – Current Pathway Board Project

a. Richland (1140')

b. Shannon (95')

5. S. Main St.: East Side, Culvert Extension at bridge necessary

Col. Grove / Bluffton Rd (Kibler to Park) (817')

↳ County bridge replaced 2022 tent

↳ Bentley bridge 2022

Topic 2: Sidewalk Construction & Maintenance Update

- Codified Section 95.15 – 95.21
- § 95.18 OVERALL PLAN AND IMPLEMENTATION.
- (A) Existing sidewalk repair and replacement.
 - (1) Any and all existing sidewalks within the village will be reviewed by the Village Administrator or his or her designee to determine if the said existing sidewalk is in need of repair or replacement. Should that sidewalk need repair or replacement, the same shall be completed within the times and manner as set forth in this subchapter. Any sidewalk constructed of brick that exists in the village as of January 1, 2014 shall be considered a grandfathered sidewalk. Such grandfathered sidewalk may be maintained, repaired and rebuilt in brick; but, except for its composition in other than concrete, such sidewalk shall be subject to the same surface standards as set forth in Exhibit "A", as attached to the ordinance codified herein.
 - (2) Any person who undertakes to replace or repair any existing sidewalk within the village when required by order under this subchapter shall obtain from the village a sidewalk permit. Said permits shall be issued at no cost; however, the applicant for such a permit shall provide the village the following information: name of the contractor; anticipated completion date; and any other relevant information as may be requested by the Village Administrator.
- (B) Construction and installation of connecting sidewalks.
- Administration overseeing sidewalk maintenance. Company that did precision sidewalk cuts for us in the past coming this year to do a free complete sidewalk audit for Village.

Topic 3 – Alley Maintenance/Repair

Quote from 4/09/19

Washington St. to Riley St.

-Grind 5" stone, haul away and compact.

-Install 3 ½" 301 asphalt concrete

-Install 1 ½" 448 asphalt concrete

-300 sy

\$ 10,300.00

Postponed project 2019/2020. For 2021, consider alley project btw. Washington to Riley. Project would also include the section beside 415 N. Main. These two projects would add \$30,000 to paving expenses.

Topic 3B: Inventory of Alleys (Meeting Notes: May 2, 2019)

- Administration to identify alleys for inventory within Village.
- Administration requested to compile alley inventory list for 2021.

Topic 3C: Alley Parking Concerns

We have had several complaints about people parking in the public pedestrian alleys down Main St. Looking at possible solutions it was discussed installing signs on concrete bases at the rear entrances to these alleys to prohibit parking.

Looking to install these signs in the alleys beside; Book Reviews, Edward Jones, and Campito Lindo. Approximate cost would be around \$200 per sign.

- Will be completed in 2021.

Topic 4: ADA Compliance Update

- Where does the Village stand at this point?

As of 2/22/19 email

Priority 1: (accessible from 3 or more places) = example: 2 walks lead to it and crosses to 1 or more walks

Quantity: 110

Priority 2: (accessible from 2 places) =example: 1 walk in 1 walk out

Quantity: 23

Priority 3: (only accessible from one direction) = example:" dead-end walk leads to nothing

Quantity: 22

In total 155 ramps need to be addressed.

Patriot concrete price for 2018 on ADA ramps was approximately \$1200. Per ramp.

Approximately \$186,000 to address just the ADA ramps

- ADA improvements determined by paving schedule.

Topic 5: Parking Lot Paving

Bluffton Park Soccer Field Parking

-Prepare existing base to provide proper drainage.

-Install 2" 301 asphalt concrete

-Install 1 ½" 448 asphalt concrete

-1,556 sy

\$ 32,200.00

Bluffton Park Ballfield Parking Lot Paving

-Prepare existing stone base for paving

-Install 2" 301 asphalt concrete

-Install 1 ½" 448 asphalt concrete

-1,975 sy

\$ 37,400.00

Topic 6: Main St. Trash Cans

(2019, Oct. 7 email)

I've heard from several sources that we are short of trash cans on Main St., especially in the new public space beside the Presbyterian Church. The cost to get one additional trash can matching the others along Main St. is shown in the first attachment: \$1,281.90. Please let me know if you'd like me to propose one of these in the budget for next year. We propose moving a trash can from a currently underused location and placing it along Main St. in front of the new public space.

Project Name:	Terms	Freight:	FOB	PO/Reference #:	Qty:	Unit Price:	Total:
City of Bluffton	VS	Estimated	VS				
Model#:	Description						
ES-142	Victor Stanley "Economy Series" - 36 gal. litter receptacle with dome lid and black plastic liner.				1	\$1,008.90	\$1,008.90
	Powder Coat Color: Black	Lid Type: Dome	Stats: Steel				
	Lid Color: Black	Weight: 195 lbs ea.					

- To be considered if budget allows.

Topic 7: Main St. Tree Lawn Brick Maintenance (March 11, 2020)

- Maintenance of bricks on Main St. We have bricks left over from Jefferson St. project.
- Some areas brick decaying from excessive use of ice melt. Administration to educate public to use ice melt sparingly. Plus, excessive salt runoff is a watershed pollutant according to BRWP & other watershed groups. Literature available.
- Discussed brick sealing options too.
- Committee discussed downtown brick repairs. Long term consider concrete stamping.

Topic 8: Presbyterian Alley

- Mayor stated at May 2019 Council Meeting that Bluffton In Bloom firming up plans
 - o Done - Stratton's Landscaping ideas;
 - o Bryan: Lighting solutions: Status?

Topic 9 Sign Replacement Program (Feb. 13, 2020)

Future Sign Replacement Program

2020 Program Highlights:

- Replace any stop sign overlooked during the 2019 program, or any stop sign that has degraded to such a point to warrant replacement;
- Replace any warning sign overlooked during the 2019 program, or any warning sign that has degraded to such a point to warrant replacement, and adjust sign locations as needed;
- Replace all One Way signs that do not meet standards; (R6-1)
- Redesign and install new signage at all entrances to the Village;
- Install any additional signs, or make any needed sign changes, on the Jefferson Street Phase Two project.

2021 Program Highlights:

- Begin a parking regulations sign replacement program, with the aim to complete all streets, with special concentration in the area of the schools, by the end of summer 2021. A complete survey should be completed before ordering.

Costs can be calculated using the 2020 prices below:

- R7 Series Signs \$16.46 ea
 - 6 Foot Post \$26.88 ea
 - 36" Anchor Post \$20.46
 - Pole Straps w/ Brackets \$27.52 (all prices based on 50 pcs or more)
- Begin the street name sign replacement program, with the aim to complete all areas east of Main Street by the end of fall 2021.

2022 Program Highlights:

- Complete the street name sign replacement program, with the aim to complete all areas west of Main Street by fall of 2022.
- Complete a survey of regulatory and warning signs, with any needed replacements to be installed in spring of 2023

2023 Program Highlights:

- Replace all mast, pole and cantilever-mount signs on Main Street, from College Avenue to Jefferson Street

2020 Sign Program Recommendations:

- Twenty-five (25) stop signs to complete the 2019 replacement program, includes those overlooked, or signs that have degraded enough to warrant replacement (Leaving five or so in reserve) **\$870.50** (pending an updated sign survey, this amount may increase)
- Eight (8) Speed Limit 25 MPH **\$307.20**
- Twenty (20) stainless Strap kits for mounting signs on utility poles **\$275.20**
- Three (3) Yield signs and three (3) Cross Traffic Does Not Stop sign for Vance and Lincoln alley signage improvements **\$193.38**
- Five (5) One Way (R6-1L) and five (5) One Way (R6-1R) signs. **\$285.50**
- Forty (40) red reflective panels for increasing visibility at selected intersections. **\$410.00**
- Twenty (20) yellow or fluorescent yellow green reflective panels for increasing visibility in selected areas. **\$221.00**
- Eight (8) sets of corporation limit, speed limit, and no soliciting signs. **\$1875.84**

Topic 10: Jefferson Bridge TrafficScapes Flag Detail Update

From: mhawk@GROBSYSTEMS.COM <mhawk@GROBSYSTEMS.COM>

Sent: Friday, September 6, 2019 1:02 PM

To: Jesse Blackburn <blackburnj@bluffton-ohio.com>

Subject: RE: 103 Bridge Emblems

Jesse

We are moving forward with the flag concepts for the bridge hopefully we have something for you in two or three weeks.

Mike Hawk

- Administration presented samples for review. Design and Lighting discussed.

Topic 11: Bentley Road Re-Alignment (Meeting Notes: January 11, 2019)

- Right-of-way acquisition would be required on the plans as shown

Derek Snyder from 3S Development (Parkview) requested update concerning when the Village expects to re-align Bentley Rd. with Parkview Entrance. Traffic increasing as more homes and lots are being sold in the Parkview development.

Done - Committee discussed the need to first look into acquiring the additional right of way (estimated 8' to 9' encroachment of property on South side of Bentley)

Preliminary plans from Choice One Engineering already developed. Project should be seriously considered in 2021 while ODOT is scheduled to repave all of State Route 103 in Village. Or when monies become available.

- Estimated project cost \$162,784. Would include storm, sidewalk, and curbs.
 - o Plus, additional monies for waterline replacement
- Update: ODOT now expected to pave SR103 in 2023.
- Update: Parkview Ph. 2 has begun.

Topic 12: Crosswalk/Intersection Improvements (Feb. 13, 2020)

- Crosswalk/Intersection Improvements
 - o 2020 Improvements included N. Main/Lake St., Bentley Road @ University

: Harmon Dr./Garau St. Intersection

Hospital requesting Stop signs installed on Harmon Dr. at said Harmon Dr./Garau St. intersection. Committee requests administration to evaluate and seek traffic study.

- Administration to consider 2021 Crosswalk improvements at: College/County Line Rd. Intersection; College Ave. Triplett Pathway Entrance; 3 ADA Ramps installed at the two locations mentioned.

Topic 13: Radar Speed Signs

- Have the 4 radar speed signs been successful? Do we need to relocate?
- Is there a need for additional units?
- Purchased from ElanCity Estimated Cost: \$2500 - \$3000 per unit
- See below for other locations suggested by Chief Burkholder

Other locations to consider in the future.

1. West Elms Street in the area of Diller Road and Rosenberger Drive **(either side of the road)**
2. College Avenue in the area of Mound Street and Ethan Circle **(headed out of town)**
3. Grove Street in the area of Lawn Avenue and Jackson Street **(coming into town)**
4. Cherry Street in the area of Mound Street and Greeding Street **(coming into town)**
5. Riley Street in the area of Garmatter Street and Shannon Street

- Committee discussed possibly adding 2 more radar speed signs at certain locations for 2021 or later. Police Dept. request for recommendations.

Topic 14: Vine St. Outside Patio Service

- Request of Easement for Outside Patio Service and Alcohol Sales; Jonah Agner, Greenhorn Restaurant – 9/22/2020
- Waiting for Greenhorn to provide more information before considering to move forward.

Topic 15: Cherry St. Parking Talks Continue

- o Discussed parking elimination or improvements on Cherry St. from Geiger to County Line Rd.



346 CHERRY

28'

424 CHERRY

26.1'

470 CHERRY

26'

504 CHERRY

26.4'

- Parking conditions have improved in area since topic was first presented.
- Still requesting more information before decision is determined.

Topic 16: Sunset Drive – project development (Aug. 23, 2019)

- Began discussion regarding conditions on Sunset Dr.
- Discussed curbs and gutters, street, driveway approaches.

Topic 17: Asphalt Sealing

- Parks & Recreation Budget?



Asphalt Sealing Projects

	Completion Date	Contractor	Cost	Yearly Cost
Augsburger Pathway				
Village Park				
Triplett Pathway				
Maple Grove Cemetery	2017	Nonnemaker	\$9,411.00	
Lions Way Pathway	2017	Nonnemaker	\$4,337.08	\$17,133.08
Wastewater Treatment Plant	2017	Nonnemaker	\$3,385.00	
Buckeye Park Basketball Court	2016	Nonnemaker	\$1,152.60	
Buckeye Park Bike Path	2016	Nonnemaker	\$1,820.00	
Buckeye Park Entrance & Drive	2016	Nonnemaker	\$3,165.00	\$11,870.61
Pool Parking Lot	2016	Nonnemaker	\$3,305.91	
Cobb Lake Bike Path	2016	Nonnemaker	\$2,427.10	
Municipal lot	2015	Superior Sealing	\$9,276.77	
Fire Dept.	2015	Superior Sealing	\$1,749.90	
EMS	2015	Superior Sealing	\$1,519.06	\$14,795.83
Buckeye Parking Lot	2015	Superior Sealing	\$2,250.10	
Total Invested to Date:				\$43,799.52

Other areas of concern:

brush dump

service dept. lot

improvements to Fire Dept./EMS parking lot

**Village of Bluffton
10 yr Capital Improvements Plan**

Department	Project	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Streets, Sidewalks, Lights & Alley	W. Elm - Phase 1											
	E. Jefferson - Main to Huber											
	E. Jefferson - Huber to Co Line		\$613,882.50									
	W. Elm - Phase 2 (Spring to Main)			\$250,000.00	\$600,000.00							
	Bentley Rd. Realignment					\$500,000.00						
	E. Elm Phase 3 (Main to Vance)			\$150,000.00								
	N. Main Imp. - curb											
	Riley St. - Bentley to Spring											
	SR 103 Corridor Plan						\$500,000.00					
	Yearly Street Maintenance	\$200,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$100,000.00	\$100,000.00	\$300,000.00		\$300,000.00		
	Street Signs	\$5,000.00	\$15,000.00	\$10,000.00		\$250,000.00	\$300,000.00					
	Engineering - Design			\$50,000.00								
	Connectivity/ADA Transition	\$25,000.00	\$35,000.00	\$30,000.00		\$30,000.00	\$30,000.00	\$30,000.00		\$30,000.00		
	Main St. Light Improvements			\$80,000.00		\$80,000.00		\$80,000.00				
	Main St. Trash Cans											

\$ 913,882.50
- \$ 420,000.00 Contingency
\$ 493,882.50

Minutes for Feb. 18, 2021- **Bluffton In Bloom Committee Meeting**

Town Hall

Began at 7:00 p.m.

Adjourned around 8:30 p.m.

Attended by: Marcie Allen Jesse Blackburn Ryan Demarco
 Denise Fett Mayor Rich Johnson Jennifer King
 Becky Ramey Susie Stratton

Many topics were discussed with no official recommendations ready to present to Village Council. Notes regarding the topics follow:

Topic: Jefferson St. bridge, Alley Project- Next to Mural, Budget Bluffton Corporation Limit Signs, and Welcome Signs

Jefferson St. ODOT bridge:

Grob has presented ideas for designs cut from stainless steel with dimensions 27" wide, 36" in height including a solar light feature. Project would be completed by Grob's apprentice program and donated to Bluffton as they strive to teach their apprentice students methods to become involved in the local community.

Presbyterian Alley:

One goal for 2021 is to finish the lighting improvements to this alley. Discussed planters in the alley, lighting, and cost. Also, maybe field rock could be put under the mural, making it look more like a finished project. Information/samples will be brought to the next meeting with goals to make some decisions.

Budget:

Currently the budget for the year stands at \$8,000.

Welcome signs and Corporation Limit signs:

The focus of the Welcome sign conversation centered around the location at Exit 140. To be continued at the next meeting. Theme for all signs was briefly discussed and will be continued at the next meeting.

Future Projects:

Susie Stratton mentioned a project that would involve the painting of the two electrical boxes in downtown. More information needs to be gathered about this project. It was discussed about having a contest for art students to perform this work.

Another meeting scheduled for March. Date will be determined.

Meeting adjourned by Denise and Rich.

Village of Bluffton
Finance Committee Meeting
February 22, 2021 @ 12:00 PM

Finance Committee members present, David Steiner & Phil Talavinia
Mayor, Richard Johnson
Staff present, Jesse Blackburn, Village Administrator and Kevin Nickel, Fiscal Officer
Police chief Ryan Burkholder

The committee reviewed and discussed the 2021 Appropriations and 10-year budgets. After discussion the committee recommended that the 2021 Appropriations be presented to the Village Council for the first of three reading at the February 22, 2021 meeting. It is expected that the appropriations will have a second reading March 8, 2021 and a final reading by emergency March 22, 2021

Meeting adjourned at 12:30 PM.

David Steiner

Phil Talavinia

ORDINANCE NO. 02-2021

AN ORDINANCE APPROVING THE ANNUAL APPROPRIATIONS FOR THE 2021 FISCAL YEAR FOR THE VILLAGE OF BLUFFTON, OHIO AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to appropriate funds for the 2021 Fiscal Year for the Village of Bluffton, Ohio.

WHEREAS, an emergency exists in that the timeliness of the approval of the Annual Appropriations is necessary for the preservation of the health, safety and welfare of the citizens of the Village of Bluffton, Ohio;

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: The attached Exhibit A shall be approved as the Annual Appropriations for the Village of Bluffton, Ohio, for the 2021 Fiscal Year. The approved level of control for appropriations is at the fund, function level.

SECTION 2: That an emergency exists for the reasons set forth in this Ordinance.

SECTION 2: The effective date of these appropriations shall be March 22, 2021.

SECTION3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and adopted this _____ day of March, 2021 by the governing board of the Village of Bluffton, Ohio by the following vote:

Yes: _____ No: _____ Abstain: _____

Attest:

Fiscal Officer

Mayor

Approved as to Form:

Village Solicitor

VILLAGE OF BLUFFTON 2021 APPROPRIATIONS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021 AMOUNT
GENERAL FUND:		
A1-0A-41110	REAL ESTATE TAXES	214,240.59
A1-0A-41140	INCOME TAX	1,911,334.95
A1-0A-41160	HOUSETRAILER TAX	8.70
A1-0A-41170	HOTEL & MOTEL TAXES	23,596.07
A1-0B-41210	LOCAL GOVERNMENT FUND	116,069.25
A1-0B-41230	CIGARETTE LICENSES	300.00
A1-0B-41250	LIQUOR PERMITS	3,000.00
A1-0B-41280	ROLLBACKS/HOMESTEAD	21,255.25
A1-0C-41310	SPECIAL ASSESSMENTS	3,039.36
A1-0D-41423	STATE GRANTS	4,357.00
A1-0D-41432	MISC GRANTS	5,170.18
A1-0E-41511	FIRE CONTRACTS & CALLS	5,000.00
A1-0E-41513	SECURITY SERVICES	6,098.37
A1-0E-41514	RECYCLING FEES	53,804.85
A1-0E-41515	AMBULANCE CONTRACTS	156,899.83
A1-0E-41516	RICHLAND FIRE & RESCUE	82,000.00
A1-0E-41517	CPR TRAINING FEES	-
A1-0E-41531	SWIMMING POOL RECEIPTS	60,000.00
A1-0E-41532	SWIMMING POOL CONCESSIONS	-
A1-0E-41534	CULTURAL AFFAIRS RECEIPTS	2,000.00
A1-0F-41611	COURT COSTS	51.00
A1-0F-41612	COURT FINES & FORFEITURES	2,184.87
A1-0F-41621	BUILDING PERMITS	600.00
A1-0F-41622	ZONING	500.00
A1-0F-41625	OTHER PERMITS	250.00
A1-0F-41630	ACCIDENT REPORTS	100.00
A1-0H-41810	SALE OF ASSETS	3,000.00
A1-0H-41820	INTEREST	54,634.73
A1-0H-41830	DONATIONS	-
A1-0H-41831	NATIONAL NIGHT OUT DONATIONS	-
A1-0H-41840	RENTAL INCOME	20,000.00
A1-0H-41850	REFUNDS	20,000.00
A1-0H-41860	OTHER MISC.	7,000.00
A1-0H-41880	TOWN HALL USE	1,000.00
A1-0H-41930	ADVANCES IN	-
TOTAL REVENUE		2,777,495.00
POLICE EXPENSES		
	PERSONAL SERVICES	495,128.00
	EMPLOYEE BENEFITS	192,188.00
	OPERATING	65,611.00
TOTAL		752,927.00
FIRE EXPENSES		

	PERSONAL SERVICES	33,397.00
	EMPLOYEE BENEFITS	3,684.00
	OPERATING	37,000.00
TOTAL		74,081.00
STREET & LIGHTING EXPENSES		
	OPERATING	60,000.00
TOTAL		60,000.00
RESCUE EXPENSES		
	PERSONAL SERVICES	37,186.00
	EMPLOYEE BENEFITS	5,745.00
	OPERATING	46,500.00
TOTAL		89,431.00
DISPATCHER EXPENSES		
	MISC. SERVICES	37,000.00
COUNTY HEALTH DISTRICT EXPENSES		
	PROFESSIONAL SERVICES	14,000.00
MOSQUITO CONTROL EXPENSES		
	MOSQUITO CONTROL	10,000.00
CULTURAL AFFAIRS EXPENSES		
A1-3C-52390	MISC. SERVICES	10,000.00
POOL EXPENSES		
	PERSONAL SERVICES	64,000.00
	EMPLOYEE BENEFITS	9,888.00
	OPERATING	33,897.00
TOTAL		107,785.00
BRUSH DUMP EXPENSES		
	OPERATING	54,000.00
TOTAL		54,000.00
STORM SEWER EXPENSES		
A1-6D-52550	STORM SEWERS	-
SIDEWALKS EXPENSES		
A1-6G-52550	SIDEWALK PROGRAM	35,000.00
AIRPORT EXPENSES		
A1-6X-52390	MISC SERVICES	63,000.00
A1-6X-52430	REPAIR & MAINTENANCE	10,000.00
A1-6X-52550	RUNWAY LIGHT PROJECT	-
TOTAL		

MAYOR/ADMIN EXPENSES

PERSONAL SERVICES	149,971.00
EMPLOYEE BENEFITS	43,408.00
OPERATING	103,799.00

TOTAL 297,178.00

LEGISLATIVE EXPENSE

PERSONAL SERVICES	23,776.00
EMPLOYEE BENEFITS	3,177.00
OPERATING	-

TOTAL 26,953.00

MAYOR'S COURT EXPENSE

COURT COSTS	-
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FISCAL OFFICER'S EXPENSE

PERSONAL SERVICES	63,036.00
EMPLOYEE BENEFITS	16,169.00
OPERATING	10,500.00

TOTAL 89,705.00

LAND & BUILDINGS EXPENSE

PERSONAL SERVICES	14,932.00
EMPLOYEE BENEFITS	2,307.00
OPERATING	111,074.00

TOTAL 128,313.00

ECONOMIC DEVELOPMENT EXPENSE

MISC CONTRACTUAL SERV	17,500.00
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AUDITOR & TREASURER FEES EXPENSE

PROFESSIONAL SERVICES	4,245.00
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DELINQUENT LAND ADVERTISING EXPENSE

PUBLISHING	-
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AUDITOR'S EXPENSE

PROFESSIONAL SERVICES	14,500.00
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INCOME TAX ADMIN. EXPENSE

PERSONAL SERVICES	40,171.00
EMPLOYEE BENEFITS	14,699.00
OPERATING	47,706.00

TOTAL 102,576.00

SAFETY EXPENSE

MISC. SERVICES	150.00
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OTHER EXPENSE		
	OPERATING	82,000.00
	TRANSFERS	1,272,500.00
	ADVANCES	-
TOTAL		1,354,500.00
TOTAL GENERAL FUND EXPENSES		3,352,844.00

STREET FUND:		
B1-0B-41240	LICENSE FEES	25,214.97
B1-0B-41260	GASOLINE TAX	213,176.75
B1-0C-41310	SPECIAL ASSESSMENTS	9,272.43
B1-0D-41423	GRANT	276,000.00
B1-0E-41516	MISC CHARGES	-
B1-0G-41730	LOAN PROCEEDS	435,000.00
B1-0H-41810	SALE OF ASSETS	-
B1-0H-41820	INTEREST	3,860.85
B1-0H-41850	REFUNDS	-
B1-0I-41920	TRANSFERS	165,000.00
TOTAL		1,127,525.00

STREET MAINTENANCE EXPENSE		
	PERSONAL SERVICES	137,142.00
	EMPLOYEE BENEFITS	47,906.00
	OPERATING	893,165.00
TOTAL		1,078,213.00

SNOW REMOVAL EXPENSE		
	OPERATING SUPPLIES	10,000.00
	REPAIR & MAINTENANCE	-
TOTAL		10,000.00
TOTAL STREET FUND EXPENSES		1,088,213.00

STATE HIGHWAY FUND		
B2-0B-41240	LICENSE FEES	2,044.03
B2-0B-41260	GASOLINE TAX	17,284.63
B2-0H-41820	INTEREST	251.34
TOTAL REVENUE		19,580.00

STATE HIGHWAY EXPENSES		
	OPERATING	96,000.00
TOTAL EXPENSE		96,000.00

CEMETERY FUND		
B3-0E-41541	SALE OF LOTS	4,500.00
B3-0E-41542	BURIALS	10,384.00

B3-0E-41544	FOUNDATIONS	5,000.00
B3-0E-41545	DEED TRANSFER FEES	100.00
B3-0H-41850	MISC. RECEIPTS	-
B3-0I-41920	TRANSFERS	-
TOTAL REVENUE		19,984.00

CEMETERY EXPENSES

	PERSONAL SERVICE	5,566.00
	EMPLOYEE BENEFITS	860.00
	MISC. SERVICES	16,730.00
TOTAL EXPENSES		23,156.00

PARK FUND

B4-0D-41430	JONNY APPLESEED GRANT	-
B4-0D-41431	GRANT	-
B4-0I-41920	TRANSFERS	220,000.00
TOTAL REVENUE		220,000.00

PARK EXPENSES

	OPERATING SUPPLIES	221,410.00
TOTAL EXPENSES		221,410.00

BENROTH BRIDGE FUND

B5-0H-41830	DONATIONS	500.00
TOTAL REVENUE		

BENROTH BRIDGE EXPENSES

B5-6G-52430	MAINTENANCE	-
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FEMA GRANT

B6-00-11010	BEGINNING BALANCE	-
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COURT COMPUTER FUND

B7-0F-41611	COMPUTER COURT COSTS	-
TOTAL REVENUE		

COURT COMPUTER EXPENSES

B7-1A-52420	OPERATING SUPPLIES	-
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DUI ENFORCEMENT FUND

B8-0F-41612	FINES	135.00
TOTAL REVENUE		

DUI ENFORCEMENT EXPENSES

B8-1A-52390	TRAINING	-
B8-1A-52420	OPERATING SUPPLIES	-

TOTAL EXPENSES

PERMISSIVE LICENSE FUND

B9-0B-41240 PERMISSIVE LICENSE -

TOTAL REVENUE

B9-6A-52550 STREET CONSTRUCTION -

TOTAL EXPENSES

POOL DEBT SERVICE FUND

C2-00-11010 BEGINNING BALANCE -

BLUFFTON IN BLOOM FUND

C4-0H-41830 DONATIONS -

C4-0I-41920 Transfer In 7,500.00

C4-1A-52390 MISC SVC 8,000.00

CAPITAL IMPROVEMENT FUND

D1-00-11010 BEGINNING BALANCE -

STORM SEWER IMPROVEMENT

D2-0I-41920 TRANSFERS 45,000.00

TOTAL REVENUE

STORM SEWER IMPROVEMENT EXPENSES

D2-6D-52390 MISC. SERVICES -

D2-6D-52550 STORM SEWERS 10,000.00

TOTAL EXPENSES 10,000.00

FIRE & RESCUE IMPROVEMENT FUND

D3-0D-41423 STATE GRANTS 1,000.00

D3-0H-41810 SALE OF ASSETS -

D3-0H-41830 DONATIONS -

D3-0I-41920 TRANSFERS 110,000.00

TOTAL REVENUE 111,000.00

D3-1B-52520 EQUIPMENT 90,930.00

TOTAL EXPENSES 90,930.00

POOL IMPROVEMENT FUND

D4-0H-41820 INTEREST -

D4-0H-41830 REFUND -

D4-0I-41920 TRANSFERS 15,000.00

TOTAL REVENUE 15,000.00

D4-3D-52510	POOL CAPITAL ITEMS	15,000.00
TOTAL EXPENSES		15,000.00

EQUIPMENT REPLACEMENT FUND

D5-0H-41920	TRANSFERS	-
TOTAL REVENUE		-

EQUIPMENT REPLACEMENT EXPENSES

D5-1F-52520	EQUIPMENT	9,000.00
D5-5X-52610	PRINCIPAL	-
TOTAL EXPENSES		9,000.00

AIRPORT IMPROVEMENT FUND

D6-0D-41418	FAA GRANT	1,099,665.00
D6-0D-41419	ODOT GRANT	5,059.00
D6-0D-41423	STATE GRANT	-
D6-0H-41820	INTEREST	-
D6-0I-41920	TRANSFERS	-
D6-0I-41930	ADVANCES	-
TOTAL REVENUE		1,104,724.00

AIRPORT IMPROVEMENT EXPENSES

	OPERATING	1,114,813.00
Total		1,114,813.00

TOWN HALL IMPROVEMENT FUND

D8-0A-41140	INCOME TAX RECEIPTS	-
D8-0H-41820	INTEREST	-
TOTAL REVENUE		-

TOWN HALL IMPROVEMENT EXPENSES

D8-7E-52510	BUILDING IMPR.	30,000.00
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POLICE EQUIPMENT REPLACEMENT FUND

D9-0D-41423	GRANT	-
D9-0I-41920	TRANSFERS	60,000.00
D9-0I-41930	ADVANCES	-
TOTAL REVENUE		60,000.00

POLICE EQUIPMENT EXPENSES

D9-1A-52520	POLICE EQUIPMENT REPLACEMENT	54,512.00
TOTAL EXPENSES		54,512.00

FIRE BUILDING REPLACEMENT FUND

D10-0I-41920	TRANSFERS	-
D10-0I-41930	ADVANCES	-
TOTAL REVENUE		-

FIRE BUILDING EXPENSES

D10-1A-52520	POLICE EQUIPMENT REPLACEMENT	-
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TOTAL EXPENSES		-
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WATER FUND

E1-0E-41551	CHARGES FOR SERVICE	900,000.00
E1-0E-41552	TAPS	4,150.00
E1-0E-41553	SURCHARGE	-
E1-0E-41554	MISC. CHARGES	4,495.00
E1-0H-41860	MISC. CHARGES	-
E1-0I-41920	TRANSFERS	-
TOTAL REVENUE		908,645.00

WATER EXPENSES

	PERSONAL SERVICES	79,377.00
	EMPLOYEE BENEFITS	38,166.00
	OPERATING	735,305.00
E1-5X-52710	TRANSFERS	100,000.00
TOTAL EXPENSES		952,848.00

SEWER FUND

E2-0E-41551	CHARGES FOR SERVICES	740,000.00
E2-0E-41552	TAPS	1,350.00
E2-0E-41553	SURCHARGE	-
E2-0E-41554	MISC. CHARGES	-
E2-0H-41850	REFUNDS	-
E2-0I-41920	TRANSFERS	-
TOTAL REVENUE		741,350.00

SEWER FUND EXPENSES

	PERSONAL SERVICES	178,310.00
	EMPLOYEE BENEFITS	70,454.00
	OPERATING	349,479.00
	TRANSFERS	200,000.00
TOTAL EXPENSES		798,243.00

SEWER DEBT SERVICE FUND

E4-0I-41920	TRANSFERS	-
TOTAL TRANSFERS		-

SEWER DEBT SERVICE EXPENSES

E4-5A-52610	PRINCIPAL	-
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E4-5A-52620	INTEREST	-
TOTAL EXPENSES		-
WATER DEBT SERVICE FUND		
E5-0I-41920	TRANSFERS	-
TOTAL TRANSFERS		-
WATER DEBT SERVICE EXPENSES		
E5-5A-52610	PRINCIPAL	-
E5-5A-52620	INTEREST	-
TOTAL EXPENSES		-
REFUSE FUND		
E7-0E-41514	REFUSE RECEIPTS	304,533.00
REFUSE FUND EXPENSES		
E7-5K-52390	REFUSE SERVICE	280,000.00
TOTAL EXPENSES		
WATER/ SEWER IMPROVEMENT FUND		
E9-0A-41140	INCOME TAX RECEIPTS	454,704.76
E9-0C-41310	SPECIAL ASSESSMENT CHARGES	22,851.24
E9-0D-41423	LOAN PROCEEDS	200,000.00
E9-0I-41920	TRANSFER IN	944,000.00
TOTAL REVENUE		1,621,556.00
WATER/ SEWER IMPROVEMENT FUND EXPENSES		
	OPERATING	530,000.00
	DEBT	1,052,227.00
TOTAL EXPENSES		1,582,227.00
COMMUNITY EVENTS FUND		
F2-0I-41920	TRANSFERS	-
COMMUNITY EVENTS EXPENSES		
F2-1A-52390	MISC SERVICES	-
COMMUNICATIONS FUND		
F3-0I-41920	TRANSFERS	-
POLICE CONTINUING TRAINING		
F4-0D-41423	STATE GRANTS	1,500.00
F4-0I-41920	TRANSFER	6,000.00
TOTAL REVENUE		7,500.00

F4-1A-52390	TRAINING	7,000.00
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UTILITY RECOVERY

F5-1A-52520		-
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NATIONAL NIGHT OUT

F6-0H-41831	DONATIONS	4,000.00
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F6-6B-52420	OPERATING SUPPLIES	3,500.00
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SHANNON CEMETERY

F7-0H-41830	DONATIONS	-
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F7-1A-52390	MISC SERVICES	-
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F8-0H-41830	DONATIONS	-
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F8-1A-52390	K9 EXPENSES	2,000.00
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RESOLUTION NO. 05-2021

A RESOLUTION ESTABLISHING POSITIONS AND WAGES FOR SWIMMING POOL STAFF AND RATES FOR 2021.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Bluffton, Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following positions at the stated wages are hereby created:

A. Pool Manager	\$13.75 per hour
B. Assistant Manager	\$10.70 per hour
C. Lifeguards	\$9.20 per hour

The above is intended as a minimum guideline for the establishment of wage levels. Council may at its discretion provide for a higher pay scale level for each position listed.

SECTION 2: That the following fees are established for use during the 2021 season, and that all memberships paid in full before they can be used.

A. Daily Admission	\$4.00
B. Family Season Pass (2 adults/3 children)	\$155.00
C. Additional Children Each	\$15.00
D. Single Season Pass	\$75.00
E. Senior Single Season Pass	\$45.00
F. Ten-Visit Pass	\$35.00
G. Pool Rental-2 hours	\$250.00
*a \$50.00 non-refundable deposit required at time of reservation	
H. Swim Lessons-Member	\$35.00
I. Swim Lessons-Non Member	\$45.00
J. Swim Lessons-Private	\$90.00
K. Fulltime Village Employees & Immediate Family	Free

SECTION 3: Pool personnel who complete the season will be reimbursed for fees associated with the certification/recertification of CPR and lifeguard training for up to \$100.00 expended in same year. Receipts for the reimbursement must be turned into the Pool Manager who will submit them to the Fiscal Officer's office for reimbursement processing at the end of the pool season. Reimbursement will be subject to approval from manager.

SECTION 4: That it is found and determined that all formal actions of this council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of the Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

WHEREFORE, This Resolution shall take effect and be in force from and after the earliest period allowed by law and approval by the signatures below.

Passed and adopted this ___ day of _____, 2021 by the governing body of the Village of Bluffton, Ohio by the following vote:

Yes: ___ No: ___ Abstain: ___

ATTEST _____

FISCAL OFFICER

MAYOR

APPROVED _____

SOLICITOR

Village of Bluffton

Administration's Report

To: Mayor Johnson & Council Members



02-22-21

Jefferson Street Phase II

Project will consist of road reconstruction, installation of new sanitary and storm sewer, along with curbs and sidewalks.

Preconstruction meeting with Underground Utilities and Choice One Engineering this Thursday, Feb. 25th. Project schedule will be established at this meeting.

Dominion Gas Main Replacement Project

Dominion Gas will be replacing an estimated 5,296 ft of gas mainline along N. Main St. from Vine St. to Riley St. which generally includes areas within one block on either side of N. Main St. Map of project area is attached. Project timeline has not been released.

Tree City USA Status:

Bluffton has been recognized as a 2020 Tree City USA by the Arbor Day Foundation. We have received this award every year since 1994! Thanks to the Tree Commission for their work.

Special Event Request –

Bluffton University Dunkin' Run Special Event Application has been submitted to Mayor Johnson.

Bluffton Airport – Funding

The Bluffton Airport has been awarded \$13,000 in funds under the Coronavirus Response and Relief Supplemental Appropriations Act. These costs must be related to operations, personnel, cleaning, sanitization, janitorial services, combatting the spread of pathogens at the airport, and debt service payments.

Aggregate and Asphalt Material, Asphalt Application and Equipment Rental

Sealed bids will be opened Friday, February 26, 2021 at 10:00 AM.

Railroad St. sanitary sewer replacement

Recent issues in the collections system have revealed 400 ft of failing concrete sewer line. Replacement by J&D Snyder could begin before the next Council meeting.

Council Committee Meetings: Request for meetings with:

Utilities – Sewer Use Ordinance

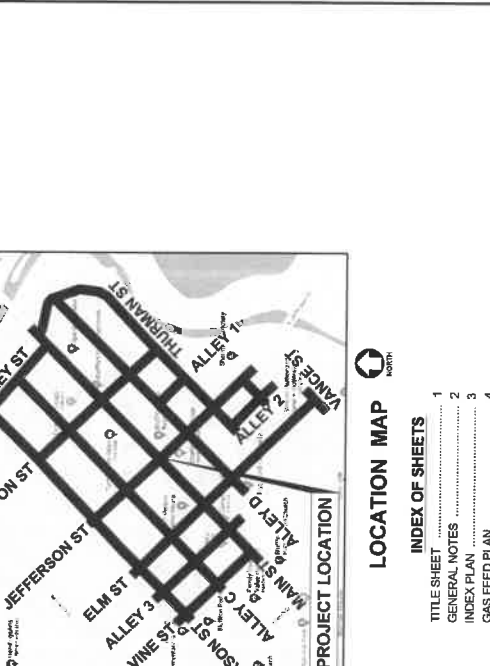
Insurance Committee – Health Insurance

Executive Session - Contracts

CONTACTS
 PROJECT MANAGER:
 VINCENT RUNDO - 330-684-2412
 DESIGN COORDINATOR:
 MORGAN MCELWAIN - 330-684-4668
 DESIGNER:
 GPD GROUP - 330-572-2100
 CONTRACTOR SUPERVISOR:
 LESLIE RUPERT - 419-230-2384
 MUNICIPALITY:
 BLUFFTON VILLAGE ADMINISTRATOR
 JESSE BLANCHARD - 419-388-2066 X102
 ENVIRONMENTAL:
 DAVE FREDLE - 330-703-3803
 LAND SERVICES:
 TBD
 CONTRACTOR:
 RICK McDONALD - 330-575-0335
 IN CASE OF EMERGENCY CALL 811, THEN:
 DOMINION DISPATCH 216-738-8660
 DOMINION CUSTOMER SERVICE 800-382-7557
 REFER TO MATERIAL LIST OR BID SHEETS FOR ACTUAL QUANTITIES.
 CONTACT PROJECT MANAGER FOR QUESTIONS.



Dominion Energy
 THURMAN ST - MLR
 PIR 3420
 VILLAGE OF BLUFFTON, ALLEN COUNTY OHIO
 NOTIFICATION P#400643130
 MW0 #63969717
 [CWO #]



INDEX OF SHEETS

TITLE SHEET	1
GENERAL NOTES	2
INDEX PLAN	3
GAS FEED PLAN	4
PLAN SHEETS	5-30

OVERALL HIGH-LEVEL PROJECT SCOPE
 THIS PROJECT CONSISTS OF REPLACING APPROXIMATELY 4,128 FEET OF EXISTING MP WITH 4,706 FEET OF MP.

APPROXIMATE NUMBER OF SERVICES AFFECTED BY CONSTRUCTION:
 XX RESIDENTIAL MAIN TO CURB
 XX COMMERCIAL MAIN TO CURB
 XX COMMERCIAL CURB TO METER
 XX MOVE/RELOCATE METERS

PIPELINE INFORMATION TABLE

PRESS.	SYS. ID.	PCB ZONE	SYSTEM	MAOP	TESTING
MEDIUM	LUMWISS	GREEN		60 psi	PRESSURE SHALL BE IN ACCORDANCE WITH DEC SSP

MUNICIPALITY: Bluffton Village, Bluffton EVSD
INV. DIV. 012
COUNTY: ALLEN
OPERATING AREA: WEST OHIO
COORD: 40°53'48.68"N 83°57'26.68"W
CLASS LOCATION: 3
DESIGN CLASS LOCATION: 3
XRAY: 100%
WELL NO. #
REGULATOR NO. #
FACILITY ID. #
SPECIFIED MINIMUM YIELD STRENGTH (SMTS):

SYMBOL LEGEND

UP FOUND	SHALLOW DISH
MONUMENT BOX	FLAG POLE
BENCHMARK	POCK
STORM SEWER MANHOLE	MANHOLE
CURB INLET	POST
CATCH BASIN	SIEN
SANITARY SEWER MANHOLE	GAS MARKER
SEPTIC TANK	ELECTRIC MARKER
WATER MANHOLE	TELEPHONE MARKER
WATER METER	CABLE MARKER
WATER VALVE	ADM RAMP
FIRE HYDRANT	EX. GAS VALVE
MONITOR WELL	EX. GAS METER
LIGHT POLE	EX. GAS TEST BOX
SUPPORT POLE	EX. GAS TRIP
POWER POLE	EX. COUPLING
TELEPHONE POLE	EX. END CAP
TOWER POLE	PROP. CRITICAL GAS VALVE
YARD LIGHT	PROP. GAS METER
RAILROAD CROSSING	PROP. REDUCER
ELECTRIC MANHOLE	PROP. CAP
ELECTRIC METER	PROP. J-WAY/SPHERICAL TEE
TELEPHONE FEDESTAL	PROP. COUPLING
FIBER OPTIC MANHOLE	PROP. STOPPER
CABLE MANHOLE	TREE
CABLE BOX	EVERGREEN TREE
UTILITY MANHOLE	SHRUB
PAEL BOX	STUMP
	BRT TREE
	WETLANDS
	FLOOD PLAIN
	BROWNFIELD

GENERAL LINE LEGEND

PROPOSED LP GAS LINE	PROPERTY LINE
EXISTING LP GAS LINE	CORPORATION LINE
PROPOSED HP GAS LINE	EXISTING UNDERGROUND STEAM
EXISTING HP GAS LINE	EXISTING UNDERGROUND TELEPHONE
PROPOSED TPL GAS LINE	EXISTING UNDERGROUND CABLE
PROPOSED STORM GAS LINE	EXISTING UNDERGROUND ELECTRIC
PROPOSED SANITARY GAS LINE	EXISTING UNDERGROUND FIBER OPTICS
PROPOSED WATER GAS LINE	EXISTING WATER MAIN
EXISTING GAS LINE TO BE ABANDONED	EXISTING SYSTEM SONES
EXISTING LOW PRESSURE GAS LINE	EXISTING CUIRABRAL
EXISTING MEDIUM PRESSURE GAS LINE	EXISTING RAILROAD
EXISTING HIGH PRESSURE GAS LINE	RIGHT OF WAY
EXISTING CASING PIPE	CENTER LINE
EXISTING TRANSMISSION LINE	EXISTING ROAD WADWAY
EXISTING PRODUCTION GAS LINE	EXISTING WALK/DRIVE
EXISTING STORAGE GAS LINE	FENCE LINE
EXISTING MANHOLE GAS LINE	TRCE LINE
OVERHEAD UTILITY LINE	