

Village of Bluffton Council Meeting Agenda

February 28, 2022 at 7:00 PM



Opening Ceremonies

Call to Order, Mayor Johnson presiding

Pledge of Allegiance



Minutes

Approval of the minutes for the Village Council meeting held on Monday, February 14, 2022.

Bills

Committee Reports

Parks and Recreation – 02/15 Zoom

Ordinance Committee – 02/23 Zoom

Boards & Commissions

Planning Commission – 02/21

LEGISLATION:

ORDINANCE NO. 02-2022

3rd Reading

AN ORDINANCE APPROVING THE ANNUAL APPROPRIATIONS FOR THE 2022 FISCAL YEAR FOR THE VILLAGE OF BLUFFTON, OHIO.

Village Administration Report:

Mayor:

Safety Services Reports:

-EMS-

-Fire Dept.-

-Police Dept.-

Meeting Dates (meetings held at the Town Hall unless otherwise noted*)

Village Council – Monday, February 28 at 7:00 pm

Pathway Board – Thursday, March 3 at noon via Zoom

Village Council – Monday, March 14 at 7:00 pm

Public Comment

Adjournment – Motion and Second

Village of Bluffton – Regular meeting February 14, 2022, at 7:00 p.m.

Mayor Johnson presiding. Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia present.

Cupples motioned, seconded by Kingsley, to approve the minutes from the regular council meeting held on January 24, 2022. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Talavinia motioned, seconded by Steiner, to approve the bills as presented. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

The Fiscal Officer gave the following readings:

2nd Reading:

Ordinance 02-2022 – An Ordinance approving the annual appropriations for the 2022 fiscal year for the Village of Bluffton, Ohio. Cupples motioned to adopt the Ordinance, seconded by Steiner. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Resolution 03-2022 – A Resolution establishing pay increases to the wages/salaries of certain Village employees or the Village of Bluffton, Ohio, effective as stated in the attached Exhibit (A) and declaring an emergency. Talavinia motioned to suspend the rules, seconded by Steiner. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

During discussion, Cupples motioned to amend Resolution 03-2022 Exhibit (A) to keep the mowers at the 2021 base wage with no increase for 2022, seconded by Steiner. Roll Call: Yes (3) Messrs: Cupples, Steiner, and Talavinia. No (3), Messrs: Kingsley, Sehlhorst, and Stahl. Abstain (0), motion tied. Mayor Johnson voted in favor of the amendment. Motion passed. Cupples motioned to adopt the amended Resolution, seconded by Kingsley. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Kingsley motioned, seconded by Stahl, to increase the uniform boot allowance for Public Works employees to \$400/yr. and \$200/yr. for the Police Department. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Talavinia motioned, seconded by Cupples, to accept the resignations of Bryan White and Steve Angel from the Fire Department. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Cupples motioned to adjourn the meeting.

The following meetings/events were included on the agenda and/or scheduled during the meeting.

Planning Commission – Monday, February 21 at 7:00 p.m.

Personnel & Finance Committee – Tuesday, February 22 at noon, via Zoom.

Ordinance Committee – Wednesday, February 23 at noon, via Zoom.

Village Council – Monday, February 28 at 7:00 p.m.

MAYOR

FISCAL OFFICER

VILLAGE OF BLUFFTON
VOUCHER REPORT 2/28/2022

VENDOR	AMOUNT	DEPARTMENT	DESCRIPTION
ACCENT BUSINESS COMMUNICATIONS	819.22	Administrative	PHONES
ACOUSTICAL SYSTEMS, INC.	5,809.00	Capital Improvement	TH COMMUNITY ROOM IMPROVEMENT
ALLOWAY TESTING	1,365.10	Multiple	TESTING
ALLOWAY TESTING	1,834.90	Multiple	TESTING
ALLOWAY TESTING	127.50	Multiple	TESTING
ALLOWAY TESTING	50.00	Multiple	TESTING
AMERICAN ELECTRIC POWER	981.52	Multiple	ELECTRICITY
ANGIE ESSINGER	162.69	Multiple	PETTY CASH REIMBURSEMENT
ANTHEM BLUE CROSS BLUE SHIELD	580.82	Multiple	HEALTH INSURANCE
ANTHEM BLUE CROSS BLUE SHIELD	148.50	Multiple	LIFE INSURANCE
ANTHEM BLUE CROSS BLUE SHIELD	15,056.89	Multiple	HEALTH INSURANCE
APOLLO CAREER CENTER	120.00	Multiple	TRAINING
APPLIED SPECIALITES, INC	4,716.80	Sewer	POLYMER
BAIN ENTERPRISES, LLC	5,006.75	Multiple	HYDRANT BUDDY
BLUFFTON STONE CO.	2,214.53	Multiple	STONE
BLUFFTON STONE CO.	163.88	Multiple	STONE
BLUFFTON STONE CO.	1,785.47	Land & Buildings	EXIT 140 IMPROVEMENTS
BOUND TREE MEDICAL	327.21	Rescue	MEDICAL SUPPLIES
CHARTER COMMUNICATIONS	39.99	Multiple	CABLE
CHARTER COMMUNICATIONS	129.98	Multiple	CABLE
CHOICE ONE ENGINEERING	6,400.00	Sewer	SR 103 SANITARY ENGINEERING
CHOICE ONE ENGINEERING	10,110.00	Street	BENTLEY ROAD IMPROVEMENTS
CINTAS	163.94	Administrative	UNIFORMS
CINTAS	193.46	Administrative	UNIFORMS
CINTAS	193.46	Administrative	UNIFORMS
CINTAS	184.72	Administrative	UNIFORMS
CLEMANS, NELSON & ASSOCIATES, INC	175.00	Administrative	RETAINER
COUNTY ELECTRIC LLC	300.78	Land & Buildings	TOWN HALL DISPLAY CASES
DEGEN EXCAVATING CO., INC.	960.00	Sewer	SR 103 SEWER PIPELINE
DOMINION EAST GAS	2,139.18	Multiple	NATURAL GAS
EVERETT J PRESCOTT INC	144.00	Street	STREET PAINT
HANCOCK-WOOD ELECTRIC CO-OP	165.45	Multiple	ELECTRICITY
J & D SNYDER EXCAVATING LLC	1,500.00	Street	EXIT 140 IMPROVEMENTS
J & D SNYDER EXCAVATING LLC	2,725.00	Land & Buildings	SR 103 EXIT IMPROVEMENTS
KALIDA TRUCK EQUIPMENT, INC.	1,288.81	Street	SPREADER PARTS
KALIDA TRUCK EQUIPMENT, INC.	285.28	Water	SERVICE KIT FOR AIR COMPRESSOR
LEIBER GARAGE	55.17	Police	PD AUTO REPAIRS
LIVE ACTION SAFETY	160.63	Police	BLANKETS
M&R PLUMBING & HEATING, INC.	60.00	Multiple	SUPPLIES/PARTS
M&R PLUMBING & HEATING, INC.	95.35	Multiple	SUPPLIES/PARTS
MARIMOR INDUSTRIES INC	373.18	Administrative	SHREDDING
MINTEYS MAIDS	100.00	Land & Buildings	TOWN HALL CLEANING
MURPHY TRACTOR & EQUIPMENT CO., INC.	17.40	Street	OIL FILTER
PERRY CORPORATION	1,590.00	Administrative	UPS FOR FIRE DEPARTMENT
PERRY CORPORATION	786.92	Administrative	WIRELESS ACCESS POINT - SHOP
PERRY CORPORATION	316.25	Land & Buildings	TOWN HALL CAMERA
PERRY CORPORATION	216.00	Administrative	TOWER CLEAN-UP
SAM'S CLUB	70.27	Police	SUPPLIES
SHELL FLEET PLUS	3,543.08	Multiple	FUEL
SPARTA 2002 DESIGNS & PROMOTIONS INC.	590.00	Police	TRAINING SUPPLIES
STAPLES BUSINESS ADVANTAGE	56.13	Multiple	SUPPLIES
TOWN & COUNTRY FLOWERS	78.00	Administrative	FLOWERS - K. BRAUEN FUNERAL
USA BLUE BOOK	293.70	Sewer	GLOVES

VERIZON WIRELESS	240.92	Multiple	CELL PHONES
VERIZON WIRELESS	85.73	Multiple	CELL PHONES
VILLAGE OF OTTAWA	47,681.80	Water	WATER
ZOLL DATA SYSTEMS	152.00	Rescue	EMS CHARTS
INCOME TAX REFUNDS	464.03	Administrative	INCOME TAX REFUNDS
	<u>125,396.39</u>		

JANUARY FIRE & EMS	8,335.04
MEDICARE	120.82
OPERS	591.45
FICA	133.17

RETROACTIVE PAY	7,313.22
MEDICARE	106.05
OPERS	429.43
OP&F	369.83

BIWEEKLY PAYROLL 2/25/21	44,756.20
MEDICARE	615.50
OPERS	2,356.85
OP&F	2,535.71

FEBUARY MONTHLY	2,569.00
MEDICARE	37.22
OPERS	192.17
FICA	40.14

Council Signature : _____

Date: _____

Parks & Rec - Minutes

Village of Bluffton

Via Zoom

February 15th, 2021

Present: Council - Ben Stahl, Mitch Kingsley

Staff - Jesse Blackburn

Public - Evan Steiner, Sabina Clingerman

Start: 5:00 End: 6:25

Topics: 2022 Disc Golf, Girl Scout Gold Award project

Minutes:

- Disc Golf
 - Evan updated the committee on the work that's been done over the winter by volunteers, including clearing a path for most of the remaining trails through the woods. Evan mentioned that using a wood chipper would be helpful to clear out some of the small brush and provide a designated walking path between holes. The intention is to place the remainder of the target baskets (purchased in 2021) this spring using the new Toolcat.
 - Enough money has been raised through hole sponsorship and grant awards to complete the project as designed and even for some upgrades such as seating and trash receptacles.
 - The current proposed layout has Hole 1 starting about the middle of the park and the Bluffton Disc Golf Association would like to restructure the layout for Hole 1 to be the first hole on the north side of the woods near the shelter house on the west side of the park. The current Hole 1 would then become Hole 9. This shifts the start/end from the parking along the main road through the park towards the shelter house.
 - Exploring using local artisans for artwork on the signs and planting new native trees in the woods to replace those cleared to make the paths.
- Dog park
 - Sabina is going for her Girl Scout Gold Award and wanted to discuss her idea of adding a dog park in town with the committee. It would need to include a fenced in area or two, available water for drinking, trash receptacles, and seating. Additional features might include interesting topography, fake fire hydrants, and shade structures.
 - The committee discussed village property west of the arboretum along Lake St, property along Railroad St, and property by St Rte 103 as potential locations for a dog park.
 - Next steps for Sabina are to form a committee to help determine costs and feasibility.

Ben Stahl

Mitchell Kingsley

Ordinance Committee Minutes

Village of Bluffton

Noon, February 23, 2022 by ZOOM

Present: Joe Sehlhorst, Mitch Kingsley

Staff: Jesse Blackburn, Richard Johnson

Public: Andy Chappell-Dick

TOPIC: COMPREHENSIVE PLAN

- We received a proposal from Lima Allen County Regional Planning Commission (LACRPC) to assist our Village in making a Comprehensive Plan. They are well equipped to do this work and are ready to support our process. They estimate a cost of \$4,000 and we can charge some of that cost to our annual constituent fee paid to LACRPC. Our appropriation for this process is set at \$6,000.
- We will ask council to approve asking LACRPC to support our Comprehensive Planning Process.
- We have developed a list of people who we are ready to ask to serve as the Steering Committee for this process. Their job will be to oversee the assembly of appropriate date (mainly done by LACRPC) and to state the Bluffton Village Plan based on wide input from our citizens. We will begin approaching and inviting this committee in the next couple of weeks.

Submitted,

Joe Sehlhorst

Mitchell Kingsley

**AGREEMENT FOR PREPARATION OF
2045 Comprehensive Plan
FOR THE VILLAGE OF BLUFFTON
Village of Bluffton and the Lima-Allen County Regional Planning Commission
2022**

This agreement is entered into by and between the Village of Bluffton, Ohio, organized and existing under the laws of the State of Ohio (hereafter referred to as the Village), and THE LIMA-ALLEN COUNTY REGIONAL PLANNING COMMISSION, a political subdivision existing under the laws of the State of Ohio (hereafter referred to as LACRPC).

WHEREAS, there has been a need identified by the Village to create a long-range planning document (hereafter referred to as the Comprehensive Plan) to provide data needed to make informed and data-driven decisions on the effects of zoning and development changes well into the future.

WHEREAS, professional services are required for assistance in the compilation of local housing, demographic, legislative, utility, zoning, and economic development data to complete the Comprehensive Plan.

WHEREAS, the structure and content of the plan should entail about a half dozen sections or chapters. Inclusions such as introductions, executive summaries, appendices, etc., can be added and can be tailored to the Village's desires.

LACRPC will be contracted to provide such services and produce a comprehensive report. LACRPC agrees to the following scope of services and timeline:

1. An environmental assessment of natural features including text and maps:
 - Climate
 - Topography
 - Wetlands
 - Floodplains
 - Watersheds
 - Soils
 - Mineral Resources
2. An analysis of existing land use categories by type and acreage of land use including text, tables and maps detailing the extent and presence of the following categories:
 - Agricultural
 - Commercial
 - Industrial
 - Residential
 - Public/Quasi Public
 - Recreational
 - Utilities
 - Transportation
3. An overview of population characteristics using 2020 Census data when it becomes available. Using charts, tables and illustrations the overview will review:

- Current and Past Population Figures
 - Population Density
 - Age & Gender Characteristics
 - Family, Household & Household Size Information
 - Income Data
 - Review of Poverty Status
 - Educational Attainment Levels
 - Labor Force Profile
4. A review of available infrastructure to support continued development will be included. Text tables, charts, and maps will be used to provide insights into existing and proposed:
 - Housing
 - Water/Wastewater Infrastructure (based upon information provided by the Village)
 - Transportation & Transportation Services
 5. Using mostly text and tabular data, we intend to include a summation of the community's economic base detailing employers and employment by sector with special emphasis placed on particularly important high growth segments that will affect your tax base:
 - Manufacturing
 - Wholesale
 - Retail
 - Health Care
 - Accommodations & Food Service
 - Transportation & Warehousing
 - Agricultural Employment
 6. The report will necessarily need to include population projections and future land-use changes. We will want to integrate projections within the realities of existing development and available infrastructure to develop recommendations and perhaps an action plan (optional – but very important to keep community interest).
 7. The Village will be responsible for organizing public participation activities as developed and agreed to by LACRPC and the Village. In addition, LACRPC will assist the Village in developing and documenting a public participation process and action plan.
 8. LACRPC shall complete the Comprehensive Plan and provide copies of the completed document and all attachments in electronic format for approval and adoption no later than April 1, 2023.
 9. LACRPC encourages robust public participation, and both LACRPC and the Village recognize that this process can be extensive and lengthy. The Village and LACRPC mutually agree to extend the deadline if necessary to accommodate the Village's requests.

10. The Village agrees to reimburse LACRPC four thousand dollars and no cents (\$4,000.00) to provide the above services. The Village may utilize its current membership drawdown to satisfy the fee.
11. Neither party has the right to assign this agreement, in whole or in part, unless agreed to in writing by the other party.
12. Either party shall have the right to terminate this agreement after serving a ten (10) day written notice to the other party.
13. All terms and provisions of this agreement shall be binding upon each party hereto.

In Witness Whereof, the Village and LACRPC have caused this agreement to be signed on the dates set forth below:

THE VILLAGE OF BLUFFTON, OHIO

LIMA-ALLEN COUNTY REGIONAL
PLANNING COMMISSION

BY: _____
Richard Johnson, Mayor
Dated: _____

BY: _____
Shane A. Coleman, Executive Director
Dated: _____

APPROVED AS TO FORM ONLY:

Elliott Werth, Village Solicitor

AUTHORIZED BY COUNCIL MOTION ON: _____

Planning Commission Public Hearing – Minutes

Chestnut Lane – Overall Development Plan

-02-21-22 –

Meeting called to order at 7:00 pm

Planning Commission Members present: Councilman Mitch Kingsley, Mayor Rich Johnson, Bob Amstutz, Dick Ramseyer

Community members present: Karen Harder, Tim Essinger, Bob Fett, Dale & Deb Metzger, Jerry & Jeanne Wehri, Tim Basinger, Del Gratz

Village Staff: Jesse Blackburn, Nathan Jordan

Public Hearing Topics:

1. Review of petition to change the Zoning District for parcel number 28-0200-03-002-000 associated with Chestnut Lane subdivision from R-I Residential to R-II Residential.

2. Review of Overall Development Plan from Chestnut Lane.

Subdivision Administrator made recommendations to:

- approve the petition for change in zoning district,
- grant conditional approval of the overall development plan for Chestnut Lane

PLANNING COMMISSION DISCUSSION

Planning Commission had discussion regarding the following issues:

- requested change in zoning district from the already approved Planned Unit Development (PUD) to an R-II District
- accessibility of Chestnut Lane for emergency vehicles & trash trucks
- concerns regarding existing storm water system owned by Allen County Engineer, flow of surface water in new development, design and maintenance of storm water retention areas
- Interest in looping the water main being installed for Chestnut Drive with existing main at dead end of Sunset Drive
- General discussion for location of water and sewer main lines and required easements

PUBLIC COMMENTS

- Concern was expressed for the proximity of the entrance portion of the private drive for Chestnut Lane to existing residential home on Sunset Drive; the impact of new entrance off of Sunset Drive

MOTIONS FROM VILLAGE PLANNING COMMISSION

1. Bob Amstutz made a motion to reclassify the zoning district assigned to the parcel associated with Chestnut Lane (28-0212-01-013-000) from R-I Residential to R-II Residential. Motion seconded by Mitch Kingsley. Vote was 3-0 in favor.

2. Dick Ramseyer made a motion for the conditional approval of the Overall Development Plan for Chestnut Lane subject to the following conditions:
 - a) Supply approved turning radius at entrance and cul de sac locations for access of required vehicles from subdivision administrator
 - b) Delineate proposed watershed, provide location of existing storm sewer along with aerial photography with topography
 - c) Provide 20' utility easement with access to west edge of subdivision in approved location

Motion was seconded by Mitch Kingsley. Vote was 3-0 in favor.

**BOTH MOTIONS ARE RECOMMENDATIONS FOR VILLAGE COUNCIL TO
CONSIDER AT A PUBLIC HEARING BEFORE COUNCIL ON MARCH 28, 2022 AT
7:15 PM.**

ORDINANCE NO. 02 -2022

AN ORDINANCE APPROVING THE ANNUAL APPROPRIATIONS FOR THE 2022 FISCAL YEAR FOR THE VILLAGE OF BLUFFTON, OHIO.

WHEREAS, it is necessary to appropriate funds for the 2022 Fiscal Year for the Village of Bluffton, Ohio.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: The attached Exhibit A shall be approved as the Annual Appropriations for the Village of Bluffton, Ohio, for the 2022 Fiscal Year. The approved level of control for appropriations is at the fund, function level.

SECTION 2: The effective date of these appropriations shall be March 28, 2022.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this _____ day of _____, 2022 by the governing board of the Village of Bluffton, Ohio by the following vote:

Yes: _____ No: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

SOLICITOR

VILLAGE OF BLUFFTON 2022 APPROPRIATIONS

Exhibit A

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	Permanent 2022 AMOUNT
GENERAL FUND:		
POLICE EXPENSES		
	PERSONAL SERVICES	567,562.00
	EMPLOYEE BENEFITS	206,718.00
	OPERATING	79,967.00
TOTAL		854,247.00
FIRE EXPENSES		
	PERSONAL SERVICES	35,401.00
	EMPLOYEE BENEFITS	3,904.00
	OPERATING	39,259.00
TOTAL		78,564.00
STREET & LIGHTING EXPENSES		
	OPERATING	67,302.00
TOTAL		67,302.00
RESCUE EXPENSES		
	PERSONAL SERVICES	64,180.00
	EMPLOYEE BENEFITS	9,551.00
	OPERATING	55,164.00
TOTAL		128,895.00
DISPATCHER EXPENSES		
	MISC. SERVICES	53,451.00
COUNTY HEALTH DISTRICT EXPENSES		
	PROFESSIONAL SERVICES	19,283.00
MOSQUITO CONTROL EXPENSES		
	MOSQUITO CONTROL	12,075.00
CULTURAL AFFAIRS EXPENSES		
A1-3C-52390	MISC. SERVICES	11,000.00
POOL EXPENSES		
	PERSONAL SERVICES	69,000.00
	EMPLOYEE BENEFITS	10,710.00
	OPERATING	55,296.00
TOTAL		135,006.00
BRUSH DUMP EXPENSES		
	OPERATING	14,700.00
TOTAL		14,700.00

STORM SEWER EXPENSES

A1-6D-52550 STORM SEWERS -

SIDEWALKS EXPENSES

A1-6G-52550 SIDEWALK PROGRAM 20,000.00

AIRPORT EXPENSES

A1-6X-52390 MISC SERVICES 70,250.00

A1-6X-52430 REPAIR & MAINTENANCE 4,000.00

A1-6X-52550 RUNWAY LIGHT PROJECT -

TOTAL 74,250.00

MAYOR/ADMIN EXPENSES

PERSONAL SERVICES 166,969.00

EMPLOYEE BENEFITS 45,579.00

OPERATING 140,150.00

TOTAL 352,698.00

LEGISLATIVE EXPENSE

PERSONAL SERVICES 24,000.00

EMPLOYEE BENEFITS 4,271.00

OPERATING -

TOTAL 28,271.00

MAYOR'S COURT EXPENSE

COURT COSTS -

FISCAL OFFICER'S EXPENSE

PERSONAL SERVICES 66,820.00

EMPLOYEE BENEFITS 17,139.00

OPERATING 11,393.00

TOTAL 95,352.00

LAND & BUILDINGS EXPENSE

PERSONAL SERVICES 22,401.00

EMPLOYEE BENEFITS 2,997.00

OPERATING 137,838.00

TOTAL 163,236.00

ECONOMIC DEVELOPMENT EXPENSE

MISC CONTRACTUAL SERV 18,000.00

AUDITOR & TREASURER FEES EXPENSE

PROFESSIONAL SERVICES 6,500.00

DELINQUENT LAND ADVERTISING EXPENSE

PUBLISHING -

AUDITOR'S EXPENSE

PROFESSIONAL SERVICES	15,000.00
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INCOME TAX ADMIN. EXPENSE

PERSONAL SERVICES	42,581.00
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EMPLOYEE BENEFITS	16,224.00
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OPERATING	50,364.00
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TOTAL	109,169.00
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SAFETY EXPENSE

MISC. SERVICES	-
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OTHER EXPENSE

OPERATING	97,194.00
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TRANSFERS	733,500.00
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ADVANCES	-
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TOTAL	830,694.00
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TOTAL GENERAL FUND EXPENSES	3,087,693.00
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STREET MAINTENANCE EXPENSE

PERSONAL SERVICES	157,932.00
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EMPLOYEE BENEFITS	52,538.00
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OPERATING	590,579.00
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TOTAL	801,049.00
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SNOW REMOVAL EXPENSE

OPERATING SUPPLIES	10,000.00
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REPAIR & MAINTENANCE	-
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TOTAL	10,000.00
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TOTAL STREET FUND EXPENSES	811,049.00
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STATE HIGHWAY EXPENSES

OPERATING	21,000.00
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TOTAL EXPENSE	21,000.00
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CEMETERY EXPENSES

PERSONAL SERVICE	5,900.00
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EMPLOYEE BENEFITS	912.00
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MISC. SERVICES	18,067.00
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TOTAL EXPENSES	24,879.00
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PARK EXPENSES		
	OPERATING SUPPLIES	260,259.00
TOTAL EXPENSES		260,259.00

BENROTH BRIDGE EXPENSES		
B5-6G-52430	MAINTENANCE	-

COURT COMPUTER EXPENSES		
B7-1A-52420	OPERATING SUPPLIES	-

DUI ENFORCEMENT EXPENSES		
B8-1A-52390	TRAINING	-
B8-1A-52420	OPERATING SUPPLIES	-
TOTAL EXPENSES		-

PERMISSIVE LICENSE FUND		
B9-6A-52550	STREET CONSTRUCTION	-
TOTAL EXPENSES		

BLUFFTON IN BLOOM FUND		
C4-1A-52390	MISC SVC	7,500.00

AMERICAN RESCUE PLAN ACT		
C5-5J-52560	SYSTEM EXPANSION	326,869.00

STORM SEWER IMPROVEMENT EXPENSES		
D2-6D-52390	MISC. SERVICES	-
D2-6D-52550	STORM SEWERS	103,000.00
TOTAL EXPENSES		103,000.00

FIRE & RESCUE IMPROVEMENT FUND		
D3-1B-52520	EQUIPMENT	78,437.00
TOTAL EXPENSES		78,437.00

POOL IMPROVEMENT FUND		
D4-3D-52510	POOL CAPITAL ITEMS	10,000.00
TOTAL EXPENSES		10,000.00

EQUIPMENT REPLACEMENT EXPENSES		
D5-1F-52520	EQUIPMENT	-
D5-5X-52610	PRINCIPAL	-
TOTAL EXPENSES		-

AIRPORT IMPROVEMENT EXPENSES

	OPERATING	164,000.00
Total		164,000.00
TOWN HALL IMPROVEMENT EXPENSES		
D8-7E-52510	BUILDING IMPR.	20,000.00
POLICE EQUIPMENT EXPENSES		
D9-1A-52520	POLICE EQUIPMENT REPLACEMENT	70,274.00
TOTAL EXPENSES		70,274.00
WATER EXPENSES		
	PERSONAL SERVICES	88,527.00
	EMPLOYEE BENEFITS	41,485.00
	OPERATING	842,605.00
E1-5X-52710	TRANSFERS	50,000.00
TOTAL EXPENSES		1,022,617.00
SEWER FUND EXPENSES		
	PERSONAL SERVICES	114,009.00
	EMPLOYEE BENEFITS	48,182.00
	OPERATING	412,381.00
	TRANSFERS	210,000.00
TOTAL EXPENSES		784,572.00
REFUSE FUND EXPENSES		
E7-5K-52390	REFUSE SERVICE	291,124.00
TOTAL EXPENSES		
WATER/ SEWER IMPROVEMENT FUND EXPENSES		
	OPERATING	725,019.00
	DEBT	1,043,962.00
TOTAL EXPENSES		1,768,981.00
POLICE CONTINUING TRAINING		
F4-1A-52390	TRAINING	7,000.00
NATIONAL NIGHT OUT		
F6-6B-52420	OPERATING SUPPLIES	4,000.00
SHANNON CEMETERY		
F7-1A-52390	MISC SERVICES	-
F8-1A-52390	K9 EXPENSES	2,060.00

Village of Bluffton

Administration's Report

To: Mayor Johnson & Council Members



02-28-22

Bluffton Airport Updates

- **Past FAA Grants:** The Bluffton Airport Master Plan begun in 2016 has been finalized and approved by the Federal Aviation Administration.
- **Airport Corona Response Program:** Bluffton Airport has been awarded \$32,000 in federal funds to invest in the facility. A portion of these funds have been identified to replace the flooring on the first floor of the facility.
- **2022 FY Airport Project:** A pre-application for the Bluffton Airport from Richland Engineering has been submitted to the FAA for the design and engineering portion for the rehabilitation of the taxiways at the airport.

Ongoing projects:

- **Water Main Relocation Project - Bluffton University Campus**

Surplus Items:

Request a motion from Council to declare the following items surplus:

Husqvarna	136	+2 chains
Echo	CS4600	
Echo	QV8000	
Stihl	025	+2 Chains
Stihl	MS290	+6 Chains
Homelite 2" Trash pump		
Homelite 2" Trash pump		

Town Hall Fire System Replacement

Northwest Ohio Security Systems has completed installation of the new system, except for the device at the top of the elevator shaft.

S.R. 103 Pathway Update - Funding

Still awaiting funding decision from ODNR expected in Nov. of 2021. Zaccardi and Assoc. have started communications with affected property owners.

Chestnut Lane Subdivision

Public Hearing before Council on March 28, 2022 at 7:15 pm to consider the recommendations listed in their report.

Utility Billing: ALL FUTURE BILLS = Due Date of the 25th of every month

Meters were read today. Utility bills will be received the week of March 7th.

Bills are due March 25th



Income Tax Update – Use of Attorney General's Office for Income Tax collection is producing results.

Council Committee Meetings: Request for meetings with:



VILLAGE OF BLUFFTON

154 N. MAIN STREET * P.O. BOX 63 * BLUFFTON, OHIO 45817-0063
(419) 358-2066 * FAX (419) 358-8137

RICH JOHNSON, Mayor
JESSE BLACKBURN, Village Administrator

KEVIN NICKEL, Fiscal Officer
BRYAN LLOYD, Assistant Administrator

www.bluffton-ohio.com

Chairman Merrin
Ohio House Ways and Means Committee

Chairman Merrin:

Thank you for the opportunity to share with you some of our points of concern that brings us to oppose HB 519.

HB 519 has two parts that are deeply concerning. The first part of the bill eliminates the ability of municipalities to apply a late penalty and fees on municipal taxpayers for not filing a required tax return if the taxpayer does not have a tax balance. My municipality must be able to have an enforcement mechanism associated with all aspects of compliance adequate enough to ensure accurate and fair administration of the municipal income tax, thus protecting all of our taxpayers.

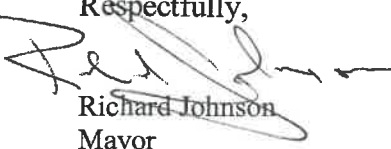
Without a monetary penalty, municipalities like mine will not be able to adequately enforce our communities' filing requirements equally applied to all taxpayers.


In the vast majority of instances where a taxpayer is alerted of a non-filing situation, the taxpayer contacts our tax administrator to explain the situation and if requested, the administrator will waive the penalties and late fee, especially if the taxpayer is not a habitual late filer. Our community values the services we provide our taxpaying customers and our tax office works with our residents daily on a wide range of issues to resolve questions or challenges such as these.

The second part of HB 519 would prohibit our municipal tax administrator from sending notices to a resident if a filing has not been received prior to the October extension due date. Our community does not receive communication from the IRS that one of our taxpayers has received a federal extension which automatically extends the filing date for their municipal tax filing, so if an extension has been granted, we are unaware of it. We send the reminders and notices to alert our resident that there is an outstanding obligation to make the filing or to follow up with their preparer if they believe a filing has already been made so that penalties and fees can be avoided and the compliance issue resolved. We believe stripping our cities and villages of this basic communication tool does not compliment the goals of effective customer service and that this important communication between a taxing entity and the taxpayer should be preserved.

Mr. Chairman and members of the Ohio House Ways and Means Committee, thank you for your consideration of our concerns.

Respectfully,


Richard Johnson
Mayor


Jesse Blackburn
Village Administrator


Rhonda Hohenbrink
Income Tax Administrator


Kevin Nickel
Fiscal Officer