

Village of Bluffton Council Meeting Agenda

March 14, 2022 at 7:00 PM



Opening Ceremonies

Call to Order, Mayor Johnson presiding

Pledge of Allegiance



Minutes

Approval of the minutes for the Village Council meeting held on Monday, February 28, 2022.

Bills

Committee Reports

Ordinance Committee – 03/09 Zoom

Boards & Commissions

Pathway Board – 03/03 Zoom

Allen County Public Health Board – 03/10

LEGISLATION:

RESOLUTION NO. 04-2022

1st Reading

A RESOLUTION ESTABLISHING POSITIONS AND WAGES FOR SWIMMING POOL STAFF AND RATES FOR 2022.

RESOLUTION NO. 05-2022

1st Reading

Emergency

A RESOLUTION ACCEPTING A BID AND AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH THE BLUFFTON STONE COMPANY/BLUFFTON PAVING INC. TO ACQUIRE AGGREGATE AND ASPHALT MATERIAL, ASPHALT APPLICATION AND EQUIPMENT RENTAL, FOR THE 2022 CONSTRUCTION YEAR IN THE VILLAGE OF BLUFFTON, OHIO AND DECLARING AN EMERGENCY.

Village Administration Report:

Mayor:

Safety Services Reports:

-EMS-

-Fire Dept.-

-Police Dept.-

Meeting Dates (meetings held at the Town Hall unless otherwise noted*)

Village Council – Monday, March 14 at 7:00 pm

Village Council – Monday, March 28 at 7:00 pm

Public Hearing before Village Council – Monday, March 28th at 7:15

Public Comment

Adjournment – Motion and Second

Village of Bluffton – Regular meeting February 28, 2022, at 7:00 p.m.

Mayor Johnson presiding. Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia present.

Cupples motioned, seconded by Kingsley, to approve the minutes from the regular council meeting held on February 14, 2022. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Steiner motioned, seconded by Talavinia, to approve the bills as presented. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Kingsley motioned, seconded by Sehlhorst, to approve the Lima-Allen County Regional Planning Commission 2045 Comprehensive Plan proposal as presented. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

The Fiscal Officer gave the following readings:

3rd Reading:

Ordinance 02-2022 – An Ordinance approving the annual appropriations for the 2022 fiscal year for the Village of Bluffton, Ohio. Steiner motioned to adopt the Ordinance, seconded by Cupples. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Kingsley motioned, seconded by Talavinia, approve the purchase of a new UV Cabinet for approximately \$76,000 plus the cost of installation. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Cupples motioned, seconded by Sehlhorst, to declare 5 inoperable chainsaws and 2 Homelite trash/water pumps to be declared surplus and listed for sale on Gov Deals. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Kingsley motioned, seconded by Cupples, to approve the advertising for a seasonal mower. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Cupples motioned to adjourn the meeting.

The following meetings/events were included on the agenda and/or scheduled during the meeting.

Pathway Board – Thursday, March 3 at noon, via Zoom.

Ordinance Committee – Wednesday, March 9 at noon, via Zoom.

Village Council – Monday, March 14 at 7:00 p.m.

MAYOR

FISCAL OFFICER

VILLAGE OF BLUFFTON
VOUCHER REPORT 3/14/2022

VENDOR	AMOUNT	DEPARTMENT	DESCRIPTION
AIM MEDIA MIDWEST	214.31	Administrative	ADVERTISING
ALL SERVICE AERATION, INC	535.50	Park	PORTABLE TOILETS
ALLOWAY TESTING	50.00	Multiple	TESTING
ALLOWAY TESTING	75.00	Multiple	TESTING
ALLOWAY TESTING	75.00	Multiple	TESTING
AMERICAN ELECTRIC POWER	881.17	Multiple	ELECTRICITY
AMERICAN ELECTRIC POWER	19,446.00	Multiple	ELECTRICITY
ANTHEM BLUE CROSS BLUE SHIELD	173.52	Multiple	LIFE INSURANCE
ANTHEM BLUE CROSS BLUE SHIELD	892.60	Multiple	HEALTH INSURANCE
BLACKBURN, JESSE	63.16	Administrative	FUEL REIMBURSEMENT
BLUFFTON FLYING SERVICE	5,000.00	Airport	AIRPORT MANAGEMENT
BLUFFTON STONE CO.	1,104.00	Multiple	SNOW REMOVAL
BLUFFTON STONE CO.	881.52	Multiple	STONE
BLUFFTON STONE CO.	60.80	Multiple	STONE
BLUFFTON STONE CO.	86.90	Multiple	COLD MIX
BOBCAT COMPANY	1,727.27	Sewer	SKID STEER TIRES
CENTURYLINK	63.07	Multiple	PHONES
CENTURYLINK	274.90	Multiple	PHONES
CHARTER COMMUNICATIONS	43.40	Multiple	CABLE
CHARTER COMMUNICATIONS	136.92	Multiple	CABLE
CHARTER COMMUNICATIONS	136.95	Multiple	CABLE
CHERRY'S OUTDOOR WORLD	441.00	Police	FIREARMS
CHOICE ONE ENGINEERING	2,480.00	Multiple	GENERAL ENGINEERING
CHOICE ONE ENGINEERING	4,540.00	Street	BENTLEY ROAD IMPROVEMENTS
CHOICE ONE ENGINEERING	7,400.00	Sewer	SR 103 SANITARY ENGINEERING
CHOICE ONE ENGINEERING	934.00	Street	SR 103 PATHWAY ACQ.CONSUULT & RIGHT OF WAY
CITIZEN'S NATIONAL BANK	160.00	Administrative	NOTARY CERTIFICATION RENEWALS
CITIZEN'S NATIONAL BANK	85.03	Land & Buildings	SOAP DISPENSER
CITIZEN'S NATIONAL BANK	10.68	Police	MEAL DURING TRAINING
CITIZEN'S NATIONAL BANK	70.00	Administrative	NOTARY BACKGROUND CHECKS
COMMUNITY MAYTAG APPLIANCE	949.00	Multiple	CLOTHES WASHER
DEGEN EXCAVATING CO., INC.	550.00	Sewer	AUTOKINITION ISSUE
EASTMAN & SMITH LTD	690.00	Land & Buildings	ANNEXATION WORK
EVERETT J PRESCOTT INC	5,368.80	Capital Improvements	FIRE HYDRANT VALVE BOXES
EVERETT J PRESCOTT INC	8,763.88	Capital Improvements	LARGE METERS
FAMILY HARDWARE DO IT BEST	285.13	Multiple	SUPPLIES
FAMILY HARDWARE DO IT BEST	549.99	Water	TOOLS
FIRST NATIONAL BANK	13,557.41	Capital Improvements	LOAN PAYMENT
FRESH ENCOUNTER CORPORATE	71.44	Multiple	SUPPLIES
GALL'S, AN ARAMARK COMPANY	192.97	Police	BIKE UNIFORM
GARY'S REPAIR	65.00	Park	GROUNDS SUPPLIES
GREAT LAKES BILLING ASSOCIATES, INC.	1,448.79	Rescue	EMS BILLING SERVICE
HACKENBERG, FEIGHNER, BISHOP & WERTH, LLC	1,000.00	Administrative	SOLICITOR FEES
KOI ENTERPRISES, INC.	240.87	Land & Buildings	BATTERIES FOR FLOOR SCRUBBER
KOI ENTERPRISES, INC.	311.10	Multiple	PARTS
KUSTERS ZIMA CORPORATION	6,342.17	Capital Improvements	GRIT CLASSIFIER
LEXIS NEXIS RISK DATA MANAGEMENT INC.	50.00	Administrative	ADDRESS SEARCHES
MARATHON FLEET SERVICES	2,021.61	Multiple	FUEL
MIDNET MEDIA	180.00	Administrative	WEB HOSTING
MINTEYS MAIDS	100.00	Land & Buildings	TOWN HALL CLEANING
MINTEYS MAIDS	100.00	Land & Buildings	TOWN HALL CLEANING
MORTON SALT	4,376.53	Street	ROAD SALT
NORTHWEST OHIO ADVANCED ENERGY IMPROVEMENT DISTRICT	5,300.01	Administrative	BFR ASSESSMENT
NORTHWESTERN OHIO SECURITY SYSTEMS	196.00	Land & Buildings	MONITORING
PERRY CORPORATION	1,757.61	Administrative	IT CONTRACT
PERRY CORPORATION	26.95	Administrative	IT CONTRACT
PERRY CORPORATION	143.14	Administrative	IT CONTRACT
PERRY CORPORATION	19.95	Administrative	IT CONTRACT
PERRY CORPORATION	25.95	Administrative	IT CONTRACT
PRO AIR, INC	1,300.00	Fire	ANNUAL NFPA SERVICE AGREEMENT
RAYLE, ERIC	200.00	Police	BOOTS
RICHLAND ENGINEERING LTD.	3,247.26	Airport	TAXI WAY RECONSTRUCTION
RUMPKE	23,253.20	Refuse	TRASH SERVICES
SHELL FLEET PLUS	1,908.63	Multiple	FUEL
SOFTWARE SOLUTIONS	3,000.00	Administrative	VIRTUAL SERVER TRANSITION

SPARTA 2002 DESIGNS & PROMOTIONS INC.
 STAPLES BUSINESS ADVANTAGE
 STAPLES BUSINESS ADVANTAGE
 TIME WARNER CABLE
 UTILITY SERVICE CO, INC.
 VANCE'S OUTDOOR INC.
 VANCE'S OUTDOOR INC.
 VANCE'S OUTDOOR INC.
 VETTER LUMBER CO.
 VILLAGE HARDWARE
 WAGNER OVERHEAD DOOR
 ZOLL DATA SYSTEMS
 INCOME TAX REFUNDS

734.14 Police
 61.08 Multiple
 43.16 Multiple
 159.98 Administrative
 13,539.50 Water
 1,783.55 Police
 392.00 Police
 331.95 Police
 554.90 Multiple
 272.64 Land & Buildings
 1,210.00 Land & Buildings
 152.00 Rescue
 740.91 Administrative
 155,611.90

TRAINING SUPPLIES
 SUPPLIES
 SUPPLIES
 CABLE
 WATER TOWER PEDISPHERE
 AMMUNITION SUPPLIES
 AMMUNITION
 AMMUNITION SUPPLIES
 SUPPLIES
 FLOOR CLEANING SUPPLIES
 SHOP DOOR REPAIR
 EMS CHARTS
 INCOME TAX REFUNDS

BIWEEKLY PAYROLL 3/11/22

MEDICARE 43,100.85
 OPERS 591.49
 OP&F 2,330.58
 2,424.89

FEBRUARY FIRE & EMS

MEDICARE 8,486.79
 OPERS 123.06
 FICA 555.72
 160.44

Council Signature : _____

Date: _____

Ordinance Committee Minutes

Village of Bluffton

Noon, March 9, 2022 by ZOOM

Present: Joe Sehlhorst, Mitch Kingsley

Staff: Jesse Blackburn, Richard Johnson

Public:

TOPIC: FLOOD PLAIN REGULATIONS

- Federal Emergency Management Agency (FEMA) is the oversight governmental agency that creates flood maps and sets rules for managing flood plains and flood ways. Local governments may also create rules which go beyond those required by Federal regulations. The Village of Bluffton sets and administers regulations for the flood plain within our corporate limits.
- We need to update our flood plain regulations to incorporate changes that have made by FEMA. Those changes will need to be approved by FEMA before they are final.
- Our proposal to Council is to adopt a new ordinance based on the model we have from FEMA; get that approved; and then have a final reading which will be the ordinance we submit to American Publishing for incorporation into our published ordinance.
- We also wish to establish our Board of Building and Zoning Appeals as the board hearing flood plain appeals. Our Administrator will confirm this plan with the state agency, Ohio Department of Natural Resources (ODNR) before we propose implementing to Council.
- We also briefly reported on the status of our Comprehensive Plan steering committee recruiting.

Submitted,

Joe Sehlhorst

Mitchell Kingsley

Meeting: Bike and Pedestrian Pathway Board

Date/Time: Thursday, March 3, 2022, Noon

Location: Via Zoom

Members Present: Dick Ramseyer, Dima Snyder, Greg Denecker, John Rich, Laura Voth, Mitch Kingsley, Jane Wood

Members Absent: none

Village Liaison Present: Jesse Blackburn, Joe Sehlhorst

MINUTES:

Minutes of the February 3, 2022 meeting were approved as presented. Dima Snyder made the motion to approve; Mitch Kingsley placed a second. Motion carried.

BUSINESS:

New Board Member

Dick Ramseyer reported that Jenny Pilarowski has agreed to join the board. John Rich made the motion to approve Jenny as a board member. Laura Voth placed a second. Motion carried. The next step is for the Mayor and Village Council to also approve her appointment.

Resignation of Board Members

Laura Voth notified the Pathway Board that, due to changing priorities, she would be resigning from the board, effective April 30, 2022. Laura has served on the board and as secretary for 13 years. Dima Snyder made a motion to accept Laura's resignation. John Rich placed a second. Motion carried.

Dick Ramseyer informed the Board that due to his need to provide more assistance to his wife, he would be resigning from the Pathway Board effective March 31, 2022. Dick has served as Chairman of the Board since the Pathway Board was established in 2009. Board members took time to thank Dick for his tireless efforts toward making safe walking and biking paths a reality in Bluffton. All agreed that it is because of Dick's hard work, vision and leadership that so much has been accomplished. Dima Snyder made a motion to accept Dick's resignation. Mitch Kingsley placed a second. Motion carried.

Dima Snyder informed the group that when the County Line Pathway is complete, she expects to also resign from the Board. She too, has served since 2009.

Allen County Bike and Pedestrian Pathway Guide

Dick reported that funding has come through and the Pathway Guide is expected to be printed by next month.

Complete Streets Committee for Bluffton

Jesse shared that the Village is recruiting people to be on Bluffton's Complete Streets Committee (CSC). The goal is to have 5 to 7 people serving; 4 have agreed so far. The Pathway Board

members are ideal candidates to serve on the CSC because the work of the Pathway board fits very well with the CSC responsibilities. Jesse noted that, originally, streets were created with just motor vehicles in mind. Now, pedestrians, bikers and other modes of transportation also use the streets. The CSC will look for opportunities to expand who, how and what can safely maneuver Bluffton's sidewalks and streets. Interested Pathway Board members should talk with Jesse. The CSC and the Pathway Board will likely work together on aspects of the project.

Lions Way County Line Path – 2021-2022

There has been no change in the timing for County Line Pathway. AEP expects to complete their work between November 2022 and March 2023, after which time the Lions Way County Line Pathway can be installed between April and May 2023. Fund raising is complete for this project although pledges will still be coming in through the end of 2022.

Lions Way SR 103 Pathway – 2022-2024

Discussion held regarding the campaign strategy for raising \$100,000 for the SR103 Pathway. Dick reported that Hans Houshower is working on language to be used for potential grants. Jesse said that the Village has applied for an ODNR grant – results still unknown. John Rich read about an AARP small grant – he will discuss this with Jesse. The Campaign will begin in Fall 2022, with potential donations received through 2024.

Planning for Pathway Board Membership Changes

The group agreed to meet in person at the April meeting. Dick Ramseyer reported that Dick McGarrity from the Lions Foundation has agreed to take over managing the semi-annual Pathway Usage Count. Dick reminded the group that a Dedication and Ribbon Cutting will need to be planned for the County Line Pathway when complete. The group brainstormed about potential new board members.

Meeting Adjourned.

Next meeting will be held at noon on Thursday, April 7, 2022, at 3rd Floor Conference Room of Town Hall.

Respectfully Submitted,
~Laura Voth


COVID-19 Update

New CDC Measures Used to Determine Community Risk Level for COVID-19 Transmission

- **Case Rate:** Number of new cases per 100,000 residents over the previous 7 days
- Number of **New Hospitalizations** (estimated) per 100,000 residents in the previous 7 days
- **Percentage of Inpatient Beds** in use by COVID-19 patients

ACPH will send out COVID-19 Updates every 2 weeks when Allen County is experiencing a Low or Medium Community Risk Level. More frequent updates will be issued as needed.

What Prevention Steps Should You Take Based on Your COVID-19 Community Level?



Allen County
COVID-19 Report
March 10, 2022

COVID-19 Community Risk Level: **LOW**

32.2

Current 7-day
Case Rate

5.3

7-day Rate of
Hospitalizations

2.8%

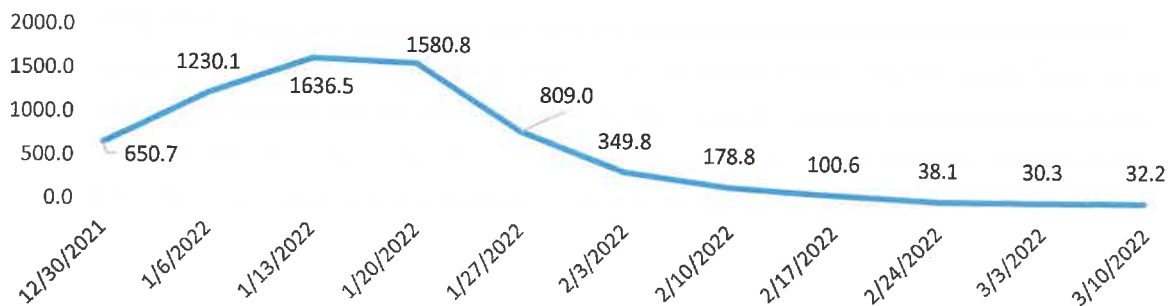
Inpatient beds in use
by COVID-19 Patients
In last 7 days

New Deaths (reported to ACPH in past 7 days): 2
 Total Deaths to date: 469
 Total Cases to date: 27,359
 Total Recovered to date: 26,732
 Fully Vaccinated in Allen County: 43.2%

LOW	MEDIUM	HIGH
Stay up to date on COVID-19 Vaccines	If you are at high risk talk to your provider about masking and other precautions	Wear a mask indoors in public
Get tested if you have symptoms		
	Stay up to date on COVID-19 Vaccines	Stay up to date on COVID-19 Vaccines
	Get tested if you have symptoms	Get tested if you have symptoms
	Additional precautions may be needed for high risk individuals	

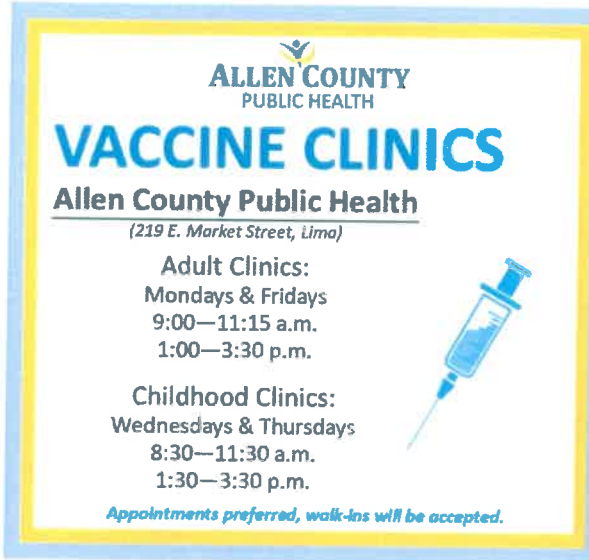
People may choose to mask at any time. People with symptoms, a positive test, or exposure to someone with COVID-19 should wear a mask.

7-Day Case Rate: # of Cases/100,000 Residents in Previous 7 Days



Do Your Part to Help Slow the Spread of COVID-19

- **Vaccines are the best protection from severe illness and death caused by COVID-19.**



ALLEN COUNTY
PUBLIC HEALTH


VACCINE CLINICS

Allen County Public Health
(219 E. Market Street, Lima)

Adult Clinics:
Mondays & Fridays
9:00—11:15 a.m.
1:00—3:30 p.m.

Childhood Clinics:
Wednesdays & Thursdays
8:30—11:30 a.m.
1:30—3:30 p.m.

Appointments preferred, walk-ins will be accepted.



Adult appointments can be made at:
gettheshot.coronavirus.ohio.gov.

Childhood appointments can be made at:
<https://booknow.appointment-plus.com/yqd21gyq/>

Ages 18 and older are eligible for a booster shot 2 months after the single-dose Johnson & Johnson vaccine and/or 5 months after the two-dose Pfizer and Moderna vaccines.

Boosters for Pfizer are available for 12+.

Please bring vaccine cards (if you have already had initial dose) and your Medicare card or insurance card to your appointment.

Children age 5-11 must have a parent/guardian with them and must have a signed consent form to receive vaccines.

Vaccines are also available to homebound individuals - call 419-228-4457, ext. 110 to schedule.

Flu shots can be given at the same time and are available at these vaccine clinics.

- **Stay home if you are sick**

If you know you have been exposed to COVID-19, keep away from others as much as possible and wear a mask when you are indoors and outdoors in crowded spaces if you need to be around people. Also continue to social distance from others.

Get a COVID-19 test if you start to feel symptoms of COVID-19, or on the 5th day after your know exposure to COVID-19. At-home tests are difficult to find, but there are still locations throughout Allen County where you can be tested. Find a complete list here: [Allen County Testing Sites](#)

You can also order free tests to be delivered to your home here: COVIDTests.gov

If you test positive for COVID-19:

Regardless of vaccination status or symptoms, anyone who tests positive for COVID-19 must isolate for at least 5 days. However, if symptoms are improving, isolation may end on the sixth day following either symptom onset or a positive COVID-19 test, whichever is later, if the person consistently wears a mask for the next five days. Detailed quarantine and isolation guidance are available in the [flow chart](#).

If you need an isolation letter for work or school, you can now complete a self-attestation letter by clicking this link: [Allen County Self-Attest Isolation Letter 2-2022](#). It is recommended that the isolation letter be accompanied by of your positive COVID-19 test.

RESOLUTION NO. 04-2022

A RESOLUTION ESTABLISHING POSITIONS AND WAGES FOR SWIMMING POOL STAFF AND RATES FOR 2022.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Bluffton, Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following positions at the stated wages are hereby created:

A. Pool Manager	\$14.50 per hour
B. Assistant Manager	\$11.00 per hour
C. Lifeguards	\$9.70 per hour

The above is intended as a minimum guideline for the establishment of wage levels. Council may at its discretion provide for a higher pay scale level for each position listed.

SECTION 2: That the following fees are established for use during the 2022 season, and that all memberships paid in full before they can be used.

A. Daily Admission		\$4.00
B. Family Season Pass (2 adults/3 children)	(resident)	\$160.00
	(Non-resident)	\$200.00
C. Additional Children Each		\$25.00
D. Single Season Pass	(resident)	\$80.00
	(Non-resident)	\$100.00
E. Senior Single Season Pass	(resident)	\$50.00
	(Non-resident)	\$75.00
F. Ten-Visit Pass		\$35.00
G. Pool Rental-2 hours		\$275.00
	*a \$50.00 non-refundable deposit required at time of reservation	
H. Swim Lessons-Member		\$35.00
I. Swim Lessons-Non Member		\$45.00
J. Swim Lessons-Private		\$100.00
K. Fulltime Village Employees, members of Bluffton Safety Services (PD, FD, EMS) & Immediate families		Free

SECTION 3: Pool personnel who complete the season will be reimbursed for fees associated with the certification/recertification of CPR and lifeguard training for up to \$100.00 expended in same year. Receipts for the reimbursement must be turned into the Pool Manager who will submit them to the Fiscal Officer's office for reimbursement processing at the end of the pool season. Reimbursement will be subject to approval from manager.

SECTION 4: That it is found and determined that all formal actions of this council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all

deliberations of the Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

WHEREFORE, This Resolution shall take effect and be in force from and after the earliest period allowed by law and approval by the signatures below.

Passed and adopted this ___ day of _____, 2022 by the governing body of the Village of Bluffton, Ohio by the following vote:

Yes: ___ No: ___ Abstain: ___

ATTEST _____

FISCAL OFFICER

MAYOR

APPROVED _____

SOLICITOR

RESOLUTION NO. 05-2022

A RESOLUTION ACCEPTING A BID AND AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH THE BLUFFTON STONE COMPANY/BLUFFTON PAVING INC. TO ACQUIRE AGGREGATE AND ASPHALT MATERIAL, ASPHALT APPLICATION AND EQUIPMENT RENTAL, FOR THE 2022 CONSTRUCTION YEAR IN THE VILLAGE OF BLUFFTON, OHIO AND DECLARING AN EMERGENCY.

WHEREAS, The Village of Bluffton, Ohio advertised and received bids for Aggregate and Asphalt Material, Asphalt Application and Equipment Rental for the 2022 Construction Year; and

WHEREAS, The Bluffton Stone Company/Bluffton Paving Inc. submitted a qualified bid for Aggregate and Asphalt Material, Asphalt Application and Equipment Rental for the 2022 Construction Year; and

WHEREAS, it is necessary to enter into a Contract with Bluffton Stone Company/Bluffton Paving Inc. to provide the Village of Bluffton, Ohio for Aggregate and Asphalt Material, Asphalt Application and Equipment Rental for the 2022 Construction Year.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

Section 1: That the Village Council accepts a bid proposal from the Bluffton Stone Company/Bluffton Paving Inc. to provide the Village of Bluffton, Ohio Aggregate and Asphalt Material, Asphalt Application and Equipment Rental for the 2022 Construction Year.

Section 2: That the Village Administrator is authorized to enter into a contract with the Bluffton Stone Company/Bluffton Paving Inc. to make such purchases as necessary.

Section 3: That an emergency exists in the operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof.

Section 4: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of the Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and adopted this _____ day of _____, 2022, by the governing board of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Noes: _____ Abstain: _____

Attest:

Approved as to Form:

Fiscal Officer

Mayor

Village Solicitor

Village of Bluffton

Administration's Report

To: Mayor Johnson & Council Members



03-14-22

Allen County Tax Incentive Review Council (TIRC): Scheduled to meet on March 17, 2022 to review the renewal of two tax abatement agreements with Diamond Manufacturing. The agreements expire in 2022 and 2026.

Ongoing projects:

- Water Main Relocation Project - Bluffton University Campus**

University water main replacement	
Engineering:	\$ 6,000.00
Construction Est.	\$ 49,159.27
Total Project Cost:	\$ 55,159.27
Local Funds:	\$ 6,000.00
ARPA:	\$ 49,159.27
OPWC Funds:	did not apply

Chestnut Lane Subdivision

Public Hearing before Council on March 28, 2022 at 7:15 pm to consider the recommendations listed in their report:

- To reclassify the zoning district assigned to the parcel associated with Chestnut Lane (28-0212-01-013-000) from R-I Residential to R-II Residential
- For the conditional approval of the Overall Development Plan for Chestnut Lane subject to the following conditions:
 - ✓ Supply approved turning radius at entrance and cul de sac locations for access of required vehicles from subdivision administrator
 - ✓ Delineate proposed watershed, provide location of existing storm sewer along with aerial photography with topography
 - ✓ Provide 20' utility easement with access to west edge of subdivision in approved location

Upcoming Projects:

ALL-BLU-2104: Lawn and Jackson Street Water (OPWC Funds July '22 - Loan)

- Advertisement (3 Weeks): April 21st, 2022 -> May 12th, 2022
- Bid Opening: May 12th, 2022
- Award By: July 12th, 2022 (After OPWC Agreement)
- Construction: August 2022 -> November 2022
- Agreement Amendment for COEC to do Bidding and Construction Administration

Lawn & Jackson Water Main	
Engineering:	\$ 18,710.00
Construction Est.	\$ 372,152.00
Total project cost:	\$ 390,862.00
*Local Funds:	\$ 18,710.00
ARPA:	
OPWC:	\$ 372,152.00

HAN-BLU-2101: S.R. 103 Sanitary Replacement (OPWC Funds - Loan & ARPA)

- Advertisement (3 Weeks): April 21st, 2022 -> May 12th, 2022
- Bid Opening: May 12th, 2022
- Award by: July 12, 2022 (After OPWC Agreement)
- Construction: August 2022 -> November 2022
- COEC original agreement to do Bidding and Construction Administration

S.R. 103 Sewer Re-routing	
Engineering:	\$ 27,050.00
Construction Est.	\$ 282,867.00
Total project cost:	\$ 309,917.00
Local Funds:	\$ -
ARPA:	\$ 27,050.00
OPWC:	\$ 282,867.00

ALL-BLU-2106: Bentley Road Intersection Improvement (OPWC Funds - Loan & ARPA)

- Advertisement (3 Weeks): December 15th, 2022 -> January 5th, 2023
- Bid Opening: January 5th, 2023
- Award by: February 9th, 2023
- Construction: March 2023 -> May 2023
- COEC original agreement to do Bidding and Construction Administration

Bentley Rd. Realignment	
Engineering:	\$ 32,550.00
Construction Est.	\$ 243,928.00
Total Project Cost:	\$ 276,478.00
Local Funds:	\$ 32,802.00
ARPA:	\$ 97,319.00
OPWC:	\$ 146,357.00

2022 Bluffton Swimming Pool Employment: Applications are being accepted for lifeguards and Assistant Managers. Pick up the application at the Town Hall.



Utility Billing Update: ALL FUTURE BILLS = Due Date of the 25th of every month

Street Sign Replacement:

The project has begun replacing the street signs throughout the Village.

Bluffton Income Tax Update – Tax filing deadline: April 18th

Bluffton Income Tax filing deadline will follow the schedule set by the Ohio Department of Taxation. The deadline for filing Bluffton Income Tax Returns currently stands at April 18, 2022. Penalties will apply to late filers.

****BLUFFTON IS A MANDATORY FILING MUNICIPALITY**

****AN INCOME TAX RETURN MUST BE FILED EVEN IF NO TAX IS DUE TO THE VILLAGE**

S.R. 103 Pathway Update - Funding

Still awaiting funding decision from ODNR expected in Nov. of 2021. Zaccardi and Assoc. have continued communications with affected property owners. Possible decision from ODNR by the end of the week.

Council Committee Meetings: Request for meetings with:

Streets, Alleys, Lights and Sidewalk – drainage issue, storm sewer, paving tree lawn area, 2022 projects, Complete Streets

Ordinance – Comprehensive Planning