

Village of Bluffton Council Meeting Agenda

April 11, 2022 at 7:00 PM



Opening Ceremonies

Call to Order, Mayor Johnson presiding

Pledge of Allegiance



Minutes

Approval of the minutes for the Village Council meeting held on Monday, March 28, 2022.

Bills

Police Department Special Notes:

Public Comment: Chad Cupples

Committee Reports

Boards & Commissions

Tree Commission – 03/29

Pathway Board – 04/07

LEGISLATION:

RESOLUTION NO. 04-2022

3rd Reading

A RESOLUTION ESTABLISHING POSITIONS AND WAGES FOR SWIMMING POOL STAFF AND RATES FOR 2022.

RESOLUTION NO. 06-2022

2nd Reading

Emergency

A RESOLUTION AUTHORIZING THE ADVERTISEMENT FOR PUBLIC BID ON THE LAWN & JACKSON WATER MAIN REPLACEMENT PROJECT AND DECLARING AN EMERGENCY.

RESOLUTION NO. 07-2022

2nd Reading

Emergency

A RESOLUTION AUTHORIZING THE ADVERTISEMENT FOR PUBLIC BID ON THE S.R. 103 SANITARY IMPROVEMENTS PROJECT AND DECLARING AN EMERGENCY.

RESOLUTION NO. 08-2022

1st Reading

Emergency

A RESOLUTION AUTHORIZING THE PAVING OF RECOGNIZED PORTIONS OF SR 103 BETWEEN I-75 INTERCHANGE RAMPS 140 AND 142 BY ODOT AND DECLARING AN EMERGENCY.

RESOLUTION NO. 09-2022

1st Reading

Emergency

A RESOLUTION AUTHORIZING THE APPROVAL OF THE MINUTES FROM THE TAX INCENTIVE REVIEW COUNCIL FROM AUGUST 3, 2020 AND DECLARING AN EMERGENCY.

RESOLUTION NO. 10-2022

1st Reading

Emergency

A RESOLUTION AUTHORIZING THE APPROVAL OF THE MINUTES FROM THE TAX INCENTIVE REVIEW COUNCIL FROM MARCH 17, 2021 AND DECLARING AN EMERGENCY.

RESOLUTION NO. 11-2022

1st Reading

Emergency

A RESOLUTION AUTHORIZING THE APPROVAL OF THE MINUTES FROM THE TAX INCENTIVE REVIEW COUNCIL FROM MARCH 17, 2022 AND DECLARING AN EMERGENCY.

Village Administration Report:

Mayor:

Safety Services Reports:

-EMS-

-Fire Dept.-

-Police Dept.-

Meeting Dates (meetings held at the Town Hall unless otherwise noted*)

Ordinance Committee – Monday, April 11 at noon via Zoom

Planning Commission – Monday, April 11 at 5:30 pm

Village Council – Monday, April 11 at 7:00 pm

Tree Commission – Monday, April 11 at 7:30 pm

Village Council – Monday, April 25 at 7:00 pm

Public Comment

Adjournment – Motion and Second

Village of Bluffton – Regular meeting March 28, 2022, at 7:00 p.m.

Mayor Johnson presiding. Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia present.

Cupples motioned, seconded by Kingsley, to approve the minutes from the regular council meeting held on March 14, 2022. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Talavinia motioned, seconded by Steiner, to approve the bills as presented. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Cupples motioned, seconded by Steiner, to accept the Anthem health insurance renewal quote and to approve the move to a January 1 renewal date. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

The Fiscal Officer gave the following readings:

2nd Reading:

Resolution 04-2022 – A Resolution establishing positions and wages for swimming pool staff and rates for 2022. Stahl motioned to adopt the Resolution, seconded by Kingsley. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

1st Reading:

Resolution 06-2022 – A Resolution authorizing the advertisement for public bid on the Lawn & Jackson Water Main Replacement project. Cupples motioned to adopt the Resolution, seconded by Talavinia. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

At 7:15 p.m. Council entered into the Public Hearing for the Chestnut Lane project.

Cupples motioned, seconded by Kingsley, to exit the public hearing and return to the regular Council meeting. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Cupples motioned, seconded by Sehlhorst, to reclassify the zoning district assigned to the parcel associated with Chestnut Lane (28-0212-01-013-000) from R-1 Residential to R-2 Residential and to conditionally approve the Overall Development Plan for Chestnut Lane. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

1st Reading:

Resolution 07-2022 – A Resolution authorizing the advertisement for public bid on the S.R. 103 Sanitary Improvements project. Steiner motioned to adopt the Resolution, seconded by Cupples. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Stahl motioned, seconded by Kingsley, to declare the old street name signs as surplus approve the sale of the old signs to residents or otherwise dispose of the signs. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Sehlhorst motioned, seconded by Stahl, to approve the hiring of Rick Lichtle and Dennis Nestor as part-time mowers at the pay rates previously approved. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Kingsley motioned, seconded by Cupples, to approve the appointment of Joe Sehlhorst, Jesse Blackburn, Travis Music, Shane Coleman, and Ryan Shoemaker to the Complete Streets Task Force. Roll Call: Yes (5) Messrs: Cupples, Kingsley, Stahl, Steiner, and Talavinia. No (0), Abstain (1) Sehlhorst, motion approved.

Sehlhorst motioned, seconded by Talavinia, to approve the appointment of Jenny Pilarowski to and to accept the resignations of Dick Ramseyer and Laura Voth from the Pathway Board. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Cupples motioned, seconded by Steiner, to approve the appointment of Tim Essinger as of 4/1/22 to and to accept the resignation of Bob Amstutz from the Planning Commission following the Chestnut Lane project. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Kingsley motioned, seconded by Sehlhorst, to approve the special events permit for the Bluffton Farmer's Market. The back alley behind the Citizens National Bank parking lot will be closed each Saturday from 7:00 a.m. to 12:30 p.m. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Cupples motioned, seconded by Kingsley, to approve the special events permit for the Bluffton University Dunkin Run. Students will run from the University to Dunkin and back again from 6:15 – 7:15 p.m. on April 9, 2022. Roll Call: Yes (5) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, and Steiner. No (0), Abstain (1) Talavinia, motion approved.

Cupples motioned to adjourn the meeting.

The following meetings/events were included on the agenda and/or scheduled during the meeting.

Tree Commission - Tuesday, March 29 at 7:00 p.m.

Pathway Board – Thursday, April 7 at noon.

Village Council – Monday, April 11 at 7:00 p.m.

MAYOR

FISCAL OFFICER

VILLAGE OF BLUFFTON
VOUCHER REPORT 4/11/2022

VENDOR	AMOUNT	DEPARTMENT	DESCRIPTION
ADVANCED TURF SOLUTIONS, INC.	717.00	Park	PARK FERTILIZER
ADVANCED TURF SOLUTIONS, INC.	1,195.30	Park	PARK FERTILIZER
AIM MEDIA MIDWEST	108.40	Administrative	ADVERTISING
ALL SERVICE AERATION, INC	535.50	Park	PORTABLE TOILETS
ALLEN COUNTY AWARDS LLC	228.00	Police	RECOGNITION AWARDS
ALLEN COUNTY PUBLIC HEALTH	305.00	Pool	POOL OPERATING LICENSE
ALLOWAY TESTING	127.50	Multiple	TESTING
AMERICAN ELECTRIC POWER	24.03	Multiple	ELECTRICITY
AMERICAN ELECTRIC POWER	903.09	Multiple	ELECTRICITY
AMERICAN ELECTRIC POWER	25.65	Multiple	ELECTRICITY
BADGE & WALLET	679.00	Police	FRANCIS FAMILY BADGES
BEAVER RESEARCH COMPANY	307.81	Park	WEED KILLER
BLUFFTON FLYING SERVICE	5,000.00	Airport	AIRPORT MANAGEMENT
BLUFFTON STONE CO.	94.38	Multiple	STONE
BLUFFTON STONE CO.	636.33	Multiple	STONE
BLUFFTON STONE CO.	614.84	Multiple	STONE
Bryan Lloyd	85.36	Administrative	PWD SUPPLIES
CENTURLINK	274.90	Multiple	PHONES
CENTURLINK	63.07	Multiple	PHONES
CHAMPION 36, LLC.	12,259.00	Park	SR103 PARCEL #026-SH, T PURCHASE
CHARTER COMMUNICATIONS	43.40	Multiple	CABLE
CHARTER COMMUNICATIONS	137.03	Multiple	CABLE
CHOICE ONE ENGINEERING	3,700.00	Sewer	SR 103 SANITARY ENGINEERING
CHOICE ONE ENGINEERING	3,405.00	Street	BENTLEY ROAD IMPROVEMENTS
CITIZEN'S NATIONAL BANK	25.20	Multiple	COMPUTER CABLES
CITIZEN'S NATIONAL BANK	175.00	Police	LAW ENFORCEMENT TRAINING
CITIZEN'S NATIONAL BANK	598.40	Police	BOOTS
CITIZEN'S NATIONAL BANK	224.99	Police	BOOTS
CITIZEN'S NATIONAL BANK	52.50	Administrative	PESTICIDE LICENSE
CITIZEN'S NATIONAL BANK	30.00	Administrative	NOTARY FEE
CLARKE MOSQUITO	11,942.70	Administrative	MOSQUITO SPRAY
DEBRA L. SOMMERS	32,755.00	Park	SR103 PARCEL #025-SH, S, T PURCHASE
DJL MATERIAL & SUPPLY, INC.	1,687.50	Street	CRACK SEAL
DOTY, MICHAEL	112.25	Police	#598 REPAIR
EASTMAN & SMITH LTD	34.50	Land & Buildings	ANNEXATION WORK
ELWER FENCE	1,611.00	Sewer	REPLACE WWTP FENCE SECTION
ESO SOLUTIONS, INC.	850.00	Fire	REPORTING SOFTWARE
GALL'S, AN ARAMARK COMPANY	164.94	Police	BOOTS
GRAINGER INC	149.59	Street	WARNING LAMP
GURU PRAMUKH SWAMI, INC.	2,453.00	Park	SR 103 PARCEL 34-SH, T
HAWTHORNE-SEVING, INC.	46.54	Sewer	MANHOLE LIFTER
JERRY PATE TURF & IRRIGATION, INC.	3,816.75	Multiple	GOLF CART REPAIR
KAHLE & VERHOFF CONSTRUCTION	3,215.00	Sewer	SLUDGE BUILDING GARAGE DOOR
KLEEM	1,227.05	Street	STREET SIGNS
KOI ENTERPRISES, INC.	935.10	Multiple	PARTS
LEIBER GARAGE	45.92	Police	PD AUTO REPAIRS
LEIBER GARAGE	49.12	Police	PD AUTO REPAIRS
LEXIS NEXIS RISK DATA MANAGEMENT INC.	50.00	Administrative	ADDRESS SEARCHES
M&R PLUMBING & HEATING, INC.	182.70	Land & Buildings	WOMEN'S RESTROOM REPAIR 1ST FLOOR TOWN HALL
MARATHON FLEET SERVICES	1,709.26	Multiple	FUEL
MASTERPIECE SIGNS & GRAPHICS, INC.	2,246.50	Administrative	SUPPORT LAW ENFORCEMENT SIGNS
MERI SKILLITER	324.70	Rescue	REIMBURSE EMS SUPPLIES
MINTEYS MAIDS	100.00	Land & Buildings	TOWN HALL CLEANING 3/31
MINTEYS MAIDS	100.00	Land & Buildings	TOWN HALL CLEANING 4/5
MINTEYS MAIDS	100.00	Land & Buildings	TOWN HALL CLEANING 3/25
NORTHWESTERN OHIO SECURITY SYSTEMS	17,453.21	Capital Improvements	FIRE ALARM SYSTEM
NORTHWESTERN OHIO SECURITY SYSTEMS	196.00	Land & Buildings	MONITORING

PERRY CORPORATION	230.00	Administrative	IT CONTRACT
PERRY CORPORATION	144.74	Administrative	IT CONTRACT
PERRY CORPORATION	19.95	Administrative	IT CONTRACT
PERRY CORPORATION	25.95	Administrative	IT CONTRACT
PERRY CORPORATION	1,762.61	Administrative	IT CONTRACT
PERRY CORPORATION	6,972.32	Administrative	VM SETUP- SSI & UPDATES
PERRY CORPORATION	1,280.00	Administrative	SEVER ROOM CLEANUP
SMARTBILL	863.88	Multiple	BILLING SERVICES
STAPLES BUSINESS ADVANTAGE	71.79	Multiple	SUPPLIES
THE LAWFT	190.27	Police	FUNERAL UNIFORM
THE LAWFT	616.34	Police	FUNERAL UNIFORM
TOMMY TIRE SALES LLC	280.00	Multiple	TIRES FOR TRUCK
TOMMY TIRE SALES LLC	28.00	Police	PD CRUISER TIRE REPAIRS
U.S. POSTAL SERVICE	160.00	Administrative	PO BOX 228 RENEWAL
VANCE'S OUTDOOR INC.	148.80	Police	AMMUNITION SUPPLIES
VETTER LUMBER CO.	1,389.76	Sewer	ROOFING MATERIAL - SEWER PLANT
VETTER LUMBER CO.	292.17	Multiple	SUPPLIES
WESSLER ENGINEERING	117.50	Sewer	SANITARY ON-CALL SERVICES
WESSLER ENGINEERING	235.00	Capital Improvements	WWTP INSTRUMENTATION
INCOME TAX REFUNDS	3,458.48	Administrative	INCOME TAX REFUNDS
	<u>134,421.57</u>		

MARCH MONTHLY	2,569.00
MEDICARE	37.22
OPERS	192.17
FICA	40.14

BIWEEKLY PAYROLL 4/8/22	50,927.42
MEDICARE	705.29
OPERS	2,395.02
OP&F	2,675.12

Council Signature : _____

Date: _____

Tree Commission
Village of Bluffton, OH
March 29, 2022

Present: Ben Stahl, Jon Sommer, Becky Ramey, Jonathan Andreas, Jesse Blackburn

New Tree Commission members- Becky Ramey recommended the addition of two Tree Commission members: Radha Tague and Leo (Layo) Herrera. Both are experienced Stratton Greenhouse employees, and Radha a gifted painter (see the alley beside Roots). As they are both from the same household, the Tree Commissioners recommend they both be appointed by the mayor to the Tree Commission with the provision that their membership constitutes one vote on the Tree Commission.

West Elm St. project- Residents at 378 W. Elm St. have requested trees for the tree lawn in front of their property. Additional hornbeam trees have been ordered for planting along W. Elm St. New planting locations need to be identified/refreshed along W. Elm between Spring St. and Bentley Road, and planting sites prepared for this spring.

Tree removals- Two pear trees that have damaged the sidewalk at 349 S. Jackson will be removed.

Removal request- Resident at 334 S. Jackson St. requested the removal of three redbud trees in the tree lawn in front of the property. As the village has made an investment those plantings, it was decided to trim the trees and check back with the resident once the trees are in bloom to see if the resident still wants them removed. If so, the removals would be subject to the provisions of the Tree Ordinance tree removal policy.

Arbor Day- Arbor Day will be celebrated in Bluffton on Saturday, April 30, 2022 with the planting of a white swamp oak, subject to availability, at the Village Arboretum. An oak was selected due to the upcoming removal of four oak trees at the east end of the Arboretum within the AEP easement. Time for the event is yet to be decided.

Time and place of the next Tree Commission meeting to be determined.

Jon Sommer
Secretary

Meeting: Bike and Pedestrian Pathway Board
Date/Time: Thursday, April 7, 2022, Noon
Location: Town Hall, 3rd Floor Conference Room

Members Present: Dima Snyder, John Rich, Laura Voth, Mitch Kingsley, Jane Wood, Jenny Pilarowski
Members Absent: Greg Denecker
Village Liaison Present: Ben Stahl

The meeting began with the following motion: Jane Wood made the motion to appoint Mitch Kingsley as Chair Pro Tempore. Jenny Pilarowski placed a second. Motion approved by consensus.

Mitch Kingsley called the meeting to order. Jenny Pilarowski was approved as a board member by Mayor Rich Johnson. Jenny was warmly welcomed to the Board.

MINUTES:

Minutes of the March 3, 2022, meeting were approved as presented. Dima Snyder made the motion to approve; John Rich placed a second. Motion carried.

BUSINESS:

Recruitment of Board Members

Significant time was invested in brainstorming for potential new board members and creating a plan of action for contacting each.

Appreciation was expressed to Laura Voth for her work as Secretary of the Board for the past 13 years. She shared that it has been her great pleasure to serve the Board and the Village in this way.

Lions Way County Line Path – 2021-2022

Review: AEP expects to complete their work between November 2022 and March 2023, after which time the Lions Way County Line Pathway can be installed between April and May 2023. Fund raising is complete for this project.

Lions Way SR 103 Pathway – 2022-2024

It was reported that the Village received an ODNR Clean Ohio Trails Grant in the amount of \$87,066 for the acquisition of green space/right of way for the SR 103 project.

John Rich reported that he learned that the AARP grants for pedestrian pathways are awarded in the spring of each year. It is too late this year to apply – will be kept in mind for future years.

Meeting Adjourned.

Next meeting will be held at noon on Thursday, May 5, 2022, at 3rd Floor Conference Room of Town Hall.

Respectfully Submitted,
~Laura Voth

Bluffton Bike and Pedestrian Pathway

PATHWAY SUCCESSES

The Triplett Path, established in 1990, was the inaugural event spearheaded by long-time community leaders, Ropp and Mary Emma Triplett for whom the bikeway is named. This endeavor was made possible by a partnership between the Village, the Lions Club, ODOT and many community donors. The Triplett Path planted the seed for future growth.

With volunteer leadership and the generous financial support of many individuals, organizations, and businesses including Citizens National Bank, several extensions and enhancements to the pathways system have been accomplished, including:

- **2014 - Lions Way Path** – connects the original Triplett Bikeway along an abandoned rail line to the SR 103 business district located in Hancock County.
- **2015 – Lions Way Trailhead Park** – steel picnic shelter, concrete pad, picnic tables, water hydrant, bike rack and landscaping at the Commerce Lane terminus of the pathway adjacent to SR 103 businesses.
- **2016 – Lions Way Augsburg Road Pathway** – extends from the Village to the Maple Crest Senior Living Village and the Riverbend subdivision; provides a dedicated and safe pathway along a busy road for residents and university students including access to the Bluffton University Nature Preserve; rights-of-way were provided by Bluffton University, Mennonite Home Communities, and property owners.
- **2017 – Lions Way Parkview Path** connects Main Street to Kibler Street through the growing Parkview subdivision, and within a short distance, to the Bentley Road Pathway.
- **2018 – Lions Way Bentley Path**, extends along and through Bluffton University property to the Augsburg Road pathway providing a safe walking, jogging, biking experience for residents, students, and visitors.
- **2019/20 – Lions Way North Bentley Pathway** projects (built in two phases) extend the pathway system north along Bentley Road to the intersection of Riley Street; the North Bentley extension will eventually connect to the Buckeye Park and the Bluffton Swimming Pool with a Riley Street extension, projected for the future.

PATHWAYS THAT ARE IN PROCESS

- **2023 – Lions Way County Line Road** project will extend from the intersection of College Ave./Bern Rd. to Jefferson Street (SR 103). It will be placed on the Hancock County side of Allen-Hancock County Line Rd. for a total of one-third mile. Fund-raising is complete for this project. Construction is expected to take place in Spring 2023.
- **2023 – Lions Way SR 103** will be installed in conjunction with an ODOT/Village improvement project planned for St. Rt. 103. The bike and pedestrian path will be installed on the south side of SR 103 and extend from Lions Way County Line Road out to the restaurants/businesses located at the highway. It will connect with Lions Way Commerce Lane.

THE VISION -- FUTURE BIKE AND PEDESTRIAN PATHWAYS

Future Pathway Projects

- Connect Bentley North Pathway to Buckeye Park, along Riley Street (5-year plan).
- Connect the Parkview Path in additional directions: to Main Street, to Motter Park, to the Triplett Path going to Village Park,
- Connect Bentley Pathway from the bridge south to Kibler Street entrance of Parkview.
- Connect the Village Park north, to County Line Path.
- Connect Hancock County Township Rd. 33.
- 2030 (estimated time) ODOT will be rebuilding I-75/SR 103 overpass; explore adding bike path lane.

4-7-2022

RESOLUTION NO. 04-2022

A RESOLUTION ESTABLISHING POSITIONS AND WAGES FOR SWIMMING POOL STAFF AND RATES FOR 2022.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Bluffton, Ohio, two-thirds (2/3) of all members elected thereto concurring:

SECTION 1: That the following positions at the stated wages are hereby created:

A. Pool Manager	\$14.50 per hour
B. Assistant Manager	\$11.00 per hour
C. Lifeguards	\$9.70 per hour

The above is intended as a minimum guideline for the establishment of wage levels. Council may at its discretion provide for a higher pay scale level for each position listed.

SECTION 2: That the following fees are established for use during the 2022 season, and that all memberships paid in full before they can be used.

A. Daily Admission		\$4.00
B. Family Season Pass (2 adults/3 children)	(resident)	\$160.00
	(Non-resident)	\$200.00
C. Additional Children Each		\$25.00
D. Single Season Pass	(resident)	\$80.00
	(Non-resident)	\$100.00
E. Senior Single Season Pass	(resident)	\$50.00
	(Non-resident)	\$75.00
F. Ten-Visit Pass		\$35.00
G. Pool Rental-2 hours		\$275.00
*a \$50.00 non-refundable deposit required at time of reservation		
H. Swim Lessons-Member		\$35.00
I. Swim Lessons-Non Member		\$45.00
J. Swim Lessons-Private		\$100.00
K. Fulltime Village Employees, members of Bluffton Safety Services (PD, FD, EMS) & Immediate families		Free

SECTION 3: Pool personnel who complete the season will be reimbursed for fees associated with the certification/recertification of CPR and lifeguard training for up to \$100.00 expended in same year. Receipts for the reimbursement must be turned into the Pool Manager who will submit them to the Fiscal Officer's office for reimbursement processing at the end of the pool season. Reimbursement will be subject to approval from manager.

SECTION 4: That it is found and determined that all formal actions of this council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all

deliberations of the Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

WHEREFORE, This Resolution shall take effect and be in force from and after the earliest period allowed by law and approval by the signatures below.

Passed and adopted this ___ day of _____, 2022 by the governing body of the Village of Bluffton, Ohio by the following vote:

Yes: ___ No: ___ Abstain: ___

ATTEST _____

FISCAL OFFICER

MAYOR

APPROVED _____

SOLICITOR

RESOLUTION NO. 06-2022

A RESOLUTION AUTHORIZING THE ADVERTISEMENT FOR PUBLIC BID ON THE LAWN & JACKSON WATER MAIN REPLACEMENT PROJECT AND DECLARING AN EMERGENCY.

WHEREAS, Council has previously authorized the Village Administrator to apply for OPWC funding for the project, and has furthermore previously authorized the Village Administrator to enter into an agreement with Choice One Engineering to prepare plans, specifications, and bidding documents for the Lawn & Jackson Water Main Replacement project.

WHEREAS: As emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof and in order to proceed with this project in an expeditious manner.

NOW THEREFORE, BE IT RESOLVED by the Mayor and the Village of Bluffton Council that the Village Administrator is hereby authorized and directed to advertise to receive sealed bids for the construction of the Lawn & Jackson Water Main Replacement project.

BE IT FURTHER RESOLVED that the advertisement for sealed bids shall conform to the requirements of the Ohio Revised Code.

BE IT FURTHER RESOLVED that that Village of Bluffton reserves the right, in any event, to reject any and all bids.

Passed and adopted this _____ day of _____, 2022 by the governing body of the Village of Bluffton, Ohio by the following vote:

Yes: _____ No: _____ Abstain: _____

ATTEST:

FISCAL OFFICER

MAYOR

APPROVED:

SOLICITOR

RESOLUTION NO. 07-2022

A RESOLUTION AUTHORIZING THE ADVERTISEMENT FOR PUBLIC BID ON THE S.R. 103 SANITARY IMPROVEMENTS PROJECT AND DECLARING AN EMERGENCY.

WHEREAS, Council has previously authorized the Village Administrator to apply for OPWC funding for the project, and has furthermore previously authorized the Village Administrator to enter into an agreement with Choice One Engineering to prepare plans, specifications, and bidding documents for the S.R. 103 Sanitary Improvements project.

WHEREAS: As emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof and in order to proceed with this project in an expeditious manner.

NOW THEREFORE, BE IT RESOLVED by the Mayor and the Village of Bluffton Council that the Village Administrator is hereby authorized and directed to advertise to receive sealed bids for the construction of the S.R. 103 Sanitary Improvements project.

BE IT FURTHER RESOLVED that the advertisement for sealed bids shall conform to the requirements of the Ohio Revised Code.

BE IT FURTHER RESOLVED that that Village of Bluffton reserves the right, in any event, to reject any and all bids.

Passed and adopted this _____ day of _____, 2022 by the governing body of the Village of Bluffton, Ohio by the following vote:

Yes: _____ No: _____ Abstain: _____

ATTEST:

FISCAL OFFICER

MAYOR

APPROVED: _____

SOLICITOR

Preliminary Consent Legislation

Resolution No. 08-2022

County/Route/Section: ALL/HAN SR 103-0.29/0.00

The following is an _____ Resolution _____ enacted by the _____ Village _____ of _____ Bluffton _____, Allen _____ County, Ohio, hereinafter referred to as the Local Public Agency (LPA), in the matter of the stated described project.

SECTION I - Project Description

WHEREAS, the LPA has identified the need for the described project:

This project proposes to pave asphalt on the following State Routes:

- SR 103 in Allen County in the Village of Bluffton from IR 75 northbound exit ramp to Jefferson Street.
- SR 103 in Hancock County from the Allen County Line in the Village of Bluffton to the northbound IR 75 exit ramp.

WHEREAS, a portion of the described project is within the Village corporation limits.

NOW THEREFORE, be it resolved by the Village of Bluffton of Allen County, Ohio.

SECTION II - Consent Statement

Being in the public interest, the LPA gives consent to the Director of Transportation to complete the above described project.

SECTION III - Cooperation Statement

The LPA shall cooperate with the Director of Transportation in the above described project as follows:

ODOT and FHWA shall assume and bear 100% of the necessary costs of the State's highway improvement project. In the event that the Village requests certain features or appurtenances to be included within the State's highway improvement project's design and construction, and which features and appurtenances are determined by the State to be not necessary for the State's project, the Village shall contribute 100% of the cost of those items.

SECTION IV - Utilities and Right-of-Way Statement

The LPA agrees that all right-of-way required (if applicable) for the described project will be acquired and/or made available in accordance with current State and Federal regulations. The LPA also understands that right-of-way costs include eligible utility costs.

The LPA agrees that all utility accommodations, relocations and reimbursements will comply with the current provisions of 23 CFR 65 and the ODOT Utilities Manual.

SECTION V - Maintenance

Maintain the right-of-way and keep it free of obstructions, and hold said right-of-way inviolate for public highway purposes.

SECTION VI - Authority to Sign

The Mayor of said Village of Bluffton is hereby empowered on behalf of the Village of Bluffton to enter into agreements with the Director of Transportation necessary to complete the above described project.

Passed: _____, 20____.
(Date)

Attested: _____
(Clerk)

(Mayor)

Attested: _____

(President of Council)

This Resolution is hereby declared to be an emergency measure to expedite the highway project(s) and to promote highway safety. Following appropriate legislative action, it shall take effect and be in force immediately upon its passage and approval, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

CERTIFICATE OF COPY
STATE OF OHIO

Village of Bluffton of Allen County, Ohio

I, _____, as Clerk of the Village of Bluffton of Allen County, Ohio, do hereby certify that the foregoing is a true and correct copy of resolution adopted by the legislative Authority of the said Village of Bluffton on the _____ day of _____, 20____, that the publication of such resolution has been made and certified of record according to law: that no proceedings looking to a referendum upon such resolution have been taken; and that such resolution certified of publication thereof are of record in Village archives.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal, if applicable, this _____ day of _____, 20____.

Clerk

(SEAL)
(If Applicable)

Village of Bluffton of Allen County, Oh.

The foregoing is accepted as a basis for proceeding with the project herein described.
For the Village of Bluffton of Allen County, Ohio

_____, Date _____
Contractual Officer (Mayor)

Attest: _____

For the State of Ohio

_____, Date _____
Director, Ohio Department of Transportation

Attest: _____

RESOLUTION NO. 09-2022

A RESOLUTION AUTHORIZING THE APPROVAL OF THE MINUTES FROM THE TAX INCENTIVE REVIEW COUNCIL FROM AUGUST 3, 2020 AND DECLARING AN EMERGENCY.

WHEREAS, the County held a Tax Incentive Review Council Meeting on August 3, 2020, and the Village of Bluffton, OH was present to review all tax agreements within Bluffton (Zone #281) through the Annual State Report; and

WHEREAS, the following recommendations were made in order to assure that all companies remain in compliance and receive the abatement as outlined in the Enterprise Zone Agreement; and

WHEREAS, pursuant to R.C. 5709.85, the village is required to hold a meeting to accept, reject, or modify the recommendations of the Tax Incentive Review Council within sixty days of receipt of said recommendations; and

WHEREAS, the Village of Bluffton is in receipt of same;

NOW, THEREFORE, BE IT RESOLVED by the Village of Bluffton, OH, that:

Section I: The Enterprise Zone Agreement for Diamond Manufacturing of Bluffton, Ltd (281-12-01) be continued.

Section II: The Enterprise Zone Agreement for Diamond Manufacturing of Bluffton, Ltd (281-15-01) be continued.

Section III : That an emergency exists in the daily operation of the village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof.

Section IV: This RESOLUTION must receive the approval of the Board of Commissioners of Allen County and be forwarded to the Ohio Department of Taxation, the Ohio Department of Development, and County Auditor in order to be finalized.

Section V: That is found and determined that all formal action of the Council concerning and relating to the adoption of this resolution were made in open meeting of the Council and that all deliberation of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio revised Code.

Passed and adopted this _____ day of _____, 20____ by
the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

Attest:

Clerk

Mayor

Approved as to form:

Village Solicitor

Passed this _____ day of _____, 2022.

RESOLUTION NO. 10-2022

A RESOLUTION AUTHORIZING THE APPROVAL OF THE MINUTES FROM THE TAX INCENTIVE REVIEW COUNCIL FROM MARCH 17, 2021 AND DECLARING AN EMERGENCY.

WHEREAS, the County held a Tax Incentive Review Council Meeting on March 17, 2021, and the Village of Bluffton, OH was present to review all tax agreements within Bluffton (Zone #281) through the Annual State Report; and

WHEREAS, the following recommendations were made in order to assure that all companies remain in compliance and receive the abatement as outlined in the Enterprise Zone Agreement; and

WHEREAS, pursuant to R.C. 5709.85, the village is required to hold a meeting to accept, reject, or modify the recommendations of the Tax Incentive Review Council within sixty days of receipt of said recommendations; and

WHEREAS, the Village of Bluffton is in receipt of same;

NOW, THEREFORE, BE IT RESOLVED by the Village of Bluffton, OH, that:

Section I: The Enterprise Zone Agreement for Diamond Manufacturing of Bluffton, Ltd (281-12-01) be continued.

Section II: The Enterprise Zone Agreement for Diamond Manufacturing of Bluffton, Ltd (281-15-01) be continued.

Section III : That an emergency exists in the daily operation of the village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof.

Section IV: This RESOLUTION must receive the approval of the Board of Commissioners of Allen County and be forwarded to the Ohio Department of Taxation, the Ohio Department of Development, and County Auditor in order to be finalized.

Section V: That is found and determined that all formal action of the Council concerning and relating to the adoption of this resolution were made in open meeting of the Council and that all deliberation of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio revised Code.

Passed and adopted this _____ day of _____, 20____ by
the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

Attest:

Clerk

Mayor

Approved as to form:

Village Solicitor

Passed this _____ day of _____, 2022.

RESOLUTION NO. 11-2022

A RESOLUTION AUTHORIZING THE APPROVAL OF THE MINUTES FROM THE TAX INCENTIVE REVIEW COUNCIL FROM MARCH 17, 2022 AND DECLARING AN EMERGENCY.

WHEREAS, the County held a Tax Incentive Review Council Meeting on March 17, 2022, and the Village of Bluffton, OH was present to review all tax agreements within Bluffton (Zone #281) through the Annual State Report; and

WHEREAS, the following recommendations were made in order to assure that all companies remain in compliance and receive the abatement as outlined in the Enterprise Zone Agreement; and

WHEREAS, pursuant to R.C. 5709.85, the village is required to hold a meeting to accept, reject, or modify the recommendations of the Tax Incentive Review Council within sixty days of receipt of said recommendations; and

WHEREAS, the Village of Bluffton is in receipt of same;

NOW, THEREFORE, BE IT RESOLVED by the Village of Bluffton, OH, that:

Section I: The Enterprise Zone Agreement for Diamond Manufacturing of Bluffton, Ltd (281-12-01) be continued.

Section II: The Enterprise Zone Agreement for Diamond Manufacturing of Bluffton, Ltd (281-15-01) be continued.

Section III : That an emergency exists in the daily operation of the village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof.

Section IV: This RESOLUTION must receive the approval of the Board of Commissioners of Allen County and be forwarded to the Ohio Department of Taxation, the Ohio Department of Development, and County Auditor in order to be finalized.

Section V: That is found and determined that all formal action of the Council concerning and relating to the adoption of this resolution were made in open meeting of the Council and that all deliberation of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio revised Code.

Passed and adopted this _____ day of _____, 20____ by
the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____
Attest:

Clerk

Mayor

Approved as to form:

Village Solicitor

Passed this _____ day of _____, 2022.

Village of Bluffton

Administration's Report

To: Mayor Johnson & Council Members



04-11-22

Upcoming Projects:

ALL-BLU-2104: Lawn and Jackson Street Water (OPWC Funds July '22 - Loan)

- Advertisement (3 Weeks): April 21st, 2022 -> May 12th, 2022
- Bid Opening: May 12th, 2022
- Award By: July 12th, 2022 (After OPWC Agreement)

HAN-BLU-2101: S.R. 103 Sanitary Replacement (OPWC Funds - Loan & ARPA)

- Advertisement (3 Weeks): April 21st, 2022 -> May 12th, 2022
- Bid Opening: May 12th, 2022
- Award by: July 12, 2022 (After OPWC Agreement)

2022 Bluffton Swimming Pool Employment: Applications are being accepted for lifeguards and Assistant Managers. Pick up the application at the Town Hall.



Official Park Opening

Forecasted temperatures will allow the parks to be officially "opened" this week as water can be restored to the drinking fountains and restroom facilities.

Hydrant Flushing

Scheduled to begin the week of April 25th.

Complete Streets Task Force

Completed Workshop #1 (of three) of the Complete Streets: Action Institute Workshop. This is a statewide initiative involving the Ohio Department of Health, Toole Design Group, Smart Growth America – National Complete Streets Coalition, Alen County Public Health, local leaders and 3 other Ohio communities.

★ Mayor Johnson

Comprehensive Planning – Ad hoc Steering Committee

Mayor Johnson appoints the following members:

Steve Ritter	Neil Hauenstein	Tom Downey
Joan Frederitz	Paula Scott	George Lehman
Liz Gordon-Hancock	Brendan Matthews	Jannie Derstine
Lynda Nyce		

This Ad Hoc Committee will be working with Lima Allen County Regional Planning, the Ordinance Committee and Village Administration to create a Comprehensive Plan to be presented to Village Council.

The anticipated completion of this project will be in one year.

Special Events Permits:

- Trout Derby, May 1st, 2023
- Bluffton Graduation – Greenhorn, May 7th 2023

Council Committee Meetings: Request for meetings with:



VILLAGE OF BLUFFTON

154 N. MAIN STREET, P.O. BOX 63 BLUFFTON, OHIO 45817-0063
419-358-2066

APPLICATION FOR SPECIAL EVENTS

EVENT NAME: ANNUAL TROUT DERBY DATE(S) OF EVENT: MAY 1ST 2022
 APPLICANT: BLUFFTON SPORTSMEN'S CLUB CONTACT PERSON: TOM AUGSBURGER
 APPLICANT'S ADDRESS: 405 N. SPRING ST. CONTACT'S PHONE: 419 384-3674
 E-MAIL ADDRESS (OPTIONAL): _____
 LOCATION OF EVENT: BLUFFTON BUCKEYE QUARRY
 TIME(S) FOR EVENT: SUN MAY 1ST 2-4:30 P.M.
 DESCRIPTION OF EVENT: FISHING DERBY

SERVICES REQUESTED FROM VILLAGE: Must provide map of plans and any other information required as necessary.

TRAFFIC CONTROL: NO NUMBER OF OFFICERS REQUESTED: NONE
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

ROAD CLOSURE: NO

SECURITY: NO NUMBER OF OFFICERS REQUESTED: NONE
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

EMS SERVICES: YES FIRE DEPT. SERVICES: _____

WATER SERVICE: _____ OTHER SERVICES: _____

ALCOHOL SERVED: YES _____ NO * Applicant is responsible for obtaining the proper alcohol permit from the Division of Liquor Control prior to the event.

EVENT'S INSURER: THRU WEBB INS * Village must be listed as Additional Insured

ATTACH CERTIFICATE OF INSURANCE TO APPLICATION

PLEASE LIST VENDORS, SERVICES, CONTRACTORS, ETC. INVOLVED WITH EVENT:	
NAME OF VENDOR	TYPE OF SERVICE PROVIDED
<u>BOY SCOUTS TROUP 256</u>	<u>SNACKS</u>
_____	_____
_____	_____
_____	_____

* FOOD VENDORS ARE RESPONSIBLE FOR OBTAINING ANY NECESSARY HEALTH DEPARTMENT PERMITS

I understand that the granting of this permit for the special event creates no agreement or guarantee, express or implied, to any person or entity for any liability whatsoever connected with this special event. Any liability is the sole responsibility of the person or organization responsible for the special event. By signing this application, I acknowledge that all statements made herein are true and correct and that I have the authority to bind the organization that I represent.

APPLICANT'S SIGNATURE: Tom Augsburg Pres. DATE: 4-1-2022

APPROVED
MAYOR'S SIGNATURE: _____ DATE: _____



VILLAGE OF BLUFFTON

154 N. MAIN STREET, P.O. BOX 63 BLUFFTON, OHIO 45817-0063 APR 11 2022
419-358-2066

APPLICATION FOR SPECIAL EVENTS

EVENT NAME: Bluffton Graduation DATE(S) OF EVENT: May 7th
 APPLICANT: Greenhorn LLC CONTACT PERSON: Jonah Agner
 APPLICANT'S ADDRESS: 112 Vine St. CONTACT'S PHONE: (419) 303-2003
 E-MAIL ADDRESS (OPTIONAL): GreenhornBluffton@gmail.com
 LOCATION OF EVENT: Vine Street, between main + alley
 TIME(S) FOR EVENT: 12:00 p.m. - 6:00 p.m.
 DESCRIPTION OF EVENT: Post-graduation street party with music, food, alcohol sales

SERVICES REQUESTED FROM VILLAGE: Must provide map of plans and any other information required as necessary.

TRAFFIC CONTROL: _____ NUMBER OF OFFICERS REQUESTED: _____
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

ROAD CLOSURE: X

SECURITY: _____ NUMBER OF OFFICERS REQUESTED: _____
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

EMS SERVICES: _____ FIRE DEPT. SERVICES: _____

WATER SERVICE: _____ OTHER SERVICES: _____

ALCOHOL SERVED: YES X NO _____ * Applicant is responsible for obtaining the proper alcohol permit from the Division of Liquor Control prior to the event.

EVENT'S INSURER: Stalley Insurance * Village must be listed as Additional Insured

ATTACH CERTIFICATE OF INSURANCE TO APPLICATION

PLEASE LIST VENDORS, SERVICES, CONTRACTORS, ETC. INVOLVED WITH EVENT:

NAME OF VENDOR	TYPE OF SERVICE PROVIDED
<u>Phil Gratz</u>	<u>entertainment/music</u>
<u>Wendy Chappel-Dick</u>	<u>" "</u>
<u>Jon Humphrey</u>	<u>" "</u>

* FOOD VENDORS ARE RESPONSIBLE FOR OBTAINING ANY NECESSARY HEALTH DEPARTMENT PERMITS

I understand that the granting of this permit for the special event creates no agreement or guarantee, express or implied, to any person or entity for any liability whatsoever connected with this special event. Any liability is the sole responsibility of the person or organization responsible for the special event. By signing this application, I acknowledge that all statements made herein are true and correct and that I have the authority to bind the organization that I represent.

APPLICANT'S SIGNATURE: [Signature] DATE: 4/11/22

APPROVED

MAYOR'S SIGNATURE: _____ DATE: _____