

Village of Bluffton Council Meeting Agenda

May 24, 2021 at 7:00 PM



Opening Ceremonies

Call to Order, Mayor Johnson presiding
Pledge of Allegiance

Minutes

Approval of the minutes for the Village Council meeting held on Monday, May 10, 2021.

Bills

Committee Reports

Parks and Recreation – 5/12
Parks and Recreation - 5/13

Boards & Commissions

Pathway Board – 4/1
Tree Commission – 5/12
Planning Commission – 5/18

LEGISLATION:

ORDINANCE NO. 06-21

3rd Reading

AN ORDINANCE ESTABLISHING STORM SEWER REGULATIONS FOR THE VILLAGE OF BLUFFTON, OHIO AND REPEALING ALL OTHER ORDINANCES TO THE SAME EFFECT.

RESOLUTION NO. 13-21

1st Reading

Emergency

A RESOLUTION AUTHORIZING THE SUBMISSION OF A NATUREWORKS GRANT PROGRAM APPLICATION AND DECLARING AN EMERGENCY

Village Administration Report:

Safety Services Reports:

-EMS-

-Fire Dept.-

-Police Dept.-

Meeting Dates (meetings held at the Town Hall unless otherwise noted*)

Committee of the Whole – Monday, May 24 at 7:00 pm

Village Council – Monday, May 24 at 7:00 pm

Village Council – Monday, June 14 at 7:00 pm

Planning Commission – Wednesday, June 16 at 1:00 pm

Public Comment

Adjournment – Motion and Second

Village of Bluffton – Regular meeting May 10, 2021 at 7:00 p.m.

Council President Cupples presiding. Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia present.

Kingsley motioned, seconded by Sehlhorst, to approve the minutes from the regular council meeting held on April 26, 2021. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Steiner motioned, seconded by Talavinia, to approve the bills as presented. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

The fiscal officer gave the following readings:

3rd Reading:

Ordinance 04-21 – An Ordinance establishing sanitary sewer regulations for the Village of Bluffton, Ohio and repealing all other Ordinances to the same effect. Steiner motioned to adopt the Ordinance, seconded by Sehlhorst. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Ordinance 05-21 – An Ordinance changing the land division dimension requirements listed in Table 1 of Chapter 152, Section 038 of the codified ordinances of the Village of Bluffton, Ohio. Kingsley motioned to adopt the Ordinance, seconded by Talavinia. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

2nd Reading:

Ordinance 06-21 – An Ordinance establishing storm water regulations for the Village of Bluffton, Ohio and repealing all other ordinances to the same effect. Stahl motioned to adopt the Ordinance, seconded by Steiner. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

3rd Reading:

Resolution 10-2021 – A Resolution approving the adoption of the Allen County Hazard Mitigation Plan, March 2021. Talavinia motioned to adopt the Resolution, seconded by Kingsley. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

1st Reading:

Resolution 12-21 – A Resolution authorizing the submission of a fiscal year 2022 Ohio Airport Grant Application and declaring an emergency. Stahl motioned to suspend the rules, seconded by Kingsley. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved. Talavinia motioned to adopt the Resolution, seconded by Steiner. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Kingsley motioned, seconded by Sehlhorst, to approve free swimming pool admission for the National Night Out event. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Kingsley motioned, seconded by Stahl, to approve the special event request for the Black Swamp Soccer Tournament to use Village Park on May 14-16, 2021. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Cupples motioned to adjourn the meeting.

The following meetings/events were included on the agenda and/or scheduled during the meeting. All meetings will be at the Village Town Hall, unless noted.

- Parks & Recreation Committee – Wednesday, May 12th at noon
- Tree Commission – Wednesday, May 12 at 7:00 p.m.
- Parks & Recreation Committee – Thursday, May 13th at 4:00 p.m.
- Planning Commission – Tuesday, May 18 at 1:00 p.m.
- Personnel Committee – Thursday, May 20 at noon, via ZOOM.
- Council as a Whole - Monday, May 24 at 6:30 p.m.
- Council Meeting – Monday, May 24 at 7:00 p.m.

MAYOR

FISCAL OFFICER

VILLAGE OF BLUFFTON
VOUCHER REPORT 5/24/2021

VENDOR	AMOUNT	DEPARTMENT	DESCRIPTION
ABIGAIL MICHAEL	219.96	Police	UNIFORM
ACCENT BUSINESS COMMUNICATIONS	805.12	Administrative	PHONES
ALLOWAY TESTING	340.00	Multiple	TESTING
AMERICAN ELECTRIC POWER	15,683.71	Multiple	ELECTRICITY
AMERICAN ELECTRIC POWER	36.12	Multiple	ELECTRICITY
ANTHEM BLUE CROSS BLUE SHIELD	168.95	Multiple	LIFE INSURANCE
ANTHEM BLUE CROSS BLUE SHIELD	16,060.80	Multiple	HEALTH INSURANCE
ANTHEM BLUE CROSS BLUE SHIELD	750.96	Multiple	HEALTH INSURANCE
ATLANTIC EMERGENCY SOLUTIONS, INC.	1,182.70	Fire	FIRE EQUIPMENT
BAILEY'S EQUIPMENT & APPAREL	195.00	Police	UNIFORMS
BLUFFTON PAVING, INC.	29,650.00	Multiple	STREET PAVING
BLUFFTON PAVING, INC.	20,625.00	Multiple	STREET PAVING
BLUFFTON PAVING, INC.	8,400.00	Multiple	STREET PAVING
BLUFFTON PAVING, INC.	17,777.00	Multiple	STREET PAVING
BLUFFTON PAVING, INC.	18,800.00	Multiple	STREET PAVING
BLUFFTON PAVING, INC.	16,337.50	Multiple	STREET PAVING
BLUFFTON PAVING, INC.	21,237.00	Multiple	STREET PAVING
BLUFFTON PAVING, INC.	31,906.00	Multiple	STREET PAVING
BLUFFTON PAVING, INC.	34,734.50	Multiple	STREET PAVING
BLUFFTON STONE CO.	52.79	Multiple	STONE
BLUFFTON STONE CO.	102.93	Multiple	STONE
BLUFFTON STONE CO.	134.80	Multiple	STONE
CINTAS	125.47	Administrative	UNIFORMS
CINTAS	205.55	Administrative	UNIFORMS
CLEMANS, NELSON & ASSOCIATES, INC	175.00	Administrative	RETAINER
COTY BOHN	98.00	Rescue	REIMBURSE EMT TEST FEE
COUNTY ELECTRIC LLC	358.91	Capital Improvements	3RD FLOOR LIGHTING
CULLIGAN BY WATERCO	11.00	Rescue	BOTTLED WATER
DOMINION EAST GAS	512.77	Multiple	NATURAL GAS
GARY'S REPAIR	655.00	Park	MOWER SEAT
HANCOCK-WOOD ELECTRIC CO-OP	58.00	Multiple	ELECTRICITY
HANCOCK-WOOD ELECTRIC CO-OP	165.45	Multiple	ELECTRICITY
HOWELL RESCUE SYSTEMS, INC.	795.00	Fire	PREVENTATIVE MAINTENANCE OF FIRE EQUIPMENT
JOHN'S BODY SHOP	8,002.32	Street	2018 GMC REPAIR
KEITH SOMMER	40.00	Land & Buildings	DOOR LOCK
KOI ENTERPRISES, INC.	53.62	Sewer	SUPPLIES
KOI ENTERPRISES, INC.	165.67	Multiple	PARTS
LEIBER GARAGE	45.92	Police	PD AUTO REPAIRS
LEIBER GARAGE	45.92	Police	PD AUTO REPAIRS
LEIBER GARAGE	49.05	Police	PD AUTO REPAIRS
LEIBER GARAGE	45.92	Police	PD AUTO REPAIRS
M&R PLUMBING & HEATING	659.00	Police	REFRIGERATOR
M&R PLUMBING & HEATING	42.10	Multiple	SUPPLIES/PARTS
M&R PLUMBING & HEATING	513.95	Multiple	SUPPLIES/PARTS
MARCY HOFFMAN	20.00	Administrative	TOWN HALL REFUND
MIAMI PRODUCTS & CHEMICAL CO.	1,076.00	Pool	POOL CHEMICALS
MINTEYS MAIDS	75.00	Land & Buildings	TOWN HALL CLEANING
MINTEYS MAIDS	75.00	Land & Buildings	TOWN HALL CLEANING
PATTERSON POOLS	14,300.00	Pool	POOL PAINTING
PERRY CORPORATION	1,747.61	Administrative	IT CONTRACT
SAM'S CLUB	88.79	Police	SUPPLIES
SHELL FLEET PLUS	1,791.60	Multiple	FUEL

STAPLES BUSINESS ADVANTAGE	147.72	Multiple
THE POLYGRAPH BUREAU	300.00	Police
TIME WARNER CABLE	39.99	Multiple
VANCE'S OUTDOOR INC.	219.15	Police
VANCE'S OUTDOOR INC.	380.00	Police
VANCE'S OUTDOOR INC.	245.40	Police
VERIZON WIRELESS	85.88	Multiple
VILLAGE OF OTTAWA	43,088.94	Water
ZOLL DATA SYSTEMS	152.00	Rescue
	<u>311,857.54</u>	

SUPPLIES
POLYGRAPGH EXAM
CABLE
AMMUNITION
AMMUNITION
AMMUNITION
CELL PHONES
WATER
EMS CHARTS

APRIL FIRE & EMS	4,723.12
MEDICARE	68.50
OPERS	279.28
FICA	105.72

BIWEEKLY PAYROLL 5/21/21	43,068.23
MEDICARE	592.22
OPERS	2,374.77
OP&F	2,306.98

Council Signature : _____

Date: _____

Village of Bluffton, Ohio Statement of Cash Position

From: 1/1/2021 to 5/31/2021
Funds: A1 to H6

Fund	Description	Beginning Balance	Net Revenue YTD	Net Expenses YTD	Increases, Other YTD	Decreases, Other YTD	Unexpended Balance	Encumbrance YTD	Ending Balance	Include Inactive Accounts: No
A1	GENERAL FUND	\$1,741,120.30	\$1,365,157.98	\$792,417.14	\$0.00	\$1,365,715.00	\$948,146.14	\$294,634.11	\$653,512.03	
B1	STREET FUND	\$517,341.29	\$94,084.99	\$488,676.32	\$392,215.00	\$0.00	\$514,964.96	\$156,920.21	\$358,044.75	
B2	STATE HIGHWAY FUND	\$87,227.82	\$6,165.67	\$0.00	\$0.00	\$0.00	\$93,393.49	\$0.00	\$93,393.49	
B3	CEMETARY FUND	\$21,868.47	\$8,700.00	\$6,543.79	\$0.00	\$0.00	\$24,024.68	\$6,300.00	\$17,724.68	
B4	PARK FUND	\$111,843.84	\$0.00	\$69,484.38	\$209,000.00	\$0.00	\$251,359.46	\$65,966.89	\$185,392.57	
B5	BENROTH MEMORIAL BRI	\$1,784.63	\$200.00	\$0.00	\$0.00	\$0.00	\$1,984.63	\$0.00	\$1,984.63	
B7	COURT COMPUTER	\$5,113.14	\$0.00	\$0.00	\$0.00	\$0.00	\$5,113.14	\$0.00	\$5,113.14	
B8	DUI ENFORCEMENT & ED	\$1,047.01	\$173.00	\$0.00	\$0.00	\$0.00	\$1,220.01	\$0.00	\$1,220.01	
C2	SWIMMING POOL DEBT SE	\$863.28	\$0.00	\$0.00	\$0.00	\$0.00	\$863.28	\$0.00	\$863.28	
C4	BLUFFTON IN BLOOM	\$2,106.50	\$0.00	\$70.00	\$7,500.00	\$0.00	\$9,536.50	\$8,622.25	\$914.25	
D1	CAPITAL IMPROVEMENT F	\$3,477.57	\$0.00	\$0.00	\$0.00	\$0.00	\$3,477.57	\$0.00	\$3,477.57	
D2	STORM SEWER IMPROVE	\$37,736.05	\$0.00	\$0.00	\$45,000.00	\$0.00	\$82,736.05	\$0.00	\$82,736.05	
D3	FIRE & RESCUE IMPROVE	\$195,136.92	\$14,826.03	\$15,825.25	\$110,000.00	\$0.00	\$304,137.70	\$22,353.00	\$281,784.70	
D4	SWIMMING POOL IMPROV	\$4,690.40	\$0.00	\$0.00	\$15,000.00	\$0.00	\$19,690.40	\$0.00	\$19,690.40	
D5	EQUIPMENT REPLACEMENT	\$15,733.48	\$0.00	\$8,146.48	\$0.00	\$0.00	\$7,587.00	\$853.52	\$6,733.48	
D6	AIRPORT IMPROVEMENT	\$119,159.42	\$111,049.00	\$113,524.12	\$0.00	\$0.00	\$116,684.30	\$1,150,646.61	(\$1,033,962.31)	
D8	TOWN HALL IMPROVEMENT	\$266,531.83	\$0.00	\$4,991.91	\$0.00	\$0.00	\$261,539.92	\$200.00	\$261,339.92	
D9	POLICE EQUIPMENT REPL	\$49,902.53	\$0.00	\$0.00	\$60,000.00	\$0.00	\$109,902.53	\$49,112.80	\$60,789.73	
E1	WATER FUND	\$82,785.99	\$328,113.08	\$338,698.67	\$0.00	\$0.00	\$72,200.40	\$368,944.67	(\$296,744.27)	
E2	SEWER FUND	\$126,122.22	\$269,387.56	\$159,688.40	\$0.00	\$0.00	\$235,821.38	\$167,218.47	\$68,602.91	
E7	REFUSE FUND	\$88,923.71	\$97,186.54	\$175,903.86	\$0.00	\$0.00	\$10,206.39	\$163,696.14	(\$153,489.75)	
E9	WATER/SEWER IMPROVE	\$189,297.95	\$253,543.97	\$351,335.65	\$515,000.00	\$0.00	\$606,506.27	\$779,417.25	(\$172,910.98)	
F2	COMMUNITY EVENTS	\$5,880.77	\$0.00	\$0.00	\$0.00	\$0.00	\$5,880.77	\$0.00	\$5,880.77	
F3	COMMUNICATIONS FUND	\$6,960.24	\$0.00	\$0.00	\$0.00	\$0.00	\$6,960.24	\$0.00	\$6,960.24	
F4	POLICE CONTINUING PRO	\$6,848.17	\$0.00	\$3,296.30	\$6,000.00	\$0.00	\$9,551.87	\$2,380.00	\$7,171.87	
F5	UTILITY RECOVERY	\$1,956.12	\$0.00	\$0.00	\$0.00	\$0.00	\$1,956.12	\$0.00	\$1,956.12	
F6	NATIONAL NIGHT OUT	\$4,875.77	\$0.00	\$0.00	\$0.00	\$0.00	\$4,875.77	\$0.00	\$4,875.77	
F7	Shannon Cemetery Fund	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	
F8	POLICE K9 FUND	\$3,868.04	\$0.00	\$497.20	\$6,000.00	\$0.00	\$6,300.00	\$3,700.00	\$2,600.00	
G2	UNCLAIMED MONIES TRU	\$225.20	\$0.00	\$0.00	\$0.00	\$0.00	\$225.20	\$502.80	\$2,868.04	
G4	CEMETARY TRUST - CW	\$1,326.66	\$0.00	\$0.00	\$0.00	\$0.00	\$1,326.66	\$0.00	\$1,326.66	
G5	CEMETARY TRUST - MATT	\$524.37	\$0.00	\$0.00	\$0.00	\$0.00	\$524.37	\$0.00	\$524.37	
H1	SPECIAL ASSESSMENT - K	\$897.17	\$0.00	\$0.00	\$0.00	\$0.00	\$897.17	\$0.00	\$897.17	
H4	SPECIAL ASSESSMENT -	\$849.41	\$0.00	\$0.00	\$0.00	\$0.00	\$849.41	\$0.00	\$849.41	
H6	SPECIAL ASSMT - JACKSO	\$119.67	\$0.00	\$0.00	\$0.00	\$0.00	\$119.67	\$0.00	\$119.67	
Grand Total:		\$3,704,445.94	\$2,548,587.82	\$2,529,099.47	\$1,365,715.00	\$1,365,715.00	\$3,723,934.29	\$3,241,468.72	\$482,465.57	

Meeting: Bike and Pedestrian Pathway Board

Date/Time: Thursday, April 1, 2021, Noon

Location: via Zoom

Members Present: Dick Ramseyer, Greg Denecker, John Rich, Dima Snyder, Laura Voth

Members Absent: Mitch Kingsley, Fred Steiner, Jane Wood

Village Liaison Present: Jesse Blackburn, Joe Sehlhorst, Ben Stahl

MINUTES:

Minutes of the March 4, 2021 meeting were approved as presented. Dima Snyder made the motion to approve; John Rich placed a second. Motion carried.

BUSINESS:

Virtual Meetings versus In-Person Meetings

Discussion was held regarding meeting format. Decision was made to continue with virtual meetings with the option to change back to in-person in the future.

Allen County Bike and Pedestrian Pathway Guide

In May 2021, Activate Allen County is planning to update and reprint the “Allen County Bike and Pedestrian Pathway Guide” (copy distributed) in May 2021. Discussion held regarding updates needed for the Bluffton section. Laura Voth made the following motion:

The Pathway Board recommends that the only Bluffton bike paths that should be shown on the Allen County bike path brochure are those that are official paths, and not those that are simply a shared street.

Dima Snyder placed a second.

Motion carried.

Lions Way County Line Path – 2021-2022

Dick received positive feedback from a Swiss Estates resident about the coming County Line Pathway from a Swiss Estates resident.

Comments were invited regarding the two draft documents (overview and introductory letter) that have been prepared to help inform the public about the coming County Line Pathway. By consensus, the documents were approved as presented and are ready for use.

Planning for Funding County Line Pathway

Dick reported that 100% of Pathway and Lions Foundation Board Members have made pledges or gifts to the County Line project. He reported that so far, 19 people/businesses have pledged with commitments/gifts totaling \$27,650.

General solicitation of potential donors is scheduled to begin September 1, 2021. Dick McGarrity of the Bluffton Lions Foundation has volunteered to coordinate contacts. Board

members are encouraged to inform Dick McGarrity of people they know and/or are willing to contact.

Bluffton Downtown Bike Racks Project

Conversations with three businesses that would like to have bike racks closer to their establishment continue. The Village Streets and Alleys Committee will finalize location.

Bike Path Etiquette

Dick shared an example of possible signage that could be used to encourage the public to follow proper etiquette on the Bluffton bike paths. Discussion followed. John Rich shared that some pathways place a white line in the middle of the path for the first 10 feet to help remind users to stay on the right side. Laura agreed to create a shortened proposal for the board to consider.

Future Pathway Projects

- 2023 new Pathway along SR 103 from Allen-Hancock County Line Road connecting to Lions Way Commerce Lane. Will require a 20% match to the \$850,000 grant received by the Village.
- Connect Bentley North Phase II to Buckeye Park, along Riley Street (5-year plan).
- Connect the Parkview Path in additional directions: to Main Street, and to the Johnny Appleseed Park, to the Triplett Path going to Village Park, from Bentley bridge south to Kibler Street entrance.
- Connect the Village Park north, to County Line Path.
- Connect Hancock County Township Rd. 33.
- 2030 (estimated time) ODOT will be rebuilding I-75/SR 103 overpass; explore adding bike path lane.

Future Events

Semi-annual Trail Count – May 10 through 16, 2021. Volunteers will be needed.

Bluffton Ride to Remember – July 10, 2021

Dare to Dream – November 2021

Meeting Adjourned.

Next meeting will be held at noon on Thursday, May 6 at noon, via Zoom.

Respectfully Submitted,
~Laura Voth

Tree Commission
Village of Bluffton, OH
May 12, 2021

Present: Jonathan Andreas, Ben Stahl, Becky Ramey, Jon Sommer, Bill Place, Jesse Blackburn

West Elm St. project: Jesse presented a draft of a letter to be sent to residents within the W. Elm St. reconstruction project between Spring St. and Bentley Road, outlining the limitations of the narrow tree lawn with compromised soil, and overhead wires. With a limited budget for planting trees, planting sites where residents are excited about receiving and caring for a tree will be given priority in this initial planting. Residents are also encouraged to consider making a donation toward the planting project to increase the number of trees that can be planted within the budget. Discussion of the draft letter included possible number of trees in the initial planting (out of 127 possible sites), timing for adding mulch/compost to the sites ahead of planting, planting dates, and cost and availability of appropriate trees. The latter is a real concern, as Stratton's Greenhouse and nurseries in general are currently experiencing low availability of trees. Jesse will update the letter to residents with the input from the discussions, and will send out the updated version.

The next meeting will be determined at a later date.

Jon Sommer
Secretaty

Parks & Rec - Minutes
Village of Bluffton
3rd Floor of Town Hall
May 12th, 2021

Present: Council - Ben Stahl, Mitchell Kingsley, Rich Johnson
Staff - Jesse Blackburn
Community Members: Tom Edwards

Start: 12:10 End: 1:20
Topics: Pool enhancement

Minutes:

- Pool lifeguard hiring
 - Hiring calls will be made today, a resolution to hire pool employees will be presented at the next council meeting.
- Buckeye Lake spillway
 - Exposed stones are looking good; hopeful that the most recent construction fix holds and there won't be any structural damage after the most recent flood.
- Pool enhancement
 - Tom Edwards presented his vision of year-round swimming to the committee after the write-up in local media. There is a lot of passion behind the idea and several different avenues for motivated community members to explore, but nothing required of council at this time.

Ben Stahl

Mitchell Kingsley

Parks & Rec - Minutes
Village of Bluffton
3rd Floor of Town Hall
May 13th, 2021

Present: Council - Ben Stahl, Mitchell Kingsley, Rich Johnson
Staff - Jesse Blackburn

Start: 4:05 End: 5:00
Topics: Disc golf course

Minutes:

- Disc golf course
 - The committee discussed possible timelines for this project and the implications of each with respect to funding, village commitment, and start dates.
 - Apply for a grant to be applied to the entire course, 2022 construction
 - Raise funds and construct half in 2021, apply for a grant for the second half in 2022.
 - Raise all the funds in 2021, don't apply for grant
 - There is a cost incentive to make a one-time purchase of the necessary items (\$125 discount per basket and associated shipping costs), but it will likely be offset if we split the project in half and are awarded a grant for Phase 2.
 - Evan and Grant think there is enough interest in town to raise half the cost through donations and sponsorships this summer for fall construction.
 - The committee requests council approve the creation of a new fund for this project and passage of the legislation presented at the next council meeting to authorize administration to apply for a grant.

Ben Stahl

Mitchell Kingsley

Planning Commission Meeting – Minutes

-5-18-21 –

Meeting called to order at 1:10 pm

Members present: Mayor Richard Johnson, Councilman Mitch Kingsley, Bob Amstutz, Roger Edwards, Dick Ramseyer

Community members present: Andy Chappel-Dick, George Lehman, Jason Kinsinger, Steve Ritter

Village Staff: Jesse Blackburn

Topic of Discussion: The topic of strategic planning was presented to address the current and future needs of Bluffton, along with the role of the Planning Commission in this process.

Much discussion ensued with the following points:

- Need for residential housing was identified and stressed
 - Offer a variety of housing, allow infill to occur, Planned Unit Developments (PUD), affordable housing
- Need to share the 2006 Visioning Plan with the Planning Commission
- Reach out to other communities who have been successful at the types of development Bluffton would like to see'
- One member of the Planning Commission discussed the willingness to be replaced and asked all others to consider the same in the best interest of future projects
- Interest to meet with professional firms/individuals who specialize in this area
- Recognized the need for future planning/modeling and the importance to build strong general consensus and transparency
- Formation of a community group to direct this project was discussed
- Meeting was left with Administrator directed to share the Visioning document with Planning Commission and reconvene on June 16th.

The meeting was adjourned at 2:15 pm

ORDINANCE NO. 06-21

AN ORDINANCE ESTABLISHING STORM SEWER REGULATIONS FOR THE VILLAGE OF BLUFFTON, OHIO AND REPEALING ALL OTHER ORDINANCES TO THE SAME EFFECT.

WHEREAS: In the interest of public health and safety, the Village of Bluffton has determined it necessary to establish a comprehensive set of enforceable regulations regarding the Village owned and operated storm sewer system; and

WHEREAS: The Council of the Village of Bluffton finds that a series of Resolutions and Ordinances may be required to complete this program, this Ordinance is deemed to be the primary Ordinance by establishing a new Chapter: Chapter 53: Storm Sewer Regulations; and

WHEREAS: All prior Ordinances and policies inconsistent therewith need to be repealed or eliminated.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: Chapter 53: Storm Sewer Regulations is attached as Exhibit 1 to be adopted into the Codified Ordinances of the Village of Bluffton, Ohio.

SECTION 2: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and adopted this _____ day of _____ 2021 by the governing board of the Village of Bluffton, Ohio by the following vote (2/3 required):

Yes: _____ No: _____ Abstain: _____

Attest:

Fiscal Officer

Mayor

Approved as to Form:

Village Solicitor

RESOLUTION NO. 13-19

A RESOLUTION AUTHORIZING THE SUBMISSION OF A NATUREWORKS GRANT PROGRAM APPLICATION AND DECLARING AN EMERGENCY

WHEREAS: The state of Ohio, through the Ohio Department of Natural Resources, administers financial assistance for the public recreation purposes, through the state of Ohio Natureworks Program; and

WHEREAS: The Village of Bluffton desires financial assistance under the Natureworks Grant Program

IT IS THEREFORE RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO THAT:

SECTION 1: The Village Administrator is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all the information and documentation required to become eligible for the possibly funding.

SECTION 2: That the Village of Bluffton does agree to obligate funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the term of the NatureWorks Grant Program.

SECTION 3: That an emergency exists in the daily operation of the village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof and in order to meet the deadline requirements for the funding opportunity.

SECTION 4: That is found and determined that all formal action of the Council concerning and relating to the adoption of this ordinance were made in open meeting of the Council and that all deliberation of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio revised Code.

Passed and adopted this _____ day of _____, 2021 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

Attest:

Fiscal Officer

Mayor

Approved as to form:

Village Solicitor

CERTIFICATION

The undersigned hereby certifies that the within is a true and correct copy of Resolution No. 13-21 passed by the Bluffton Village Council on the _____ of 2021 and that I am duly authorized to execute this certificate.

Fiscal Officer

Date

Village of Bluffton
Administration's Report

To: Mayor Johnson & Council Members



05-24-21

Jefferson Street Phase II – Project remains on schedule

- Curb installation has been started, along with preparation for sidewalk and drive entrances.



Mosquito “Fogging” Schedule Fogging treatments will begin when mosquito populations necessitate the need and weather conditions are conducive to operations. Wednesday evenings will be the primary day of the week for these operations.

Alternate= Thursday

Dominion Gas Main Replacement Project – Thurman St./northern Business District

Progress continues to be made on this project. Following letter provides explanation of project, along with contact info should anyone have questions.

Bluffton Soccer Club Tournament

Thank you to the Bluffton Soccer Club and its volunteers for the efforts and work you provided to maintain and ultimately leave the Village Park and Citizens Soccer fields in a clean condition. It is appreciated!

American Rescue Act 2021

Administration continues to attend webinars to obtain guidance on proper expenditure of funds.

SumiRiko Service Events

Team Honda Week(s) of Service is returning this year and SumiRiko employees are once again agreeing to volunteer throughout our community. These projects could begin as soon as June 18th. SumiRiko employees will be seen painting fire hydrants and possibly preparing planting sites on W. Elm St. We are fortunate and excited to have the opportunity to work with these employees and greatly appreciate their efforts!!!

Report Zoning Code concerns

Zoning violations can be reported on the Village website: www.bluffton-ohio.com/zoning

COMMUNITY MESSAGE

Pool Opening is scheduled for Saturday, May 29. 😊



The S.R. 103 project continues to run on schedule. Curbs were installed on 5/20 and 5/21. Only 8 more weeks!!



Congratulations Spring 2021 Bluffton High School and University Graduates and families.

Allen County Regional Transit Authority will offer Mon.-Fri. bus routes in Bluffton beginning June 7th.
<https://www.acrta.com/acrta-schedule-routes/route-9-bluffton/>



Friendly Mowing Reminders:

- Regularly mow your lawn and maintain below 7”
- Best Practices - do not blow grass onto the street



Jazzercise Free Community Workout
Saturdays 8:00 on Vine St.

Bluffton Community Pool

Facility is scheduled to open Saturday, May 29th at noon.

Request a motion to hire the following list of personnel to work at the Bluffton Community Pool for the 2021 season:

- Jennie Wilson - Manager

Armstrong	Ella
Armstrong	Landon
Basinger	Bella
Bowers	Avery
Bowers	Carly
Cupples	Tyler
Derstine	Samuel
Diller	Allison
Diller	Xavier
Dipnarine	Sara
Essinger	Nic

Giesige	Kendal
Hoffman	Ellie
Hoffman	Ethan
Hoffman	Nolan
Hotmire	Erin
Kinn	Kyler
Kleman	Thayne
Klinger	Emma
Klinger	Leah
Koontz	Sidnie
Lehman	Jacob
Mays	Jayden

McCall	CJ
McMahon	Stephanie
Mehaffie	Julia
Nygaard	Erik
Pinks	Tanner
Scoles	Sami
Sheperd	Luke
Smallcombe	Julia
Speicher	Amanda
Stechschulte	Izzy
Steiner	Mary
Verb	Riley
Wilson	Jackson

*Assistant Managers are indicated by highlight

Special Event Permits:

Mayor Johnson will be presenting the following:

- Bluffton High Baccalaureate

Council Committee Meetings: Request for meetings with:

- Streets, Alleys, Lights & Sidewalks – Parkview lighting, N. Main Christmas decorations



May 12, 2021

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BLUFFTON TOWN HALL
PO BOX 83
BLUFFTON OH 45817-0063

ACCOUNT NO:
6440700075662
SERVICE ADDRESS:
N MAIN
BLUFFTON OH 45817

Subject: Natural Gas Pipeline Replacement Planned - Commercial

Dominion Energy Ohio plans to replace one or more gas pipelines in your neighborhood. Work is scheduled to begin within the month, pending permit approval.

We will perform the pipeline work in the public right of way, which includes the tree lawn area, or a Company-owned easement. This may require removal of obstructions located in the right of way.

Our on-site company representative will attempt to meet personally with business personnel who work at the service address. We do so because we may need to interrupt gas service for a short time during construction and want to minimize any inconvenience.

We also may need to perform additional work at your business, including:

- Inspecting and testing any interior service lines
- Verifying the reading on an inside meter
- Replacing the service line, which delivers natural gas from our mainline to the gas meter
- Relocating the curb box valve using the least invasive method possible if the existing service line or curb box valve has been hindered by tree roots.
- Changing the gas meter

If service is interrupted, we will relight your appliances once our work is complete. We must have safe and easy access to the gas meter and gas appliances. If a problem is discovered with a gas appliance or any of the house lines, which run from the gas meter to the natural gas appliances, it is the responsibility of the property owner to have the repairs made by a qualified plumber or contractor.

If an adult 18 years of age or older is not present to provide inside access when the work is complete, we will leave a notice on your door asking you to call us anytime at 1-877-542-2630 to restore your gas service. Once scheduled, we will come back to turn on your gas and relight your appliances. **For safety reasons, it is important that Company representatives perform this work.** We cannot be responsible for potential damage to persons or property caused by anyone other than Company personnel restoring gas service. Please wait for our representative to do it.

Once the work is complete, property restoration will begin as soon as weather permits. There must be a favorable **extended** weather forecast so that the restoration work can be successful, particularly following winter construction projects. (On average, this does not occur until sometime after April 1. Continuous heavy spring rains can delay the work even longer.) Typical yard restoration is limited to grading and seeding. If sidewalk or driveway sections are damaged or removed during construction, we will replace them according to city specifications and standards. **It is the responsibility of the resident, once restoration is completed, to water the area daily to bring about optimal growth.**

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Safety is the Company's highest priority. Be assured we will take every possible step to ensure the security of the area, your property, yourself and your family, and our employees. Any employee or contractor that will need to access inside gas equipment will carry a Company photo ID. During the pandemic, Dominion Energy Ohio is taking extra precautions recommended by health professionals to further protect the health and safety of the communities we serve and our colleagues.

Our intent is to cause the least amount of inconvenience to you during construction. There will be informational signs posted. General information about pipeline replacement efforts is available on our website at www.DominionEnergy.com, keyword: **Pipeline Replacement**, and by phone at 1-800-544-5768. If you have specific questions, you are always free to ask our employees or contractors in the area. You may also call our Pipeline Replacement Center at the phone number above Monday through Friday, from 7 a.m. to 7 p.m. or send an email to OhioConstructionSupport@dominionenergy.com.

Thank you for your patience and understanding as we work to improve our lines to provide you the safest and most reliable gas service possible.

Dominion Energy Ohio

FREQUENTLY ASKED QUESTIONS

1. Is the existing mainline safe?

Yes, the existing mainline is safe. These enhancements are being conducted to meet all U.S. Department of Transportation's 192 Pipeline Integrity Regulations and requirements as part of a long-range upgrade program.

2. When will the work start and how long will it take?

Dominion Energy Ohio will schedule Pipeline Infrastructure Replacement program work in various neighborhoods throughout our service territory. We will notify you in advance of when we anticipate preliminary work to start on your property. Preliminary work may consist of surveying and staking the pipeline route and any other activity as required by the project. This letter serves as your notification for construction. Every attempt will be made to coordinate the work affecting your business, either through personal visit or a phone call.

3. Will there be an interruption in gas service?

If we are working on your gas line, we will need to turn off your service for a short period of time. Once work is complete, we will test your gas lines, restore service and relight your appliances if there is an adult 18 years of age or older present. If there is not an adult present, we will leave a door tag asking you to call us to have your service restored when an adult is present. We must have access to the gas meter and all gas appliances.

4. Do I need to be present during construction?

No, you do not need to be home when we are working on your street. However, if there is active gas service at the location and it is interrupted due to construction, an adult 18 years of age or older will need to give us inside access to the business so that we can restore service and relight the appliances. We may also need access if we need to perform additional work, such as an interior service line inspection, meter change or installing automated meter reading equipment.

5. Will you need access to the gas meter?

We may need access to the gas meter and a three-foot area cleared around the meter in order to do our work. If an on-site inspector schedules an appointment with you, please take whatever steps are necessary to remove any obstructions so that we can reach the meter. During the pandemic, Dominion Energy Ohio is taking extra precautions recommended by health professionals to further protect the health and safety of the communities we serve and our colleagues.

6. Will you maintain sidewalk, driveway and traffic access?

Yes. Our goal is to maintain sidewalk, driveway access and an open lane of traffic at all times, including evenings and weekends. There may be brief periods of time when sidewalk or street access is blocked due to actual construction. At your request, equipment can be moved in a timely manner.



8. Will you need to dig on my property - and if so, who's going to fix it?

Because natural gas pipelines are buried, some digging will be necessary in the public right of way, which includes the tree lawn area. If your service line, which is an underground pipe that runs from the street to the gas meter, needs to be replaced, we may need to dig on your property near the meter. Before we would do any work on private property, we would personally contact you or the landowner. Once work is complete, the restoration of yards, sidewalks and pavement will be done as quickly as possible. Typical yard restoration is limited to grading and seeding.

9. What about trees?

The Company will do whatever it can to employ construction techniques that are intended to protect trees and not disturb their health during the project. If damage does occur, the Company will remove the tree professionally to maintain a safe environment for residents and the general public. For the integrity of the new piping, trees cannot be replaced. Any sidewalk that is damaged or removed during construction will be replaced according to city specification and standards.

10. What safety standards will be enforced on this project?

All Dominion Energy Ohio Standard Safety and Operating Procedures along with all laws, regulations and ordinances that apply will be enforced on this project.

11. Will the location of the underground utility lines be marked prior to the start of construction?

Yes. All Dominion Energy Ohio underground utilities will be marked prior to the start of construction. We will also contact the Ohio Utilities Protection Service (OUPS) and they will notify other member utilities to mark the location of their underground pipes or wires. Please do not remove the flags and markers from the ground. If you have a pet containment system and/or a sprinkler system, it is your responsibility to mark the location of these systems.

12. Is there any additional cost to me for this work?

Expenses for most pipeline upgrades are covered through an additional rider that is added to your monthly bills as part of the program's cost recovery approved by the Public Utilities Commission of Ohio (PUCO). This rider may increase annually as the program progresses, upon review by the PUCO. Most customers will not experience any other additional costs associated with this work. There are two possible exceptions:

Dominion Energy Ohio will cover the cost of necessary repairs or replacements to the service line (the piping that connects the mainline with the gas meter), **unless** the line must be repaired or replaced as a result of damage caused by the property owner, the customer or another party. For faulty gas lines running from the meter to the gas equipment, as well as faulty appliances or equipment, it is the responsibility of the property owner to hire a qualified contractor to address the issue(s). For your safety reasons, we will not turn the gas service back on until the issue(s) are corrected. Any faulty gas appliances will be red-tagged and it will be the customer's responsibility to have the appliance repaired.

13. Will you need much space to work?

Large equipment, such as backhoes and shoring equipment, will be used during construction and is necessary to replace and install any pipeline. This space allows the Company necessary to lay, maintain and operate the pipelines in a safe construction zone.

14. Should I notify you if I have added any additional appliances that significantly increase my natural gas usage?

Yes, please contact us at 1-888-221-5674 or email us at OhioConstructionSupport@dominionenergy.com if you've added any appliances that significantly increase your natural gas usage.

15. How can I get answers to my specific questions?

You can ask the Dominion Energy Ohio representative who will be in your neighborhood, call our Pipeline Replacement Center at 1-800-544-5768 or email us at



VILLAGE OF BLUFFTON

154 N. MAIN STREET, P.O. BOX 63 BLUFFTON, OHIO 45817-0063
419-358-2066

APPLICATION FOR SPECIAL EVENTS

EVENT NAME: Bluffton High Baccalaureate DATE(S) OF EVENT: May 27-2021
 APPLICANT: Bluffton Seniors CONTACT PERSON: Jeremy Bisinger
 APPLICANT'S ADDRESS: 7210 Mayberry Rd. Elida CONTACT'S PHONE: 419-276-9267
 E-MAIL ADDRESS (OPTIONAL): Jeremyvfc@gmail.com
 LOCATION OF EVENT: College Avenue Between Main and Jackson
 TIME(S) FOR EVENT: 8pm - 10pm
 DESCRIPTION OF EVENT: Bluffton High Senior Church Service.

SERVICES REQUESTED FROM VILLAGE: Must provide map of plans and any other information required as necessary.

TRAFFIC CONTROL: _____ NUMBER OF OFFICERS REQUESTED: _____
 Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police
 ROAD CLOSURE: 2 sets
 SECURITY: _____ NUMBER OF OFFICERS REQUESTED: _____
 Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police
 EMS SERVICES: _____ FIRE DEPT. SERVICES: _____
 WATER SERVICE: _____ OTHER SERVICES: _____

ALCOHOL SERVED: YES _____ NO * Applicant is responsible for obtaining the proper alcohol permit from the Division of Liquor Control prior to the event.

EVENT'S INSURER: _____ * Village must be listed as Additional Insured

ATTACH CERTIFICATE OF INSURANCE TO APPLICATION

PLEASE LIST VENDORS, SERVICES, CONTRACTORS, ETC. INVOLVED WITH EVENT:	
NAME OF VENDOR	TYPE OF SERVICE PROVIDED

* FOOD VENDORS ARE RESPONSIBLE FOR OBTAINING ANY NECESSARY HEALTH DEPARTMENT PERMITS

I understand that the granting of this permit for the special event creates no agreement or guarantee, express or implied, to any person or entity for any liability whatsoever connected with this special event. Any liability is the sole responsibility of the person or organization responsible for the special event. By signing this application, I acknowledge that all statements made herein are true and correct and that I have the authority to bind the organization that I represent.

APPLICANT'S SIGNATURE: Jeremy B DATE: 5-14-2021

APPROVED
 MAYOR'S SIGNATURE: _____ DATE: _____