

Village of Bluffton Council Meeting Agenda

June 14, 2021 at 7:00 PM



Opening Ceremonies

Call to Order, Mayor Johnson presiding
Pledge of Allegiance

Minutes

Approval of the minutes for the Village Council meeting held on Monday, May 24, 2021.

Bills

Committee Reports

Streets, Alleys, Lights & Sidewalks – 05/27
Parks & Recreation – 06/12

Boards & Commissions

Pathway Board – 06/03

LEGISLATION:

Village Administration Report:

Safety Services Reports:

-EMS-

-Fire Dept.-

-Police Dept.-

Meeting Dates (meetings held at the Town Hall unless otherwise noted*)

Village Council – Monday, June 14 at 7:00 pm

Insurance Committee – Wednesday, June 16 at 11:00 am

Planning Commission – Wednesday, June 16 at 1:00 pm

Parks and Recreation – Thursday, June 17th at 4:30 pm at Village Park

Village Council – Monday, June 28 at 7:00 pm

Public Comment

Adjournment – Motion and Second

Village of Bluffton – Regular meeting May 24, 2021 at 7:00 p.m.

Mayor Johnson presiding. Messrs: Cupples, Sehlhorst, Stahl, Steiner, and Talavinia present.

Stahl motioned, seconded by Cupples, to approve the minutes from the regular council meeting held on May 10, 2021. Roll Call: Yes (5) Messrs: Cupples, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Talavinia motioned, seconded by Steiner, to approve the bills as presented. Roll Call: Yes (5) Messrs: Cupples, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

The fiscal officer gave the following readings:

3rd Reading:

Ordinance 06-21 – An Ordinance establishing storm sewer regulations for the Village of Bluffton, Ohio and repealing all other ordinances to the same effect. Cupples motioned to adopt the Ordinance, seconded by Steiner. Roll Call: Yes (5) Messrs: Cupples, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

1st Reading:

Resolution 13-21 – A Resolution authorizing the submission of a NatureWorks Grant Program application and declaring an emergency. Stahl motioned to suspend the rules, seconded by Talavinia. Roll Call: Yes (5) Messrs: Cupples, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved. Steiner motioned to adopt the Resolution, seconded by Stahl. Roll Call: Yes (5) Messrs: Cupples, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Stahl motioned, seconded by Cupples, to approve the hiring of pool staff as presented. Roll Call: Yes (4) Messrs: Cupples, Sehlhorst, Stahl, and Talavinia. No (0), Abstain (1) Steiner, motion approved.

Steiner motioned, seconded by Cupples, to approve the special event request for the Bluffton High School Baccalaureate on May 27, 2021. College Avenue between Main St. and Jackson St. will be closed from 5:00 – 10:00 p.m. for the event. Roll Call: Yes (5) Messrs: Cupples, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Talavinia motioned, seconded by Stahl, to approve the hiring of Coty Bohn as an EMT. Roll Call: Yes (5) Messrs: Cupples, Sehlhorst, Stahl, Steiner and Talavinia. No (0), Abstain (0), motion approved.

Cupples motioned to adjourn the meeting.

The following meetings/events were included on the agenda and/or scheduled during the meeting. All meetings will be at the Village Town Hall.

Streets, Alleys, Lights & Sidewalk Committee – Thursday, May 27th at 5:30 p.m.

Council Meeting – Monday, June 14 at 7:00 p.m.

Planning Commission – Wednesday, June 16 at 1:00 p.m.

MAYOR

FISCAL OFFICER

VILLAGE OF BLUFFTON
VOUCHER REPORT 6/14/2021

VENDOR	AMOUNT	DEPARTMENT	DESCRIPTION
ALL SERVICE AERATION, INC	535.50	Park	PORTABLE TOILETS
ALLEN COUNTY TREASURER	396.08	Administrative	2020 REAL ESTATE TAXES
ALLEN ECONOMIC DEVEL. GROUP	1,500.00	Administrative	2021 ANNUAL SUPPORT
ALLOWAY TESTING	75.00	Multiple	TESTING
ALLOWAY TESTING	50.00	Multiple	TESTING
ALLOWAY TESTING	75.00	Multiple	TESTING
ALLOWAY TESTING	50.00	Multiple	TESTING
AMERICAN ELECTRIC POWER	1,210.99	Multiple	ELECTRICITY
AMERICAN ELECTRIC POWER	18,825.93	Multiple	ELECTRICITY
ANDERSON TRACTOR SUPPLY, INC.	70.95	Park	KEY SWITCH
ANTHEM BLUE CROSS BLUE SHIELD	679.67	Multiple	HEALTH INSURANCE
ANTHEM BLUE CROSS BLUE SHIELD	151.31	Multiple	LIFE INSURANCE
ARMOR FIRE PROTECTION INC.	2,505.00	Administrative	2021 SPRINKLER SYSTEM & BACKFLOW CERTIFICATIONS
ARNOLD, JARED	817.20	Police	REIMBURSE PRE-EMPLOYMENT MEDICAL TESTING
BASINGER PLUMBING & HEATING	251.00	Land & Buildings	3RD FLOOR SINK REPAIR
BLUFFTON FLYING SERVICE	5,000.00	Airport	AIRPORT MANAGEMENT
BLUFFTON NEWS	455.00	Administrative	ADVERTISING
BLUFFTON PRECAST CONCRETE	120.00	Sewer	MAN HOLE RISERS
BLUFFTON STONE CO.	55.78	Multiple	STONE
BLUFFTON STONE CO.	313.45	Multiple	STONE
BLUFFTON STONE CO.	119.11	Multiple	STONE
BLUFFTON STONE CO.	174.79	Multiple	STONE
BLUFFTON STONE CO.	221.26	Multiple	STONE
BLUFFTON STONE CO.	56.50	Multiple	STONE
BOUND TREE MEDICAL	294.40	Rescue	MEDICAL SUPPLIES
BUREAU OF WORKERS COMPENSATION	1,831.85	Administrative	WORKER'S COMPENSATION
C & S SOLUTIONS	92.50	Multiple	UNDERGROUND LOCATOR REPAIR
CENTURYLINK	62.85	Administrative	PHONES
CENTURYLINK	286.10	Administrative	PHONES
CHOICE ONE ENGINEERING	4,372.50	Street	LAYOUT STAKING
CHOICE ONE ENGINEERING	7,210.00	Capital Improvements	WATER LINE ENGINEERING
CHOICE ONE ENGINEERING	430.50	Park	S.R. 103 PATHWAY CONSTRUCTION PLANS
CINTAS	799.89	Administrative	CARHARDT COATS
CINTAS	174.54	Administrative	UNIFORMS
CINTAS	152.97	Administrative	UNIFORMS
CINTAS	182.97	Administrative	UNIFORMS
DOMINION EAST GAS	71.29	Multiple	NATURAL GAS
DOTY, MICHAEL	2,955.38	Street	F-250 REPAIR
DREW'S LANDSCAPING	200.00	Street	MOWING - PROPERTY COMPLIANCE ON EASTLAND
FAMILY HARDWARE DO IT BEST	78.46	Multiple	SUPPLIES
First Klass Services, Inc.	689.00	Cemetery	CEMETERY WEED SPRAYING
GARY'S REPAIR	115.05	Park	MOWER SUPPLIES
GARY'S REPAIR	116.50	Park	MOWER SUPPLIES
GARY'S REPAIR	34.95	Cemetery	MOWER SUPPLIES
GARY'S REPAIR	23.30	Park	MOWER SUPPLIES
GLOBAL ELECTRIC, INC	2,689.49	Water	PRESSURE TRANSDUCERS
GLOBAL ELECTRIC, INC	1,634.44	Water	PRESSURE TRANSMITTER
GLOBAL ELECTRIC, INC	404.80	Sewer	WWTP ON CALL SERVICES
GREAT LAKES BILLING ASSOCIATES, INC.	537.31	Rescue	EMS BILLING SERVICE
KOI ENTERPRISES, INC.	165.67	Multiple	PARTS
KOI ENTERPRISES, INC.	53.62	Sewer	SUPPLIES
LEXIS NEXIS RISK DATA MANAGEMENT INC.	50.00	Administrative	ADDRESS SEARCHES APRIL
LEXIS NEXIS RISK DATA MANAGEMENT INC.	50.00	Administrative	ADDRESS SEARCHES MAY
MARATHON FLEET SERVICES	2,023.32	Multiple	FUEL
MIAMI PRODUCTS & CHEMICAL CO.	1,915.10	Pool	POOL CHEMICALS
MIAMI PRODUCTS & CHEMICAL CO.	493.00	Pool	POOL CHEMICALS
MIAMI PRODUCTS & CHEMICAL CO.	652.00	Pool	POOL CHEMICALS

MIAMI PRODUCTS & CHEMICAL CO.	(225.00)	Pool
MIDNET MEDIA	180.00	Administrative
MINTEYS MAIDS	75.00	Land & Buildings
MURPHY TRACTOR & EQUIPMENT CO., INC.	25,565.00	Street
NATHAN JORDAN	150.00	Administrative
NORTHWESTERN OHIO SECURITY SYSTEMS	196.00	Land & Buildings
OUTCALT, FRED	73.31	Park
PERRY CORPORATION	176.04	Administrative
PERRY CORPORATION	892.50	Administrative
RUMPKE	23,176.96	Refuse
SHERWIN WILLIAMS	241.50	Street
SMARTBILL	788.39	Multiple
STAPLES BUSINESS ADVANTAGE	71.47	Multiple
STAPLES BUSINESS ADVANTAGE	34.72	Multiple
STRATTON GREENHOUSES	463.71	Pool
STRATTON GREENHOUSES	430.00	Administrative
STUMP'S FIRE EXTINGUISHER CO.	1,065.94	Land & Buildings
TIME WARNER CABLE	38.86	Multiple
TIME WARNER CABLE	114.98	Administrative
TOMMY TIRE SALES LLC	28.00	Police
TREASURER OF STATE	352.25	Land & Buildings
TREASURER, STATE OF OHIO	45.00	Water
U.S. POSTAL SERVICE	92.00	Administrative
UNITED STATES TREASURY	154.31	Administrative
UTILITY SERVICE CO, INC.	39,691.63	Water
VANCE'S OUTDOOR INC.	372.44	Police
VERIZON WIRELESS	240.88	Multiple
VETTER LUMBER CO.	335.71	Multiple
WESSLER ENGINEERING	172.41	Sewer
WESSLER ENGINEERING	513.75	Sewer
Wilson, Jennifer	1,092.87	Pool
INCOME TAX REFUNDS	9,202.53	Administrative
	<u>170,356.43</u>	

DRUM DEPOSIT
 WEB HOSTING
 TOWN HALL CLEANING
 BACKHOE
 BOOTS
 MONITORING
 SHUFFLEBOARD MAINTENANCE
 IT CONTRACT
 IT CONTRACT
 TRASH SERVICES
 STREET PAINT
 BILLING SERVICES
 SUPPLIES
 SUPPLIES
 POOL FLOWERS
 TOWN HALL FLOWERS
 FIRE EXTINGUISHER SERVICE
 CABLE
 CABLE
 POLICE CRUISER TIRES
 ELEVATOR LICENSE
 EPA LICENSE - BLACKBURN
 PO BOX 63 RENEWAL
 FEE
 WATER TOWER PEDISPHERE
 AMMUNITION
 CELL PHONES
 SUPPLIES
 SANITARY ON-CALL SERVICES
 INSTRUMENTATION PRELIM DESIGN
 POOL UNIFORMS
 INCOME TAX REFUNDS

MAY MONTHLY	2,569.00
MEDICARE	37.22
OPERS	192.17
FICA	40.14

BIWEEKLY PAYROLL 6/4/21	42,831.69
MEDICARE	588.79
OPERS	2,430.09
OP&F	2,270.04

MAY FIRE & EMS	4,642.02
MEDICARE	67.32
OPERS	300.08
FICA	84.56

Council Signature : _____

Date: _____

May 27, 2021

Streets, Lights, Alleys & Sidewalks Committee

Start: 5:30 pm

End: 6:45 pm

Present: Joe Sehlhorst, Jerry Cupples, Admin. Jesse Blackburn

Topic 1: Parkview Phase 2 Lighting Plan

- Administration presents Parkview Ph. 2 Lighting Plan (see attachment pages)
- Recommend add 2 additional lights (see attachment page from email sent to AEP)
- Rule of thumb is light placement every 300'

Topic 2: Locations for Improved or Added Street Lighting

- Presented list for improved or added street lighting. (see attachment)
 - o List compiled by Officer Nate Jordan
- Plan is to first focus on areas with heavy pedestrian traffic. Then on areas where poles and lighting need added.
 - o Jesse to prioritize list

Topic 3: Lighting/Crosswalk Improvements; Sidewalk Extension

- Corner of E. College Ave./County Line Rd (See Attachment)
- In preparation for future County Line Pathway (2022 Goal). Going from College Ave. connecting to Jefferson St. (TAP Project 2023)
- Exploring options on how to proceed.

Topic 4: Crosswalk Improvement; Jefferson Ph. 2 Jefferson/Huber St.

- Recommend to install Pedestrian Crossing Signage rather than electronic beacon (see attachment)
 - o Beacon already located on west side of RR Tracks

Topic 5: 2021 Sign Replacement Program

- \$15,000 Budgeted
- Project will begin around school.
- Discussed flat or extruded sign. Pros/Cons to be identified.
- See Sample attachment

Topic 6: Village Entry Points

- Administration presented sample Bluffton Corporation Signs.
- Discussion ended with more information needed before a decision to act should be made.

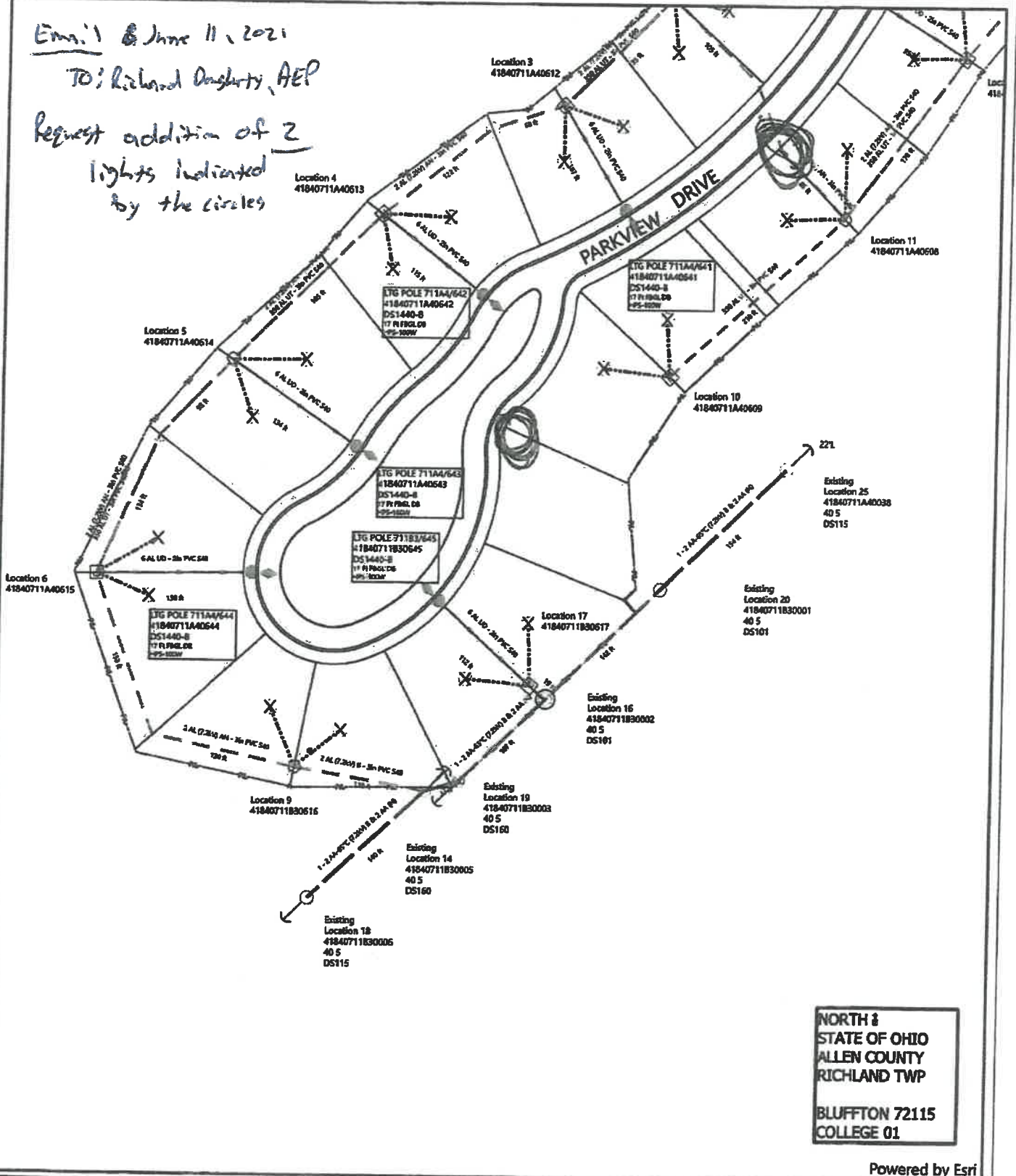
Other: Streets Meeting Review

- Reviewed status of past tasks at previous meetings.
 - o Encroachment, Bike Path Crosswalks, Jefferson St. Bridge Markers, ADA Compliance, Alleys, Sidewalk Extension, Main St. Trash Cans, Etc.

Emil & June 11, 2021

TO: Richard Doughty, AEP


Request addition of 2 lights indicated by the circles



NORTH
STATE OF OHIO
ALLEN COUNTY
RICHLAND TWP

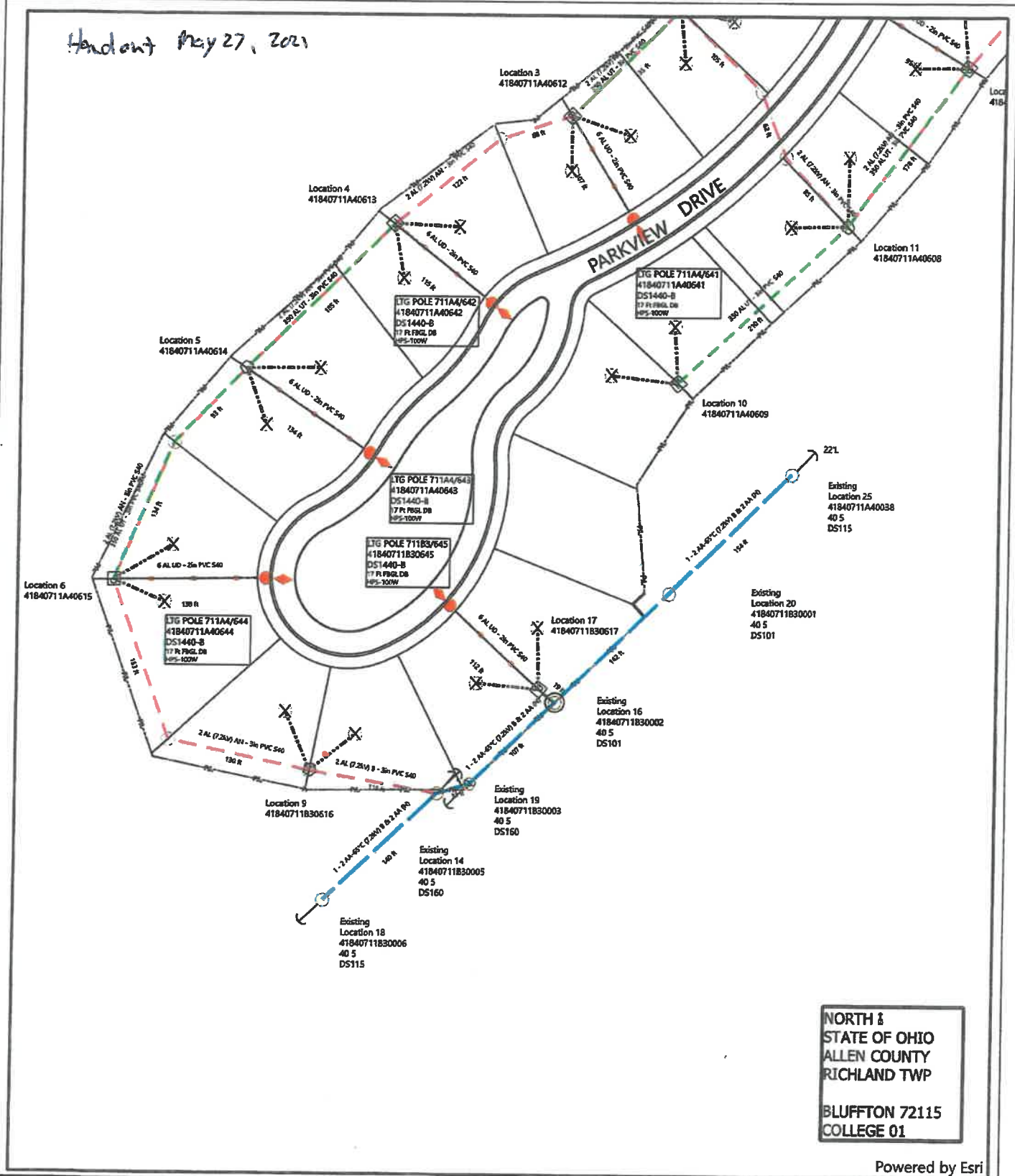
BLUFFTON 72115
COLLEGE 01

Powered by Esri

Job Name: UG-ASSET IMPROVEMENT-SUPPORT CS RES			NON-DESIGN ORDERS
Location: 100 E ELM ST			OWR/OPS:
City: BLUFFTON	DESIGN ORDERS	JUP:	OWR/OPS:
Twp:	OH: 79478749 W/O:	JUP:	OWR/OPS:
County: ALLEN	UG: W/O:	JUP:	OWR/OPS:
	AREA: 012 - Findlay	JUP:	QUAD:
	STATION: BLUFFTON	TECH/ENG: Isaac Moritz	MAP:
	CIRCUIT: COLLEGE	CONTACT: 419-420-3009	SCALE: 1:114
	VOLTAGE: 7.2KV	DATE: May 18, 2021	SHEET: Sheet 8 of 9

Parkview Ph.2


Handout May 27, 2021

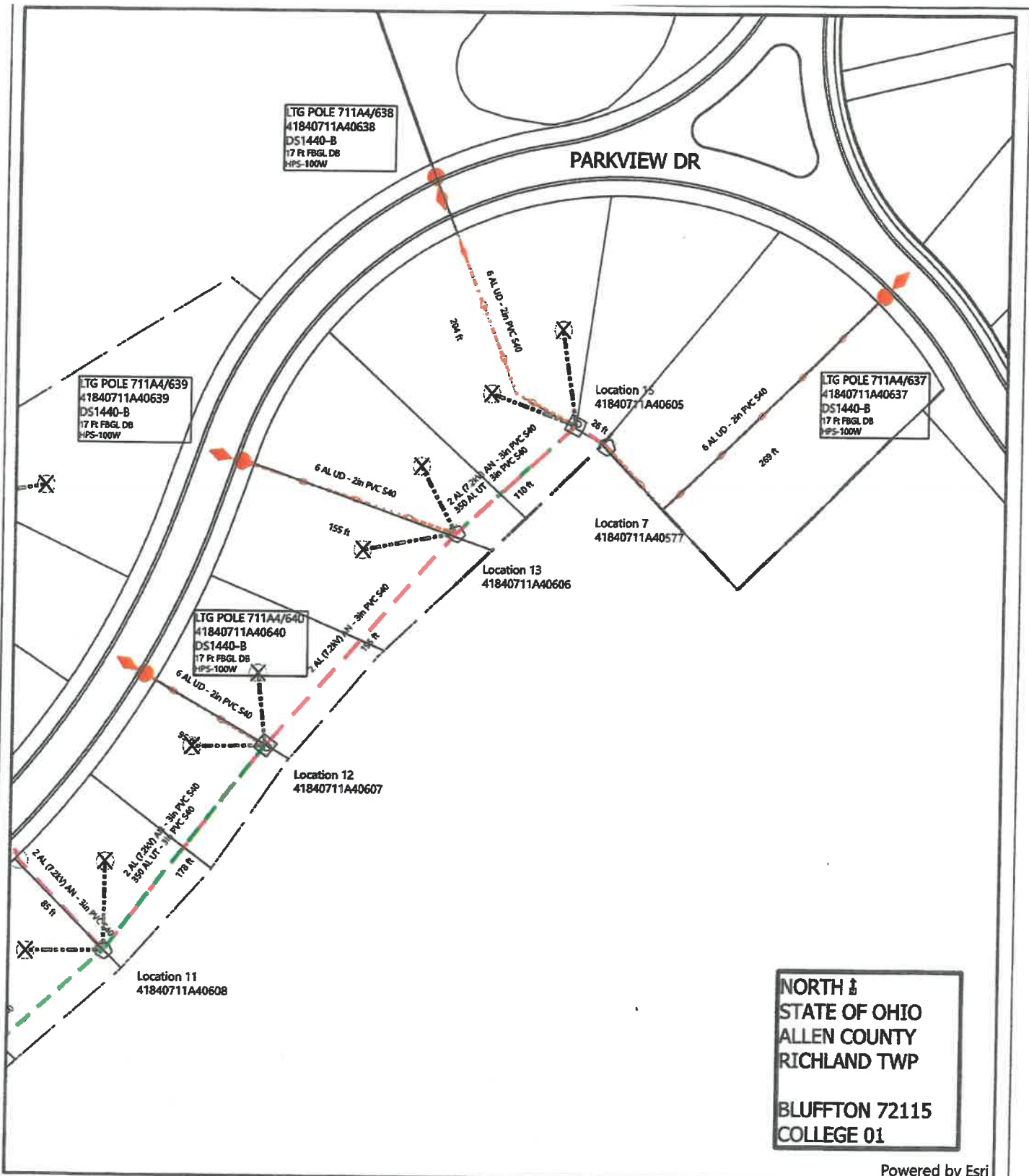


NORTH &
STATE OF OHIO
ALLEN COUNTY
RICHLAND TWP

BLUFFTON 72115
COLLEGE 01

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Powered by Esri

Job Name: UG-ASSET IMPROVEMENT-SUPPORT CS RES

Location: 100 E ELM ST

City: BLUFFTON

Twp:

County: ALLEN



DESIGN ORDERS

OH: 79478749

W/O:

UG:

W/O:

AREA: 012 - Findlay

STATION: BLUFFTON

CIRCUIT: COLLEGE

VOLTAGE: 7.2KV

JUP:

JUP:

JUP:

JUP:

TECH/ENG: Isaac Moritz

CONTACT: 419-420-3009

DATE: May 18, 2021

NON-DESIGN ORDERS

OWR/OPS:

OWR/OPS:

OWR/OPS:

OWR/OPS:

QUAD:

MAP:

SCALE: 1:87

SHEET: Sheet 3 of 9

Locations For Improved or Added Streetlighting

Locations Without Current Lighting:

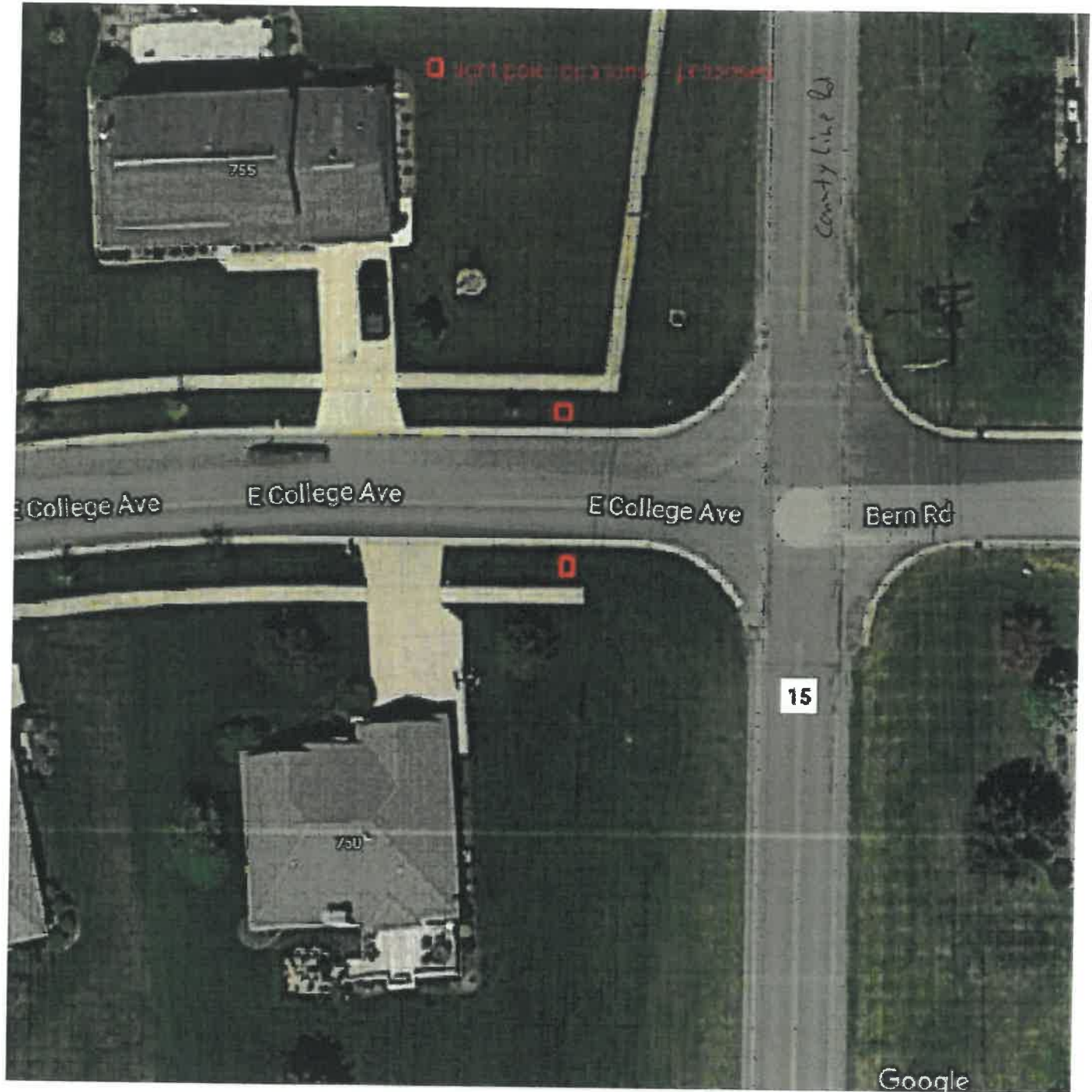
- Snider Road, from Wastewater Treatment Plant drive, to Spring Street.
- Citizens Parkway, from State Route 103 to CNB Operations Center.
- Tower Road, from State Route 103 to end of road.
- Commerce Lane, from Circle K (north drive) to Comfort Inn.
- Village employee parking lot on East Elm Street, adjacent to the Municipal Parking Lot.
- Village-owned parking lot on Garau Street.
- County Line Road between Lake Street and North Main Street.
- Intersection of Hunters Run (east) and West Riley Street.
- Intersection of Vine (south) and North Lawn Avenue.
- Intersection of Brookwood Drive and West Washington Street.
- Intersection of Brookwood Drive and West Elm Street.
- Brookwood Drive
- Intersection of State Route 103 and Citizens Parkway.
- Intersection of State Route 103 and Daves Way.

Locations Needing Improved or Additional Lighting:

- Jackson Street, between College Avenue and Elm Street. Existing lighting fixtures are either past their life expectancy, spaced too far apart, or are too low a wattage to provide adequate lighting for the area.
- East College Avenue from the bridge to Railroad Street. Current lighting is not adequate for the amount of pedestrian traffic during events at Harmon Field and the Ricky Matter Center.
- Lake Street, between County Line Road and the east curve.
- Intersection of Riley Street and Main Street.
- Intersection of North Mound Street and Huber Street.
- Intersection of South Lawn and Grove Street.
- College View Drive.
- West Kibler Street at the curve.
- Grove Street, between the bridge and Maple Grove Cemetery.
- Intersection of State Route 103 and Citizens Parkway.

Additionally, there are several areas where trees are blocking 50% or more of the available light. Perhaps we could partner with AEP to see what solutions are recommended.

Topic 3: Lighting / Crosswalk Improvements & Sidewalk Extension



Jesse Blackburn
-- Village of Bluffton --
Administrator
419-358-2066 ext. 102

Disclaimer

el

Topic 3.

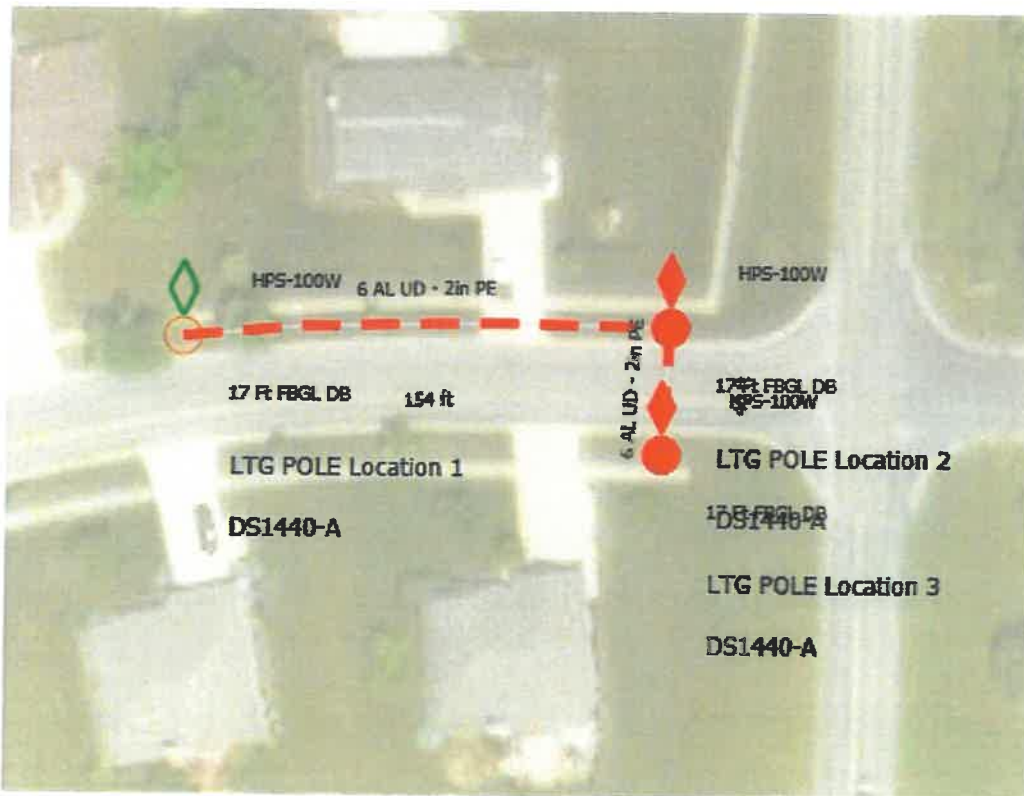
Jesse Blackburn

From: Richard D Dougherty <rddougherty@aep.com>
Sent: Wednesday, May 26, 2021 11:05 AM
To: Jesse Blackburn
Cc: Richard Johnson; Mitch Kingsley; 'demart@roadrunner.com'; Bryan Lloyd; Isaac A Moritz
Subject: RE: New light pole install

Jesse –

I apologize for the delay however we now have a plan and cost for the installation of these two lights.

We propose coming from the post top light about 180' to the west of the location on the north side of E. College, then go under College to the south side. Due to the driveway and the road this would be done using a boring contractor. If AEP were to do this work then the charge would be \$8,300 to the Village. However the Village can provide the trenching/boring and there would be no installation charge. A 2" conduit, schedule 80 or equivalent, would be required.

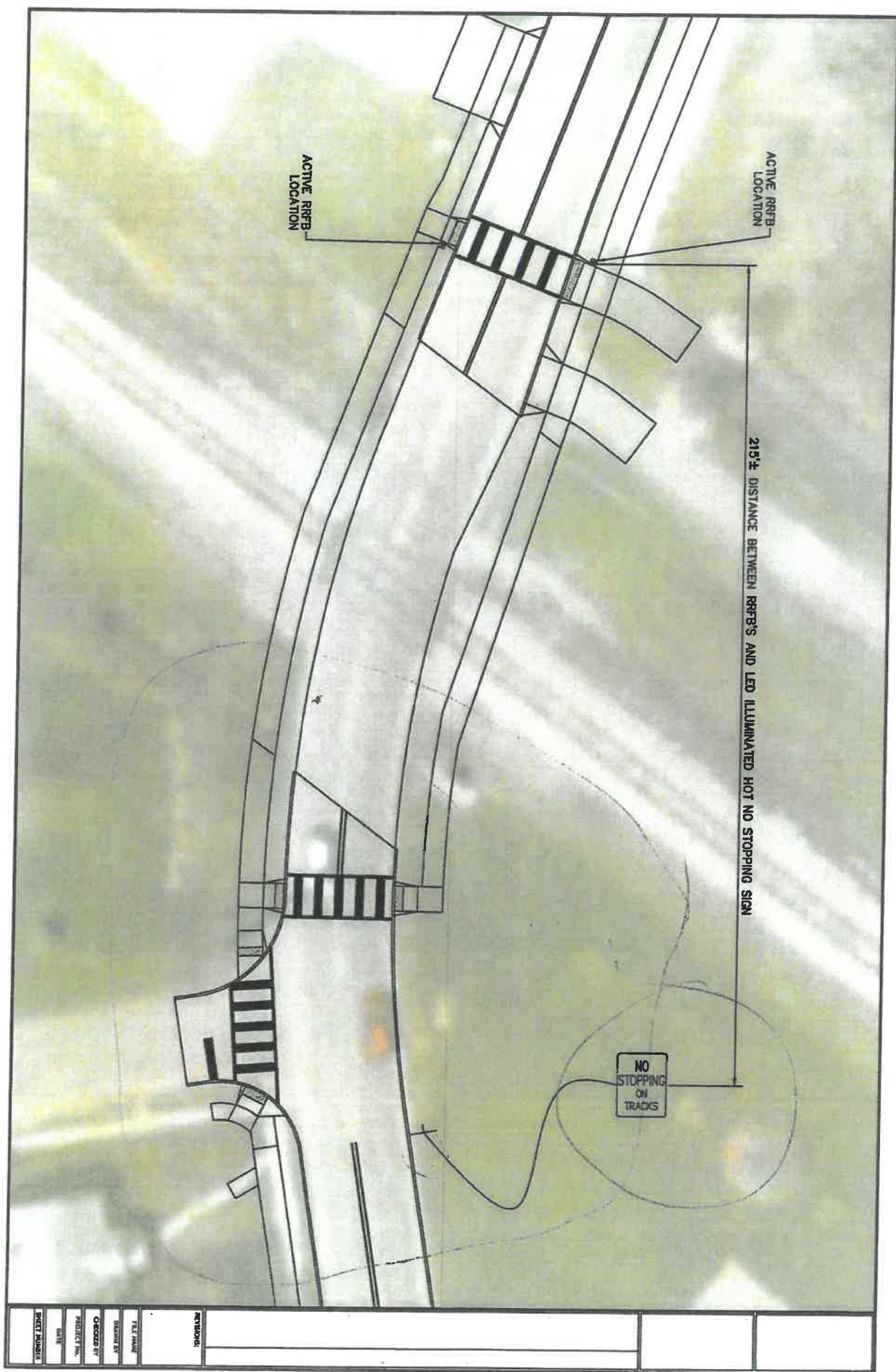


If you would be interested in wood poles we could install these using an overhead line coming from the east side of County Line Road. There would be no charge for the new wood poles at this time. We do expect to have new rates by mid-summer. At that time it is believed there will be charges anytime a new pole is set for street lighting.

Let me know if there are any questions and if you would like to proceed with any of these options.

Rich

Topic 4: Crosswalk Improvement, Jefferson / Huber



REVISIONS:		
FILE NAME:		
DRAWING NO.:		
DATE:		
PROJECT NO.:		
SHEET NUMBER:		

Topic 5: 2021 Sign Replacement Program

Topic 9 Sign Replacement Program (Feb. 13, 2020)

Future Sign Replacement Program

2020 Program Highlights:

- Replace any stop sign overlooked during the 2019 program, or any stop sign that has degraded to such a point to warrant replacement;
- Replace any warning sign overlooked during the 2019 program, or any warning sign that has degraded to such a point to warrant replacement, and adjust sign locations as needed;
- Replace all One Way signs that do not meet standards; (R6-1)
- Redesign and install new signage at all entrances to the Village;
- Install any additional signs, or make any needed sign changes, on the Jefferson Street Phase Two project.

2021 Program Highlights:

- Begin a parking regulations sign replacement program, with the aim to complete all streets, with special concentration in the area of the schools, by the end of summer 2021. A complete survey should be completed before ordering.

Costs can be calculated using the 2020 prices below:

- R7 Series Signs \$16.46 ea
 - 6 Foot Post \$26.88 ea
 - 36" Anchor Post \$20.46
 - Pole Straps w/ Brackets \$27.52 (all prices based on 50 pcs or more)
- Begin the street name sign replacement program, with the aim to complete all areas east of Main Street by the end of fall 2021.

2022 Program Highlights:

- Complete the street name sign replacement program, with the aim to complete all areas west of Main Street by fall of 2022.
- Complete a survey of regulatory and warning signs, with any needed replacements to be installed in spring of 2023

2023 Program Highlights:

- Replace all mast, pole and cantilever-mount signs on Main Street, from College Avenue to Jefferson Street

12/26/19

Page 5 of 2

W. Elm st

W. ELM ST

W. Elm st

W. ELM ST

W. Elm st

W. ELM ST

Cherry st

CHERRY ST

N. SPRING ST

N. Spring st

 <p>NO PARKING THIS SIDE OF STREET</p>	 <p>NO PARKING THIS SIDE OF STREET ←</p>	 <p>NO PARKING THIS SIDE OF STREET ↔</p>
P1	P2R & L	P3
 <p>NO PARKING BETWEEN SIGNS →</p>	 <p>NO PARKING HERE TO CORNER →</p>	 <p>NO PARKING 7:30 AM TO 8:30 AM AND 2:30 PM TO 3:30 PM SCHOOL DAYS ONLY</p>
P4R & L	P5R & L	P6
 <p>NO PARKING IN THIS STREET</p>	 <p>NO PARKING FIRE LANE</p>	
P7	P8	

Meeting: Bike and Pedestrian Pathway Board

Date/Time: Thursday, June 3, 2021

Location: Zoom meeting

Members Present: Dick Ramseyer, Mitch Kingsley, John Rich, Dima Snyder, Fred Steiner, Greg Denecker, Jane Wood

Village Liaison: Jesse Blackburn, Joe Sehlhorst, Ben Stahl, Ron Headings

Absent: Laura Voth, Jane Wood

MINUTES:

Minutes of the April 2021 meeting were and approved. Moved by Dima Snyder, second, John Rich.

Note: The board did not meet in May.

BUSINESS:

Ron Headings made a presentation on a proposed Bluffton bicycle loop.

Discussion followed and it will continue.

Findlay Chamber Small Business discussion was presented by Dick. Mitch suggested to review this again in 2021. Accepted by consensus.

The 2021 Allen County bike and pedestrian pathway guide was discussed.

Additional bike racks are coming: Cherry Street, Family Dollar, Et Cetera. Racks will arrived in 6 to 8 weeks.

Meeting Adjourned at 1:16 p.m.

Next meeting will be held at noon on Thursday, July 8, 2021.

Respectfully submitted,

Fred Steiner

Parks & Rec - Minutes
Village of Bluffton
Village Park
June 12th, 2021

Present: Council - Ben Stahl
Staff - Jesse Blackburn
Public - Evan Steiner, Grant Mumaugh

Start: 9:00 End: 10:30
Topics: Disc golf course

Minutes:

- Disc golf course
 - Played through the first seven holes to experience tee box and target basket placement.
 - Walked through the woods on the north side of the bike path to explore the option of winding some holes between the trees. Even with the recent rain, the ground wasn't saturated and there was less underbrush than anticipated. If the course will require clearing in the woods, it needs to be discussed with the Tree Commission.
 - Plan to meet again in the coming week to GPS map the course for fundraising literature.

Ben Stahl

Village of Bluffton
Administration's Report

To: Mayor Johnson & Council Members



06-14-21

Jefferson Street Phase II –

- Retaining wall, sidewalks, drive entrances and dirt work all scheduled for completion this week
- Final asphalt to be installed the week of the 21st



2020 Consumer Confidence Report – Drinking Water

The report can be found at www.bluffton-ohio.com/water, or at the Town Hall. In summary: The water supplied by the Village of Bluffton in 2020 was compliant with EPA regulations. Copy is attached. Link will be shared on the water bills due July 10th to Village water customers.

AMENDMENT TO LPA FEDERAL ODOT-LET PROJECT AGREEMENT

Request a motion from Council to approve the amendment of agreement number 34661 for PID number 111220, allowing Bluffton to accept an additional \$85,000 in CMAQ funding for the construction of the SR 103 Multi-Use Pathway in 2023.

2022 Budget Preparation -

Temporary License Extension Request

Luke's has requested an extension of the temporary license for the vestibule placed on the sidewalk in front of their business. Request motion from Council to approve extension of license until April of 2022.

Income Tax Update

- ~ 650 delinquent accounts from 2020
- ~ 170 accounts will be referred to the Attorney General for collection yet this year.
- Over \$9,300.00 from 30 accounts has been received from collection efforts by the Attorney General over the past year.



Interstate 75 at the village of Beavertown will experience lane restrictions and ramp closures for paving and reconstruction.

TRAFFIC IMPACT

- Currently, temporary traffic impacts may occur in both directions from Napoleon Road through the SR 696 interchange.
- Beginning June 21, nighttime lane closures will resume for paving operations.

WWTP – Instrumentation and SCADA Improvements

Request Motion from Council to enter into an agreement with Wessler Engineering for Wastewater Treatment Plant (WWTP) - Instrumentation and SCADA Improvements, in excess of Village Administrator spending authority. Project not to exceed \$99,250.00.

SumiRiko Service Events

Team Honda Week(s) of Service is returning this year and SumiRiko employees are once again agreeing to volunteer throughout our community. SumiRiko employees will be seen painting fire hydrants and possibly preparing planting sites on W. Elm St. We are fortunate and excited to have the opportunity to work with these employees and greatly appreciate their efforts!!!

Special Event Permits:

Mayor Johnson will be presenting the following:

- Vine St. Closure

Council Committee Meetings: Request for meetings with:

- Insurance Committee – June 16th at 11:00
- Planning Commission – June 16th at 1:00
- Parks and Recreation – June 17th at 4:30 at Village Park
- Tree Commission -
- Utilities – week of the 21st
- Finance Committee – week of the 21st



VILLAGE OF BLUFFTON

Drinking Water Consumer Confidence Report For 2020



The Village of Bluffton has prepared the following report to provide information to you, the consumer, on the quality of your drinking water. Included within this report is general health information, water quality test results, how to participate in decisions concerning your drinking water and water system contacts.

What's the source of your drinking water?

The Village of Bluffton receives its drinking water from the Village of Ottawa. We have a current, unconditioned license to operate our water system. The Village of Ottawa Public Water System draws its drinking water from the Blanchard River, which runs south of the Water Treatment Plant. For the purposes of source water assessments in Ohio, all surface waters are considered to be susceptible to contamination and require extensive treatment before being used as a drinking water. By their nature, surface waters are readily accessible and can be contaminated by chemicals and pathogens, which may rapidly arrive at the public drinking water intake with little warning or time to prepare. The Village of Ottawa's drinking water source protection area contains potential contaminant sources such as agriculture, home construction, septic systems, combined sewer overflows, wastewater treatment discharges, commercial and industrial sources, roadways, and railways.

The Village of Ottawa's Public Water System treats the water to meet drinking water quality standards, but no single treatment technique can address all potential contaminants. Implementing measures to protect the Blanchard River can further decrease the potential for water quality impacts. More detailed information is provided in the Village of Ottawa's Drinking Water Source Assessment report, which can be obtained by calling Jack Williams at (419)523-5020.

What are sources of contamination to drinking water?

The sources of drinking water, both tap water and bottled water, includes rivers, lakes, streams, ponds, reservoirs, springs and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

Contaminants that may be present in source water include: (A) Microbial Contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations and wildlife; (B) Inorganic Contaminants, such as salts and metals, which can be naturally occurring or result from urban storm water runoff, industrial or domestic wastewater discharges, oil and gas production, mining, or farming; (C) Pesticides and Herbicides, which may come from a variety of sources such as agriculture, urban storm water runoff, and residential uses; (D) Organic Chemical Contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban storm water runoff, and septic systems; (E) Radioactive Contaminants, which can be naturally occurring or can be the result of oil and gas production and mining activities.

In order to ensure that tap water is safe to drink, USEPA prescribes regulations which limit the amount of certain contaminants in water provided by public water systems. FDA regulations establish limits for contaminants in bottled water, which must provide the same protection for the public health.

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that the water poses

a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's Safe Drinking Water Hotline (1-800-426-4791).

Who needs to take special precautions?

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders and the elderly and infants can be particularly at risk from infection. These people should seek advice about drinking water from their health care providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by cryptosporidium and other microbial contaminants are available from the Safe Drinking Water Hotline (1-800-426-4791).

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. The Village of Bluffton is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <http://epa.gov/safewater/lead>.

About your drinking water:

The EPA requires regular sampling to ensure drinking water safety. The Village of Ottawa conducted sampling for total coliform bacteria, inorganics, and synthetic and volatile organic contaminants during 2019. Samples are collected for more than 80 different contaminants, most of which were not detected above minimal amounts in the Village of Ottawa's water supply. The Ohio EPA requires the Village to monitor for some contaminants less than once per year because concentrations of these contaminants do not change frequently. Some of the data, though accurate, may be more than one year old. The data presented within the Consumer Confidence Report is from the most recent testing done in accordance with Ohio Environmental Protection Agency Division of Drinking and Ground Water regulations.

The Village of Ottawa routinely monitors its drinking water for contaminants to ensure drinking water safety. The following pages are summarized information on those agents for which testing has been done. The EPA requires certain terminology and abbreviates, and that specific calculations be performed for different contaminants. To help better understand these terms, definitions have been provided. The analytical results presented in the tables are the most recent testing results done in accordance with regulations.

The value reported under the "Level Found" section for Total Organic Carbon (TOC) is the lowest ratio between the percentage of TOC actually removed to the percentage of TOC removal required by the EPA. A value of greater than (1) indicates that the water system is in compliance with TOC removal requirements, whereas a value of less than one (<1) indicates a violation of the TOC removal requirements.

Turbidity is a measure of the cloudiness of water and an indication of the effectiveness of the filter system. The turbidity limit is set by the EPA is 0.3 NTU in 95% of the daily samples and shall not exceed 1.0 NTU at any time. As reported on the spreadsheet, the Village's highest recorded daily turbidity result for 2019 was 0.20 NTU and the lowest percentage of samples meeting the turbidity limits was 100.0%.

Unregulated Contaminant Monitoring Rule

Unregulated contaminants are those for which EPA has not established drinking water standards. The purpose of unregulated contaminant monitoring is to assist EPA in determining the occurrence of unregulated contaminants in drinking water and whether future regulation is warranted. In 2020, the Village of Bluffton participated in the fourth round of the Unregulated Contaminant Monitoring Rule (UCMR 4). The results of the 2020 monitoring period are shown in the table below. For further information please call Jesse Blackburn at 419-358-2066.

Unregulated Contaminants:	Results from Bluffton Distribution System		
	Average Level Found	Range of Detections	Sample Year
Bromodichloriomethane (ppb)	7.1	5.0-11.6	2020
Dichlorobromomethane (ppb)	4.3	2.7-6.4	2020
Bromoform (ppb)	0.6	0.5-0.9	2020
Chloroform [trichloromethane] (ppb)	16.7	11.7-25.2	2020

Listed in the following Table 1 is information on those contaminants that were found in the drinking water *in 2020*.

How do I participate in decisions concerning my drinking water?

Public participation and comments are encouraged at regular meetings of Council which meet the second and fourth Mondays of each month at 7:00 p.m. in the Town Hall at 154 N. Main Street, Bluffton, Ohio 45817. If you would prefer to address your concerns in letter form, you may send it to:

Jesse Blackburn, Administrator

P.O. Box 63

Bluffton, OH 45817-0063

Or call: 419-358-2066 from 8:00 a.m. to 5:00 p.m. Monday through Friday.

Definitions and Terms Contained in this Report

1. Maximum Contaminant Level Goal (MCLG): The level of a contaminant in drinking water below which there is no known expected risk to health. MCLGs allow for a margin of safety.
2. Maximum Contaminant Level (MCL): The highest level of contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.
3. Parts per Million (ppm) or Milligrams per Liter (mg/L): Are units of measure for the concentration of a contaminant. A part per million corresponds to one second in a little over 11.5 days.
4. Parts per Billion (ppb) or Micrograms per Liter (ug/L): Are units of measure for the concentration of a contaminant. A part per billion corresponds to one second in 31.7 years.
5. Action Level (AL): The concentration of a contaminant, which, if exceeded, triggers treatment or other requirements that a water system must follow.
6. Maximum Residual Disinfectant Level Goal (MRDLG): The level of drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.
7. Maximum Residual Disinfectant Level (MRDL): The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.
8. Treatment Technique (TT): A required process intended to reduce the level of a contaminant in drinking water.
9. Nephelometric Turbidity Units (NTU): A nephelometric turbidity unit is a measure of the clarity of water. Turbidity in excess of 5 NTU is just noticeable to the average person.
10. < : A symbol which means less than; a result of <5 means that the lowest level that could be detected as 5 and the contaminant in that sample was not detected.
11. N/A: not applicable
12. Below Detectable Levels (BDL).

Table 1

Contaminant (units)	MCL	MCLG	Level Found	Range of Detections	Violation?	Year Sampled	Typical Source of Contaminant
Microbiological Contaminants:							
Results from Bluffton Distribution System							
Total Coliform Bacteria	*See Note	0	0	0 - 1	No	2020	Naturally present in the environment
Results from Ottawa Distribution System							
Total Organic Carbon	TT	n/a	2	1.45-2.64	No	2020	Naturally present in the environment
Turbidity (NTU)	TT	n/a	0.19	.02-.19	No	2020	Soil runoff
Turbidity (% meeting standard)	TT	n/a	100.00%	100 - 100%	No	2020	Soil runoff
<i>*Total Coliform Bacteria MCL: Systems that collect fewer than 40 samples per month, one (1) positive sample.</i>							
Inorganic Contaminants:							
Results from Ottawa Distribution System							
Barium (ppm)	2	2	0.014	n/a	No	2020	Discharge of drilling wastes; discharge from metal refineries; erosion of natural deposits
Fluoride (ppm)	4	4	1.11	0.71-1.25	No	2020	Erosion of natural deposits; water additive which promotes strong teeth; discharge from fertilizer & aluminum factories
Nitrate (ppm)	10	10	2.56	0.45-2.56	No	2020	Runoff from fertilizer use; leaching from septic tanks, sewage; erosion of natural deposits
Residual Disinfectants:							
Results from Bluffton Distribution System							
Total Chlorine (ppm)	MRDL=4	MRDLG=4	1.65	.63-2.52	No	2020	Water additive used to control microbes
Volatile Organic Contaminants:							
Results from Bluffton Distribution System							
Haloacetic Acids [HAA5] (ppb)	60	n/a	34.5	24.5-40.3	No	2020	By-product of drinking water chlorination
Total Trihalomethanes [TTHM] (ppb)	80	n/a	28.7	20.8-37.6	No	2020	By-product of drinking water chlorination
Unregulated Contaminants:							
Results from Bluffton Distribution System							
			Average Level Found	Range of Detections		Sample Year	
Bromodichloromethane (ppb)			7.1	5.0-11.6		2020	
Dichlorobromomethane (ppb)			4.3	2.7-6.4		2020	
Bromoform (ppb)			0.6	0.5-0.9		2020	
Chloroform [trichloromethane] (ppb)			16.7	11.7-25.2		2020	
Results from Bluffton Distribution System							
Lead and Copper	Collection Date	90th Percentile	# of Samples Over AL	MCLG	Action Level (AL)	Violation	Likely Source of Contamination
Copper (ppm)	9/9/2020	0.052	0	1.3	1.3	N	Erosion of natural deposits; Leaching from wood preservatives; Corrosion of household plumbing systems.
Lead (ppb)	9/9/2020	0	0	0	15	N	Corrosion of household plumbing systems;
Maximum Contaminant Level Goal or MCLG: The level of a contaminant in drinking water below which there is no known or expected risk to health.							
MCLGs allow for a margin of safety.							
Maximum Contaminant Level or MCL: The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available technology.							
Action Level: The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.							
ppm: milligrams per liter or parts per million - or one ounce in 7,350 gallons of water.							
ppb: micrograms per liter or parts per billion - or one ounce in 7,350,000 gallons of water.							
Action Level Goal (ALG): The level of a contaminant in drinking water below which there is no known or expected risk to health. ALGs allow for a margin of safety.							

CFDA 20.205

AMENDMENT TO LPA FEDERAL ODOT-LET PROJECT AGREEMENT

THIS AGREEMENT is amended as follows by and between the State of Ohio, Department of Transportation, hereinafter referred to as ODOT, 1980 West Broad Street, Columbus, Ohio 43223 and the Village of Bluffton, hereinafter referred to as the LPA, 154 North Main Street, Bluffton, OH 45817-0063.

3. FUNDING AND PAYMENT

3.1 The total cost for the PROJECT is estimated to be \$1,350,519 as set forth in Attachment 1. ODOT shall provide to the LPA ninety-five percent (95%) of the eligible costs, up to a maximum of \$840,000 in Federal Transportation Alternative Program (TAP) funds and up to a maximum of \$300,000 in Federal MPO CMAQ funding. These maximum amounts reflect the funding limits for the PROJECT set by the applicable Program Managers. Unless otherwise provided, funds through ODOT shall be applied only to the eligible costs associated with the actual construction and construction engineering/inspection activities of the PROJECT.

3.2 The LPA shall provide all other financial resources necessary to fully complete the PROJECT, including all 100 percent Locally-funded work, and all cost overruns and contractor claims in excess of the maximum(s) indicated in 3.1 above.

The parties hereto have caused this Amendment to the Agreement to be duly executed as of the day and year last written below.

LPA: VILLAGE OF BLUFFTON	STATE OF OHIO OHIO DEPARTMENT OF TRANSPORTATION
By:	By:
Richard Johnson Mayor	Jack Marchbanks Director
Date:	Date:

Attachment 1

PROJECT BUDGET – SOURCES AND USES OF FUNDS

USES	SOURCES	LPA FUNDS			FHWA FUNDS			STATE FUNDS			TOTAL
		Amount	%	SAC	Amount	%	SAC	Amount	%	SAC	
	PRELIMINARY DEVELOPMENT		100								
	FINAL DESIGN, CONSTRUCTION PLANS & SPECIFICATIONS		100								
	ACQUISITION OF RIGHT OF WAY & UTILITY RELOCATION		100								
	PROJECT CONSTRUCTION COSTS (TAP)	\$44,211	5	4BG7	\$840,000	95	4B37				\$884,211
	PROJECT CONSTRUCTION COSTS (CMAQ)	\$75,000	20	4BG7	\$300,000	80	4TB7				\$375,000
	PROJECT CONSTRUCTION COSTS (over cap)	\$2,956	100	4BG7							\$2,956
	INSPECTION (over cap)	\$88,352	100	4BG7							\$88,352
	TOTALS	\$210,519			\$1,140,000						\$1,350,519



VILLAGE OF BLUFFTON

154 N. MAIN STREET, P.O. BOX 63 BLUFFTON, OHIO 45817-0063
419-358-2066

APPLICATION FOR SPECIAL EVENTS

EVENT NAME: BLUFFTON DISCOVERY DAYS DATE(S) OF EVENT: JUNE 26TH
 APPLICANT: BEACON LIFE MINISTRIES CONTACT PERSON: MISSY PILARSH
 APPLICANT'S ADDRESS: 125 N. MAIN ST. BLUFFTON CONTACT'S PHONE: 734-755-8023
 E-MAIL ADDRESS (OPTIONAL): missy@beaconlifeministries.com
 LOCATION OF EVENT: VINE STREET
 TIME(S) FOR EVENT: 9AM - 3PM
 DESCRIPTION OF EVENT: KIDS KARAOKE, CONCERT w/ TOM TREECE, FACE PAINTING, KIDS FESTIVAL type games, Additional tables, seating for those shopping attending

SERVICES REQUESTED FROM VILLAGE: Must provide map of plans and any other information required as necessary.

TRAFFIC CONTROL: _____ NUMBER OF OFFICERS REQUESTED: _____
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

ROAD CLOSURE: VINE STREET

SECURITY: _____ NUMBER OF OFFICERS REQUESTED: _____
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

EMS SERVICES: _____

FIRE DEPT. SERVICES: _____

WATER SERVICE: _____

OTHER SERVICES: _____

ALCOHOL SERVED: YES _____ NO * Applicant is responsible for obtaining the proper alcohol permit from the Division of Liquor Control prior to the event.

EVENT'S INSURER: Brotherhood Mutual * Village must be listed as Additional Insured

ATTACH CERTIFICATE OF INSURANCE TO APPLICATION

PLEASE LIST VENDORS, SERVICES, CONTRACTORS, ETC. INVOLVED WITH EVENT:	
NAME OF VENDOR	TYPE OF SERVICE PROVIDED
<u>TOM TREECE</u>	<u>CONCERT</u>
<u>JO ELLEN BROWN</u>	<u>FACE PAINTING</u>

* FOOD VENDORS ARE RESPONSIBLE FOR OBTAINING ANY NECESSARY HEALTH DEPARTMENT PERMITS

I understand that the granting of this permit for the special event creates no agreement or guarantee, express or implied, to any person or entity for any liability whatsoever connected with this special event. Any liability is the sole responsibility of the person or organization responsible for the special event. By signing this application, I acknowledge that all statements made herein are true and correct and that I have the authority to bind the organization that I represent.

APPLICANT'S SIGNATURE: Missy Pilarsh

DATE: 6/11/2021

APPROVED

MAYOR'S SIGNATURE: _____

DATE: _____

**BOARD OF
COMMISSIONERS**

**Beth Seibert
Brian Winegardner
Cory Noonan**



**INTERIM CO. ADMIN. /
CLERK OF BOARD
Kelli Singhaus**

**FINANCE DIRECTOR
Susan Wildermuth**

**ADMIN. ASST.
Brittany Woods**

204 N. Main St., PO Box 1243, Lima, OH 45802-1243 • 419-228-3700 ext.8725 • www.allencountyohio.com

June 8, 2021

Township, Villages, and City Officials,

The 3 year contracts for dispatcher services for your public safety personnel expires on June 30, 2021. To keep in line with the rising cost of personnel and equipment, we are providing a 1-year contract with a 5% increase. Please return the enclosed contract before June 30, 2021.

Over the next year our office will be working with Sheriff Treglia, to formulate a more equitable system of cost sharing throughout all municipalities currently dispatched by the Sheriff's Office. Several formulas will be considered during the review process including but not limited to, cost per call for service (CFS), population based, and a combination of CFS and population.

We are aware this may result in some municipalities receiving an increase in dispatch cost, while others will see a reduction in cost. Our goal is to ensure equality for each municipality while providing the most professional and responsive dispatch center in the region.

You are invited to attend a meeting with Sheriff Treglia and the Commissioners on June 22nd at 1500hrs. This meeting will be held at the Homeland Security and Emergency Management Offices located at 2000 North West Street.

If you have any questions, please feel free to contact our office.

Regards,

Handwritten signature of Beth Seibert in blue ink.

Beth Seibert, Commissioner

Handwritten signature of Brian Winegardner in blue ink.

Brian Winegardner, Commissioner

Handwritten signature of Cory Noonan in blue ink.

Cory Noonan, Commissioner

Cc: File

Enc: Contract

Contract for Police, Fire and EMS Dispatching

This agreement is made between, MATTHEW B. TREGLIA, SHERIFF OF ALLEN COUNTY, OHIO, hereinafter called "SHERIFF", THE OFFICE OF MAYOR FOR BLUFFTON, ALLEN COUNTY, OHIO, hereinafter called "MAYOR", and THE BOARD OF COUNTY COMMISSIONERS OF ALLEN COUNTY, OHIO, hereinafter called "COMMISSIONERS".

WITNESSETH:

WHEREAS, the MAYOR find it advisable and expedient to provide fire and EMS protection for the citizens of Bluffton on a regular basis and recognize the need for these services to be properly alerted and dispatched; and

WHEREAS, the SHERIFF has adequate dispatch personnel, equipment and services to provide the necessary dispatching services desired by the MAYOR; and

WHEREAS, the MAYOR wish to enter into a contract for the purchase of dispatching services from the SHERIFF through the COMMISSIONERS pursuant to Sections 307.15 and 311.29 of the Ohio Revised Code.

NOW, THEREFORE, in consideration of the mutual promises and agreements set forth herein, the parties agree as follows:

1. The SHERIFF will provide adequate dispatch staffing on all three shifts each day. Staffing will be an eight (8) hour shift, twenty-four (24) hours a day. These communications operators will provide fire and EMS dispatching on behalf of Bluffton, Allen County, Ohio. The number of communication operators assigned by the SHERIFF may be temporarily reduces or increased as emergency situations, call load, and allocations might dictate pursuant to Section 311.29 of the Revised Code.
2. The SHERIFF agrees that the communications operators so assigned shall be qualified under the standards of the Emergency Medical Dispatching, and CPR Certified, and that the said communications operators shall receive all additional training, special equipment and other regular facilities and support of the Sheriff's Office.
3. The SHERIFF further agrees that the communications operators' supervisors shall submit a monthly statistical report of their activities to the said MAYOR. Further, meetings shall be held between the SHERIFF and the MAYOR for purpose of quality assurance, at the request of either party.
4. In order to provide the necessary money to compensate the COMMISSIONERS for the cost of said dispatching service, the MAYOR agree to pay the COMMISSIONERS the sum of **\$38,747.92** per annum as billed by the Allen County Sheriff's Office. Amount is stated at a 5% increase over previous contract year.
5. The SHERIFF shall have the exclusive authority to assign, transfer, replace, discipline and otherwise exercise complete supervisory authority over the communications operators so assigned. The parties further acknowledge that the services to be provided by the SHERIFF under this contract shall be performed as an independent contractor, and not as an agent, employee, or partner of the MAYOR.
6. The SHERIFF and COMMISSIONERS shall indemnify and hold the MAYOR harmless against any and all claims, liabilities, damages or losses for any act or omissions in performance of services under this contract.
7. Contract Durations: The terms and conditions of this contract will be in effect for a period of no less than twelve (12) months **beginning July 1, 2021 at 12:00 A.M. and ending June 30, 2022 at 12:00 P.M.** In the event this contract is not renewed, the terms and conditions will remain in effect until such a time a new contract can be negotiated or either party terminates this Agreement and without cause upon giving ninety (90) days written notice of the party's intent to terminate to the other.

8. **Remedies:** If any action of law or equity is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to its costs, and necessary disbursements, in addition to any other relief to which that party may be entitled.
9. **Ohio Law to Apply:** The Agreement shall be construed under and in accordance with the laws of the State of Ohio.
10. **Parties Bound:** This Agreement shall be binding upon and to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives and successors where permitted by this Agreement.
11. **Legal Construction:** In the event that any one or more of the provisions contained in the Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision had never been contained herein.
12. **Prior Agreements Superseded:** This Agreement constitutes the sole and only Agreement of the parties hereto and supersedes any prior understandings, written or oral agreements between the parties respecting the subject matter within.

Matthew B. Treglia, Sheriff, Allen County, Ohio

**Mayor
Village of Bluffton**

**The Board of Commissioners,
Allen County, Ohio**

Beth Seibert

Brian Winegardner

Cory Noonan

Resolution # _____

Date ____/____/____



Date: May 31st, 2021

To: Mayor Johnson and Council

From: Chief Ryan M. Burkholder

Reference: Police Department Monthly Report

POLICE ACTIVITY SUMMARY

May 2021

Police Calls for Service – 436

Traffic Stops – 42

Citations – 8

CRIMINAL COMPLAINTS

Miscellaneous Complaint	-	2
No Operator License	-	1
Theft	-	4
Total	-	7



Incident Breakdown By Month Report

Print Date/Time: 06/01/2021 08:30
 Login ID: rburkholder
 Year: 2021

Bluffton Police Department
 ORI Number: OH0020100
 Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Accident Property	5	21.7	6	26.1	4	17.4	6	26.1	2	8.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	23
Accident w/Injuries	2	40.0	1	20.0	1	20.0	1	20.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Administrative	52	12.8	82	20.2	113	27.9	62	15.3	94	23.2	0	0.0	2	0.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	405
Aiding Other	23	17.4	35	26.5	30	22.7	19	14.4	25	18.9	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	132
Alarm	10	18.9	17	32.1	8	15.1	8	15.1	10	18.9	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	53
Animal Complaint	1	8.3	0	0.0	1	8.3	5	41.7	5	41.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	12
Assist Police	7	21.2	6	18.2	8	24.2	7	21.2	5	15.2	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	33
B&E	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Civil Complaint	1	12.5	3	37.5	2	25.0	0	0.0	2	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	8
Court	0	0.0	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Criminal Damage	0	0.0	1	33.3	1	33.3	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Deceased	1	25.0	2	50.0	0	0.0	1	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Domestic	0	0.0	2	40.0	0	0.0	1	20.0	2	40.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Drug Abuse	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Escort	1	14.3	0	0.0	3	42.9	1	14.3	2	28.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	7
Fight Complaint	0	0.0	1	14.3	1	14.3	4	57.1	1	14.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	7
Follow Up	4	8.5	8	17.0	24	51.1	6	12.8	5	10.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	47
Forgery	1	33.3	1	33.3	0	0.0	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Hazmat	0	0.0	0	0.0	1	50.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Hit Skip	1	11.1	3	33.3	3	33.3	1	11.1	1	11.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	9
House/Building	131	20.3	114	17.7	175	27.1	122	18.9	101	15.7	2	0.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	645
Intoxicated Driver	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Intoxicated Person	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Investigate Vehicle	18	13.1	28	20.4	31	22.6	38	27.7	21	15.3	1	0.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	137
K9 Request	3	50.0	0	0.0	3	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6
Lock Out	5	11.1	10	22.2	9	20.0	9	20.0	12	26.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	45



Incident Breakdown By Month Report

Print Date/Time: 06/01/2021 08:30
 Login ID: rburkholder
 Year: 2021

Bluffton Police Department
 ORI Number: OH0020100
 Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Lost/Found	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Medical Call - BLS	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Menacing	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Mentally Ill Person	2	33.3	2	33.3	0	0.0	0	0.0	2	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6
Miscellaneous	87	21.8	68	17.0	85	21.3	83	20.8	77	19.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	400
Missing Juvenile	0	0.0	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Motorist Assist	3	11.5	7	26.9	6	23.1	4	15.4	6	23.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	26
Open	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Paper Service	0	0.0	1	50.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Patrol Check	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Pedestrian Stop	1	12.5	2	25.0	2	25.0	1	12.5	2	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	8
Prisoner Escort	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Receiving/Recover	1	33.3	0	0.0	0	0.0	0	0.0	2	66.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Robbery	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Sexual Abuse	0	0.0	2	66.7	0	0.0	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Suspicious Person	2	22.2	1	11.1	1	11.1	2	22.2	3	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	9
Telephone	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Theft	1	7.1	2	14.3	6	42.9	1	7.1	4	28.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	14
Traffic Stop	35	19.9	18	10.2	41	23.3	40	22.7	42	23.9	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	176
Trespass	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Unruly Juvenile	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Unsecured Door	1	11.1	0	0.0	3	33.3	0	0.0	5	55.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	9
Unwanted Guest	1	14.3	1	14.3	1	14.3	1	14.3	3	42.9	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	7
Warrant Service	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Total:	402	17.7	432	19.0	568	25.0	430	18.9	436	19.2	3	0.1	0	0.0	2	0.1	0	0.0	0	0.0	0	0.0	0	0.0	2273



Ticket Statistics

Print Date/Time: 06/01/2021 08:33
 Login ID: rburkholder
 Statute: All

From Date: 01/01/2021
 To Date: 05/31/2021
 Ticket Type: All

Bluffton Police Department
 ORI Number: OH0020100

Warning	JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC Totals												
4511.70 Drivers View and Control to be Unobstructed	0	1	0	0	0	0	0	0	0	0	0	0	1
4511.22 Stopping Vehicle, Slow Speed, Posted Minimum Speeds	1	0	0	0	0	0	0	0	0	0	0	0	1
4511.12 Obedience to Traffic Control Devices	0	0	1	0	0	0	0	0	0	0	0	0	1
4513.22A Defective Exhaust	0	0	0	1	0	0	0	0	0	0	0	0	1
4513.14A Two Lights on Front of Vehicle	0	0	3	1	0	0	0	0	0	0	0	0	4
4513.03A Lights required at Dark	1	0	0	0	0	0	0	0	0	0	0	0	1
4511.21B6 Speed 50 MPH (also 45 MPH)	0	0	1	0	0	0	0	0	0	0	0	0	1
4511.21B3 Speed 35 MPH	0	0	1	0	0	0	0	0	0	0	0	0	1
4511.21B2 Speed 25 MPH	1	0	0	1	2	0	0	0	0	0	0	0	4
4511.213A1 Req. to move to left for stopped public safety vehicle	0	0	1	0	0	0	0	0	0	0	0	0	1
4511.25A1 Lanes of Travel - Driving on the Right	1	0	0	0	0	0	0	0	0	0	0	0	1
4513.13A WHITE LIGHTS PROHIBITED ON REAR	0	1	0	0	0	0	0	0	0	0	0	0	1
4511.69C PARKING FACING ONCOMING TRAFFIC	0	0	0	1	0	0	0	0	0	0	0	0	1
72.016(A)(2) Turn Signals Required within 100 ft of Turn	1	0	0	0	0	0	0	0	0	0	0	0	1
Warning Totals	5	2	7	4	2	0	0	0	0	0	0	0	20



Ticket Statistics

Print Date/Time: 06/01/2021 08:33
 Login ID: rburkholder
 Statute: All

From Date: 01/01/2021
 To Date: 05/31/2021
 Ticket Type: All

Bluffton Police Department
 ORI Number: OH0020100

Traffic	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
4511.44 Right-of-Way at Highway From Any Other Place Other Than Roadway	0	0	0	0	1	0	0	0	0	0	0	0	1
4511.21B6 Speed 50 MPH (also 45 MPH)	0	0	1	0	0	0	0	0	0	0	0	0	1
4511.21B3 Speed 35 MPH	2	1	1	2	0	0	0	0	0	0	0	0	6
4511.21B2 Speed 25 MPH	1	0	6	4	0	0	0	0	0	0	0	0	11
4513.263B1 Safety Belt - Driver	0	0	1	0	0	0	0	0	0	0	0	0	1
4511.202A Reasonable Control	0	0	1	0	0	0	0	0	0	0	0	0	1
4511.42A Failure to yield the right of way when turning left	0	0	0	0	1	0	0	0	0	0	0	0	1
4511.38A Rules for Starting and/or Backing	0	0	1	0	0	0	0	0	0	0	0	0	1
4513.241C WINDOW TINT	0	0	1	0	0	0	0	0	0	0	0	0	1
4511.28B Passing on the right (driving off roadway to pass)	0	0	0	0	1	0	0	0	0	0	0	0	1
4549.08(A)(3) Plates from Another Vehicle	0	1	1	0	1	0	0	0	0	0	0	0	3
4511.12A FAILURE TO OBEY TRAFFIC CONTROL DEVICE	1	0	1	0	1	0	0	0	0	0	0	0	3
4511.21A SPEED/ACDA	1	1	1	0	0	0	0	0	0	0	0	0	3
73.10(B)(1)(a) Speed - 20 MPH (School Zone)	0	0	0	1	1	0	0	0	0	0	0	0	2
73.10(A)(1) ACDA Assured Clear Distance Ahead	0	1	0	0	0	0	0	0	0	0	0	0	1
72.129 Nuisance Operation (Rapid Acceleration, Loud Noise, Squalling Tires, Revving Engine)	0	0	0	0	1	0	0	0	0	0	0	0	1
72.034(A) Failure to Yield the Right of Way - any other place	0	1	0	0	0	0	0	0	0	0	0	0	1
72.006(A) Driving Left of Center	0	0	0	1	0	0	0	0	0	0	0	0	1
72.003(A) Sharing Half the Roadway	0	1	0	0	0	0	0	0	0	0	0	0	1
4510.21A Failure to Reinstate	0	0	1	0	0	0	0	0	0	0	0	0	1
4510.16A Driving Under Suspension - FRA	0	0	0	1	0	0	0	0	0	0	0	0	1
4510.11A Driving Under Suspension	0	0	1	0	0	0	0	0	0	0	0	0	1
4510.12A1 No Drivers License (NO OL)	0	0	2	2	1	0	0	0	0	0	0	0	5
Traffic Totals	5	6	19	11	8	0	0	0	0	0	0	0	49
Totals	10	8	26	15	10	0	0	0	0	0	0	0	69



ADDITIONAL RESOURCES:

Internal Revenue Service:

Phone: 1-800-829-1040

Website: IRS.gov

Federal Trade Commission:

Phone: 877-FTC-HELP (382-4357)

Website: ReportFraud.ftc.gov

FBI: Internet Crime Complaint Center:

Website:

www.ic3.gov/Home/ComplaintChoice

Don't Be Scammed!

If you use a computer, telephone, or mailbox, you could become a victim; the best defense against being scammed, is to know a scam when you see it.

The internet offers several resources to stay up-to-date on common and current scams, as well as many ways to notify law enforcement of criminal activity.

Online complaint forms are available on the websites of government agencies and other organizations that are working to fight cyber-crime. A list of the most commonly contacted agencies has been included in this brochure.

Any crime that is dangerous or life threatening should be reported to local law enforcement immediately!



FIGHTING FRAUD: ONLINE SCAMS AND IDENTITY THEFT

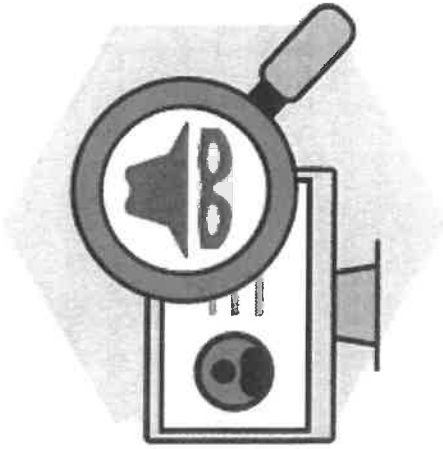
Bluffton Police Department

BLUFFTON POLICE DEPARTMENT

154 N Main St

Bluffton, OH 45817

419-358-2961



IRS/ Tax Scams: The IRS will never demand immediate payment nor threaten to involve law-enforcement. The IRS initiates most contacts through regular mail delivered through the United States Postal System. **NO NOT** submit tax payments without first verifying the debt directly with the IRS.

Shopping Scams: Online retailers that accept payment for products that are never sent to you. **ALWAYS** research online retailers before submitting payment, or only shop with established retailers.

Common Scams:

Phishing Scams: Emails or other messages that say your account must be updated immediately by entering personal identifying information. **DO NOT** respond to these messages, **NEVER** update personal information without contacting the business by phone first.

Travel Fraud: Free or cheap vacation offers with hidden fees and substantial costs. If it sounds too good to be true, it usually is.

Credit-Related: Credit card offers for a fee, regardless of credit. Secured-credit cards do exist, but you should **ALWAYS** go through a reputable credit card company.



Preventing Identity Theft:

- Do not give out your personal information unless you initiate the contact or know the person or company.
- Do not disclose your credit card number to an online vendor unless it is encrypted and the site is secure.
- Do not write your Social Security number or telephone number on checks or credit card receipts.
- Shred discarded documents.
- Review your credit report twice a year and report any mistakes to the credit reporting agency.
- Change passwords frequently and never save payment information online.

Identity Theft:

Identity theft is the fraudulent acquisition and use of a person's identifying information, usually for financial gain. 14.4 million people were victims of identity theft in 2019; there is a new victim of identity theft every 2 seconds.

Reporting Identity Theft:

- Contact the fraud department of all three major credit bureaus.
- Close fraudulent accounts or accounts that have been tampered with.
- File a police report with local law enforcement.
- File your complaint with the FTC