

# Village of Bluffton Council Meeting Agenda

July 24, 2023 at 7:00 PM



## **Opening Ceremonies**

Call to Order, Mayor Johnson presiding

Pledge of Allegiance



## **Minutes**

Approval of the minutes for the Village Council meeting held on Monday, July 10, 2023

## **Bills**

### **Committee Reports**

Ordinance Committee: 7/19

### **Boards & Commissions**

Tree Commission: 7/11

## **LEGISLATION**

### **ORDINANCE NO. 06-2023**

### **3<sup>rd</sup> Reading**

AN ORDINANCE TO PROVIDE FOR THE COLLECTION AND DISPOSAL OF GARBAGE, REFUSE AND RECYCLABLES FROM RESIDENTIAL UNITS WITHIN THE VILLAGE; TO PROVIDE RATES FOR SUCH COLLECTION CONTRACT; TO PROVIDE FOR BILLING AND COLLECTION OF CHARGES BY THE VILLAGE; TO REPEAL ORDINANCES AND RESOLUTIONS INCONSISTENT THEREWITH

### **ORDINANCE NO. 07-2023**

### **1<sup>st</sup> Reading**

### **Emergency**

AN ORDINANCE AMENDING ORDINANCE NO. 02-2023 (THE ANNUAL APPROPRIATION ORDINANCE) AND DECLARING AN EMERGENCY.

### **RESOLUTION NO. 23 -2023**

### **2<sup>nd</sup> Reading**

A RESOLUTION AUTHORIZING VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS FOR SOUTH SPRING STREET WATER MAIN REPLACEMENT AS REQUIRED

### **RESOLUTION NO. 24 -2023**

### **2<sup>nd</sup> Reading**

A RESOLUTION AUTHORIZING VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS FOR POCONO DRIVE WATER AND SEWER IMPROVEMENTS AS REQUIRED

### **RESOLUTION NO. 25 -2023**

### **2<sup>nd</sup> Reading**

A RESOLUTION AUTHORIZING VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS FOR JACKSON STREET IMPROVEMENTS AS REQUIRED

**Village Administration Report:**

**Mayor:**

**Safety Services Reports:**

**-EMS-**

**-Fire Dept.-**

**-Police Dept.-**

**Meeting Dates** (meetings held at the Town Hall unless otherwise noted\*)

Village Council – Monday, July 24<sup>th</sup> at 7:00 pm

Pathway Board – Thursday, July 27<sup>th</sup> at noon

Allen County Bike & Pedestrian Taskforce – Wednesday, August 9<sup>th</sup> at noon

Village Council – Monday, August 14<sup>th</sup> at 7:00 pm

**Public Comment**

**Adjournment** – Motion and Second

Village of Bluffton – Regular meeting July 10, 2023, at 7:00 p.m.

Mayor Johnson presiding. Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia present.

Cupples motioned, seconded by Kingsley, to approve the minutes from the regular council meeting held on June 26, 2023. Roll Call: Yes (5) Messrs: Cupples, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (1) Kingsley, motion approved.

Steiner motioned, seconded by Talavinia, to approve the bills as presented. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Steiner motioned, seconded by Talavinia, to approve the budget as presented for 2024. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

The Fiscal Officer gave the following readings:

2<sup>nd</sup> Reading:

Ordinance 06-2023 – An Ordinance to provide for the collection and disposal of garbage, refuse, and recyclables from residential units within the Village; to provide rates for such collection contract; to provide for billing and collection of charges by the Village; to repeal ordinances and resolutions inconsistent therewith. Sehlhorst motioned to adopt the Ordinance, seconded by Cupples. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

1<sup>st</sup> Reading:

Resolution 23-2023 – A resolution authorizing the Village Administrator to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program(s) and to execute contracts as required. Kingsley motioned to adopt the Resolution, seconded by Cupples. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Resolution 24-2023 – A resolution authorizing the Village Administrator to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program(s) and to execute contracts as required. Talavinia motioned to adopt the Resolution, seconded by Steiner. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Resolution 25-2023 – A resolution authorizing the Village Administrator to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program(s) and to execute contracts as required. Cupples motioned to adopt the Resolution, seconded by Stahl. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Resolution 26-2023 – A resolution adopting the Bluffton Beyond Tomorrow comprehensive plan and declaring an emergency. Sehlhorst motioned to suspend the rules, seconded by Kingsley. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved. Stahl motioned to adopt the Resolution, seconded by Sehlhorst. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Cupples motioned, seconded by Kingsley, to approve advertising for a Cemetery Sexton. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Cupples motioned, seconded by Sehlhorst, to approve the special event request from the Greenhorn for concerts on Vine St. on July 22 and August 15, 2023. Vine St., between Main St. and the alley, will be closed on those dates from 6:00 p.m. until midnight. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Sehlhorst motioned, seconded by Stahl, to approve the special event request from the Greenhorn for a Vine St. block party on August 26, 2023. Vine St., between Main St. and the alley, will be closed from 11:00 a.m. until midnight. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Cupples motioned, seconded by Steiner, to approve the special event request from Bluffton University for a homecoming event on October 21, 2023. Bentley Rd. between Ramseyer Hall and Yoder Recital Hall will be closed from 10:00 a.m. until 3:00 p.m. Roll Call: Yes (5) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, and Steiner, No (0), Abstain (1) Talavinia, motion approved.

Talavinia motioned, seconded by Cupples, to approve the loaning of fire gear to Spencerville until they are able to purchase gear in the correct size. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Cupples motioned, seconded by Kingsley, to enter into executive session to consider the sale of property with Council, Mayor, Solicitor, Administrator, Assistant Administrator, and Fiscal Officer present. No action is expected. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Kingsley motioned, seconded by Cupples, to exit executive session and return to open session. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Cupples motioned to adjourn the meeting.

The following meetings/events were included on the agenda and/or scheduled during the meeting.

Parks & Recreation Committee on Wednesday, July 12 at noon.

Ordinance Committee on Wednesday, July 19 at 5:00 p.m.

Council Meeting on Monday, July 24 at 7:00 p.m.

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MAYOR

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FISCAL OFFICER

VILLAGE OF BLUFFTON  
VOUCHER REPORT 7/24/2023

| VENDOR                                   | AMOUNT    | DEPARTMENT       | DESCRIPTION                  |
|--|-----------|------------------|------------------------------|
| AG-PRO OHIO, LLC                         | 270.28    | Street           | PARTS FOR SKID LOADER        |
| AIM MEDIA MIDWEST                        | 177.98    | Administrative   | ADVERTISING                  |
| ALLEN COUNTY AWARDS LLC                  | 52.50     | Police           | AWARD                        |
| ALLOWAY TESTING                          | 125.00    | Multiple         | TESTING                      |
| ALLOWAY TESTING                          | 356.00    | Multiple         | TESTING                      |
| AMERICAN ELECTRIC POWER                  | 4,958.52  | Multiple         | ELECTRICITY                  |
| AMERICAN ELECTRIC POWER                  | 2,017.81  | Multiple         | ELECTRICITY                  |
| ANGIE ESSINGER                           | 191.59    | Administrative   | PETTY CASH REIMBURSEMENT     |
| ANTHEM BLUE CROSS BLUE SHIELD            | 165.00    | Multiple         | LIFE INSURANCE               |
| ANTHEM BLUE CROSS BLUE SHIELD            | 980.24    | Multiple         | HEALTH INSURANCE             |
| ANTHEM BLUE CROSS BLUE SHIELD            | 20,925.78 | Multiple         | HEALTH INSURANCE             |
| BASINGER PLUMBING & HEATING LLC          | 450.00    | Sewer            | SEWER REPLACEMENT            |
| BASINGER, JAN                            | 405.70    | Sewer            | CEU/LICENSE RENEWAL          |
| BLUFFTON STONE CO.                       | 223.44    | Multiple         | STONE                        |
| BURNHAM & FLOWER                         | 4,147.50  | Administrative   | CYBER INSURANCE              |
| CHARTER COMMUNICATIONS                   | 43.40     | Multiple         | CABLE                        |
| CHARTER COMMUNICATIONS                   | 168.93    | Multiple         | CABLE                        |
| CHARTER COMMUNICATIONS                   | 39.99     | Multiple         | CABLE                        |
| CINTAS                                   | 181.56    | Administrative   | UNIFORMS                     |
| CINTAS                                   | 76.16     | Administrative   | UNIFORMS                     |
| CITIZENS NATIONAL BANK                   | 21,000.00 | Multiple         | HSA CONTRIBUTIONS            |
| COUNTY ELECTRIC LLC                      | 912.00    | Land & Buildings | GENERATOR MAINTENANCE        |
| COUNTY ELECTRIC LLC                      | 1,092.50  | Land & Buildings | GENERATOR MAINTENANCE        |
| COUNTY ELECTRIC LLC                      | 427.50    | Land & Buildings | GENERATOR MAINTENANCE        |
| COUNTY ELECTRIC LLC                      | 368.12    | Land & Buildings | GENERATOR MAINTENANCE        |
| COUNTY ELECTRIC LLC                      | 950.00    | Land & Buildings | GENERATOR MAINTENANCE        |
| DEGEN EXCAVATING CO., INC.               | 4,165.76  | Sewer            | PUMP STATION MAINTENANCE     |
| DOMINION EAST GAS                        | 324.85    | Multiple         | NATURAL GAS                  |
| DOTY, MICHAEL                            | 883.19    | Police           | PD AUTO REPAIRS              |
| ENVIRONMENTAL RESOURCE ASSOC             | 126.48    | Sewer            | DMRQA STUDY                  |
| EVERETT J PRESCOTT INC                   | 402.22    | Water            | BRASS WATER PARTS            |
| EVERETT J PRESCOTT INC                   | 1,425.80  | Water            | BRASS WATER PARTS            |
| FAMILY HARDWARE DO IT BEST               | 243.90    | Multiple         | SUPPLIES                     |
| GARY LUGIBIHL EXCAVATING                 | 200.00    | Sewer            | 223 E. ELM SEWER LINE REPAIR |
| GARY'S REPAIR                            | 115.67    | Land & Buildings | MOWER REPAIR                 |
| GARY'S REPAIR                            | 596.14    | Street           | POLE SAW                     |
| GREAT LAKES BILLING ASSOCIATES, INC.     | 819.34    | Rescue           | EMS BILLING SERVICE          |
| HACKENBERG, FEIGNER, BISHOP & WERTH, LLC | 2,150.00  | Administrative   | SOLICITOR FEES               |
| HANCOCK-WOOD ELECTRIC CO-OP              | 165.45    | Multiple         | ELECTRICITY                  |
| HANCOCK-WOOD ELECTRIC CO-OP              | 54.00     | Multiple         | ELECTRICITY                  |
| J & D SNYDER EXCAVATING LLC              | 1,350.00  | Multiple         | WATERLINE TRENCH PREP        |
| KOI ENTERPRISES, INC.                    | 28.05     | Multiple         | PARTS                        |
| MARBEE PRINTING & GRAPHIC ART            | 30.00     | Police           | BUSINESS CARDS FOR J. ARNOLD |
| MIAMI PRODUCTS & CHEMICAL CO.            | 948.00    | Pool             | POOL CHEMICALS               |
| MONKEY AROUND RENTALS                    | 840.00    | Police           | NNO SUPPLIES                 |
| NATIONAL NIGHT OUT- NATW                 | 1,024.00  | Police           | NNO SUPPLIES                 |
| NATIONAL NIGHT OUT- NATW                 | 477.00    | Police           | NNO SUPPLIES                 |
| NEW HORIZON COMMUNICATIONS               | 883.95    | Administrative   | PHONES                       |

|                                  |                   |                |                      |
|----------------------------------|-------------------|----------------|----------------------|
| OHIO ASSN. CHIEFS OF POLICE, INC | 195.00            | Police         | ANNUAL DUES          |
| PERRY CORPORATION                | 906.25            | Administrative | IT CONTRACT          |
| PERRY CORPORATION                | 2,742.66          | Administrative | IT CONTRACT          |
| PERRY CORPORATION                | 176.70            | Administrative | IT CONTRACT          |
| PERRY CORPORATION                | 393.75            | Police         | LAPTOPS FOR CRUISERS |
| PERRY CORPORATION                | 168.75            | Administrative | IT CONTRACT          |
| SAM'S CLUB                       | 698.94            | Police         | SUPPLIES             |
| SARAH MELTON                     | 225.00            | Police         | NNO SUPPLIES         |
| SHELL FLEET PLUS                 | 2,276.29          | Multiple       | FUEL                 |
| STAPLES BUSINESS ADVANTAGE       | 60.58             | Multiple       | SUPPLIES             |
| STAPLES BUSINESS ADVANTAGE       | 144.95            | Multiple       | SUPPLIES             |
| TOWN & COUNTRY FLOWERS           | 53.50             | Multiple       | FLOWERS              |
| VILLAGE OF OTTAWA                | 53,647.70         | Water          | WATER                |
| ZOLL DATA SYSTEMS                | 161.26            | Rescue         | EMS CHARTS           |
| INCOME TAX REFUNDS               | 3,131.05          | Administrative | INCOME TAX REFUNDS   |
|                                  | <u>142,943.68</u> |                |                      |

|                          |           |
|--------------------------|-----------|
| BIWEEKLY PAYROLL 7/14/23 | 58,033.34 |
| MEDICARE                 | 801.37    |
| OPERS                    | 5,121.34  |
| OP&F                     | 4,183.15  |

|                 |           |
|-----------------|-----------|
| JUNE FIRE & EMS | 13,021.50 |
| MEDICARE        | 188.82    |
| OPERS           | 1,270.41  |
| FICA            | 171.22    |

Council Signature : \_\_\_\_\_

Date: \_\_\_\_\_

Tree Commission  
Village of Bluffton  
Tuesday, July 11, 2023

Present: Leo Herrera, Radha Tague, Becky Ramey, John Summers, Jesse Blackburn, Ben Stahl.

## **Continuing Business**

### **Riley Creek Village tree removal/replacement:**

Feedback from homeowners in Riley Creek Village was reviewed; requests for tree removals and tree plantings have been noted. Some concerns from homeowners about the reason for removal of some of the trees have already been addressed directly to homeowners by the Village Administrator.

Tree commissioners compared notes on trees available for planting in fall of 2023 and developed a shortlist of the following four varieties: Honeylocust, "Northern Sentinel"; American Hornbeam, "Native Flame"; Tupelo Black Gum "Firestarter"; and Maple, "Crimson Sunset".

The Village of Bluffton will proceed with removal of trees previously recommended by the Tree Commission.

The next Tree Commission meeting will take place on-site in Riley Creek Village, and tree commissioners will design a planting layout, considering individual site characteristics, homeowner feedback, and the specific growth habits and needs of each cultivar.

### **SRK:**

Tree Commission members were provided with a design outline drafted by a landscape architect. Tree commissioners will review the design and consider potential cultivars which could fit the needs of the various areas throughout the park. The design will continue to be adjusted and refined throughout subsequent meetings. The tentative start date for tree planting at the park is currently anticipated for Fall of 2024.

### **Tree Maintenance:**

The exact cause of the black growth on the serviceberry tree on Lawn Ave has not been definitively identified, however, three more serviceberry trees on Lawn Ave have been discovered to be afflicted. Fungicides will be considered for use to treat the trees in the absence of a definitive diagnosis.

The tree on the corner of College and Mound streets has been removed by the Village. A replacement will be selected following discussion with the homeowner.

**The next Tree Commission meeting is scheduled for Tuesday, August 15th, 2023 at 6:00pm.**

# Ordinance Committee Minutes

Village of Bluffton

July 19, 2023, 5:00 PM

Present: Joe Sehlhorst, Mitch Kingsley

Staff: Jesse Blackburn, Mayor Richard Johnson

Public: Andy Chappell-Dick

TOPIC:       Zoning  
              Accessory Dwelling Units

•Zoning: we are coming to a completion of the Bluffton Comprehensive Plan, named Bluffton Beyond Tomorrow. The Steering Committee will be doing finishing edits for the next several weeks. This brings the matter of zoning regulations back to the table. Ordinance Committee will be discussing how to proceed.

•Applications for permits to build Accessory Dwelling Units (ADU) are either imminent or on the VA's desk. This brings up questions about current rules in the zoning ordinance which impact the use of ADUs.

•The committee began review of a significant collection of materials Joe Sehlhorst has curated about ADUs and their use in cities across the nation. We started a systematic comparison of a set of criteria used in the materials with our own expectations of the Village of Bluffton.

•We hope to propose some legislation that will guide the development of ADUs in the Village.

Submitted,

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Joe Sehlhorst

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Mitchell Kingsley



## ORDINANCE NO. 06-2023

**AN ORDINANCE TO PROVIDE FOR THE COLLECTION AND DISPOSAL OF GARBAGE, REFUSE AND RECYCLABLES FROM RESIDENTIAL UNITS WITHIN THE VILLAGE; TO PROVIDE RATES FOR SUCH COLLECTION CONTRACT; TO PROVIDE FOR BILLING AND COLLECTION OF CHARGES BY THE VILLAGE; TO REPEAL ORDINANCES AND RESOLUTIONS INCONSISTENT THEREWITH.**

**WHEREAS**, It is necessary for the preservation of the public health and safety of the residents of the Village to provide for the collection of garbage, refuse and recyclables within the Village.

**WHEREAS**, The current contract for the collection of garbage, refuse and recyclables is set to expire on April 30, 2024.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:**

### **Section 1:**

**Definitions.** When used herein, the meaning of the following works shall be:

- A. **Residential Unit.** Means one or two residences under a common roof, for the purpose of this contract a single-family residence is one unit and two family residences shall be the equivalent of two (2) residential units. A place of abode of a person or persons that received either directly or indirectly, water and sewage service.
- B. **Commercial or Industrial Unit.** All units other than residential units as defined above.
- C. **Garbage.** Animal and vegetable wastes resulting from the handling, preparation, cooking and consumption of food.
- D. **Refuse.** All rejected waste matter accumulating in the Village, which included such matter as rags, paper, magazines, old clothes, shoes, barrels, boxes, baskets, worn-out furniture (including bedsprings, mattresses, stuffed furniture and appliances), carpet, glass and glassware, ashes, toys, bicycles, and all similar materials, but does not include earth, sand, brick, stone, plaster, or other substances accumulated as a result of major building or remodeling operations.
- E. **Yard Waste.** Yard Clippings, brush and branch clippings.

- F. Recyclable. Plastic food and beverage containers being accepted at locations within our Recycling District, newspapers (including inserts) and computer paper, tin, steel, and aluminum food and beverage containers, cardboard and corrugated boxes, magazines, catalogs and bound books, and glass.
2. The CONTRACTOR shall furnish all labor, material, and equipment necessary for the collection and disposal of garbage and refuse from the residential units within the Village of Bluffton according to the following collection specifications:
- A. Collection and disposal shall be on a regular weekly schedule, which is to be published in the Bluffton News, Bluffton Icon and on the Village website as needed. CONTRACTOR shall supply an up to date route to the Village Administrator's Office.
  - B. Collection shall be from curbside or such other place as is agreed between the CONTRACTOR and the customer.
  - C. The CONTRACTOR shall collect each week all unlimited garbage and refuse for each residential unit in the Village of Bluffton using the CONTRACTOR provided totes
  - D. The CONTRACTOR shall collect all unlimited recycling for each residential unit in the Village of Bluffton as defined by the accepted bid. Customers shall use containers provided by CONTRACTOR
  - E. Collection of unlimited garbage, refuse and recycling shall take place on the designated days established by the VILLAGE
  - F. Collection shall not begin before 6:00 A.M. local time.
  - G. Route shall begin with the collection of garbage and refuse from the trash barrels in the Downtown area, as depicted on the route map.
3. The CONTRACTOR hereby is awarded an exclusive franchise to collect residential garbage and refuse in the corporation limits of the Village of Bluffton. Commercial and industrial units are open to other private haulers on a contractual basis for service.

4. The CONTRACTOR agrees to carry insurance as follows:
  - A. The CONTRACTOR shall furnish the Village Fiscal Officer a Certificate of Compliance with Workman's Compensation statutes of the State of Ohio, if applicable.
  - B. The CONTRACTOR shall carry in his own name a policy of automobile liability insurance for the operations under this contract, with a minimum \$500,000 Combined Single Limit.
  - C. The CONTRACTOR shall carry in his own name a policy of comprehensive liability covering all operations other than motor vehicles, with limits of not less than \$500,000 Combined Single Limit.
  
5. The CONTRACTOR shall at no cost to the VILLAGE, remove and dispose of refuse and recycling weekly from the Bluffton Municipal Building, the trash barrels in the downtown area, the Village Swimming Pool, the Village Park, the Waste Water Treatment Plant, the Fire Station/EMS Building, the Public Works Maintenance Shop, and any other municipal facilities that may arise during the contract. Furthermore, the CONTRACTOR shall at no cost provide 8 garbage totes to the VILLAGE for use at Downtown Community Events and dispose of this trash with the regularly scheduled route for community scheduled events. The VILLAGE will facilitate the delivery of new/replacement of old totes with supplied inventory of totes from CONTRACTOR.
  
6. The CONTRACTOR shall furnish necessary equipment for a special Cleanup Event or as needed to occur as determined by the Village Council. The CONTRACTOR shall be compensated according to the rate stated on the Schedule of Charges, below.

7. Schedule of Charges.

- A. The VILLAGE shall pay the CONTRACTOR, for the collection and disposal of garbage and refuse as defined by Section 2.C. of this agreement above the amount of:

\$22.07 from May 1, 2024 – April 30, 2025 and

\$22.95 from May 1, 2025 – April 30, 2026

per residential unit, per month. The number of residential units shall be the total of the single-family residences, duplexes, and mobile homes receiving, either directly or indirectly water and sanitary sewer service from the VILLAGE OF BLUFFTON.

\* Charges consist of the bid from the Contractor plus Fifty Cents (\$ 0.50) Dollars per month for each residence for billing and collection of garbage, refuse and recycling services.

- B. The CONTRACTOR shall be paid a minimum of \$ 160.00 per load per pick-up and \$40.00 per ton for a 30 or 40 yard roll off dumpster load for furnishing necessary labor and equipment for special clean-up events and as needed as referred to, in Section 6.
- C. The term of the contract will be for 2 years. The VILLAGE reserves the right to terminate the contract at such time that is deemed necessary to enable the VILLAGE to comply with the requirements of the North Central Solid Waste District H.B. 592.
- D. Unit price for contractor to supply upon request of resident, 4 yard, 6 yard, 8 yard or larger containers to be delivered to residence for Home Improvement projects and disposal thereof.

The sum of:

4 yard \$80.00 per

6 yard \$100.00 per

8 yard \$120.00 per

8. All complaints shall be given prompt and courteous attention and in the case of alleged missed scheduled collections, the CONTRACTOR shall investigate and if such allegations are verified shall arrange for such collection within 24 hours after the complaint is received. The CONTRACTOR must be available at all times for direct supervision of those individuals picking up refuse and garbage. The CONTRACTOR will maintain an office and an available phone number to receive complaints 24 hours a day. The CONTRACTOR will provide an 800 number or receive collect calls.
9. The CONTRACTOR shall undertake to perform all waste collection services rendered hereunder in a neat, orderly, and efficient manner; to use care and diligence in the performance of this contract, and to provide neat, orderly and courteous employees on its crews.
10. It is further mutually agreed that in the event the CONTRACTOR shall wholly fail to collect and dispose of the garbage and all other material required herein for any one week, the VILLAGE may then proceed with such work and deduct all reasonable cost from the amount hereinafter specified as payment to the CONTRACTOR for such services or in the event that such payments due to the CONTRACTOR are insufficient to fully compensate the VILLAGE for such reasonable cost, it shall be the obligation of the CONTRACTOR to reimburse the VILLAGE for such cost.
11. ASSIGNMENT. No assignment or transfer of this Contract or any part thereof, and no assignment of moneys due under this Contract, shall be made by the CONTRACTOR without the consent in writing of the VILLAGE DULY ENDORSED ON THIS contract.
12. The CONTRACTOR shall furnish a corporate surety bond or letter of credit acceptable to the Village Solicitor, for the faithful performance during the entire contract term in the amount of Fifty Thousand and No/Dollars (\$50,000.00) for the two year contract, should any bid be rejected the certified check will be returned to the bidder and should any bid be accepted, the check of the successful bidder will be returned upon the execution of the contract.

**SECTION 2:** That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_ by the governing board of the Village of Bluffton, Ohio by the following vote:

Yes: \_\_\_\_\_ No: \_\_\_\_\_ Abstain: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Fiscal Officer

\_\_\_\_\_  
Mayor

Approved as to Form:

\_\_\_\_\_  
Village Solicitor

ORDINANCE NO. 07-2023

AN ORDINANCE AMENDING ORDINANCE NO. 02-2023 (THE ANNUAL APPROPRIATION ORDINANCE) AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to appropriate funds and amend Ordinance No. 02-2023 (The Annual Appropriation Ordinance).

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: That monies are appropriated for the various funds as follows:

Supplemental Appropriations:

**Police Equipment Expenses**

**D9-1A-52520**

**Police Equipment Replacement**

**+\$49,050.00**

SECTION 2: That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof, and for the further reason that this appropriation transfer is needed so expenditures can be made.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2023 by the governing board of the Village of Bluffton, Ohio by the following vote:

Yes: \_\_\_\_\_ No: \_\_\_\_\_ Abstain: \_\_\_\_\_

Attest:

\_\_\_\_\_  
FISCAL OFFICER

\_\_\_\_\_  
MAYOR

Approved as to Form:

\_\_\_\_\_  
SOLICITOR

**RESOLUTION NO. 23-2023**

**A RESOLUTION AUTHORIZING VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS FOR SOUTH SPRING WATER MAIN REPLACEMENT AS REQUIRED**

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the Village of Bluffton is planning to make capital improvements by the South Spring Street Water Main Replacement project, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by the Council of the Village of Bluffton, Ohio:

Section 1: The Village Administrator is hereby authorized to apply to the OPWC for funds as described above.

Section 2: The Village Administrator is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Section 3: That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this resolution were made in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2023 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Mayor

Approved as to form:

\_\_\_\_\_  
Elliot T. Werth, Village Solicitor



**RESOLUTION NO. 24-2023**

**A RESOLUTION AUTHORIZING VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS FOR POCONO DRIVE WATER AND SEWER IMPROVEMENTS AS REQUIRED**

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the Village of Bluffton is planning to make capital improvements by the Pocono Drive Water and Sewer Improvements, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by the Council of the Village of Bluffton, Ohio:

Section 1: The Village Administrator is hereby authorized to apply to the OPWC for funds as described above.

Section 2: The Village Administrator is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Section 3: That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this resolution were made in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2023 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Mayor

Approved as to form:

\_\_\_\_\_  
Elliot T. Werth, Village Solicitor

**RESOLUTION NO. 25-2023**

**A RESOLUTION AUTHORIZING VILLAGE ADMINISTRATOR TO PREPARE AND  
SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS  
COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL  
TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE  
CONTRACTS FOR JACKSON STREET IMPROVEMENTS AS REQUIRED**

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the Village of Bluffton is planning to make capital improvements by the Jackson Street Improvements project, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by the Council of the Village of Bluffton, Ohio:

Section 1: The Village Administrator is hereby authorized to apply to the OPWC for funds as described above.

Section 2: The Village Administrator is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Section 3: That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this resolution were made in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2023 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Mayor

Approved as to form:

\_\_\_\_\_  
Elliot T. Werth, Village Solicitor

**Village of Bluffton**  
**Administration's Report**

To: Mayor Johnson & Council Members



07-24-23

**2023 - UPCOMING PROJECTS:**

**1. S.R. 103 Pedestrian Pathway - ODOT:**

**Construction planned to begin as early as August 14<sup>th</sup>.**

Helms and Sons, Findlay, OH is the prime contractor on this job.

- 2. Co. Line Rd. Pathway:** To be determined (TBD). Brightspeed remains on the wooden poles and has been informed of the August start date.
- 3. S.R. 103 Resurfacing – ODOT:** Project will begin in the fall with Helms & Sons as the prime contractor on this job as well.
- 4. Geiger St Water Main Replacement -** Preconstruction meeting with BCI was held last Friday. Project start is undetermined. Updates will be provided.
- 5. Garau St. Water Main Replacement:** Same report as above.

**Hancock County Permissive Motor Vehicle Tax**

The Board of County Commissioners, Hancock County approved the release of \$12,000.00 of permissive tax funds collected over past years to be used for street lighting expenses on the S.R. 103 Pathway Project.

**Allen County Bike/Pedestrian Taskforce Meeting:**

Will be held at the Bluffton Town Hall on Wednesday Aug 9<sup>th</sup> at noon at the Town Hall.

**Alley Vacation – 150 Cherry St.**

All documents have been received to schedule a public hearing for vacating an alley parallel to the lot found at 150 Cherry St. Request for a public hearing at the Council Meeting on August 14<sup>th</sup> at 7:05 pm.

**Executive Session**

There will be a request for an executive session to discuss land purchase, and/or sale.

**Council Committee Meetings:** Request for meetings with:

**Ordinance Committee** – Accessory Dwelling Unit discussion

**2022 Consumer Confidence Report** is available on the Village website [www.bluffton-ohio.com/water](http://www.bluffton-ohio.com/water)  
\*Paper copies are available at the Town Hall.

**Ride to Remember Saturday, July 15.** More info at <http://www.ridetoremember.net>

**National Night Out:** Event will be held August 1<sup>st</sup> at the Bluffton Pool 😊

**Citizens National Bank Employees & Families** who donated their time on June 30<sup>th</sup> to paint fire hydrants on Harmon Rd. and Poplar St.

**COMING SOON**

**S.R. 103 Pedestrian Pathway**  
The fundraising campaign by the Bluffton Lions Foundation will continue through September to support the construction of this project. Call 419-905-6876 with questions.

July 20, 2023  
466-23

**RE: RELEASE OF PERMISSIVE TAX – VILLAGE OF BLUFFTON TO PAY FOR ROADWAY LIGHTING ALONG SR 103 WITHIN THE VILLAGE-\$12,000.00**

The Board of County Commissioners, Hancock County, Ohio met in regular session July 20, 2023 with Timothy Bechtol and Michael Peple. William Bateson absent.

The Clerk advised the Board that the notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

Commissioner Peple moved for the adoption of the following resolution:

**WHEREAS**, a request has been received from the County Engineer to release \$12,000.00 to the Village of Bluffton to pay for roadway lighting along State Route 103 within the village, and

**WHEREAS**, this release of funds meets requirements established in Section 4504 of the Ohio Revised Code and the referenced streets are on the approved map for use of these funds, so be it

**RESOLVED**, that the sum of \$12,000.00 to the Village of Bluffton to pay for the roadway lighting along State Route 103 within the village to be released.

Commissioner Bechtol seconded the resolution and the roll being called upon its adoption, the vote resulted as follows:

**HANCOCK COUNTY COMMISSIONERS**

**ABSENT**

William L. Bateson

Timothy K. Bechtol Yes  
Timothy K. Bechtol

Michael W. Peple Yes  
Michael W. Peple

Attest: [Signature]  
Auditor  
D. Rowland  
Village of Bluffton  
Permissive Tax File  
Engineer  
Engineer's file

Hancock  
County  
Commissioners

Findlay, Ohio



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Date: July 6, 2023

To: Mayor Johnson and Council

From: Chief Ryan M. Burkholder

Reference: Police Department Monthly Report

### POLICE ACTIVITY SUMMARY

June 2023

Police Calls for Service - 717

Police Chief Calls for Service- 216

Traffic Stops - 40

Citations - 5

### CRIMINAL COMPLAINTS

|                          |          |           |
|--------------------------|----------|-----------|
| Breaking and Entering    | -        | 1         |
| Civil                    | -        | 1         |
| Domestic Violence        | -        | 1         |
| Driving under Suspension | -        | 3         |
| Identity Theft           | -        | 1         |
| Juvenile Offense         | -        | 2         |
| Miscellaneous            | -        | 2         |
| Theft                    | -        | 5         |
| Warrant                  | -        | 3         |
| <b>Total</b>             | <b>-</b> | <b>19</b> |



# Incident Breakdown By Month Report

Print Date/Time: 07/24/2023 10:52  
 Login ID: rburkholder  
 Year: 2023

Bluffton Police Department  
 ORI Number: OH0020100  
 Incident Type: All

| Incident Type       | January |      | February |      | March |      | April |      | May |       | June |      | July |      | August |     | September |     | October |     | November |     | December |     | Yearly Totals |
|---------------------|---------|------|----------|------|-------|------|-------|------|-----|-------|------|------|------|------|--------|-----|-----------|-----|---------|-----|----------|-----|----------|-----|---------------|
|                     | #       | %    | #        | %    | #     | %    | #     | %    | #   | %     | #    | %    | #    | %    | #      | %   | #         | %   | #       | %   | #        | %   | #        | %   |               |
| Accident Property   | 10      | 26.3 | 3        | 7.9  | 9     | 23.7 | 3     | 7.9  | 7   | 18.4  | 5    | 13.2 | 1    | 2.6  | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 38            |
| Accident w/Injuries | 2       | 20.0 | 0        | 0.0  | 0     | 0.0  | 3     | 30.0 | 0   | 0.0   | 4    | 40.0 | 1    | 10.0 | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 10            |
| Administrative      | 178     | 17.0 | 134      | 12.8 | 186   | 17.8 | 166   | 15.9 | 130 | 12.5  | 234  | 22.4 | 16   | 1.5  | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 1044          |
| Aiding Other        | 12      | 14.5 | 14       | 16.9 | 18    | 21.7 | 7     | 8.4  | 14  | 16.9  | 12   | 14.5 | 6    | 7.2  | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 83            |
| Alarm               | 7       | 14.3 | 4        | 8.2  | 5     | 10.2 | 8     | 16.3 | 10  | 20.4  | 10   | 20.4 | 5    | 10.2 | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 49            |
| Animal Complaint    | 2       | 13.3 | 0        | 0.0  | 1     | 6.7  | 2     | 13.3 | 2   | 13.3  | 3    | 20.0 | 5    | 33.3 | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 15            |
| Assist Police       | 26      | 18.8 | 18       | 13.0 | 13    | 9.4  | 19    | 13.8 | 37  | 26.8  | 16   | 11.6 | 9    | 6.5  | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 138           |
| B&E                 | 1       | 25.0 | 0        | 0.0  | 0     | 0.0  | 0     | 0.0  | 0   | 0.0   | 3    | 75.0 | 0    | 0.0  | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 4             |
| Civil Complaint     | 1       | 5.3  | 2        | 10.5 | 2     | 10.5 | 2     | 10.5 | 5   | 26.3  | 3    | 15.8 | 4    | 21.1 | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 19            |
| Court               | 0       | 0.0  | 0        | 0.0  | 4     | 80.0 | 0     | 0.0  | 0   | 0.0   | 0    | 0.0  | 1    | 20.0 | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 5             |
| Criminal Damage     | 1       | 20.0 | 0        | 0.0  | 1     | 20.0 | 0     | 0.0  | 2   | 40.0  | 1    | 20.0 | 0    | 0.0  | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 5             |
| Deceased            | 0       | 0.0  | 1        | 33.3 | 0     | 0.0  | 1     | 33.3 | 0   | 0.0   | 0    | 0.0  | 1    | 33.3 | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 3             |
| Domestic            | 2       | 25.0 | 0        | 0.0  | 1     | 12.5 | 2     | 25.0 | 1   | 12.5  | 1    | 12.5 | 1    | 12.5 | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 8             |
| Drug Abuse          | 2       | 50.0 | 0        | 0.0  | 0     | 0.0  | 0     | 0.0  | 0   | 0.0   | 1    | 25.0 | 1    | 25.0 | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 4             |
| Escort              | 1       | 14.3 | 0        | 0.0  | 2     | 28.6 | 0     | 0.0  | 2   | 28.6  | 0    | 0.0  | 2    | 28.6 | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 7             |
| Fight Complaint     | 0       | 0.0  | 2        | 28.6 | 0     | 0.0  | 2     | 28.6 | 2   | 28.6  | 0    | 0.0  | 1    | 14.3 | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 7             |
| Fire                | 0       | 0.0  | 0        | 0.0  | 0     | 0.0  | 0     | 0.0  | 1   | 100.0 | 0    | 0.0  | 0    | 0.0  | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 1             |
| Follow Up           | 16      | 19.5 | 15       | 18.3 | 25    | 30.5 | 2     | 2.4  | 9   | 11.0  | 14   | 17.1 | 1    | 1.2  | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 82            |
| Forgery             | 0       | 0.0  | 1        | 50.0 | 0     | 0.0  | 1     | 50.0 | 0   | 0.0   | 0    | 0.0  | 0    | 0.0  | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 2             |
| Hazmat              | 2       | 66.7 | 0        | 0.0  | 0     | 0.0  | 0     | 0.0  | 1   | 33.3  | 0    | 0.0  | 0    | 0.0  | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 3             |
| Hit Skip            | 2       | 22.2 | 0        | 0.0  | 0     | 0.0  | 3     | 33.3 | 0   | 0.0   | 2    | 22.2 | 2    | 22.2 | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 9             |
| House/Building      | 289     | 17.2 | 221      | 13.1 | 290   | 17.2 | 250   | 14.9 | 218 | 13.0  | 238  | 14.1 | 176  | 10.5 | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 1682          |
| Intoxicated Driver  | 0       | 0.0  | 0        | 0.0  | 1     | 50.0 | 0     | 0.0  | 1   | 50.0  | 0    | 0.0  | 0    | 0.0  | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 2             |
| Investigate Vehicle | 20      | 10.5 | 29       | 15.2 | 24    | 12.6 | 36    | 18.8 | 26  | 13.6  | 31   | 16.2 | 25   | 13.1 | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 191           |
| K9 Request          | 1       | 25.0 | 1        | 25.0 | 1     | 25.0 | 1     | 25.0 | 0   | 0.0   | 0    | 0.0  | 0    | 0.0  | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 4             |
| Lock Out            | 6       | 15.0 | 10       | 25.0 | 1     | 2.5  | 7     | 17.5 | 5   | 12.5  | 6    | 15.0 | 5    | 12.5 | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 40            |





# Incident Breakdown By Month Report

Print Date/Time: 07/24/2023 10:52  
 Login ID: rburkholder  
 Year: 2023

Bluffton Police Department  
 ORI Number: OH0020100  
 Incident Type: All

| Incident Type       | January |      | February |      | March |       | April |       | May |      | June |       | July |       | August |     | September |     | October |     | November |     | December |     | Yearly Totals |
|---------------------|---------|------|----------|------|-------|-------|-------|-------|-----|------|------|-------|------|-------|--------|-----|-----------|-----|---------|-----|----------|-----|----------|-----|---------------|
|                     | #       | %    | #        | %    | #     | %     | #     | %     | #   | %    | #    | %     | #    | %     | #      | %   | #         | %   | #       | %   | #        | %   | #        | %   |               |
| Medical Call - BLS  | 0       | 0.0  | 0        | 0.0  | 0     | 0.0   | 0     | 0.0   | 0   | 0.0  | 0    | 0.0   | 1    | 100.0 | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 1             |
| Menacing            | 0       | 0.0  | 0        | 0.0  | 2     | 66.7  | 0     | 0.0   | 0   | 0.0  | 0    | 0.0   | 1    | 33.3  | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 3             |
| Mentally Ill Person | 2       | 15.4 | 2        | 15.4 | 0     | 0.0   | 3     | 23.1  | 5   | 38.5 | 1    | 7.7   | 0    | 0.0   | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 13            |
| Miscellaneous       | 71      | 20.6 | 52       | 15.1 | 62    | 18.0  | 47    | 13.6  | 30  | 8.7  | 59   | 17.1  | 24   | 7.0   | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 345           |
| Missing Juvenile    | 0       | 0.0  | 0        | 0.0  | 1     | 33.3  | 0     | 0.0   | 1   | 33.3 | 0    | 0.0   | 1    | 33.3  | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 3             |
| Motorist Assist     | 2       | 8.3  | 5        | 20.8 | 3     | 12.5  | 3     | 12.5  | 8   | 33.3 | 2    | 8.3   | 1    | 4.2   | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 24            |
| Paper Service       | 3       | 10.7 | 5        | 17.9 | 6     | 21.4  | 4     | 14.3  | 3   | 10.7 | 3    | 10.7  | 4    | 14.3  | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 28            |
| Patrol Check        | 0       | 0.0  | 0        | 0.0  | 1     | 100.0 | 0     | 0.0   | 0   | 0.0  | 0    | 0.0   | 0    | 0.0   | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 1             |
| Pedestrian Stop     | 0       | 0.0  | 1        | 16.7 | 0     | 0.0   | 0     | 0.0   | 1   | 16.7 | 2    | 33.3  | 2    | 33.3  | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 6             |
| Prisoner Escort     | 0       | 0.0  | 0        | 0.0  | 1     | 100.0 | 0     | 0.0   | 0   | 0.0  | 0    | 0.0   | 0    | 0.0   | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 1             |
| Prowler             | 0       | 0.0  | 1        | 33.3 | 1     | 33.3  | 0     | 0.0   | 0   | 0.0  | 1    | 33.3  | 0    | 0.0   | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 3             |
| Range Training      | 0       | 0.0  | 0        | 0.0  | 0     | 0.0   | 0     | 0.0   | 0   | 0.0  | 1    | 100.0 | 0    | 0.0   | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 1             |
| Receiving/Recover   | 0       | 0.0  | 0        | 0.0  | 0     | 0.0   | 0     | 0.0   | 0   | 0.0  | 0    | 0.0   | 1    | 100.0 | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 1             |
| Sex Offense         | 0       | 0.0  | 0        | 0.0  | 1     | 100.0 | 0     | 0.0   | 0   | 0.0  | 0    | 0.0   | 0    | 0.0   | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 1             |
| Sexual Abuse        | 0       | 0.0  | 0        | 0.0  | 2     | 66.7  | 1     | 33.3  | 0   | 0.0  | 0    | 0.0   | 0    | 0.0   | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 3             |
| Shots Fired         | 0       | 0.0  | 1        | 33.3 | 0     | 0.0   | 0     | 0.0   | 2   | 66.7 | 0    | 0.0   | 0    | 0.0   | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 3             |
| Stolen Vehicle      | 0       | 0.0  | 1        | 50.0 | 0     | 0.0   | 0     | 0.0   | 1   | 50.0 | 0    | 0.0   | 0    | 0.0   | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 2             |
| Suspicious Person   | 3       | 13.0 | 1        | 4.3  | 1     | 4.3   | 5     | 21.7  | 5   | 21.7 | 6    | 26.1  | 2    | 8.7   | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 23            |
| Telephone           | 0       | 0.0  | 0        | 0.0  | 0     | 0.0   | 2     | 66.7  | 0   | 0.0  | 0    | 0.0   | 1    | 33.3  | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 3             |
| Theft               | 0       | 0.0  | 1        | 5.6  | 2     | 11.1  | 4     | 22.2  | 1   | 5.6  | 8    | 44.4  | 2    | 11.1  | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 18            |
| Traffic Obstruction | 0       | 0.0  | 0        | 0.0  | 0     | 0.0   | 1     | 100.0 | 0   | 0.0  | 0    | 0.0   | 0    | 0.0   | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 1             |
| Traffic Stop        | 36      | 12.5 | 31       | 10.8 | 67    | 23.3  | 59    | 20.5  | 32  | 11.1 | 40   | 13.9  | 23   | 8.0   | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 288           |
| Unruly Juvenile     | 0       | 0.0  | 2        | 18.2 | 2     | 18.2  | 1     | 9.1   | 1   | 9.1  | 4    | 36.4  | 1    | 9.1   | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 11            |
| Unsecured Door      | 2       | 7.1  | 1        | 3.6  | 2     | 7.1   | 10    | 35.7  | 5   | 17.9 | 4    | 14.3  | 4    | 14.3  | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 28            |
| Unwanted Guest      | 1       | 50.0 | 0        | 0.0  | 0     | 0.0   | 0     | 0.0   | 1   | 50.0 | 0    | 0.0   | 0    | 0.0   | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 2             |
| Violating PTO       | 2       | 66.7 | 0        | 0.0  | 0     | 0.0   | 0     | 0.0   | 1   | 33.3 | 0    | 0.0   | 0    | 0.0   | 0      | 0.0 | 0         | 0.0 | 0       | 0.0 | 0        | 0.0 | 0        | 0.0 | 3             |



# Incident Breakdown By Month Report

Print Date/Time: 07/24/2023 10:52  
 Login ID: rburkholder  
 Year: 2023

Bluffton Police Department  
 ORI Number: OH0020100  
 Incident Type: All

| Incident Type   | January    |             | February   |             | March      |             | April      |             | May        |             | June       |             | July       |            | August   |            | September |            | October  |            | November |            | December |            | Yearly Totals |
|-----------------|------------|-------------|------------|-------------|------------|-------------|------------|-------------|------------|-------------|------------|-------------|------------|------------|----------|------------|-----------|------------|----------|------------|----------|------------|----------|------------|---------------|
|                 | #          | %           | #          | %           | #          | %           | #          | %           | #          | %           | #          | %           | #          | %          | #        | %          | #         | %          | #        | %          | #        | %          | #        | %          |               |
| Warrant Service | 0          | 0.0         | 0          | 0.0         | 0          | 0.0         | 0          | 0.0         | 2          | 50.0        | 2          | 50.0        | 0          | 0.0        | 0        | 0.0        | 0         | 0.0        | 0        | 0.0        | 0        | 0.0        | 0        | 0.0        | 4             |
| <b>Total:</b>   | <b>703</b> | <b>16.4</b> | <b>559</b> | <b>13.1</b> | <b>738</b> | <b>17.3</b> | <b>655</b> | <b>15.3</b> | <b>572</b> | <b>13.4</b> | <b>717</b> | <b>16.8</b> | <b>331</b> | <b>7.7</b> | <b>0</b> | <b>0.0</b> | <b>0</b>  | <b>0.0</b> | <b>0</b> | <b>0.0</b> | <b>0</b> | <b>0.0</b> | <b>0</b> | <b>0.0</b> | <b>4275</b>   |





# Ticket Statistics

Print Date/Time: 07/24/2023 10:53  
 Login ID: rburkholder  
 Statute: All

From Date: 06/01/2023  
 To Date: 06/30/2023  
 Ticket Type: All

Bluffton Police Department  
 ORI Number: OH0020100

|   | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | Totals |
|---|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|--------|
| <b>Warning</b>                          |     |     |     |     |     |     |     |     |     |     |     |     |        |
| 4511.21B3 Speed 35 MPH                  | 0   | 0   | 0   | 0   | 0   | 1   | 0   | 0   | 0   | 0   | 0   | 0   | 1      |
| 4511.68A14 PARKING WHERE SIGNS PROHIBIT | 0   | 0   | 0   | 0   | 0   | 2   | 0   | 0   | 0   | 0   | 0   | 0   | 2      |
| <b>Warning Totals</b>                   | 0   | 0   | 0   | 0   | 0   | 3   | 0   | 0   | 0   | 0   | 0   | 0   | 3      |
| <b>Traffic</b>                          |     |     |     |     |     |     |     |     |     |     |     |     |        |
| 4511.43A Failure to Yield - Stop Sign   | 0   | 0   | 0   | 0   | 0   | 2   | 0   | 0   | 0   | 0   | 0   | 0   | 2      |
| 72.032(A) Fail to Yield Stop Sign       | 0   | 0   | 0   | 0   | 0   | 1   | 0   | 0   | 0   | 0   | 0   | 0   | 1      |
| 4510.16A Driving Under Suspension - FRA | 0   | 0   | 0   | 0   | 0   | 1   | 0   | 0   | 0   | 0   | 0   | 0   | 1      |
| <b>Traffic Totals</b>                   | 0   | 0   | 0   | 0   | 0   | 4   | 0   | 0   | 0   | 0   | 0   | 0   | 4      |
| <b>Totals</b>                           | 0   | 0   | 0   | 0   | 0   | 7   | 0   | 0   | 0   | 0   | 0   | 0   | 7      |

## Ryan Burkholder

---

**From:** Ohio DPS <OhioDPS@info.dps.ohio.gov>  
**Sent:** Wednesday, July 19, 2023 2:11 PM  
**To:** Ryan Burkholder  
**Subject:** Ohio Joins Law Enforcement Officers from 10 States to Combat Speeding



Mike DeWine, Governor  
Jon Husted, Lt. Governor

Andy Wilson, Director

For Immediate Release: July 19, 2023

## Ohio Joins Law Enforcement Officers from 10 States to Combat Speeding

(COLUMBUS, Ohio) - Law enforcement officers across Ohio are joining officers from 10 states in the National Highway Transportation Safety Administration (NHTSA) Regions 5 and 7 on July 26 for this year's Speed Awareness Day enforcement campaign. The other participating states are Arkansas, Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Missouri, Nebraska, and Wisconsin.

This one-day campaign is an effort to address a continued trend of speeding and dangerous driving behaviors leading to deaths and serious injuries in these 11 states. In Ohio, speeding is involved in about 30% of all deadly crashes. Early NHTSA estimates for 2022 show 1,278 people were killed in crashes in Ohio, which represents a slight decrease of 5.6% when compared to 2021 (1,354 fatalities).

"Speed-related crashes can be deadly, but they are preventable," said Ohio Governor Mike DeWine. "This campaign will help raise awareness on the dangers of speeding and save lives on Ohio's roadways."

During the campaign, officers will use increased, zero-tolerance enforcement and communicate to road users the importance of obeying the speed limit. High Visibility Enforcement (HVE) is a proven countermeasure for reinforcing driver compliance with posted speed limits.

Traffic crashes that result in death due to speeding are higher in the summer months. The highest fatalities occur between June and September.

According to crash statistics from Ohio in 2022:

- 11% of all crashes were speed-related.
- 351 people died on Ohio's roadways in speed-related crashes.
- 1,456 people were seriously injured (that's almost four people per day).
- 40% of Ohio's speed-related deaths occurred between June and September.

"Speeding is a factor in far too many crashes and deaths on our roads," said Ohio Department of Public Safety Director Andy Wilson. "We are committed to saving lives, and these statistics show why it is important to convince drivers to slow down and follow the posted speed limit."

According to NHTSA, drivers who speed are also more likely to engage in other risky behaviors, such as not wearing a seat belt, drinking and driving, or using a cell phone while driving.

This is the second year Ohio is participating in the Speed Awareness Day campaign. Last year, 20 law enforcement agencies reported their campaign results to the Ohio Traffic Safety Office (OTSO):

- Officers issued a total of 918 citations.
- 588 (64%) of those citations were for speed-related violations.
- Ohio officers also made 133 arrests during speed enforcement detail.
- The Ohio State Highway Patrol recovered six firearms during speed enforcement detail.

###

OTSO, a division of the Ohio Department of Public Safety, is dedicated to saving lives and preventing injuries on Ohio's roads by using creative leadership, innovative education and comprehensive enforcement programs. OTSO strives to work in partnership with local, state and federal entities to advance equity in highway safety programs, ensuring they benefit all road users in Ohio. For FFY2023, OTSO awarded over \$22 million in federal funds to 140 Ohio agencies for statewide programming to improve traffic safety and reduce traffic-related fatalities.

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***For additional information, contact:***

**Judy Converse**  
**Public Information Officer, Ohio Traffic Safety Office**  
**(614) 644-6052 - office**  
**(614) 981-1751 - mobile**  
**[jlconverse@dps.ohio.gov](mailto:jlconverse@dps.ohio.gov)**

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Date: June 22<sup>nd</sup>, 2023

To: Officer Troy Hartzog

From: Chief Ryan M. Burkholder

Reference: Citizen Thank You

On June 20<sup>th</sup>, 2023, at approximately 0900 hours, I had Mr. McCullough come into the department to thank the officer who was working over the weekend. Mr. McCullough said, "I had an active warrant over the weekend and the officer from Bluffton Police Department treated me extremely respectful and also with dignity, in regard to his situation".

I would like to recognize Officer Troy Hartzog community orientated policing and setting forth a good example of the Bluffton Police Department and a Village of Bluffton employee.

Respectfully submitted,

Chief Ryan M. Burkholder



# VILLAGE OF BLUFFTON

100 E. ELM STREET, P.O. BOX 63 BLUFFTON, OHIO 45817-0063

## APPLICATION FOR SPECIAL EVENTS

EVENT NAME: Football moms / Cheerleader Street Painting DATE(S) OF EVENT: 8/16/23 8/13/23 (ain date)  
 APPLICANT: Melissa Weaver CONTACT PERSON: Melissa Weaver  
 APPLICANT'S ADDRESS: 6033 E. State Rd Lima 45802 CONTACT'S PHONE: 419-957-8862  
 E-MAIL ADDRESS (OPTIONAL): melissaweaver0416@gmail.com  
 LOCATION OF EVENT: College Ave Bridge by H.S football stadium  
 TIME(S) FOR EVENT: 6p-9p  
 DESCRIPTION OF EVENT: Senior Street Painting for football & cheerleading

**SERVICES REQUESTED FROM VILLAGE:** Must provide map of plans and any other information required as necessary.

TRAFFIC CONTROL: \_\_\_\_\_ NUMBER OF OFFICERS REQUESTED: \_\_\_\_\_  
 Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

ROAD CLOSURE:

SECURITY: \_\_\_\_\_ NUMBER OF OFFICERS REQUESTED: \_\_\_\_\_  
 Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

EMS SERVICES: \_\_\_\_\_ FIRE DEPT. SERVICES: \_\_\_\_\_

WATER SERVICE: \_\_\_\_\_ OTHER SERVICES: \_\_\_\_\_

ALCOHOL SERVED: YES \_\_\_\_\_ NO  \* Applicant is responsible for obtaining the proper alcohol permit from the Division of Liquor Control prior to the event.

EVENT'S INSURER: \_\_\_\_\_ \* Village must be listed as Additional Insured

ATTACH CERTIFICATE OF INSURANCE TO APPLICATION

| PLEASE LIST VENDORS, SERVICES, CONTRACTORS, ETC. INVOLVED WITH EVENT: |                          |
|---|--------------------------|
| NAME OF VENDOR  | TYPE OF SERVICE PROVIDED |
|   |                          |
|   |                          |
|   |                          |
|   |                          |
|   |                          |
|   |                          |
|   |                          |

\* FOOD VENDORS ARE RESPONSIBLE FOR OBTAINING ANY NECESSARY HEALTH DEPARTMENT PERMITS

I understand that the granting of this permit for the special event creates no agreement or guarantee, express or implied, to any person or entity for any liability whatsoever connected with this special event. Any liability is the sole responsibility of the person or organization responsible for the special event. By signing this application, I acknowledge that all statements made herein are true and correct and that I have the authority to bind the organization that I represent.

APPLICANT'S SIGNATURE: Melissa Weaver DATE: 7/19/23

**APPROVED**  
 MAYOR'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_