

Village of Bluffton Council Meeting Agenda

August 24, 2026 at 7:00 PM



Opening Ceremonies

Call to Order, Mayor Johnson presiding
Pledge of Allegiance



Minutes

Approval of the minutes from the Council Meeting held on Monday, August 10, 2026.

Bills

Public Comment: Lima Allen County Regional Planning Commission

Committee Reports

Parks & Recreation Committee: 8/17

Boards & Commissions

Planning Commission Public Hearing: 8/13

Cemetery Board: 8/19

Planning Commission Meeting: 8/19

LEGISLATION

ORDINANCE NO. 04-2026

1st Reading

AN ORDINANCE AMENDING ORDINANCE NO. 03-2023 ESTABLISHING A PROCEDURE FOR THE RIGHT OF RE-ENTRY AND RECLAMATION OF UNUSED CEMETERY LOTS AND INTERMENT RIGHTS AT MAPLE GROVE CEMETERY IN BLUFFTON, OHIO

RESOLUTION NO. 17-2026

2nd Reading

A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS FOR THE NORTH MAIN STREET RECONSTRUCTION PHASE I PROJECT AS REQUIRED

Village Administrative Reports:

Mayor:

Safety Services Reports:

-EMS- -Fire Dept.- -Police Dept.-

Meeting Dates (meetings held at the Town Hall unless otherwise noted*)

- Council Meeting – Monday, August 24th at 7:00 pm
- Streets, Alleys, Lights & Sidewalks Committee – Wednesday, August 26th at 7:00 pm
- Tree Commission – Tuesday, September 1st at 7:00 pm
- Pedestrian Pathway Board – Thursday, September 3rd at noon
- Council Meeting – Monday, September 14th at 7:00 pm

Public Comment

Adjournment – Motion

Village of Bluffton – Regular meeting August 10, 2026, at 7:00 p.m.

Mayor Johnson presiding. Downey, Gordon-Hancock, Hill, Sehlhorst, Stahl, and Talavinia present.

Stahl motioned, seconded by Hill, to approve the minutes from the regular council meeting held on July 27, 2026. Roll Call: Yes (6) Downey, Gordon-Hancock, Hill, Sehlhorst, Stahl, and Talavinia. No (0), Abstain (0), motion approved.

Hill motioned, seconded by Talavinia, to approve the bills as presented. Roll Call: Yes (6) Downey, Gordon-Hancock, Hill, Sehlhorst, Stahl, and Talavinia. No (0), Abstain (0), motion approved.

The Fiscal Officer gave the following readings:

1st Reading:

Ordinance 03-2026 – An ordinance amending Ordinance 02-2026 (The Annual Appropriation Ordinance) and declaring an emergency. Sehlhorst motioned to suspend the rules, seconded by Talavinia. Roll Call: Yes (6) Downey, Gordon-Hancock, Hill, Sehlhorst, Stahl, and Talavinia. No (0), Abstain (0), motion approved. Talavinia motioned to approve the resolution, seconded by Gordon-Hancock. Roll Call: Yes (6) Downey, Gordon-Hancock, Hill, Sehlhorst, Stahl, and Talavinia. No (0), Abstain (0), motion passed.

Resolution 17-2026 – A resolution authorizing the Village Administrator to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program(s) and to execute contracts for the North Main Street Reconstruction Phase I Project as required. Sehlhorst motioned to approve the resolution, seconded by Hill. Roll Call: Yes (6) Downey, Gordon-Hancock, Hill, Sehlhorst, Stahl, and Talavinia. No (0), Abstain (0), motion passed.

Gordon-Hancock motioned, seconded by Stahl, to declare the 2015 CID swing boom cutter as surplus and authorize listing it for sale on GovDeals. Roll Call: Yes (6) Downey, Gordon-Hancock, Hill, Sehlhorst, Stahl, and Talavinia. No (0), Abstain (0), motion approved.

Hill motioned, seconded by Downey, to approve the special event request for Fall Fest on September 26, 2026. Vine Street and Main Street between Elm and Cherry will be closed from 9:30am until 3:30pm. Roll Call: Yes (6) Downey, Gordon-Hancock, Hill, Sehlhorst, Stahl, and Talavinia. No (0), Abstain (0), motion approved.

Talavinia motioned to adjourn the meeting.

The following meetings/events were included on the agenda and/or scheduled during the meeting.

Planning Commission Hearing on Thursday, August 13 at 7:00 p.m.
Parks and Recreation Committee on Monday, August 17 at 7:00 p.m.
Planning Commission Meeting on Wednesday, August 19 at 7:00 p.m.
Council Meeting on Monday, August 24 at 7:00 p.m.
Streets, Alleys, Lights, and Sidewalks Committee on Wednesday, August 26 at 5:00 p.m.

MAYOR

FISCAL OFFICER

VILLAGE OF BLUFFTON
VOUCHER REPORT 8/24/2026

VENDOR	AMOUNT	DEPARTMENT	DESCRIPTION
ADVANCED REHABILITATION TECHNOLOGY, LTD.	34,073.55	Capital Improvements	MANHOLE REHAB
AIM MEDIA MIDWEST	327.90	Administrative	ADVERTISING
AMERICAN ELECTRIC POWER	5,775.75	Multiple	ELECTRICITY
AMERICAN ELECTRIC POWER	3,349.53	Multiple	ELECTRICITY
ANTHEM BLUE CROSS BLUE SHIELD	33,209.98	Multiple	HEALTH INSURANCE
BASINGER PLUMBING & HEATING LLC	2,000.00	Land & Buildings	ANNUAL SERVICE AGREEMENT
BLUFFTON STONE CO.	42.56	Multiple	STONE
CHARTER COMMUNICATIONS	53.18	Multiple	INTERNET
CHARTER COMMUNICATIONS	175.35	Multiple	INTERNET
CINTAS	76.56	Administrative	UNIFORMS
CINTAS	55.67	Administrative	UNIFORMS
CLEMAN, NELSON & ASSOCIATES, INC	250.00	Administrative	RETAINER & PROFESSIONAL SERVICES
CORE & MAIN LP	4,553.52	Water	INVENTORY PARTS
DEGEN EXCAVATING CO., INC.	2,749.75	Sewer	LIFTSTATION & WET WELL CLEANING
ENBRIDGE GAS OHIO	585.22	Multiple	NATURAL GAS
ENCOMPASS ENGINEERS & ARCHITECTS, INC.	3,657.00	Park	LEGACY PARK SHELTERHOUSE DESIGN, BIDDING, & CONSTR
FAMILY HARDWARE DO IT BEST	205.90	Multiple	SUPPLIES
FIRST NATIONAL BANK	14,882.39	Capital Improvements	LOAN PAYMENT
GRAINGER INC	182.64	Multiple	PAINT & LIFTING CLEVIS
GRAINGER INC	35.26	Multiple	PAINT & LIFTING CLEVIS
GREAT LAKES BILLING ASSOCIATES, INC.	2,148.50	Rescue	EMS BILLING SERVICES
HANCOCK CLEANING, LLC.	615.00	Land & Buildings	TOWN HALL CLEANING
HANCOCK-WOOD ELECTRIC CO-OP	294.67	Multiple	ELECTRICITY
HAWKINS INC.	1,683.55	Pool	POOL CHEMICALS
HAWKINS INC.	1,294.00	Pool	POOL CHEMICALS
HAWKINS INC.	772.00	Pool	POOL CHEMICALS
HOHENBRINK EXCAVATING	245,923.82	Street	SR103 ROUNDABOUT
JOHNS MEMORIALS	150.00	Cemetery	MOVE MONUMENT
KOI ENTERPRISES, INC.	195.40	Street	TRUCK PARTS
KOI ENTERPRISES, INC.	246.36	Multiple	PARTS
LEGACY FARMER COOP	4,535.07	Multiple	FUEL
MACK INDUSTRIES, INC.	335.00	Street	CATCH BASIN
MACK INDUSTRIES, INC.	140.00	Street	CATCH BASIN
MCFARLAND, SHAWN	750.00	Rescue	RESCUE TASK FORCE TRAINING
OHIO FIRE CHIEFS' ASSOCIATION	100.00	Multiple	ANNUAL MEMBERSHIP
OHIO MUNICIPAL LEAGUE	400.00	Administrative	OML CONF. - L. GORDON-HANCOCK
PELTON ENVIRONMENTAL	6,219.79	Sewer	CHEM FEED PUMP
PERRY CORPORATION	3,988.29	Administrative	IT CONTRACT
PERRY CORPORATION	99.83	Administrative	IT CONTRACT
PHILLIPS, SCOTT	91.72	Multiple	LICENSE RENEWAL
RAMPART USA CORP.	1,688.50	Police	TRAINING EQUIPMENT
SAM'S CLUB	584.85	Police	NNO SUPPLIES
SAM'S CLUB	1,403.76	Multiple	SUPPLIES
SHELL FLEET PLUS	1,560.25	Multiple	FUEL
SHERWIN WILLIAMS CO.	162.48	Street	STREET PAINT
SMARTBILL	1,355.28	Multiple	BILLING SERVICES
STAPLES BUSINESS ADVANTAGE	2,723.22	Multiple	SUPPLIES
STAPLES BUSINESS ADVANTAGE	147.88	Multiple	SUPPLIES
STAPLES BUSINESS ADVANTAGE	1,384.51	Multiple	SUPPLIES
USA BLUE BOOK	203.63	Water	WATER SUPPLIES
USA BLUE BOOK	6,635.47	Sewer	DIFFUSERS & SUPPLIES
VERIZON WIRELESS	130.41	Multiple	CELL PHONES

VILLAGE OF OTTAWA	72,869.35	Water	WATER
INCOME TAX REFUNDS	895.91	Administrative	INCOME TAX REFUNDS
	467,970.21		
JULY FIRE & EMS	5,939.99		
MEDICARE	86.12		
OPERS	625.64		
FICA	88.42		
BIWEEKLY PAYROLL 8/21/26	101,939.74		
MEDICARE	1,423.12		
OPERS	9,936.51		
OP&F	5,816.76		

Council Signature : _____

Date: _____

Bluffton Planning Commission

Commission Meeting Minutes

Date: August 13, 2026

Time: 7:00 PM-8:15 PM

Location: 1st Floor, Town Hall, 154 N Main St., Bluffton, Ohio

• Attendance

Members Present:

- Mitch Agner, Tom Downey, Roger Edwards, Tim Essinger, Rich Johnson (Mayor)

Staff/Guests Present:

- Jesse Blackburn (Village Administrator), Brett Gies (RCM Architects), Meghan Miller (RCM Architects), Daren Lee (MCHO), Kara Allread (MCHO), Holly Hill (MCHO), Shawn Garmong (VHH), Deric Luginbill (D.Rock)

Members Absent:

• Discussion Items

- **Public Hearing Call to Order:** 7:00 PM
- **Public Hearing Regarding 101 Willow Ridge Rezoning:** Request to change zoning from R-I to R-III. Mennonite Home property south of Augsburgers road at 101 Willow Ridge Drive, where “Green House Development” currently sits. This is land that should have been zoned as R-III, based on it’s intended use. Passing the rezoning will allow for further development of 15 acre lot.

Motion: Edwards moved, Agner seconded, to recommend to Council to pass the zoning change from R-I to R-III, on the the 15 acre lot situated in the SW ¼ of Section 2, T2S, R8E, Richland Township, Allen County, also known as 101 Willow Ridge.

Roll Call: Ayes – Edward, Agner, Downey, Essinger. Nays – None.

Motion carried.

- **Public Hearing Adjourned:** 7:10 PM

-
- **Regular Meeting Call to Order:** 7:10 PM

- **Discussion of Proposed Willow Ridge Expansion:** Jesse opened the meeting by stating that the scale of this project would be considered a “Major Subdivision”, thus requiring more in depth submission of plans for approval rather than jus a site plan.

The proposed expansion of 24 duplexes providing 48 dwelling units on the 15 acre lot was presented by RCM Architects and Mennonite Home Communities. The existing “Green House Development” would remain. Not all units would be constructed at once, they would begin with (5) structures, then expand as need determined. The current detention basin would be changed to a wet detention pond. They would like to start development of the land and detention pond along with construction of the first five units in 2026, finishing in 2027. See attached for the proposed plan.

Village would require easements for access to utilities. Jesse presented an outline for the “... Plan

Bluffton Planning Commission

Commission Meeting Minutes

Review Process" (attached). This plan was discussed as well as timeline. Some topics of discussion were:

- Timing, the need to get the zoning passed as quickly as possible (Emergency)
- Connectivity (Required/Not)
- Private Drive, will it be built to proper street design? Assured will not be sub-standard.

- **Adjournment**

Motion: Downey- 8:15 PM

Tom Downey

Willow Ridge Expansion – Village of Bluffton Plan Review Process

1. Rezoning to R-III

- a.** Beginning tonight with the Public Hearing before the Planning Commission – Meeting will result in a recommendation to Village Council for Zoning District change at August 24th Council Meeting. (153.447)
- b.** Council Hearing: After receiving the recommendation from the Commission at the August 24th Council meeting, Village Council will schedule a Public Hearing after 30 days' notice is provided by publication in news media of general circulation in the village. (153.488)
 - *Public Hearing will be scheduled for the Sept. 28th Council meeting before the 2nd reading of the Ordinance.
- c.** A new Ordinance must be passed to recognize the Zoning District change. Timeline:
1st Reading: September 14th, 2nd Reading: September 28th, 3rd Reading: October 12th

2. Overall Development Plan §152.037(C)

- a.** Design engineer submits the entire 15-acre development concept, private drive access, building locations, public utility easements, water/sewer extensions, drainage, phasing and other items listed in Zoning Code.
- b.** Planning Commission action — within 30 days of complete filing, Public Hearing notice is provided (Referencing 153.447)
 - Request for Variance from regulations will be handled at this meeting with the Board of Zoning & Building Appeals also being present.
- c.** Village Council affirmation — next regular Council meeting. (Referencing 152.037.C.9)

3. Construction Drawings (§152.037(D))

- a.** Design engineer submits detailed water, sewer, stormwater, grading, utility easements and private access construction plans.
- b.** Planning Commission action — within 30 days of receiving plans (152.037.D.4.b)
- c.** Village Council affirmation — next regular meeting. (152.037.D.11)

4. Final Plat prepared by professional surveyor.

- a.** The Final Plat should depict the new public water/sewer easements and private access easement, even though no individually conveyable residential lots necessarily need to be created.
- b.** Planning Commission Final Plat approval - within 30 days of submission. (152.037.G.1)
- c.** Village Council Final Plat affirmation — next regular meeting. (152.037.G.2)

5. County tax-map/Auditor/Recorder process — conservatively within 90 days of Council approval.

- This process does not affect construction schedule.



**Van Horn
Hoover**
A ARCHITECTS, INC.

SURVEYING
CIVIL ENGINEERING
LAND USE PLANNING

3200 N. MAIN ST.
FINDLAY, OH 45840
(419) 423-5630

www.vanhornhoover.com
info@vanhornhoover.com
E-MAIL

PHASE OF DOCUMENTS

☒	PRELIMINARY
☐	CONSTRUCTION



STAMP

PREPARED FOR:
**RCM ARCHITECTS,
INC.**

322 S. MAIN ST.
FINDLAY, OH

**MEMNONITE
MEMORIAL HOME**

10260 AUBURNER RD.
BLUFFTON, OH

EXISTING
CONDITION PLAN

DATE	DESCRIPTION

DATE	DESCRIPTION

DATE	DESCRIPTION

DATE	DESCRIPTION

DATE	DESCRIPTION

DATE	DESCRIPTION

DATE	DESCRIPTION

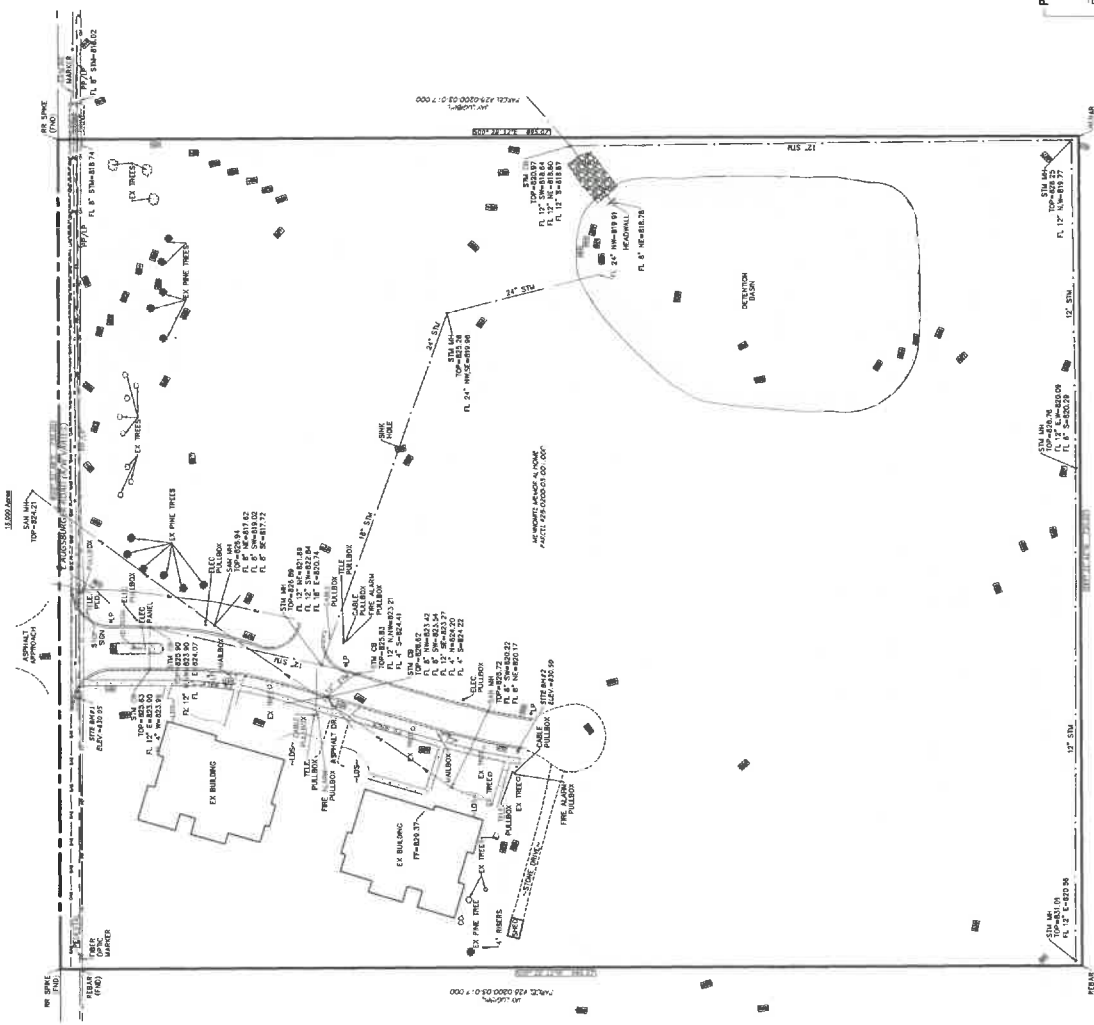
DATE	DESCRIPTION

DATE	DESCRIPTION

DATE	DESCRIPTION

MEMNONITE MEMORIAL HOME
SITUATED IN THE SW 1/4 OF SECTION 2, T2S, R1E
RICHLAND TOWNSHIP, ALLEN COUNTY, OHIO

SITE DEVELOPMENT PLAN



GENERAL NOTES:

- CURRENT ZONING ON THE PROPERTY IS 300. XXXXXXXX.
- EXISTING SITE HAS ONE POINT OF ACCESS ALONG AUBURNER ROAD.
- PROPOSED DRIVEWAY AND WATER SERVICE TO BE CONSTRUCTED IN ACCORDANCE WITH THE VILLAGE OF BLUFFTON SPECIFICATIONS AND PER PLAN LAYOUT.
- STORM SEWER CONSTRUCTION TO BE IN ACCORDANCE WITH THE VILLAGE OF BLUFFTON.
- SEWERAGE SHOWN ON PLAN ARE DERIVED FROM RICHLAND TOWNSHIP ZONING.
- STORMWATER DETENTION & WATER QUALITY TO BE PROVIDED ON-SITE IN ACCORDANCE WITH THE VILLAGE OF BLUFFTON REGULATIONS.
- FRONT 30' SETBACK.
- REAR 30' SETBACK.
- HIGH 30'.
- 2) ALSO INFORMATION: SITE IS LOCATED IN ZONE 'X' PER MAP NO. 300.000.0000. DATED MAY 4, 2015.

SITE BENCHMARK #1 (NAVD 88 DATUM)
AUBURNER ROAD ALONG THE WEST SIDE OF THE DRIVEWAY ENTRANCE. ELEV +830.05

SITE BENCHMARK #2 (NAVD 88 DATUM)
EXISTING DRIVE ALONG THE WEST SIDE. ELEV +820.00

UNDERGROUND UTILITIES

DATE: 05/13/2028

UTILITY COMPANIES MARKED IN FIELD

UTILITY	MARKER	TYPE	DATE
ELECTRIC			
TELEPHONE			
WATER			
SEWER			
CABLE			

LEGEND

- 1" = 1' FENCELINE
- 1" = 1' WATER VALVE
- 1" = 1' WATER METER
- 1" = 1' SANITARY SEWER
- 1" = 1' POWER POLE (PT)
- 1" = 1' TELEPHONE POLE (TP)
- 1" = 1' EXISTING POLE
- 1" = 1' EXISTING WIRE
- 1" = 1' EXISTING CABLE
- 1" = 1' EXISTING CONDUIT
- 1" = 1' EXISTING TRENCH
- 1" = 1' EXISTING FOUNDATION
- 1" = 1' EXISTING CONCRETE
- 1" = 1' EXISTING ASPHALT
- 1" = 1' EXISTING GRAVEL
- 1" = 1' EXISTING SOIL
- 1" = 1' EXISTING ROCK
- 1" = 1' EXISTING SAND
- 1" = 1' EXISTING CLAY
- 1" = 1' EXISTING SILT
- 1" = 1' EXISTING SLUDGE
- 1" = 1' EXISTING DEBRIS
- 1" = 1' EXISTING WASTE
- 1" = 1' EXISTING GARBAGE
- 1" = 1' EXISTING TRASH
- 1" = 1' EXISTING LITTER
- 1" = 1' EXISTING RUBBISH
- 1" = 1' EXISTING CLUTTER
- 1" = 1' EXISTING DEBRIS
- 1" = 1' EXISTING WASTE
- 1" = 1' EXISTING GARBAGE
- 1" = 1' EXISTING TRASH
- 1" = 1' EXISTING LITTER
- 1" = 1' EXISTING RUBBISH
- 1" = 1' EXISTING CLUTTER



architectural
interior design
landscape architecture
planning
urban design
322 south main street
BLOOMINGTON, OHIO 43820
419-424-3651 fax
www.rcnarchitects.com

PHASE OF DOCUMENT	
☒	NOTES
☒	CONSTRUCTION
☒	RECORD

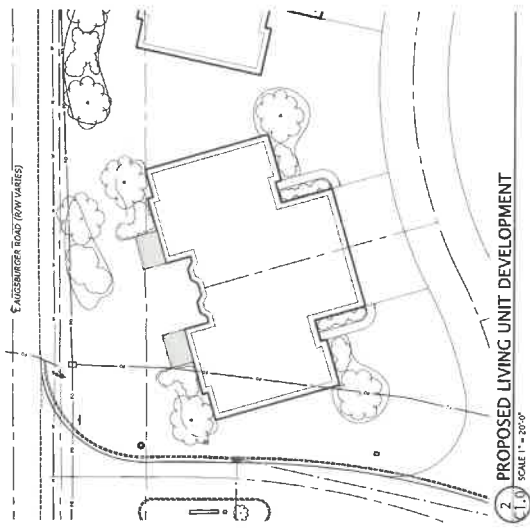
NOTICE
This document contains confidential information and is not to be distributed outside the project team. It is the property of RCN Architects, Inc. and is not to be reproduced, stored in a retrieval system, or transmitted in any form or by any means, electronic, mechanical, photocopying, recording, or by any information storage and retrieval system, without the prior written permission of RCN Architects, Inc.

PROPOSED WILLOW RIDGE EXPANSION FOR:
MENNONITE HOME COMMUNITIES OF OHIO
BLUFFTON, OHIO
101 WILLOW RIDGE DRIVE



DATE: 07-17-26
PROJECT NO.: 19093
SHEET NO.: 1

C1.0



2. PROPOSED LIVING UNIT DEVELOPMENT
SCALE 1" = 20'-0"



1. PROPOSED SITE PLAN
SCALE 1" = 50'-0"

PROPOSED PLAN

Parks & Rec - Minutes
Village of Bluffton
Town Hall
August 17th, 2026

Present: Council - Ben Stahl, Tom Downey
Admin - Jesse Blackburn
Public - Bluffton Pickleball Community Rep Larry Hoffman

Start: 7:00 End: 8:10
Topics: Pickleball Update

Minutes:

- Funding
 - The committee and pickleball rep discussed funding options and the details of how NatureWorks grants work. The maximum award amount we had discussed previously is per county and determined by population, not per request. That leaves a funding gap that will need to be closed through grants with other entities, sponsorships, and community fundraising through SeeMyLegacy.
 - Action items: Jesse to authorize Larry as a SeeMyLegacy partner, Ben to provide Larry with historical sponsorship agreements on similar P&R projects.
- Land transfer
 - The Bluffton YMCA has completed their portion of the agreement. The Village needs an update from ChoiceOne on land survey work to proceed with the transfer.
 - We might need to pay for an appraisal to recognize the donation value if we want to use it as a fundraising match.

Ben Stahl

Tom Downey

Bluffton Planning Commission

Commission Meeting Minutes

Date: August 19, 2026

Time: 7:04 PM-8:30 PM

Location: 3rd Floor, Town Hall, 154 N Main St., Bluffton, Ohio

- **Attendance**

Members Present:

- Tom Downey, Roger Edwards, Tim Essinger, Rich Johnson (Mayor)

Staff/Guests Present:

- Jesse Blackburn (Village Administrator), Katie Hite (FHC-ED), Tim Fitzpatrick (AEDG),
Jeremy Scoles (AEDG), Dave Stratton (GLR)

Members Absent:

- Mitch Agner
-

- **Call to Order:**

Mayor Johnson - 7:04 PM

Discussion Items:

- **Neighboring Economic Development Teams:** A meeting was set up to discuss opportunities for funding and growth of Bluffton in partnership with Findlay-Hancock County Economic Development (FHC-ED), Allen Economic Development Group (AEDG), and the Greater Lima Region (GLR).

The goal was to see what resources or tools we have available to us through the partnership with these entities. Items discussed included:

- TIF – Tax Increment Financing, used to fund projects like roadways. Has pros and cons, but most directly, school system would be affected.
- CRA – Community Reinvestment ???
- US Economic Development – Challenging and competitive, competing with all 50 states for funding.
- PILOT – Payment In Lieu of Taxes
- RED – Residential Economic Development Grant
- ODOD – Ohio Department of Development Revolving Loans
- Tax Abatements - Have been given a bad name, but a very useful tool for reducing up-front costs of projects.

Question for the Village:

- What type of residential/housing expansion (Single, Apartments, Townhouse, Loft, Condo)?
 - What would be the desired price-point for residential?
 - What type of industry or commercial development would we like to see?
 - Where would we like to see residential development? Show on map (Blue).
 - Where would we like to see industrial development? Show on map (Red).
-

- **Adjournment**

Motion: Downey- 8:30 PM

Tom Downey

ORDINANCE NO. 04-2026

AN ORDINANCE AMENDING ORDINANCE NO. 03-2023 ESTABLISHING A PROCEDURE FOR THE RIGHT OF RE-ENTRY AND RECLAMATION OF UNUSED CEMETERY LOTS AND INTERMENT RIGHTS AT MAPLE GROVE CEMETERY IN BLUFFTON, OHIO

WHEREAS, the Village of Bluffton owns and maintains Maple Grove Cemetery and is responsible for the administration, maintenance, and orderly use of cemetery lots and interment rights within the Cemetery; and

WHEREAS, records of Maple Grove Cemetery indicate that certain cemetery lots and interment rights were conveyed many years ago, remain unused, and may be associated with owners or heirs who can no longer readily be located; and

WHEREAS, Ohio Revised Code Section 517.073 establishes procedures applicable to township cemeteries for the reentry and reclamation of certain unused cemetery lots and interment rights, including notice to owners and heirs and opportunities for owners to retain their interests or receive compensation; and

WHEREAS, Village Council desires to establish a procedure for the Village-owned Maple Grove Cemetery consistent with the notice, due process, and compensation protections established by Ohio Revised Code Section 517.073, to the extent applicable to a municipal cemetery; and

WHEREAS, Council finds that establishing such a procedure will assist the Village in maintaining accurate cemetery records, identifying available burial space, and providing for the orderly administration and long-term operation of Maple Grove Cemetery.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

Section 1: The Village of Bluffton hereby establishes a procedure for the right of reentry and reclamation of unused cemetery lots and interment rights within Maple Grove Cemetery consistent with the procedures and protections established under Ohio Revised Code Section 517.073, to the extent applicable.

Section 2: For purposes of this Ordinance, the Village may initiate the reentry procedure for an unused cemetery lot for which the terms of sale or deed were executed before July 24, 1986, or an unused entombment, mausoleum, columbarium, or other interment right for which the terms of sale or deed were executed before September 29, 2015.

Before initiating the reentry procedure, the Village Administrator or the Administrator's designee shall determine from available cemetery records that the lot or interment right is unused and shall make reasonable efforts to identify the last known owner, the owner's last known address, and, when reasonably ascertainable, the owner's heirs or successors in interest.

Section 3: At least one hundred eighty (180) days before the Village exercises a right of reentry, the Village shall provide notice of its intent to reclaim the unused lot or interment right.

Notice shall be published on the Village's official website and shall be sent by certified mail to the last known owner at the owner's last known address. The notice shall identify the cemetery lot or interment right and advise the owner that the owner's interest may cease unless the owner or an heir responds by the date specified in the notice.

If the owner's address is unknown and cannot reasonably be obtained, the Village shall provide public notice in a manner authorized by applicable Ohio law, including publication in the print or digital edition of a newspaper of general circulation in the county or through another legally authorized public-notice method.

Section 4: If the owner or an owner's heir responds within the required notice period and establishes an ownership interest in the unused lot or interment right, the Village shall offer the owner the following options:

1. Continue the owner's existing interest in the cemetery lot or interment right;
2. Receive compensation equal to eighty percent (80%) of the original purchase price of the lot or interment right;
3. Receive another available cemetery lot or interment right, as applicable, at no additional cost.

Nothing contained herein shall prohibit the Village and an owner from mutually agreeing at any time to the repurchase of an unused cemetery lot or interment right at a mutually agreed-upon price.

Section 5: Upon expiration of the required one hundred eighty (180) day notice period, no cemetery lot or interment right shall automatically revert to the Village.

For each lot or interment right proposed for reclamation, Village Council shall adopt a separate resolution determining that:

- (a) the cemetery lot or interment right is unused;
- (b) the notice requirements established by this Ordinance and applicable Ohio law have been satisfied;
- (c) the owner or owner's heir failed to respond within the required period, or the owner elected to receive compensation or another available lot or interment right; and
- (d) the Village hereby exercises its right of reentry and reclaims its interest in the identified cemetery lot or interment right.

Upon adoption of such resolution, the Village shall update the official records of Maple Grove Cemetery to reflect the reclaimed status of the lot or interment right.

Section 6: The Village Administrator, Cemetery Sexton, Fiscal Officer, and other appropriate Village officials are hereby authorized and directed to establish administrative forms, notices, records, and procedures necessary to implement this Ordinance and to maintain documentation demonstrating compliance with the required notice and reentry procedures.

Section 7: Any cemetery lot or interment right reclaimed pursuant to this Ordinance may thereafter be made available by the Village for future cemetery use in accordance with the rules, regulations, and fee schedules applicable to Maple Grove Cemetery.

Section 8: Nothing in this Ordinance shall authorize the disturbance, disinterment, relocation, or reclamation of any cemetery lot or portion thereof containing human remains. Nothing herein shall impair any legally established burial or interment right except in accordance with applicable Ohio law.

Section 9: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were conducted in meetings open to the public, in compliance with Section 121.22 of the Ohio Revised Code.

Passed and adopted this ____ day of _____, 2026, by the Council of the Village of Bluffton, Ohio.

Yes: _____ No: _____ Abstain: _____

ATTEST:

Kevin Nickel, Fiscal Officer

Richard Johnson, Mayor

Approved as to Form:

Village Solicitor

RESOLUTION NO. 17-2026

**A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO PREPARE AND
SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION
STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT
PROGRAM(S) AND TO EXECUTE CONTRACTS FOR THE NORTH MAIN STREET
RECONSTRUCTION PHASE I PROJECT AS REQUIRED**

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the Village of Bluffton is planning to make capital improvements by the North Main Street Reconstruction Phase I Project, and

WHEREAS, the infrastructure improvements herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by the Council of the Village of Bluffton, Ohio:

Section 1: The Village Administrator is hereby authorized to apply to the OPWC for funds as described above.

Section 2: The Village Administrator is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Section 3: That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this resolution were made in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this _____ day of _____, 2026 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

Attest:

Clerk

Mayor

Approved as to form:

Village Solicitor

Village of Bluffton

Administration Report

To: Mayor Johnson & Council Members



08-24-26

Wastewater Collections System - Maintenance & Improvements 2026

- Located five buried manholes and adjusted them to grade.
- Rehabilitated nine manholes. (installed new frames & covers, had old steps removed and unused inlets plugged, spray lined with polyurea coating)
- All five lift stations have been cleaned and inspected.
- One lift station controller failed and was replaced.
- GIS has been updated with information from maps that we had scanned.
- Sanitary Compliance program is currently at 93.3% completion.
 - Roughly 85 remaining locations to inspect;
 - 21 sump pump redirects need 2nd inspection;
 - 98 sump pumps removed from sanitary so far
- Located a combined sewer that was not replaced in 1984 as we assumed (based on drawings), we have received a quote from Beaverdam Contracting for \$19,850.00 to replace this sewer. This will be included in the budget for 2027.
- Found significant root intrusion in a shared lateral on Garmatter Street, Degen Excavating was able to remove the roots. (This section of sanitary has had previous root issues, and may be a candidate for CIPP lining)
- Work Scheduled Yet This Year:
 - Clean & inspect influent pump station,
 - Clean approximately 6,000 feet of sanitary sewers,
 - Update programming on all five lift station controllers,
 - Complete 50 manhole inspections & update GIS



Airport Taxilane Reconstruction

All storm pipes and underdrain tiles have been installed. Project has been cut to grade and stabilized. The lime stabilization process is in the curing phase at the moment and will be ready for the stone base to be installed later this week at the earliest.

- 1st pay application has been received and will be presented at the next Council meeting.

Joint Meeting w/ Planning Commission & Bluffton Beyond Tomorrow Committee

Meeting date in September will be announced when decided. Agenda will include review of the BBT document to analyze what has been accomplished in 2½ years, establish new/refined goals to utilize our economic development partners in Allen & Hancock County among other items.

Mayor Johnson: Applications for Special Events

Fallout – College Ave. Closure from Main to Jackson: Sept. 11 from 5 pm to 11 pm

Bluffton University Homecoming 5K – Bentley Rd. & Campus Drive Closure – Oct. 3rd, 2026

Bluffton University Homecoming – Bentley Rd. Closure – Oct 3rd



VILLAGE OF BLUFFTON

154 N. MAIN STREET, P.O. BOX 63 BLUFFTON, OHIO 45817-0063
419-358-2066

APPLICATION FOR SPECIAL EVENTS

EVENT NAME: <u>Fallout</u>	DATE(S) OF EVENT: <u>9-11-2026</u>
APPLICANT: <u>Jeremy Basinger</u>	CONTACT PERSON: <u>Jeremy Basinger</u>
APPLICANT'S ADDRESS: <u>720 Mayberry Eliden CH</u>	CONTACT'S PHONE: <u>419-276-9267</u>
E-MAIL ADDRESS (OPTIONAL): <u>JB25@aigmail.com</u>	
LOCATION OF EVENT: <u>College Ave. South main street to Jackson</u>	
TIME(S) FOR EVENT: <u>5pm-11pm</u>	
DESCRIPTION OF EVENT: <u>For High school students</u>	

SERVICES REQUESTED FROM VILLAGE:

TRAFFIC CONTROL: _____	NUMBER OF OFFICERS REQUESTED: _____
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police	
ROAD CLOSURE: _____	
SECURITY: _____	NUMBER OF OFFICERS REQUESTED: _____
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police	
EMS SERVICES: _____	FIRE DEPT. SERVICES: _____
WATER SERVICE: _____	OTHER SERVICES: _____

Applicant must provide MAP of plans and any other information required.

ALCOHOL SERVED: YES _____ NO _____	* Applicant is responsible for obtaining the proper alcohol permit from the Division of Liquor Control prior to the event.
------------------------------------	--

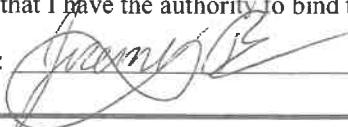
EVENT'S INSURER: _____ * Village must be listed as Additional Insured

ATTACH CERTIFICATE OF INSURANCE TO APPLICATION

PLEASE LIST VENDORS, SERVICES, CONTRACTORS, ETC. INVOLVED WITH EVENT:	
NAME OF VENDOR	TYPE OF SERVICE PROVIDED
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

* FOOD VENDORS ARE RESPONSIBLE FOR OBTAINING ANY NECESSARY HEALTH DEPARTMENT PERMITS

I understand that the granting of this permit for the special event creates no agreement or guarantee, express or implied, to any person or entity for any liability whatsoever connected with this special event. Any liability is the sole responsibility of the person or organization responsible for the special event. By signing this application, I acknowledge that all statements made herein are true and correct and that I have the authority to bind the organization that I represent.

APPLICANT'S SIGNATURE: <u></u>	DATE: <u>8-24-2026</u>
---	------------------------

APPROVED	
MAYOR'S SIGNATURE: _____	DATE: _____



VILLAGE OF BLUFFTON

154 N. MAIN STREET, P.O. BOX 63 BLUFFTON, OHIO 45817-0063
419-358-2066

APPLICATION FOR SPECIAL EVENTS

EVENT NAME: Bluffton University Homecoming 5K DATE(S) OF EVENT: 10/3/2026
APPLICANT: Bluffton University CONTACT PERSON: Emily Hilty
APPLICANT'S ADDRESS: 1 University Dr. CONTACT'S PHONE: 4194299570
E-MAIL ADDRESS (OPTIONAL): hiltye@bluffton.edu
LOCATION OF EVENT: Bentley rd.
TIME(S) FOR EVENT: 7:30 am - 9 am
DESCRIPTION OF EVENT: 5K through campus, need a few intersections/lanes blocked off on Bentley rd. and officer presence

SERVICES REQUESTED FROM VILLAGE: Must provide map of plans and any other information required as necessary.

TRAFFIC CONTROL: Yes NUMBER OF OFFICERS REQUESTED: 1
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

ROAD CLOSURE: Yes

SECURITY: _____ NUMBER OF OFFICERS REQUESTED: _____
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

EMS SERVICES: _____ FIRE DEPT. SERVICES: _____

WATER SERVICE: _____ OTHER SERVICES: _____

ALCOHOL SERVED: YES _____ NO No * Applicant is responsible for obtaining the proper alcohol permit from the Division of Liquor Control prior to the event.

EVENT'S INSURER: UTICA National * Village must be listed as Additional Insured

ATTACH CERTIFICATE OF INSURANCE TO APPLICATION

PLEASE LIST VENDORS, SERVICES, CONTRACTORS, ETC. INVOLVED WITH EVENT:
NAME OF VENDOR TYPE OF SERVICE PROVIDED

NAME OF VENDOR	TYPE OF SERVICE PROVIDED

* FOOD VENDORS ARE RESPONSIBLE FOR OBTAINING ANY NECESSARY HEALTH DEPARTMENT PERMITS

I understand that the granting of this permit for the special event creates no agreement or guarantee, express or implied, to any person or entity for any liability whatsoever connected with this special event. Any liability is the sole responsibility of the person or organization responsible for the special event. By signing this application, I acknowledge that all statements made herein are true and correct and that I have the authority to bind the organization that I represent.

APPLICANT'S SIGNATURE: Emily Hilty DATE: 8/20/26

APPROVED

MAYOR'S SIGNATURE: _____ DATE: _____





VILLAGE OF BLUFFTON

154 N. MAIN STREET, P.O. BOX 63 BLUFFTON, OHIO 45817-0063
419-358-2066

APPLICATION FOR SPECIAL EVENTS

EVENT NAME: <u>Bluffton University Homecoming</u>	DATE(S) OF EVENT: <u>10/3/2026</u>
APPLICANT: <u>Bluffton University</u>	CONTACT PERSON: <u>Emily Hilty</u>
APPLICANT'S ADDRESS: <u>1 University Dr.</u>	CONTACT'S PHONE: <u>4194299570</u>
E-MAIL ADDRESS (OPTIONAL): <u>hiltye@bluffton.edu</u>	
LOCATION OF EVENT: <u>Bentley rd.</u>	
TIME(S) FOR EVENT: <u>9 am - 5 pm</u>	
DESCRIPTION OF EVENT: <u>Bluffton University homecoming. Tailgating and food trucks parked on Bentley rd.</u>	

SERVICES REQUESTED FROM VILLAGE: Must provide map of plans and any other information required as necessary.

TRAFFIC CONTROL: No NUMBER OF OFFICERS REQUESTED: 1
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

ROAD CLOSURE: _____

SECURITY: _____ NUMBER OF OFFICERS REQUESTED: _____
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

EMS SERVICES: _____ FIRE DEPT. SERVICES: _____

WATER SERVICE: _____ OTHER SERVICES: _____

ALCOHOL SERVED: YES _____ NO No * Applicant is responsible for obtaining the proper alcohol permit from the Division of Liquor Control prior to the event.

EVENT'S INSURER: UTICA National * Village must be listed as Additional Insured

ATTACH CERTIFICATE OF INSURANCE TO APPLICATION

PLEASE LIST VENDORS, SERVICES, CONTRACTORS, ETC. INVOLVED WITH EVENT:	
NAME OF VENDOR	TYPE OF SERVICE PROVIDED
<u>A&S Tent Rentals</u>	<u>Dining tent & chairs, inflatables</u>
<u>Various food trucks</u>	<u>Food</u>

* FOOD VENDORS ARE RESPONSIBLE FOR OBTAINING ANY NECESSARY HEALTH DEPARTMENT PERMITS

I understand that the granting of this permit for the special event creates no agreement or guarantee, express or implied, to any person or entity for any liability whatsoever connected with this special event. Any liability is the sole responsibility of the person or organization responsible for the special event. By signing this application, I acknowledge that all statements made herein are true and correct and that I have the authority to bind the organization that I represent.

APPLICANT'S SIGNATURE: Emily Hilty DATE: 8/20/26

APPROVED

MAYOR'S SIGNATURE: _____ DATE: _____





Date: August 5th, 2026

To: Mayor Johnson and Council

From: Chief Ryan M. Burkholder

Reference: Police Department Monthly Report

POLICE ACTIVITY SUMMARY

July 2026

Police Calls for Service- 658

Police Chief Calls for Service- 79

Traffic Stops - 29

CRIMINAL COMPLAINTS

Criminal Damaging	-	1
Driving Under Suspension	-	1
Fraud	-	1
Miscellaneous	-	1
Warrant	-	2
 Total	-	 6



Incident Breakdown By Month Report

Print Date/Time: 08/05/2026 10:19
Login ID: rburkholder
Year: 2026

Bluffton Police Department
ORI Number: OH0020100
Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Accident Property	9	25.7	6	17.1	3	8.6	3	8.6	7	20.0	4	11.4	2	5.7	1	2.9	0	0.0	0	0.0	0	0.0	0	0.0	35
Accident w/Injuries	0	0.0	1	16.7	2	33.3	0	0.0	1	16.7	2	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6
Administrative	159	17.3	128	13.9	108	11.7	200	21.7	117	12.7	94	10.2	113	12.3	0	0.0	1	0.1	0	0.0	0	0.0	0	0.0	920
Aiding Other	13	15.7	6	7.2	13	15.7	12	14.5	14	16.9	9	10.8	15	18.1	1	1.2	0	0.0	0	0.0	0	0.0	0	0.0	83
Alarm	3	7.7	3	7.7	10	25.6	7	17.9	1	2.6	8	20.5	6	15.4	1	2.6	0	0.0	0	0.0	0	0.0	0	0.0	39
Animal Complaint	1	6.3	3	18.8	0	0.0	4	25.0	4	25.0	3	18.8	0	0.0	1	6.3	0	0.0	0	0.0	0	0.0	0	0.0	16
Assist Police	4	5.1	5	6.4	17	21.8	9	11.5	12	15.4	17	21.8	13	16.7	1	1.3	0	0.0	0	0.0	0	0.0	0	0.0	78
B&E	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Civil Complaint	2	12.5	1	6.3	0	0.0	2	12.5	3	18.8	6	37.5	2	12.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	16
Criminal Damage	0	0.0	0	0.0	1	20.0	1	20.0	1	20.0	1	20.0	1	20.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Deceased	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Domestic	0	0.0	0	0.0	1	16.7	1	16.7	0	0.0	2	33.3	2	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6
Escort	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Fight Complaint	1	33.3	1	33.3	0	0.0	0	0.0	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Follow Up	3	12.5	4	16.7	2	8.3	2	8.3	6	25.0	3	12.5	4	16.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	24
Hazmat	0	0.0	1	33.3	0	0.0	0	0.0	0	0.0	1	33.3	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Hit Skip	1	11.1	2	22.2	2	22.2	2	22.2	1	11.1	0	0.0	0	0.0	1	11.1	0	0.0	0	0.0	0	0.0	0	0.0	9
House/Bulding	353	14.9	327	13.8	328	13.8	344	14.5	280	11.8	319	13.5	373	15.7	46	1.9	0	0.0	0	0.0	0	0.0	0	0.0	2370
Intoxicated Person	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Investigate Vehicle	23	14.7	15	9.6	28	17.9	25	16.0	23	14.7	23	14.7	18	11.5	1	0.6	0	0.0	0	0.0	0	0.0	0	0.0	156
Lock Out	7	13.5	5	9.6	11	21.2	7	13.5	10	19.2	9	17.3	3	5.8	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	52
Menacing	0	0.0	1	33.3	0	0.0	1	33.3	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Mentally Ill Person	1	14.3	0	0.0	0	0.0	2	28.6	0	0.0	1	14.3	3	42.9	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	7
Miscellaneous	35	8.4	47	11.2	57	13.6	62	14.8	87	20.8	75	17.9	48	11.5	7	1.7	0	0.0	0	0.0	0	0.0	0	0.0	418
Missing Adult	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	1	33.3	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Missing Juvenile	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2



Incident Breakdown By Month Report

Print Date/Time: 08/05/2026 10:19
Login ID: rburkholder
Year: 2026

Bluffton Police Department
ORI Number: OH0020100
Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Motorist Assist	4	10.3	3	7.7	5	12.8	8	20.5	3	7.7	6	15.4	8	20.5	2	5.1	0	0.0	0	0.0	0	0.0	0	0.0	39
Paper Service	1	20.0	0	0.0	0	0.0	1	20.0	3	60.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Pedestrian Stop	1	16.7	1	16.7	0	0.0	0	0.0	2	33.3	0	0.0	2	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6
Prisoner Escort	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Prowler	0	0.0	0	0.0	0	0.0	0	0.0	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Receiving/Recover	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Shoplifting	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Shots Fired	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Suspicious Activity	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Suspicious Person	4	13.3	3	10.0	5	16.7	2	6.7	6	20.0	6	20.0	3	10.0	1	3.3	0	0.0	0	0.0	0	0.0	0	0.0	30
Telephone	0	0.0	0	0.0	1	20.0	0	0.0	4	80.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Theft	2	15.4	0	0.0	1	7.7	0	0.0	2	15.4	4	30.8	3	23.1	1	7.7	0	0.0	0	0.0	0	0.0	0	0.0	13
Traffic Stop	24	9.1	44	16.6	24	9.1	40	15.1	29	10.9	71	26.8	29	10.9	4	1.5	0	0.0	0	0.0	0	0.0	0	0.0	265
Unruly Juvenile	0	0.0	1	20.0	1	20.0	0	0.0	2	40.0	1	20.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Unsecured Door	0	0.0	0	0.0	2	22.2	2	22.2	1	11.1	0	0.0	4	44.4	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	9
Unwanted Guest	0	0.0	1	10.0	1	10.0	0	0.0	5	50.0	1	10.0	2	20.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	10
Violating PTO	0	0.0	0	0.0	0	0.0	0	0.0	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Warrant Service	1	25.0	1	25.0	0	0.0	0	0.0	1	25.0	1	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Total:	656	14.1	610	13.1	625	13.4	738	15.8	630	13.5	672	14.4	658	14.1	68	1.5	1	0.0	0	0.0	0	0.0	0	0.0	4658



Incident Breakdown By Priority Report

Print Date/Time: 08/05/2026 10:18
Login ID: rburkholder
Incident Type: All

From Date: 07/01/2026 00:00
To Date: 07/31/2026 23:59

Bluffton Police Department
ORI Number: OH0020100

Priority	Sunday Totals		Monday Totals		Tuesday Totals		Wednesday Totals		Thursday Totals		Friday Totals		Saturday Totals		Calls
	Calls	%	Calls	%	Calls	%	Calls	%	Calls	%	Calls	%	Calls	%	
4-Low	54	13.1	76	18.5	54	13.1	54	13.1	69	16.8	60	14.6	44	10.7	411
3-Medium	4	16.0	2	8.0	5	20.0	6	24.0	3	12.0	4	16.0	1	4.0	25
1-High	11	11.3	10	10.3	15	15.5	15	15.5	19	19.6	13	13.4	14	14.4	97
Total:	69	12.9	88	16.5	74	13.9	75	14.1	91	17.1	77	14.4	59	11.1	533



Incident Activity Report

Print Date/Time: 08/05/2026 10:17
Login ID: rburkholder
Layer: All
Areas: All

From Date: 07/01/2026 00:00
To Date: 07/31/2026 23:59

Bluffton Police Department
ORI Number: OH0020100
Incident Type: All

Hour	SUNDAY		MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY		SATURDAY		TOTAL	
	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%
24	4	0.6	3	0.5	5	0.8	3	0.5	7	1.1	4	0.6	1	0.2	27	4.1
1	2	0.3	4	0.6	1	0.2	2	0.3	5	0.8	0	0.0	1	0.2	15	2.3
2	2	0.3	3	0.5	2	0.3	6	0.9	2	0.3	0	0.0	0	0.0	15	2.3
3	3	0.5	0	0.0	0	0.0	0	0.0	1	0.2	0	0.0	2	0.3	6	0.9
4	1	0.2	2	0.3	3	0.5	3	0.5	9	1.4	4	0.6	0	0.0	22	3.3
5	0	0.0	1	0.2	0	0.0	1	0.2	0	0.0	2	0.3	2	0.3	6	0.9
6	0	0.0	2	0.3	2	0.3	1	0.2	5	0.8	1	0.2	1	0.2	12	1.8
7	0	0.0	3	0.5	2	0.3	7	1.1	4	0.6	4	0.6	3	0.5	23	3.5
8	4	0.6	5	0.8	2	0.3	3	0.5	8	1.2	5	0.8	1	0.2	28	4.3
9	6	0.9	18	2.7	9	1.4	14	2.1	27	4.1	9	1.4	6	0.9	89	13.5
10	1	0.2	11	1.7	9	1.4	12	1.8	2	0.3	12	1.8	2	0.3	49	7.4
11	4	0.6	1	0.2	4	0.6	2	0.3	3	0.5	2	0.3	1	0.2	17	2.6
12	3	0.5	4	0.6	4	0.6	7	1.1	4	0.6	3	0.5	2	0.3	27	4.1
13	2	0.3	0	0.0	2	0.3	4	0.6	2	0.3	4	0.6	3	0.5	17	2.6
14	3	0.5	2	0.3	7	1.1	2	0.3	4	0.6	1	0.2	1	0.2	20	3.0
15	2	0.3	1	0.2	2	0.3	2	0.3	3	0.5	6	0.9	6	0.9	22	3.3
16	5	0.8	3	0.5	4	0.6	4	0.6	2	0.3	3	0.5	2	0.3	23	3.5
17	3	0.5	1	0.2	5	0.8	2	0.3	6	0.9	3	0.5	1	0.2	21	3.2
18	3	0.5	3	0.5	3	0.5	3	0.5	3	0.5	0	0.0	3	0.5	18	2.7
19	1	0.2	2	0.3	0	0.0	2	0.3	2	0.3	4	0.6	2	0.3	13	2.0
20	2	0.3	7	1.1	10	1.5	6	0.9	6	0.9	4	0.6	6	0.9	41	6.2
21	6	0.9	11	1.7	10	1.5	4	0.6	5	0.8	8	1.2	11	1.7	55	8.4
22	5	0.8	8	1.2	8	1.2	5	0.8	7	1.1	5	0.8	3	0.5	41	6.2
23	11	1.7	15	2.3	1	0.2	6	0.9	4	0.6	8	1.2	6	0.9	51	7.8
Totals:	73	11.1	110	16.7	95	14.4	101	15.4	121	18.4	92	14.0	66	10.0	658	100.00



Officer Ticket Statistics

Print Date/Time: 08/05/2026 09:04
Login ID: fourkholder
Statute: All

From Date: 07/01/2026
To Date: 07/31/2026
Ticket Type: All

Bluffton Police Department
ORI Number: OH0020100
Badge Number: All

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
22 Probst													
Warning													
4511.21B2 Speed 25 MPH	0	0	0	0	0	0	1	0	0	0	0	0	1
4511.21B3 Speed 35 MPH	0	0	0	0	0	0	4	0	0	0	0	0	4
4511.25 Driving on Right Side of Roadway - Exceptions	0	0	0	0	0	0	1	0	0	0	0	0	1
4511.43A Failure to Yield - Stop Sign	0	0	0	0	0	0	1	0	0	0	0	0	1
4513.04A 2 HEADLIGHTS REQUIRED/ 1 HEADLIGHT ON MOTORCYCLE	0	0	0	0	0	0	1	0	0	0	0	0	1
4513.071A 2 BRAKE LIGHTS REQ/ 1 ON MOTORCYCLE	0	0	0	0	0	0	1	0	0	0	0	0	1
Warning Totals	0	0	0	0	0	0	9	0	0	0	0	0	9
Traffic													
4510.16A Driving Under Suspension - FRA	0	0	0	0	0	0	1	0	0	0	0	0	1
Traffic Totals	0	0	0	0	0	0	1	0	0	0	0	0	1
22 Probst Totals	0	0	0	0	0	0	10	0	0	0	0	0	10
27 Rayle													
Warning													
4511.21B3 Speed 35 MPH	0	0	0	0	0	0	1	0	0	0	0	0	1
Warning Totals	0	0	0	0	0	0	1	0	0	0	0	0	1
Traffic													
4503.11A Expired License Plates	0	0	0	0	0	0	1	0	0	0	0	0	1
4511.21B3 Speed 35 MPH	0	0	0	0	0	0	6	0	0	0	0	0	6
Traffic Totals	0	0	0	0	0	0	7	0	0	0	0	0	7
27 Rayle Totals	0	0	0	0	0	0	8	0	0	0	0	0	8
Totals	0	0	0	0	0	0	18	0	0	0	0	0	18



Ticket Summary

Print Date/Time: 08/05/2026 09:04
Login ID: rburkholder

Bluffton Police Department
ORI Number: OH0020100

As Of Date: 08/05/2026

Statute Description	Current Month		Year to Date	
	This Year	Last Year	This Year	Last Year
1 TAIL LIGHT REQ./ LIC. PLATE LIGHT REQ.	0	0	0	2
2 BRAKE LIGHTS REQ/ 1 ON MOTORCYCLE	0	0	7	0
2 HEADLIGHTS REQUIRED/ 1 HEADLIGHT ON MOTORCYCLE	0	0	1	2
Directional Signals Required	0	1	1	2
DISORDERLY CONDUCT	0	0	0	1
DISORDERLY CONDUCT-OFFENSIVE GESTURE OR NOISE (Persistent M4)	0	1	0	1
Display of License Plates	0	0	1	2
Display of License Plates	0	0	1	0
Driving and Parking Upon Sidewalk or Sidewalk Area	0	0	0	1
Driving in Marked Lanes or Continuous Lines of Traffic	0	0	1	0
Driving on Right Side of Roadway - Exceptions	0	0	1	0
Driving Under Suspension - FRA	0	0	1	0
Driving Under Suspension - License Forfeiture	0	0	1	0
Expired License Plates	0	2	17	34
Fail to Obey Traffic Control Device	0	1	0	5
Fail to Yield Stop Sign	0	0	0	1
Failure to Control - Weaving Course	0	0	0	1
FAILURE TO OBEY TRAFFIC CONTROL DEVICE	0	3	3	9
Failure to Yield - Stop Sign	0	2	16	37
Failure to Yield the Right of Way - Any Other Place (Driveways)	0	0	0	1
Failure to Yield the Right of Way - Pedestrian in Crosswalk	0	0	0	1
Failure to yield the right of way when turning left	0	0	2	0
Following Too Closely	0	1	0	2
Illegal Plates - Fictitious, Counterfeit, or Copy	0	0	1	0
Lanes of Travel - Driving on the Right	0	0	1	0
Left of Center	0	0	0	2
Lights required at Dark	0	0	0	2
Motor Vehicle Stop Lights	0	0	3	7
No Drivers License (NO OL)	0	0	2	3
Obedience to Traffic Control Devices	0	0	3	0
Overtaking, Passing to Left of Center	0	0	1	0
Parallel Parking Far From Curb - Not More than 12"	0	0	0	1
PARKING FACING ONCOMING TRAFFIC	0	0	1	9
PARKING WHERE SIGNS PROHIBIT	0	0	0	8
PARKING WITHIN 10 FT. OF FIRE HYDRANT	0	0	0	1
PARKING WITHIN INTERSECTION	0	0	0	1
Plates from Another Vehicle	0	0	0	2
Reasonable Control	0	0	2	2
Right-of-Way When Turning Left	0	0	1	2
Rules for Changing lanes	0	0	0	1
Rules for Starting and/or Backing	0	0	0	1
Safety Belt - Driver	0	0	1	0
SHIFTING LOAD, LOOSE LOADS	0	0	1	0
Speed - 20 MPH (School Zone)	0	0	8	15
Speed - 70MPH Freeway	0	0	2	4
Speed 25 MPH	0	0	0	2
Speed 25 MPH	0	5	29	82
Speed 35 MPH	0	10	103	84
Speed 50 MPH (also 45 MPH)	0	0	1	1
SPEED/ACDA	0	1	5	1



Ticket Summary

Print Date/Time: 08/05/2026 09:04
Login ID: rburkholder

Bluffton Police Department
ORI Number: OH0020100

As Of Date: 08/05/2026

Statute Description	Current Month		Year to Date	
	This Year	Last Year	This Year	Last Year
Stopping After Accident - Other than Public Road	0	0	1	0
Stopping for School Bus	0	0	0	2
Texting While Driving	0	0	2	0
Traffic Control Device (Red Light)	0	0	2	0
U-Turn on w/o 500 feet visibility	0	0	0	1
WINDOW TINT	0	1	8	11
Grand Totals	0	28	231	347



Date: August 5th, 2026

To: Mayor Johnson and Council

From: Chief Ryan M. Burkholder

Reference: Attorney General DUP Granted Awarded (Drug Use Prevention)

We are pleased to announce that we received a \$4,418.40 Drug Use Prevention Grant from the Attorney General's Office. Officer Hope Hannah documents her school-based hours spent teaching and counseling students about the dangers of drug use.

Respectfully,

Chief Ryan M. Burkholder



Date: August 5th, 2026

To: Mayor Johnson and Council

From: Chief Ryan M. Burkholder

Reference: Bluffton Police Department ELITE Level in Policy Readiness

We are proud to announce that the Bluffton Police Department has been recognized by Lexipol for achieving ELITE-level Policy Readiness. This award honors agencies that excel in policy management, safety compliance, and personnel training. Participating agencies are evaluated on key metrics, including regular policy updates, distribution of legally sound content, and staff training tracking.

Mission Milestones



Attorney General Andy Wilson's Statement on Storm-Related Scams

From Ohio Attorney General Andy Wilson <OhioAG@public.govdelivery.com>

Date Wed 8/12/2026 4:37 PM

To Ryan Burkholder <burkholderr@bluffton-ohio.com>

[Report This Email](#)



FOR IMMEDIATE RELEASE:

Aug. 12, 2026

MEDIA CONTACT:

Hannah Hundley: 614-906-9113

Attorney General Andy Wilson's Statement on Storm-Related Scams

(COLUMBUS, Ohio) — Ohio Attorney General Andy Wilson issued the following statement cautioning consumers to be on the lookout for storm-related scams:

“In times of disaster, Ohioans have plenty to worry about. They don’t need fraudsters trying to capitalize on their misfortune. Those who do will be held accountable.”

Storms across Ohio in recent days have brought high winds and several inches of rain, causing flooding and damage to residences and property. These storms may create a vulnerable time for Ohioans in need of home-repair contractors.

The Attorney General’s Consumer Protection Section publishes [this guide](#) to help Ohioans avoid storm-related scams.

Consumers can file or search consumer complaints online at OhioAttorneyGeneral.gov.