

Village of Bluffton Council Meeting Agenda

September 13, 2021 at 7:00 PM



Opening Ceremonies

Call to Order, Mayor Johnson presiding

Pledge of Allegiance



Minutes

Approval of the minutes for the Village Council meeting held on Monday, August 23, 2021.

Bills

Public Comment:

1. Patterson Family – James Patterson – flag presentation
2. S. Lawn Avenue: proposed parking restrictions – to be addressed in Streets, Alleys, Lights and Sidewalks Committee Report

Committee Reports

Parks and Recreation – 9/8 – ZOOM
Streets, Alleys, Lights & Sidewalks – 9/9

Boards & Commissions

Planning Commission – 8/31 & 9/9
Pathway Board – 9/2 -- ZOOM
Board of Zoning & Building Appeals – 9/2

Chamber of Commerce / BCE

LEGISLATION:

RESOLUTION NO. 16-21

2nd Reading

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

RESOLUTION NO. 18-21

1st Reading

Emergency

A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED, AND DECLARING AN EMERGENCY

RESOLUTION NO. 19-21

1st Reading

Emergency

A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED, AND DECLARING AN EMERGENCY

Village Administration Report:

Safety Services Reports:

-EMS-

-Fire Dept.-

-Police Dept.-

Meeting Dates (meetings held at the Town Hall unless otherwise noted*)

Village Council – Monday, September 13 at 7:00 pm

Planning Commission – Public Hearing – Monday, September 27 at 5:30 pm

Village Council – Monday, September 27 at 7:00 pm

Public Comment

Adjournment – Motion and Second

Village of Bluffton – Regular meeting August 23, 2021, at 7:00 p.m.

Council President Cupples presiding. Messrs: Cupples, Kingsley, Sehlhorst, Stahl, and Steiner present.

Kingsley motioned, seconded by Stahl, to approve the minutes from the regular council meeting held on August 9, 2021. Roll Call: Yes (5) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, and Steiner. No (0), Abstain (0), motion approved.

Steiner motioned, seconded by Cupples, to approve the bills as presented. Roll Call: Yes (5) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, and Steiner. No (0), Abstain (0), motion approved.

The fiscal officer gave the following readings:

1st Reading:

Resolution 15-21 – An emergency Resolution to accept the material terms of the One Ohio Subdivision Settlement pursuant to the One Ohio memorandum of understanding and consistent with the terms of the July 21, 2021, national opioid settlement agreement. Sehlhorst motioned to suspend the rules, seconded by Kingsley. Roll Call: Yes (5) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, and Steiner. No (0), Abstain (0), motion approved. Sehlhorst motioned to adopt the Resolution, seconded by Cupples. Roll Call: Yes (5) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, and Steiner. No (0), Abstain (0), motion approved.

Resolution 16-21 – A Resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor. Kingsley motioned to adopt the Resolution, seconded by Cupples. Roll Call: Yes (5) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, and Steiner. No (0), Abstain (0), motion approved.

Resolution 17-21 – A Resolution authorizing the Village Administrator to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program(s) and to execute contracts as required, and declaring an emergency. Stahl motioned to suspend the rules, seconded by Kingsley. Roll Call: Yes (5) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, and Steiner. No (0), Abstain (0), motion approved. Sehlhorst motioned to adopt the Resolution, seconded by Stahl. Roll Call: Yes (5) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, and Steiner. No (0), Abstain (0), motion approved.

Kingsley motioned, and Stahl seconded, approving Morgan Smith's participation in the Police Internship Program for compensation of \$1.00. Roll Call: Yes (5) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, and Steiner. No (0), Abstain (0), motion approved.

Cupples motioned to adjourn the meeting.

The following meetings/events were included on the agenda and/or scheduled during the meeting.

Airport Commission – Tuesday, August 31 at 4:30 p.m. at the Bluffton Airport

Planning Commission – Tuesday, August 31 at 6:30 p.m.

Board of Zoning & Appeals – Thursday, September 2 at 7:00 p.m.

Parks & Recreation Committee – Wednesday, September 8 at noon via ZOOM.

Council Meeting – Monday, September 13 at 7:00 p.m.

MAYOR

FISCAL OFFICER

VILLAGE OF BLUFFTON
VOUCHER REPORT 9/13/2021

VENDOR	AMOUNT	DEPARTMENT	DESCRIPTION
360 INTERACTIVE	75.00	Administrative	TOWN HALL DOOR CONTROL
AIM MEDIA MIDWEST	216.42	Administrative	ADVERTISING
ALL SERVICE AERATION, INC	535.50	Park	PORTABLE TOILETS
ALLOWAY TESTING	2,024.90	Multiple	TESTING
ALLOWAY TESTING	75.00	Multiple	TESTING
ALLOWAY TESTING	50.00	Multiple	TESTING
AMERICAN ELECTRIC POWER	2,088.02	Multiple	ELECTRICITY
AMERICAN ELECTRIC POWER	14,814.19	Multiple	ELECTRICITY
AMERICAN LEGAL PUBLISHING CO.	452.40	Administrative	ORDINANCE CODIFICATION
ANGIE ESSINGER	162.87	Multiple	PETTY CASH REIMBURSEMENT
ANGIE ESSINGER	100.00	Pool	LIFEGUARD CERTIFICATION - NICHOLAS
ARMOR FIRE PROTECTION INC.	1,100.00	Land & Buildings	2021 FIRE PUMP CERTIFICATION
BASINGER PLUMBING & HEATING	290.00	Administrative	RESTROOM WORK
BASINGER, JAN	242.75	Multiple	CONTINUING ED - SEWER & WATER LICENSE
BASINGER, JAN	45.00	Water	WATER LICENSE RENEWAL
BLUFFTON FLYING SERVICE	5,000.00	Airport	AIRPORT MANAGEMENT
BLUFFTON STONE CO.	53.25	Multiple	STONE
BLUFFTON STONE CO.	227.72	Multiple	STONE
BLUFFTON VETERINARY HOSPITAL AND PET CARE CENTER	71.35	Police	K9 SUPPLIES/CARE
BUREAU OF WORKERS COMPENSATION	1,547.85	Administrative	WORKER'S COMPENSATION
CENTURYLINK	273.46	Administrative	PHONES
CENTURYLINK	62.70	Administrative	PHONES
CHOICE ONE ENGINEERING	4,600.00	Capital Improvements	WATER LINE ENGINEERING
CHOICE ONE ENGINEERING	3,097.50	Street	SR 103 TITLE & SURVEY, RILEY ST. ALLEY
CINTAS	161.27	Administrative	UNIFORMS
CINTAS	161.27	Administrative	UNIFORMS
CINTAS	161.27	Administrative	UNIFORMS
DANIEL D. HARTMAN	1,314.00	Rescue	UNIT 109 REPAIR
DOMINION EAST GAS	504.46	Multiple	NATURAL GAS
EVERETT J PRESCOTT INC	2,160.89	Water	WATER METER
FRESH ENCOUNTER CORPORATE	116.19	Police	NNO SUPPLIES
GREAT LAKES BILLING ASSOCIATES, INC.	1,843.03	Rescue	EMS BILLING SERVICE
KLEEM	69.71	Street	STREET SIGNS
KOI ENTERPRISES, INC.	29.44	Multiple	PARTS
KOI ENTERPRISES, INC.	289.84	Street	OIL & FILTERS
LEIBER GARAGE	45.92	Police	PD AUTO REPAIRS #597
LEIBER GARAGE	45.92	Police	PD AUTO REPAIRS #596
LEXIS NEXIS RISK DATA MANAGEMENT INC.	50.00	Administrative	ADDRESS SEARCHES
M&R PLUMBING & HEATING	860.55	Multiple	SUPPLIES/PARTS
MARATHON FLEET SERVICES	2,571.41	Multiple	FUEL
MARBEE PRINTING & GRAPHIC ART	200.00	Rescue	EMS CERTIFICATES
MARK SCHAFFER EXCAVATING & TRUCKING	72,850.00	Airport	TAXIWAY RECONSTRUCTION
MIDNET MEDIA	180.00	Administrative	WEB HOSTING
MINTEYS MAIDS	75.00	Land & Buildings	TOWN HALL CLEANING 9/9/21
MINTEYS MAIDS	100.00	Land & Buildings	TOWN HALL CLEANING 9/2/21
NORTHWESTERN OHIO SECURITY SYSTEMS	196.00	Land & Buildings	MONITORING
PERRY CORPORATION	204.20	Administrative	IT CONTRACT
PERRY CORPORATION	1,757.61	Administrative	IT CONTRACT
PERRY CORPORATION	959.88	Administrative	IT CONTRACT
REINEKE FAMILY TIRE & SERVICE CENTERS	1,805.44	Police	CRUISER REPAIR
RICHLAND ENGINEERING LTD.	13,572.52	Airport	TAXI WAY RECONSTRUCTION
RICHLAND ENGINEERING LTD.	25,876.58	Airport	TAXI WAY RECONSTRUCTION
RUMPKE	23,291.32	Refuse	TRASH SERVICES
SMARTBILL	800.60	Multiple	BILLING SERVICES
SOIL TECH, INC.	5,760.00	Sewer	BIOSOLIDS APPLICATION & FIELD PERMITTING
STAPLES BUSINESS ADVANTAGE	316.16	Multiple	SUPPLIES
STAPLES BUSINESS ADVANTAGE	152.47	Multiple	SUPPLIES
STRATTON GREENHOUSES	2,807.80	Street	STREET TREES

TIME WARNER CABLE	38.86	Multiple	CABLE
TIME WARNER CABLE	99.00	Capital Improvements	NETWORK CONNECTIVITY
TIME WARNER CABLE	193.64	Administrative	CABLE
TIME WARNER CABLE	129.98	Multiple	CABLE
TIME WARNER CABLE	99.00	Capital Improvements	NETWORK CONNECTIVITY
TOMMY TIRE SALES LLC	28.00	Police	POLICE CRUISER TIRES
TOMMY TIRE SALES LLC	70.00	Street	SKID LOADER TIRE
TREASURER, STATE OF OHIO	950.00	Sewer	NPDES PERMIT
USA BLUE BOOK	235.06	Water	WATER TESTING SUPPLIES
VERIZON WIRELESS	240.84	Multiple	CELL PHONES
VETTER LUMBER CO.	62.96	Multiple	SUPPLIES
WAYNE AUGSBURGER	2,736.00	Street	728 S. MAIN ST. SIDEWALK
WESSLER ENGINEERING	6,335.04	Capital Improvements	WWTP INSTRUMENTATION
ZOLL DATA SYSTEMS	152.00	Rescue	EMS CHARTS - JULY
ZOLL DATA SYSTEMS	152.00	Rescue	EMS CHARTS - AUGUST
	<u>210,019.01</u>		

BIWEEKLY PAYROLL 8/27/21	53,051.40
MEDICARE	737.08
OPERS	3,390.21
OP&F	2,286.01
AUGUST MONTHLY	2,569.00
MEDICARE	37.22
OPERS	192.17
FICA	40.14
BIWEEKLY PAYROLL 9/10/21	41,888.68
MEDICARE	575.23
OPERS	2,330.58
OP&F	2,276.40

Council Signature : _____

Date: _____

Planning Commission Public Hearing – Minutes

-08-31-21 –

Meeting called to order at 6:30 pm

Members present: Mayor Richard Johnson, Councilman Mitch Kingsley, Roger Edwards, Dick Ramseyer

Community members present: James Hauenstein, Karen Vroman, Del Gratz, Marilyn & Tom Edwards, Anna Kauffman, George Lehman, Susan Agee, Lizette Richardson, Dale & Deb Metzger, Scott & Tiffany Gleason, Jim & Karen Harder, Bob Holt, Gerald & Jeanne Wehri, Mike & Martina Cucchiara, Mark Yoder, Bill & Beth Theisen, Tim Basinger, Paula Scott, Perry & Elysia Bush

Village Staff: Jesse Blackburn

Public Hearing Topics:

1. A variance request from Section 152.038 of the Subdivision Regulations regarding the required width to depth ratio for a minor lot split. The proposed lot split involves parcel number 28-0200-03-002-000 which has frontage along Augsburger Road and Tom Fett Road in Allen County, Ohio

- James Hauenstein and Karen Vroman presented the lot split.
- There was no discussion on the topic
- Planning Commission will vote on the Variance at a future meeting

2. Review of preliminary subdivision plans for a proposed development on parcel number 28-0212-01-013-000 that has road frontage on Sunset Drive.

- Bob Fett presented preliminary plans for a Planned Unit Development (PUD), proposed to be named Chestnut Lane consisting of 12 condominium units and one single family residence
 - 1450 – 1650 sq ft units, each with a 2-car garage
 - Private boulevard entrance with 20 ft. uncurbed roadway
 - Setbacks: 15 ft. minimum between buildings, 20 ft. minimum front yard setbacks, 25-30 ft rear yard setbacks, 20 ft minimum driveway approach
- Planning Commission had a variety of questions and discussion items summarized by the topics below:
 - Surface and storm water drainage issues were expressed
 - size of cul-de-sac must be designed to accommodate emergency and service vehicles, public easements must be granted for utility placement
 - concern for rear yard set back expressed along Sunset Drive
 - Lack of on-street parking along with 20ft driveway would result in cars parked over sidewalk

- 20% common area was met with the wooded area being undeveloped, expressed an interest in trails being installed
- Street lighting
- Public Comment: Many issues were also expressed by the public in attendance summarized as follows:
 - What is the price point of the homes?
 - Can the homes be limited to retired people only?
 - When will the building begin?
 - Concerns over the 20 ft setback, surface and storm drainage, the large number of variances required to get this project approved
 - What is the minimum allowable yard that Bluffton tolerates?
 - Concern over the density of these units: 25 units in a “small” space
 - Retention pond vs. detention pond
 - Request to remove a lot or two and increase all setbacks or only build on one side and sell the other half to the bordering landowner
 - What is the standard for public access to a private drive?
 - Why not follow current code and only build on one side of the proposed street?
 - Almost every homeowner along Sunset Drive in attendance felt they were losing privacy with this development (by a show of hands). Question was asked by another Sunset Dr. property owner

A working meeting with Mr. Fett and the Planning Commission was scheduled for Sept 9 at 5:30 pm at the Town Hall to discuss the preliminary plan, the variances required for approval, and possible routes for development. It was noted that no approvals were going to be made at this meeting.

Parks & Rec - Minutes
Village of Bluffton
via Zoom
September 8th, 2021

Present: Council - Ben Stahl, Mitch Kingsley, Rich Johnson
Staff - Jesse Blackburn

Start: 12:00 End: 12:53

Topics: Disc golf course, AEP improvements, future topics

Minutes:

- Disc golf course
 - A local organization has approached the Disc Golf Association to be a major sponsor of the course with a sizable donation in exchange for naming rights on the main welcome sign for the course.
 - The Parks & Rec Committee recommends proceeding, but would like discussion with all of Council.
- AEP
 - Tree clearing and temporary drive access along the south edge of Village Park (along the exit road) to access the new power line construction. Administration will document the condition of our asphalt before and after, with the expectation that AEP will make any necessary repairs or compensate the Village if we have to make repairs.
- Topics for next meeting:
 - Disc golf update
 - Proposed bike path designation through Village Park
 - Village pool wrap-up & 2022 planning
 - 2022 capital improvement ideas
 - Water use rules/signs at Cobb/Buckeye

Ben Stahl

Mitchell Kingsley

RESOLUTION 16-21

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR**

The Governing Board of the VILLAGE OF BLUFFTON, Allen County, Ohio, met in _____

session on the _____ day of _____, 20____, at the office of

_____ with the following members present:

- _____
- _____
- _____
- _____
- _____
- _____

_____ moved the adoption of the following Resolution:

RESOLVED, by the Governing Board of the VILLAGE OF BLUFFTON, Allen County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 20____; and

WHEREAS, the Budget Commission of Allen County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Governing Board of the VILLAGE OF BLUFFTON, Allen County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Village the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

VILLAGE OF BLUFFTON

Schedule A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY THE BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES

Fund	Amount approved by Budget Comm. <i>Inside</i> 10 M. Limitation	Amount to be Derived from Levies <i>Outside</i> 10 M. Limitation	Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
	Column I	Column II	III	IV
General Fund	227,633.00		2.50	
Special Funds				
TOTAL	227,633.00	-	2.50	-

Schedule B

Levies outside 10 mill limitation, exclusive of Debt Levies

Fund	Maxium Rate Authorized to be Levied	Co. Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column II)
	-	-
	-	-
TOTAL	-	-

and be it further RESOLVED, That the Clerk of said Board certify a copy of this Resolution to the Allen County Auditor.

_____ seconded the Resolution and the roll being called

upon its adoption the vote resulted as follows:

	YES	NO
	YES	NO
	YES	NO
	YES	NO
	YES	NO

Adopted the _____ day of _____ 20____

Clerk - Village of Bluffton

RESOLUTION NO. 18-2021

A RESOLUTION AUTHORIZING VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED, AND DECLARING AN EMERGENCY

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the Village of Bluffton is planning to make capital improvements by the SR 103 Sanitary Improvements project, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by the Council of the Village of Bluffton, Ohio:

Section 1: The Village Administrator is hereby authorized to apply to the OPWC for funds as described above.

Section 2: The Village Administrator is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Section 3: That an emergency exists in the daily operation of the village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof and in order to meet the deadline requirements for the funding opportunity.

Passed and adopted this _____ day of _____, 2021 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

Attest:

Clerk

Mayor

Approved as to form:

Elliot T. Werth, Village Solicitor

RESOLUTION NO. 19-2021

A RESOLUTION AUTHORIZING VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED, AND DECLARING AN EMERGENCY

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the Village of Bluffton is planning to make capital improvements by the Lawn and Jackson Water Main Replacement project, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by the Council of the Village of Bluffton, Ohio:

Section 1: The Village Administrator is hereby authorized to apply to the OPWC for funds as described above.

Section 2: The Village Administrator is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Section 3: That an emergency exists in the daily operation of the village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof and in order to meet the deadline requirements for the funding opportunity.

Passed and adopted this _____ day of _____, 2021 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

Attest:

Clerk

Mayor

Approved as to form:

Elliot T. Werth, Village Solicitor

Village of Bluffton
Administration's Report

To: Mayor Johnson & Council Members



09-13-21

Village Network

Updates have been completed!

Water and Wastewater Infrastructure Grant Applications:

The four projects submitted for consideration for grant funding did not score high enough to rank in the top 10 in Allen County and be recommended to the Ohio Department of Development. OPWC funding applications will be submitted for the two construction projects planned for completion in 2022. Projects are:

1. S.R. 103 Sanitary Sewer Improvements
2. N. Jackson & N. Lawn water main replacement

Proposed Lawn Avenue Parking Restrictions

Administration recommends presentation of legislation for the removal of parking from the southeasterly side of S. Lawn Avenue from W. College Avenue to Grove Street.

- ★ This section of Lawn Avenue has the same road conditions (26 ft. in width with curbs) as adjoining portions of Lawn Avenue (from W. College to W. Elm St.) that currently restrict parking from one side.

Planning Commission Public Hearing

A Public Hearing before the Village of Bluffton Planning Commission has been scheduled for Monday, September 27 at 5:30 pm on the third floor of the Town Hall. This hearing will involve the following matters:

- Discussion and action on a standing motion to recommend to Village Council their approval of the request by Bob Fett to construct a planned unit development (PUD) as a residential development of less than ten acres.
- Continued review of the preliminary subdivision plans by Bob Fett (proposed to be named Chestnut Lane) to construct a residential development on parcel number 28-0212-01-013-000 that has road frontage on Sunset Drive.

Village Park – AEP temporary easement

AEP has requested permission to install a temporary access drive from the Village Park paved exit lane to the property just south of the park. This drive would allow access to needed areas for tree trimming to provide adequate clearance for the future transmission line. Right of way

Personnel:

Congratulations Mr. Jan Basinger for obtaining certification as a Class III Wastewater Treatment Professional Operator from the Ohio EPA!!

Compliant Connections to the Sanitary Sewer – Sump Pump Inspections – Progress

- Phase 1: Full time Village employees: Properties from 2 employees still need inspected!
 - Phase 2: Still being finalized. Part-time/Volunteer employees to be included with other prioritized section/s of town.
- ✓ These inspections are being performed by Public Works Department personnel with the intent of achieving compliant sump pump connections at every building within Bluffton to minimize the amount of clear water (storm and ground water) pumped to our Wastewater Treatment Plan

Town Hall Clock

After 13 years, the clock needs a tune-up. Currently it has a mechanical problem with a motor along with a software malfunction. The Verdin Company from Cincinnati, Ohio built the timepiece and will be here next week for repairs.

Chamber of Commerce/BCE: Thanks to Paula Scott for her service to Bluffton as Chamber of Commerce and BCE CEO/Director!! She has created a great media presence and enthusiasm for Bluffton that will be hard to replace. Thankfully, she'll still be a big part of our community as she is the new owner of the Bluffton Icon!

Surplus Items:

Request to declare the following items surplus: Two diving boards from the swimming pool

Special Events

Mayor Johnson will present Special Event Applications for:

- Fallout – Campus Life 5th Quarter for BHS students, Sept. 24 from 5:00-midnight
- Homecoming Parade, Friday, Oct. 15 at 5:30 pm

Council Committee Meetings: Request for meetings with:

- Parks and Recreation
- Personnel
- Finance & Utilities



August 30, 2021

Village of Bluffton
154 N. Main Street
Bluffton, Ohio 45817

Line Name: East Lima Station-Bluffton Station Fiber

Parcel #: 28-0109-10-006.000, 28-0109-01-002.000
Property Address: Jefferson Street, N. Main Street
County: Allen

Dear Property Owner,

AEP Ohio is proud to serve as your reliable hometown electric provider. Our records indicate that you own property along a power line. This letter is to let you know that our crews and contractors will be doing work in our existing right-of-way or along existing roadways to enhance utility communications equipment by adding fiber optic cable to existing poles. In areas without poles, crews will place the cable underground. During this process, there may be occasional road closures. No outages are expected.

The work will start in September 2021 and will continue until late Spring 2022; however, the dates could change depending on weather or other factors.

AEP lines deliver large amounts of power from across state and county lines to local areas. Their operation is critical to maintaining reliable electric service. The enhancement to the telecommunications network will benefit customers by strengthening the reliability and security of the system.

AEP Ohio realizes that at times, utility work can be inconvenient. AEP Ohio employees will work hard to minimize any disruptions to you or your property; however, as with any construction project, damage can occur. Should this happen, the contractor will negotiate restitution, or return the property to as close to its pre-construction condition as possible.

AEP Ohio has retained Property ROW to serve as our right-of-way agent and a representative to assist with this project. If you have any questions, please contact Brian Perek, Property ROW Permit Specialist, at 740-297-8630 or bperek@propertyrow.com.

Sincerely,

Chris Yam

Chris Yam
Transmission Right-of-Way Agent
AEP Ohio

A SAFE AND RELIABLE POWER GRID



Upgrades to the power grid are pivotal to provide safe and reliable electric service for communities. A robust grid helps to meet customers' digital needs, allows businesses to operate and supports economic growth. One way to strengthen the grid involves installing communication wire (a fiber optic system) that allows utilities to monitor electrical facilities and address power outages more quickly.

This technology benefits customers by:

- Reducing the likelihood of power outages
- Enabling a faster response when outages occur
- Ensuring a smarter, stronger and more secure power grid

INSTALLATION PROCESS

Communication wire and associated equipment help utility operation centers, power-generating facilities and electrical substations share information with each other. The wire has a durable outer casing and includes non-metallic material to keep electricity from flowing through it.

Communication wire installation happens either above the ground or underground depending on factors such as the nature of the project and the terms of existing easements where construction needs to take place.

ABOVE-GROUND (AERIAL) INSTALLATION

Crews install communication wire along high-voltage transmission lines and lower-voltage distribution lines in the utility's right-of-way.



AERIAL INSTALLATION

UNDERGROUND INSTALLATION

Crews may use any of the following methods to bury plastic conduits that house communication wire. They determine which method to use based on municipal requirements, soil conditions, proximity to other buried utilities and other factors.



UNDERGROUND INSTALLATION

- **BORING:** Involves drilling a hole horizontally below the ground's surface to install the conduits.
- **PLOWING:** Involves pulling a single vertical blade behind a piece of heavy machinery to create a slot in the earth for the conduits.
- **TRENCHING:** Involves using heavy machinery such as an excavator to dig a trench, and then placing the conduits in the trench before refilling the trench with dirt.

WORKING WITH PROPERTY OWNERS/COMMUNITIES

Before Installation: The company communicates upcoming field work in the area and addresses questions and concerns.

During Installation: The company works to limit traffic delays, although occasional road closures could occur.

After Installation: The company works with landowners to address installation-related property damages. This includes reimbursing landowners or restoring property to its previous condition.



Date: September 2nd, 2021

To: Mayor Johnson and Council

From: Chief Ryan M. Burkholder

Reference: Police Department Monthly Report

POLICE ACTIVITY SUMMARY

August 2021

Police Calls for Service – 822

Traffic Stops – 68

Citations – 14

CRIMINAL COMPLAINTS

Criminal Damaging	-	1
Driving Under Suspension	-	6
Death Investigation	-	1
Domestic Violence	-	1
Intoxication	-	1
Menacing	-	3
Theft	-	3
Warrant	-	1
Total	-	17



Ticket Statistics

Print Date/Time: 09/02/2021 07:40
 Login ID: rburkholder
 Statute: All

From Date: 08/01/2021
 To Date: 09/30/2021
 Ticket Type: All

Bluffton Police Department
 ORI Number: OH0020100

Warning	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
4549.11 Unlawful Plates - Former Owner	0	0	0	0	0	0	0	1	0	0	0	0	1
4511.44 Right-of-Way at Highway From Any Other Place Other Than Roadway	0	0	0	0	0	0	0	1	0	0	0	0	1
4511.38 Starting and Backing Vehicles	0	0	0	0	0	0	0	1	0	0	0	0	1
4511.37 U-Turns Restricted	0	0	0	0	0	0	0	1	0	0	0	0	1
4511.203 Wrongful Entrustment of a Motor Vehicle	0	0	0	0	0	0	0	1	0	0	0	0	1
4511.12 Obedience to Traffic Control Devices	0	0	0	0	0	0	0	1	0	0	0	0	1
4511.21B3 Speed 35 MPH	0	0	0	0	0	0	0	1	0	0	0	0	1
4511.21B2 Speed 25 MPH	0	0	0	0	0	0	0	1	0	0	0	0	1
4511.43A Failure to Yield - Stop Sign	0	0	0	0	0	0	0	5	0	0	0	0	5
4513.241C WINDOW TINT	0	0	0	0	0	0	0	1	0	0	0	0	1
4505.18 Operating a Motor Vehicle without a Title	0	0	0	0	0	0	0	1	0	0	0	0	1
4503.11A Expired License Plates	0	0	0	0	0	0	0	3	0	0	0	0	3
4513.04A 2 HEADLIGHTS REQUIRED/ 1 HEADLIGHT ON MOTORCYCLE	0	0	0	0	0	0	0	1	0	0	0	0	1
4511.68A14 PARKING WHERE SIGNS PROHIBIT	0	0	0	0	0	0	0	1	0	0	0	0	1
4511.69C PARKING FACING ONCOMING TRAFFIC	0	0	0	0	0	0	0	1	0	0	0	0	1
4511.12A FAILURE TO OBEY TRAFFIC CONTROL DEVICE	0	0	0	0	0	0	0	2	0	0	0	0	2
Warning Totals	0	0	0	0	0	0	0	23	0	0	0	0	23
Traffic													
4511.21B3 Speed 35 MPH	0	0	0	0	0	0	0	2	0	0	0	0	2
4511.21B2 Speed 25 MPH	0	0	0	0	0	0	0	2	0	0	0	0	2
4510.11(B) Violation of License Restrictions (2255 Needed)	0	0	0	0	0	0	0	1	0	0	0	0	1
4549.08(A)(3) Plates from Another Vehicle	0	0	0	0	0	0	0	1	0	0	0	0	1
4503.11A Expired License Plates	0	0	0	0	0	0	0	1	0	0	0	0	1
4511.12A FAILURE TO OBEY TRAFFIC CONTROL DEVICE	0	0	0	0	0	0	0	1	0	0	0	0	1
72.032(A) Fail to Yield Stop Sign	0	0	0	0	0	0	0	1	0	0	0	0	1
71.29(A)(1) Expired OL at Time of Stop	0	0	0	0	0	0	0	1	0	0	0	0	1
4510.111A Driving Under Suspension - License Forfeiture	0	0	0	0	0	0	0	1	0	0	0	0	1
4510.16A Driving Under Suspension - FRA	0	0	0	0	0	0	0	1	0	0	0	0	1
4510.12A1 No Drivers License (NO OL)	0	0	0	0	0	0	0	2	0	0	0	0	2
Traffic Totals	0	0	0	0	0	0	0	14	0	0	0	0	14
Totals	0	0	0	0	0	0	0	37	0	0	0	0	37



Incident Breakdown By Month Report

Print Date/Time: 09/02/2021 07:34
 Login ID: fourkrolder
 Year: 2021

Bluffton Police Department
 ORI Number: OH0020100
 Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Accident Property	5	11.9	6	14.3	4	9.5	6	14.3	2	4.8	4	9.5	9	21.4	6	14.3	0	0	0	0	0	0	0	0	42
Accident w/injuries	2	33.3	1	16.7	1	16.7	1	16.7	0	0	0	0	1	16.7	0	0	0	0	0	0	0	0	0	0	6
Administrative	52	6.8	82	10.7	113	14.8	62	8.1	94	12.3	113	14.8	115	15.1	132	17.3	0	0	0	0	0	0	0	0	763
Aiding Other	23	10.6	35	16.1	30	13.8	19	8.8	25	11.5	28	12.9	20	9.2	34	15.7	0	0	0	0	0	0	0	0	217
Alarm	10	10.5	17	17.9	8	8.4	8	8.4	10	10.5	16	16.8	17	17.9	8	8.4	0	0	0	0	0	0	0	0	95
Animal Complaint	1	5	0	0	1	5	5	25	5	25	3	15	2	10	3	15	0	0	0	0	0	0	0	0	20
Assist Police	7	12.7	6	10.9	8	14.5	7	12.7	5	9.1	6	10.9	5	9.1	11	20	0	0	0	0	0	0	0	0	55
B&E	1	33.3	0	0	0	0	0	0	0	0	1	33.3	1	33.3	0	0	0	0	0	0	0	0	0	0	3
Child Abuse	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Civil Complaint	1	7.1	3	21.4	2	14.3	0	0	2	14.3	2	14.3	3	21.4	1	7.1	0	0	0	0	0	0	0	0	14
Court	0	0	2	66.7	0	0	0	0	0	0	1	33.3	0	0	0	0	0	0	0	0	0	0	0	0	3
Criminal Damage	0	0	1	8.3	1	8.3	1	8.3	0	0	0	0	4	33.3	5	41.7	0	0	0	0	0	0	0	0	12
Deceased	1	20	2	40	0	0	1	20	0	0	0	0	0	0	1	20	0	0	0	0	0	0	0	0	5
Domestic	0	0	2	33.3	0	0	0	16.7	2	33.3	0	0	0	0	1	16.7	0	0	0	0	0	0	0	0	6
Drug Abuse	1	20	0	0	0	0	0	0	0	0	2	40	1	20	1	20	0	0	0	0	0	0	0	0	5
EMS CALL	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	1
Escort	1	11.1	0	0	3	33.3	1	11.1	2	22.2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9
Fight Complaint	0	0	1	12.5	1	12.5	4	50	1	12.5	0	0	2	22.2	0	0	0	0	0	0	0	0	0	0	8
Fire	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	1
Follow Up	4	4.3	8	8.5	24	25.5	6	6.4	5	5.3	8	8.5	14	14.9	20	21.3	0	0	0	0	0	0	0	0	94
Forgery	1	20	1	20	0	0	1	20	0	0	1	20	1	20	0	0	0	0	0	0	0	0	0	0	5
Hazmat	0	0	0	0	1	33.3	0	0	1	33.3	1	33.3	0	0	0	0	0	0	0	0	0	0	0	0	3
Hit/Skip	1	6.3	3	18.8	3	18.8	1	6.3	1	6.3	1	6.3	3	18.8	3	18.8	0	0	0	0	0	0	0	0	16
House/Building	131	9.6	114	8.4	175	12.9	122	9	101	7.4	110	8.1	265	19.5	327	24.1	0	0	0	0	0	0	0	0	1358
Intoxicated Driver	0	0	1	50	0	0	0	0	0	0	0	0	1	50	0	0	0	0	0	0	0	0	0	0	2
Intoxicated Person	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
Investigate Vehicle	18	7.1	28	11.1	31	12.3	38	15.1	21	8.3	33	13.1	44	17.5	38	15.1	0	0	0	0	0	0	0	0	252
K9 Request	3	42.9	0	0	3	42.9	0	0	0	0	0	0	1	14.3	0	0	0	0	0	0	0	0	0	0	7
Look Out	5	6.9	10	13.9	9	12.5	9	12.5	12	16.7	11	15.3	6	8.3	10	13.9	0	0	0	0	0	0	0	0	72
Lost/Found	0	0	0	0	0	0	1	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Medical Call - BLS	0	0	0	0	0	0	1	33.3	0	0	0	0	0	0	2	66.7	0	0	0	0	0	0	0	0	3
Menacing	0	0	0	0	1	33.3	0	0	0	0	1	33.3	0	0	1	33.3	0	0	0	0	0	0	0	0	3

Findlay Municipal Court Bench Warrant Safe Surrender



October 7, 2021
9:00am – 4:00pm



Appointments Preferred but Walk-ins Welcome

Safe Surrender is a daylong event that you can appear in the Findlay Municipal Court if you have a Bench Warrant for your arrest, **no matter the reason** and it will be addressed by Court staff and released.

This is the 4th Annual Safe Surrender event the Court has hosted. In 2020, the Findlay Municipal Court saw 86 individuals and cleared 120 Bench Warrants!

For more information or to schedule an appointment contact the Clerk's office at
419-424-7141.



Date: August 31, 2021

To: Mayor Johnson and Council

From: Chief Ryan M. Burkholder

Reference: Ohio Department of Public Safety and Ohio Division of EMS Pedestrian Safety Tips

Ohio Division of EMS Offers Back to School Pedestrian Safety Tips

Columbus, OH - With Trauma Season winding down and thousands of Ohio children heading back to school, the Ohio Department of Public Safety's Division of Emergency Medical Services (Ohio EMS) reminds motorists to stay alert in residential areas, near schools, and in school zones.

Trauma Season refers to the summer months where unintentional injuries peak, but it's important to stay vigilant to keep children safe all year long.

"Schools, families, and students are changing from summer to school-year routines," said Ohio Division of EMS Executive Director Rob Wagoner. "This is a good time to remind motorists to be aware of their surroundings and be prepared to see children walking to school and bus stops not only in the early morning hours, but also in the afternoon as they return home from school."

Last year, there were 37,313 children aged age 5 to 15 that were injured in accidents that required EMS services according to the Emergency Medical Services Incident Reporting System (EMSIRS). Of those 343 accidents, the children were pedestrians, with 255 individuals requiring transportation to an emergency facility for additional treatment.

Drivers are reminded to observe the law and use caution when driving near school buses. Motorists should be vigilant near schools and slow down to obey all posted school speed limits as well.

The following are tips from the National Highway Traffic Safety Administration for motorists to help keep children safe while traveling to and from school:

Pay attention to your surroundings: when backing out of a driveway or leaving a garage, watch out for children walking or bicycling to school. Know your neighborhood school zones and watch out for young people who may be thinking about getting to school but may not be paying attention to their surroundings.

Slow down: Watch for children walking in the street, especially if there are no sidewalks in the neighborhood. In addition, watch for children playing and congregating near bus stops.

Be alert: Children arriving late for the bus may dart into the street without looking for traffic.

Learn and obey the school bus laws: Learn the “flashing signal light system” that school bus drivers use to alert motorists of pending actions:

- Yellow flashing lights indicate that the bus is preparing to stop to load or unload children. Motorists should slow down and prepare to stop their vehicles.
- Red flashing lights and extended stop arms indicate that the bus has stopped, and that children are getting on or off. Motorists must stop their cars and wait until the red lights stop flashing, the extended stop sign is withdrawn, and the bus begins moving before they can start driving again.

The Ohio Department of Public Safety, through the Division of EMS, oversees the certification of emergency medical technicians and firefighters and ensures that the professionals in these lifesaving roles are properly trained, educated and prepared for emergency situations.



August 7th, 2021

To: Mayor and Village Council

From: Chief Ryan M. Burkholder

Reference: Labor Day Holiday Weekend

Ohio State Highway Patrol

Media Release



For Immediate Release: September 7, 2021
Contact: Sergeant Brice A. Nihiser (614) 752-2792

Patrol Reports 12 Fatal Crashes During Labor Day

COLUMBUS - The Ohio State Highway Patrol is reporting 12 fatal traffic crashes which claimed 12 lives over the Labor Day Holiday according to provisional data.

Troopers arrested 420 drivers for OVI and issued 2,465 safety belt citations. Troopers also made 292 drug arrests and 128 felony apprehensions.

A total of 18,195 traffic enforcement stops were conducted along with 9,729 non-enforcement stops. Troopers also provided assistance to 1,861 motorists. The Labor Day reporting period began Friday, September 3 at 12 a.m. and ended Monday, September 6 at 11:59 p.m.

For a complete breakdown of the Patrol's Labor Day enforcement, please visit:
https://statepatrol.ohio.gov/media/2021/LaborDay2021Report_PIO.pdf

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New and improved trails, sidewalks and bike lanes have increased the number of people riding bikes and walking across Ohio. In fact the number of people bicycling to work has gone up over 200% in the last 5 years. As we continue to see more people walking and biking it is important to ensure our laws are enforced to prevent crashes. **As a law enforcement officer, you are the only one who can enforce laws (for motorists, bicyclists, and pedestrians) that can stop crashes before they happen.**



Remember, bicycles are vehicles under ORC 4511.01G, and pedestrians, bicycles and motor vehicles are all traffic (ORC 4511.01TT).

TRAINING/RESOURCES

Here are some free resource available to help you better enforce laws for bicycle and pedestrian safety:

Pedestrian and Bicycle

Law Enforcement Training Workshop

Contact: Shelly Miller, CHC Program

Allen County Public Health

Phone: 419-228-4457

Email: smiller@allenhealthdept.org

National Highway Traffic Safety

Administration (NHTSA)

Pedestrian & Bicycle Safety

Roll-Call Videos

Pedestrian & Bicycle Safety Self-Paced, Computer-Based Trainings

Both available at

<https://one.nhtsa.gov/Driving-Safety-Enforcement-Justice-Services>

ADDITIONAL RESOURCES

International Police Mountain Bike

Association (IPMBA)

Police Cyclists Course

Website: IPMBA.org

Traffic Skills 101/Ride Smart

Contact: Keith Webb

We Are Traffic!

Phone: 567-703-6378

Email: keith@WeAreTraffic.org

Website: WeAreTraffic.org

This brochure is a program of



ENFORCEMENT FOR PEDESTRIAN & BICYCLE SAFETY: ARE YOU PREPARED?

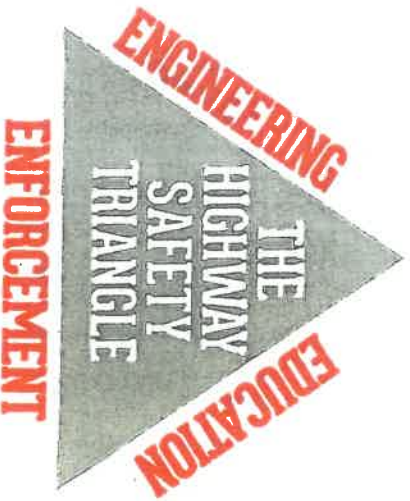


What are the leading causes of pedestrian and bicycle crashes in your community?

If you don't know, then how do you know which laws to enforce to keep pedestrians and bicyclists safe?



Where does law enforcement fit into pedestrian and bicycle safety?



The three key components of highway safety are Engineering, Education and Enforcement. Together, they are often referred to as the Highway Safety Triangle, or the "3E's." While all three "E's" are important individually, no one component has the ability to completely solve pedestrian and/or bicycle safety problems. The most effective safety strategies draw on all three E's to come up with a long-lasting solution to a problem. Law enforcement is a key component of the Highway Safety Triangle.

More than 80% of pedestrian and bicycle crashes with motor vehicles involve the following violations.

Motorists

Failure to yield right-of-way to pedestrian/bicyclist within crosswalk	4511.46 (A)
Passing vehicle stopped for pedestrians	4511.46 (D)
Failure to yield right-of-way to pedestrian on sidewalk	4511.441
Failure to yield right-of-way when turning left	4511.42
Failure to stop and yield right-of-way at stop sign	4511.43 (A)
Failure to obey traffic control signal	4511.13 (C)(1)(a)
Improper right turn	4511.36 (A)(1)
Failure to pass vehicle safely	4511.27 (A)(1)
Failure to stop for stopped School Bus	4511.75
Speed	4511.21 (A)
Failure to exercise due care	4511.48 (E)
DWI	4511.19 (A)(1)

Bicyclists

Riding facing traffic	4511.55 (A)
Failure to stop and yield right-of-way at stop sign	4511.43 (A)
Failure to obey traffic control signal	4511.13 (C)(1)(a)
Improper left turn	4511.36 (A)(2) & (3)
Failure to signal turn	4511.39
Required lights and reflectors (on-road, sidewalks)	4511.56 (A)(1) & (2) & (3)

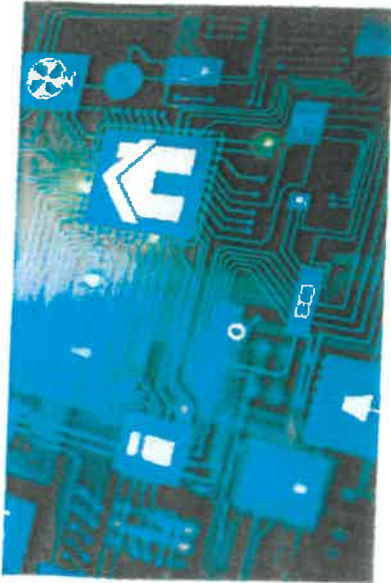
Pedestrians

Failure to obey pedestrian control signals	4511.14 (B) & (C)
Crossing against red light	4511.13 (C)(3)
Sudden entry into roadway - crosswalk	4511.46 (B)
Failure to yield right-of-way to vehicle - non-intersection or crosswalk	4511.48 (A)
Walking on roadway with traffic	4511.50 (C)

TRAINING IS THE KEY:

Officers don't enforce laws they do not know and they do not enforce laws they cannot defend...

See back for free Pedestrian and Bicycle Law Enforcement Training and other resources.



Home Security Checklist:

- Doors/ Windows locked at night and every time you leave.
- Doors are solid metal or wood.
- Door includes peephole.
- Deadbolts installed on all exterior doors.
- Give spare key to trusted neighbor.
- Windows remain locked or secured with something sturdy between bottom pane and frame.
- Landscape is trimmed and all entries are illuminated with outdoor lighting.
- Outdoor lights are turned on at night.
- Indoor lights are equipped with automatic timers or are left on while away.
- If away for an extended time, stop mail and newspaper deliveries or arrange for someone to pick them up until you return.

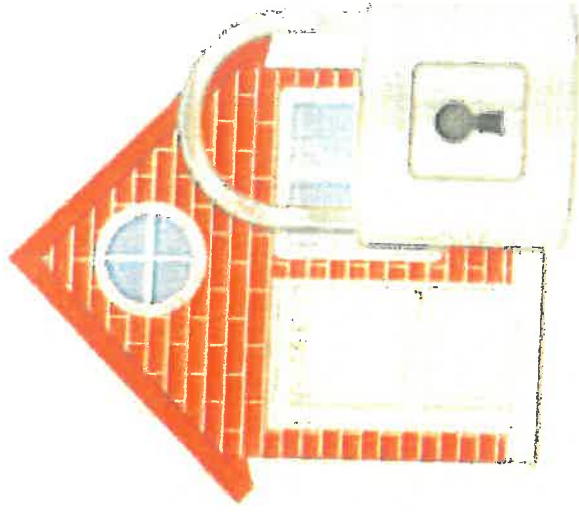
ADDITIONAL RESOURCES:

National Crime Prevention Council
www.ncpc.org

Ohio Crime Prevention Association
www.ocpa-oh.org

DOJ: Office of Justice Programs
www.ojp.gov/topics/crimeprevention

BLUFFTON POLICE DEPARTMENT
154 N Main St
Bluffton, OH 45817
419-358-2961



CRIME PREVENTION: HOME SECURITY

Bluffton Police Department

Home Security

Keeping your home safe and secure starts with simple and effective techniques like sufficient lighting and locked doors and windows. While surveillance systems are beneficial, the tips listed below are cost-effective ways to enhance your home security.

Lighting:

LIGHTING ENHANCES SECURITY! Both indoor and outdoor lighting are effective deterrents to crime. Security lighting creates a psychological deterrent to would be intruders.

Indoor Lighting: Using automatic timers can be used while your away from home to turn lights on and off at preset times, giving the impression that someone is home. In the absence of an automatic timer, simply leaving an interior light on while away for short periods of time can be effective.

Outdoor Lighting: Outdoor lighting eliminates places for potential intruders to hide. Effecting outdoor security lighting should be used around all possible points of entry, including all doors, first-floor windows, porches and garages. Outdoor lighting should be mounted out of reach, and some should be

aimed away from the home to illuminate the yard. Motion sensor lights are especially useful to detect someone approaching.

Landscape:

Your home's landscaping can also be an efficient deterrent to crime. Using the environment to enhance security is known as Crime Prevention through Environmental Design and is a proactive approach to prevent intrusions. CPTED suggests that walkways and landscaping direct all visitors to the main entrance of your home. Trees and shrubbery should be trimmed to maximize visibility. Shrubby can also be planted under windows to deter entry.

Doors, Locks, and Windows:

Exterior Doors: Exterior doors should be solid metal or wood with non-removable or hidden pins. Using a locked storm door adds security. Exterior doors should be well-lighted and include a peephole to see who is outside without opening the door.

Locks: All exterior doors and windows should remain locked while your away from home, no matter the amount of time you are away. All exterior doors

should be equipped with a 1 inch deadbolt, and all other locks should be reliable and high-quality. **DO NOT KEEP SPARE KEYS HIDDEN OUTSIDE.**

Windows: Windows should remain locked during all times while your are away. Most newer windows include thumb-tabs that allow the window to open slightly but stop it from opening completely, a great feature for whose that like open windows. In addition to typical window locks, using a fitted wood or metal bar between the bottom pane and the top of the window frame secures the window even more.

Personal Safety Tips:

- Do not allow strangers into your home; keep the door locked and call police even for people that say they need help.
- Do not advertise that you live alone.
- Do not be afraid to call police for any suspicious or unusual activity or circumstances.
- Change locks every time you move into a new home.
- Do not advertise when you are away from home.
- If you arrive home and the door is open or things seem out of place, DO NOT ENTER, leave and call the police.
- Turn on outdoor lights at night.



Bluffton Police Department Award

Date: August 18, 2021

Name(s) of person(s) nominated:

Officer Eric Rayle

Award nominated:

Letter of Commendation

Description of act or achievement including dates:

On August 10th, 2021, at approximately 2130 hrs., Officer Rayle investigated a vehicle parked at Universal -U- Store in the Village. Officer Rayle noticed the subject tossing bolt cutters in the backseat floorboard area. Officer Rayle photographed and took down the subject's information. Officer Rayle deterred a crime and was able to identify a possible subject for several other counties in the area that are dealing with storage unit break-ins. The suspect will be pending charges of Falsification and No Operators License.

Submitting Officer:

Chief Ryan M. Burkholder

Chief of Police:

Chief Ryan M. Burkholder

Mayor:

Mayor Richard Johnson



Bluffton Police Department Award

Date: August 25, 2021

Name(s) of person(s) nominated:

Officer Eric Rayle

Award nominated:

Letter of Commendation: Traffic Stop made to investigate

Description of act or achievement including dates:

On August 25th, 2021, at approximately 0107 hrs., Officer Rayle investigated a vehicle parked at Springfield Fireworks in the Village. Officer Rayle noticed inside the vehicle an exhaust system in the back hatch area. Officer Rayle issued a citation and identified all subjects in the vehicle.

Officer Rayle being active on patrol has now identified possible suspect(s) in the area that have been stealing catalytic converters in the Hancock County and other surrounding counties.

The case is still pending, and information forwarded to other counties.

Submitting Officer:


Chief Ryan M. Burkholder

Chief of Police:


Chief Ryan M. Burkholder

Mayor:


Mayor Richard Johnson



VILLAGE OF BLUFFTON

154 N. MAIN STREET, P.O. BOX 63 BLUFFTON, OHIO 45817-0063
419-358-2066

APPLICATION FOR SPECIAL EVENTS

EVENT NAME: <u>Fallout</u>	DATE(S) OF EVENT: <u>Sep 24, 2021</u>
APPLICANT: <u>Jeremy Basinger</u>	CONTACT PERSON: <u>Jeremy Basinger</u>
APPLICANT'S ADDRESS: <u>7210 Mayberry rd Lima OH</u>	CONTACT'S PHONE: <u>419-296-9267</u>
E-MAIL ADDRESS (OPTIONAL): _____	
LOCATION OF EVENT: <u>111 College Avenue</u>	
TIME(S) FOR EVENT: <u>5:00pm - 12:00am</u>	
DESCRIPTION OF EVENT: <u>Campus Life 5th quarter for Bluffton High Students</u>	

SERVICES REQUESTED FROM VILLAGE: Must provide map of plans and any other information required as necessary.

TRAFFIC CONTROL: _____ NUMBER OF OFFICERS REQUESTED: _____
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

ROAD CLOSURE: yes

SECURITY: _____ NUMBER OF OFFICERS REQUESTED: _____
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

EMS SERVICES: _____ FIRE DEPT. SERVICES: _____

WATER SERVICE: _____ OTHER SERVICES: _____

ALCOHOL SERVED: YES _____ NO _____ * Applicant is responsible for obtaining the proper alcohol permit from the Division of Liquor Control prior to the event.

EVENT'S INSURER: _____ * Village must be listed as Additional Insured

ATTACH CERTIFICATE OF INSURANCE TO APPLICATION

PLEASE LIST VENDORS, SERVICES, CONTRACTORS, ETC. INVOLVED WITH EVENT:	
NAME OF VENDOR	TYPE OF SERVICE PROVIDED

* FOOD VENDORS ARE RESPONSIBLE FOR OBTAINING ANY NECESSARY HEALTH DEPARTMENT PERMITS

I understand that the granting of this permit for the special event creates no agreement or guarantee, express or implied, to any person or entity for any liability whatsoever connected with this special event. Any liability is the sole responsibility of the person or organization responsible for the special event. By signing this application, I acknowledge that all statements made herein are true and correct and that I have the authority to bind the organization that I represent.

APPLICANT'S SIGNATURE: Jeremy B DATE: 8-30-21

APPROVED
MAYOR'S SIGNATURE: _____ DATE: _____



VILLAGE OF BLUFFTON

100 E. ELM STREET, P.O. BOX 63 BLUFFTON, OHIO 45817-0063

APPLICATION FOR SPECIAL EVENTS

EVENT NAME: Honorecoming Parade DATE(S) OF EVENT: FRIDAY, OCT 15, 2021
 APPLICANT: Football Moms / Amy Tabler CONTACT PERSON: Amy Tabler
 APPLICANT'S ADDRESS: 446 W. Elm St. CONTACT'S PHONE: 419-231-7014
 E-MAIL ADDRESS (OPTIONAL): jinnamytalber423@gmail.com
 LOCATION OF EVENT: Main Street from Swimming Pool to Football Stadium
 TIME(S) FOR EVENT: + College Ave. 5:30 pm parade / 5:00 pm line up.
 DESCRIPTION OF EVENT: Honorecoming Parade

SERVICES REQUESTED FROM VILLAGE: Must provide maps of plans and any other information required as necessary.

TRAFFIC CONTROL: NUMBER OF OFFICERS REQUESTED: ?
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

ROAD CLOSURE:
SECURITY: _____ NUMBER OF OFFICERS REQUESTED: _____
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

EMS SERVICES: _____ FIRE DEPT. SERVICES: _____
WATER SERVICE: _____ OTHER SERVICES: _____

ALCOHOL SERVED: YES _____ NO * Applicant is responsible for obtaining the proper alcohol permit from the Division of Liquor Control prior to the event.

EVENT'S INSURER: _____ * Village must be listed as Additional Insured

ATTACH CERTIFICATE OF INSURANCE TO APPLICATION

PLEASE LIST VENDORS, SERVICES, CONTRACTORS, ETC. INVOLVED WITH EVENT:
 NAME OF VENDOR TYPE OF SERVICE PROVIDED

Anyone interested in representing their organization/club with a parade entry/float.

* FOOD VENDORS ARE RESPONSIBLE FOR OBTAINING ANY NECESSARY HEALTH DEPARTMENT PERMITS

I understand that the granting of this permit for the special event creates no agreement or guarantee, express or implied, to any person or entity for any liability whatsoever connected with this special event. Any liability is the sole responsibility of the person or organization responsible for the special event. By signing this application, I acknowledge that all statements made herein are true and correct and that I have the authority to bind the organization that I represent.

APPLICANT'S SIGNATURE: Amy M. Tabler DATE: 8/31/2021

APPROVED
MAYOR'S SIGNATURE: _____ DATE: _____