

Village of Bluffton Council Meeting Agenda

September 14, 2026 at 7:00 PM



Opening Ceremonies

Call to Order, Mayor Johnson presiding
Pledge of Allegiance



Minutes

Approval of the minutes from the Council Meeting held on Monday, August 24, 2026.

Bills

Committee Reports

Streets, Alleys, Lights & Sidewalks: 08/26
Parks & Recreation Committee: 09/09

Boards & Commissions

Tree Commission: 09/01
Pathway Board: 09/03

LEGISLATION

ORDINANCE NO. 04-2026

2nd Reading

AN ORDINANCE AMENDING ORDINANCE NO. 03-2023 ESTABLISHING A PROCEDURE FOR THE RIGHT OF RE-ENTRY AND RECLAMATION OF UNUSED CEMETERY LOTS AND INTERMENT RIGHTS AT MAPLE GROVE CEMETERY IN BLUFFTON, OHIO

ORDINANCE NO. 05-2026

1st Reading

AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FOR PARCEL NO. 28-0200-03-001.000 LOCATED IN THE VILLAGE OF BLUFFTON, OHIO

RESOLUTION NO. 17-2026

3rd Reading

A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS FOR THE NORTH MAIN STREET RECONSTRUCTION PHASE I PROJECT AS REQUIRED

RESOLUTION NO. 19-2026

1st Reading

A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

Village Administrative Reports:

Mayor:

Safety Services Reports:

-EMS- -Fire Dept.- -Police Dept.-

Meeting Dates (meetings held at the Town Hall unless otherwise noted*)

- Council Meeting – Monday, September 14th at 7:00 pm
- Council Meeting – Monday, September 28th at 7:00 pm

Public Comment

Adjournment – Motion

Village of Bluffton – Regular meeting August 24, 2026, at 7:00 p.m.

Mayor Johnson presiding. Downey, Gordon-Hancock, Hill, Sehlhorst, Stahl, and Talavinia present.

Downey motioned, seconded by Gordon-Hancock, to approve the minutes from the regular council meeting held on August 10, 2026. Roll Call: Yes (6) Downey, Gordon-Hancock, Hill, Sehlhorst, Stahl, and Talavinia. No (0), Abstain (0), motion approved.

Talavinia motioned, seconded by Hill, to approve the bills as presented. Roll Call: Yes (6) Downey, Gordon-Hancock, Hill, Sehlhorst, Stahl, and Talavinia. No (0), Abstain (0), motion approved.

The Fiscal Officer gave the following readings:

1st Reading:

Ordinance 04-2026 – An ordinance amending Ordinance 03-2023 establishing a procedure for the right of re-entry and reclamation of unused cemetery lots and interment rights at Maple Grove Cemetery in Bluffton, Ohio. Sehlhorst motioned to approve the resolution, seconded by Stahl. Roll Call: Yes (6) Downey, Gordon-Hancock, Hill, Sehlhorst, Stahl, and Talavinia. No (0), Abstain (0), motion passed.

Resolution 17-2026 – A resolution authorizing the Village Administrator to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program(s) and to execute contracts for the North Main Street Reconstruction Phase I Project as required. Hill motioned to approve the resolution, seconded by Downey. Roll Call: Yes (6) Downey, Gordon-Hancock, Hill, Sehlhorst, Stahl, and Talavinia. No (0), Abstain (0), motion passed.

Stahl motioned, seconded by Talavinia, to approve the special event request for the Fallout event on September 11, 2026. College Avenue between Main St. and Jackson St. will be closed from 5:00 p.m. until 11:00 p.m. Roll Call: Yes (6) Downey, Gordon-Hancock, Hill, Sehlhorst, Stahl, and Talavinia. No (0), Abstain (0), motion approved.

Sehlhorst motioned, seconded by Hill, to approve the special event requests from Bluffton University for the Homecoming 5K and Homecoming events scheduled for October 3, 2026. Bentley Rd. between Augsburg Rd. and Campus Dr. will be closed from 7:30 a.m. until 9:00 a.m. and Bentley Rd. in front of the University parking lot will be closed from 9:00 a.m. until 5:00 p.m. Roll Call: Yes (5) Downey, Gordon-Hancock, Hill, Sehlhorst, and Stahl. No (0), Abstain (1) Talavinia, motion approved.

Talavinia motioned to adjourn the meeting.

The following meetings/events were included on the agenda and/or scheduled during the meeting.

Streets, Alleys, Lights, and Sidewalks Committee on Wednesday, August 26 at 7:00 p.m.

Tree Commission on Tuesday, September 1 at 7:00 p.m.

Pathway Board on Thursday, September 3 at noon.

Parks and Recreation Committee on Wednesday, September 9 at 5:15 p.m.

Council Meeting on Monday, September 14 at 7:00 p.m.

MAYOR

FISCAL OFFICER

VILLAGE OF BLUFFTON
VOUCHER REPORT 9/14/2026

VENDOR	AMOUNT	DEPARTMENT	DESCRIPTION
ALL SERVICE AERATION, INC	582.50	Multiple	PORTABLE TOILETS
AMANDA SCHNECK	150.00	Pool	LIFEGUARD RECERTIFICATION REIMBURSEMENT
AMERICAN ELECTRIC POWER	19,123.01	Multiple	ELECTRICITY
AMERICAN ELECTRIC POWER	5,916.48	Multiple	ELECTRICITY
AMERICAN ELECTRIC POWER	3,457.00	Multiple	ELECTRICITY
ANTHEM BLUE CROSS BLUE SHIELD	222.75	Multiple	LIFE INSURANCE
ATLANTIC EMERGENCY SOLUTIONS, INC.	3,400.00	Fire	FIRE GEAR - HELMETS
ATLANTIC EMERGENCY SOLUTIONS, INC.	960.00	Fire	FIRE GEAR - GLOVES
BASINGER PLUMBING & HEATING LLC	655.44	Land & Buildings	2ND FLOOR TOWN HALL A/C REPAIR
BISSNUSS, INC.	491.58	Sewer	pH PROBE
BLUFFTON AUTO REPAIR CENTER, LLC	1,115.96	Police	CRUISER MAINTENANCE
BLUFFTON AUTO REPAIR CENTER, LLC	414.28	Police	CRUISER MAINTENANCE
BLUFFTON FLYING SERVICE	5,000.00	Airport	AIRPORT MANAGEMENT
BLUFFTON STONE CO.	58.44	Multiple	STONE
BLUFFTON STONE CO.	154.40	Multiple	STONE
CHARTER COMMUNICATIONS	53.40	Administrative	INTERNET
CHARTER COMMUNICATIONS	175.35	Multiple	INTERNET
CHARTER COMMUNICATIONS	175.35	Multiple	INTERNET
CHARTER COMMUNICATIONS	180.71	Administrative	INTERNET
CHOICE ONE ENGINEERING	4,017.40	Street	NORTH MAIN ST. ENGINEERING
CHOICE ONE ENGINEERING	425.00	Multiple	GENERAL ENGINEERING
CINTAS	46.74	Multiple	FIRST AID SUPPLIES
CINTAS	114.97	Administrative	UNIFORMS
CINTAS	100.55	Administrative	UNIFORMS
CINTAS	282.82	Administrative	UNIFORMS
CITIZEN'S NATIONAL BANK	98.64	Police	CRUISER DOOR HINGE
CITIZEN'S NATIONAL BANK	44.17	Police	TRAINING
CITIZEN'S NATIONAL BANK	2,998.56	Capital Improvements	BUILDING IMPROVEMENTS
CITIZEN'S NATIONAL BANK	195.50	Street	DURAFLAP MUDFLAPS
CITIZEN'S NATIONAL BANK	1,007.47	Street	ELEPHANT ARMOR CEMENT
CITIZEN'S NATIONAL BANK	250.22	Pool	NNO LUNCH FOR GUARDS
CITIZEN'S NATIONAL BANK	23.07	Street	PROPANE
CITIZEN'S NATIONAL BANK	40.00	Police	TRAINING
CITIZEN'S NATIONAL BANK	82.80	Rescue	TRAINING EXPENSE
CLEMANS, NELSON & ASSOCIATES, INC	250.00	Administrative	RETAINER & PROFESSIONAL SERVICES
CONNECT PARENT CORPORATION	305.93	Administrative	PHONES
CORE & MAIN LP	1,621.17	Water	INVENTORY PARTS
COUNTY ELECTRIC LLC	427.50	Land & Buildings	FD/EMS GENERATOR REPAIRS
COUNTY ELECTRIC LLC	2,660.00	Land & Buildings	FD/EMS GENERATOR REPAIRS
DYNAMIC AG LLC	200.00	Park	WEED SPRAY
DYNAMIC AG LLC	400.00	Multiple	WEED SPRAY
EMPLOYEE NETWORK, INC.	960.12	Administrative	EMPLOYEE ASSISTANCE PROGRAM - BREE HEALTH
EUROFINS DRINKING WATER & WASTEWATER CENTRAL, LLC	100.00	Multiple	TESTING
EUROFINS DRINKING WATER & WASTEWATER CENTRAL, LLC	131.00	Multiple	TESTING
EUROFINS DRINKING WATER & WASTEWATER CENTRAL, LLC	50.00	Multiple	TESTING
EUROFINS DRINKING WATER & WASTEWATER CENTRAL, LLC	2,323.00	Multiple	TESTING
EUROFINS DRINKING WATER & WASTEWATER CENTRAL, LLC	400.00	Multiple	TESTING
EVERETT J PRESCOTT INC	639.87	Street	CATCH BASIN GRATES
FAMILY HARDWARE DO IT BEST	362.23	Multiple	SUPPLIES
FRESH ENCOUNTER CORPORATE	107.24	Police	SUPPLIES
GLOBAL ELECTRIC, INC	4,320.00	Sewer	WAS ACTUATOR
GLOBAL ELECTRIC, INC	1,200.00	Sewer	CLARIFIER & SLIDE GATE
GLOBAL ELECTRIC, INC	720.00	Sewer	CLARIFIER & SLIDE GATE
GLOBAL ELECTRIC, INC	776.72	Sewer	CLARIFIER & SLIDE GATE
GLOBAL ELECTRIC, INC	6,020.52	Pool	SAND FILTER REPAIR
GLOBAL ELECTRIC, INC	5,592.20	Pool	SLIDE PUMP MOTOR
GLOBAL ELECTRIC, INC	1,615.29	Sewer	LIFT STATION REPAIR
GRAINGER INC	231.82	Multiple	OPERATING SUPPLIES
HACKENBERG, FEIGHNER, BISHOP & WERTH, LLC	2,000.00	Administrative	SOLICITOR FEES
HACKENBERG, FEIGHNER, BISHOP & WERTH, LLC	1,000.00	Administrative	SOLICITOR FEES
HALLIDAY PRODUCTS, INC	132.00	Sewer	VALVE STEM COVERS
HANCOCK CLEANING, LLC.	645.75	Land & Buildings	TOWN HALL CLEANING

JS PROdisplays LLP	3,724.91	Pool	POOL AMPLIFIER & SOUND SYSTEM
KENT KARHOFF LLC	800.00	Cemetery	BURIALS & FOUNDATIONS
KOI ENTERPRISES, INC.	63.79	Multiple	PARTS
LEGACY FARMER COOP	4,707.23	Multiple	FUEL
LEXIS NEXIS RISK DATA MANAGEMENT INC.	50.00	Administrative	ADDRESS SEARCHES
MARATHON FLEET SERVICES	2,093.22	Multiple	FUEL
MATHEW OGLESBEE	150.00	Pool	LIFEGUARD RECERTIFICATION REIMBURSEMENT - OGLESBEE
MICHAEL R. MILLER	5,787.30	Administrative	ADMIN CAR REPAIRS
MIDNET MEDIA	360.00	Administrative	WEB HOSTING
MILLER CONTRACTING GROUP, INC	104,644.43	Airport	TAXILANE RECONSTRUCTION
NEW HORIZON COMMUNICATIONS	566.63	Administrative	PHONES
NIESE TIRE & SERVICE CENTER - OTTAWA	212.60	Rescue	UNIT 109 OIL CHANGE
NORTHWEST AG LIMITED	10,440.00	Capital Improvements	FLAIL MOWER
NORTHWESTERN OHIO SECURITY SYSTEMS	208.00	Land & Buildings	MONITORING
OHIO VALLEY INTEGRATION SERVICES, INC.	32,104.81	Capital Improvements	TOWN HALL ACCESS CONTROL
PENNCARE 30	99.32	Rescue	MEDICAL SUPPLIES
PERRY CORPORATION	4,143.38	Administrative	IT CONTRACT
PERRY CORPORATION	381.51	Administrative	IT CONTRACT
PERRY CORPORATION	381.51	Administrative	IT CONTRACT
PERRY CORPORATION	279.59	Administrative	DOCK FOR PC
PERRY CORPORATION	4,759.69	Sewer	WWTP WIRING
PERRY CORPORATION	59,828.66	Administrative	SERVER UPDATE
Railroad Management Company IV LLC	688.76	Water	LICENSE FEE
RICHLAND ENGINEERING LTD.	26,143.00	Airport	TAXI LANE REHABILITATION
RUMPKE	28,730.72	Refuse	TRASH SERVICES
SMITH-BOUGHAN INC	382.00	Pool	POOL HEATER
STAPLES BUSINESS ADVANTAGE	76.99	Multiple	SUPPLIES
STAPLES BUSINESS ADVANTAGE	44.27	Multiple	SUPPLIES
STEVEN M. SWISHER	4,291.00	Police	NEW CRUISER LABOR
TOM AHL CHRYSLER PLYMOUTH INC.	1,225.57	Police	BATTERY & MOUNTS
TONI MCKEAN	150.00	Pool	LIFEGUARD REIMBURSEMENT - ASHTON UNGASHICK
TREASURER OF STATE OF OHIO	1,139.80	Administrative	2024-2025 AUDIT FEES
UTILITY SERVICE CO, INC.	16,682.02	Water	WATER TOWER PEDISPHERE
VETTER LUMBER CO.	48.09	Multiple	SUPPLIES
WAYNE AUGSBURGER	2,000.00	Land & Buildings	STAGER WELL FIELD MOWING
INCOME TAX REFUNDS	3,834.01	Administrative	INCOME TAX REFUNDS
	408,429.73		
AUGUST MONTHLY	2,569.00		
MEDICARE	37.22		
OPERS	223.70		
FICA	60.21		
BIWEEKLY PAYROLL 9/4/26	96,624.85		
MEDICARE	1,346.07		
OPERS	9,273.18		
OP&F	5,925.67		

Council Signature : _____

Date: _____

2026, August 26 – Streets Committee

Start: 7 PM End: 8:20 PM

Present: Joe Sehlhorst, Liz Gordon-Hancock, Admin. Jesse Blackburn

Topic 1: Riley Street Pedestrian Improvements

- From Bentley Rd Pathway to Spring St.
- Reviewed Choice One Preliminary Construction Estimate/Engineer's Estimates
 - o North Option:
 - Detached Pathway w/ Tree Lawn from Bentley to Hunters Run. Then attached pathway (sharrow) from Hunters Run to Spring St.
 - Est. Cost \$486,954.00
 - o South Option
 - Sidewalk Construction
 - Est. Cost \$570,509.00
- Reviewed project and began to plan for public comment event expected to occur either in September or October this year.
 - o Residents along Riley St. to be mailed letter informing them of public comments meeting.
 - o Both options present both challenges and opportunities.
 - Pedestrian safety, utility Infrastructure (1966), non-pedestrian friendly bridge, timeframe, neighborhood connectivity, sidewalk policy, etc.

Topic 2: RTA Bus Stop Signage

- As of June 2026 – 995 riders
- RTA Route Schedule: Monday through Friday
- Discussed the need to increase visibility that RTA route exists in Bluffton
- Allen County Regional Transit Authority (ACRTA) <https://acrta.com>
- Downtown Focus: Administration will communicate with ACRTA about signage and educational resources
- Committee and Administration would like signage placed on Main St. around Marathon Gas Station and Town Hall.

North Option: Pathway

RILEY STREET PEDESTRIAN IMPROVEMENTS VILLAGE OF BLUFFTON

PRELIMINARY CONSTRUCTION ESTIMATE/ENGINEER'S ESTIMATE

ALTERNATE 2: 8' ASPHALT PATHWAY AND ROAD WIDENING ON THE NORTH SIDE OF RILEY STREET

January 2, 2026

ITEM					
NO.	DESCRIPTION	UNIT OF MEASURE	APPROX. QTY.	UNIT PRICE	TOTAL
201	CLEARING AND GRUBBING	LUMP	1	\$15,000.00	\$15,000.00
202	WALK REMOVED	SF	1052	\$5.00	\$5,260.00
202	CURB REMOVED	FT	81	\$15.00	\$1,215.00
202	CURB AND GUTTER REMOVED	FT	37	\$20.00	\$740.00
202	FENCE REMOVED	FT.	24	\$25.00	\$600.00
202	GUARDRAIL REMOVED	FT.	26	\$15.00	\$390.00
202	MAILBOX REMOVED	EACH	3	\$100.00	\$300.00
202	PIPE REMOVED, 24" AND UNDER	FT.	12	\$20.00	\$240.00
202	CATCH BASIN REMOVED	EACH	1	\$250.00	\$250.00
202	REMOVALS, AS PER PLAN	LUMP	1	\$15,000.00	\$15,000.00
203	EXCAVATION, AS PER PLAN	CY	805	\$15.00	\$12,075.00
203	EMBANKMENT	CY	400	\$20.00	\$8,000.00
204	SUBGRADE COMPACTION	SY	3108	\$2.50	\$7,770.00
301	ASPHALT CONCRETE BASE, PG64-22, (449)	CY	260	\$250.00	\$65,000.00
304	AGGREGATE BASE	GAL	602	\$60.00	\$36,120.00
407	NON-TRACKING TACK COAT	CY	162	\$10.00	\$1,620.00
441	ASPHALT CONCRETE SURFACE COURSE, TYPE 1, (449), PG64-22	CY	126	\$325.00	\$40,950.00
441	ASPHALT CONCRETE INTERMEDIATE COURSE, TYPE 2, (449)	CY	215	\$300.00	\$64,500.00
452	6" NON-REINFORCED CONCRETE PAVEMENT, CLASS QC 1P	SY	331	\$100.00	\$33,100.00
608	4" CONCRETE WALK, AS PER PLAN	SF	373	\$10.00	\$3,730.00
608	CURB RAMP, AS PER PLAN	SF	652	\$25.00	\$16,300.00
609	COMBINATION CURB AND GUTTER, TYPE 3, AS PER PLAN	FT	37	\$35.00	\$1,295.00
609	CURB, TYPE 6, AS PER PLAN	FT	81	\$20.00	\$1,620.00
611	CATCH BASIN, TYPE 2-2B	EACH	1	\$1,500.00	\$1,500.00
611	12" CONDUIT, TYPE B, AS PER PLAN	FT.	16	\$50.00	\$800.00
611	6" CONDUIT, TYPE E, AS PER PLAN (PERFORATED PIPE)	FT	2036	\$25.00	\$50,900.00
611	YARD DRAIN, AS PER PLAN	EACH	5	\$650.00	\$3,250.00
614	MAINTAINING TRAFFIC	LUMP	1	\$15,000.00	\$15,000.00
623	CONSTRUCTION LAYOUT STAKES AND SURVEYING	LUMP	1	\$10,000.00	\$10,000.00
630	TRAFFIC CONTROL SIGNAGE	LUMP	1	\$5,000.00	\$5,000.00
630	REMOVAL OF GROUND MOUNTED SIGN AND REERECTION	EACH	6	\$100.00	\$600.00
638	SERVICE BOX OR METER PIT ADJUSTED TO GRADE	EACH	4	\$350.00	\$1,400.00
644	CROSSWALK LINE, 12"	FT.	182	\$5.00	\$910.00
644	EDGE LINE, 4"	MILE	0.41	\$5,000.00	\$2,050.00
644	TRAFFIC CONTROL PAVEMENT MARKINGS	LUMP	1	\$3,500.00	\$3,500.00
659	SEEDING AND MULCHING, CLASS 1, AS PER PLAN	SY	2800	\$4.00	\$11,200.00
832	EROSION CONTROL	EACH	5500	\$1.00	\$5,500.00
CONSTRUCTION SUB-TOTAL					\$442,685.00
CONTINGENCY @ 10.0%					\$44,269.00
CONSTRUCTION TOTAL					\$486,954.00



We make no warranty, express or implied, that the actual construction cost of the work associated with these estimated quantities and costs will not vary. The cost reflects our opinion of current probable construction cost.

~~South~~ Option: Sidewalk
South

RILEY STREET PEDESTRIAN IMPROVEMENTS
VILLAGE OF BLUFFTON

PRELIMINARY CONSTRUCTION ESTIMATE/ENGINEER'S ESTIMATE

March 18, 2026

ITEM NO.	DESCRIPTION	UNIT OF MEASURE	APPROX. QTY.	UNIT PRICE	TOTAL
201	CLEARING AND GRUBBING	LUMP	1	\$15,000.00	\$15,000.00
202	WALK REMOVED	SF	805	\$5.00	\$4,025.00
202	CURB REMOVED	FT	15	\$10.00	\$150.00
202	CURB AND GUTTER REMOVED	FT	104	\$15.00	\$1,560.00
202	REMOVALS, AS PER PLAN	LUMP	1	\$6,500.00	\$6,500.00
203	EXCAVATION, AS PER PLAN	CY	800	\$15.00	\$12,000.00
203	EMBANKMENT	CY	400	\$20.00	\$8,000.00
204	SUBGRADE COMPACTION	SY	1352	\$2.00	\$2,704.00
301	ASPHALT CONCRETE BASE, PG64-22, (449)	CY	34	\$250.00	\$8,500.00
304	AGGREGATE BASE	CY	374	\$60.00	\$22,440.00
407	NON-TRACKING TACK COAT	GAL	24	\$10.00	\$240.00
441	ASPHALT CONCRETE SURFACE COURSE, TYPE 1, (449), PG64-22	CY	10	\$450.00	\$4,500.00
441	ASPHALT CONCRETE INTERMEDIATE COURSE, TYPE 2, (449)	CY	12	\$420.00	\$5,040.00
452	6" NON-REINFORCED CONCRTE PAVEMENT, CLASS QC 1P	SY	1052	\$100.00	\$105,200.00
608	4" CONCRETE WALK, AS PER PLAN	SF	14285	\$10.00	\$142,850.00
608	CURB RAMP, AS PER PLAN	SF	1735	\$25.00	\$43,375.00
609	COMBINATION CURB AND GUTTER, TYPE 2, AS PER PLAN	FT	82	\$35.00	\$2,870.00
609	CURB, TYPE 6, AS PER PLAN	FT	442	\$20.00	\$8,840.00
611	6" CONDUIT, TYPE E, AS PER PLAN (PERFORATED PIPE)	FT	1678	\$25.00	\$41,950.00
611	YARD DRAIN, AS PER PLAN	EACH	18	\$650.00	\$11,700.00
614	MAINTAINING TRAFFIC	LUMP	1	\$15,000.00	\$15,000.00
623	CONSTRUCTION LAYOUT STAKES AND SURVEYING	LUMP	1	\$7,500.00	\$7,500.00
630	TRAFFIC CONTROL SIGNAGE	LUMP	1	\$5,000.00	\$5,000.00
638	FIRE HYDRANT EXTENDED AND ADJUSTED TO GRADE	EACH	3	\$4,500.00	\$13,500.00
638	VALVE BOX ADJUSTED TO GRADE	EACH	5	\$500.00	\$2,500.00
638	SERVICE BOX OR METER PIT ADJUSTED TO GRADE	EACH	10	\$350.00	\$3,500.00
644	TRAFFIC CONTROL PAVEMENT MARKINGS	LUMP	1	\$3,500.00	\$3,500.00
659	SEEDING AND MULCHING, CLASS 1, AS PER PLAN	SY	3800	\$4.00	\$15,200.00
832	EROSION CONTROL	EACH	5500	\$1.00	\$5,500.00
CONSTRUCTION SUB-TOTAL					\$518,644.00
CONTINGENCY @ 10.0%					\$51,865.00
CONSTRUCTION TOTAL					\$570,509.00



We make no warranty, express or implied, that the actual construction cost of the work associated with these estimated quantities and costs will not vary. The cost reflects our opinion of current probable construction cost.

Parks & Rec - Minutes
Village of Bluffton
Town Hall
September 9th, 2026

Present: Council - Ben Stahl, Tom Downey
Admin - Jesse Blackburn
Public - Bluffton Lions Club, Kevin Hinds w/ Play&Park Structures

Start: 5:15 End: 7:15
Topics: Legacy Park playground

Minutes:

- The committee and reps from the Bluffton Lions Club met with Kevin Hinds of Play&Park Structures to continue work on finalizing the design and construction timeline of the all-abilities playground at Legacy Park. Equipment/installation costs have risen steeply over the last year and a half, but the Lions Club has over-achieved their initial fundraising goals and are exploring adding another piece of equipment for the 6-23 month age range.
- Several people involved with the playground design have been asked to include some sort of barrier around the playground, at least between the playground and the parking lot. We discussed concrete/asphalt for the hard surfacing around the playground, keeping in mind the turf surface needs to be anchored into concrete.
- There isn't an option to order now and receive the equipment next year, but we might be able to order the very first thing in January and still receive this year's price. Even if not, due to the larger cost jumps this year, next year's increase is anticipated to be relatively small (~2.5%). Target installation timeframe will likely be June '27, after spring soccer finishes.

Ben Stahl

Tom Downey

Meeting: Bike and Pedestrian Pathway Board

Date/Time: Thursday, September 3, 2026, Noon, Town Hall, 3rd Floor

Members Present: Mitch Kingsley, Phill Talavinia, Travis Music, Jenny Pilarowski

Village Liaison Present: Jesse Blackburn, Village Administrator and Ben Stahl, Village Councilman

Guests: Sarah Misiakiewicz, Allen County Health Department, and Leann Unverferth and Shelby Poling, Area Agency on Aging

Agenda: 1. Riley Street project

2. Potential New Pathway Board Members

Minutes of the May 7, 2026 meeting were approved.

- Riley Street – The topographical study of Riley Street has been completed and a public informational meeting will be sponsored by the Bluffton Council Streets and Alleys Committee with support from the Pathway Board. Potential meeting dates are October 19th or 20th or November 2nd or 3rd. Jesse will present all the options of either a northside of Riley Street pathway or a southside of Riley Street sidewalk. If a pathway, the funding would come from the partnership of Village, Bluffton Lions Foundation and Pathway Board; but if a sidewalk, the Village normally shares the costs (by a formula) with homeowners. Sarah suggested developing a School Travel Plan which could lead to some funding from the Safe Routes to School program. Bluffton Active Transportation has collected Bluffton school student data indicating that most students live within two miles of school and the Safe Routes to School program could be helpful with infrastructure project funds and educational programs.
- New Pathway Board Members – Names of potential members of the Pathway Board were discussed. Leann Unverferth is interested in joining the Board. Travis will contact a Bluffton Hospital person and Mitch will contact a Grob employee. Mitch also mentioned a new resident couple who might be interested in joining.

Next Meeting: October 1, 2026, Noon, Town Hall, 3rd Floor

Meeting adjourned at 1:15pm.

Respectfully submitted,
Jenny Pilarowski

Tree Commission
Village of Bluffton
1 September 2026

Present: Jesse Blackburn, Becky Ramey, Jon Sommer, Ben Stahl, Jonathan Andreas, Radha Tague, Leonel Herrera

Urban Forest Planning and Care

Inquiries and Proposals

101 Grove St.

The homeowner has requested the planting of a new tree where a maple was previously cut down.

The proposed tree should be positioned approximately 5–6 feet from the sidewalk and not too close to the garage. The homeowner will coordinate the final location with the Tree Commission on-site.

216 W. Elm St. / 201 N. Lawn St.

The homeowner has requested the planting of as many trees as possible, with a preference for larger specimens. The property includes two to three sections of tree lawn, approximately 4 feet wide. The soil contains a significant amount of compacted gravel from the recent sidewalk pour, and soil amendment may be necessary prior to planting.

Ginkgo was discussed as a possible tree species, with a preference for native species if feasible. Tree Commissioners will evaluate the site to determine appropriate tree placement and planting feasibility.

218 S. Lawn St.

The homeowner has requested the planting of as many trees as possible and expressed an interest in crabapples and ornamental trees. Serviceberry was considered as an alternative to crabapples, due to its less messy fruit and compatibility with existing nearby species.

The Tree Commission will evaluate the site to determine the appropriate number and spacing of trees.

EMS Building

Chief Babcock visited briefly and was agreeable to the planting plan prepared by John, with the exception of trees planned near drains, where excessive gravel may affect planting feasibility.

The plan includes seven Katsura trees to be planted in the lawn area on the north side of the EMS building.

Shannon Cemetery

Tree Commission is still working on sourcing a White Oak tree for planting at Shannon Cemetery.

423 and 350 S. Main St.

Tree planting at 423 and 350 S. Main St. remains pending. Frontier Elms are being considered for both locations. The Tree Commission will reach out to the homeowners to obtain confirmation on proposed species/placement.

Maintenance Activities

University Entrance – Bradford Pears

The Tree Commission discussed the potential removal of two Bradford pear trees at the entrance to the university due to their invasive status and tendency for branch breakage.

The trees are currently in good health and present minimal immediate risk of damage due to limited pedestrian activity and the absence of parking in the vicinity. Removal was deemed not immediately necessary.

Next Meeting

The next Tree Commission meeting is scheduled for October 6, 2026 at 7:00pm.

ORDINANCE NO. 04-2026

AN ORDINANCE AMENDING ORDINANCE NO. 03-2023 ESTABLISHING A PROCEDURE FOR THE RIGHT OF RE-ENTRY AND RECLAMATION OF UNUSED CEMETERY LOTS AND INTERMENT RIGHTS AT MAPLE GROVE CEMETERY IN BLUFFTON, OHIO

WHEREAS, the Village of Bluffton owns and maintains Maple Grove Cemetery and is responsible for the administration, maintenance, and orderly use of cemetery lots and interment rights within the Cemetery; and

WHEREAS, records of Maple Grove Cemetery indicate that certain cemetery lots and interment rights were conveyed many years ago, remain unused, and may be associated with owners or heirs who can no longer readily be located; and

WHEREAS, Ohio Revised Code Section 517.073 establishes procedures applicable to township cemeteries for the reentry and reclamation of certain unused cemetery lots and interment rights, including notice to owners and heirs and opportunities for owners to retain their interests or receive compensation; and

WHEREAS, Village Council desires to establish a procedure for the Village-owned Maple Grove Cemetery consistent with the notice, due process, and compensation protections established by Ohio Revised Code Section 517.073, to the extent applicable to a municipal cemetery; and

WHEREAS, Council finds that establishing such a procedure will assist the Village in maintaining accurate cemetery records, identifying available burial space, and providing for the orderly administration and long-term operation of Maple Grove Cemetery.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

Section 1: The Village of Bluffton hereby establishes a procedure for the right of reentry and reclamation of unused cemetery lots and interment rights within Maple Grove Cemetery consistent with the procedures and protections established under Ohio Revised Code Section 517.073, to the extent applicable.

Section 2: For purposes of this Ordinance, the Village may initiate the reentry procedure for an unused cemetery lot for which the terms of sale or deed were executed before July 24, 1986, or an unused entombment, mausoleum, columbarium, or other interment right for which the terms of sale or deed were executed before September 29, 2015.

Before initiating the reentry procedure, the Village Administrator or the Administrator's designee shall determine from available cemetery records that the lot or interment right is unused and shall make reasonable efforts to identify the last known owner, the owner's last known address, and, when reasonably ascertainable, the owner's heirs or successors in interest.

Section 3: At least one hundred eighty (180) days before the Village exercises a right of reentry, the Village shall provide notice of its intent to reclaim the unused lot or interment right.

Notice shall be published on the Village's official website and shall be sent by certified mail to the last known owner at the owner's last known address. The notice shall identify the cemetery lot or interment right and advise the owner that the owner's interest may cease unless the owner or an heir responds by the date specified in the notice.

If the owner's address is unknown and cannot reasonably be obtained, the Village shall provide public notice in a manner authorized by applicable Ohio law, including publication in the print or digital edition of a newspaper of general circulation in the county or through another legally authorized public-notice method.

Section 4: If the owner or an owner's heir responds within the required notice period and establishes an ownership interest in the unused lot or interment right, the Village shall offer the owner the following options:

1. Continue the owner's existing interest in the cemetery lot or interment right;
2. Receive compensation equal to eighty percent (80%) of the original purchase price of the lot or interment right;
3. Receive another available cemetery lot or interment right, as applicable, at no additional cost.

Nothing contained herein shall prohibit the Village and an owner from mutually agreeing at any time to the repurchase of an unused cemetery lot or interment right at a mutually agreed-upon price.

Section 5: Upon expiration of the required one hundred eighty (180) day notice period, no cemetery lot or interment right shall automatically revert to the Village.

For each lot or interment right proposed for reclamation, Village Council shall adopt a separate resolution determining that:

- (a) the cemetery lot or interment right is unused;
- (b) the notice requirements established by this Ordinance and applicable Ohio law have been satisfied;
- (c) the owner or owner's heir failed to respond within the required period, or the owner elected to receive compensation or another available lot or interment right; and
- (d) the Village hereby exercises its right of reentry and reclaims its interest in the identified cemetery lot or interment right.

Upon adoption of such resolution, the Village shall update the official records of Maple Grove Cemetery to reflect the reclaimed status of the lot or interment right.

Section 6: The Village Administrator, Cemetery Sexton, Fiscal Officer, and other appropriate Village officials are hereby authorized and directed to establish administrative forms, notices, records, and procedures necessary to implement this Ordinance and to maintain documentation demonstrating compliance with the required notice and reentry procedures.

Section 7: Any cemetery lot or interment right reclaimed pursuant to this Ordinance may thereafter be made available by the Village for future cemetery use in accordance with the rules, regulations, and fee schedules applicable to Maple Grove Cemetery.

Section 8: Nothing in this Ordinance shall authorize the disturbance, disinterment, relocation, or reclamation of any cemetery lot or portion thereof containing human remains. Nothing herein shall impair any legally established burial or interment right except in accordance with applicable Ohio law.

Section 9: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were conducted in meetings open to the public, in compliance with Section 121.22 of the Ohio Revised Code.

Passed and adopted this _____ day of _____, 2026, by the Council of the Village of Bluffton, Ohio.

Yes: _____ No: _____ Abstain: _____

ATTEST:

Kevin Nickel, Fiscal Officer

Richard Johnson, Mayor

Approved as to Form:

Village Solicitor

ORDINANCE NO. 05-2026

AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FOR PARCEL NO. 28-0200-03-001.000 LOCATED IN THE VILLAGE OF BLUFFTON, OHIO

WHEREAS, Mennonite Memorial Home, Inc. has filed a Petition for Zoning Amendment with the Bluffton Village Planning Commission requesting a rezoning of Parcel No. 28-0200-03-001.000; and

WHEREAS, said parcel consists of approximately fifteen (15) acres located at 10260 Augsburg Road and served by Willow Ridge Drive within the Village of Bluffton; and

WHEREAS, Parcel No. 28-0200-03-001.000 is currently classified within the R-I Residential District under the Village of Bluffton Zoning Code; and

WHEREAS, Mennonite Memorial Home, Inc. has requested that the property be rezoned from the R-I Residential District to the R-III Residential District to accommodate the proposed expansion of the Mennonite Home Communities of Ohio senior living community; and

WHEREAS, the Bluffton Village Planning Commission has reviewed the Petition for Zoning Amendment and, following the required public hearing and consideration of the proposed zoning change, has recommended to Village Council that Parcel No. 28-0200-03-001.000 be rezoned from R-I Residential District to R-III Residential District; and

WHEREAS, Village Council finds that the proposed zoning amendment is consistent with the orderly development of the Village and is in the best interest of the Village of Bluffton.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

Section 1: Parcel No. 28-0200-03-001.000, consisting of approximately fifteen (15) acres located at 10260 Augsburg Road and served by Willow Ridge Drive, is hereby rezoned from the R-I Residential District to the R-III Residential District.

Section 2: The Official Zoning Map of the Village of Bluffton shall be amended to reflect the zoning classification established by this Ordinance, and the Village Administrator is hereby authorized and directed to make all necessary changes to the Village's zoning records and Official Zoning Map.

Section 3: All provisions of the Village of Bluffton Zoning Code applicable to property located within the R-III Residential District shall hereafter apply to Parcel No. 28-0200-03-001.000.

Section 4: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were conducted in meetings open to the public, in compliance with Section 121.22 of the Ohio Revised Code.

Passed and adopted this ____ day of _____, 2026, by the Council of the Village of Bluffton, Ohio.

Yes: _____ No: _____ Abstain: _____

ATTEST:

Kevin Nickel, Fiscal Officer

Richard Johnson, Mayor

Approved as to Form:

Village Solicitor

RESOLUTION NO. 17-2026

**A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO PREPARE AND
SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION
STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT
PROGRAM(S) AND TO EXECUTE CONTRACTS FOR THE NORTH MAIN STREET
RECONSTRUCTION PHASE I PROJECT AS REQUIRED**

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the Village of Bluffton is planning to make capital improvements by the North Main Street Reconstruction Phase I Project, and

WHEREAS, the infrastructure improvements herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by the Council of the Village of Bluffton, Ohio:

Section 1: The Village Administrator is hereby authorized to apply to the OPWC for funds as described above.

Section 2: The Village Administrator is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Section 3: That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this resolution were made in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this _____ day of _____, 2026 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

Attest:

Clerk

Mayor

Approved as to form:

Village Solicitor

RESOLUTION NO. 19-2026

**A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR AND DECLARING AN
EMERGENCY**

The Governing Board of the VILLAGE OF BLUFFTON, Allen County, Ohio, met in _____

session on the _____ day of 2026, at the _____

with the following members present:

_____ moved the adoption of the following Resolution:

RESOLVED, by the Governing Board of the VILLAGE OF BLUFFTON, Allen County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st 2027 ; and

WHEREAS, the Budget Commission of Allen County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants; and be it further

RESOLVED, By the Governing Board of the VILLAGE OF BLUFFTON, Allen County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Village the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

VILLAGE OF BLUFFTON

Schedule A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY THE BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES

Fund	Amount approved by Budget Comm. Inside 10 M. Limitation	Amount to be Derived from Levies Outside 10 M. Limitation	Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
	Column I	Column II	III	IV
General Fund	338,829.00		2.50	
Special Funds				
TOTAL	338,829.00	-	2.50	-

Schedule B

Levies outside 10 mill limitation, exclusive of Debt Levies

Fund	Maxium Rate Authorized to be Levied	Co. Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column II)
	-	-
	-	-
TOTAL	-	-

and be it further RESOLVED, That the Clerk of said Board certify a copy of this Resolution to the Allen County Auditor.

_____ seconded the Resolution and the roll being called

upon its adoption the vote resulted as follows:

_____	YES	NO
_____	YES	NO
_____	YES	NO
_____	YES	NO
_____	YES	NO

Adopted the _____ day of _____, 20____

Clerk - Village of Bluffton

CERTIFICATE OF COPY

ORIGINAL ON FILE

The State of Ohio, Allen County, ss.

I, _____, Clerk of the Council of the **Village of Bluffton**,
within and for said County, and in whose custody the Files and Records of said Council are required by the
Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original:
Resolution _____, now on file that the foregoing has been compared by me with said original
document, and that the same is a true and correct copy thereof.

WITNESS my signature, this _____ day of _____, 20__

Clerk of Council

(A copy of this Resolution must be certified to the County Auditor before the first day of October each year,
or at such later date as may be approved by the Board of Tax Appeals)

Filed _____, 20__

Rachael S. Gilroy
Allen County Auditor

By _____
Deputy

Village of Bluffton

Administration Report

To: Mayor Johnson & Council Members



09-14-26

Airport Taxi Lane Reconstruction

- 1st pay application has been processed, money has been received from the FAA at this time.

	Amount Due	Federal Share	ODOT Share	Local Share
AIP Grant 2223 (90%, 5%, 5%)	\$52,918.59	\$47,626.74	\$2,645.93	\$2,645.92
BIL-AIG Grant 2323 (90%, 5%, 5%)	\$29,567.51	\$26,610.76	\$1,478.38	\$1,478.37
AIP Grant 2525 (95%, 5%, 0%)	\$20,553.52	\$19,525.84	\$1,027.68	
BIL-AIG Grant 2626 (95%, 5%, 0%)	\$18,641.81	\$17,709.72	\$932.09	
Total	\$121,681.43	\$111,473.06	\$6,084.08	\$4,124.29
Miller Contracting Group, Inc.	\$104,644.43			
REL/Mannik & Smith Group, Inc.	\$17,037.00			

- 2nd pay application has been received and will be included in next Council Packet

S.R. 103 Roundabout

Final pay application has been received & will be included in the next Council Packet.

- Reimbursement news from Kevin –

Legacy Park

Request a motion from Council to authorize the creation of a separate special account for the funds for the acquisition and/or development of the Legacy Park Phase III project as shown below:

LWCF Village of Bluffton Legacy Park Phase III 39-01570 Budget	
Description	Costs
Total Construction Budget*	\$ 1,070,582.11
Total Direct Project Costs	\$ 1,070,582.11
Project LWCF Grant Amount	\$ 500,000.00
LWCF Federal Share (LWCF Grant Amt to State)	\$ 500,000.00
Subrecipient Share (aka Match Needed from Sub)	\$ 570,582.11
Remittance to Subrecipient	\$ 500,000.00

* See attached detailed development budget

Bluffton – Allen County Electric Aggregation Update

*Text below is taken from an email sent from Palmer Energy

As you know, your community is in an aggregation with the County through the partnership of the County Commissioners Association of Ohio (CCAO) and/or the Ohio Municipal League (OML). Palmer Energy is the consultant for both programs.

Your current aggregation rate is \$0.0978/kwh until December 2026. For comparison, AEP's rate is \$0.1097/kwh through the end of November.

We are beginning the RFP process for the next aggregation contract. Going forward we will be doing regional aggregation. For the next aggregation, we are putting 4 or 5 counties together in the RFP, to create a larger aggregation with more purchasing power. This will provide better rates and hopefully entice more suppliers to participate. Before the next aggregation begins, I will reach out to you again with the new rate and term.

2027 Swiss Park Subdivision Paving Project:

The following letter—or a modified version identifying failed curb sections through individual driveways—was sent last week to residents of the Swiss Park Subdivision. The notice is intended to give affected property owners sufficient time to coordinate replacement of the curb through their driveway before the roadway is resurfaced next spring, if desired. The Village most recently used this paving approach along Hunter's Run.

Surplus Items

Request a motion from Village Council to declare the long bed golf cart used by the PWD as surplus

Joint Meeting w/ Planning Commission & Bluffton Beyond Tomorrow Committee

Tuesday, September 29th at 7:00 pm is the time that will be shared with both groups for this meeting.

Mayor Johnson: Applications for Special Events



VILLAGE OF BLUFFTON

154 N. MAIN STREET * P.O. BOX 63 * BLUFFTON, OHIO 45817-0063
(419) 358-2066 * FAX (419) 358-8137

RICH JOHNSON, Mayor
JESSE BLACKBURN, Village Administrator

KEVIN NICKEL, Fiscal Officer
BRYAN LLOYD, Assistant Administrator

www.bluffton-ohio.com

September 10, 2026

RE: UPCOMING ROAD RESURFACING – DRIVEWAY CURB REPLACEMENT OPPORTUNITY

The Village of Bluffton is planning a road resurfacing project in front of your home for spring 2027. This project will be somewhat different from a standard resurfacing project, as we will also be addressing the deteriorating concrete gutter pan along the roadway.

The planned work will include milling the edge of the existing pavement and a portion of the adjacent concrete gutter pan. The entire roadway will then be resurfaced, with new pavement extending over the gutter pan to the rolled curb. The Village has successfully used this approach in other areas of town, most recently along Hunter's Run. This method addresses deterioration of the gutter pan and extends the life of the roadway without requiring complete curb-and-gutter replacement, the cost of which would be shared by the Village and adjoining property owners.

The Village is providing this advance notice so that you have an opportunity to inspect the curb along your driveway and make necessary decisions before the roadway resurfacing project begins. **Please note that replacement is not required as part of the Village's resurfacing project**, but completing the work beforehand would allow the driveway curb to be repaired before the adjoining pavement is milled and resurfaced.

We appreciate your patience and understanding as we continue to invest in our infrastructure and look for responsible, cost-effective ways to maintain and improve our streets. Additional information regarding the construction schedule, traffic impacts, and other project details will be provided as the project approaches.

Please contact either of us at 419-358-2066, or the email addresses below, if you have any questions. Thank you.

Sincerely,

Jesse Blackburn
Village Administrator
blackburnj@bluffton-ohio.com

Bryan Lloyd
Assistant Administrator
lloyd@bluffton-ohio.com



VILLAGE OF BLUFFTON

154 N. MAIN STREET, P.O. BOX 63 BLUFFTON, OHIO 45817-0063
419-358-2066

APPLICATION FOR SPECIAL EVENTS

EVENT NAME: <u>Bluffton Craft Show</u>	DATE(S) OF EVENT: <u>Sept. 26, 2006</u>
APPLICANT: <u>Event Pro Connections</u>	CONTACT PERSON: <u>Kathy Rutzler</u>
APPLICANT'S ADDRESS: <u>4204 CR 24 Rawson</u>	CONTACT'S PHONE: <u>419 348 5685</u>
E-MAIL ADDRESS (OPTIONAL): <u>Kathy@eventproconnections.net</u>	
LOCATION OF EVENT: <u>Bluffton H.S. B m.s.</u>	
TIME(S) FOR EVENT: <u>9A - 3p</u>	
DESCRIPTION OF EVENT: <u>Craft Show</u>	

SERVICES REQUESTED FROM VILLAGE: Must provide map of plans and any other information required as necessary.

TRAFFIC CONTROL: _____ NUMBER OF OFFICERS REQUESTED: _____
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

ROAD CLOSURE: X

SECURITY: _____ NUMBER OF OFFICERS REQUESTED: _____
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

EMS SERVICES: _____ FIRE DEPT. SERVICES: _____

WATER SERVICE: _____ OTHER SERVICES: _____

ALCOHOL SERVED: YES _____ NO X * Applicant is responsible for obtaining the proper alcohol permit from the Division of Liquor Control prior to the event.

EVENT'S INSURER: State Farm - Jason Cox * Village must be listed as Additional Insured

ATTACH CERTIFICATE OF INSURANCE TO APPLICATION

PLEASE LIST VENDORS, SERVICES, CONTRACTORS, ETC. INVOLVED WITH EVENT:	
NAME OF VENDOR	TYPE OF SERVICE PROVIDED

* FOOD VENDORS ARE RESPONSIBLE FOR OBTAINING ANY NECESSARY HEALTH DEPARTMENT PERMITS

I understand that the granting of this permit for the special event creates no agreement or guarantee, express or implied, to any person or entity for any liability whatsoever connected with this special event. Any liability is the sole responsibility of the person or organization responsible for the special event. By signing this application, I acknowledge that all statements made herein are true and correct and that I have the authority to bind the organization that I represent.

APPLICANT'S SIGNATURE: Kathy Rutzler DATE: 9/10/06

APPROVED

MAYOR'S SIGNATURE: _____ DATE: _____





VILLAGE OF BLUFFTON

154 N. MAIN STREET, P.O. BOX 63 BLUFFTON, OHIO 45817-0063
419-358-2066

APPLICATION FOR SPECIAL EVENTS

EVENT NAME: Wake the Dead Motorcycle Show + Dillinger reenactment DATE(S) OF EVENT: October 10, 2026
APPLICANT: Bluffton Ohio Historical Society CONTACT PERSON: Liz Gordon-Hancock
APPLICANT'S ADDRESS: 176 Geiger St., Bluffton CONTACT'S PHONE: 419-581-1289
E-MAIL ADDRESS (OPTIONAL): _____
LOCATION OF EVENT: Cherry/main St Intersection + downtown main St, Church + Cherry St
TIME(S) FOR EVENT: 9 am streets closed off. Open up again 2:30 pm, Reenactment @ 11:55 in front of
DESCRIPTION OF EVENT: Motorcycle Show + destination of Harley-Davidson "Wake the Dead" ride to see reenactment of Dillinger robbing bank by Fred Steiner + Kevin Gatz, plus viewing Dillinger's jail cell @ intersection of Cherry + Main St.

SERVICES REQUESTED FROM VILLAGE: Harleys entering village need Police Escort + Main St.

TRAFFIC CONTROL: YES NUMBER OF OFFICERS REQUESTED: ?
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police
ROAD CLOSURE: YES

Also need sign up along main St ~~at~~ saying No parking Sat 9-2

SECURITY: NO NUMBER OF OFFICERS REQUESTED: NO
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

EMS SERVICES: NO FIRE DEPT. SERVICES: NO

WATER SERVICE: NO OTHER SERVICES: NO

Applicant must provide MAP of plans and any other information required.

ALCOHOL SERVED: YES _____ NO X * Applicant is responsible for obtaining the proper alcohol permit from the Division of Liquor Control prior to the event.

EVENT'S INSURER: BOHS : Cincinnati Ins. Co. * Village must be listed as Additional Insured

ATTACH CERTIFICATE OF INSURANCE TO APPLICATION

PLEASE LIST VENDORS, SERVICES, CONTRACTORS, ETC. INVOLVED WITH EVENT:
NAME OF VENDOR TYPE OF SERVICE PROVIDED

NAME OF VENDOR	TYPE OF SERVICE PROVIDED

* FOOD VENDORS ARE RESPONSIBLE FOR OBTAINING ANY NECESSARY HEALTH DEPARTMENT PERMITS

I understand that the granting of this permit for the special event creates no agreement or guarantee, express or implied, to any person or entity for any liability whatsoever connected with this special event. Any liability is the sole responsibility of the person or organization responsible for the special event. By signing this application, I acknowledge that all statements made herein are true and correct and that I have the authority to bind the organization that I represent.

APPLICANT'S SIGNATURE: E. Gordon-Hancock DATE: Sept 9, 2026

APPROVED

MAYOR'S SIGNATURE: _____ DATE: _____

