

Village of Bluffton Council Meeting Agenda
Bluffton Town Hall, 3rd Floor
154 North Main Street, Bluffton
January 23, 2017
8:00 PM

1. Opening Ceremonies

- a. Call to Order
- b. Pledge of Allegiance

2. Minutes

- a. Approval of the minutes for the Bluffton Village Council meeting held on Monday, January 9, 2016.

3. Bills

4. Legislation

Resolution No. 02-17 2nd Reading

A resolution regarding bicycle route in the Village of Bluffton, Ohio.

Resolution No. 03-17 1st Reading Emergency

A Resolution Authorizing the Village Administrator to enter into an agreement with the Johnny Appleseed Metropolitan Park District for the purpose of making application and accepting funds from the 2017 Cooperative Park Improvement Grant Program and declaring an emergency.

Resolution No. 04-17 1st Reading Emergency

A Resolution accepting bids and authorizing the Village Administrator of the Village of Bluffton, Ohio to enter into agreements with All Terra Inc., Gary Lugibihl Excavating, and Beaverdam Contracting Inc. for installation and excavation for water, sewer and storm pipe, manholes, catch basins, service tees and laterals, aggregate and earth back-fill for the 2017 Construction Year in the Village of Bluffton and declaring an emergency.

Resolution No. 05-17 1st Reading Emergency

A Resolution accepting a bid and authorizing the Village Administrator of the Village of Bluffton to enter into a contract with the Bluffton Stone Company/ Bluffton Paving, Inc. to acquire aggregate and asphalt material, asphalt application and equipment rental for the 2017 Construction Year in the Village of Bluffton, Ohio and declaring an emergency.

5. Administrator's Report

6. Safety Services

7. Committee Reports

8. Public Comment

9. Meeting Dates (meetings held at the Town Hall unless otherwise noted)

- a. Board of Zoning and Building Appeals Hearing- Tuesday, January 24, 2017 at 7:00 PM
- b. Tree Commission- Tuesday, February 7, 2017 at 7:00 PM
- c. Council- Monday, February 13, 2017 at 8:00 PM

10. Adjournment – Motion and Second

Mayor Augsburg presiding. Messrs: Burrell, Johnson, Miller, Sehlhorst, Talavinia, and Warren present.

Mr. Talavinia moved, seconded by Mr. Warren to approve the minutes of the regular council meeting held on December 19, 2016. Roll Call: Yes (6) Messrs: Warren, Talavinia, Burrell, Miller, Johnson, and Sehlhorst. No (0), motion approved.

Mr. Miller moved, seconded by Mr. Warren to approve the bills as presented. Total payroll of \$41,547.50 and non-payroll of \$1,376,640.61. Roll Call: Yes (6) Messrs: Miller, Warren, Johnson, Burrell, Sehlhorst, and Talavinia. No (0), motion approved.

Mr. Warren moved, seconded by Mr. Miller to elect Rich Johnson Council President for 2017. Roll Call: Yes (5) Messrs: Warren, Miller, Burrell, Sehlhorst, and Talavinia. No (0). Mr. Johnson abstained, motion approved.

Council meeting dates were set for the second and fourth Mondays of each month at 8:00pm at the Bluffton Town Hall- 3rd floor Community Room.

Mr. Burrell moved, seconded by Mr. Warren to suspend the rules and declare an emergency. Roll Call: Yes (6) Messrs: Burrell, Warren, Johnson, Miller, Sehlhorst, and Talavinia. No (0), motion approved.

Mr. Warren moved, seconded by Mr. Burrell to approve the first reading of Ordinance No. 01-17: AN ORDINANCE ESTABLISHING A TUITION REIMBURSEMENT PROGRAM FOR EMPLOYEES OF THE VILLAGE OF BLUFFTON, OHIO AND DECLARING AN EMERGENCY. Roll Call: Yes (6) Messrs: Warren, Burrell, Johnson, Miller, Sehlhorst, and Talavinia. No (0), motion approved.

Mr. Miller moved, seconded by Mr. Warren to suspend the rules and declare an emergency. Roll Call: Yes (6) Messrs: Miller, Warren, Burrell, Johnson, Sehlhorst, and Talavinia. No (0), motion approved.

Mr. Warren moved, seconded by Mr. Miller to approve the second reading of Ordinance No. 02-17: AN ORDINANCE AMENDING ORDINANCE NO. 18-16 (THE ANNUAL APPROPRIATION ORDINANCE) AND DECLARING AN EMERGENCY. Roll Call: Yes (6) Messrs: Warren, Miller, Burrell, Johnson, Sehlhorst, and Talavinia. No (0), motion approved.

Mr. Sehlhorst moved, seconded by Mr. Warren to suspend the rules and declare an emergency. Roll Call: Yes (6) Messrs: Sehlhorst, Warren, Burrell, Johnson, Miller, and Talavinia. No (0), motion approved.

Mr. Johnson moved, seconded by Mr. Warren to approve the first reading of Resolution No. 01-17: A RESOLUTION OF THE VILLAGE OF BLUFFTON IN SUPPORT OF THE LIMA-ALLEN COUNTY REGIONAL PLANNING COMMISSION SERVING AS THE METROPOLITAN PLANNING ORGANIZATION FOR THE ALLEN COUNTY, OHIO STUDY AREA AND DECLARING AN EMERGENCY. Roll Call: Yes (6) Messrs: Johnson, Warren, Burrell, Miller, Sehlhorst, and Talavinia. No (0), motion approved.

Mr. Sehlhorst moved, seconded by Mr. Warren to approve the first reading of Resolution No. 02-17: A RESOLUTION REGARDING BICYCLE ROUTE IN THE VILLAGE OF BLUFFTON, OHIO. Roll Call: Yes (3) Messrs: Sehlhorst, Burrell, and Talavinia. No (3) Messrs: Johnson, Miller, and Warren. Mayor did not vote to break the tie. Solicitor stated Mayor does not have to vote until the third reading and second reading should take place at the next Council meeting.

Beth Clark, Ohio Department of Transportation, presented information in regards to the proposed bike route.

The following meetings were included on the agenda and/or scheduled during the meeting:

January 16, 2017	Utilities Committee	7:00 PM
January 18, 2017	Personnel Committee	7:00 PM
January 23, 2017	Council	8:00 PM

Mr. Warren moved, seconded by Mr. Talavinia to approve Tyler Hochstetler as sergeant in the police department at an annual salary of \$47,500, retroactive to January 1, 2017. Roll Call: Yes (6) Messrs: Warren, Talavinia, Burrell, Johnson, Miller, and Sehlhorst. No (0), motion approved.

Jennifer Wilson and Nicole Mikesell from the Bluffton Swim Team presented a check in the amount of \$1,000 for the pool heater.

Mr. Warren moved, seconded by Mr. Burrell to adjourn.

MAYOR

FISCAL OFFICER

Meeting: Bike and Pedestrian Pathway Board

Date/Time: Thursday, January 5, 2017, 12:00 pm

Location: President's Room, Marbeck Center, Bluffton University

Members Present: Dick Ramseyer, Mitch Kingsley, Jim Harder, Fred Steiner, Laura Voth, Greg Denecker

Members Absent: Dima Snyder & John Rich

Village Liaison Present: Joe Sehlhorst, Jesse Blackburn

MINUTES:

Minutes of the December 1, 2016 meeting were approved as presented. Greg Denecker made the motion to approve; Jim Harder placed a second. Motion carried.

BUSINESS:

Bluffton Lions Foundation Restricted Funds Available for Development of Bentley Rd. and Parkview Paths

Dick Ramseyer reported that the 1/5/17 balance in the restricted account of the Bluffton Lions Foundation is \$70,794.

Proposed National and State Bicycle Route

Mayor Judy Augsburger received a letter from the Ohio Department of Transportation explaining that ODOT's "long range plan, Access Ohio 2040, is to coordinate efforts with local jurisdictions to designate Ohio's first U.S. and State Bike Route network. This network will be similar to the interstate and state route system of highways. ODOT intends to have five (5) U.S. bike routes and 18 state bike routes, and one or more of these proposed routes are planned to follow roadways or trails that are under your jurisdiction... ODOT's intent is to complete the designation of these routes during the spring of 2017." ODOT is working with the American Association of State Highway and Transportation Officials (AASHTO) on this endeavor. A copy of the letter and the accompanying maps were shared with the Pathway Board.

The letter goes on to request that the Village of Bluffton enact a resolution that says in part, "the Village of Bluffton hereby expresses its approval and support for the development of State and US Bicycle Routes, and requests that the appropriate officials see to it that the route is officially designated by AASHATO and the Ohio Department of Transportation." The Mayor informed Dick Ramseyer that the topic will be on the Council agenda on 1-9-17, at 8 pm.

Discussion followed. Fred Steiner made the following motion:

The Bluffton Bike and Pedestrian Pathway Board is excited that the state has included Bluffton in the state-wide long range plan for a State Bike Route network, and the Pathway Board expresses its support of the ODOT/AASHATO resolution and encourages Village Council to adopt it.

Mitch Kingsley placed a second. Motion carried unanimously.

Augsburger Road Pathway Project

Mulching around eight (8) Masterpiece signs will be done by the Village this spring. Dick Ramseyer supplied mulching fabric, Dima Snyder supplied the rocks, and Bluffton Village will supply the labor.

Funds for the replacement of the recognition sign continue to come in. As of this date, \$870 of the \$1020 needed has been received by the Foundation from PB members. Upon final review of the

proposed replacement panel, it will be installed this month. The PB approved the final version.

Hancock Handlebars Bicycle Club (HHBC) 100 Mile Ride in 2017

The Hancock Handlebars Club is changing its route for the annual 100 mile ride in 2017. The Pathway Board and Lions Club have sponsored a rest stop in the past. The HHBC is asking if Bluffton could accommodate the group for the lunch break in 2017. Conversations have been had with the schools and the Lions Club about this possibility. When people pay the fee to join the ride, the cost of lunch is included.

Bentley Road Pathway

Dick and Mitch met with the two homeowners most affected by the Bentley Rd. bike path on 12-13-16. These homes are located where Bentley Rd. has migrated west the most. The homeowners expressed a hope that the Pathway not extend beyond the current ROW, which allows only 4-5 feet beyond the current road/asphalt in that location. Various options were discussed including narrowing the road, narrowing the bike path, extending the road, etc. At this point in time, narrowing the path at this location seems to be the most feasible although a final decision was not made. Also discussed the telephone poles along Bentley and best options for managing placement of the poles when the bike path is added.

Discussed what steps are necessary for the project to continue to move forward. Jesse Blackburn, Village liaison, agreed to work on a sketch that clearly shows visually where the path will be placed. The PB will review this at the next meeting. In March, the PB will take this sketch along with the estimate provided by Don Snyder to the Village Streets and Alleys Committee meeting. Don's estimate is based upon the pathway being an extension of the road, i.e. no grass between the road and the bike path.

It was noted again at this meeting that, in order to pursue fund raising, it will be important to know the Village financial plan and timeline for including Bentley Road in the Village Connectivity Plan.

Parkview Subdivision Pathway Project

Construction of the 8 foot path connecting Kibler Street to Parkview will take place this spring. Dan Snyder expects the only variable in the estimate to be the price of asphalt.

Discussed placement of pathway marker signs in Parkview Subdivision. The group was reminded that in Parkview, the cement sidewalks will be enlarged from 4 feet to 6 feet (rather than 8 feet), and they will be installed as the houses are built. Discussed whether or not we should place our typical marker at each spot where the cement sidewalk crosses a street in Parkview. This then lead into a discussion of whether or not the 6 foot cement sidewalk then becomes the responsibility of the Village to maintain as the Village does other designated bike paths. Also discussed whether street signs designating the street as the bike path was an option. Discussion was held with no conclusion drawn.

One donor recognition sign will be erected at the Kibler Street connector. Proposed signage was reviewed, but not finalized.

Next meeting will be held Thursday, February 2, 2017 at 12:00 noon. Location: the President's Room at Marbeck Center, Bluffton University.

Respectfully submitted,
Laura Voth

VILLAGE OF BLUFFTON

1/23/2017

Remit To	Description	Amount
Allen County Chiefs Of Police Assn	2017 Membership Dues	\$20.00
Allen County Treasurer	Full Year Real Estate Taxes	\$3,518.06
Alloway Testing	Lab Analysis	\$277.50
All Service Aeration, Inc	JETTING	\$300.00
Apollo Career Center	CPR Cards	\$420.00
Bailey's Equipment & Apparel	Uniforms	\$417.00
Beaverdam Contracting, Inc.	West Side Interceptor	\$127,244.53
Biss Nuss Inc.	Slide Gates (2)	\$9,800.00
Bluffton Flying Service	Management Fee	\$5,000.00
Brite	Cradle Points (3)	\$3,144.00
Bureau Of Workers Compensation	Installment Payment	\$1,534.48
Ct Consultants	WEST SIDE INTERCEPTOR CONSULT	\$15,337.54
Joshua Brown	Cruiser Maintenance	\$59.00
Diversified Inspections	Ladder Test	\$1,337.24
Emsar Medical Repair Inc	Inspection Services	\$485.02
Hancock-Wood Electric Co-Op	Electricity	\$154.99
Hancock County Sheriff	PRISONER HOUSING	\$110.00
Hancock County Treasurer	Full Year Real Estate Taxes	\$15,984.08
Nathan Jordan	Reimburse Operator Renewal License	\$45.00
Laerdal Medical Corp	Instructor Package	\$123.49
Laerdal Medical Corp	Face Shields, One-Way Valves	\$1,475.84
The Lawft	Uniforms	\$47.96
Lima Sporting Goods	DARE T-Shirts	\$456.50
Lexipol	Police Policy Manual	\$4,128.00
Village Of Ottawa	WATER USAGE	\$39,218.86
Ottawa Ordnance	Ammunition	\$88.89
Perry Corporation	Computer/Copier Support	\$946.00
Petty Cash	Admin Petty Cash	\$178.37
Physio Control	Heart Monitors	\$43,616.80
Schultz Fluid Handling Equipment, Inc.	Pump	\$7,167.59
Shell Fleet Plus	Gasoline	\$1,639.66
Sirchie Finger Print Lab	Crime Scene Replacement Items	\$208.90
Usalco	Alum	\$12,392.60
U.S. Postal Service	Stamps	\$141.00
Vance's Outdoor Inc.	Shotguns (2) & Ammunition	\$1,802.21
Verizon Wireless	Cellular Phone	\$51.52
TOTAL		\$298,872.63

RESOLUTION NO. 04-17

A RESOLUTION ACCEPTING BIDS AND AUTHORIZING THE VILLAGE ADMINISTRATOR OF THE VILLAGE OF BLUFFTON, OHIO TO ENTER INTO AGREEMENTS WITH ALL TERRA INC., GARY LUGIBIHL EXCAVATING, AND BEAVERDAM CONTRACTING INC. FOR INSTALLATION AND EXCAVATION FOR WATER, SEWER AND STORM PIPE, MANHOLES, CATCH BASINS, SERVICE TEES AND LATERALS, AGGREGATE AND EARTH BACK-FILL FOR THE 2017 CONSTRUCTION YEAR IN THE VILLAGE OF BLUFFTON AND DECLARING AN EMERGENCY.

WHEREAS, The Village of Bluffton, Ohio advertised and received bids for Installation and Excavation for Water, Sewer and Storm Pipe, Manholes, Catch Basins, Service Tees and Laterals, Aggregate and Earth Back-fill for the 2017 Construction Year; and

WHEREAS, All Terra Inc., Gary Lugibihl Excavating, and Beaverdam Contracting Inc. submitted qualified bids for Installation and Excavation for Water, Sewer and Storm Pipe, Manholes, Catch Basins, Service Tees and Laterals, Aggregate and Earth Back-fill for the 2017 Construction Year; and

WHEREAS, it is necessary to accept these bids and, by so doing, enter into agreements with All Terra Inc., Gary Lugibihl Excavating, and Beaverdam Contracting Inc. for Installation and Excavation for Water, Sewer and Storm Pipe, Manholes, Catch Basins, Service Tees and Laterals, Aggregate and Earth Back-fill for the 2017 Construction Year.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

Section 1: That the Village Council accepts bid proposals from All Terra Inc., Gary Lugibihl Excavating, and Beaverdam Contracting Inc. for Installation and Excavation for Water, Sewer and Storm Pipe, Manholes, Catch Basins, Service Tees and Laterals, Aggregate and Earth Back-fill for the 2017 Construction Year.

Section 2: That the Village Administrator is authorized to enter into agreements with All Terra Inc., Gary Lugibihl Excavating, and Beaverdam Contracting Inc. for Installation and Excavation for Water, Sewer and Storm Pipe, Manholes, Catch Basins, Service Tees and Laterals, Aggregate and Earth Back-fill for the 2017 Construction Year and to make such purchases as necessary.

Section 3: That an emergency exists in the operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof.

Section 4: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this ____ Day of _____, 2017, by the governing board of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Noes: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

F. Stephen Chamberlain
VILLAGE SOLICITOR

RESOLUTION NO. 05-17

A RESOLUTION ACCEPTING A BID AND AUTHORIZING THE VILLAGE ADMINISTRATOR OF THE VILLAGE OF BLUFFTON TO ENTER INTO A CONTRACT WITH THE BLUFFTON STONE COMPANY/BLUFFTON PAVING, INC. TO ACQUIRE AGGREGATE AND ASPHALT MATERIAL, ASPHALT APPLICATION AND EQUIPMENT RENTAL FOR THE 2017 CONSTRUCTION YEAR IN THE VILLAGE OF BLUFFTON, OHIO AND DECLARING AN EMERGENCY.

WHEREAS, The Village of Bluffton, Ohio advertised and received bids for Aggregate and Asphalt Material, Asphalt Application and Equipment Rental for the 2017 Construction Year; and

WHEREAS, The Bluffton Stone Company/Bluffton Paving, Inc. submitted a qualified bid for Aggregate and Asphalt Material, Asphalt Application and Equipment Rental for the 2017 Construction Year; and

WHEREAS, it is necessary to enter into a Contract with the Bluffton Stone Company/Bluffton Paving, Inc. to provide the Village of Bluffton, Ohio for Aggregate and Asphalt Material, Asphalt Application and Equipment Rental for the 2017 Construction Year.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

Section 1: That the Village Council accepts a bid proposal from the Bluffton Stone Company/Bluffton Paving, Inc. to provide to the Village of Bluffton, Ohio Aggregate and Asphalt Material, Asphalt Application and Equipment Rental for the 2017 Construction Year.

Section 2: That the Village Administrator is authorized to enter into a contract with the Bluffton Stone Company/Bluffton Paving, Inc. to make such purchases as necessary.

Section 3: That an emergency exists in the operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof.

Section 4: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this ____ Day of _____, 2017, by the governing board of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Noes: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

F. Stephen Chamberlain
VILLAGE SOLICITOR

**To: Mayor Augsburger
Council Members**

Annual Bids

We received one bid for the aggregate and asphalt material, asphalt application and equipment rental from Bluffton Stone Co. / Bluffton Paving Co. and three bids for the Installation and Excavation from All Terra Inc., Beaverdam Contracting Inc., and Gary Lugibihl Excavating for the 2017 Construction Year. Resolution No.s 04-17 and 05-17 are Resolutions accepting all of these bids for 2017 Construction Year.

Brush Grinding

We received three quotes for grinding the material at the brush dump: Re:Source Recycling submitted an estimate of \$7,000.00; Tawa Mulch and Landscape Supply submitted an estimate of \$8,653.00; and Park Enterprise Construction Co. submitted an estimated of \$15,000.00. At this time, I am recommending that Council accept the estimate from Re:Source Recycling for \$7,000.00 to perform the grinding.

Park Grant Application

Resolution No. 03-17 is a resolution to permit the Village to apply for funding through the Johnny Appleseed Metropolitan Park District's 2017 Cooperative Park Improvement Grant Program. The Village will be applying for funds to assist with upgrades to park amenities and structures at the Village Park and the Buckeye Park.

Assessment Monitoring

We received notification today from the US EPA that our system has been selected for Assessment Monitoring under the next Unregulated Contaminants Monitoring Rule (UCMR 4). Per the notification, "Under the UCMR 4, randomly selected community water systems and non-transient, non-community water systems serving less than 10,000 or fewer persons are selected to monitor for unregulated contaminants. EPA will supply your system with the sampling kits and instructions for their use. In some situations, State personnel will do the sampling for your system. Unless you are advised that this is the case, you will be responsible for collecting the samples per EPA's instructions. EPA will pay for the cost of shipping the samples to an EPA-designated laboratory as well as the cost of analysis." The letter states that more information should be forthcoming. Based on the information detailed at epa.gov/dwucmr/fourth-unregulated-contaminant-monitoring-rule, it appears that the monitoring will take place sometime between March 2018 and December 2020.

New AEP Outage Map

AEP sent an email out advising that they have introduced a new Outage Map for customers to get updated information on power outages. The new map can be found at AEPOhio.com/outagemap.