

**COUNCIL MEETING  
AGENDA  
January 6, 2014  
8:00 PM  
BLUFFTON TOWN HALL**

---

**MINUTES**    December 23, 2013

**BILLS**

**ELECTION OF COUNCIL PRESIDENT FOR 2014**

**SET MEETING SCHEDULE FOR 2014**

**DISCUSSION OF VACANT COUNCIL SEAT**

**ADMINISTRATOR'S REPORT**

**SAFETY**

**FINANCIALS**

**MEETING DATES**

January 6, 2014	Council	8:00 PM
January 20, 2014	Council	8:00 PM
January 20, 2014	Public Hearing- Re-Zoning	8:15 PM

Mayor Gallant presiding. Messrs: Collier, Kingsley, McGarrity, Sehlhorst, and Steiner present. Mr. Burrell absent.

Mr. Kingsley moved, seconded by Mr. Collier to approve the minutes of the regular council meeting held on December 9, 2013. Roll Call: Yeas (5) Messrs: Kingsley, Collier, McGarrity, Sehlhorst, and Steiner. Nays (0), motion approved.

Mr. McGarrity moved, seconded by Mr. Steiner to approve the bills as presented. Total non-payroll of \$130,902.01 and payroll of \$40,004.02. Roll Call: Yeas (5) Messrs: McGarrity, Steiner, Collier, Kingsley, and Sehlhorst. Nays (0), motion approved.

Mr. Steiner moved, seconded by Mr. Sehlhorst to remove Ordinance No. 20-13 from the table. Roll Call: Yeas (5) Messrs: Steiner, Sehlhorst, Collier, Kingsley, and McGarrity. Nays (0), motion approved.

Mr. Steiner moved, seconded by Mr. McGarrity to suspend the rules. Roll Call: Yeas (5) Messrs: Steiner, McGarrity, Collier, Kingsley, and Sehlhorst. Nays (0), motion approved.

Mr. Sehlhorst moved, seconded by Mr. Steiner to approve the third and final reading of Ordinance No. 20-13: AN ORDINANCE TO VACATE AN ALLEY AS REQUESTED BY THOMAS AND SHEENA DOTSON AND DECLARING AN EMERGENCY. Roll Call: Yeas (5) Messrs: Sehlhorst, Steiner, Collier, Kingsley, and McGarrity. Nays (0), motion approved.

Mr. Kingsley moved, seconded by Mr. Collier to suspend the rules. Roll Call: Yeas (5) Messrs: Kingsley, Collier, McGarrity, Sehlhorst, and Steiner. Nays (0), motion approved.

Mr. McGarrity moved, seconded by Mr. Kingsley to approve the first reading of Ordinance No. 30-13: AN ORDINANCE AMENDING ORDINANCE NO. 18-12 (THE ANNUAL APPROPRIATION ORDINANCE) AND DECLARING AN EMERGENCY. Roll Call: Yeas (5) Messrs: McGarrity, Kingsley, Collier, Sehlhorst, and Steiner. Nays (0), motion approved.

Mr. Sehlhorst moved, seconded by Mr. Steiner to suspend the rules. Roll Call: Yeas (5) Messrs: Sehlhorst, Steiner, Collier, Kingsley, and McGarrity. Nays (0), motion approved.

Mr. Kingsley moved, seconded by Mr. Collier to approve the first reading of Resolution No. 17-13: A RESOLUTION OF THE VILLAGE OF BLUFFTON IN SUPPORT OF THE LIMA-ALLEN COUNTY REGIONAL PLANNING COMMISSION SERVING AS THE METROPOLITAN PLANNING ORGANIZATION FOR THE ALLEN COUNTY, OHIO STUDY AREA AND DECLARING AN EMERGENCY. Roll Call: Yeas (5) Messrs: Kingsley, Collier, McGarrity, Sehlhorst, and Steiner. Nays (0), motion approved.

The Fiscal Officer announced the following meetings:

January 6, 2014	Council	8:00 PM
-----------------	---------	---------

Mr. Steiner moved, seconded by Mr. McGarrity to enter into executive session for the discussion of personnel. Roll Call: Yeas (5) Messrs: Steiner, McGarrity, Collier, Kingsley, and Sehlhorst. Nays (0), motion approved.

Mr. Sehlhorst moved, seconded by Mr. Kingsley to exit from executive session. Roll Call: Yeas (5) Messrs: Sehlhorst, Kingsley, Collier, McGarrity, and Steiner. Nays (0), motion approved.

Mr. Steiner moved, seconded by Mr. McGarrity to approve the 2014 wage adjustments as presented. Roll Call: Yeas (5) Messrs: Steiner, McGarrity, Collier, Kingsley, and Sehlhorst. Nays (0), motion approved.

Mr. Kingsley moved to adjourn.

---

MAYOR

---

FISCAL OFFICER

**Village of Bluffton**  
**Bills to be paid**  
**1/6/2014**

**PAYROLL:**

Village	\$	33,506.90
---------	----	-----------

<b>TOTAL PAYROLL</b>	<b>\$</b>	<b>33,506.90</b>
----------------------	-----------	------------------

**NON-PAYROLL:**

	All Terra	Snow Removal	\$	3,485.00	
	Allied Waste	Refuse Service	\$	16,666.01	X
	Automotive Electronic	Battery- 597	\$	258.36	
	AW Direct	Barricade Lights	\$	202.45	
	F. Stephen Chamberlain	Retainer/ Meetings	\$	1,320.00	
	Chief	Rapid Entry Kit/ Traffic Wheel	\$	385.61	
	Family True Value Hardware	Tire Foam, Batteries, Flash Light	\$	72.81	
	Gall's	Boots- Kent & OB Kit & Dash Light	\$	201.08	
	Gempler's	Rain Jacket	\$	79.95	
	Global Electric	MARCS Site Electrical Work	\$	3,316.87	
	Global Gov Ed Solutions	Laptops, Software, Projector	\$	1,993.78	
	Lima Allen Regional Planning	2014 Membership Assessment	\$	1,650.00	
	Longmeier Printing	Christmas Cards	\$	80.43	
	Marathon	Gasoline	\$	380.69	
ACH	OWDA	Debt Payments	\$	234,213.07	
	Perry	Copier Maintenance	\$	65.88	
	Orion Safety	Road Safety Flares	\$	226.96	
	Staples- Business	Labels, Stamp. Door Stops	\$	53.04	
	Time Warner Cable	Internet & Internet Line	\$	1,160.01	
	Treasurer of State	Debt Payments	\$	26,111.72	
	Utility Sales Agency	Water Meters	\$	3,111.89	X
	US Postal Service	Utility Bill Postage	\$	3,500.00	
	Verizon	Air Card	\$	120.15	
	Vetter	Snap Link	\$	6.38	

<b>Total Non-Payroll</b>	<b>\$</b>	<b>298,662.14</b>
--------------------------	-----------	-------------------

\_\_\_\_\_  
Mayor/ Council President

X: Then and Now Approved by Council

## Statement of Cash Pos w/MTD

AS OF: 01/02/2014

YEAR: 2013

## STARTING ACCOUNT:

## ENDING ACCOUNT: Z

FUND NO.	FUND DESCRIPTION	BEGINNING BALANCE	[-----RECEIPTS-----]		[-----DISBURSMENTS-----]		UNEXPENDED BALANCE	OUTSTANDING ENCUMBRANCE	ENDING BALANCE
			M-T-D	Y-T-D	M-T-D	Y-T-D			
A1	GENERAL FUND	1691047.78	68911.64	2678651.17	144581.71	2323405.55	2046293.40	62280.50	1984012.90
B1	STREET FUND	40415.89	17769.69	565348.71	17196.37	505551.15	100213.45	16911.37	83302.08
B2	STATE HIGHWAY FUND	33381.90	1442.44	10882.32	0.00	350.00	43914.22	0.00	43914.22
B3	CEMETARY FUND	17109.82	0.00	19817.00	453.06	20309.56	16617.26	2057.03	14560.23
B4	PARK FUND	12088.90	0.00	15000.00	335.75	17260.26	9828.64	4343.11	5485.53
B5	BENROTH MEMORIAL BR	534.63	0.00	0.00	0.00	0.00	534.63	0.00	534.63
B6	FEMA GRANT	0.00	0.00	16517.00	0.00	16517.00	0.00	0.00	0.00
B7	COURT COMPUTER	4039.14	42.00	864.00	0.00	0.00	4903.14	0.00	4903.14
B8	DUI ENFORCEMENT & E	494.01	0.00	115.00	0.00	473.00	136.01	0.00	136.01
B9	PERMISSIVE LICENSE	0.00	0.00	68809.50	0.00	68809.50	0.00	0.00	0.00
C1	STREET DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
C2	SWIMMING POOL DEBT	863.28	0.00	0.00	0.00	0.00	863.28	0.00	863.28
D1	CAPITAL IMPROVEMENT	18742.16	0.00	61058.32	0.00	76322.91	3477.57	0.00	3477.57
D2	STORM SEWER IMPROVE	11621.58	0.00	70000.00	9596.51	77085.14	4536.44	4500.00	36.44
D3	FIRE & RESCUE IMPRO	363686.26	19.81	100373.22	0.00	51325.65	412733.83	125800.00	286933.83
D4	SWIMMING POOL IMPRO	37093.29	0.00	0.00	1308.83	25723.62	11369.67	3642.74	7726.93
D5	EQUIPMENT REPLACEME	83.98	0.00	0.00	0.00	0.00	83.98	0.00	83.98
D6	AIRPORT IMPROVEMENT	580.19	2509.57	55375.19	0.00	0.00	55955.38	0.00	55955.38
D7	STREET IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
D8	TOWN HALL IMPROVEME	213038.41	195.14	151994.03	0.00	34175.71	330856.73	2000.00	328856.73
D9	POLICE EQUIPMENT RE	3137.58	0.00	60000.00	0.00	62712.87	424.71	0.00	424.71
E1	WATER FUND	306563.33	80201.73	1021053.23	46574.70	1106408.13	221208.33	3304.52	217903.81
E2	SEWER FUND	226237.39	68694.59	800411.16	57097.21	858515.22	168133.33	1178.17	166955.16
E3	SEWER DEBT SERVICE	200924.50	2050.25	24603.00	0.00	0.00	225527.50	0.00	225527.50
E4	SEWER DEBT SERVICE	40401.59	20500.00	246000.00	0.00	245280.00	41121.59	0.00	41121.59
E5	WATER DEBT SERVICE	0.00	0.00	461471.65	0.00	461471.65	0.00	0.00	0.00
E6	SEWER REPLACEMENT &	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E7	REFUSE FUND	54596.97	18256.44	204843.43	21.65	196857.21	62583.19	35.19	62548.00
E9	WATER/ SEWER IMPROV	174512.08	3305.70	438699.06	4470.30	521004.43	92206.71	20031.46	72175.25
F1	WATER CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
F2	COMMUNITY EVENTS	5880.77	0.00	0.00	0.00	0.00	5880.77	0.00	5880.77
F3	COMMUNICATIONS FUND	1192.24	0.00	11000.00	0.00	8180.00	4012.24	0.00	4012.24
F4	POLICE CONTINUING PR	649.87	0.00	0.00	0.00	0.00	649.87	0.00	649.87
F5	UTILITY RECOVERY	16459.88	0.00	0.00	0.00	0.00	16459.88	0.00	16459.88
G2	UNCLAIMED MONIES TR	225.20	0.00	0.00	0.00	0.00	225.20	0.00	225.20
G3	INCOME TAX FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
G4	CEMETARY TRUST - C/	1326.66	0.00	0.00	0.00	0.00	1326.66	0.00	1326.66
G5	CEMETARY TRUST - MA	524.37	0.00	0.00	0.00	0.00	524.37	0.00	524.37
H1	SPECIAL ASSESSMENT	897.17	0.00	0.00	0.00	0.00	897.17	0.00	897.17
H2	SPECIAL ASSESSMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
H4	SPECIAL ASSESSMENT	849.41	0.00	0.00	0.00	0.00	849.41	0.00	849.41
H5	SPECIAL ASSMT - MAI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
H6	SPECIAL ASSMT - JAC	119.67	0.00	0.00	0.00	0.00	119.67	0.00	119.67
	TOTAL:	3479319.80	283899.00	7082886.99	281636.09	6677738.56	3884468.23	246084.09	3638384.14

\* End of Report: VILLAGE OF BLUFFTON \*

**To: Mayor Gallant  
Council Members**

**Contact Info**

With the new year and the new changes in elected officials, we need to update our contact information for everyone. I'll have a sheet that I will pass around the table Monday evening if everyone could provide their preferred contact telephone number I will compile the information and get it out to everyone.

**Weather**

As I am typing this the forecast for the weekend is calling for 6-12 inches of snow followed by bitterly cold temperatures. The Service Department is trying to push back the roadways as much as possible today in advance of the next snow storm and will be prepared to deal with the blowing snow on Saturday followed by the snow storm on Sunday. Unfortunately, with the temperatures we are experiencing, road salt is not an effective agent for treating the roadways as it is too cold for the salt to work. All Terra was in on January 2<sup>nd</sup> to clean the downtown and I've already scheduled to have them in Sunday evening as well. With the cold temperatures forecast, the snow is now going anywhere anytime soon.

