

**COUNCIL MEETING
AGENDA
October 19, 2015
8:00 PM
BLUFFTON TOWN HALL**

MINUTES October 5, 2015

BILLS

ORDINANCE NO. 18-15 **2ND READING**

AN ORDINANCE TO AMEND ORDINANCE NO. 17-05 OF THE VILLAGE OF BLUFFTON, OHIO REGARDING MUNICIPAL INCOME TAX.

ORDINANCE NO. 19-15 **1ST READING**

AN ORDINANCE: TO PROVIDE FOR THE REGULATION OF PARKING ON THE STREETS AND PUBLIC THOROUGHFARES OF THE VILLAGE OF BLUFFTON, OHIO WITH APPROPRIATE PENALTIES FOR THE VIOLATION THEREOF AND TO REPEAL ALL ORDINANCES INCONSISTENT THEREWITH.

ORDINANCE NO. 20-15 **1ST READING** **EMERGENCY**

AN ORDINANCE AMENDING ORDINANCE NO. 16-14 (THE ANNUAL APPROPRIATIONS ORDINANCE) AND DECLARING AN EMERGENCY.

RESOLUTION NO. 12-15 **1ST READING** **EMERGENCY**

A RESOLUTION MAKING CERTAIN TRANSFERS AND DECLARING AN EMERGENCY.

RESOLUTION NO. 13-15 **1ST READING** **EMERGENCY**

A RESOLUTION MAKING CERTAIN TRANSFERS AT THE LEGAL LEVEL OF CONTROL AND DECLARING AN EMERGENCY.

ADMINISTRATOR'S REPORT

SAFETY

COMMITTEE REPORTS/MEETING SCHEDULING

SHANNON CEMETERY

MEETING DATES

| | | |
|------------------|-------------------------|---------|
| October 19, 2015 | Tour of Fire Department | 7:30 PM |
| October 19, 2015 | Council | 8:00 PM |
| November 2, 2015 | Council | 8:00 PM |

Mayor Augsburg presiding. Messrs: Burrell, Johnson, Sehlhorst, Steiner, Talavinia, and Warren present.

Mr. Warren moved, seconded by Mr. Sehlhorst to approve the minutes of the regular council meeting held on September 21, 2015. Roll Call: Yes (6) Messrs: Warren, Sehlhorst Burrell, Johnson, Steiner, and Talavinia. No (0), motion approved.

Mr. Steiner moved, seconded by Mr. Warren to approve the bills as presented. Total non-payroll of \$297,899.31 and payroll of \$35,994.97. Roll Call: Yes (6) Messrs: Steiner, Warren, Burrell, Johnson, Sehlhorst, and Talavinia. No (0), motion approved.

Mr. Sehlhorst moved, seconded by Mr. Steiner to suspend the rules. Roll Call: Yes (4) Messrs: Sehlhorst, Steiner, Burrell, and Talavinia. Noes (2) Messrs: Johnson and Warren. Motion approved.

Mr. Sehlhorst moved, seconded by Mr. Burrell to approve the third and final reading of Ordinance No. 15-15: AN ORDINANCE TO VACATE AN ALLEY AS REQUESTED BY CHRIS AND RHONDA WENGER AND MICHAEL AND AMY MARCUM AND DECLARING AN EMERGENCY. Roll Call: Yes (6) Messrs: Sehlhorst, Burrell, Johnson, Steiner, Talavinia, and Warren. No (0), motion approved.

Mr. Sehlhorst moved, seconded by Mr. Burrell to amend Ordinance No. 16-15: AN ORDINANCE TO PROVIDE FOR A PROCEDURE BY WHICH THE VILLAGE OF BLUFFTON CONSIDERS AND PROCESSES APPLICATIONS FOR THE VACATION OF ANY STREET OR ALLEY to omit two sentences. Roll Call: Yes (6) Messrs: Sehlhorst, Burrell, Johnson, Steiner, Talavinia, and Warren. No (0), motion approved.

Mr. Sehlhorst moved, seconded by Mr. Burrell to approve the third and final reading of Ordinance No. 16-15: AN ORDINANCE TO PROVIDE FOR A PROCEDURE BY WHICH THE VILLAGE OF BLUFFTON CONSIDERS AND PROCESSES APPLICATIONS FOR THE VACATION OF ANY STREET OR ALLEY. Roll Call: Yes (6) Messrs: Sehlhorst, Burrell, Johnson, Steiner, Talavinia, and Warren. No (0), motion approved.

Mr. Warren moved, seconded by Mr. Talavinia to approve the first reading of Ordinance No. 18-15: AN ORDINANCE TO AMEND ORDINANCE NO 17-05 OF THE VILLAGE OF BLUFFTON, OHIO REGARDING MUNICIPAL INCOME TAX. Roll Call: Yes (6) Messrs: Warren, Talavinia, Burrell, Johnson, Sehlhorst, and Steiner. No (0), motion approved.

The Fiscal Officer announced the following meeting:

| | | |
|------------------|--|---------|
| October 15, 2015 | Finance | Noon |
| October 15, 2015 | Airport Advisory Commission (at airport) | 7:00 PM |
| October 15, 2015 | Shannon Cemetery Commission | 7:30 PM |
| October 19, 2015 | Council | 8:00 PM |

Mr. Sehlhorst moved, seconded by Mr. Steiner to allow the Bluffton Chamber of Commerce to place a map in the green space of Town Hall. Roll Call: Yes (6) Messrs: Sehlhorst, Steiner, Burrell, Johnson, Talavinia, and Warren. No (0), motion approved.

Mr. Steiner moved, seconded by Mr. Warren to enter into executive session for personnel- job description and contracts (Council, Mayor, Solicitor, and Fiscal Officer). Roll Call: Yes (6) Messrs: Steiner, Warren, Burrell, Johnson, Sehlhorst, and Talavinia. No (0), motion approved.

Mr. Johnson moved to exit from executive session.

Mr. Steiner moved, seconded by Mr. Sehlhorst to retain F. Stephen Chamberlain as the Village Solicitor through December 2016, at the current monthly rate of \$1320.00. Roll Call: Yes (6) Messrs: Steiner, Sehlhorst, Burrell, Johnson, Talavinia, and Warren. No (0), motion approved.

Mr. Talavinia moved, seconded by Mr. Johnson to appoint Nancy Kindle (Fiscal Officer) as the temporary income tax administrator. Roll Call: Yes (6) Messrs: Talavinia, Johnson, Burrell, Sehlhorst, Steiner, and Warren. No (0), motion approved.

Mr. Johnson moved to adjourn.

MAYOR

FISCAL OFFICER

**Village of Bluffton
Bills to be paid
10/19/2015**

PAYROLL:

| | | |
|----------------------|--|---------------------|
| Village | | \$ 39,131.85 |
| Fire & Rescue | | \$ 3,972.53 |
| TOTAL PAYROLL | | \$ 43,104.38 |

NON-PAYROLL:

| | | |
|------------------------------|--|--------------|
| Alloway | Lab Analysis | \$ 1,921.60 |
| Associate Green | Tree Academy- J. Blackburn | \$ 35.00 |
| Bluffton Auto Service Center | Tires- Cruiser 597 | \$ 597.72 |
| Bluffton Flying Service | Management Fee | \$ 5,000.00 |
| Bluffton Paving | 2015 Street Maintenance | \$ 92,887.00 |
| Bluffton Stone | Road Maintenance Supplies | \$ 45.29 |
| Choice One | Bikepath Engineering | \$ 127.50 |
| Josh Brown (Custom Auto) | Cruiser Maintenance | \$ 118.00 |
| Garsite Aviation Refueling | AV Gas Fuel Pump & Valve/Leak Detector | \$ 9,099.64 |
| Great Lakes Billing | EMS Run Collection Fees | \$ 672.52 |
| Hancock-Wood | Electricity | \$ 552.21 |
| Rebecca Hasting | Town Hall Cleaning | \$ 360.00 |
| M & R Plumbing | Fernco Cap, Valves, Couplings | \$ 40.90 |
| NWOHio Security | Alarm Monitoring | \$ 39.95 |
| Ohio Fire Chief's Assoc | Membership Dues- Kinn | \$ 85.00 |
| OP Aquatics | Chlorine- Water Plant | \$ 625.50 |
| AEP | Electricity | \$ 3,522.68 |
| Pathmaster | Pedestrian Signal Button | \$ 90.00 |
| Perry | Computer/Copier Back-up | \$ 947.00 |
| Ohio Police & Fire Pension | Employer Share- Sept | \$ 5,303.22 |
| Sherwin Williams | Pool Paint | \$ 10,208.31 |
| Software Solutions | VIP Software Upgrade | \$ 4,010.00 |
| Time Warner | Internet | \$ 683.15 |
| Tooman Roofing | Steel Repair- Terminal Building | \$ 16,595.00 |
| Verizon | Cell Phone- Service Dept | \$ 51.37 |

Total Non-Payroll \$ 153,618.56

Mayor/ Council President

X: Then and Now Approved by Council

A: Addition to list

October 14, 2015
Start: Noon at Town Hall
End: 12:40 PM

Streets, Lights, and Alleys Committee Meeting

Present: Roger Warren, Patti Geiger, Joe Sehlhorst, Jamie Mehaffie, and Nancy Kindle

Topic 1: Discuss 2016 Street and Sidewalk Maintenance Program

- Capital Improvement Plan Streets & Sidewalks

| Project | 2016 | 2017 | 2018 |
|------------------------------------|------------------|------------------|------------------|
| Annual Maintenance Program | \$250,000 | \$250,000 | \$250,000 |
| SR 103 Safety Study/Corridor Study | \$20,000* | | |
| Sidewalk Repair | \$50,000** | \$20,000 | \$20,000 |
| Total | \$325,000 | \$270,000 | \$270,000 |

*SR 103 Safety Study/Corridor Study – ODOT is already providing \$50,000 for the study. \$20,000 from Village allocated in budget in case study cost estimates exceeds \$50,000.

**Sidewalk Repair - \$50,000 estimate to complete Village Responsibilities to get in compliance. Responsibilities include Public Alley Approaches, Village Owned Sidewalks, Street Tree Issues, ADA Compliant Curb Ramps and Misc.

Topic 2: Request Language concerning Parking on Commerce Lane

- Safety Department concerned with large vehicles parking on both sides of Commerce Lane presents a safety hazard if our Fire Equipment and/or other large vehicles needed to get to Comfort Inn in case of an emergency.
- Request that language is presented to eliminate parking on “West Side” starting at Taco Bell and ending at Comfort Inn

Topic 3: Parking of Inoperable and Historical Vehicles on Streets

- Request that Solicitor look into our current Parking Ordinance program

| | | | |
|----------------------------|-------------------|-------------|-----------|
| Village of Bluffton | Permissive Tax \$ | 2016 | |
| Street Maintenance Program | Allen County | \$10,000.00 | estimated |
| 2016 Budget | Hancock County | \$1,000.00 | estimated |
| \$250,000.00 | | | |

2016 (Need estimates)

| | |
|---------------------------------|--------------|
| Citizen's Parkway | \$70,000.00 |
| Kibler Street | \$40,000.00 |
| Garmatter | \$40,000.00 |
| Harmon Road- Bentley to Garau | \$20,000.00 |
| Church Street (Main to Jackson) | \$20,000.00 |
| Jackson- Church to Elm | \$25,000.00 |
| Ethan Circle | \$20,000.00 |
| | |
| Total | \$235,000.00 |
| Budget | \$250,000.00 |
| Permissive Tax \$ | \$11,000.00 |
| Balance | \$26,000.00 |

Eligible for Permissive Tax Monies

2017

2017 Budget
\$250,000.00

| | | |
|---------------------------------------|-------------|---------------------------------------|
| East Elm Street- Huber to County Line | \$33,000.00 | |
| College Avenue- Railroad to Harmon | \$30,000.00 | |
| Jared Circle | \$20,000.00 | |
| Elm Street- Spring to Bentley | \$75,000.00 | delay until completion of Interceptor |
| Brookwood | \$20,000.00 | delay until completion of Interceptor |

| | |
|-------------------|--------------|
| Total | \$178,000.00 |
| Budget | \$250,000.00 |
| Permissive Tax \$ | \$10,000.00 |
| Balance | \$82,000.00 |

Sidewalk Program Village Responsibilities

Public Alley Approaches

470 Cherry St.
 140-144 Cherry St.
 E. College - 161 S. Mound St.
 155 E. College Ave.
 103 W. Elm St.
 A-Z Meats - Elm St.
 103 N. Lawn Ave.
 124 S. Mound St.
 121 S. Mound St.
 128 N. Mound St.
 110 N. Spring St.
 137 Thurman St.
 123 Geiger St.
 130 Railroad St.
 320 S. Main - (C)
 109 W. Riley St. - bar alley
 Vine St. - behind Boehr
 Brookwood entrance
 Diller Rd. entrance
 114 W. Jefferson St.
 222 N. Jackson - 1 panel
 419 N. Main St.
 308 S. Main - (V)
 E. Elm Parking Lot entrance
 122 E. Elm St. (C)
 111 Grove St. - 1 panel
 240 S. Lawn St. - (C)
 118 Poplar St.
 107 Poplar St.
 137 Vance St. (C)
 Behind Common Grounds
 107 E. Kibler St.
 218 N. Main St. - (C)
 142 S. Jackson St.
 136 N. Jackson St.
 131 Thurman St. -Kirtland's alley

Village Owned Sidewalks

Lot on Vance St. -Patriot
 Bluffton Fire Dept.
 Lake St. & N. Main St.
 Walk in front of Buckeye Park
 Shannon Cemetery - 103
 EMS Sidewalk repairs
 ??Streetscape brick/sidewalk??
 E. Elm & Municipal Lot corner

Street Tree Issues

29+ identified sites

ADA Compliant Curb Ramps

Lake St. & N. Main (1)
 Triplett & Harmon (1)
 Beaver & Main (2)
 E. College & Greding (4)
 E. College & Wilhelm (4)
 N. Jackson & Jefferson (2)
 Library Alley & College Ave. (2)
 Garau St. & Harmon Rd. (1)

Misc.

596 Hunters Run- manhole
 107 Polo - valve
 235 E. Elm - water meter
 102 Eastland - defective repairs
 121 E. Jefferson St. - water meter
 Church St - meter lid in sidewalk
 683 S. Main St. - (V)
 208 Huber St. - Catch basin

 completed areas

JERRY M. JOHNSON
EMAIL: jc@hjlw.biz

CHRISTINE M. BOLLINGER
EMAIL: cb@hjlw.biz

HUNT & JOHNSON, LLC
ATTORNEYS AT LAW
400 WEST NORTH STREET
LIMA, OHIO 45801
PHONE (419) 222-1040
FAX (419) 227-1826
EMAIL: hj@hjlw.biz

JAMES I. HUNT
(1914-2006)

October 15, 2015

Steve Chamberlain
Via Facsimile to: 866-596-1146

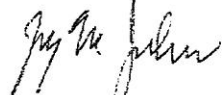
Re: Bill Degen

Dear Steve:

In follow up with our telephone call on October 13th, this is to confirm that Bill Degen has continued receiving delinquent notices from the tax department indicating there is a balance of \$207.02 due which was reflected on his company. Based upon our conversation, this would be paid by the village. You will find enclosed a statement sent to Mr. Degen.

In addition, Bill needs a letter from you or the mayor confirming the charitable donation that he took by donating the land to the village, from which I understand you will be forwarding to our office. As always, I appreciate your assistance in this matter.

Sincerely,



Jerry M. Johnson

JMJ/dad
Enclosure

ORDINANCE NO. 18-15

**AN ORDINANCE TO AMEND ORDINANCE NO. 17-05 OF THE VILLAGE OF
BLUFFTON, OHIO REGARDING MUNICIPAL INCOME TAX**

WHEREAS, the Home Rule Amendment of the Ohio Constitution, Article XVII, Section 3, provides that “Municipalities shall have authority to exercise all powers of local self-government,” and the municipal taxing power is one of such powers of local self-government delegated by the people of the State to the people of municipalities; and

WHEREAS, Article XIII, Section 6 of the Ohio Constitution provides that the General Assembly may restrict a municipalities power of taxation to the extent necessary to prevent abuse of such power, and Article XVIII, Section 13 of the Ohio Constitution states that “laws may be passed to limit the powers of municipalities to levy taxes and incur debts for local purposes;” and

WHEREAS, the General Assembly has determined that it is necessary and appropriate to comprehensively review and amend Chapter 718 of the Ohio Revised Code, setting forth statutory requirements for municipal income tax codes in Ohio; and

WHEREAS, more specifically, the General Assembly enacted H. B. 5 in December 2014, and mandated that municipal income tax codes be amended by January 1, 2016 such that any income or withholding tax is “levied in accordance with the provisions and limitations specified in [Chapter 718];” and

WHEREAS, upon a detailed review of H. B. 5 and the Codified Ordinances of the Village of Bluffton, this Ordinance is found and determined by this Council to enact the amendments required prior to the January 1, 2016 deadline to be in accord with the provisions and limitations specified in Chapter 718 of the Revised Code; and

WHEREAS, Council also finds and determines that the constitutionality of certain provisions of the state-mandated code may have been put in question by recent decisions of the Ohio Supreme Court regarding, among other things, taxation of professional athletes, but these provisions must be included if the municipal income tax code is to be “levied in accordance with the provisions and limitations specified in [Chapter 718]” and thus reluctantly are adopted by this Council but are disclaimed to the extent they are unlawful or unconstitutional;

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, STATE OF OHIO, THAT:

Section 1. That Ordinance No. 17-05 the Income Tax Ordinance be amended to read as set forth in the document entitled “Village of Bluffton Income Tax Ordinance” attached hereto as Exhibit A and incorporated herein by reference.

Section 2. That this Ordinance shall take effect and be in force from and after January 1, 2016.

DATE PASSED: _____

PRESIDENT OF COUNCIL
DAVID STEINER

ATTEST: _____
NANCY KINDLE
FISCAL OFFICER

MAYOR JUDY AUGSBURGER

DATE APPROVED

APPROVED AS TO FORM:

F. Stephen Chamberlain
Village Solicitor

ORDINANCE NO. 19-15

AN ORDINANCE: TO PROVIDE FOR THE REGULATION OF PARKING ON THE STREETS AND PUBLIC THOROUGHFARES OF THE VILLAGE OF BLUFFTON, OHIO WITH APPROPRIATE PENALTIES FOR THE VIOLATION THEREOF AND TO REPEAL ALL ORDINANCES INCONSISTENT THEREWITH.

WHEREAS, an Ordinance regulating parking within the Village of Bluffton, Ohio has been brought to the attention of the Council thereof; and

WHEREAS, the width of the Street does not allow for the unobstructed passage for fire and rescue vehicles or snow removal equipment therefore creating a safety hazard.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

Section 1: That it shall be unlawful for persons to park or allow a vehicle to stand upon the streets or public thoroughfares, or portions, thereof, of the Village, on or along the West side of Commerce Lane.

Section 2: That whoever violates this Ordinance is guilty of minor misdemeanor and shall be fined not more than One Hundred Dollars (\$100.00).

Section 3: That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted the _____ day of _____, 2015, by the governing board of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Noes: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

VILLAGE SOLICITOR

ORDINANCE NO. 2015

AN ORDINANCE: AMENDING ORDINANCE NO. 16-14 (THE ANNUAL APPROPRIATION ORDINANCE) AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to appropriate funds and amend Ordinance No. 16-14 (The Annual Appropriation Ordinance).

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: That monies are appropriated for the Cemetery Fund as follows:

Supplemental Appropriations:

General Fund:

A1-7X-52710 Transfers Out +\$58,700

State Highway Fund:

B2-6A-52550 Street Construction +\$14,100

Permissive License Tax Fund:

B9-6A-52550 Street Construction +\$21,500

Swimming Pool Improvement Fund:

D4-3D-52510 Pool Construction +\$60,670

Airport Improvement Fund:

D6-6X-52550 Airport Expansion +\$264,000

Sewer Fund:

E2-5X-52390 Misc Services +\$5,000

SECTION 2: That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof, and for the further reason that this appropriation transfer is needed so expenditures can be made.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this _____ day of _____, 2015 by the governing board of the Village of Bluffton, Ohio by the following vote:

Yes: _____ No: _____ Abstain: _____
Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

SOLICITOR

RESOLUTION NO. 12-15

A RESOLUTION: MAKING CERTAIN TRANSFERS AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to make certain transfers between funds of the Village of Bluffton.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: That the following transfers are hereby made:

| | | | | | |
|------------------------------|-------------|-----------|--------------|-------------|-----------|
| TO: | | | FROM: | | |
| Swimming Pool Replacement | D4-01-41920 | +\$57,000 | | | |
| Police Equipment Replacement | D9-01-41920 | +\$1,700 | | | |
| | | | General Fund | A1-7X-52710 | -\$58,700 |
| Water Debt Service | E5-01-41920 | +\$50,000 | Water | E1-7X-52710 | -\$50,000 |

SECTION 2: That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof, and for the further reason that this appropriation transfer is needed so expenditures can be made.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this _____ day of _____, 2015 by the governing body of the Village of Bluffton, Ohio by the following vote:

Yes: _____ Noes: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

SOLICITOR

RESOLUTION NO. 13-15

A RESOLUTION: MAKING CERTAIN TRANSFERS AT THE LEGAL LEVEL OF CONTROL AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to make certain transfers between accounts of the Village of Bluffton.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: That the following transfers are hereby made:

General Fund:

| To: | | From: | |
|-------------|-----------------------|-------------|---------------------------|
| A1-7A-52390 | Misc Services | +\$1,000 | |
| A1-7D-52390 | Misc Services | +\$1,000 | |
| A1-7G-52340 | Professional Services | +\$550 | |
| A1-7E-52430 | Repair & Maintenance | +\$1,000 | |
| A1-7E-52510 | Land & Buildings | +\$14,000 | |
| | | A1-3D-52110 | Payroll |
| | | | -\$5,000 |
| | | A1-3D-52422 | Chemicals |
| | | | -\$3,600 |
| | | A5L-52510 | Brush & Leaf Disposal |
| | | | -\$2,200 |
| | | A1-7J-52390 | Misc Contractual Services |
| | | | -\$6,750 |

To transfer appropriations within the same fund to eliminate deficits at legal level of control.

SECTION 2: That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof, and for the further reason that this appropriation transfer is needed so expenditures can be made.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this _____ day of _____, 2015 by the governing body of the Village of Bluffton, Ohio by the following vote:

Yes: _____ No: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

SOLICITOR

**To: Mayor Augsburg
Council Members**

TRS

Utility Service Group will be in the week of October 26th to undertake the installation of the Trihalomethane Removal System at the clearwell. The Service Department has been running tests on the distribution system to insure that we are prepared for the installation process.

Fire Department Tour

Just a reminder that, at the previous Council Meeting, Chief Kinn invited everyone to the Fire Department at 7:30 PM prior to Monday evening's Council meeting for a brief tour of the Fire Department.

West Side Interceptor Project

Last week, Dan Bowden, John Bowers and I met with the engineers from CT Consultants to review the proposed plans for the West Side Interceptor project. Over the next couple of weeks, they will be incorporating our input from the meeting into the design plans and further evaluating the estimates for the project. Once we are satisfied with the proposed plans, the engineering plans for the entire project will be submitted to the Ohio EPA for their approval. Once that approval is attained, and a Permit to Install issued by the OEPA, I would like to move forward with putting the project out for bid.

Hydrant Flushing

The Service Department completed the semi-annual flushing program. There are a few hydrants that will need to be evaluated for possibly needing repairs.

Leaf Pickup

As the weather appears serious about changing seasons, we should be transitioning from mowing season to leaf pickup season during the next couple of weeks. As is our norm, we will begin picking up leaves on a part-time basis while also finishing out the mowing season. Depending on the weather and the leaves, we anticipate the leaf pick-up will last through the end of November. Residents should place un-bagged leaves on the side of the street in front of their residence as close to the curb as possible, utilizing the tree lawn if available, and they should not allow the leaf pile to extend into the lanes of traffic. Residents can aid the Service Department by clearing leaves away from catch basins and curb drains. Individuals who park vehicles on the street are asked to be aware of leaf piles when parking their vehicle so that the crews are able to get to the piles of leaves. Village residents are also encouraged to take their leaves to the Village's brush dump at 455 N. Spring Street next to the Maintenance Garage but should not leave leaves in the bag when dropping them off at the brush dump.