

**COUNCIL MEETING
AGENDA
November 2, 2015
8:00 PM
BLUFFTON TOWN HALL**

MINUTES October 19, 2015

BILLS

ORDINANCE NO. 18-15 **3RD READING**

AN ORDINANCE TO AMEND ORDINANCE NO. 17-05 OF THE VILLAGE OF BLUFFTON, OHIO REGARDING MUNICIPAL INCOME TAX.

ORDINANCE NO. 19-15 **2ND READING**

AN ORDINANCE TO PROVIDE FOR THE REGULATION OF PARKING ON THE STREETS AND PUBLIC THOROUGHFARES OF THE VILLAGE OF BLUFFTON, OHIO WITH APPROPRIATE PENALTIES FOR THE VIOLATION THEREOF AND TO REPEAL ALL ORDINANCES INCONSISTENT THEREWITH.

ADMINISTRATOR'S REPORT

SAFETY

COMMITTEE REPORTS/MEETING SCHEDULING

SHANNON CEMETERY

MEETING DATES

November 2, 2015	Personnel Committee	Noon
November 2, 2015	Council	8:00 PM
November 5, 2015	Shannon Cemetery Commission	7:00 PM
November 16, 2015	Council	8:00 PM

Mayor Augsburger presiding. Messrs: Burrell, Johnson, Sehlhorst, Steiner, Talavinia, and Warren present.

Mr. Warren moved, seconded by Mr. Johnson to approve the minutes of the regular council meeting held on October 5, 2015. Roll Call: Yes (6) Messrs: Warren, Johnson, Burrell, Sehlhorst, Steiner, and Talavinia. No (0), motion approved.

Mr. Talavinia moved, seconded by Mr. Warren to approve the bills as presented. Total non-payroll of \$200,001.40 and payroll of \$43,104.38. Roll Call: Yes (6) Messrs: Talavinia, Warren, Burrell, Johnson, Sehlhorst, and Steiner. No (0), motion approved.

Mr. Warren moved, seconded by Mr. Burrell to approve the second reading of Ordinance No. 18-15: AN ORDINANCE TO AMEND ORDINANCE NO 17-05 OF THE VILLAGE OF BLUFFTON, OHIO REGARDING MUNICIPAL INCOME TAX. Roll Call: Yes (6) Messrs: Warren, Burrell, Johnson, Sehlhorst, Steiner, and Talavinia. No (0), motion approved.

Mr. Warren moved, seconded by Mr. Johnson to approve the first reading of Ordinance No. 19-15: AN ORDINANCE TO PROVIDE FOR THE REGULATION OF PARKING ON THE STREETS AND PUBLIC THOROUGHFARES OF THE VILLAGE OF BLUFFTON, OHIO WITH APPROPRIATE PENALTIES FOR THE VIOLATION THEREOF AND TO REPEAL ALL ORDINANCES INCONSISTENT THEREWITH. Roll Call: Yes (6) Messrs: Warren, Johnson, Burrell, Sehlhorst, Steiner, and Talavinia. No (0), motion approved.

Mr. Warren moved, seconded by Mr. Talavinia to suspend the rules. Roll Call: Yes (6) Messrs: Warren, Talavinia, Burrell, Johnson, Sehlhorst, and Steiner. No (0), motion approved.

Mr. Burrell moved, seconded by Mr. Sehlhorst to approve the first reading of Ordinance No. 20-15: AN ORDINANCE AMENDING ORDINANCE NO. 16-14 (THE ANNUAL APPROPRIATIONS ORDINANCE) AND DECLARING AN EMERGENCY. Roll Call: Yes (6) Messrs: Burrell, Sehlhorst, Johnson, Steiner, Talavinia, and Warren. No (0), motion approved.

Mr. Sehlhorst moved, seconded by Mr. Burrell to suspend the rules. Roll Call: Yes (6) Messrs: Sehlhorst, Burrell, Johnson, Steiner, Talavinia, and Warren. No (0), motion approved.

Mr. Talavinia moved, seconded by Mr. Johnson to approve the first reading of Resolution No. 12-15: A RESOLUTION MAKING CERTAIN TRANSFERS AND DECLARING AN EMERGENCY. Roll Call: Yes (6) Messrs: Talavinia, Johnson, Burrell, Sehlhorst, Steiner, and Warren. No (0), motion approved.

Mr. Sehlhorst moved, seconded by Mr. Warren to suspend the rules. Roll Call: Yes (6) Messrs: Sehlhorst, Warren, Burrell, Johnson, Sehlhorst, Steiner, and Talavinia. No (0), motion approved.

Mr. Steiner moved, seconded by Mr. Johnson to approve the first reading of Resolution No. 13-15: A RESOLUTION MAKING CERTAIN TRANSFERS AT THE LEGAL LEVEL OF CONTROL AND DECLARING AN EMERGENCY. Roll Call: Yes (6) Messrs: Steiner, Johnson, Burrell, Sehlhorst, Talavinia, and Warren. No (0), motion approved.

The following meetings were included on the agenda and/or scheduled during the meeting:

October 22, 2015	Streets, Alleys, Lights, & Sidewalks Committee	7:00 PM
October 29, 2015	Recreation Committee (@ Pool and Village Park)	Noon
November 2, 2015	Council	8:00 PM
November 5, 2015	Shannon Cemetery Commission	7:00 PM

Mr. Talavinia moved, seconded by Mr. Johnson to accept the resignation of Troy Hartzog, part-time patrol officer, effective October 30, 2015. Roll Call: Yes (6) Messrs: Talavinia, Johnson, Burrell, Sehlhorst, Steiner, and Warren. No (0), motion approved.

Nate Ulrey, chair of the Shannon Cemetery Commission, gave an update on the Commission's progress. He stated that at this time the Commission is recommending a full GPR scan of the entire Shannon Cemetery be performed, financed through private donations. No Council action was taken on the recommendation.

Mr. Johnson moved to adjourn.

MAYOR

FISCAL OFFICER

October 22, 2015

Start: 7 PM End: 8:17 PM

Streets, Lights, and Alleys Committee

Present: Patti Geiger, Roger Warren, Joe Sehlhorst, Jamie Mehaffie, Solicitor Steve Chamberlain, Dave Steiner, Jesse Blackburn

Guests: Randy Matter, Spike Berry, Ned Niswander

Topic 1: Village Property off Main St. beside Mustard Seed

- Discussed options concerning front property beside the Mustard Seed
 - o Ideas/Options being considered include: Guard Rail, No thru Traffic Sign, Pave with Speed Bumps, Vacate/Sale
 - o More research needed to present formal plan to Council

Topic 2: Lake Street

- Recommend Solicitor prepare legislation for the placement of "No Thru Trucks" signage at Main St./Lake St. and County Line Rd./Lake St. locations

Topic 3: Vacate Unimproved Alleys located inside Grove St., Kibler St., and Lawn Ave.

- Refer to overhead map
- Need to schedule a public hearing and all property owners identified in the geographical block for the vacation proposal and shall be given notice by regular mail
- Positive recommendation by Streets & Alleys Committee

Topic 4: Non-Operative Vehicles parked on Village Streets

- Solicitor to prepare legislation updating the current parking ordinance
 - o Addressing non-operative vehicles, historical tagged vehicles, parking distances from curb and edge of roadway, and alley/street intersections

Topic 5: ODOT Traffic Report at Main St. and College Ave. Intersection

- Village received ODOT traffic study from data collected on Sept. 2, 3, and 10

Topic 6: Sidewalk Program Update

- Jesse presented updated October 2015 Sidewalk Program
- Village Total: \$12,216.33 Resident Total: \$5,817.60



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Tue Oct 20 8:19:00 EDT 2015

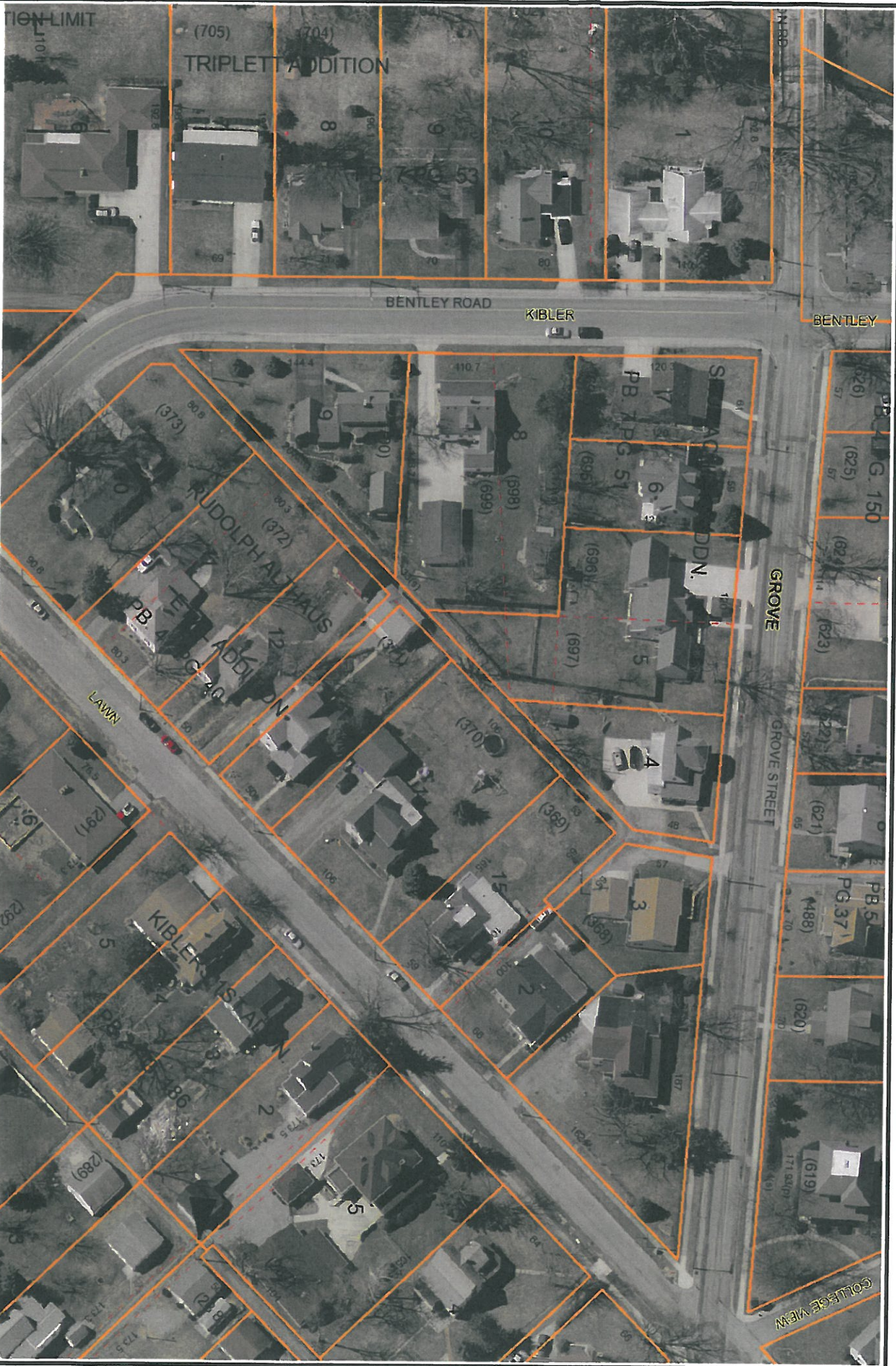


This map was prepared by the Allen County Engineer, as the Allen County, OH tax map in accordance with Section 5713.09 of the Ohio Revised Code. Allen County assumes no legal responsibility for the information contained on the map.



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Tue Oct 20 8:11:16 EDT 2015



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October 29, 2015

12 PM

Recreation Committee

Present: Joe Sehlhorst, Jamie Metafile

Recreation Committee to meet again to expand on October 29, 2015 meeting

Topic 1: Community Pool

- **Update on Pool resurfacing**
 - o Village officials meeting with Martin today to review the completed resurfacing project
- **Pool restrooms**
 - o Floors have been resurfaced
 - o Fixtures still need repaired or replaced
- **Sponsorships**
 - o Jamie directed to write a letter seeking sponsorship opportunities for the pool and/or parks
- **Future Capital Projects (see overhead pool picture)**
 - o **New Shade Structure**
 - Current structure needs to be replaced, beyond repair
 - Looking into a shade structure similar to the one at Lions Way Bike Path on Commerce Lane
 - Cost estimated to be \$16,000 minus concrete pad for a 20'x20' structure.
 - Recommend Shade Structure size to be 30'x30' including concrete pad
 - More research and cost estimates needed.
 - New Shade Structure that is set back will allow for current bench tables to be moved in front of structure and open up space for recreational purposes (2 or 3 Four Square Courts which we are finding out is an additional draw to the pool)
 - o **Raised Concrete Pad**
 - 40' long by 10' wide or 60' long by 10' wide, Pool deck expansion
 - Layout deck
 - Viewing Swim Team Meets
 - Cost estimates needed and confirmation of placement

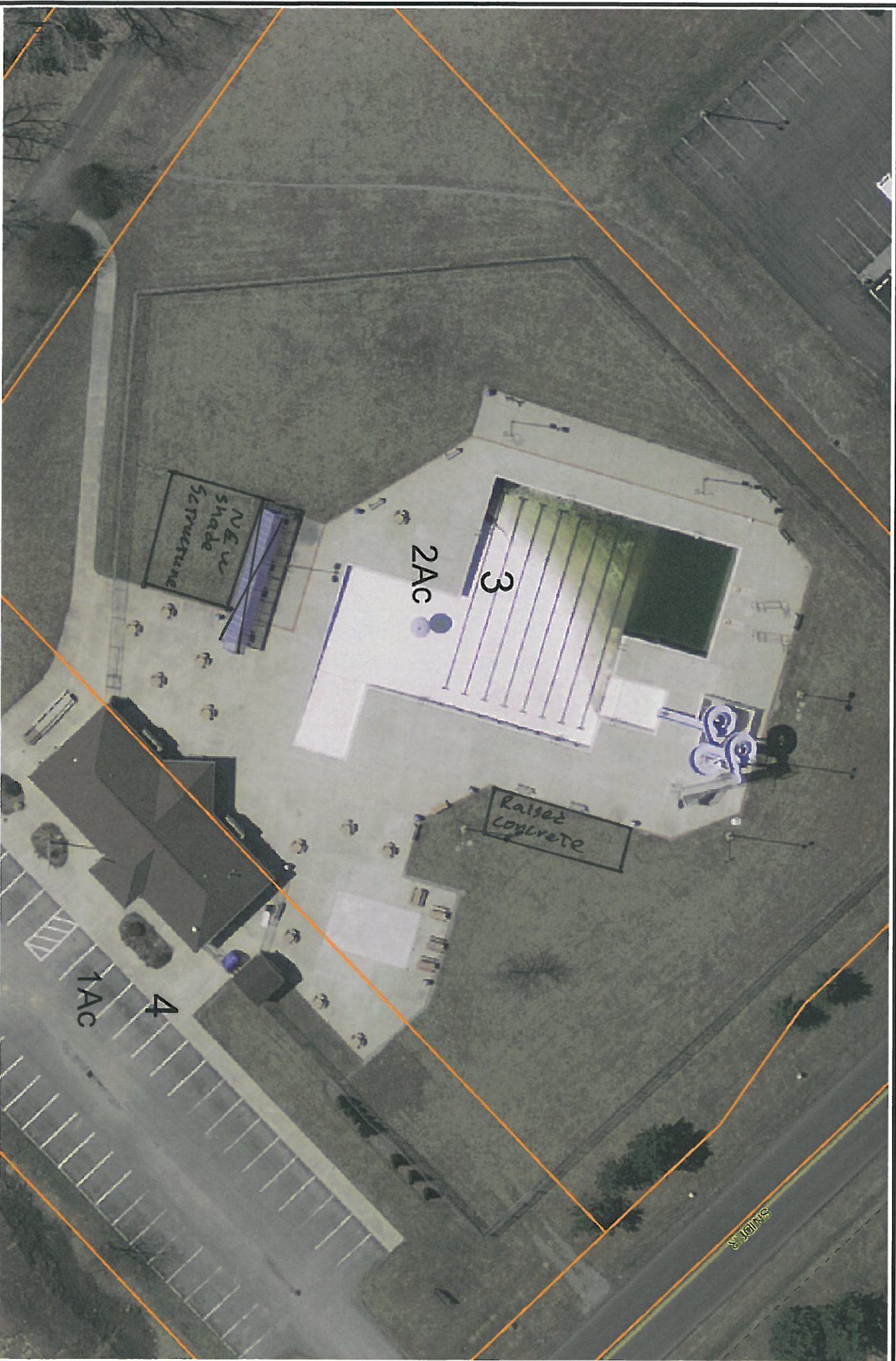
Topic 2: Village Park

- Turf Maintenance Program (Aerating, Fertilizing, and Reseeding)
- Developing a Master Plan concerning our Parks and Recreational Facilities
 - o Seek input from our athletic groups that utilize our Parks
 - o Future Outlook to Identify Needs and Opportunities
- Administration seeking Opportunities for Grant Programs related to Parks and Recreation
- Retention Pond
 - o Researching Obstacles and Opportunities if we were to consider filling in the retention pond at the park
 - Opportunities identified include: Additional Parking, Field Space (1 or 2 youth fields), ...
 - Obstacles identified include: Engineering Cost, Drainage, Flooding Impact, Capacity for additional runoff, Cost to Fill(Capacity, Truck Loads, Draining, Muck removal), Unidentified Cost of the project, ...
 - Preliminary Study recommended before any action taken



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Wed Oct 28 15:08:57 EDT 2015



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Village of Bluffton
Bills to be paid
11/2/2015

PAYROLL:

Village \$ 35,687.52

TOTAL PAYROLL \$ 35,687.52

NON-PAYROLL:

	Alloway	Lab Analysis	1716.6
	All Service Aeration	Portable Toilets & Jetting	\$ 532.50
	Allied Waste	Refuse Service	\$ 16,769.82
	F. Stephen Chamberlain	Retainer/Meetings	\$ 1,320.00
ACH	Citizens National Bank	Debt Payment- Sewer Plant	\$ 21,671.31
	Craun-Liebing	Training- Bowers	\$ 85.00
	CT Consultants	West Side Interceptor Design	\$ 12,733.00
	Fastenal	Misc Shop Supply Parts	\$ 34.07
	Finley Fire	Equipment- New Fire Truck	\$ 1,597.14
	M & R Plumbing	Sump Pump, Carlon- Pool	\$ 220.00
	News-Gazette	Crisis Plans Printing	\$ 766.00
	Ohio Calibration Lab	Radar Certification	\$ 252.00
	AEP	Electricity	\$ 17,272.96
	Perry Corp	Computer/ Copier Back Up	\$ 92.97
	Smart Bill	Utility Bill Printing & Postage	\$ 750.23
	Time Warner Cable	Internet	\$ 314.90
	United Healthcare	Hospitalization	\$ 11,152.12
	United Healthcare	Life Insurance	\$ 102.00
	Utility Sales Agency	Water Line Parts	\$ 510.19
	Verizon	Air Card	\$ 120.45
	Dominion	Natural Gas	\$ 98.14

Total Non-Payroll \$ 88,111.40

 Mayor/ Council President

X: Then and Now Approved by Council

A: Addition to list

**To: Mayor Augsburg
Council Members**

TRS

Utility Service Group has initiated the installation of the Trihalomethane Removal System at the clearwell. It is estimated to be in operation within a month assuming the installation process goes as scheduled.

Leaf Pickup

The Service Department has started the annual leaf pickup program. Ideally, the pickup will end at the end of November. Residents should place un-bagged leaves on the side of the street in front of their residence as close to the curb as possible, utilizing the tree lawn if available, and they should not allow the leaf pile to extend into the lanes of traffic. Residents can aid the Service Department by clearing leaves away from catch basins and curb drains. Individuals who park vehicles on the street are asked to be aware of leaf piles when parking their vehicle so that the crews are able to get to the piles of leaves. Village residents are also encouraged to take their leaves to the Village's brush dump at 455 N. Spring Street next to the Maintenance Garage but should not leave leaves in the bag when dropping them off at the brush dump.

Personnel

I will be asking Council to accept the resignation of Valerie Rogers, Village Utility Clerk, at Monday evening's Council Meeting. Val's final day of work will be Friday, November 13, 2015.

Mulch

Tawa Tree Service was in this week to haul out the mulch pile. It is estimated that they will finish today (Friday). The Service Department is working with the operators to track the amount of mulch. Once we have completed the leaf pickup program, we will be seeking estimates to grind this year's brush pile.

Parks

As the temperatures have started nearing freezing levels, the Service Department is undertaking the process of winterizing the restroom facilities at the parks and removing the water fountains. The portable restrooms are still available at the parks.

Town Hall Usage

Within the last few weeks, I have been told by numerous residents how wonderful it is to be able to reserve and use the Third Floor of the Town Hall for various events, meetings, etc. In looking through the reservation book for 2015, there were only two weekends when the Third Floor was not reserved for some sort of function and there are no remaining weekends available this year. Already, we have approximately ¼ of the weekends for 2016 reserved. Obviously, the availability of this space is meeting a need in the community.



BLUFFTON POLICE DEPARTMENT
154 N. MAIN STREET
BLUFFTON, OHIO 45817
(419) 358- 2961
FAX (419) 358-2963



Police Activity Summary
September 2015

Police Calls for Service – 437

Traffic Stops – 43

Citations – 7

Citations

Driving During Suspension	-	1
Expired Plates	-	1
Failure to Yield	-	2
Speed	-	3
Total	-	7

Complaint Reports

Assault	-	2
Criminal Damaging	-	2
Menacing	-	1
Miscellaneous	-	6
Recovered Property	-	1
Theft	-	1
Traffic	-	1
Total	-	14

- Total theft loss for September was \$85

Call for Service Breakdown 2015

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Intoxicated Person	0	0	0	0	0	0	0	0	0	0	0	0	0
Assault	1	0	2	0	3	1	2	2	2	0	0	0	13
Contact Complaint	0	0	0	0	0	0	0	0	1	0	0	0	1
Fire Runs	0	0	0	0	0	0	0	0	0	0	0	0	0
Prowler	0	0	0	0	4	0	4	0	0	0	0	0	8
Criminal Damaging	2	0	2	3	0	1	2	3	2	2	0	0	15
Unruly Juvenile	0	1	0	0	0	2	2	2	2	0	0	0	9
Meet the Officer	1	0	0	0	0	0	0	0	0	0	0	0	1
Escort	2	3	0	3	3	1	0	2	1	0	0	0	15
Animal Complaint	2	1	1	2	3	6	5	4	3	0	0	0	27
Breaking and Entering	0	1	1	0	2	1	0	0	0	0	0	0	5
Alarms, Burglar	18	19	15	24	8	17	9	26	18	0	0	0	154
Traffic Crash, Non-Injury	13	14	8	10	7	4	0	2	8	0	0	0	66
Traffic Crash, Injury	2	1	0	1	2	0	2	0	2	0	0	0	10
Traffic Crash, Hit-Skip	1	1	2	1	2	2	0	3	1	0	0	0	13
Intoxicated Driver	0	0	1	0	1	0	2	0	2	0	0	0	6
Investigate Vehicle	19	18	25	27	14	25	25	20	20	0	0	0	193
Motorist Assist	4	8	1	4	7	3	8	4	9	0	0	0	48
Complaint, Female	0	0	0	0	0	0	0	0	0	0	0	0	0
Rescue Needed / First Respond	1	0	1	2	0	0	4	1	2	0	0	0	11
Rescue Assist - Non Emergency	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery Complaint	0	0	0	0	0	0	0	0	0	0	0	0	0
Domestic	1	1	1	2	2	3	0	2	2	0	0	0	14
Mental Health Emergency	0	0	0	1	2	1	2	0	0	0	0	0	6
Missing Adult	0	0	0	0	0	0	0	1	0	0	0	0	1
Missing Juvenile	0	0	0	0	0	0	1	3	0	0	0	0	4
Back Up Officer	0	0	0	0	0	0	0	0	0	0	0	0	0
Shots Fired	0	0	0	0	0	0	0	1	0	0	0	0	1
Felonious Assault	0	0	0	0	0	0	0	0	0	0	0	0	0
Shoplifting Complaint	0	0	0	0	0	0	0	0	0	0	0	0	0
Stand-By	0	0	0	0	0	0	0	0	0	0	0	0	0
Traffic Stop -	0	0	0	0	0	0	0	0	0	0	0	0	0
Severe Weather	0	0	0	0	0	0	0	0	0	0	0	0	0
Investigate Pedestrian	0	1	0	4	0	4	0	2	2	0	0	0	13
Theft	4	3	2	1	9	4	3	8	2	0	0	0	36
Civil	2	2	3	7	7	5	3	5	6	4	0	0	40
Suspicious Person	3	5	4	7	3	9	6	4	4	1	0	0	45
Unsecured Building	1	1	2	1	0	1	1	2	1	0	0	0	10
Sex Offense	0	0	0	0	0	1	0	0	0	0	0	0	1
Forgery/Bad Check	1	1	0	1	0	0	0	0	2	0	0	0	5
Police Information	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Complaint	0	0	0	0	1	0	1	1	0	0	0	0	3
Concealed Weapons	0	0	0	0	0	0	0	0	0	0	0	0	0
Health/Safety Complaint	1	0	0	1	1	7	2	2	0	0	0	0	14
Miscellaneous Complaint	36	29	50	37	29	26	25	63	81	0	0	0	376

Abandoned 911	3	3	2	5	2	11	14	16	12	68
Unit Maintenance	1	2	0	0	0	0	0	0	2	5
House Check	58	53	21	17	0	0	0	2	14	165
Liquor Laws	0	0	0	0	0	0	0	0	0	0
Safety Education / CPR / DARE/Etc.	0	0	2	0	0	0	0	0	2	4
Underage Drinking	0	0	0	0	0	0	0	0	0	0
Follow Up on Complaint	10	8	13	5	16	0	12	13	38	115
Criminal Trespassing	0	0	0	0	0	0	0	0	0	0
Menacing	0	0	2	0	0	0	0	2	3	7
Disorderly Conduct	0	0	0	0	0	0	0	0	0	0
Warrant Service	0	0	0	0	0	2	0	0	0	2
Telephone Annoyance	1	4	2	2	3	1	2	2	0	17
Motorist Assist/Lock Out	12	12	10	18	11	10	9	10	11	103
Mutual Aid	31	20	29	33	30	34	34	29	37	277
Recovered Stolen/Lost Property	2	1	2	2	0	0	4	1	1	13
Traffic Stop - Citation	13	7	9	13	7	10	12	8	4	83
Traffic Stop - Warning	33	29	43	43	46	36	57	49	39	375
Explosion	0	0	0	0	0	1	0	0	0	1
Unwanted Guest	0	0	0	1	0	0	0	2	2	5
Building Checks	41	65	55	65	54	49	33	55	99	516
Well Being Check	4	1	0	1	1	0	1	0	0	8
Warrant Service - Attempted/Complete	0	0	0	5	0	0	0	1	0	6
Receiving Stolen Property	0	0	0	0	0	0	0	0	0	0
Deceased Person	0	0	1	0	0	0	0	1	0	2
Urgent Call	0	0	0	0	0	0	0	0	0	0
Assist Officer	0	0	0	0	0	0	0	0	0	0
Foot Patrol	0	0	1	2	1	2	2	0	0	8
Bike Patrol	0	0	0	0	2	2	2	1	0	7
Total	324	315	313	351	283	282	291	355	437	2951