

**COUNCIL MEETING
AGENDA
November 3, 2014
8:00 PM
BLUFFTON TOWN HALL**

MINUTES October 20, 2014

BILLS

ORDINANCE NO. 12-14 **1ST READING** **EMERGENCY**
AN ORDINANCE ACCEPTING A BID AND AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH BEAVERDAM CONTRACTING, INC. FOR THE KIBLER STREET WATER MAIN REPLACEMENT PROJECT AND DECLARING AN EMERGENCY.

ORDINANCE NO. 13-14 **1ST READING** **EMERGENCY**
AN ORDINANCE ACCEPTING A BID AND AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH BEAVERDAM CONTRACTING, INC. FOR GARMATTER STREET WATER MAIN REPLACEMENT PROJECT AND DECLARING AN EMERGENCY.

RESOLUTION NO. 12-14 **1ST READING** **EMERGENCY**
A RESOLUTION ACCEPTING THE DONATION TO THE VILLAGE OF BLUFFTON FROM DEGEN EXCAVATING CO., INC. REAL PROPERTY OF 1.613 ACRES AND DECLARING AN EMERGENCY.

ADMINISTRATOR'S REPORT

SAFETY

MEETING DATES

November 3, 2014	Council	8:00 PM
November 12, 2014	Tree Commission	7:30 PM
November 13, 2014	Airport Advisory Commission	7:30 PM
November 17, 2014	Council	8:00 PM

Mayor Augsburg presiding. Messrs: Collier, Sehlhorst, Steiner, Talavinia, and Warren present. Mr. Burrell absent.

Mr. Sehlhorst moved, seconded by Mr. Collier to approve the minutes of the regular council meeting held on October 6, 2014. Roll Call: Yeas (5) Messrs: Sehlhorst, Collier, Steiner, Talavinia, and Warren. Nays, (0), motion approved.

Mr. Talavinia moved, seconded by Mr. Steiner to approve the bills as presented. Total non-payroll of \$339,845.09 and payroll of \$43,031.95. Roll Call: Yeas (6) Messrs: Talavinia, Steiner, Collier, Sehlhorst, and Warren. Nays (0), motion approved.

Mr. Sehlhorst moved, seconded by Mr. Warren to approve the third and final reading of Ordinance No. 10-14: AN ORDINANCE TO VACATE PART OF AN ALLEY AS PETITIONED BY BRENT AND JENNIFER WILSON IN THE VILAGE OF BLUFFTON, OHIO. Roll Call: Yeas (5) Messrs: Sehlhorst, Warren, Collier, Steiner, and Talavinia. Nays (0), motion approved.

The Fiscal Officer announced the following meetings:

October 27, 2014	Ottawa Water Contract with Ottawa Administration	11:30 AM
October 28, 2014	Finance	4:30 PM
October 30, 2014	Trick or Treat	6-7:30 PM
November 3, 2014	Council	8:00 PM

Mr. Steiner moved, seconded by Mr. Warren to approve the mayor's nominations for the airport commission of Dave Blank. Roll Call: Yeas (5) Messrs: Steiner, Warren, Collier, Sehlhorst, and Talavinia. Nays (0), motion approved.

Mr. Burrell arrived at 8:30 PM

Mr. Steiner moved, seconded by Mr. Warren to authorize the village solicitor to explore funding options regarding removing the underground storage tanks at the former Perry's Pantry property. Roll Call: Yeas (6) Messrs: Steiner, Warren, Burrell, Collier, Sehlhorst, and Talavinia. Nays (0), motion approved.

Mr. Warren moved to adjourn.

MAYOR

FISCAL OFFICER

Village of Bluffton
Bills to be paid
11/3/2014

PAYROLL:

Village \$ 35,635.61

TOTAL PAYROLL \$ 35,635.61

NON-PAYROLL:

Allen County Awards	Name Plates	\$	12.00
Allied Waste	Refuse Service	\$	16,797.70
Bluffton Flying Service	Electricity- Sept & Oct	\$	477.00
Bluffton Stone	Road Maintenance Supplies	\$	123.91
Buckeye Power Sales	Annual Generator Maintenance	\$	5,136.48 X
F. Stephen Chamberlain	Retainer/Meetings	\$	1,320.00
Ryan Hensley	Town Hall Concert	\$	279.00
Frost & Co	Sewer Plant Roof	\$	9,000.00
Keneco	Grease	\$	123.00
Nancy Kindle	Mileage & Police Dept Supply Reimbursement	\$	92.24
Kleem	Street Signs	\$	851.43
Lugibihl Spray	Weed Killer	\$	317.75
Marathon	Gasoline	\$	524.84
Ohio Calibration	Radar Certification	\$	120.00
Ohio Dept of Agriculture	Pesticide Applicator License- Blackburn	\$	52.50
AEP	Electricity	\$	15,554.15
Perry	Copier Maintenance	\$	72.81
OPERS	Retirement- Employer Share	\$	70.86
Schultz Fluid	Stator & Gaskets	\$	1,335.13
SmartBill	Utility Bill Printing & Postage	\$	726.44
Staples- Business	Paper, Trash Bags	\$	61.65
Tailors on Main	Uniform Alterations	\$	24.00
Time Warner Cable	Internet	\$	314.90
United Healthcare	Hospitalization	\$	10,542.68
United Healthcare	Life Insurance	\$	102.00
USALCO	ALUM	\$	9,735.92
Verizon	Air Card	\$	120.45
Vetter Lumber	Ceiling Tile, Insulation, Paint, Clips	\$	3,344.97
Walter Environmental	Study/Test Prep Courses	\$	1,560.00

Total Non-Payroll \$ 78,793.81

 Mayor/ Council President

X: Then and Now Approved by Council
 A: Addition to list

VILLAGE OF BLUFFTON
FINANCE COMMITTEE MEETING

October 28, 2014

4:30 PM third floor Town Hall Conference Room

Committee Members Present – David R. Steiner, Sean Burrell

Village Officials Present – Mayor Judy Augsburg, Councilmen Everett Collier,
Joseph Sehlhorst and Roger Warren

Village Staff Present – Jamie Mehaffie, Village Administrator, Nancy Kindle,
Fiscal Officer and Richard Skilliter, Safety Director

Topics of Discussion

The detailed 2015 budget prepared by the fiscal officer was reviewed. After discussion it was decided to refer the Utilities accounts to the utilities committee and the streets, alleys, light & sidewalk accounts to the streets, alleys, light & sidewalk committee for further review. It was agreed that the preliminary deficit in the general fund as a result of general fund expenses and transfers to other funds needs to be reduced.

Finance Committee member's approval of minutes:

David R. Steiner

Sean Burrell

Approved November 3, 2014

ORDINANCE NO. 12-14

AN ORDINANCE ACCEPTING A BID AND AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH BEAVERDAM CONTRACTING, INC. FOR THE KIBLER STREET WATER MAIN REPLACEMENT PROJECT AND DECLARING AN EMERGENCY.

WHEREAS, The Village of Bluffton accepted Bids and held a public Bid Opening on September 26, 2014 for the Kibler Street Water Main Replacement Project, and

WHEREAS, Beaverdam Contracting, Inc. provided the lowest and best bid for the Kibler Street Water Main Replacement Project, and

WHEREAS, Funds to pay for this project have been applied for through the Ohio Public Works Commission.

WHEREAS, The awarding of this contract to Beaverdam Contracting, Inc. as the lowest and best bidder is contingent upon all funding sources being in place and a Notice to Proceed being authorized by the Ohio Public Works Commission.

NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

Section 1: That the Village Administrator is authorized to enter into a Contract with Beaverdam Contracting, Inc., 8300 N. Dixie Highway, Bluffton, OH 45817, contingent upon all funding being in place, based on their total base bid of \$199,482.50 for the Kibler Street Water Main Replacement Project.

Section 2: That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public peace, health, welfare and safety of the inhabitants of the Village and for the further reason that the Village needs to enter into the Contract so that final paper work can be completed for the funding for the project.

Section 3: That the Council finds that specifications for bids were completed and provided to all potential bidders, that requests for bids was advertised according to law and that the bid awarded herein has been determined to be the lowest and best bid.

Section 4: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted the 3rd day of November, 2014, by the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Noes: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

VILLAGE SOLICITOR

CERTIFICATION

I, Nancy Kindle, Fiscal Officer of the Village of Bluffton do hereby certify that the above copy of Ordinance No. 12-14 is a true and accurate copy of that Ordinance as passed by the Council of the Village of Bluffton on this 3rd day of November, 2014.

FISCAL OFFICER

ORDINANCE NO. 13-14

AN ORDINANCE ACCEPTING A BID AND AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH BEAVERDAM CONTRACTING, INC. FOR GARMATTER STREET WATER MAIN REPLACEMENT PROJECT AND DECLARING AN EMERGENCY.

WHEREAS, The Village of Bluffton accepted Bids and held a public Bid Opening on September 26, 2014 for the Garmatter Street Water Main Replacement Project, and

WHEREAS, Beaverdam Contracting, Inc. provided the lowest and best bid for the Garmatter Street Water Main Replacement Project, and

WHEREAS, Funds to pay for this project have been applied for through the Ohio Public Works Commission.

WHEREAS, The awarding of this contract to Beaverdam Contracting, Inc. as the lowest and best bidder is contingent upon all funding sources being in place and a Notice to Proceed being authorized by the Ohio Public Works Commission.

NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

Section 1: That the Village Administrator is authorized to enter into a Contract with Beaverdam Contracting, Inc., 8300 N. Dixie Highway, Bluffton, OH 45817, contingent upon all funding being in place, based on their total base bid of \$159,104.00 for the Garmatter Street Water Main Replacement Project.

Section 2: That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public peace, health, welfare and safety of the inhabitants of the Village and for the further reason that the Village needs to enter into the Contract so that final paper work can be completed for the funding for the project.

Section 3: That the Council finds that specifications for bids were completed and provided to all potential bidders, that requests for bids was advertised according to law and that the bid awarded herein has been determined to be the lowest and best bid.

Section 4: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted the 3rd day of November, 2014, by the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Noes: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

VILLAGE SOLICITOR

CERTIFICATION

I, Nancy Kindle, Fiscal Officer of the Village of Bluffton do hereby certify that the above copy of Ordinance No. 12-14 is a true and accurate copy of that Ordinance as passed by the Council of the Village of Bluffton on this 3rd day of November, 2014.

FISCAL OFFICER

RESOLUTION NO. 12-14

**A RESOLUTION ACCEPTING THE DONATION TO THE VILLAGE OF
BLUFFTON FROM DEGEN EXCAVATING CO., INC. REAL PROPERTY OF
1.613 ACRES AND DECLARING AN EMERGENCY**

WHEREAS: Degen Excavating Co., Inc. is the owner of property being 1.613 acres in the Village and wishes to donate the property to the Village of Bluffton, Ohio, and;

WHEREAS: an emergency exists in that the donation value to the donor will be greatly diminished by delayed action and acquisition of the parcel is in the best interests of the Village for the protection of the health, safety and welfare of the Village of Bluffton, Ohio.

**IT IS THEREFORE ORDAINED BY THE COUNCIL OF THE VILLAGE OF
BLUFFTON, OHIO THAT:**

SECTION 1: That the Mayor is authorized to enter into an agreement with Degen Excavating Co. Inc. for the donation of 1.613 acres of land.

SECTION 2: That an emergency exists for the reasons set forth herein and this resolution shall be full force and effect immediately from and after its passage as an emergency.

SECTION 3: it is found and determined that all formal actions of the Council concerning and relating to the adoption of this ordinance were made in open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this _____ day of November, 2014 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

Attest:

Clerk

Mayor

Approved as to form:

F. Stephen Chamberlain
Village Solicitor

**To: Mayor Augsburger
Council Members**

Water Main Contracts

We have received the Notice To Proceed from the OPWC for both the Garmatter and Kibler Street Water Main Replacement projects. Ordinances 12-14 and 13-14 are legislation to award the contracts for those two projects to Beaverdam Contracting.

Farm Leases

Steve Chamberlain is finalizing the language for the farm leases for the Airport and Stager Well Field farms. A copy of the advertisements for bids for those two properties is attached to this report.

Leaf Pickup

The annual leaf pickup is underway. The crew starts on one side of town and works their way to the other before starting the process again. With both residents and mother nature providing ample piles of leaves over the past week, it can easily take a number of days to make one pass through town.

North Tower

The painting contractor was able to get minor repairs completed and the majority of priming done on the North water tower. If the weather does not permit the completion of the painting this fall, the areas that were of concern have been protected prior to the winter weather and the project will be completed in the Spring.

Hydrant Flushing

Hydrant flushing is underway and should take at least another week to complete.

Family Adoption

Once again this year, the Village Staff is adopting a family through the Bluffton Community Assistance Program. All Village employees and elected officials are invited to participate. Information is available in the Village Offices.

VILLAGE OF BLUFFTON

Advertisement for Bids

The Village of Bluffton is accepting sealed bids for a five (5) year Farm Cash Lease. Agricultural use is required for the property known as the Stager Well Field Farm Land located at 809 South Main Street, between Main Street and the Norfolk and Southern Railroad. It consists of approximately 15.83 acres. The Farm Cash Lease Contract may be obtained at the Village Administrator's office located at 100 E. Elm St., Bluffton, Ohio 45817. Sealed Bids will be accepted until 10:00 A.M. January 4, 2002 at the Administrator's office where they will be opened and read aloud at that time. Sealed envelopes should be marked on the front (SEALED BID for Stager Well Field Farm Lease). The Village reserves the right to reject any or all bids.

Steve McFadden – Village Administrator

Please advertise: December 13, 20 and 27.

ADVERTISEMENT FOR BID

Sealed bids will be received at the Bluffton Town Hall, 154 N. Main Street, P.O. Box 63, Bluffton, Ohio 45817, until 11:00 A.M. on Friday, November 21, 2014 by the Council of the Village of Bluffton, Ohio, for a Five (5) year Farm Cash Lease for agricultural use for the property known as the Stager Well Field Farm Land located at 809 South Main Street, between Main Street and the Norfolk and Southern Railroad. It consists of approximately 15.83 tillable acres. Successful Bidder must comply with all provisions of the lease agreement. Copies of the Farm Cash Lease may be obtained at the Bluffton Town Hall. The bids should be submitted in a sealed envelope and marked Stager Well Field Farm Cash Lease Bid. The Council reserves the right to reject any or all bids. By the order of the Council of the Village of Bluffton, Ohio.

James R. Mehaffie
Village Administrator

Advertise: November 6, 2014 and November 13, 2014