

**Village of Bluffton Council Meeting Agenda**  
**Bluffton Town Hall, 3<sup>rd</sup> Floor**  
**154 North Main Street, Bluffton**  
**November 21, 2016**  
**8:00 PM**

**1. Opening Ceremonies**

- a. Call to Order
- b. Pledge of Allegiance

**2. Minutes**

- a. Approval of the minutes for the Bluffton Village Council meeting held on Monday, November 7, 2016.
- b. Approval of the minutes for the Special Bluffton Village Council Meeting held on Monday, November 14, 2016.

**3. Bills**

**4. Legislation**

**Ordinance No. 17-16                      2<sup>nd</sup> Reading**

An Ordinance authorizing a change in Zoning as requested by Blanchard Valley Health System for a property located at 565 Harmon Road from R-1 to R-2.

**Ordinance No. 18-16                      1<sup>st</sup> Reading**

An Ordinance approving the Annual Appropriations for the 2017 Fiscal Year for the Village of Bluffton, Ohio.

**Ordinance No. 19-16                      1<sup>st</sup> Reading**

An Ordinance setting the compensation rates for runs/calls for service for Fire Department and EMS personnel of the Bluffton Fire Department and the Bluffton EMS.

**Resolution No. 20-16                      2<sup>nd</sup> Reading**

A Resolution authorizing and directing that the "Village Pond" be filled in as soon as possible with construction demolition and other legal materials.

**Resolution No. 22-16                      1<sup>st</sup> Reading**

A Resolution Authorizing the Village Administrator to executes agreements and contracts necessary for the Village of Bluffton to participate in the Ohio Department of Transportation's Bridge Inspection Program Services.

**Resolution No. 23-16                      1<sup>st</sup> Reading**

A Resolution closing and prohibiting use of Village of Bluffton airport property for dumping of dirt and other debris.

**Resolution No. 24-16                      1<sup>st</sup> Reading**

A Resolution setting forth the sense of Council that any and all contracts for public improvements of the Village of Bluffton contain specific language addressing debris removal.

**5. Action on Planning Commission approval of Final Plat for Parkview Phase 1**

**6. Administrator's Report**

**7. Safety Services**

**8. Committee Reports**

**9. Public Comment**

**10. Meeting Dates (meetings held at the Town Hall unless otherwise noted)**

- a. Recreation Committee- Monday, November 21, 2016 at 7:30 PM
- b. Council- Monday, December 5, 2016 at 8:00 PM

**11. Adjournment – Motion and Second**

## Regular Council

November 7, 2016

Mayor Augsburg presiding. Messrs: Johnson, Miller, Sehlhorst, Talavinia, and Warren present. Mr. Burrell absent.

Mr. Sehlhorst moved, seconded by Mr. Talavinia to approve the minutes of the regular council meeting held on October 17, 2016 and the special council meeting held on October 31, 2016. Roll Call: Yes (5) Messrs: Sehlhorst, Talavinia, Johnson, Miller, and Warren. No (0), motion approved.

Mr. Warren moved, seconded by Mr. Miller to approve the bills as presented. Total payroll of \$38,921.59 and non-payroll of \$112,761.01. Roll Call: Yes (5) Messrs: Warren, Miller, Johnson, Sehlhorst, and Talavinia. No (0), motion approved.

Mr. Miller moved, seconded by Mr. Warren to suspend the rules and declare an emergency. Roll Call: Yes (5) Messrs: Miller, Warren, Johnson, Sehlhorst, and Talavinia. No (0), motion approved.

Mr. Johnson moved, seconded by Mr. Warren to approve the first reading of Ordinance No. 16-16: AN ORDINANCE AMENDING ORDINANCE NO. 21-15 (THE ANNUAL APPROPRIATION ORDINANCE) AND DECLARING AN EMERGENCY. Roll Call: Yes (4) Messrs: Johnson, Warren, Miller, and Talavinia. No (0). Mr. Sehlhorst abstained. Motion approved.

Mr. Sehlhorst moved, seconded by Mr. Talavinia to suspend the rules and declare an emergency. Roll Call: Yes (5) Messrs: Sehlhorst, Talavinia, Johnson, Miller, and Warren. No (0), motion approved.

Mr. Miller moved, seconded by Mr. Johnson to approve the first reading of Resolution No. 19-16: A RESOLUTION MAKING CERTAIN TRANSFERS AND DECLARING AN EMERGENCY. Roll Call: Yes (5) Messrs: Miller, Johnson, Sehlhorst, Talavinia, and Warren. No (0), motion approved.

Mr. Warren moved, seconded by Mr. Sehlhorst to authorize the Village Administrator to enter into a contract with Richland Engineering for the Airpark Master Plan Study for the Bluffton Airport. Roll Call: Yes (5) Messrs: Warren, Sehlhorst, Johnson, Miller, and Talavinia. No (0), motion approved.

Mr. Talavinia moved, seconded by Mr. Warren to adjourn from regular session to enter into a public hearing for a zoning change request. Roll Call: Yes (5) Messrs: Talavinia, Warren, Johnson, Miller, and Sehlhorst. No (0), motion approved.

Mr. Sehlhorst moved, seconded by Mr. Johnson to exit from the public hearing and return to regular session. Roll Call: Yes (5) Messrs: Sehlhorst, Johnson, Miller, Talavinia, and Warren. No (0), motion approved.

The following meetings were included on the agenda and/or scheduled during the meeting:

November 14, 2016	Special Council- 2017 Appropriations	7:00 PM
November 15, 2016	Streets, Alleys, Lights, & Sidewalks	6:00 PM
November 17, 2016	Airport Advisory Committee	7:45 PM
November 21, 2016	Council	8:00 PM

Mr. Sehlhorst moved, seconded by Mr. Johnson to add Ordinance No. 17-16: AN ORDINANCE AUTHORIZING A CHANGE IN ZONING AS REQUESTED BY BLANCHARD VALLEY HEALTH SYSTEM FOR PROPERTY LOCATED AT 565 HARMONROAD FROM R-I TO R-II, Resolution No 20-16: A RESOLUTION AUTHORIZING AND DIRECTING THAT THE "VILLAGE POND" BE FILLED IN AS SOON AS POSSIBLE WITH CONSTRUCTIONI DEMOLITION AND OTHER LEGAL MATERIALS, and Resolution No. 21-16: A RESOLUTION AUTHORIZING ATTENDANCE AT MEETINGS OF THE COUNCIL OF THE VILLAGE OF BLUFFTON AND ANY COMMITTEES THEROF BY COUNCIL MEMBER SEAN BURRELL VIA ELECTRONIC MEANS DUE TO EXTRAORDINARY CIRCUMSTANCES AND DECLARING AN EMERGENCY. Roll Call: Yes (5) Messrs: Sehlhorst, Johnson, Miller, Talavinia, and Warren. No (0), motion approved.

Mr. Warren moved, seconded by Mr. Johnson to authorize the Village Solicitor to prepare legislation to fill in the pond at Village Park. Roll Call: Yes (5) Messrs: Warren, Johnson, Miller, Sehlhorst, and Talavinia. No (0), motion approved.

Mr. Warren moved, seconded by Mr. Miller to approve the first reading of Ordinance No. 17-16: AN ORDINANCE AUTHORIZING A CHANGE IN ZONING AS REQUESTED BY BLANCHARD VALLEY HEALTH SYSTEM FOR PROPERTY LOCATED AT 565 HARMONROAD FROM R-I TO R-II. Roll Call: Yes (5) Messrs: Warren, Miller, Johnson, Sehlhorst, and Talavinia. No (0), motion approved.

Mr. Warren moved, seconded by Mr. Johnson to approve the first reading of Resolution No. 20-16: A RESOLUTION AUTHORIZING AND DIRECTING THAT THE "VILLAGE POND" BE FILLED IN AS SOON AS POSSIBLE WITH CONSTRUCTIONI DEMOLITION AND OTHER LEGAL MATERIALS. Roll Call: Yes (5) Messrs: Warren, Johnson, Miller, Sehlhorst, and Talavinia. No (0), motion approved.

Mr. Miller moved, seconded by Mr. Warren to suspend the rules and declare an emergency. Roll Call: Yes (5) Messrs: Miller, Warren, Johnson, Sehlhorst, and Talavinia. No (0), motion approved.

Mr. Miller moved, seconded by Mr. Sehlhorst to approve the first reading of Resolution No. 21-16: A RESOLUTION AUTHORIZING ATTENDANCE AT MEETINGS OF THE COUNCIL OF THE VILLAGE OF BLUFFTON AND ANY COMMITTEES THEROF BY COUNCIL MEMBER SEAN BURRELL VIA ELECTRONIC MEANS DUE TO EXTRAORDINARY CIRCUMSTANCES AND DECLARING AN EMERGENCY. Before the vote was taken, Mr. Sehlhorst moved, seconded by Mr. Warren to amend section 2D of the resolution to include the following language: "That he may NOT vote on all motions, resolutions and ordinance". Roll Call on the amendment: Yes (5) Messrs:

Sehlhorst, Warren, Johnson, Miller, and Talavinia. No (0), amendment passed. Roll Call on the original motion: Yes (5) Messrs: Miller, Sehlhorst, Johnson, Talavinia, and Warren. No (0), motion approved.

Mr. Johnson moved, seconded by Mr. Miller to accept the resignation of Hannah Korte, part-time patrol officer, effective November 4, 2016. Roll Call: Yes (5) Messrs: Johnson, Miller, Sehlhorst, Talavinia, and Warren. No (0), motion approved.

Mr. Johnson moved, seconded by Mr. Miller to approve closing Main Street on November 26, 2016 from 3:00PM - 10:00PM for the Blaze of Lights parade and festivities. Roll Call: Yes (5) Messrs: Johnson, Miller, Sehlhorst, Talavinia, and Warren. No (0), motion approved.

Mr. Johnson moved, seconded by Mr. Warren to enter into executive session for the discussion of personnel- wages and hiring and contracts. Council, Mayor, and Village Solicitor invited to attend. Roll Call: Yes (5) Messrs: Johnson, Warren, Miller, Sehlhorst, and Talavinia. No (0), motion approved.

Mr. Johnson moved to exit from executive session.

Mr. Miller moved, seconded by Mr. Warren to appoint Ryan Burkholder as the police chief. Roll Call: Yes (5) Messrs: Miller, Warren, Johnson, Sehlhorst, and Talavinia. No (0), motion approved.

Mr. Warren moved, seconded by Mr. Talavinia to approve hiring Eric Rayle as a full-time patrol officer, starting at \$19/hour, contingent upon successful completion of pre-employment testing. Roll Call: Yes (5) Messrs: Warren, Talavinia, Johnson, Miller, and Sehlhorst. No (0), motion approved.

Mr. Warren moved, seconded by Mr. Johnson to adjourn.

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MAYOR

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FISCAL OFFICER

*Special Council*

*November 17, 2016*

Mayor Augsburg presiding. Messrs: Johnson, Miller, Sehlhorst, Talavinia, and Warren present. Mr. Burrell absent.

Purpose of the Special Council meeting was to discuss 2017 appropriations.

Discussion of filling in the Village Park pond was held. The Recreation Committee scheduled a meeting of their committee to further discuss the issue for November 21, 2016 at 7:30PM.

Modifications to the 2017 appropriations were then discussed.

Mr. Warren moved, seconded by Mr. Johnson enter into executive session for the discussion of personnel-compensation. Roll Call: Yes (5) Messrs: Warren, Johnson, Miller, Sehlhorst, and Talavinia. No (0), motion approved.

Mr. Warren moved to exit from executive session.

Mr. Talavinia moved, seconded by Mr. Johnson to adjourn.

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MAYOR

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FISCAL OFFICER

**Meeting: Bike and Pedestrian Pathway Board**

**Date/Time: Thursday, November 3, 2016, 12:00 pm**

**Location: President's Room, Marbeck Center, Bluffton University**

**Members Present:** Dick Ramseyer, Dima Snyder, Mitch Kingsley, John Rich, Jim Harder, Fred Steiner, Laura Voth

**Members Absent:** Greg Denecker

**Village Liaison Present:** Joe Sehlhorst

#### **MINUTES:**

Minutes of the October 3, 2016 meeting were approved. Fred Steiner made the motion to approve; John Rich placed a second. Motion passed.

#### **BUSINESS:**

##### **Dare to Dream Wine Tasting and Auction**

The event was very successful. A partial report indicates \$15,838 was raised, not including the cost of tickets or earlier donations received.

##### **Augsburger Road Pathway Project**

The Dedication and Ribbon Cutting Ceremony held on October 31 was attended by about 100 people. The tent holding 50 chairs was filled. All agreed it was a simple but great program. The stop symbol will be placed on the back side of the six signs after ODOT transfers the pathway to the village. It was discovered that one of the names on the sign was misspelled. After considering all the options with Masterpiece Signs (who prepared the sign as presented to them), it was decided that the sign would be replaced at a cost of \$1020, paid for through donations from Pathway Board members and/or the Bluffton Lions Foundation funds that have been earmarked for this project. The Foundation Board would have to approve that expenditure. One Pathway Board member agreed to donate \$500 with the suggestion that the balance come from Board members. Money may be donated through the Bluffton Lions Foundation restricted for sign replacement. After the funds are raised, a check will be issued to Masterpiece Signs. January 2017 is the month the sign is scheduled to be replaced. Appreciation was expressed for the fact that all the signage for the bike paths around Bluffton have been donated 100% by Masterpiece Signs.

Dima Snyder placed the following motion:

*The Pathway Board will replace the sign at a cost of \$1020.*

Fred Steiner offered a second. Motion carried.

##### **Bentley Road, Kibler Street and Parkview Subdivision Pathway Projects**

Mitch Kingsley, Dima Snyder and Dick Ramseyer met with the two land owners impacted by the paving of the pathway connector between Kibler Street and Parkview streets, currently a driveway and right of way called Prosperity Drive. At this meeting, the landowners were able to see where the bike path section would be and to make suggestions for the portion that affects their land. With donations and reduced pricing from Derek Snyder, Parkview Subdivision and Mike Gerkin, paving company, the cost of paving the connector is \$10,500. The Bluffton Lions Foundation approved the expenditure.

Jim Harder placed the following motion:

*The Pathway Board will expend \$10,500 to complete the Parkview subdivision connector project.*

Dima Snyder offered a second. Motion carried.

It was suggested that soon after paving the village should place a post at both ends so it is clear it is not a road.

Choice One Engineering provided a breakdown of costs for the pathway stretching from Augsburger Road to the Connector as follows: Augsburger Road to the Bridge -- \$352,000; Bridge to the Connector -- \$103,000. It was observed that some costs were included in the estimate that may not be necessary such as a storm sewer—to be determined later.

The right of way has been marked along the properties on Kibler Street between the bridge and the connector. Further discussion held regarding the various options for this section.

Discussion held regarding the next steps for the section between Augsburger Rd. and the bridge. This section has been pinpointed by the village as an area of safety concern. As the Pathway Board plans a timeline and fund raising for this section, the unknown factor is how this piece fits into the Village's sidewalk plan to enhance connectivity/safety for the village. Is there a cost sharing option that will combine the Village funding for a 4 foot sidewalk with the Pathway Board/Lions Foundation contribution to turn it into an 8 foot bike path? It was noted that there are design challenges with this stretch that will continue to be studied and solved as the project advances.

**Next meeting will be held Thursday, December 1, 2016 at 12:00 noon. Location: the President's Room at Marbeck Center, Bluffton University.**

Respectfully submitted,  
Laura Voth

VILLAGE OF BLUFFTON  
NOVEMBER 21, 2016 BILLS PAID

Vendor	Description	Amount
Alloway Testing	Lab Analysis	\$517.50
Auditor Of State	2014-15 Audit	\$594.50
Judy Augsburg	Mileage Reimbursement & Christmas Cards	\$777.32
Bailey's Equipment & Apparel	Police Uniforms	\$1,349.00
Beaverdam Contracting, Inc.	West Side Interceptor	\$142,570.33
Bluffton Flying Service	Management Fee	\$5,000.00
Joshua Brown	Cruiser Maintenance	\$89.00
Grainger Inc	Glasses & Other Safety Items	\$68.90
Great Lakes Billing Associates, Inc.	EMS Run Collection Fees	\$595.73
Hancock-Wood Electric Co-Op	Electricity	\$181.96
Nathan Jordan	Reimburse CEU's	\$186.65
Terry Mullenhour	Reimburse Blaze Of Lights Supplies	\$209.54
Ohio Dept Of Job And Family Services	Sept. 2016 Unemployment	\$7.91
Operator Training Committee	Water Operator Workshop- Blackburn	\$170.00
Village Of Ottawa	Water Usage	\$42,462.30
Perry Corporation	Computer- Fire Chief	\$910.97
Perry Corporation	Computer/Copier Back-Up	\$947.00
Power House Electric Supply	Lightbulbs	\$107.35
Precision Concrete Cutting, Inc	Sidewalk Grinding	\$12,100.00
Price Consultation Services, LLC	Psych Eval	\$550.00
Rumer & Maisch Co, LLC	Review Of Personnel Matter	\$220.00
Shell Fleet Plus	Gasoline	\$1,536.18
Treasurer, State Of Ohio	Public Water System Fee	\$2,780.16
United Fire Apparatus Corp	Annual Pump Test	\$2,629.50
United Healthcare Plan Of The	Hospitalization	\$11,054.34
United Healthcare Insurance Co	Life Insurance	\$96.00
USA Blue Book	Sampler	\$6,995.46
Verizon Wireless	Cellular Phone	\$51.59
Dominion East Gas	Natural Gas	\$206.47
Peterson Construction Co.	WWTP Headworks	\$331,292.00
TOTAL		\$566,257.66

## **ORDINANCE 17- 16**

### **AN ORDINANCE AUTHORIZING A CHANGE IN ZONING AS REQUESTED BY BLANCHARD VALLEY HEALTH SYSTEM FOR PROPERTY LOCATED AT 565 HARMON ROAD FROM R-I TO R-II**

WHEREAS; The Blanchard Valley Health System has requested a rezoning of property located at 565 Harmon Road, Bluffton, Ohio from R-I to R-II Residential and that request was received and considered according to law by the Village of Bluffton Planning Commission, and by them, approved and recommended to the Council of the Village of Bluffton.

THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO (THE REQUISITE NUMBER OF MEMBERS CONCURRING) THAT:

SECTION 1. That the Zoning Classification of the following property be changed from R-I to R-II Residential after public hearing before Council held on November 7, 2016:

565 Harmon Road, Bluffton, Ohio  
Lot 761 of Matters Addition to the Village of Bluffton  
Plat Bk. 7, Page 84 along with a vacated alley

SECTION 2: it is found and determined that all formal actions of the Council concerning and relating to the adoption of this ordinance were made in open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.



Passed and adopted this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by the Council  
of the Village of Bluffton, Ohio by the following vote:

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Mayor

Approved as to form:

\_\_\_\_\_  
F. Stephen Chamberlain  
Village Solicitor

ORDINANCE NO. 18-16

AN ORDINANCE APPROVING THE ANNUAL APPROPRIATIONS FOR THE 2017 FISCAL YEAR FOR THE VILLAGE OF BLUFFTON, OHIO.

WHEREAS, it is necessary to appropriate funds for the 2017 Fiscal Year for the Village of Bluffton, Ohio.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: The attached Exhibit A shall be approved as the Annual Appropriations for the Village of Bluffton, Ohio, for the 2017 Fiscal Year. The approved level of control for appropriations is at the fund, function level.

SECTION 2: The effective date of these appropriations shall be January 1, 2017.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2016 by the governing board of the Village of Bluffton, Ohio by the following vote:

Yes: \_\_\_\_\_ No: \_\_\_\_\_ Abstain: \_\_\_\_\_

Attest:

\_\_\_\_\_  
FISCAL OFFICER

\_\_\_\_\_  
MAYOR

Approved as to Form:

\_\_\_\_\_  
SOLICITOR

## **ORDINANCE 19- 16**

### **AN ORDINANCE SETTING THE COMPENSATION RATES FOR RUNS/CALLS FOR SERVICE FOR FIRE DEPARTMENT AND EMS PERSONNEL OF THE BLUFFTON FIRE DEPARTMENT AND THE BLUFFTON EMS AND DECLARING AN EMERGENCY**

WHEREAS; The compensation rates for Fire and EMS runs have not been addressed in many years, and;

WHEREAS: An emergency exists in that compensation issues for Fire and EMS need to be updated and that this legislation is necessary for the health, safety and welfare of the Village of Bluffton, Ohio.

THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO (THE REQUISITE NUMBER OF MEMBERS CONCURRING) THAT:

SECTION 1. That effective January 1, 2017 and continuing until amended, the following shall be the compensation rates for Fire and EMS personnel for the Village of Bluffton Ohio:

\$12.00/per hour for the first hour -- thereafter -- \$10.00/per hour thereafter.

The said rate shall be effective on January 1, 2017 and thereafter.

SECTION 2. That an emergency exists for the reasons set forth herein and this resolution shall be full force and effect immediately from and after its passage as an emergency.

SECTION 3: it is found and determined that all formal actions of the Council concerning and relating to the adoption of this ordinance were made in open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by the Council  
of the Village of Bluffton, Ohio by the following vote:

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Mayor

Approved as to form:

\_\_\_\_\_  
F. Stephen Chamberlain  
Village Solicitor

## **RESOLUTION 20 - 16**

### **A RESOLUTION AUTHORIZING AND DIRECTING THAT THE "VILLAGE POND" BE FILLED IN AS SOON AS POSSIBLE WITH CONSTRUCTION DEMOLITION AND OTHER LEGAL MATERIALS**

WHEREAS: That there is a pond on property of the Village of Bluffton, Ohio known locally as "Village Pond" which the Council believes should be filled in and eliminated, and;

WHEREAS: An emergency exists in that issue should be placed higher on priority of Village Projects and that this legislation is necessary for the health, safety and welfare of the Village of Bluffton, Ohio.

THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO (THE REQUISITE NUMBER OF MEMBERS CONCURRING) THAT:

SECTION 1. That the Village undertake, as soon as practicable and when materials are available at little to no cost, undertake the filling in of the pond known as "Village Pond". Furthermore, that the same must be done in compliance with any State or Federal Laws and regulations.

SECTION 2. That an emergency exists for the reasons set forth herein and this resolution shall be full force and effect immediately from and after its passage as an emergency.

SECTION 3: it is found and determined that all formal actions of the Council concerning and relating to the adoption of this ordinance were made in open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by the Council of  
the Village of Bluffton, Ohio by the following vote:

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Mayor

Approved as to form:

\_\_\_\_\_  
F. Stephen Chamberlain  
Village Solicitor

## PRELIMINARY LEGISLATION

Consent

Rev. 6/26/00

Resolution # : 22-16

PID No. : 102554

County/Route/Section : \_\_\_\_\_

The following is a Resolution enacted by the Bluffton Village Council of Allen County, Ohio, hereinafter referred to as the Local Public Agency (LPA).

### SECTION I – Project Description

WHEREAS, the (LPA) has determined the need for the described project:

*Bridge Inspection Program Services, including, but not limited to bridge load rating calculations, scour assessments, bridge inspections, and fracture critical plan development.*

NOW THEREFORE, be it resolved by the Council of the Village of Bluffton, Ohio of Allen County, Ohio.

### SECTION II – Consent Statement

Being in the public interest, the LPA gives consent to the Director of Transportation to complete the above described project.

### SECTION III – Cooperation Statement

The LPA shall cooperate with the Director of Transportation in the above described project as follows:

*The State shall assume and bear 100% of all of the cost for Bridge Inspection Program Services requested by the City and agreed to by the State. Eligible Bridge Inspection Services are described in the Consultant's Scope of Services Task Order Contract (Exhibit A).*

*The LPA agrees to pay 100% of the cost of those features which are not included in Exhibit A.*

**SECTION IV – Utilities and Right-of-Way Statement**

The LPA agrees that all right-of-way required for the described project will be made available in accordance with current State and Federal regulations.

**SECTION V Authority to Sign**

I, \_\_\_\_\_ of said \_\_\_\_\_ is hereby empowered on behalf of the  
(Contractual Agent) (LPA)  
\_\_\_\_\_ to enter into contracts with the Director of Transportation which is necessary to  
(LPA)  
complete the above described project.

Passed: \_\_\_\_\_, 2\_\_\_\_\_.  
(Date)

Attested: \_\_\_\_\_  
(Clerk)

\_\_\_\_\_  
(Contractual Agent of LPA – title)

Attested: \_\_\_\_\_  
(Title)

\_\_\_\_\_  
(President of Council)

The \_\_\_\_\_ is hereby declared to be an emergency measure to expedite the highway project and  
(Ordinance/Resolution)  
to promote highway safety. Following appropriate legislative action, it shall take effect and be in force immediately upon its passage and approval, otherwise it shall take effect and be in force from and after the earliest period allowed by law.



**CERTIFICATE OF COPY  
STATE OF OHIO**

\_\_\_\_\_ of \_\_\_\_\_ County, Ohio  
(LPA)

I, \_\_\_\_\_, as Clerk of the \_\_\_\_\_  
(LPA)  
of \_\_\_\_\_ County, Ohio, do hereby certify that the foregoing is a true and correct copy of  
\_\_\_\_\_ adopted by the legislative Authority of the said  
(Ordinance/Resolution)

\_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_\_.  
(LPA)

That the publication of such \_\_\_\_\_ has been made and certified of record according to  
(Ordinance/Resolution)

Law; that no proceedings looking to a referendum upon such \_\_\_\_\_ have been taken;  
(Ordinance/Resolution)

and that such \_\_\_\_\_ and certificate of publication thereof are of record in \_\_\_\_\_,  
Page \_\_\_\_\_ (Ordinance/Resolution)  
(Record No.)

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal, if applicable,  
this \_\_\_\_\_ day of \_\_\_\_\_ 2\_\_\_\_\_.

\_\_\_\_\_  
(Clerk)

**(CITY SEAL)**

\_\_\_\_\_ of \_\_\_\_\_ County, Ohio  
(LPA)

(If the LPA is designated as a City then the "City Seal" is required. If no Seal, then a letter stating "No Seal is required to accompany the executed legislation.)

The foregoing is accepted as a basis for proceeding with the project herein described.

For the \_\_\_\_\_ of \_\_\_\_\_ County, Ohio.  
(LPA)

Attested: \_\_\_\_\_ Date \_\_\_\_\_  
(Contractual Agent)

For the State of Ohio

Attested: \_\_\_\_\_ Date \_\_\_\_\_  
(Director, Ohio Department of Transportation)

**RESOLUTION 23 - 16**

**A RESOLUTION CLOSING AND PROHIBITING USE OF VILLAGE OF  
BLUFFTON AIRPORT PROPERTY FOR DUMPING OF DIRT AND OTHER  
DEBRIS AND DECLARING AN EMERGENCY**

WHEREAS; That there is an area located on property of the Bluffton Airport owned by the Village of Bluffton, Ohio referred to as "Airport Dump" which the Council believes should be closed to further dumping, and;

WHEREAS: An emergency exists in that issue should be placed higher on priority of Village Projects and that this legislation is necessary for the health, safety and welfare of the Village of Bluffton, Ohio.

THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO (THE REQUISITE NUMBER OF MEMBERS CONCURRING) THAT:

SECTION 1. That the "Airport Dump" located on property owned by the Village of Bluffton at the Bluffton Airport is closed effective immediately and that no further dumping take place thereon.

SECTION 2. That an emergency exists for the reasons set forth herein and this resolution shall be full force and effect immediately from and after its passage as an emergency.

SECTION 3: it is found and determined that all formal actions of the Council concerning and relating to the adoption of this ordinance were made in open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Mayor

Approved as to form:

\_\_\_\_\_  
F. Stephen Chamberlain  
Village Solicitor

**RESOLUTION 24 - 16**

**A RESOLUTION SETTING FORTH THE SENSE OF COUNSEL THAT ANY AND ALL CONTRACTS FOR PUBLIC IMPROVEMENTS OF THE VILLAGE OF BLUFFTON CONTAIN SPECIFIC LANGUAGE ADDRESSING DEBRIS REMOVAL AND DECLARING AN EMERGENCY**

WHEREAS: It is the sense of the Counsel of the Village of Bluffton that contracts for public projects need to address debris removal and;

WHEREAS: An emergency exists in that issue should be placed higher on priority of Village Projects and that this legislation is necessary for the health, safety and welfare of the Village of Bluffton, Ohio.

THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO (THE REQUISITE NUMBER OF MEMBERS CONCURRING) THAT:

SECTION 1. That is the sense of counsel that any and all future contracts for public projects by the Village contain specific language addressing the disposal of dirt and construction debris either at locations where such materials are needed in the Village or to another location outside of the Village.

SECTION 2. That an emergency exists for the reasons set forth herein and this resolution shall be full force and effect immediately from and after its passage as an emergency.

SECTION 3: it is found and determined that all formal actions of the Council concerning and relating to the adoption of this ordinance were made in open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Mayor

Approved as to form:

\_\_\_\_\_  
F. Stephen Chamberlain  
Village Solicitor

**To: Mayor Augsburger  
Council Members**

**ODOT Bridge Inspection Program**

Resolution No. 22-16 is preliminary consent legislation required by the Ohio Department of Transportation for the Village to continue to participate in the Bridge Inspection Program Services program that we have been a part of for the past three years. The program involves ODOT consultants performing the inspections of municipal bridges at no cost to the municipality. The first three-year program is set to be extended, necessitating the legislation authorizing the Village's continued participation in the program.

**Planning Commission Approval**

The Planning Commission met on Monday, November 14, 2016 to review and consider the Final Plat for the Parkview Subdivision Phase 1 that was submitted by the developer. After review, the Planning Commission voted unanimously to approve the Final Plat. Per the Village's Subdivision Regulations, upon approval of the Final Plat by the Planning Commission, the Final Plat shall be submitted to the Village Council at the next regular meeting and be placed on the agenda. A vote shall be called upon the following question: "Shall the action of the Planning Commission in approving the Final Plat be affirmed?" This item is on the agenda for Monday evening's Council Meeting.

**Leaf Pick-up**

The leaf pick-up is in full swing. As a reminder to residents who are adjacent to alleys, leaves should be placed on the street-side of their property and not along alleys. The equipment utilized to conduct the leaf pick-up is not designed for tight spaces and tight turns that many of the alleys present. It is anticipated that the leaf pick-up will continue through the end of November.

**Kibler Street Storm Sewer Outlet**

We were hoping to bypass an aging section of storm sewer that outlets from Kibler Street to the Little Riley Creek by tying into the new storm sewer system installed in the Parkview subdivision. However, the elevation of the existing storm sewer and the necessary elevation of the new storm sewer made that option unfeasible. Each year, we continue to have multiple blow-outs in this section of storm sewer that necessitate repeated visits to repair. Now that a tie-in and bypass is not a possibility, we are gathering quotes to replace the line from the contractors that submitted annual bids for the project. I hope to have those quotes prior to the meeting on Monday evening to present to Council for approval.

**Adopt-A-Family**

For the past several years, Village employees have joined together to adopt a family through the Bluffton Community Assistance Program. We have received our family through the program and we are beginning to collect items for the family. As always, if anyone is interested in assisting with this project, please feel free to contact Nancy Kindle or myself to find out what is needed.



**BLUFFTON POLICE DEPARTMENT**  
**154 N. MAIN STREET**  
**BLUFFTON, OHIO 45817**  
**(419) 358- 2961**  
**FAX (419) 358-2963**



**Police Activity Summary**  
**October 2016**

Police Calls for Service – 275

Traffic Stops – 39

Citations – 6

Citations

Illegal Starting / Backing	-	1
Failure to Obey Traffic Control Device – Red Light	-	1
Driving under Suspension	-	1
Speed	-	3
Total	-	6

Complaint Reports

Breaking and Entering	-	1
Criminal Damaging	-	1
Domestic Violence	-	2
Drug Offense	-	1
DUS	-	1
Found Property	-	2
Miscellaneous	-	5
Menacing	-	1
Property Damage	-	1
OVI	-	1
Receiving Stolen Property	-	1
Theft	-	8

Total - 25

- Theft loss for August was \$33,756, with theft recovery of \$ 552.00.
- The theft loss amount is large due to a potentially stolen pickup truck valued at \$30,000.

	Call for Service Breakdown												Total
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	
Intoxicated Person	0	0	0	1	1	0	0	0	0	0			2
Assault	0	1	1	1	1	1	1	4	2	0			12
Contact Complaint	0	0	0	0	1	0	0	0	0	1			2
Fire Runs	0	0	0	0	0	0	0	0	0	0			0
Prowler	0	1	0	1	0	1	1	4	1	0			9
Criminal Damaging	4	9	1	4	6	1	3	1	1	2			32
Unruly Juvenile	0	3	0	1	0	2	4	1	0	1			12
Meet the Officer	0	0	0	0	0	0	0	0	0	0			0
Escort	0	0	1	4	5	4	4	4	5	7			34
Animal Complaint	5	1	6	4	3	2	6	5	2	4			38
Breaking and Entering	1	4	1	0	0	5	2	0	1	4			18
Alarms, Burglar	17	17	20	15	14	17	11	12	12	10			145
Traffic Crash, Non-Injury	6	4	7	6	3	3	4	4	2	6			45
Traffic Crash, Injury	1	1	1	1	1	0	3	1	0	3			12
Traffic Crash, Hit-Skip	0	1	3	2	0	0	2	2	1	0			11
Intoxicated Driver	0	1	0	0	0	1	1	3	1	2			9
Investigate Vehicle	20	26	30	33	35	40	31	47	38	34			334
Motorist Assist	5	4	6	9	9	4	11	3	9	13			73
Complaint, Female	0	0	0	0	0	0	0	0	0	1			1
Rescue Needed / First Respond	1	2	1	1	1	0	2	0	1	0			9
Rescue Assist - Non Emergency	0	0	0	0	0	0	0	0	0	0			0
Robbery Complaint	0	0	2	1	0	0	0	1	0	0			4
Domestic	2	3	1	1	3	2	1	4	0	2			19
Mental Health Emergency	2	0	1	2	0	0	0	6	1	1			13
Missing Adult	0	2	0	0	0	0	1	1	0	0			4
Missing Juvenile	0	0	0	1	0	0	0	0	0	0			1
Back Up Officer	0	0	0	0	0	0	0	0	0	0			0
Shots Fired	0	0	0	1	0	0	2	0	0	0			3
Felonious Assault	0	0	0	0	0	0	0	0	0	0			0
Shoplifting Complaint	0	0	0	0	1	0	0	0	0	0			1
Stand-By	0	0	0	0	0	0	0	0	0	0			0
Traffic Stop -	0	0	0	0	0	0	0	0	0	0			0
Severe Weather	0	0	0	0	0	0	0	0	0	0			0
Investigate Pedestrian	2	2	3	2	5	8	9	5	5	7			48
Theft	5	13	4	10	7	5	16	9	6	14			89
Civil	0	4	6	3	6	12	4	37	10	3			85
Suspicious Person	4	5	10	6	5	7	7	8	3	9			64
Unsecured Building	0	0	2	1	1	1	3	3	3	1			15
Sex Offense	0	0	0	0	0	1	0	0	0	0			1
Forgery/Bad Check	0	0	1	1	1	0	0	1	1	0			5
Police Information	0	0	0	0	0	0	0	0	0	0			0
Drug Abuse Complaint	3	2	0	2	0	0	0	1	1	0			9
Concealed Weapons	0	0	0	0	0	0	0	0	0	0			0
Health/Safety Complaint	4	0	1	4	1	1	1	0	0	0			12
Miscellaneous Complaint	81	48	39	57	65	58	42	45	35	35			505



Abandoned 911	5	3	7	3	5	4	5	4	10	6	52
Unit Maintenance	1	1	3	0	0	1	0	0	0	0	6
House Check	37	11	66	6	2	3	5	1	2	1	134
Liquor Laws	0	0	0	0	0	0	0	0	0	0	0
Safety Education / CPR / DARE/etc.	0	0	0	4	0	0	0	0	0	0	4
Underage Drinking	0	1	0	0	0	0	0	0	0	0	1
Follow Up on Complaint	15	23	10	18	24	21	20	15	9	11	166
Criminal Trespassing	0	0	0	0	0	0	0	0	0	0	0
Menacing	0	0	2	4	0	0	1	1	1	2	11
Disorderly Conduct	0	0	0	0	0	0	0	0	0	0	0
Warrant Service	0	0	0	0	0	0	0	0	0	0	0
Telephone Annoyance	0	1	0	1	2	0	2	1	0	0	7
Motorist Assist/Lock Out	19	12	16	11	7	5	2	13	15	4	104
Mutual Aid	31	26	38	26	54	27	26	31	25	35	319
Recovered Stolen/Lost Property	1	1	1	1	1	2	7	3	13	0	30
Traffic Stop - Citation	16	8	15	13	13	15	6	9	49	6	150
Traffic Stop - Warning	39	44	57	50	51	67	37	52	0	33	430
Explosion	0	0	0	0	0	0	0	0	2	0	2
Unwanted Guest	3	0	2	0	1	2	2	0	19	3	32
Building Checks	78	69	95	77	69	64	28	14	2	9	505
Well Being Check	0	1	0	0	0	0	2	1	4	0	8
Warrant Service - Attempted/Complete	0	1	0	1	1	4	0	1	2	0	10
Receiving Stolen Property	0	0	0	0	0	1	0	0	2	4	7
Deceased Person	1	0	0	0	1	0	0	0	0	0	0
Urgent Call	0	0	0	0	0	0	0	0	0	0	0
Assist Officer	0	0	0	0	0	0	0	0	0	0	0
Foot Patrol	1	2	0	0	4	0	4	1	4	1	17
Bike Patrol	0	0	0	1	3	0	7	0	0	0	11

Total	410	358	460	391	413	392	326	359	300	275	0	0	3684
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