

# Village of Bluffton Council Meeting Agenda

November 22, 2021 at 7:00 PM



## **Opening Ceremonies**

Call to Order, Mayor Johnson presiding

Pledge of Allegiance



## **Minutes**

Approval of the minutes for the Village Council meeting held on Monday, November 8, 2021.

## **Bills**

### **Committee Reports**

Utilities – 11/15

Finance – 11/18

Ordinance – 11/19

### **Boards & Commissions**

Tree Commission – 11/12

Allen County Public Health Board -11/18

**Chamber of Commerce / BCE**

## **LEGISLATION:**

### **ORDINANCE NO. 10-2021**

**1<sup>st</sup> Reading**

**Emergency**

AN ORDINANCE AMENDING ORDINANCE NO. 02-21 (THE ANNUAL APPROPRIATION ORDINANCE) AND DECLARING AN EMERGENCY

### **RESOLUTION NO. 20-2021**

**3<sup>rd</sup> Reading**

**Emergency**

A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH THE JOHNNY APPLESEED METROPOLITAN PARK DISTRICT FOR THE PURPOSE OF MAKING APPLICATION AND ACCEPTING FUNDS FROM THE 2021 COOPERATIVE PARK IMPROVEMENT GRANT PROGRAM AND DECLARING AN EMERGENCY

### **RESOLUTION NO. 21-2021**

**2<sup>nd</sup> Reading**

A RESOLUTION TO ACCEPT THE RATE CHARGED BY THE VILLAGE OF OTTAWA, OHIO TO THE VILLAGE OF BLUFFTON, OHIO FOR BULK WATER BEGINNING JANUARY 1, 2022

### **RESOLUTION NO. 22-2021**

**1<sup>st</sup> Reading**

A RESOLUTION AUTHORIZING THE TEMPORARY APPROPRIATIONS FOR THE YEAR 2022 FOR THE VILLAGE OF BLUFFTON, OHIO.

## **Village Administration Report:**

### **Safety Services Reports:**

**-EMS-**

**-Fire Dept.-**

**-Police Dept.-**

### **Meeting Dates (meetings held at the Town Hall unless otherwise noted\*)**

Village Council – Monday, November 22 at 7:00 pm

Personnel Committee – Tuesday, November 23 at noon via ZOOM

Ordinance Committee – Wednesday, December 15 at noon via ZOOM

Village Council – Monday, December 13 at 7:00 pm

## **Public Comment**

**Adjournment** – Motion and Second

Village of Bluffton – Regular meeting November 8, 2021, at 7:00 p.m.

Mayor Johnson presiding. Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia present.

Cupples motioned, seconded by Kingsley, to approve the minutes from the regular council meeting held on October 25, 2021. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Steiner motioned, seconded by Talavinia, to approve the bills as presented. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

The Administrator gave the following readings:

2nd Reading:

Resolution 20-2021 – A Resolution authorizing the Village Administrator to enter into an agreement with the Johnny Appleseed Metropolitan Park District for the purpose of making application and accepting funds from the 2021 Cooperative Park Improvement Grant Program. Talavinia motioned to adopt the Resolution, seconded by Stahl. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

1<sup>st</sup> Reading:

Resolution 21-2021 – A Resolution to accept the rate charged by the Village of Ottawa, Ohio to the Village of Bluffton, Ohio for bulk water beginning January 1, 2022. Steiner motioned to adopt the Resolution, seconded by Cupples. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Sehlhorst motioned, seconded by Stahl, to re-number previously passed Ordinance 08-21 related to a no parking zone on the Southeasterly side of South Lawn Avenue as Ordinance 09-21, in order to avoid duplicate Ordinance numbers. Roll Call: Yes (5) Messrs: Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (1) Cupples, Abstain (0), motion approved.

Cupples motioned, seconded by Talavinia, to approve the appointment of Ryan Stackhouse for a three-year term to the Board of Zoning & Building Appeals as an Alternate. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Cupples motioned to adjourn the meeting.

The following meetings/events were included on the agenda and/or scheduled during the meeting.

Tree Commission – Thursday, November 11 at 5:00 p.m. at Village Arboretum.

Utilities Committee – Monday, November 15 at 4:00 p.m.

Finance Committee – Thursday, November 18 at noon.

Ordinance Committee – Friday, November 19 at noon, via ZOOM.

Village Council – Monday, November 22 at 7:00 p.m.

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MAYOR

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FISCAL OFFICER

VILLAGE OF BLUFFTON  
VOUCHER REPORT 11/22/2021

VENDOR	AMOUNT	DEPARTMENT	DESCRIPTION
ACCENT BUSINESS COMMUNICATIONS	791.72	Administrative	PHONES
ALL SERVICE AERATION, INC	535.50	Park	PORTABLE TOILETS
ALLEN COUNTY EMA	201.70	Fire	O2 REPLACEMENT SENSOR
ALLEN COUNTY EMA	201.70	Fire	O2 REPLACEMENT SENSOR
ALLOWAY TESTING	467.50	Multiple	TESTING
AMERICAN ELECTRIC POWER	4,042.88	Multiple	ELECTRICITY
ANGIE ESSINGER	163.52	Multiple	PETTY CASH REIMBURSEMENT
ANTHEM BLUE CROSS BLUE SHIELD	15,432.26	Multiple	HEALTH INSURANCE
ANTHEM BLUE CROSS BLUE SHIELD	140.25	Multiple	LIFE INSURANCE
ANTHEM BLUE CROSS BLUE SHIELD	517.59	Multiple	HEALTH INSURANCE
AXON ENTERPRISE, INC.	375.00	Police	TASER TRAINING
BLUFFTON FLYING SERVICE	15,219.74	Airport	RESTROOM REHAB
BLUFFTON STONE CO.	761.74	Multiple	DIESEL FUEL
BOUND TREE MEDICAL	496.56	Rescue	MEDICAL SUPPLIES
CHARTER COMMUNICATIONS	39.99	Multiple	CABLE
CINTAS	380.27	Administrative	UNIFORMS
CINTAS	139.82	Administrative	UNIFORMS
COUNTY ELECTRIC LLC	3,450.00	Administrative	BLAZE OF LIGHTS POWER
COUNTY ELECTRIC LLC	330.00	Land & Buildings	VINE ST. GFCI BREAKER
DAFT EROSION CONTROL LLC	1,180.00	Land & Buildings	STRAW BLANKET
DAVIS & STANTON	134.00	Police	DRESS UNIFORM PINS
DOMINION EAST GAS	370.91	Multiple	NATURAL GAS
EASTMAN & SMITH LTD	561.00	Administrative	ANNEXATION SERVICES
EVERETT J PRESCOTT INC	375.97	Water	MISC WATER SUPPLIES
FAMILY HARDWARE DO IT BEST	178.27	Multiple	SUPPLIES
First Klass Services, Inc.	689.00	Cemetery	CEMETERY WEED SPRAY
GO KEYLESS	91.89	Land & Buildings	DOOR LOCK PARTS
GREAT LAKES BILLING ASSOCIATES, INC.	1,072.06	Rescue	EMS BILLING SERVICE
GUTH LABORATORIES INC	107.93	Police	TESTING SUPPLIES
HACKENBERG, FEIGNER, BISHOP & WERTH, LLC	1,000.00	Administrative	SOLICITOR FEES
HANCOCK-WOOD ELECTRIC CO-OP	165.45	Multiple	ELECTRICITY
HANCOCK-WOOD ELECTRIC CO-OP	70.00	Multiple	ELECTRICITY
KOI ENTERPRISES, INC.	110.59	Multiple	PARTS
LEIBER GARAGE	44.10	Police	PD AUTO REPAIRS
MARK SCHAFFER EXCAVATING & TRUCKING	92,157.34	Airport	TAXIWAY RECONSTRUCTION
MINTEYS MAIDS	75.00	Land & Buildings	TOWN HALL CLEANING
MINTEYS MAIDS	75.00	Land & Buildings	TOWN HALL CLEANING
N. W. OHIO PIPELINE CONST., INC.	900.00	Water	WEST ELM WATER BORE
NATHAN JORDAN	348.80	Water	EPA LICENSE & CEU'S
OHIO CAT	911.90	Administrative	BLAZE OF LIGHTS RENTAL
OHIO CRIME PREVENTION ASSN.	50.00	Police	ANNUAL MEMBERSHIP RENEWAL
OHIO MUNICIPAL LEAGUE	780.00	Administrative	2022 OML ANNUAL MEMBERSHIP
POWER HOUSE ELECTRIC SUPPLY	229.24	Land & Buildings	LAMPS & PARTS
Premier Patching Inc	13,744.50	Street	CRACK SEAL WORK
Premier Patching Inc	2,839.00	Land & Buildings	COMMUNITY LOT PATCHING
RICHLAND ENGINEERING LTD.	10,781.91	Airport	TAXI WAY RECONSTRUCTION
SAM'S CLUB	97.33	Police	SUPPLIES
SHELL FLEET PLUS	1,544.23	Multiple	FUEL

SMARTBILL	1,143.00	Multiple	BILLING SERVICES
STAPLES BUSINESS ADVANTAGE	98.64	Multiple	SUPPLIES
STAPLES BUSINESS ADVANTAGE	74.63	Multiple	SUPPLIES
STRYKER	310.00	Rescue	COT SIDERAILS
STRYKER	2,571.75	Rescue	COT SIDERAILS
THE VERDIN COMPANY	2,420.00	Land & Buildings	TIMEPIECE REPAIR
TIME WARNER CABLE	154.98	Administrative	CABLE
TSYS Health Services	111.84	Rescue	EMS MERCHANT SERVICES
UNITED FIRE APPARATUS CORP	1,548.00	Fire	PUMP SERVICE
VERIZON WIRELESS	85.80	Multiple	CELL PHONES
VILLAGE OF OTTAWA	44,036.95	Water	WATER
ZOLL DATA SYSTEMS	152.00	Rescue	EMS CHARTS
INCOME TAX REFUNDS	539.00	Administrative	INCOME TAX REFUNDS
	<u>227,619.75</u>		
BIWEEKLY PAYROLL 11/19/21	40,068.68		
MEDICARE	550.37		
OPERS	2,054.89		
OP&F	2,336.79		

Council Signature : \_\_\_\_\_

Date: \_\_\_\_\_

**Village of Bluffton  
Utilities Committees Meeting  
November 15, 2021 @ 4:00 PM**

Committee members present, David Steiner & Jerry Cupples  
Mayor, Richard Johnson  
Staff present, Jesse Blackburn

The committee reviewed the updated All-Terra Inc. quote to install waterlines on the Bluffton University Campus. There is a copy enclosed. The committee recommends that the project be approved by the Council.

Meeting adjourned at 4:30 PM.

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David Steiner

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Jerry Cupples

**Village of Bluffton**  
**Finance Committee Meeting**  
**November 18, 2021 @ 12:10 PM**

Committee members present, David Steiner & Phil Talavinia

Mayor, Richard Johnson

Staff present, Jesse Blackburn, Village Administrator, Bryan Lloyd, Assistant Village Administrator, Kevin Nickel, Fiscal Officer, Ryan Burkholder, Police Chief, Jon Kinn, Fire Chief and Jan Basinger, EMS Chief.

The committee reviewed the 2022 appropriations detail as updated by the administration. It was decided to present the temporary appropriations to council for a first reading at the 11/22/21 council meeting. The final appropriations will be completed in early 2022.

Meeting adjourned at 12:45 PM.

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David Steiner

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Phil Talavinia

# Ordinance Committee Minutes (Sehlhorst & Kingsley)

Village of Bluffton

November 19, 2021

Present: Joe Sehlhorst, Mitch Kingsley

Staff: Jesse Blackburn

TOPICS: ZONING

The committee discussed how to proceed with a general overhaul of the Bluffton Zoning Code. We looked at an outline provided us by former LACRPC Director, Thom Mazur. The first item on that document is:

1. Identify what are the “zoning” problems that you are facing right now
  - a. Many times what people think are zoning are not actually zoning problems
  - b. Are the problems homeowner disputes or civil suits rather than zoning or public parking disputes
  - c. Can such problems be approached with related management tools
    - i. exterior maintenance codes
    - ii. building codes
    - iii. stormwater regulations

The committee agreed to ask each member to write up their own list of zoning issues for our next meeting (December 15, 2021).

We need to determine whether we ask for appropriations to hire a city planner to assist in this process. We also need to think about what overlap these discussions should have with the Bluffton Planning Commission. Hopefully, any assessment and collection of data we do to define our issues will be helpful regardless of whether we employ help.

Submitted,

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Joe Sehlhorst

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Mitchell Kingsley

Tree Commission - Minutes  
Village of Bluffton  
Village Arboretum  
November 11th, 2021

Present: Becky Ramey, Jonathan Andreas, Ben Stahl, Jesse Blackburn

Start: 5:15pm

End: 5:45pm

Topic: AEP improvement impact on arboretum

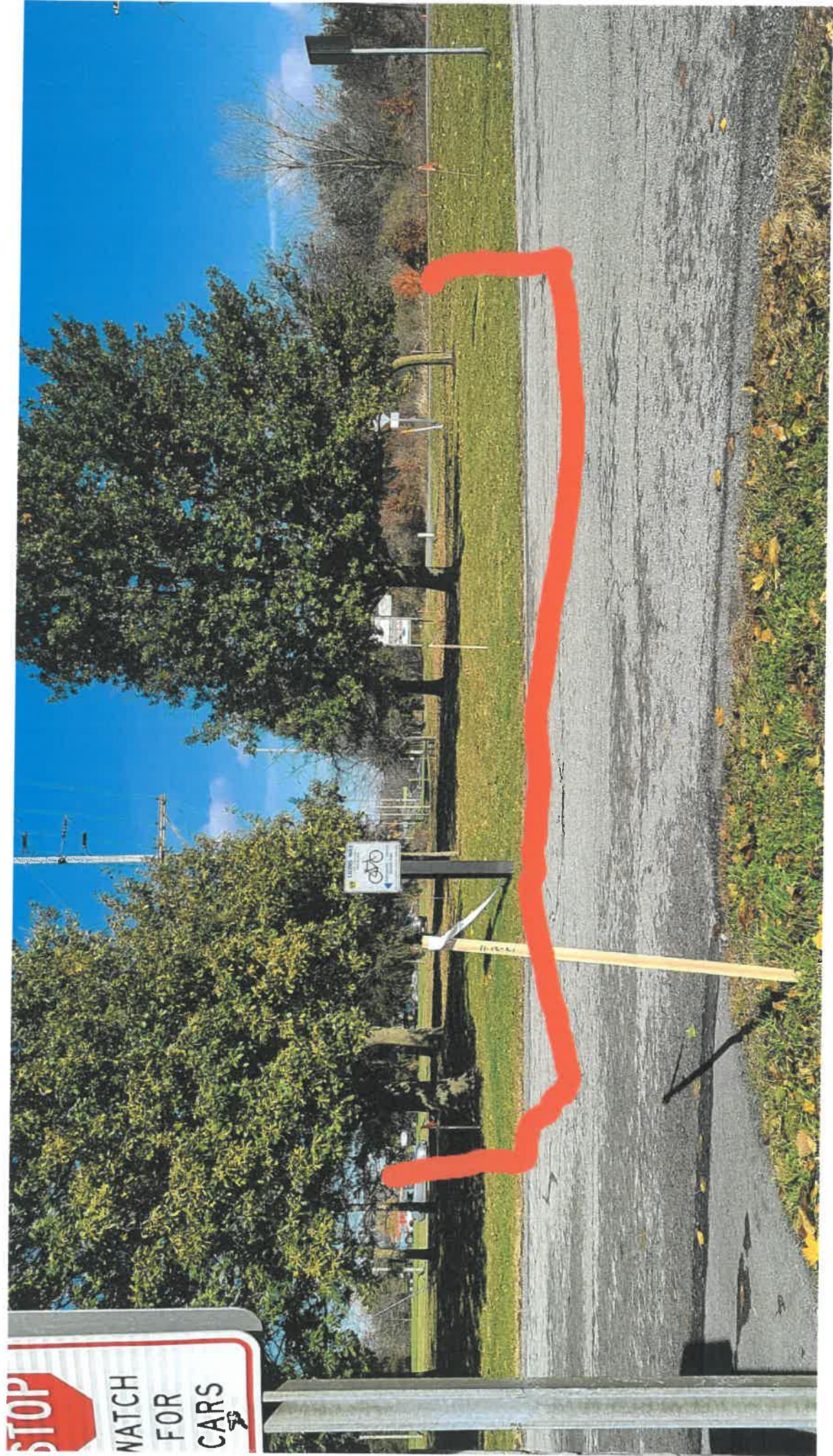
Agenda:

- Members of the Tree Commission reviewed AEP's plans for new transmission lines between County Line Rd and the arboretum. It was not immediately clear how many trees would be impacted, but at least a handful will likely be removed to make way. We are hopeful that we can get new trees planted to replace those we will lose, but will need to update the arboretum maps accordingly.

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Ben Stahl






Scanned with CamScanner



## Public Health Update: COVID-19



Allen County  
**COVID-19 Weekly Report**  
November 18, 2021

<p><b>590</b> New Cases <i>In last 7 days</i> <small>(Recovered: 325)</small></p> <p><b>TOTAL: 17,746</b> <small>TOTAL RECOVERED: 15,969</small></p>	<p><b>3</b> New Deaths <i>In last 7 days</i> <small>(reported to ACPH)</small></p> <p><b>TOTAL: 312</b> <small>(Confirmed on ODH Dashboard)</small></p>	<p><b>24</b> New Hospitalizations <i>In last 7 days</i></p> <p><b>TOTAL: 1,221</b></p>
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Allen County Cases per 100,000: 976.1  
Ohio Cases per 100,000: 496.3  
Fully Vaccinated in Allen County: 39.20%

**\*Community Transmission per CDC: HIGH**

Six (6) new deaths have been reported to ACPH in the past 14 days:

- 11/4—95 year old
- 11/5—41 year old female
- 11/8—89 year old female
- 11/15 – 66 year old female, 71 year old female and 78 year old female

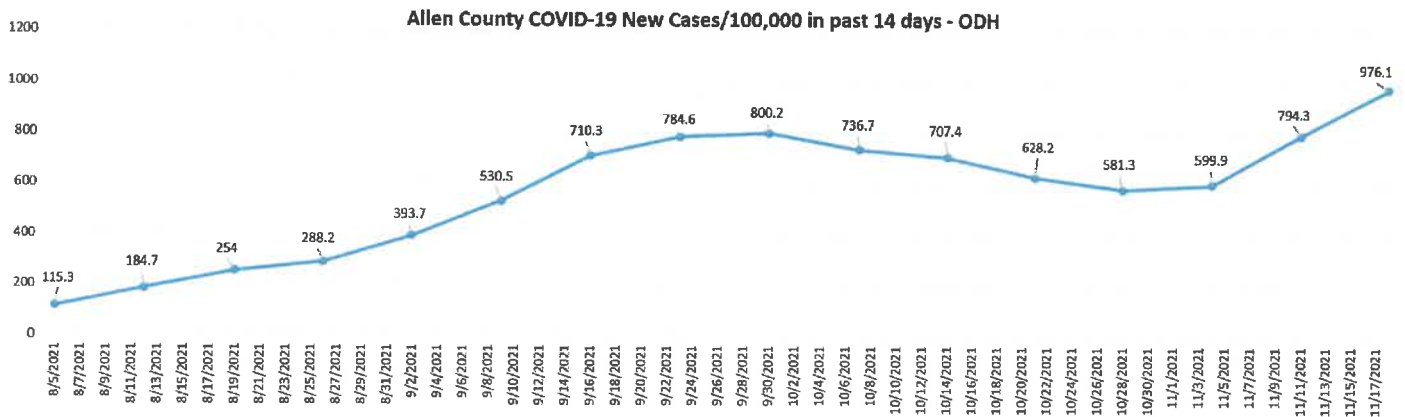
The ODH Data Dashboard indicates four deaths not previously reported on the weekly update: a female in her 70's on 10/16; a male in his 70's on 10/25, a male in his 70's on 10/27, and an 80+ female on 10/29. These numbers are included in the total number of deaths reported in this update (312).

For daily state and county data, including vaccine data, visit the interactive COVID-19 Ohio Dashboard at <https://coronavirus.ohio.gov>.

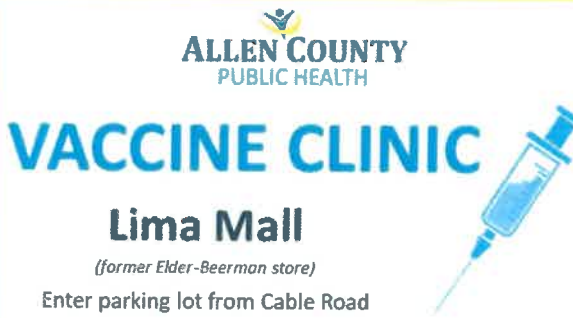
*\*Level of Community Transmission is based on new cases/100,000 persons and the # of positive cases in the past 7 days. This data can be found on the CDC COVID-19 Data Tracker at <https://covid.cdc.gov/covid-data-tracker>.*

### Allen County cases rising significantly; deemed an area of HIGH transmission for COVID-19.

- The 14-day case rate is high: as of Thursday, 11/18/21, the rate is 976.1. This is the highest the case rate has been since December of 2020. Last Thursday the rate was 794.3. The rate of 976.1 cases/100,000 in the past 14 days is almost 10X the rate considered to be an area of high transmission.
- Hospitalizations and deaths continue to be high for Allen County: 5 new deaths reported to ACPH the week prior to 11/4/21; 3 reported 11/11/21 and 3 new deaths have been reported to ACPH in the past 7 days.
- The COVID-19 vaccination offers the best protection against serious illness, hospitalization and death from COVID-19. Visit [gettheshot.coronavirus.ohio.gov](http://gettheshot.coronavirus.ohio.gov) to schedule a shot with ACPH, or call 419-228-4636.



# Vaccinations are the best protection against serious illness, hospitalization and death from COVID-19.



**ALLEN COUNTY PUBLIC HEALTH**

## VACCINE CLINIC

### Lima Mall

*(former Elder-Beerman store)*

Enter parking lot from Cable Road

*Appointments preferred, walk-ins will be accepted.*

**Adult Clinics:**

**Mondays & Fridays**

**9a—3p**

**Pediatric Clinics:**

**Wednesdays**

**2—5p**

## VACCINE OPPORTUNITIES

**COVID-19 Vaccinations Available for Children Ages 5-11**  
 ACPH will be offering the pediatric vaccine at special clinics held on Wednesday afternoons from 2:00 – 5:00 p.m. in the former Elder-Beerman store at the Lima Mall. The Pfizer pediatric vaccine is administered as a two-dose primary series, three weeks apart, but is a lower dose than that used for individuals 12 years of age and older.

### Booster Shots Available

Individuals can now get a booster of either vaccine regardless of which brand was used for their primary series of shots. Eligibility is as follows\*:

If you received a Pfizer or Moderna series you can get a booster 6 months after your primary series if you are:

- Age 65 years and older
- Age 18 or older and live in long-term care settings
- Age 18 or older and have underlying medical conditions
- Age 18 or older and work or live in high-risk settings

If you received a Johnson & Johnson vaccine you can get a booster after 2 months if you are:

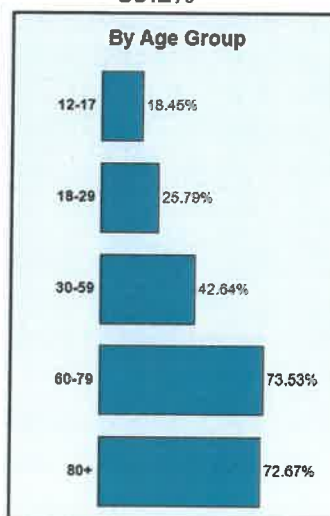
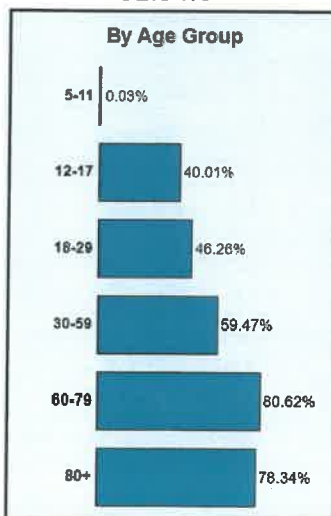
- Age 18 years or older

\*As of 11/18/21, eligibility is expected to expand for more individuals very soon. ACPH will notify the public of expanded eligibility when it becomes available.

ACPH will continue giving 1st and 2nd doses of Moderna and Pfizer vaccine, single dose of Johnson & Johnson, and booster shots for all vaccine brands on Mondays and Fridays at the same location from 9:00 a.m. – 3:00 p.m. Appointments are recommended and can be made at [gettheshot.coronavirus.ohio.gov](http://gettheshot.coronavirus.ohio.gov) or 419-228-4636. Flu shots are also available at each of these clinics.

OHIO: Fully Vaccinated  
52.34%

ALLEN CO: Fully Vaccinated  
39.2%



### For More Information:

- [Fact Sheet: COVID-19 Vaccine for Children 5-11 Years Old](#)
- [FAQs for Parents and Guardians of Children and Adolescents Eligible for the Pfizer COVID-19 Vaccine](#)
- [Steps for COVID-19 Vaccines to be Authorized for Children Ages 5-11](#)
- [What Does a COVID-19 Vaccine Do?](#)

ORDINANCE NO. 10-21

AN ORDINANCE AMENDING ORDINANCE NO. 02-21 (THE ANNUAL APPROPRIATION ORDINANCE) AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to appropriate funds and amend Ordinance No. 02-21 (The Annual Appropriation Ordinance).

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: That monies are appropriated for the various funds as follows:

Supplemental Appropriations:

**Town Hall Improvement Fund**

**D8-7E-52510                      Building Improvements                      +\$22,000.00**

SECTION 2: That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof, and for the further reason that this appropriation transfer is needed so expenditures can be made.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2021 by the governing board of the Village of Bluffton, Ohio by the following vote:

Yes: \_\_\_\_\_ No: \_\_\_\_\_ Abstain: \_\_\_\_\_

Attest:

\_\_\_\_\_  
FISCAL OFFICER

\_\_\_\_\_  
MAYOR

Approved as to Form:

\_\_\_\_\_  
SOLICITOR

**RESOLUTION NO. 20-2021**

**A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH THE JOHNNY APPLESEED METROPOLITAN PARK DISTRICT FOR THE PURPOSE OF MAKING APPLICATION AND ACCEPTING FUNDS FROM THE 2022 COOPERATIVE PARK IMPROVEMENT GRANT PROGRAM AND DECLARING AN EMERGENCY**

**WHEREAS**, the Commissioners of the Johnny Appleseed Metropolitan Park and the Village of Bluffton desire to provide improved and increased recreational opportunities to residents in the areas each organization services; and

**WHEREAS**, It is the intent of the Board of Park Commissioners to make funding available to political subdivisions of the State of Ohio throughout Allen county as enabled by the provisions of Section 1545.14 of the Ohio Revised Code.

**WHEREAS**, an emergency exists in that the timeliness of the approved agreement is necessary for accepting available grant funds.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE JOHNNY APPLESEED METROPOLITAN PARK DISTRICT AND THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO.**

**Section 1.** That the Johnny Appleseed Metropolitan Park District and the Village of Bluffton agree to cooperate for the purpose of improving public parklands under the terms and provisions of the Cooperative Park Improvements Grant Program administered by the Board of Park Commissioners for a period of one year and from year to year thereafter, unless terminated by either party upon thirty (30) days written notice to the other party.

**Section 2.** That the Village Administrator, of the Village of Bluffton is authorized to make application for Grant Program funding to the Board of Park Commissioners for the 2022 fiscal year.

**Section 3.** That an emergency exists for the reasons set forth in this resolution

**Section 4.** That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in open meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and adopted the \_\_\_\_\_ day of \_\_\_\_\_, 2021, by the governing board of the Village of Bluffton:

Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

Attest \_\_\_\_\_  
Fiscal Officer Mayor

Approved as to Form: \_\_\_\_\_

Village Solicitor

**RESOLUTION NO. 21-2021**

**A RESOLUTION TO ACCEPT THE RATE CHARGED BY THE VILLAGE OF OTTAWA, OHIO TO THE VILLAGE OF BLUFFTON, OHIO FOR BULK WATER BEGINNING JANUARY 1, 2022 AND DECLARING AN EMERGENCY**

WHEREAS: The Village of Ottawa and the Village of Bluffton meet and agree each year on the rate that is charged for water purchased by the Village of Bluffton under its existing water contract,

WHEREAS: An emergency exists in that the timeliness of the approval of the Bulk Water Rate is necessary for the preservation of the health, safety, and welfare of the citizens of the Village of Bluffton, Ohio;

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO THAT:**

SECTION 1: That the Village of Bluffton accepts the negotiated water rate charged by the Village of Ottawa, Ohio beginning on January 1, 2022 as follows:

\$2.62 per CCF

SECTION 2: That an emergency exists for the reasons set forth in this resolution

SECTION 3: That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this \_\_\_\_ day of \_\_\_\_\_, 2021 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Mayor

Approved as to form:

\_\_\_\_\_  
Village Solicitor

**RESOLUTION NO. 22 - 2021**

**A RESOLUTION AUTHORIZING THE TEMPORARY APPROPRIATIONS FOR THE YEAR 2022 FOR THE VILLAGE OF BLUFFTON, OHIO.**

**WHEREAS:** Temporary Appropriations are needed for Village operations until Final Appropriations are prepared;

**NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO THAT:**

**SECTION 1:** That for the purposes of Temporary Appropriation until the Final Appropriation is completed; the Council hereby adopts the 2022 Appropriation as if fully rewritten herein to be effective up through March 31, 2022, or until such time as replaced by Final Appropriation Ordinance.

**SECTION 2:** That to protect the financial integrity of the Village, which is necessary for the protection of the health, safety, and welfare of the Village and its inhabitants.

Passed this \_\_\_\_ day of \_\_\_\_\_ 2021.

\_\_\_\_\_  
Mayor

Attest

\_\_\_\_\_  
Fiscal Officer

Approved

\_\_\_\_\_  
Solicitor

VILLAGE OF BLUFFTON 2022 APPROPRIATIONS  
Exhibit A

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	Temporary 2022 AMOUNT
<b>GENERAL FUND:</b>		
<b>POLICE EXPENSES</b>		
	PERSONAL SERVICES	177,882.00
	EMPLOYEE BENEFITS	67,227.00
	OPERATING	26,389.00
<b>TOTAL</b>		<b>271,498.00</b>
<b>FIRE EXPENSES</b>		
	PERSONAL SERVICES	11,682.00
	EMPLOYEE BENEFITS	1,288.00
	OPERATING	12,955.00
<b>TOTAL</b>		<b>25,925.00</b>
<b>STREET &amp; LIGHTING EXPENSES</b>		
	OPERATING	20,890.00
<b>TOTAL</b>		<b>20,890.00</b>
<b>RESCUE EXPENSES</b>		
	PERSONAL SERVICES	13,008.00
	EMPLOYEE BENEFITS	2,008.00
	OPERATING	16,278.00
<b>TOTAL</b>		<b>31,294.00</b>
<b>DISPATCHER EXPENSES</b>		
	MISC. SERVICES	20,000.00
<b>COUNTY HEALTH DISTRICT EXPENSES</b>		
	PROFESSIONAL SERVICES	7,729.00
<b>MOSQUITO CONTROL EXPENSES</b>		
	MOSQUITO CONTROL	12,075.00
<b>CULTURAL AFFAIRS EXPENSES</b>		
A1-3C-52390	MISC. SERVICES	3,630.00
<b>POOL EXPENSES</b>		
	PERSONAL SERVICES	-
	EMPLOYEE BENEFITS	-
	OPERATING	5,878.00
<b>TOTAL</b>		<b>5,878.00</b>
<b>BRUSH DUMP EXPENSES</b>		
	OPERATING	14,700.00
<b>TOTAL</b>		<b>14,700.00</b>



**STORM SEWER EXPENSES**

A1-6D-52550 STORM SEWERS -

**SIDEWALKS EXPENSES**

A1-6G-52550 SIDEWALK PROGRAM -

**AIRPORT EXPENSES**

A1-6X-52390 MISC SERVICES 23,183.00

A1-6X-52430 REPAIR & MAINTENANCE 1,320.00

A1-6X-52550 RUNWAY LIGHT PROJECT -

**TOTAL** 24,503.00

**MAYOR/ADMIN EXPENSES**

PERSONAL SERVICES 52,460.00

EMPLOYEE BENEFITS 15,041.00

OPERATING 42,620.00

**TOTAL** 110,121.00

**LEGISLATIVE EXPENSE**

PERSONAL SERVICES 7,920.00

EMPLOYEE BENEFITS 1,410.00

OPERATING -

**TOTAL** 9,330.00

**MAYOR'S COURT EXPENSE**

COURT COSTS -

**FISCAL OFFICER'S EXPENSE**

PERSONAL SERVICES 22,050.00

EMPLOYEE BENEFITS 5,656.00

OPERATING 3,760.00

**TOTAL** 31,466.00

**LAND & BUILDINGS EXPENSE**

PERSONAL SERVICES 5,223.00

EMPLOYEE BENEFITS 807.00

OPERATING 41,209.00

**TOTAL** 47,239.00

**ECONOMIC DEVELOPMENT EXPENSE**

MISC CONTRACTUAL SERV 5,940.00

**AUDITOR & TREASURER FEES EXPENSE**

PROFESSIONAL SERVICES 2,145.00

**DELINQUENT LAND ADVERTISING EXPENSE**

PUBLISHING -

<b>AUDITOR'S EXPENSE</b>		
	PROFESSIONAL SERVICES	4,950.00
<b>INCOME TAX ADMIN. EXPENSE</b>		
	PERSONAL SERVICES	14,052.00
	EMPLOYEE BENEFITS	5,115.00
	OPERATING	16,620.00
<b>TOTAL</b>		<b>35,787.00</b>
<b>SAFETY EXPENSE</b>		
	MISC. SERVICES	-
<b>OTHER EXPENSE</b>		
	OPERATING	30,592.00
	TRANSFERS	231,495.00
	ADVANCES	-
<b>TOTAL</b>		<b>262,087.00</b>
<b>TOTAL GENERAL FUND EXPENSES</b>		<b>947,187.00</b>
<b>STREET MAINTENANCE EXPENSE</b>		
	PERSONAL SERVICES	47,972.00
	EMPLOYEE BENEFITS	16,758.00
	OPERATING	161,852.00
<b>TOTAL</b>		<b>226,582.00</b>
<b>SNOW REMOVAL EXPENSE</b>		
	OPERATING SUPPLIES	10,000.00
	REPAIR & MAINTENANCE	-
<b>TOTAL</b>		<b>10,000.00</b>
<b>TOTAL STREET FUND EXPENSES</b>		<b>236,582.00</b>
<b>STATE HIGHWAY EXPENSES</b>		
	OPERATING	33,330.00
<b>TOTAL EXPENSE</b>		<b>33,330.00</b>
<b>CEMETERY EXPENSES</b>		
	PERSONAL SERVICE	1,947.00
	EMPLOYEE BENEFITS	301.00
	MISC. SERVICES	5,962.00
<b>TOTAL EXPENSES</b>		<b>8,210.00</b>

<b>PARK EXPENSES</b>		
	OPERATING SUPPLIES	207,584.00
<b>TOTAL EXPENSES</b>		207,584.00

**BENROTH BRIDGE EXPENSES**  
 B5-6G-52430 MAINTENANCE

**COURT COMPUTER EXPENSES**  
 B7-1A-52420 OPERATING SUPPLIES

**DUI ENFORCEMENT EXPENSES**  
 B8-1A-52390 TRAINING  
 B8-1A-52420 OPERATING SUPPLIES  
**TOTAL EXPENSES**

**PERMISSIVE LICENSE FUND**  
 B9-6A-52550 STREET CONSTRUCTION  
**TOTAL EXPENSES**

**BLUFFTON IN BLOOM FUND**  
 C4-1A-52390 MISC SVC 2,475.00

**AMERICAN RESCUE PLAN ACT**  
 C5-5J-52560 SYSTEM EXPANSION 163,435.00

**STORM SEWER IMPROVEMENT EXPENSES**  
 D2-6D-52390 MISC. SERVICES -  
 D2-6D-52550 STORM SEWERS 33,990.00  
**TOTAL EXPENSES** 33,990.00

**FIRE & RESCUE IMPROVEMENT FUND**  
 D3-1B-52520 EQUIPMENT 25,884.00  
**TOTAL EXPENSES** 25,884.00

**POOL IMPROVEMENT FUND**  
 D4-3D-52510 POOL CAPITAL ITEMS 3,300.00  
**TOTAL EXPENSES** 3,300.00

**EQUIPMENT REPLACEMENT EXPENSES**  
 D5-1F-52520 EQUIPMENT -  
 D5-5X-52610 PRINCIPAL -  
**TOTAL EXPENSES** -

**AIRPORT IMPROVEMENT EXPENSES**

	OPERATING	23,430.00
<b>Total</b>		<b>23,430.00</b>

**TOWN HALL IMPROVEMENT EXPENSES**

D8-7E-52510	BUILDING IMPR.	6,600.00
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**POLICE EQUIPMENT EXPENSES**

D9-1A-52520	POLICE EQUIPMENT REPLACEMENT	52,706.00
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<b>TOTAL EXPENSES</b>		<b>52,706.00</b>
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**WATER EXPENSES**

	PERSONAL SERVICES	27,766.00
	EMPLOYEE BENEFITS	13,369.00
	OPERATING	269,360.00
E1-5X-52710	TRANSFERS	50,000.00
<b>TOTAL EXPENSES</b>		<b>360,495.00</b>

**SEWER FUND EXPENSES**

	PERSONAL SERVICES	62,373.00
	EMPLOYEE BENEFITS	24,645.00
	OPERATING	126,725.00
	TRANSFERS	125,000.00
<b>TOTAL EXPENSES</b>		<b>338,743.00</b>

**REFUSE FUND EXPENSES**

E7-5K-52390	REFUSE SERVICE	94,421.00
<b>TOTAL EXPENSES</b>		

**WATER/ SEWER IMPROVEMENT FUND EXPENSES**

	OPERATING	72,502.00
	DEBT	521,981.00
<b>TOTAL EXPENSES</b>		<b>594,483.00</b>

**POLICE CONTINUING TRAINING**

F4-1A-52390	TRAINING	2,310.00
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**NATIONAL NIGHT OUT**

F6-6B-52420	OPERATING SUPPLIES	-
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**SHANNON CEMETERY**

F7-1A-52390	MISC SERVICES	
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<b>F8-1A-52390</b>	<b>K9 EXPENSES</b>	<b>680.00</b>
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**Village of Bluffton**  
**Administration's Report**

To: Mayor Johnson & Council Members



**11-22-21**

**Disc Golf Course – Nature Works Grant**

A NatureWorks Grant has been conditionally awarded in the amount of \$7,500.00 for the Disc Golf Course. Baskets have been installed by the PWD for holes 1-10. Course is open for play!

**WWTP Instrumentation Project**

All equipment has been installed. PWD training scheduled for the week of Nov. 29<sup>th</sup>. Fully operational mid-December. Next step is pursuing an hour reduction of required staffing at the WWTP from the Ohio EPA. Current requirement is 40 hours of staffing. 50% reduction will be requested.

**Water Main Relocation Project - Bluffton University Campus**

Project has been evaluated and approved by the EPA. All Terra will proceed by adding this project to their scope of work.

**Town Hall Fire Alarm and Detection System**

Legislation was introduced to move forward with Northwestern Ohio Security installing a new system.

**Co. Line Rd. Pathway Update**

Thank you to Dick Ramseyer and other members of the Pathway Board for their work in obtaining funding!!

**Blaze of Lights:**

Thanks to those who helped place the lights on the 13<sup>th</sup> and Ream Display figures on the 20<sup>th</sup>. Final spotlight placement and power supply configuration still to come...

**OPWC Funding Update**

\$655,019.00 approved. Potential for more loan funding. Meeting with Finance Committee.

**Utility Billing: Due Date to 25<sup>th</sup> of every month**

Billing cycles will change from reading dates at 15<sup>th</sup> of every month to reading dates at end of month. Bills will reflect water usage from each calendar month and will be due on the 25<sup>th</sup> of each month.

Change in billing cycle will occur for bills due March 25<sup>th</sup>. Reading dates will be from Jan 17 – February 28.

**Mayor Johnson: - Special Event Permits**

- Christmas at the Houshower House – Bluffton University – December 5

**Council Committee Meetings:** Request for meetings with:

Personnel

Finance

Help donate to the Toy Drive being sponsored by the **Bluffton Police Department** and **Jazzercise!!\*\*4 collection dates set:**

1. 11/27 – 4:00 - Blaze – in front of Town Hall
2. 12/4 - 9:00 – noon – in front of Town Hall
3. 12/8 – 6:00- 9:00 pm – Vine St. by Greenhorn
4. 12/17 – 5:00 – 7:00 pm – at Southgate Lanes  
\*bring new unwrapped toys

Thank you for the local and greater community sponsorship of the Co. Line Rd. Pathway to be constructed in 2022:

- \$75,000 from **Hancock Co. Community Foundation**
- \$10,000 from **Citizens National Bank**
- \$5,000 from **Bluffton Hospital**
- **Many other private donations!!**

Donation from **Bluffton Hospital** of all equip. for the Disc Golf Course at the Village Park.





# Ohio Department of Natural Resources

MIKE DEWINE, GOVERNOR

MARY MERTZ, DIRECTOR

November 5, 2021

Mr. Jesse Blackburn  
Village of Bluffton  
154 N. Main St.  
Bluffton, Ohio 45817

RE: Village Park Disc Golf Course - Back Nine

Dear Mr. Blackburn:

Congratulations! I am pleased to inform you that your above-referenced project has been conditionally awarded funding in the amount of \$7,500 through the NatureWorks grant program. NatureWorks funding is awarded on the condition that the State of Ohio Controlling Board approves the NatureWorks grant awards in their upcoming meeting.

After approval by the Controlling Board, ODNR will email you a copy of your State-Local Project Sponsor Contract Agreement for the NatureWorks grant. A copy of the contract must be signed and returned via email to [timothy.robinson@dnr.ohio.gov](mailto:timothy.robinson@dnr.ohio.gov), or by mail to the Office of Real Estate, 2045 Morse Road, Building E-2, Columbus, OH 43229 within 30 days of receipt. A fully signed copy will be returned to you along with additional material concerning your NatureWorks project.

To protect your eligibility in the program, please do not begin any portion of your project until you receive written approval to do so. Approval to begin will be coordinated through the Ohio Department of Natural Resources, Office of Real Estate. If you have any questions, please do not hesitate to contact Tim Robinson at (614) 265-6528.

Congratulations and good luck with your NatureWorks project.

Sincerely,

A handwritten signature in blue ink that reads "Mary Mertz".

Mary Mertz  
Director

MM/tr