

Village of Bluffton Council Meeting Agenda

Bluffton Town Hall, Third Floor
154 North Main Street, Bluffton
November 26 at 7:00 PM



Opening Ceremonies

Call to Order, Mayor Johnson presiding
Pledge of Allegiance

Minutes

Approval of the minutes for the Village Council meeting held on Monday, November 12, 2018.

Bills

Committee Reports

Finance Committee – Nov. 12
Tree Commission – Nov. 13
Utility/Finance Committee – Nov. 15
Finance – Streets, Lights, Alleys & Sidewalks – Nov. 20

Legislation

Resolution 21-18

3rd Reading

A Resolution accepting Dave's Way in the Thomas Pointe subdivision to the Village of Bluffton, Ohio.

Resolution 23-18

1st Reading

Emergency

A Resolution authorizing the Mayor to execute agreements and to give consent to the Director of the Ohio Department of Transportation to complete projects within the Village of Bluffton, Ohio and declaring an emergency.

Resolution 24-18

1st Reading

Emergency

A Resolution authorizing the submission of an Ohio Airport Matching Grant Application and declaring an emergency.

Resolution 25-18

1st Reading

A Resolution authorizing the temporary appropriations for the year 2019 for the Village of Bluffton, Ohio.

Resolution 26-18

1st Reading

Emergency

A Resolution authorizing the Mayor to enter into a contract with the Sherriff of Allen County, Ohio and the Commissioners of Allen County, Ohio for the dispatch service for Bluffton Police, Fire, and EMS for a term of three years and declaring an emergency.

Administrator's Report

- Department of Public Works Report

Safety Services Reports

Meeting Dates (meetings held at the Town Hall unless otherwise noted)

Council Meeting – Monday, November 26 at 7:00 pm

Council Meeting – Monday, December 10 at 7:00 pm

Public Comment

Adjournment – Motion and Second

Regular meeting November 12, 2018 at 7:00pm.

Mayor Johnson presiding. Messrs: Kingsley, Cupples, Sehlhorst, Stahl, Steiner and Talavinia present.

Sehlhorst motioned, seconded by Cupples, to approve the minutes from the regular council meeting held on October 22, 2018. Roll Call: Yes (5) Messrs: Steiner, Talavinia, Cupples, Sehlhorst and Stahl. No (0), Abstain (1) Kingsley, motion approved.

Talavinia motioned, seconded by Kingsley, to approve the bills as presented. Roll Call: Yes (6) Messrs: Kingsley, Talavinia, Cupples, Sehlhorst, Stahl and Steiner. No (0), Abstain (0), motion approved.

The fiscal officer gave the following readings:

3rd Reading:

R-14-18 – A resolution authorizing the Village Administrator to enter into an agreement with the Johnny Appleseed Metropolitan Park District for the purpose of making application and accepting funds from the 2019 Cooperative Park Improvement Program. Stahl motioned to adopt the resolution, seconded by Steiner. Roll Call: Yes (6) Messrs: Kingsley, Talavinia, Cupples, Sehlhorst, Stahl and Steiner. No (0), Abstain (0), motion approved.

R-18-18 – A resolution authorizing the Village Tax Administrator to enter into an agreement with the Ohio Attorney General for the collection of delinquent income taxes. Sehlhorst motioned to adopt the resolution, seconded by Kingsley. Roll Call: Yes (6) Messrs: Kingsley, Talavinia, Cupples, Sehlhorst, Stahl and Steiner. No (0), Abstain (0), motion approved.

R-19-18 – A resolution to accept the rate charged by the Village of Ottawa Ohio to the Village of Bluffton Ohio for bulk water beginning January 1, 2019. Talavinia motioned to adopt the resolution, seconded by Steiner. Roll Call: Yes (6) Messrs: Kingsley, Talavinia, Cupples, Sehlhorst, Stahl and Steiner. No (0), Abstain (0), motion approved.

2nd Reading

R-21-18 – A resolution accepting Dave's Way in the Thomas Pointe subdivision to the Village of Bluffton, Ohio. Cupples motioned to approve the reading, seconded by Stahl. Roll Call: Yes (6) Messrs: Kingsley, Talavinia, Cupples, Sehlhorst, Stahl and Steiner. No (0), Abstain (0), motion approved.

1st Reading

R-22-18 – A resolution authorizing the Village of Bluffton, Ohio to participate in the State of Ohio Cooperative Purchasing Program and declaring an emergency. Steiner motioned to suspend the rules and declare an emergency, seconded by Talavinia. Roll Call: Yes (6) Messrs: Kingsley, Talavinia, Cupples, Sehlhorst, Stahl and Steiner. No (0), Abstain (0), motion approved. Kingsley motioned to adopt the resolution, seconded by Cupples. Roll Call: Yes (6) Messrs: Kingsley, Talavinia, Cupples, Sehlhorst, Stahl and Steiner. No (0), Abstain (0), motion approved.

Kingsley motioned to grant a limited, personal and revocable license to Firebrands Holdings, LLC for the installation of steps on the sidewalk of Church Street, seconded by Steiner. Roll Call: Yes (6) Messrs: Kingsley, Talavinia, Cupples, Sehlhorst, Stahl and Steiner. No (0), Abstain (0), motion approved.

Cupples motioned to hold an executive session to discuss personnel and to include the Mayor, Council Members & the Administrator, seconded by Talavinia. Roll Call: Yes (6) Messrs: Kingsley, Talavinia, Cupples, Sehlhorst, Stahl and Steiner. No (0), Abstain (0), motion approved.

Steiner motioned to adjourn from executive session and return back to regular session.

Talavinia motioned to adjourn the regular council meeting, seconded by Kingsley.

The following meetings/events were included on the agenda and/or scheduled during the meeting:

Tree Commission - Tuesday, November 13 at 7:00pm

Utility – Thursday, November 15 at 1:00pm

Street Budget – Tuesday, November 20 at 5:30pm

Council Meeting – Monday, November 22 at 7:00pm

MAYOR

FISCAL OFFICER

VILLAGE OF BLUFFTON

VOUCHER REPORT 11/26/2018

VENDOR	AMOUNT	DEPT	DESCRIPTION
AIM MEDIA MIDWEST	\$1,753.85	MULTIPLE	ADVERTISEMENTS
ALLOWAY	\$277.50	MULTIPLE	LABS
ANGIE ESSINGER	\$267.78	ADMIN	PETTY CASH
AQUA-LINE	\$455.10	WATER	LEAK DETECTION
BEVERLY AMSTUTZ	\$50.00	ADMIN	CARDS
BLUFFTON NEWS	\$336.00	LEGAL	ADVERTISEMENTS
BLUFFTON STONE CO	\$211.20	PARK	STONE
BRONNER'S COMMERCIAL DISP	\$7,768.25	CULTURAL A	LIGHTS
CITIZEN'S NATIONAL BANK	\$40,522.56	W/S IMPR	LOAN PAYMENT
COUNTY ELECTRIC	\$4,870.00	MULTIPLE	ELECTRIC WORK
DON SNYDER EXCAVATING	\$535.54	ADMIN	REIMBURSEMENT FOR GAS LINE REPAIR
EMSAR	\$712.79	EMS	SUPPLIES
EVERETT J PRESCOTT	\$29,883.61	MULTIPLE	LARGE METERS
FASTENAL	\$390.12	WATER	SUPPLIES
GARY'S REPAIR	\$156.93	PARK	SUPPLIES
GLOBAL ELECTRIC	\$3,855.00	SEWER	GEAR REPAIR
HANCOCK CO SHERRIF	\$440.00	PD	PRISONER HOUSING
HANCOCK-WOOD ELECTRIC	\$160.92	MULTIPLE	ELECTRIC
INCOME TAX REFUNDS	\$7,985.00	TAX	REFUNDS
KLEEM	\$957.88	STREET	SIGNS
LEIBERS GARAGE	\$218.96	PD	REPAIR
LIMA RADIO HOSPITAL	\$1,008.75	EMS	MARCS TRANSFER
MID-AMERICAN CLEANING COM	\$461.18	L&B	CLEANING
MILLSTREAM-KENNEDY INC	\$2,570.00	MULTIPLE	ENVELOPES
PERRY PROTECH	\$1,632.62	ADMIN	IT CONTRACT
SAM'S CLUB	\$109.15	PD	SUPPLIES
SHELL	\$3,411.05	MULTIPLE	FUEL
STAPLES	\$106.09	ADMIN	OFFICE SUPPLIES
THE STRATTON GREENHOUSES	\$2,892.31	TREE COM	TREES
TOWN & COUNTRY FLOWERS	\$43.00	ADMIN	SYMPATHY FLOWERS
TREASURER, STATE OF OHIO	\$45.00	WATER	LICENSE RENEWAL
TREASURER, STATE OF OHIO	\$100.00	ADMIN	COOPERATIVE PURCHASING FEE
TYLER HOCHSTETLER	\$100.95	PD	REIMBURSEMENT FOR UNIFORM
USA BLUEBOOK	\$271.72	MULTIPLE	PARTS
VERIZON WIRELESS	\$117.43	MULTIPLE	CELL PHONE/TABLETS
VILLAGE OF OTTAWA	\$41,001.54	WATER	WATER
WESSLER ENGINEERING	\$1,306.25	SEWER	ENGINEERING
TOTAL	\$156,986.03		
BIWEEKLY PAYROLL	\$39,564.24		
MEDICARE	\$545.83		
PERS	\$3,171.36		
OP&F	\$3,205.53		
PAYROLL TOTAL	\$46,486.96		

Village of Bluffton
Finance Committee Meeting
November 12, 2018 @ 12:00PM

Finance Committee members present: David Steiner & Phil Talavinia

Mayor: Richard Johnson

Council member present: Ben Stahl

The committee met with the Fire and Safety committee and personnel.

Staff present: Village Administrator Jesse Blackburn, Police Chief Ryan Burkholder, Lt Matt Oglesbee and Fiscal Officer Laura Ewing.

The committee reviewed the updated preliminary ten year capital budget and 2019 operating appropriations.

Meeting adjourned at 12:26 PM.

David Steiner

Phil Talavinia

Village of Bluffton
Finance Committee Meeting
November 12, 2018 @ 6:00PM

Finance Committee members present: David Steiner & Phil Talavinia

Mayor: Richard Johnson

Council member present: Ben Stahl

The Committee met with the Safety Services Committee and personnel.

Staff present: Village Administrator Jesse Blackburn, Police Chief Ryan Burkholder, Fire Chief Jon Kinn and Fiscal Officer Laura Ewing.

The committee was informed that the dispatch service provided by the Allen County Sheriff's department will increase to an annual charge in 2019 to \$35,471.90, \$35,145.50 in 2020 and \$36,902.78 in 2021.

The committee reviewed the updated preliminary ten year capital budget and 2019 operating appropriations.

Meeting adjourned at 6:42 PM.

David Steiner

Phil Talavinia

Village of Bluffton
Finance Committee Meeting
November 15, 2018 @ 1:00PM

Finance Committee members present: David Steiner & Phil Talavinia

Council member present: Jerry Cupples

The committee met with the Utilities committee and personnel.

Staff present: Village Administrator Jesse Blackburn, Assistant Village Administrator Bryan Lloyd and Fiscal Officer Laura Ewing.

The committee reviewed the updated preliminary ten year capital budget and 2019 operating appropriations.

Meeting adjourned at 1:50 PM.

David Steiner

Phil Talavinia

Village of Bluffton
Finance Committee Meeting
November 20, 2018 @ 5:30 PM

Finance Committee members present: David Steiner & Phil Talavinia

Mayor: Richard Johnson

Council member present: Joe Sehlhorst

The committee met with the Streets, Alleys, Lights and Sidewalks committee and personnel.

Staff present: Village Administrator Jesse Blackburn, Assistant Village Administrator Bryan Lloyd.

The committee reviewed the updated preliminary ten year capital budget and 2019 operating appropriations.

Meeting adjourned at 6:30 PM.

David Steiner

Phil Talavinia

Tuesday, Nov. 20, 2018

Joint Streets & Finance Budget Meeting

Start: 5:30 pm

End: 6:30 pm

Present: Joe Sehlhorst, Jerry Cupples, Dave Steiner, Phill Talavinia, Rich Johnson, Admin. Jesse Blackburn, Asst. Admin Bryan Lloyd

Topic 1: 2019 Streets, Lights, Sidewalks, & Alleys Budget Preparation

- Administration presented 2019 preliminary budget for discussion.
- Documents presented: Street Maintenance Inventory Sheet & 10 yr. Capital Improvements Plan. See Attached Documents for detail

Administration to collect quotes from Gerken Paving.

Pavement is found to typically last 15 years.

The goal will be to create a street maintenance database or include in the Asset Management Utility database to have a permanent digital record and cost effective/efficient street maintenance program.

Future Large Projects Identified: E. Jefferson-Main to Huber, E. Jefferson-Huber to Co Line, W. Elm-Ph. 2 Spring to Main, W. Elm-Ph. 3 Main to Vance

Riley St. also mentioned as a future road project in near future too.

Topic 2: Other

- Lighting & Electrical improvements along Main St.
- Sidewalk Maintenance
- Sidewalk Connectivity
- North Main St. downtown business expansion
- Asphalt Sealing Projects: Parks & Recreation to now include monies in their annual budget for Pathway and Parks sealing maintenance needs.

15 yr maintenance

Street Maintenance Inventory

Street	Last Year Worked On
Albert St.	2003
Beaver St.	2005
Campus Dr.	
College View to Bentley	2005
Cherry St.	
Railroad to Vance	2004
College View	2005
Crystal Place	2005
Diller Rd.	2005
Garau St.	2003
Grove St.	
Kibler/Bentley to Corp Limit	
High St.	
Spring to Lawn	2002?
Lawn to Jackson	2002?
Jackson to Main St.	2002?
Hunter's Run	2005
Jefferson St.	
Lawn to Jackson	2005
Jackson to Main St.	2005
Louise Ct.	2005
Railroad St.	2005
Richland Dr.	
Dead End to Riley Creek Ct.	2004
Riley Creek Ct. to Bentley	2004
Bentley to Hillcrest	2006
Hillcrest to Shannon	2006
Riley Creek Ct.	2004
Sara Ln	2003
Shannon St.	
Riley to Richland	2004
Richland to Hillcrest	2004
Hillcrest to Garmatter	2005
Sunset Dr.	
Susan Dr.	2003
Thurman St.	
Elm to Jefferson	
Jefferson to Washington	
Washington to Riley	
Tower Rd.	2002

Vine St.		
Spring to Lawn		2006
Washington St.		
Brookwood to Spring		
Spring to Lawn		2004
Lawn to Jackson		2004
Jackson to Main St.		2004
Main St. to Thurman		
Alleys		
Main St. Alley behind - W. side		
Washington to Elm		
Elm to Vine		
Jefferson to Washington		
Parking Lots		20
beside Fire Dept.		

Alleys Washington to Vine

Need Prices



§ 8105

	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
	\$615,211.30										
iber	\$880,347.00										
o Line	\$50,000.00	\$614,695.00	\$600,000.00								
to Main)			\$250,000.00								
		\$25,000.00			\$500,000.00						
Vance)		\$40,000.00	\$50,000.00								
	\$7,100.00			\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00				
ce	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$300,000.00	\$300,000.00	\$300,000.00	\$300,000.00	\$300,000.00
	\$50,000.00	\$75,000.00		\$500,000.00							
tion	\$20,000.00	\$30,000.00	\$30,000.00	\$30,000.00							
ients	\$30,000.00							\$80,000.00			
		\$80,000.00		\$80,000.00		\$80,000.00		\$80,000.00			
nk	\$65,000.00						\$70,000.00				
	\$18,000.00					\$20,000.00					
Total \$	\$1,985,658.30	\$1,114,695.00	\$1,180,000.00	\$960,000.00	\$850,000.00	\$450,000.00	\$470,000.00	\$380,000.00	\$300,000.00	\$300,000.00	\$300,000.00

RESOLUTION NO. 21-18

**A RESOLUTION ACCEPTING DAVE'S WAY IN THE THOMAS POINTE
SUBDIVISION TO THE VILLAGE OF BLUFFTON, OHIO**

WHEREAS: the Thomas Pointe Subdivision has been plated in accordance with the laws and regulations of the Village of Bluffton, Ohio, and;

WHEREAS: the said subdivision plat dedicates a certain portion of the subdivision to the public use as a roadway for the Village of Bluffton, Ohio to be known as Dave's Way, and;

WHEREAS: the Village of Bluffton, Ohio will accept the said dedicated roadway, and;

WHEREAS: the roadway has been installed and accepted by the Village of Bluffton and this legislation will confirm that the dedication is now a public roadway necessary for the health and safety of the Village of Bluffton,

**IT IS THEREFORE RESOLVED BY THE COUNCIL OF THE VILLAGE OF
BLUFFTON, OHIO THAT:**

SECTION 1: That the Village of Bluffton, Ohio hereby accepts that property known as Dave's Way as set forth and described in the Plat of Thomas Pointe Subdivision of the Village of Bluffton and that the same shall be a roadway of the Village for public use according to law.

SECTION 2: it is found and determined that all formal actions of the Council concerning and relating to the adoption of this ordinance were made in open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this _____ day of _____, 2018 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____
Attest:

Clerk

Mayor

Approved as to form:

F. Stephen Chamberlain, Village Solicitor

Preliminary Consent Legislation

RESOLUTION #23-18

County/Route/Section: ALL/HAN SR 103/235-1.50/7.20

The following is a resolution enacted by the Village of Bluffton, Allen County, Ohio, hereinafter referred to as the Local Public Agency (LPA), in the matter of the stated described project.

SECTION I - Project Description

WHEREAS, the LPA has identified the need for the described project:

This project proposes to pave asphalt on the following State Routes:

- SR 103 in Allen County from Main Street to Huber Street in the Village of Bluffton
- SR 235 in Hancock County from CR 313 to SR 12 including work in the Village of Mount Cory
- SR 235 in Hancock County from SR 12 to SR 186 including work in the Village of Benton Ridge
- SR 235 in Hancock County from SR 613 to the Wood County Line including work in the Village of McComb

WHEREAS, a portion of the described project is within the village corporation limits.

NOW THEREFORE, be it Resolved by the Village of Bluffton of Allen County, Ohio.

SECTION II - Consent Statement

Being in the public interest, the LPA gives consent to the Director of Transportation to complete the above described project.

SECTION III - Cooperation Statement

The LPA shall cooperate with the Director of Transportation in the above described project as follows:

ODOT and FHWA shall assume and bear 100% of the necessary costs of the State's highway improvement project. In the event that the village requests certain features or appurtenances to be included within the State's highway improvement project's design and construction, and which features and appurtenances are determined by the State to be not necessary for the State's project, the village shall contribute 100% of the cost of those items.

SECTION IV - Utilities and Right-of-Way Statement

The LPA agrees that all right-of-way required (if applicable) for the described project will be acquired and/or made available in accordance with current State and Federal regulations. The LPA also understands that right-of-way costs include eligible utility costs.

The LPA agrees that all utility accommodations, relocations and reimbursements will comply with the current provisions of 23 CFR 65 and the ODOT Utilities Manual.

SECTION V - Maintenance

Maintain the right-of-way and keep it free of obstructions, and hold said right-of-way inviolate for public highway purposes.

SECTION VII - Authority to Sign

The Mayor of said Village of Bluffton is hereby empowered on behalf of the Village of Bluffton to enter into agreements with the Director of Transportation necessary to complete the above described project.

Passed: _____, 20____.
(Date)

Attested: _____
(Clerk)

(Mayor)

Attested: _____

(President of Council)

This resolution is hereby declared to be an emergency measure to expedite the highway project(s) and to promote highway safety. Following appropriate legislative action, it shall take effect and be in force immediately upon its passage and approval, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

CERTIFICATE OF COPY
STATE OF OHIO

Village of Bluffton of Allen County, Ohio

I, _____, as Clerk of the Village of Bluffton of Allen County, Ohio, do hereby certify that the foregoing is a true and correct copy of ordinance adopted by the legislative Authority of the said Village of Bluffton on the _____ day of _____, 20____, that the publication of such ordinance has been made and certified of record according to law: that no proceedings looking to a referendum upon such ordinance have been taken; and that such ordinance certified of publication thereof are of record in _____, Page _____.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal, if applicable, this _____ day of _____, 20____.

Clerk

(SEAL)
(If Applicable)

Village of Bluffton of Allen County, Oh.

The foregoing is accepted as a basis for proceeding with the project herein described.
For the Village of Bluffton of Allen County, Ohio

_____, Date _____
Contractual Officer (Mayor)

Attest: _____

For the State of Ohio

_____, Date _____
Director, Ohio Department of Transportation

Attest: _____

RESOLUTION NO. 24-18

A RESOLUTION AUTHORIZING THE SUBMISSION OF AN OHIO AIRPORT MATCHING GRANT APPLICATION AND DECLARING AN EMERGENCY

WHEREAS: The Bluffton Airport Advisory Commission has been made aware of an opportunity to apply for grant funding through the Ohio Department of Transportation, Office of Aviation with ODOT providing 5% funding in conjunction with 90% funding from the FAA; and

WHEREAS: An emergency exists in that the grant process is time sensitive and such grants are needed for efficient maintenance of Village infrastructure all for the benefit of the health, safety and welfare of the Village of Bluffton, Ohio, and;

IT IS THEREFORE RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO (the requisite number voting in the affirmative) THAT:

SECTION 1: Village Administrator is hereby authorized to submit a Fiscal Year 2019 Ohio Airport Matching Grant Application for improvements at the Bluffton Airport.

SECTION 2: That an emergency exists for the reasons set forth herein.

SECTION 3: That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this ordinance were made in open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this ____ day of _____, 2018 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

Attest:

Clerk

Mayor

Approved as to form:

F. Stephen Chamberlain, Village Solicitor

RESOLUTION NO. 25 - 18
VILLAGE OF BLUFFTON, OHIO

A RESOLUTION AUTHORIZING THE TEMPORARY APPROPRIATIONS FOR THE YEAR 2019 FOR THE VILLAGE OF BLUFFTON, OHIO.

BE IT ORDAINED by the Council of the Village of Bluffton, State of Ohio, two-thirds (2/3) of all members elected or appointed thereto concurring:

Section 1: That for the purposes of Temporary Appropriation until the Final Appropriation is completed; the Council hereby adopts the 2019 Appropriation as if fully rewritten herein to be effective up through March 31, 2019, or until such time as replaced by Final Appropriation Ordinance.

Section 2: That to protect the financial integrity of the Village, which is necessary for the protection of the health, safety, and welfare of the Village and its inhabitants.

Passed this _____ day of _____ 2018.

Mayor

Attest

Fiscal Officer

Approved

Solicitor

RESOLUTION NO. 26-18

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE SHERIFF OF ALLEN COUNTY, OHIO AND THE COMMISSIONERS OF ALLEN COUNTY, OHIO FOR DISPATCH SERVICE FOR BLUFFTON POLICE, FIRE AND EMS FOR A TERM OF THREE YEARS AND DECLARING AN EMERGENCY

WHEREAS, the Sherriff of Allen County and the Commissioners of Allen County, Ohio have agreed to provide dispatch services for the Bluffton Police, Fire and EMS for 2019, 2020 and 2021 and;

WHEREAS, an emergency exists in that the parties need to enter into this agreement by the end of 2018 for the preservation of the health, safety and welfare of the Village of Bluffton, Ohio.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO (the required number thereof voting in the affirmative) THAT:

Section 1. That the Mayor is authorized to enter into a Contract for dispatching of Bluffton Police, Fire and EMS with the Sheriff of Allen County and the Commissioners of Allen County, Ohio a copy of which is attached hereto.

SECTION 2. That this resolution is deemed an emergency for the reasons set forth herein and shall be in full force and effect immediately from and after its passage.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this _____ day of November, 2018 by the governing body of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Noes: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

F. Stephen Chamberlain, Attorney at Law
Village Solicitor

Administrator's Report

To: Mayor Johnson & Council Members



11-26-18

W. Elm Improvements Project: New asphalt in the stone trench!!! Not fully completed, but temporary improvements are here for W. Elm! Roadway reconstruction to begin in March.

Manhole Rehabilitation Project: Preconstruction meeting to be scheduled for the first part of December with possible construction/rehabilitation to begin this year.

Blaze of Lights 2018: Another well-planned and smooth event! Many thanks to all of those who played a role in the event. If you have ideas/suggestions for improvements please share.

SR 103 Railroad Crossing: Representative from Ohio Rail Development Commission (ORDC) conducted an on-site inspection of the crossing with myself and Mr. Lloyd. Choice One has provided the requested plans showing pedestrian crossings on both sides of the tracks. The Diagnostic Review Survey recommendations have been revised to include sidewalk surfaces on both sides of the crossing.

Jefferson St. Water Main Replacement: Choice One has provided three different options for the location of the water line from Huber to Co. Line Rd. Request meeting with Utilities, Streets, and Finance to discuss options.

Jefferson St. Improvements – Phase I: Preliminary plan and profiles were sent to Dominion Gas the week of 11/19 for confirmation of their gas line locations. Design and plan development for the street reconstruction are ongoing. Additional items for future lighting will be added to the plans. Bidding documents to be prepared for bidding in early 2019. Construction to begin July 2019. **Reminder – ODOT will be closing S.R. 103 bridge in April 2019 for replacement. Project scheduled to last 6 months.

Leaf Pick-Up: A reminder to residents who are adjacent to alleys – the leaves need to be placed along the street-side of their property and not along alleys. Leaf pick-up is curb side only. The equipment used to perform the leaf pick-up is not designed for the tight spaces and tight turns that are common in our alley system.

Adopt-A-Family: Once again, Village employees have joined together to adopt a family through the Bluffton Community Assistance Program. We are currently collecting items for the family and if anyone is interested in assisting with this project, please feel free to contact Angie Essinger to find out what is needed. Thank you to those employees and departments who have donated already!

Council Committee Meetings: I would like to schedule a committee meeting with following committees:

- Utilities, Streets and Finance Committee – any time after 27th
- Streets, Alleys, Lights & Sidewalks (28th or 29th) separate issue from water main replacement
- Ordinance – (3rd – 5th) – Access Management

To: Mayor and Village Council Members

Work completed

- Lift Station Repair
- Leaf Pickup
- Replaced 4 large meters
- Prep Plow/salt truck
- Water Service line installation
- Insulate meters

Upcoming projects

- Replace Large Meters
- Lift station repair
- Manhole inspections
- Valve turning
- Leaf pickup

Future planning

- Valve turning (On going)
- Large meter replacement
(Scheduled for Nov. and Dec.)
- Catch basin cleaning
- Manhole inspections

Leaf Pick Up

Leaf pick up is scheduled to happen throughout this week with a final clean up to happen the week of December 3rd. After December 6th any residents with leaves can place them biodegradable bags at the curb for Wednesday brush pick up. Residents may also bring leaves to the brush dump located at 455 N. Spring St.

West Elm St. waterline replacement

We are nearing the end of the W. Elm St. waterline replacement. To be finished yet are 6 residential service line hook ups, the Diller Rd. tie in and the tie in at Brookwood dr. These are all scheduled to happen this week with the possibility of asphalt by the end of the week.

Large Meter Replacement

The Public works department is continuing to work on changing out large water meters. I have a few photos of the findings inside of these meters if anyone would like to see what we are finding.

Waste Water Treatment Plant

The Drive Unit on a Clarifier at the WWTP Gears have been replaced. A company from Dayton was able to make a replacements in 10 days. Compared to the approximate 26 weeks from the manufacturer. Thank you to Brian Warner and Global Electric for the contact information and help in this process.