

Village of Bluffton Council Meeting Agenda

December 8, 2025 at 7:00 PM



Opening Ceremonies

Call to Order, Mayor Johnson presiding
Pledge of Allegiance



Minutes

Approval of the minutes from the Council Meeting held on Monday, November 24, 2025.

Bills

Public Comment: ONU Capstone Team -

Committee Reports

Boards & Commissions

LEGISLATION

ORDINANCE NO. 13-2025

2nd Reading

AN ORDINANCE ASSIGNING ZONING DISTRICT CLASSIFICATIONS TO CERTAIN ANNEXED PROPERTIES LOCATED IN THE VILLAGE OF BLUFFTON, OHIO

ORDINANCE NO. 14-2025

1st Reading

Emergency

AN ORDINANCE AMENDING ORDINANCE NO. 04-2025 (THE ANNUAL APPROPRIATION ORDINANCE) AND DECLARING AN EMERGENCY

ORDINANCE NO. 15-2025

1st Reading

Emergency

AN ORDINANCE APPROVING THE TRANSFER OF BALANCES IN OLD DEBT SERVICE FUNDS TO CAPITAL PROJECT FUNDS FOR THE VILLAGE OF BLUFFTON, OHIO AND DECLARING AN EMERGENCY

RESOLUTION NO. 27-2025

2nd Reading

Emergency

A RESOLUTION AUTHORIZING THE TEMPORARY APPROPRIATIONS FOR THE YEAR 2026 FOR THE VILLAGE OF BLUFFTON, OHIO AND DECLARING AN EMERGENCY

RESOLUTION NO. 28-2025

1st Reading

Emergency

A RESOLUTION TO ACCEPT THE RATE CHARGED BY THE VILLAGE OF OTTAWA, OHIO TO THE VILLAGE OF BLUFFTON, OHIO FOR BULK WATER BEGINNING JANUARY 1, 2026 AND DECLARING AN EMERGENCY

RESOLUTION NO. 29-2025

1st Reading

Emergency

A RESOLUTION TO RENEW THE CURRENT CONTRACT WITH THE FIRM HACKENBERG, WERTH & VAJSKOP LLC, WITH ATTORNEY ELLIOTT T. WERTH AS THE VILLAGE SOLICITOR FOR THE VILLAGE OF BLUFFTON, OHIO FOR A PERIOD OF ONE (1) YEAR EFFECTIVE JANUARY 1, 2026 AND DECLARING AN EMERGENCY

RESOLUTION NO. 30-2025**1st Reading****Emergency**

A RESOLUTION MAKING CERTAIN TRANSFERS AND DECLARING AN EMERGENCY

RESOLUTION NO. 31-2025**1st Reading****Emergency**

A RESOLUTION MAKING CERTAIN TRANSFERS AT THE LEGAL LEVEL OF CONTROL AND DECLARING AN EMERGENCY

RESOLUTION NO. 32-2025**1st Reading****Emergency**

A RESOLUTION AUTHORIZING THE VILLAGE OF BLUFFTON, OHIO TO MAKE APPLICATION TO THE OHIO DEPARTMENT OF TRANSPORTATION, OFFICE OF AVIATION, FOR AN OHIO AIRPORT IMPROVEMENT PROGRAM GRANT FOR THE SFY 2026 AND DECLARING AN EMERGENCY

Village Administration Report:**Mayor:****Safety Services Reports:****-EMS-****-Fire Dept.-****-Police Dept.-****Meeting Dates** (meetings held at the Town Hall unless otherwise noted*)

- Council Meeting – Monday, December 8th at 7:00 pm
- Council Meeting – Monday, December 22nd at 7:00 pm

Public Comment**Adjournment** – Motion and Second

Village of Bluffton – Regular meeting November 24, 2025, at 7:00 p.m.

Mayor Johnson presiding. Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia present.

Cupples motioned, seconded by Kingsley, to approve the minutes from the regular council meeting held on November 10, 2025. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Steiner motioned, seconded by Talavinia, to approve the bills as presented. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

The Fiscal Officer gave the following readings:

3rd Reading:

Ordinance 11-2025 – An Ordinance accepting the revised fees for connection to the Village of Bluffton, OH water and sanitary sewer services. Cupples motioned to approve the ordinance, seconded by Steiner. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Ordinance 12-2025 – An Ordinance establishing and adopting as application for permit to work within the road right-of-way (ROW) for the Village of Bluffton, Ohio, including associated fees. Steiner motioned to approve the ordinance, seconded by Kingsley. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

1st Reading:

Ordinance 13-2025 – An Ordinance assigning zoning district classifications to certain annexed properties located in the Village of Bluffton, Ohio. Stahl motioned to approve the ordinance, seconded by Sehlhorst. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Resolution 27-2025 – A Resolution authorizing the temporary appropriations for the year 2026 for the Village of Bluffton, Ohio. Steiner motioned to approve the resolution, seconded by Talavinia. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Cupples motioned, seconded by Talavinia, to approve the special event permits for the 1861 Wine Lounge. On December 6 from noon until 7:30 p.m. a food truck will be located in front of the 1861 Wine Lounge. On December 13 from 10:00 a.m. until 3:00 p.m. the Furry Tails Mobile Workshop will be leading an animal workshop on the street in front of the Lounge. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Mayor Johnson recognized David Steiner for his long and extensive service to the Village as both Clerk/Treasurer and as a member of Council. Mr. Steiner has resigned from Council with the November 24, 2025 meeting being his last meeting. Thank you, Dave, for your long and distinguished service to the Village of Bluffton.

Cupples motioned, seconded by Kingsley, to accept, with regret, the resignation of Dave Steiner from Council, effective November 30, 2025. Roll Call: Yes (5) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, and Talavinia. No (0), Abstain (1) Steiner, motion approved.

Steiner motioned to adjourn the meeting.

The following meetings/events were included on the agenda and/or scheduled during the meeting.
Council Meeting on Monday, December 8 at 7:00 p.m.

MAYOR

FISCAL OFFICER

VILLAGE OF BLUFFTON
VOUCHER REPORT 12/8/2025

VENDOR	AMOUNT	DEPARTMENT	DESCRIPTION
AETNA	31,054.80	Multiple	HEALTH INSURANCE
ALL SERVICE AERATION, INC	482.50	Multiple	PORTABLE TOILETS
ALLEN COUNTY ENGINEER	6,500.00	Street	CENTERLINE STRIPING
AMERICAN ELECTRIC POWER	15,125.86	Multiple	ELECTRICITY
AMERICAN ELECTRIC POWER	21.70	Multiple	ELECTRICITY
ANTHEM BLUE CROSS BLUE SHIELD	222.75	Multiple	LIFE INSURANCE
ARMOR FIRE PROTECTION INC.	1,250.00	Land & Buildings	2025 TOWN HALL FIRE PUMP RECERTIFICATION
AUSTIN PROBST	19.21	Police	UNIFORM
BLUFFTON AUTO REPAIR CENTER, LLC	65.51	Police	CRUISER REPAIRS
BLUFFTON AUTO REPAIR CENTER, LLC	65.51	Police	CRUISER REPAIRS
BLUFFTON AUTO REPAIR CENTER, LLC	49.99	Police	CRUISER REPAIRS
BLUFFTON DIESEL SERVICE	457.98	Fire	ANNUAL SERVICES
BLUFFTON DIESEL SERVICE	900.12	Fire	ENGINE 106 REPAIR
BLUFFTON DIESEL SERVICE	1,427.59	Fire	ANNUAL SERVICES
BLUFFTON DIESEL SERVICE	1,915.91	Fire	ANNUAL SERVICES
BLUFFTON FLYING SERVICE	5,000.00	Airport	AIRPORT MANAGEMENT
BOWDEN, MELINDA	14.93	Administrative	AMERICA250 EXPENSES
BRONNER'S	770.56	Administrative	BLAZE OF LIGHTS REPLACEMENT BULBS
BUREAU OF WORKERS COMPENSATION	38,345.00	Administrative	WORKERS COMPENSATION
CHARTER COMMUNICATIONS	170.00	Multiple	CABLE
CHOICE ONE ENGINEERING	2,523.10	Multiple	GENERAL ENGINEERING
CHOICE ONE ENGINEERING	165.00	Street	SR 103 INTERSECTION IMPROVEMENTS
CHOICE ONE ENGINEERING	1,175.00	Street	SR 103 INTERSECTION IMPROVEMENTS
CINTAS	86.43	Administrative	UNIFORMS
CITIZEN'S NATIONAL BANK	258.19	Police	ACKERMAN RANGE EQUIPMENT
CITIZEN'S NATIONAL BANK	374.95	Administrative	ADVERTISING ITEMS
CITIZEN'S NATIONAL BANK	656.28	Street	AIR TANK 2005 INTERNATIONAL
CITIZEN'S NATIONAL BANK	18.78	Rescue	ASPRIN
CITIZEN'S NATIONAL BANK	126.30	Water	CEU HOURS - N. JORDAN
CITIZEN'S NATIONAL BANK	273.88	Sewer	CLARIFIER DRIVE OIL
CITIZEN'S NATIONAL BANK	52.01	Police	DEPARTMENT TRAINING
CITIZEN'S NATIONAL BANK	238.70	Police	DUTY EQUIPMENT
CITIZEN'S NATIONAL BANK	80.74	Rescue	EMS KITCHEN SUPPLIES
CITIZEN'S NATIONAL BANK	88.20	Rescue	EVENT SUPPLIES
CITIZEN'S NATIONAL BANK	292.18	Rescue	HOTEL - TRAINING
CITIZEN'S NATIONAL BANK	12.10	Administrative	ODNR GRANT POSTAGE
CITIZEN'S NATIONAL BANK	104.88	Sewer	SAMPLER HEATER
CITIZEN'S NATIONAL BANK	287.00	Police	SRO TRAINING
CITIZEN'S NATIONAL BANK	78.00	Administrative	STAMPS - CHRISTMAS CARD POSTAGE
CITIZEN'S NATIONAL BANK	30.03	Rescue	TRAINING
CITIZEN'S NATIONAL BANK	20.15	Police	TRAINING
CITIZEN'S NATIONAL BANK	130.00	Rescue	TRAINING
CITIZEN'S NATIONAL BANK	175.00	Police	TRAINING EXAM (DRONE)
CITIZEN'S NATIONAL BANK	237.79	Rescue	TRAINING MEALS
CITIZEN'S NATIONAL BANK	246.00	Police	WRISTBANDS
CLEMAN'S, NELSON & ASSOCIATES, INC	250.00	Administrative	RETAINER & PROFESSIONAL SERVICES
CONNECT PARENT CORPORATION	239.96	Administrative	PHONES
COUNTY ELECTRIC LLC	192.88	Land & Buildings	TOWN HALL GENERATOR BATTERY
DEGEN EXCAVATING CO., INC.	12,703.77	Sewer	SEWER PLANT WATER REPAIR

FAMILY HARDWARE DO IT BEST	487.04	Multiple	SUPPLIES
FRESH ENCOUNTER CORPORATE	35.97	Rescue	SUPPLIES
GLOBAL ELECTRIC, INC	9,934.89	Capital Improvements	LIFT STATION REPAIRS & UPGRADES
GLOBAL ELECTRIC, INC	2,361.64	Pool	POOL REPAIR - WELDING
GLOBAL ELECTRIC, INC	12,220.51	Sewer	INFLUENT PUMP
GLOBAL ELECTRIC, INC	1,881.81	Sewer	RAS PUMP
GLOBAL ELECTRIC, INC	6,944.56	Land & Buildings	FUEL SYSTEM WORK
GRAINGER INC	294.65	Multiple	HOSE & SIGN
HANCOCK CLEANING, LLC.	461.25	Land & Buildings	TOWN HALL CLEANING
K - T EQUIPMENT RENTAL INC.	1,035.83	Administrative	BLAZE OF LIGHTS LIFT RENTAL
KALEIDOSCOPE FARMS	958.00	Park	TREE PLANTING
KENT KARHOFF LLC	300.00	Cemetery	BURIALS & FOUNDATIONS
LEXIS NEXIS RISK DATA MANAGEMENT INC.	50.00	Administrative	ADDRESS SEARCHES
MARATHON FLEET SERVICES	1,505.93	Multiple	FUEL
MATHEW OGLESBEE	974.43	Police	REPLACEMENT TV'S
MIDNET MEDIA	360.00	Administrative	WEB HOSTING
NEW HORIZON COMMUNICATIONS	565.91	Administrative	PHONES
NIESE TIRE & SERVICE CENTER, LLC	197.53	Rescue	SQUAD OIL CHANGES
NIESE TIRE & SERVICE CENTER, LLC	206.66	Rescue	SQUAD OIL CHANGES
NIESE TIRE & SERVICE CENTER, LLC	50.00	Multiple	BACKHOE TIRE REPAIR
NORTHWESTERN OHIO SECURITY SYSTEMS	202.00	Land & Buildings	MONITORING
PATRIOT CONCRETE	6,528.00	Multiple	CONCRETE REPAIRS
PERRY CORPORATION	190.00	Administrative	IT CONTRACT
PROBST, GREG	2,865.00	Cemetery	CEMETERY RECORDS VERIFICATION
PUBLIC UTILITIES COMMISSION OF OHIO	35.00	Administrative	DAMAGE PREVENTION
SHELL FLEET PLUS	1,029.43	Multiple	FUEL
STAPLES BUSINESS ADVANTAGE	279.88	Multiple	SUPPLIES
TOWN & COUNTRY FLOWERS	95.99	Police	FUNERAL FLOWERS
TREASURER, STATE OF OHIO	2,600.00	Sewer	2025 ANNUAL DISCHARGE FEE
USALCO	20,717.94	Sewer	ALUM
VETTER LUMBER CO.	229.40	Multiple	SUPPLIES
INCOME TAX REFUNDS	1,299.00	Administrative	INCOME TAX REFUNDS
	201,875.47		
NOVEMBER MONTHLY	2,569.00		
MEDICARE	37.22		
OPERS	269.03		
FICA	40.14		
NOVEMBER FIRE & EMS	7,172.50		
MEDICARE	104.00		
OPERS	720.62		
FICA	120.91		
BIWEEKLY PAYROLL 11/28/25	84,325.96		
MEDICARE	1,167.09		
OPERS	7,436.99		
OP&F	5,873.28		

Council Signature : _____

Date: _____

Tree Commission

Village of Bluffton

17 November 2025

Present: Jon Sommer, Ben Stahl, Jesse Blackburn, Radha Tague, Johnathan Andreas

Urban Forest Planning and Care

Inquiries and Proposals

St. John's Church

St. John's Church inquired about removing the tree located in front of their new sign on S Jackson St. The Tree Commission finds that the tree is in good health and there is no compelling reason for removal at this time, but will permit the church to either relocate, or remove and replace the tree at the church's expense.

Trees for Homeowners at 423 S Main Street / 350 S Main Street

The commission has been coordinating inquiries regarding new street trees at 350 S. Main Street, with consideration given to matching plantings at 423 S. Main Street. Continuing that conversation, the commission recommends Frontier Elm as a suitable variety, with one tree proposed for each location.

EMS Building

The Tree Commission recommends planting two Katsura trees in the grassy lawn behind the EMS building. The Tree Commission will request a landscaping design plan from Stratton Greenhouse for compact trees and shrubs for the narrow beds against the building.

Tree of Heaven – Cobb Lake

A concerned resident has raised awareness of significant presence of Tree-of-Heaven near Cobb Lake and Riley Creek. Due to this species' highly invasive and detrimental nature, the commission will investigate feasibility and jurisdictional responsibility for removal of the invasive plant.

Tree Planting

Clingerman Memorial Tree

The previously approved Clingerman Memorial tree (Shagbark Hickory donated in honor of Forrest Clingerman) was sited by tree commissioners with the assistance of the Clingerman family. The Clingermans have planted the memorial tree, and the Tree Commission will plant a second pollinator tree, provided by the commission. The second tree has been sited for planting. Placement of the memorial bench will occur at a later time.

Tree Health Monitoring

Grove Street Maple - 101 Grove St./302 S Main St.

Evaluation of the tree does not inspire confidence in its potential to recover/be corrected by an arborist. The commission will review the previous analysis of the tree by the Urban Forester for further guidance to decide whether removal is appropriate.

Tree Removals:

Trees slated for removal at 104 Polo Drive, 212 S Jackson St, and 230 S Jackson St have been removed by the Village. The mulberry tree at Shannon Cemetery is still pending removal.

Administrative Activities

Tree City USA Application

The commission has begun work on the Village's Tree City USA application, and will submit it before the deadline.

Next Meeting

The next Tree Commission meeting has not been scheduled at this time.

Meeting: Bike and Pedestrian Pathway Board

Date/Time: Thursday, November 6, 2025, Noon, Town Hall, 3rd Floor

Members Present: Travis Music, Phill Talavinia, Mark Bourassa, Greg Denecker, Jenny Pilarowski

Village Liaison Present: Jesse Blackburn, Administrator; Ben Stahl

Guest: Sarah Misiakiewicz, Allen Co. Health Dept. Coordinator for Creating Healthy Communities

Agenda: I-75 Pathway Overpass funding

Restricting use of bicycles on downtown sidewalks

Riley Street Topographical Survey

Minutes of the September 4, 2025 meeting were approved.

- Jesse reported that Bluffton did not get funding for a pathway over I-75 on County Line Road. It was decided not to resubmit a request for funding for this project.
- Bicycles on sidewalks: Discussion was held regarding restricting the use of bicycles on sidewalks in the downtown area. It would take an ordinance to accomplish this and a specific district would have to be defined. Other suggestions: Courtesy signs – “Please don’t ride bicycles on the sidewalk.”; a painted message on the crosswalks.
- Maps of the Riley Street Topographical Survey were displayed. Options discussed include (1) a five-foot sidewalk separate from the roadway on the south side of Riley Street from Bentley to Spring Streets. The property owner would pay half and the Village would pay half. (2) an eight-foot pathway on the north side of Riley Street next to the roadway from Bentley to the second Hunter’s Run entrance crossing over to a sidewalk on the south side of Riley Street to Spring Street. (3) Sidewalk on the south side of Riley Street with two bike lanes painted on the road on either side of Riley Street. (4) Possibly shifting the roadway over and having a pathway on the northside of Riley from Bentley to Spring Streets. Jesse will request additional specific drawings at a cost of approximately \$3,000.00. Allen Co. Public Health can help with door-to-door survey if needed.

Next Meeting: December 4, 2025, Noon, 3rd Floor, Town Hall

Meeting adjourned at 1:20pm

Respectfully submitted,

Jenny Pilarowski

ORDINANCE NO. 13–2025

AN ORDINANCE ASSIGNING ZONING DISTRICT CLASSIFICATIONS TO CERTAIN ANNEXED PROPERTIES LOCATED IN THE VILLAGE OF BLUFFTON, OHIO

WHEREAS, pursuant to Ohio Revised Code Chapter 709, the Village of Bluffton, Ohio has approved the annexation of certain territory from Orange Township, Hancock County, Ohio, into the corporate limits of the Village of Bluffton; and

WHEREAS, the Bluffton Village Planning Commission has reviewed the annexed territory and recommends the assignment of zoning district classifications to the parcels described herein in accordance with the Village Zoning Code.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: That the following five (5) parcels of land, previously located within Orange Township, Hancock County, Ohio, have been legally annexed into the corporate limits of the Village of Bluffton and are now subject to the zoning regulations of the Village of Bluffton:

Parcel No.	Street Address	New Zoning District
650001029591	Not Assigned	C-II Commercial District
650001029590	894 S.R. 103 Bluffton, OH	C-II Commercial District
650000090210	Not Assigned	I-II Industrial District
650001012798	1215 S.R. 103 Bluffton, OH	R-I Residential District
650001014860	Not Assigned	C-II Commercial District

SECTION 2: The Council of the Village of Bluffton, Ohio approves that the above-described parcels of land shall hereby be classified into the designated zoning districts as set forth in the table above, in accordance with the zoning regulations, map, and Code of the Village of Bluffton, Ohio.

SECTION 3: The Village Administrator is hereby authorized and directed to update the Official Zoning Map and zoning records of the Village to reflect the zoning classifications adopted herein.

SECTION 4: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and adopted this _____ day of _____ 2025 by the governing board of the Village of Bluffton, Ohio by the following vote (2/3 required):

Yes: _____ No: _____ Abstain: _____

Attest:

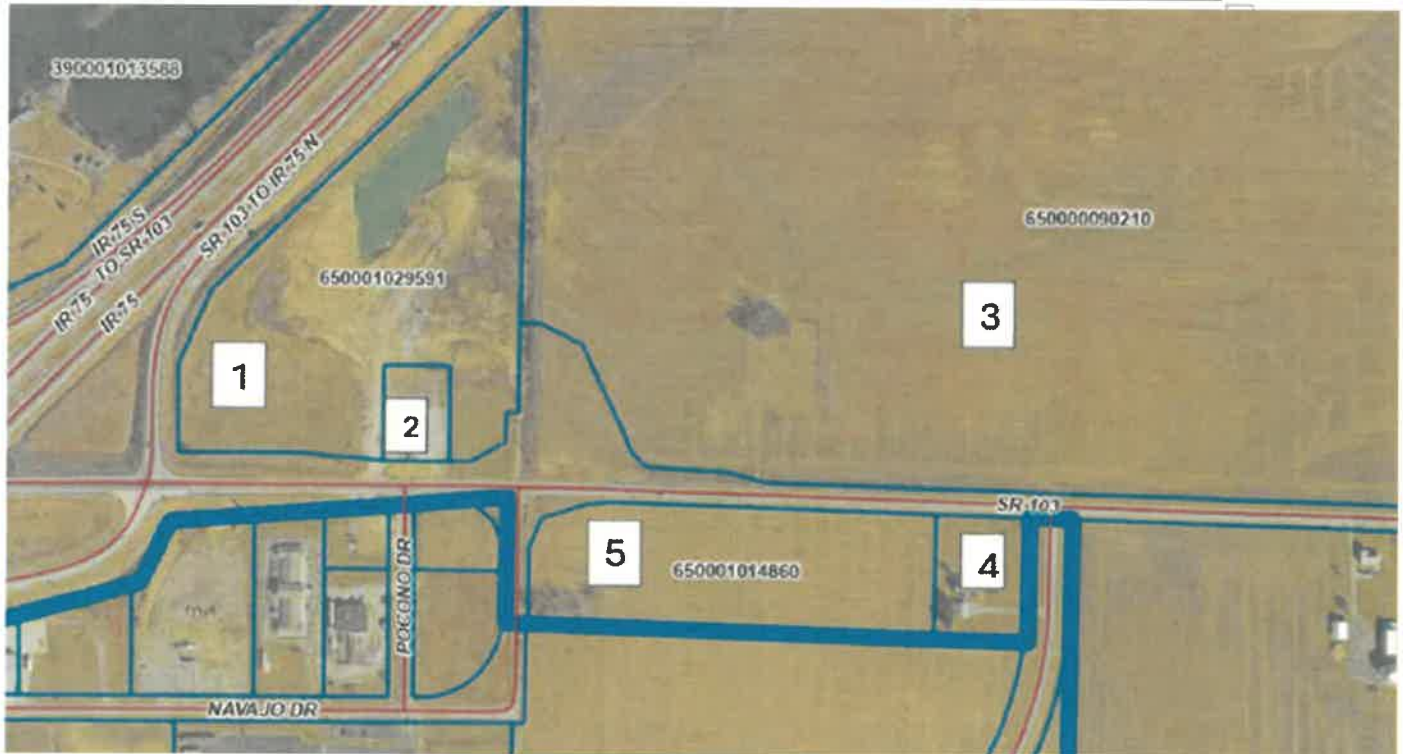
Fiscal Officer

Mayor

Approved as to Form:

Village Solicitor

	Parcel No.	Street Address	New Zoning District
1	650001029591	Not Assigned	C-II Commercial District
2	650001029590	894 S.R. 103 Bluffton, OH	C-II Commercial District
3	650000090210	Not Assigned	I-II Industrial District
4	650001012798	1215 S.R. 103 Bluffton, OH	R-I Residential District
5	650001014860	Not Assigned	C-II Commercial District



C-II COMMERCIAL DISTRICT -- § 153.160 PURPOSE.

The purpose of the C-II Commercial District is to provide for those retail businesses and services which require a location other than in the central business district being either highway oriented, requiring larger tracts of land not normally available in the central business district, or to provide local neighborhood retail shopping facilities to those residential areas immediately adjacent.

I-II GENERAL INDUSTRIAL DISTRICT -- § 153.200 PURPOSE.

The purpose of the I-II General Industrial District is to encourage the development of manufacturing facilities of a moderate and heavy nature which are clean, quiet and free of hazardous or objectionable elements such as noise, odor, smoke or glare.

R-I RESIDENTIAL DISTRICT – § 153.080 PURPOSE.

The purpose of the R-I Residential District to provide an area for low density residential and associated land uses. In an R-I Residential District, no building or premises shall be used and no building shall be erected which is arranged, intended or designed to be used for other than one or more of the following specified uses.

ORDINANCE NO. 14-2025

AN ORDINANCE AMENDING ORDINANCE NO. 04-2025 (THE ANNUAL APPROPRIATION ORDINANCE) AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to appropriate funds and amend Ordinance No. 04-2025 (The Annual Appropriation Ordinance).

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: That monies are appropriated for the various funds as follows:

Supplemental Appropriations:

State Highway Fund B2-6A-52550	Street Capital	+\$33,000.00
Cemetery Fund B3-2A-52390	Misc. Services	+\$16,000.00
Swimming Pool Improvement Fund D4-3D-52510	Pool Capital Items	+\$195.13
Refuse Fund E7-5K-52390	Refuse Service	+\$23,000.00
Community Events Fund F2-1A-52390	Misc. Services	+\$200.00
Fallen Officer Fund I2-3B-52420	Operating Supplies	+\$401.40
Police Unity Tour Fund I3-3B-52420	Operating Supplies	+\$493.50
Swimming Pool Debt Service Fund C2-7A-52710	Transfers	+\$863.28
Special Assessment - Kibler Fund H1-7A-52710	Transfers	+\$897.17
Special Assessment – W. College Fund H4-7A-52710	Transfers	+\$849.41
Special Assessment – Jackson St. Fund H6-7A-52710	Transfers	+\$119.67

SECTION 2: That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof, and for the further reason that this appropriation transfer is needed so expenditures can be made.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this _____ day of _____, 2025 by the governing board of the Village of Bluffton, Ohio by the following vote:

Yes: _____ No: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

SOLICITOR

ORDINANCE NO. 15 -2025

AN ORDINANCE APPROVING THE TRANSFER OF BALANCES IN OLD DEBT SERVICE FUNDS TO CAPITAL PROJECT FUNDS FOR THE VILLAGE OF BLUFFTON, OHIO AND DECLARING AN EMERGENCY.

WHEREAS, residual balances exist in four debt service funds for the Village of Bluffton, Ohio, and;

WHEREAS, said funds have no remaining debt obligations, and;

WHEREAS, Section 5705.14 (B) of the Ohio Revised Code allows for unexpended balances in specific permanent improvement funds to be transferred to special funds for the acquisition of permanent improvements as long as no remaining debt obligations exists, and;

WHEREAS, an emergency exists in that the timeliness of the approval of the fund balance transfers is necessary for the preservation of the health, safety and welfare of the citizens of the Village of Bluffton, Ohio;

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: That the following transfers are hereby made:

To	From	Amount
Pool Improvement – D4-0I-41920		+\$863.28
	Swimming Pool Debt Service – C2-7A-52710	-\$863.28
Street Fund – B1-0I-41920		+\$1,866.25
	Special Assessment - Kibler – H1-7A-52710	-\$897.17
	Special Assessment – W. College – H4-7A-52710	-\$849.41
	Special Assessment – Jackson St. - H6-7A-52710	-\$119.67

SECTION 2: That an emergency exists for the reasons set forth in this Ordinance.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this _____ day of _____, 2025 by the governing board of the Village of Bluffton, Ohio by the following vote:

Yes: _____ No: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

SOLICITOR

RESOLUTION NO. 27 - 2025

**A RESOLUTION AUTHORIZING THE TEMPORARY APPROPRIATIONS FOR THE
YEAR 2026 FOR THE VILLAGE OF BLUFFTON, OHIO AND DECLARING AN
EMERGENCY.**

WHEREAS: Temporary Appropriations are needed for Village operations until Final Appropriations are prepared and;

WHEREAS: an emergency exists in that the timeliness of the approval of the Temporary Appropriations is necessary for the preservation of the health, safety and welfare of the citizens of the Village of Bluffton, Ohio;

**NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF
BLUFFTON, OHIO:**

SECTION 1: That for the purposes of Temporary Appropriation until the Final Appropriation is completed; the Council hereby adopts the 2026 Appropriation as if fully rewritten herein to be effective up through March 31, 2026, or until such time as replaced by Final Appropriation Ordinance.

SECTION 2: That an emergency exists for the reasons set forth in this resolution.

SECTION 3: That to protect the financial integrity of the Village, which is necessary for the protection of the health, safety, and welfare of the Village and its inhabitants.

Passed this _____ day of _____ 2025.

Yes: _____ No: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

SOLICITOR

VILLAGE OF BLUFFTON 2026 APPROPRIATIONS
Exhibit A

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	Temporary 2026 AMOUNT
GENERAL FUND:		
POLICE EXPENSES		
	PERSONAL SERVICES	256,674.00
	EMPLOYEE BENEFITS	103,776.00
	OPERATING	39,905.00
TOTAL		400,355.00
FIRE EXPENSES		
	PERSONAL SERVICES	11,557.00
	EMPLOYEE BENEFITS	1,608.00
	OPERATING	19,993.00
TOTAL		33,158.00
STREET & LIGHTING EXPENSES		
	OPERATING	30,659.00
TOTAL		30,659.00
RESCUE EXPENSES		
	PERSONAL SERVICES	237,944.00
	EMPLOYEE BENEFITS	68,574.00
	OPERATING	36,939.00
TOTAL		343,457.00
DISPATCHER EXPENSES		
	MISC. SERVICES	58,149.00
COUNTY HEALTH DISTRICT EXPENSES		
	PROFESSIONAL SERVICES	8,000.00
MOSQUITO CONTROL EXPENSES		
	MOSQUITO CONTROL	15,372.00
CULTURAL AFFAIRS EXPENSES		
A1-3C-52390	MISC. SERVICES	5,500.00
POOL EXPENSES		
	PERSONAL SERVICES	-
	EMPLOYEE BENEFITS	-
	OPERATING	14,023.00
TOTAL		14,023.00
BRUSH DUMP EXPENSES		
	OPERATING	25,000.00
TOTAL		25,000.00

STORM SEWER EXPENSES

A1-6D-52550	STORM SEWERS	-
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SIDEWALKS EXPENSES

A1-6G-52550	SIDEWALK PROGRAM	-
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AIRPORT EXPENSES

A1-6X-52390	MISC SERVICES	23,183.00
A1-6X-52430	REPAIR & MAINTENANCE	1,320.00
A1-6X-52550	RUNWAY LIGHT PROJECT	-
TOTAL		24,503.00

MAYOR/ADMIN EXPENSES

	PERSONAL SERVICES	68,673.00
	EMPLOYEE BENEFITS	22,484.00
	OPERATING	61,769.00
TOTAL		152,926.00

LEGISLATIVE EXPENSE

	PERSONAL SERVICES	8,580.00
	EMPLOYEE BENEFITS	1,524.00
	OPERATING	-
TOTAL		10,104.00

MAYOR'S COURT EXPENSE

	COURT COSTS	-
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FISCAL OFFICER'S EXPENSE

	PERSONAL SERVICES	28,830.00
	EMPLOYEE BENEFITS	10,976.00
	OPERATING	6,090.00
TOTAL		45,896.00

LAND & BUILDINGS EXPENSE

	PERSONAL SERVICES	7,327.00
	EMPLOYEE BENEFITS	1,175.00
	OPERATING	55,291.00
TOTAL		63,793.00

ECONOMIC DEVELOPMENT EXPENSE

	MISC CONTRACTUAL SERV	7,755.00
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AUDITOR & TREASURER FEES EXPENSE

	PROFESSIONAL SERVICES	4,620.00
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DELINQUENT LAND ADVERTISING EXPENSE

	PUBLISHING	-
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AUDITOR'S EXPENSE		
	PROFESSIONAL SERVICES	16,598.00
INCOME TAX ADMIN. EXPENSE		
	PERSONAL SERVICES	19,819.00
	EMPLOYEE BENEFITS	7,464.00
	OPERATING	25,152.00
TOTAL		52,435.00
SAFETY EXPENSE		
	MISC. SERVICES	-
OTHER EXPENSE		
	OPERATING	46,085.00
	TRANSFERS	479,193.00
	ADVANCES	-
TOTAL		525,278.00
TOTAL GENERAL FUND EXPENSES		1,837,581.00
STREET MAINTENANCE EXPENSE		
	PERSONAL SERVICES	59,437.00
	EMPLOYEE BENEFITS	25,318.00
	OPERATING	778,457.00
TOTAL		863,212.00
SNOW REMOVAL EXPENSE		
	OPERATING SUPPLIES	10,000.00
	REPAIR & MAINTENANCE	-
TOTAL		10,000.00
TOTAL STREET FUND EXPENSES		873,212.00
STATE HIGHWAY EXPENSES		
	OPERATING	16,830.00
TOTAL EXPENSE		16,830.00
CEMETERY EXPENSES		
	PERSONAL SERVICE	1,977.00
	EMPLOYEE BENEFITS	308.00
	MISC. SERVICES	12,004.00
TOTAL EXPENSES		14,289.00

PARK EXPENSES		
	OPERATING SUPPLIES	442,930.00
TOTAL EXPENSES		442,930.00

BENROTH BRIDGE EXPENSES	
B5-6G-52430	MAINTENANCE

COURT COMPUTER EXPENSES	
B7-1A-52420	OPERATING SUPPLIES

DUI ENFORCEMENT EXPENSES	
B8-1A-52390	TRAINING
B8-1A-52420	OPERATING SUPPLIES
TOTAL EXPENSES	

PERMISSIVE LICENSE FUND	
B9-6A-52550	STREET CONSTRUCTION
TOTAL EXPENSES	

BLUFFTON IN BLOOM FUND		
C4-1A-52390	MISC SVC	8,250.00

AMERICAN RESCUE PLAN ACT		
C5-5J-52560	SYSTEM EXPANSION	-

STORM SEWER IMPROVEMENT EXPENSES		
D2-6D-52390	MISC. SERVICES	-
D2-6D-52550	STORM SEWERS	6,600.00
TOTAL EXPENSES		6,600.00

FIRE & RESCUE IMPROVEMENT FUND		
D3-1B-52520	EQUIPMENT	78,297.00
TOTAL EXPENSES		78,297.00

POOL IMPROVEMENT FUND		
D4-3D-52510	POOL CAPITAL ITEMS	37,950.00
TOTAL EXPENSES		37,950.00

EQUIPMENT REPLACEMENT EXPENSES		
D5-1F-52520	EQUIPMENT	80,000.00
D5-5X-52610	PRINCIPAL	-
TOTAL EXPENSES		80,000.00

AIRPORT IMPROVEMENT EXPENSES

	OPERATING	392,874.00
Total		392,874.00
TOWN HALL IMPROVEMENT EXPENSES		
D8-7E-52510	BUILDING IMPR.	107,000.00
POLICE EQUIPMENT EXPENSES		
D9-1A-52520	POLICE EQUIPMENT REPLACEMENT	156,165.00
TOTAL EXPENSES		156,165.00
WATER EXPENSES		
	PERSONAL SERVICES	37,181.00
	EMPLOYEE BENEFITS	17,640.00
	OPERATING	327,043.00
E1-5X-52710	TRANSFERS	-
TOTAL EXPENSES		381,864.00
SEWER FUND EXPENSES		
	PERSONAL SERVICES	52,415.00
	EMPLOYEE BENEFITS	18,775.00
	OPERATING	147,564.00
	TRANSFERS	225,000.00
TOTAL EXPENSES		443,754.00
REFUSE FUND EXPENSES		
E7-5K-52390	REFUSE SERVICE	117,605.00
TOTAL EXPENSES		
WATER/ SEWER IMPROVEMENT FUND EXPENSES		
	OPERATING	432,501.00
	DEBT	549,440.00
TOTAL EXPENSES		981,941.00
POLICE CONTINUING TRAINING		
F4-1A-52390	TRAINING	4,620.00
NATIONAL NIGHT OUT		
F6-6B-52420	OPERATING SUPPLIES	-
SHANNON CEMETERY		
F7-1A-52390	MISC SERVICES	
F8-1A-52390	K9 EXPENSES	-

RESOLUTION NO. 28-2025

A RESOLUTION TO ACCEPT THE RATE CHARGED BY THE VILLAGE OF OTTAWA, OHIO TO THE VILLAGE OF BLUFFTON, OHIO FOR BULK WATER BEGINNING JANUARY 1, 2026 AND DECLARING AN EMERGENCY

WHEREAS: The Village of Ottawa and the Village of Bluffton meet and agree each year on the rate that is charged for water purchased by the Village of Bluffton under its existing water contract;

WHEREAS: An emergency exists in the approval and timely acceptance of this negotiated water rate for the Village, whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants of the Village of Bluffton, Ohio.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO THAT:

SECTION 1: That the Village of Bluffton accepts the negotiated water rate charged by the Village of Ottawa, Ohio beginning on January 1, 2026 as follows:

\$3.46 per CCF

SECTION 2: That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this _____ day of _____, 2025 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

Attest:

Clerk

Mayor

Approved as to form:

Village Solicitor

RESOLUTION NO. 29-2025

A RESOLUTION TO RENEW THE CURRENT CONTRACT WITH THE FIRM HACKENBERG, WERTH & VAJSKOP LLC, WITH ATTORNEY ELLIOTT T. WERTH AS THE VILLAGE SOLICITOR FOR THE VILLAGE OF BLUFFTON, OHIO FOR A PERIOD OF ONE (1) YEAR EFFECTIVE JANUARY 1, 2026 AND DECLARING AN EMERGENCY

WHEREAS: The Council finds that there is a need for a Village Solicitor to act as legal counsel To the Village and its departments; and

WHEREAS: an emergency exists in that the timeliness of the acceptance of this contract is necessary for the legal protection of Village business.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO THAT:

SECTION 1: That the Village Council hire, contract and otherwise retain the firm **HACKENBERG, WERTH & VAJSKOP LLC**, with Attorney Elliott T. Werth, as Village Solicitor for a period of one (1) year beginning on January 1, 2026. The Village Solicitor shall be paid a flat fee of One thousand and no/100 Dollars (\$1,000.00) per month. The Village Solicitor shall attend any and all regular and special meetings of Council. The Village Solicitor shall attend any other meetings of Council or its Committees and Boards when requested. The foregoing shall compensate all work of the Village Solicitor except extraordinary matters.

SECTION 2: That an emergency exists for the reasons set forth in this Resolution.

SECTION 3: That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this ____ day of _____, 2025 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

Attest:

Clerk

Mayor

Approved as to form:

Village Solicitor

RESOLUTION NO. 30-2025

A RESOLUTION: MAKING CERTAIN TRANSFERS AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to make certain transfers between funds of the Village of Bluffton.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: That the following transfers are hereby made:

To	From	Amount
Water/Sewer Imp. E9-0I-41290		+\$250,000
	Sewer E2-5X-52710	-\$250,000

SECTION 2: That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof, and for the further reason that this appropriation transfer is needed so expenditures can be made.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this _____ day of _____, 2025 by the governing body of the Village of Bluffton, Ohio by the following vote:

Yes: _____ No: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

SOLICITOR

RESOLUTION NO. 31-2025

A RESOLUTION: MAKING CERTAIN TRANSFERS AT THE LEGAL LEVEL OF CONTROL AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to make certain transfers between accounts of the Village of Bluffton.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: That the following transfers are hereby made:

General Fund:

To:	A1-1A-52110	PAYROLL	+\$60,000				
	A1-1A-52121	HOSPITALIZATION	+\$10,000				
	A1-1A-52123	PFPF	+\$14,000				
				From:	A1-1F-52121	HOSPITALIZATION	-\$31,000
					A1-1F-52122	PERS	-\$19,000
					A1-2X-52420	MOSQUITO CONTROL	-\$14,000
					A1-6G-52550	SIDEWALK PROGRAM	-\$20,000
To:	A1-1B-52390	MISC. SERVICES	+\$8,000				
	A1-1C-52312	ELECTRICITY - OHIO POWER	+\$9,000				
	A1-3D-52422	CHEMICALS	+\$5,000				
				From:	A1-7E-52510	LAND & BUILDINGS	-\$15,000
					A1-7X-52127	WORKERS COMPENSATION	-\$7,000
To:	A1-6X-52430	REPAIR & MAINTENANCE	+\$3,500				
	A1-7A-52121	HOSPITALIZATION	+\$18,500				
	A1-7D-52121	HOSPITALIZATION	+\$1,400				
	A1-7J-52110	PAYROLL	+\$2,000				
	A1-7J-52122	PERS	+\$500				
				From:	A1-1A-52200	TRAVEL	-\$3,500
					A1-1F-52124	MEDICARE	-\$1,000
					A1-2B-52340	PROFESSIONAL SERVICES	-\$2,000
					A1-7X-52340	LEGAL SERVICES	-\$10,000
					A1-6X-52390	MISC. SERVICES	-\$8,000
					A1-7B-52122	PERS	-\$1,400
To:	A1-7J-52390	MISC. CONTRACT. SERVICES	+\$35,000				
				From:	A1-1B-52110	PAYROLL	-\$3,500
					A1-1A-52390	MISC. SERVICES	-\$2,500
					A1-1B-52122	PERS	-\$1,000
					A1-3D-52110	PAYROLL	-\$2,000
					A1-5L-52390	BRUSH & LEAF DISPOSAL	-\$2,500
					A1-7A-52110	PAYROLL	-\$2,000
					A1-7A-52520	EQUIPMENT	-\$9,500
					A1-7B-52110	PAYROLL	-\$2,500
					A1-7E-52110	PAYROLL	-\$3,500
					A1-7G-52340	PROFESSIONAL SERVICES	-\$6,000
To:	A1-7X-52710	TRANSFERS	+\$80,000				
				From:	A1-1F-52110	PAYROLL	-\$80,000
Water Fund:							
To:	E1-5X-52110	PAYROLL	+\$4,000				
				From:	E1-5X-52121	HOSPITALIZATION	-\$4,000
Sewer Fund:							
To:	E2-5X-52110	PAYROLL	+\$3,000				
				From:	E2-5X-52340	PROFESSIONAL SERVICES	-\$3,000

SECTION 2: That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof, and for the further reason that this appropriation transfer is needed so expenditures can be made.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this _____ day of _____, 2025 by the governing body of the Village of Bluffton, Ohio by the following vote:

Yes: _____ Noes: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

SOLICITOR

RESOLUTION NO. 32-2025

A RESOLUTION AUTHORIZING THE VILLAGE OF BLUFFTON, OHIO TO MAKE APPLICATION TO THE OHIO DEPARTMENT OF TRANSPORTATION, OFFICE OF AVIATION, FOR AN OHIO AIRPORT IMPROVEMENT PROGRAM GRANT FOR THE SFY2026 AND DECLARING AN EMERGENCY

WHEREAS: The Ohio Department of Transportation, Office of Aviation is administrating funds to provide financial assistance to publicly owned airports in the State through the Ohio Airport Improvement Program; and

WHEREAS: The Village of Bluffton is eligible for funding for Matching Grant funds for the FAA Grant -39-0115-025-2025 Reconstruct Taxiway C (620' x 25') - Construction Phase 2/2 at the Bluffton Airport; and

WHEREAS: An emergency exists in that the grant process is time sensitive and such grants are needed for efficient maintenance of Village infrastructure all for the benefit of the health, safety and welfare of the Village of Bluffton, Ohio, and;

IT IS THEREFORE RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO (the requisite number voting in the affirmative) THAT:

SECTION 1: That Jesse Blackburn, Village Administrator of the Village of Bluffton is hereby authorized to make application for said grant in accordance with the procedures prescribed by the Ohio Department of Transportation, Office of Aviation and sign all related documents and assurances.

SECTION 2: That Jesse Blackburn, Village Administrator may enter into a Grant Contract with the Ohio Department of Transportation, Office of Aviation and may execute any documents to manage said grant inclusive of amendments and submissions of applications for payment as required by the Ohio Department of Transportation, Office of Aviation.

SECTION 3: That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this ordinance were made in open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this _____ day of _____, 20____ by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

Attest:

Clerk

Mayor

Approved as to form:

Village Solicitor

CERTIFICATION: Whereupon the resolution was declared adopted.

I, _____, as _____ of the Village of
Bluffton, OH have compared the foregoing copy of the resolution with the original resolution now
on file in this office which was duly passed by the Bluffton, OH Village Council on the ____ day
of _____ 2025, and that the same is a correct and true copy of said resolution.

Signed

Printed Name, Title, and Date

Village of Bluffton

Administration's Report

To: Mayor Johnson & Council Members



12-08-25

Certificate of Appreciation

Allen County Bike-Pedestrian Task Force recognized the Village of Bluffton and the Pedestrian Pathway Board for their work in achieving the #4 rank in the State of Ohio.



peopleforbikes
CITY RATINGS

PeopleForBikes' City Ratings measures the quality and connectedness of a city's bike network — the system of protected bike lanes, off-street paths, slow shared streets, and safe crossings that enables people to comfortably bike around a city.

City Ratings scores are released annually each summer based on results from our [Bicycle Network Analysis \(BNA\)](#) data analysis software that measures the quality and connectivity of a city's bike network on a scale of 0-100. The BNA assesses six factors captured in the acronym SPRINT:

- Safe Speeds
- Reallocated Space
- Network Connections

Protected Bike Lanes
Intersection Treatments
Trusted Data

City	State/Country	Population	Score	Rank (World)	Rank (Country)	Rank (State)
Sedona	Arizona, United States	9,770	73	105	33	1
Brooklyn	New York, United States	8,516,202	73	109	34	1
Bluffton	Ohio, United States	3,799	72	112	35	4
Minneapolis	Minnesota, United States	426,845	72	116	36	1
Lake Geneva	Wisconsin, United States	8,443	72	117	37	5

Request for Qualifications – Aviation Consulting Firms for Bluffton Airport

Following document includes the public announcement for new consideration of aviation consulting firms to assist with current project engineering along with future planning and development of the Bluffton Airport.

- Recent inspection of the concrete apron around the large hanger has elevated this project status to high priority with funding being prioritized for 2026. This project was not included in the working Capital Improvements Program (ACIP) and requires the sponsor to conduct a consultant review before Federal funds can be eligible for use.

Johnny Appleseed Metropolitan Park District – Cooperative Park Improvement Grant Program

Six jurisdictions have submitted funding requests for projects that exceed the available amount as shown below. Representatives from each area will meet this Thursday, December 11 at the Park District Headquarters to collaborate and make reductions to eligible projects until the total is below \$150,000.

TOTAL PROJECT COSTS:	\$	491,460.29
TOTAL COMMUNITY PARTICIPATION:	\$	305,500.00
TOTAL REQUESTS TO CPIGP:	\$	167,131.50
2026 CPIGP FUNDS AVAILABLE	\$	150,000.00

Enbridge – GROB Betterment Project

Road repairs along College Avenue –

S.R. 103 Roundabout –

Hohenbrink Excavating is planning to begin construction of the storm management infrastructure system for the roundabout that will not require extended road closures in December. Roadway construction & detour route will begin in March of '26.

2025 Leaf Pick-up Season:

Once conditions are right, the final leaf pick up for the season will be completed. Mother Nature is in control of this schedule.

Committee/Commission Meetings: -



112 Overall City Ranking
OUT OF 2901 CITIES — 96TH PERCENTILE

35
IN THE U.S.

15
IN THE MIDWEST

4
IN OHIO

72 Network Score

AVERAGE NETWORK SCORE FOR ALL CITIES IN 2025 WAS 30.



[VIEW DETAILED SCORE >](#)





VILLAGE OF BLUFFTON

154 N. MAIN STREET * P.O. BOX 63 * BLUFFTON, OHIO 45817-0063
(419) 358-2066 * FAX (419) 358-8137

Public Announcement: Request for Qualifications

The Village of Bluffton, Ohio, in anticipation of receiving federal assistance under the 2026 Airport Improvement Program (AIP) and ODOT Aviation, is inviting professional aviation consulting firms to submit a statement of qualifications for providing general planning, engineering design and related construction engineering services. The Engineering Services required are related to needed improvements at the Bluffton Airport. All contracted work must be performed and completed in accordance with the applicable Federal Aviation Administration requirements.

Engineering Services requested are to be performed for the Bluffton Airport and are anticipated to include, but not limited to, the following improvements during the next five (5) years:

1. Hanger Expansion/Restoration
2. Apron rehabilitation
3. Pavement Maintenance
4. Airport Lighting
5. Snow Removal Equipment
6. Terminal Upgrades
7. Snow Removal Equipment Building
8. Extend Taxiways
9. Extend Runway

Submission Requirements and Consultant Selection Criteria Two (2) copies, or one electronic version, of a qualifications statement, including a letter of interest shall be submitted. The statements shall contain the following information in the order listed below. In addition to these criteria, the Bluffton Airport Commission will also use the guidelines set forth in the DOT-FAA Advisory Circular No. 150/5100-14E

- A. Transmittal Letter.
- B. The firm's recent experience in airport projects comparable to the proposed projects.
- C. The professional background, caliber and qualifications of the firm's key personnel.
- D. The firm's demonstrated understanding of the airport's potential problems and the Sponsor's special concerns.
- E. The firm's demonstrated ability and capacity to meet schedules and deadlines.
- F. Other examples of Aviation Planning Services recently provided.
- F. The degree of interest, shown by the firm, in undertaking the Bluffton Airport.
- G. The firm's current workload.
- I. Quality of projects previously undertaken by the firm, examples of other Aviation Planning Services.

The Village reserves the right to delete services not required, add projects not specifically included herein, and to initiate additional procurement action for any additional services or projects not under contract.

The Village will afford minority and women owned businesses equal opportunity to submit qualifications and will not discriminate on the basis of race, color, sex, religion or national origin in compliance with Title 49, Part 23 and 26, Code of Federal Regulations.

The Village of Bluffton reserves the right to accept or reject any or all Requests for Qualifications (RFQ) responses without further action. The qualification statements and questions concerning the RFQ shall be submitted to:

Jesse Blackburn, Village Administrator
Village of Bluffton
154 N. Main Street
P.O. Box 63
Bluffton, OH 45817

Send electronic submissions to:
blackburnj@bluffton-ohio.com