

# Village of Bluffton Council Meeting Agenda

December 13, 2021 at 7:00 PM



## **Opening Ceremonies**

Call to Order, Mayor Johnson presiding

Pledge of Allegiance



## **Minutes**

Approval of the minutes for the Village Council meeting held on Monday, November 22, 2021.

## **Bills**

### **Committee Reports**

Finance Committee – 11/24

Joint Personnel, Finance, Safety Services – 12/1

Utilities Committee – 12/7

### **Boards & Commissions**

### **Chamber of Commerce / BCE**

## **LEGISLATION:**

### **RESOLUTION NO. 21-2021**

### **3<sup>rd</sup> Reading**

### **Emergency**

A RESOLUTION TO ACCEPT THE RATE CHARGED BY THE VILLAGE OF OTTAWA, OHIO TO THE VILLAGE OF BLUFFTON, OHIO FOR BULK WATER BEGINNING JANUARY 1, 2022 AND DECLARING AN EMERGENCY

### **RESOLUTION NO. 22-2021**

### **2<sup>nd</sup> Reading**

A RESOLUTION AUTHORIZING THE TEMPORARY APPROPRIATIONS FOR THE YEAR 2022 FOR THE VILLAGE OF BLUFFTON, OHIO.

## **Village Administration Report:**

### **Safety Services Reports:**

-EMS-

-Fire Dept.-

-Police Dept.-

### **Meeting Dates (meetings held at the Town Hall unless otherwise noted\*)**

Village Council – Monday, December 13 at 7:00 pm

Ordinance Committee – Wednesday, December 15 at noon via Zoom

Village Council – Monday, December 27 at 7:00 pm

## **Public Comment**

**Adjournment** – Motion and Second

Village of Bluffton – Regular meeting November 22, 2021, at 7:00 p.m.

Mayor Johnson presiding. Messrs: Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia present.

Kingsley motioned, seconded by Stahl, to approve the minutes from the regular council meeting held on November 8, 2021. Roll Call: Yes (5) Messrs: Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Talavinia motioned, seconded by Steiner, to approve the bills as presented. Roll Call: Yes (5) Messrs: Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Steiner motioned, seconded by Kingsley, to approve the quote from All Terra to install a water main on Bluffton University property. Roll Call: Yes (4) Messrs: Kingsley, Sehlhorst, Stahl, and Steiner. No (0), Abstain (1) Talavinia, motion approved.

The Administrator gave the following readings:

1<sup>st</sup> Reading:

Ordinance 10-2021 – An Ordinance amending Ordinance 02-21 (The Annual Appropriation Ordinance) and declaring an emergency. Talavinia motioned to suspend the rules, seconded by Steiner. Roll Call: Yes (5) Messrs: Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved. Kingsley motioned to adopt the Ordinance, seconded by Stahl. Roll Call: Yes (5) Messrs: Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

3<sup>rd</sup> Reading:

Resolution 20-2021 – A Resolution authorizing the Village Administrator to enter into an agreement with the Johnny Appleseed Metropolitan Park District for the purpose of making application and accepting funds from the 2021 Cooperative Park Improvement Grant Program and declaring an emergency. Stahl motioned to suspend the rules, seconded by Sehlhorst. Roll Call: Yes (5) Messrs: Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved. Stahl motioned to adopt the Resolution, seconded by Kingsley. Roll Call: Yes (5) Messrs: Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

2<sup>nd</sup> Reading:

Resolution 21-2021 – A Resolution to accept the rate charged by the Village of Ottawa, Ohio to the Village of Bluffton, Ohio for bulk water beginning January 1, 2022. Steiner motioned to adopt the Resolution, seconded by Talavinia. Roll Call: Yes (5) Messrs: Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

1<sup>st</sup> Reading:

Resolution 22-2021 – A Resolution authorizing the temporary appropriations for the year 2022 for the Village of Bluffton, Ohio. Steiner motioned to adopt the Resolution, seconded by Talavinia. Roll Call: Yes (5) Messrs: Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Steiner motioned, seconded by Sehlhorst, to approve the special events request from Bluffton University to host the Christmas at the Houshower House event. Spring St., between W. College Ave. and Franklin St., will be closed from 6:00 p.m. to 7:00 p.m. on Sunday, December 5, 2021. Roll Call: Yes (5) Messrs: Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Steiner motioned to adjourn the meeting.

The following meetings/events were included on the agenda and/or scheduled during the meeting.

Finance Committee – Wednesday, November 24 at noon.

Personnel, Safety Services, and Finance Joint Committee – Wednesday, December 1 at noon.

Village Council – Monday, December 13 at 7:00 p.m.

Ordinance Committee – Wednesday, December 15 at noon, via Zoom.

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MAYOR

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FISCAL OFFICER

VILLAGE OF BLUFFTON  
VOUCHER REPORT 12/13/2021

VENDOR	AMOUNT	DEPARTMENT	DESCRIPTION
ALL SERVICE AERATION, INC	535.50	Park	PORTABLE TOILETS
ALLOWAY TESTING	50.00	Multiple	TESTING
ALLOWAY TESTING	75.00	Multiple	TESTING
ALLOWAY TESTING	1,361.30	Multiple	TESTING
AMERICAN ELECTRIC POWER	1,015.47	Multiple	ELECTRICITY
AMERICAN ELECTRIC POWER	2.24	Multiple	ELECTRICITY
AMERICAN ELECTRIC POWER	12,602.68	Multiple	ELECTRICITY
AMERICAN ELECTRIC POWER	4,121.52	Multiple	ELECTRICITY
BAILEY'S EQUIPMENT & APPAREL	84.00	Police	UNIFORMS
BLUFFTON DIESEL SERVICE	228.48	Sewer	GENERATOR SERVICES
BLUFFTON DIESEL SERVICE	338.78	Water	SERVICE TRUCK REPAIR
BLUFFTON FLYING SERVICE	5,000.00	Airport	AIRPORT MANAGEMENT
BLUFFTON STONE CO.	66.17	Multiple	STONE
BLUFFTON VETERINARY HOSPITAL	176.05	Police	K9 SUPPLIES/CARE
CENTURYLINK	276.07	Administrative	PHONES
CENTURYLINK	63.46	Administrative	PHONES
CHARTER COMMUNICATIONS	135.41	Multiple	CABLE
CHARTER COMMUNICATIONS	38.85	Multiple	CABLE
CHOICE ONE ENGINEERING	470.00	Administrative	ANNEXATION WORK
CHOICE ONE ENGINEERING	7,480.00	Park	S.R. 103 PATHWAY CONSTRUCTION PLANS
CINTAS	152.05	Administrative	UNIFORMS
CINTAS	152.05	Administrative	UNIFORMS
CINTAS	152.05	Administrative	UNIFORMS
CITIZEN'S NATIONAL BANK	119.20	Police	POLICE TRAINING EXPENSES
CLEMANS, NELSON & ASSOCIATES, INC	175.00	Administrative	RETAINER
COUNTY ELECTRIC LLC	2,175.00	Sewer	POWER RESTORATION - GIFT OF GIVING
DAVIS & STANTON	134.00	Police	DRESS UNIFORM PINS
DOMINION EAST GAS	74.27	Multiple	NATURAL GAS
EASTMAN & SMITH LTD	963.45	Land & Buildings	ANNEXATION WORK
EVERETT J PRESCOTT INC	2,635.20	Capital Improvements	FIRE HYDRANT VALVE BOXES
FAMILY HARDWARE DO IT BEST	387.96	Multiple	SUPPLIES
FRESH ENCOUNTER CORPORATE	60.65	Police	TRAINING EXPENSES
GARY'S REPAIR	346.48	Park	MOWER PARTS
GLOBAL ELECTRIC, INC	9,980.00	Sewer	SCADA INSTRUMENTATION
GREAT LAKES	1,373.71	Rescue	EMS BILLING SERVICE
HACKENBERG, FEIGNER, BISHOP & WERTH, LLC	1,000.00	Administrative	SOLICITOR FEES
LEIBER GARAGE	183.84	Police	PD AUTO REPAIRS
LEXIS NEXIS	50.00	Administrative	ADDRESS SEARCHES
MARATHON FLEET SERVICES	1,968.51	Multiple	FUEL
MIDNET MEDIA	180.00	Administrative	WEB HOSTING
MINTEYS MAIDS	100.00	Land & Buildings	TOWN HALL CLEANING
NORTHWESTERN OHIO SECURITY SYSTEMS	196.00	Land & Buildings	MONITORING
PERRY CORPORATION	1,495.00	Rescue	EMS PRINTER
PERRY CORPORATION	1,757.61	Administrative	IT CONTRACT
PERRY CORPORATION	51.90	Administrative	IT CONTRACT
PERRY CORPORATION	192.79	Administrative	IT CONTRACT
PERRY CORPORATION	19.95	Administrative	IT CONTRACT
Re:Source	100.00	Park	STUMP DISPOSAL
RUMPKE	23,310.38	Refuse	TRASH SERVICES
RYAN BURKHOLDER	86.78	Police	PETTY CASH REIMBURSEMENT
SHELL FLEET PLUS	1,968.95	Multiple	FUEL
SMARTBILL	862.49	Multiple	BILLING SERVICES
STAPLES BUSINESS ADVANTAGE	40.00	Multiple	SUPPLIES
STAPLES BUSINESS ADVANTAGE	32.58	Multiple	SUPPLIES
STAPLES BUSINESS ADVANTAGE	38.66	Multiple	SUPPLIES
STRYKER	2,731.30	Rescue	BATTERY & REPAIR LABOR
STRYKER	310.00	Rescue	COT SIDERAILS
TIME WARNER CABLE	154.98	Administrative	CABLE
TREASURER, STATE OF OHIO	2,795.52	Water	2022 PUBLIC WATER SYSTEM LICENSE
TREE TECH	2,450.00	Cemetery	CEMETERY DEAD TREE REMOVAL

TREE TECH	230.00	Street	GROVE ST. TREE REMOVAL
TREE TECH	245.00	Street	TREE MAINTENANCE - WASHINGTON ST.
UNITED STATES TREASURY	348.63	Administrative	FEES
USALCO	13,046.56	Sewer	ALUM
UTILITY SERVICE CO, INC.	13,539.50	Water	WATER TOWER PEDISPHERE
VERIZON WIRELESS	240.90	Multiple	CELL PHONES
VETTER LUMBER CO.	202.06	Multiple	SUPPLIES
VETTER LUMBER CO.	395.91	Park	QUIKCRETE FOR DISC GOLF PADS
WESSLER ENGINEERING	104.66	Sewer	SANITARY ON-CALL SERVICES
WESSLER ENGINEERING	16,717.50	Capital Improvements	WWTP INSTRUMENTATION
ZOLL DATA SYSTEMS	152.00	Rescue	EMS CHARTS
INCOME TAX REFUNDS	893.49	Administrative	INCOME TAX REFUNDS
	<u>141,195.50</u>		

NOVEMBER MONTHLY	2,569.00
MEDICARE	37.22
OPERS	192.17
FICA	40.14

BIWEEKLY PAYROLL 12/3/21	28,576.70
MEDICARE	564.11
OPERS	2,202.47
OP&F	2,326.40

Council Signature : \_\_\_\_\_

Date: \_\_\_\_\_

## **Personnel Committee - Minutes**

Village of Bluffton

November 23, 2021, Noon By Teleconference (ZOOM)

Present: Phill Talavinia, Mitch Kingsley

Staff: Ryan Burkholder, Mayor Johnson, Elliott Werth

AGENDA TOPICS: Police Secondary Employment

The police chief frequently gets requests by private entities for providing security. For example, the Centre events facility may request that the police provide an officer or two during an event where alcohol will be served. For at least five or six years the policy has been to refuse such requests. The standing exception to this rule is that Bluffton Police do provide security at the public school and at Bluffton University for selected events.

Chief Burkholder has been exploring the feasibility of allowing officers to serve in an auxiliary capacity for private events. The committee reviewed his written proposal.

Issues to be dealt with include whether the officers would work under Village supervision and rules while serving as private security; how officers would be paid; how private entities would be charged; who has liability for officer conduct and for officer injury; and how will payroll be handled.

The written proposal has been shaped by Village Solicitor, Elliot Werth. The proposal contemplates contracts between the Village and the entity, hopefully speaking to the issues stated above. Liability would be placed on the private entity with indemnity agreements and payment would be fixed so as to pay the Village as a subcontractor. The officers would work under the supervision and control of the Village.

Payment to the officers is a question not entirely answered in our meeting. We want to query Kevin Nickel and David Steiner concerning whether the officers are treated as subcontractors or employees for this auxiliary activity.

We will continue the discussion at a follow-up meeting with more accountant input.

Respectfully submitted,  
Mitchell Kingsley

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Phill Talavinia

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Mitchell Kingsley

**Village of Bluffton**  
**Finance Committee Meeting**  
**November 24, 2021 @ 12:00 PM**

Committee members present, David Steiner & Phil Talavinia

Mayor, Richard Johnson

Staff present, Jesse Blackburn, Village Administrator, Bryan Lloyd, Assistant Village Administrator, Kevin Nickel, Fiscal Officer.

The committee discussed the funding of the Bentley Road and Main Street intersection straightening project. The estimated cost is \$243,928. The committee recommended applying for the maximum allowable 0% State of Ohio loan in the amount of \$146,357 payable over 30 years.

Meeting adjourned at 12:40 PM.

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David Steiner

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Phil Talavinia

## **Personnel Committee & Finance Committee - Minutes**

Village of Bluffton

December 1, 2021, 12:00 PM

Present: Phill Talavinia, Mitch Kingsley, David Steiner, Ben Stahl

Staff: Jesse Blackburn, Kevin Nickel, Mayor Johnson, Jan Basinger

TOPIC: EMT Pay  
Police Ancillary Service

### EMT Pay

- EMS Chief Basinger introduced the topic of pay for our Emergency Management Services personnel. Currently they receive \$12.24 per hour for their runs. Mr. Basinger has researched some other village's payment to their EMTs. Ours is low.
- The Chief is proposing we pay at three different rates based on the level of training of the EMT making the run. Level one would pay at \$16/hour; level 2, at \$17/hour; and level 3, at \$18/hour.
- The committees are favorably inclined; however, this proposal needs to be considered in the context of our overall emergency personnel, since our Fire Department and EMS work closely. More discussion will include Fire Chief Jon Kinn.

### Police Ancillary Service

- We continued our discussion about Bluffton Police Personnel serving private entities – providing security for their events. Issues that need to be managed include pay to our police for this work; whether such pay runs through our payroll system (employee versus sub-contractor); whether overtime is a factor; how scheduling affects the regular Village work.
- David Steiner did research on the issue of whether officers can work as sub-contractors for private entities while in Village uniforms, using Village patrols, and under the supervision of the Village Police Department. He believes they must be treated as employees under IRS rules.
- We asked Kevin Nickel to work with Chief Burkholder to develop particular policies concerning officer pay, overtime, and charging private entities for such services. We will revisit this topic as we get specific recommendations for these issues.

Respectfully submitted,  
Mitchell Kingsley

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Phill Talavinia

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Mitchell Kingsley

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David Steiner

**Village of Bluffton  
Utility Committee Meeting  
December 7, 2021 @ 10:00 AM**

Committee members present, David Steiner & Jerry Cupples  
Mayor, Richard Johnson  
Staff present Bryan Lloyd, Assistant Village Administrator and Nathan Jordan Village  
Collections Supervisor.  
Allen County Sanitary Engineer's Department, Brad Niemeyer and William L Horvath

The committee, Village staff and representatives of the Allen County sanitary engineer's office  
had preliminary discussions regarding the Village receiving sewerage from outside of the village  
in Allen County for treatment.

Meeting adjourned at 10:40 AM.

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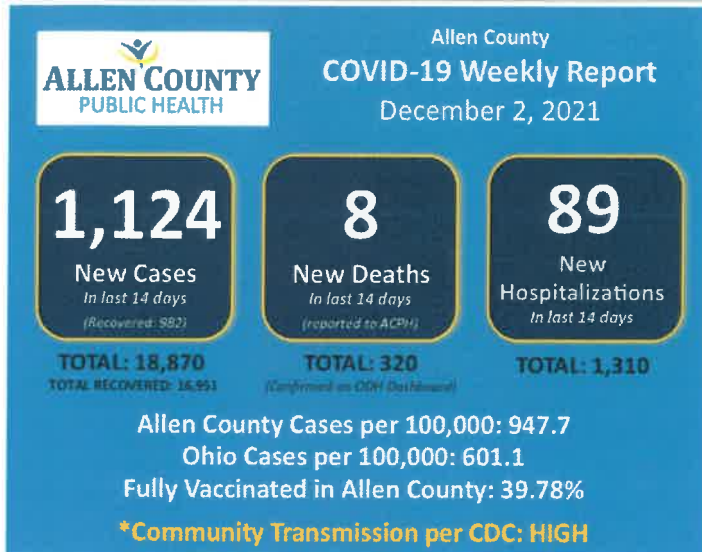
David Steiner

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Phil Talavinia



## Public Health Update: COVID-19



Eight (8) new deaths have been reported to ACPH in the past 14 days:

- 11/19—77 year old male
- 11/23—58 year old male; 71 year old male; 62 year old male; 65 year old male
- 11/28—51 year old female
- 11/29—72 year old male
- 12/01—62 year old male

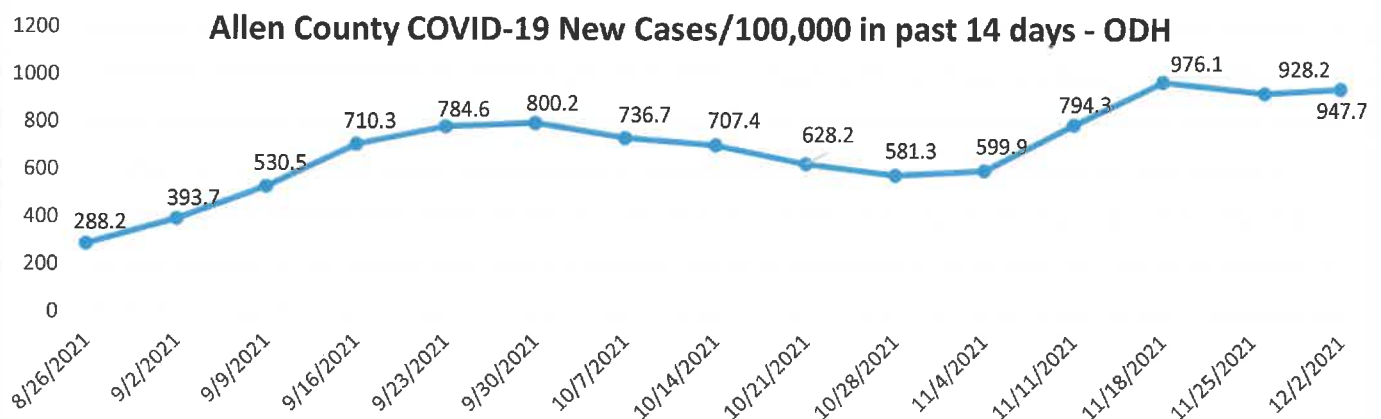
For daily state and county data, including vaccine data, visit the interactive COVID-19 Ohio Dashboard at <https://coronavirus.ohio.gov>.

Data on breakthrough cases is also available for the State of Ohio on the data dashboard.


\*Level of Community Transmission is based on new cases/100,000 persons and the # of positive cases in the past 7 days. This data can be found on the CDC COVID-19 Data Tracker at <https://covid.cdc.gov/covid-data-tracker>.

### Allen County cases rising significantly; deemed an area of HIGH transmission for COVID-19.

- As of Thursday, 12/2/21, the 14-day case rate is 947.7, almost 10X the rate for an area of high transmission.
- Hospitalizations are at a critical point in Allen County: area hospitals reported on 12/2/21 that they are seeing the highest number of COVID-19 hospitalizations to date. Hospitals have ordered additional ventilators from the state to meet the growing need and fewer elective procedures are being scheduled. The hospitals report that 90% of patients hospitalized with COVID-19 are unvaccinated.
- The COVID-19 vaccination offers the best protection against serious illness, hospitalization and death from COVID-19. Visit [gettheshot.coronavirus.ohio.gov](http://gettheshot.coronavirus.ohio.gov) to schedule a shot with ACPH, or call 419-228-4636.



# Vaccinations are the best protection against serious illness, hospitalization and death from COVID-19.




## VACCINE CLINIC

### Lima Mall

*(former Elder-Beerman store)*

Enter parking lot from Cable Road

*Appointments preferred.  
Walk-ins will be accepted up until the last half hour.*



### Adult Clinics:

## Mondays & Fridays

### 9a—3p

### Pediatric Clinics:

## Wednesdays

### 2—5p

## VACCINE OPPORTUNITIES

**COVID-19 Vaccinations Available for Children Ages 5-11**  
 ACPH will be offering the pediatric vaccine at special clinics held on Wednesday afternoons from 2:00 – 5:00 p.m. in the former Elder-Beerman store at the Lima Mall. The Pfizer pediatric vaccine is administered as a two-dose primary series, three weeks apart, but is a lower dose than that used for individuals 12 years of age and older.

### Booster Shots Available

Individuals can now get a booster of either vaccine regardless of which brand was used for their primary series of shots.

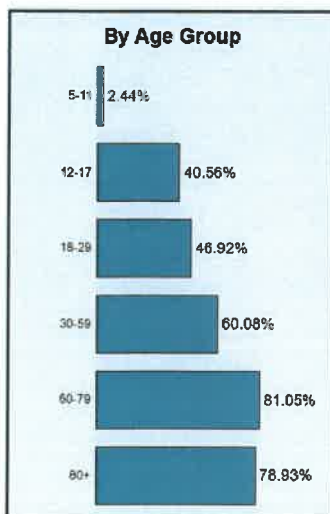
- If you received a Pfizer or Moderna series you can get a booster 6 months after your primary series if you are age 18 years or older.
- If you received a Johnson & Johnson vaccine you can get a booster after 2 months if you are age 18 years or older

ACPH will continue giving 1st and 2nd doses of Moderna and Pfizer vaccine, single dose of Johnson & Johnson, and booster shots for all vaccine brands on Mondays and Fridays at the same location from 9:00 a.m. – 3:00 p.m. Appointments are recommended and can be made at [gettheshot.coronavirus.ohio.gov](https://gettheshot.coronavirus.ohio.gov) or 419-228-4636. Walk-ins will be accepted up until 30 minutes before clinic ending time.

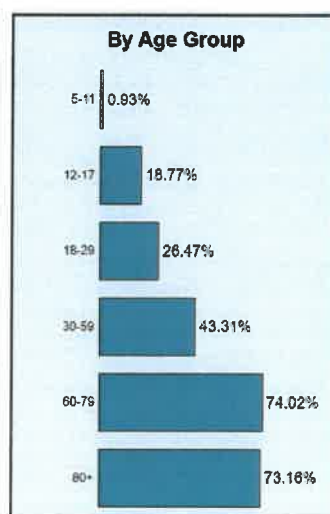
Flu shots are also available at each of these clinics.

**OHIO: Fully Vaccinated**  
53.04%

**ALLEN CO: Fully Vaccinated**  
39.78%



As of 12/2/2021



As of 12/2/2021

## Who should get tested for COVID-19?

- People who have symptoms of COVID-19.
- People who have come into close contact with someone with COVID-19 should be tested to check for infection:
  - Fully vaccinated people should be tested 5–7 days after their last exposure.
  - People who are not fully vaccinated should get tested immediately when they find out they are a close contact. If their test result is negative, they should get tested again 5–7 days after their last exposure or immediately if symptoms develop.

<b>At-Home Testing:</b> <i>(Test is self-administered and requires a personal computer or mobile device.)</i>				
Lima Public Library – Main Branch (Lima)	650 W. Market St. Lima	M – Thur 10a-6p F – Sat 10a-5p	419-228-5113	No appointment needed: Call 567-712-5239 to request a kit Cost: Free
Lima Public Library – Cairo Branch	108 W. Main St. Cairo	M – Thur 11a-6p	419-641-7744	No appointment needed: Call 567-712-5239 to request a kit Cost: Free
Lima Public Library – Elida Branch	500 E. Kiracofe Ave. Elida	M – Thur 11a-6p	419-339-6097	No appointment needed: Call 567-712-5239 to request a kit Cost: Free
Lima Public Library – Lafayette Branch	225 E. Sugar St. Lafayette	M, T, R 12p-6p	419-649-6482	No appointment needed: Call 567-712-5239 to request a kit Cost: Free
Lima Public Library – Spencerville Branch	2489 Wisher Dr. Spencerville	M – Thur 11a-6p	419-647-4307	No appointment needed: Call 567-712-5239 to request a kit Cost: Free

Additional testing site locations can be found at [allencountypublichealth.org](http://allencountypublichealth.org).

If you test positive for the virus that causes COVID-19, take the following steps to protect others regardless of your COVID-19 vaccination status: isolate at home and isolate away from others for at least 10 days.

- If you do not have any symptoms, you should still isolate at home for at least 10 days.
- If you develop symptoms, continue to isolate for at least 10 days after symptoms began as long as symptoms have improved, and no fever is present for at least 24 hours without use of fever-reducing medications.
- Most people have mild COVID-19 illness and can recover at home without medical care.
- Contact your healthcare provider as soon as possible if you are more likely to get very sick because of being an older adult or having underlying medical conditions or if your symptoms get worse.





2021

# Holiday Guide

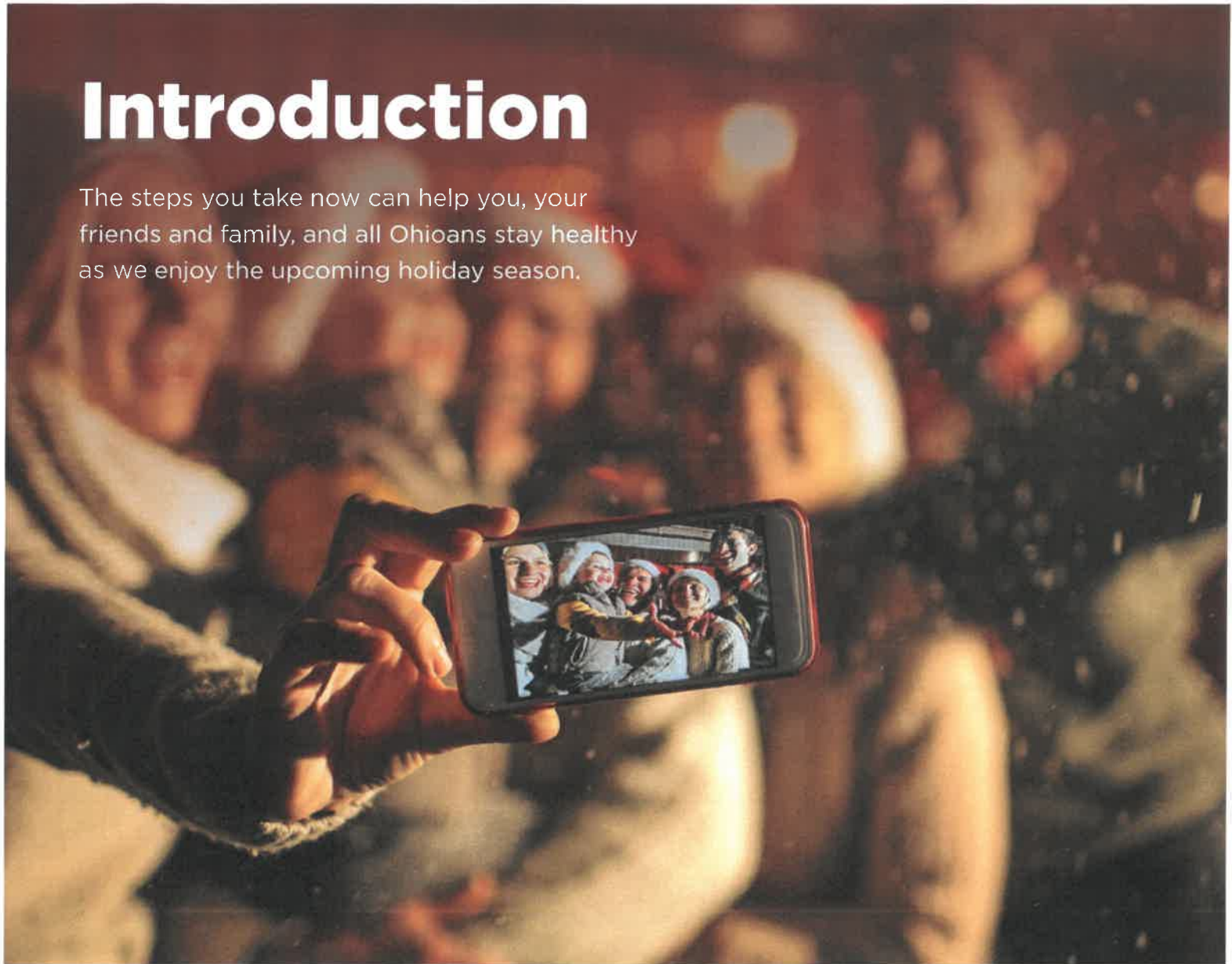
Keep Your Family Healthy This Holiday Season

**Ohio** | Department  
of Health

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<b>06</b>	Safe Gathering
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# Introduction

The steps you take now can help you, your friends and family, and all Ohioans stay healthy as we enjoy the upcoming holiday season.



This holiday season, Ohioans are looking forward to the chance to gather once again with loved ones to celebrate and make new memories. As you look toward Thanksgiving and other fall and winter holidays, the Ohio Department of Health is sharing the best tips for keeping your families safe and healthy. No one wants to celebrate the holidays under the weather so please keep in mind that we continue to face an ongoing threat of respiratory illnesses — like COVID-19, the flu, pneumonia, and respiratory syncytial virus (RSV) — and other infectious diseases. We are in a remarkably better place than we were a year ago, thanks to the creation and widespread distribution of the COVID-19 vaccines. Still, we must remain vigilant to ensure everyone is protected this holiday season. The good news is that the COVID-19 vaccines have proven to be powerful weapons against the virus. They are now available for all Ohioans 5 and older. Clinical trials and research have shown that the vaccines are safe and effective and have minor side effects. Having as many people as possible vaccinated is our best way to move past the COVID-19 pandemic.

**IN THIS GUIDE, YOU WILL FIND BEST PRACTICES FOR ENSURING THAT YOUR HOLIDAYS ARE SAFE. INCLUDED ARE:**

- **Tips for making a plan to ensure all eligible members of your family are vaccinated against COVID-19.**
- **Other ways to minimize your risk of transmitting respiratory viruses.**
- **Food safety information.**
- **Ideas for healthy recipes and crafts to make with your family.**



# Creative Ideas

Get creative again this year to help ensure you are able to celebrate the holiday season with family and friends while also keeping everyone safe.

## SOME OPTIONS TO GET THE IDEAS FLOWING:

- **Make new traditions by incorporating outdoor activities into your holiday celebrations.** You'll get in some healthy physical activity and a mental health boost while also keeping viruses at bay. Invite family to your neighborhood or a nearby park or join each other for a neighborhood walk or hike. Make it a walking scavenger hunt, searching for items like leaves and birds, garden gnomes, and animal tracks. Adjust difficulty for the ages of the participants.
- **Challenge yourself, friends, and/or family to search out or create healthier (but still tasty) dessert, dinner, or mocktail recipes to add to your holiday meals.** Plan ahead so everyone has the options in hand well before the holiday. Try these sites for ideas:

**U.S. Department of Agriculture Healthy, Thrifty Holiday Menus.**  
**American Heart Association Recipes: Holiday.**  
**American Diabetes Association holiday recipes.**

- **For the bakers, how about a “Nailed It”-style dessert contest, challenging friends and family to bake ornate cupcakes, tiered cakes, or an elaborate version of a favorite holiday dessert? You decide who judges and if top prize goes to the best or worst result. Make a special gallery and showcase the debacles on social media.**
- **Trade recipes for your favorite foods, so you each try your hand at preparing different beloved foods from the comfort of your own home.**
- **Not into cooking and baking? Try your hand at holiday- or seasonal-themed crafting. Some ideas:**
  - Gratitude chain, placemats, or tree/branch.**
  - 3-D glitter stars.**
  - Pinecone, cranberry/popcorn, citrus, or milk carton birdfeeders.**
- **Decorate cloth facemasks with fabric markers, glitter, cotton, and other craft items. Maybe add a fake mustache and beard and find out who looks the most like St. Nick.**
- **Go caroling with members of your household. Wear masks at doorsteps and keep your distance from doorways. Carol outside nursing homes or other facilities or buildings with multiple residents — and windows. Instead of singing, dust off your boombox and treat your neighborhood to your favorite recorded holiday music. For a version that's less retro, use your cellphone and a wireless portable speaker.**
- **Brainstorm on your own or with loved ones to create a list of new ways to celebrate throughout the holiday and winter seasons. Mark items off your list as you complete them. Compare notes with other participants on a regular basis. (Read a holiday/winter-themed book? Check. Make a hot cocoa bar? Check. Try a new food from a different culture or country? Check. Decorate an indoor plant? Check.)**
- **Choosing to play it safe by staying apart again this year? Virtual get-togethers are the safest way to gather. Use video conferencing for special holiday moments, celebrations, and traditions. Some tried-and-true ideas: Arrange a virtual song-fest, ugly-sweater contest, or holiday book club/read-along.**
- **Pets involved? Get them dressed up in their best holiday looks and parade them through the neighborhood.**



# Creative Ideas

## OHIO PROUD BEST-EVER MASHED POTATOES:

### Ingredients

- 6 pounds Russet potatoes, peeled
- 1 1/2 cups salted butter
- 3/4 cup crème fraîche (or substitute sour cream or Greek yogurt)
- 3/4 cup roasted garlic, chopped
- 3/4 cup milk
- Salt and freshly ground pepper to taste

### Instructions

Peel potatoes and bring a large pot of water to a boil. Add potatoes and cook until done. Remove from heat and drain. Place potatoes in mixing bowl and beat until mixture is fine, add crème fraîche, milk, butter, and roasted garlic. Mix until just incorporated. Season to taste with salt and pepper. Keep warm until serving time.

## OHIO PROUD CRAN-APPLE CRISP:

### Ingredients

- 4 medium tart apples, peeled and chopped
- 2 cups fresh cranberries, cleaned
- 1 cup granulated sugar
- 1 1/2 teaspoons lemon juice
- 1 1/2 cups quick oats
- 1 cup walnuts, chopped
- 1/2 cup butter or margarine, melted
- 1/3 cup packed brown sugar
- Vanilla ice cream (optional)

### Instructions

Combine apples and cranberries in greased 11x7x2-inch baking dish. Sprinkle with sugar and lemon juice. Toss together oats, walnuts, butter, and sugar. Sprinkle over fruit. Bake at 325 F for 1 hour or until golden brown. Serve warm with ice cream.

## UPCYCLED NEW YEAR'S CRACKERS

Save empty toilet paper and paper towel rolls to transform into "crackers" filled with treats.

- Fill an empty toilet paper roll or paper towel roll with small trinkets, such as:

Confetti	Candy
Balloons	Noisemakers
Small toys	Notes

- Wrap with tissue paper or gift wrap.
- Close the ends with ribbon or tape.
- Pop them and enjoy the fun and surprises inside!

## IDEAS CONTINUED:

- **Play movie bingo.** Use holiday films, comedies, classics, or movies in another favorite category to fill in the squares. Distribute among family and friends and create a group text or alert to claim a "bingo."
- **Organize with neighbors to plan a block party that revolves around holiday lights.** Remember to include hot cocoa, treats, and other holiday fun.
- **Have an outdoor gift swap.** Bundle up and find out who can open gifts the fastest wearing mittens. Or, try a porch food swap. Exchange cookies, or portions of prepared recipes.
- **Host a bonfire.** Ask everyone to bring a favorite treat. Or have ingredients on hand for s'mores. Be creative: Use cookie butter, peanut butter cups, or caramels in place of chocolate, add banana slices or pretzels, or sub out graham crackers for Oreo cookies or Rice Krispies Treats.
- **Bring the outdoors in.** Plant a windowsill herb garden.
- **Make favorite foods that would traditionally be part of your celebration and drop them off for elderly loved ones and other family members.**
- **Think back to last year's safe celebrations.** What was your favorite new holiday or winter activity? Do it again this year.



# Safe Gathering

This year, as you plan your holiday activities and gatherings, remember there are several ways to enjoy your favorite traditions while protecting your health and the health of your loved ones and your communities.

This holiday season, COVID-19 still poses risks. Community transmission rates remain high in many areas, and the highly contagious Delta variant is still spreading. In addition, other respiratory illnesses, including influenza and RSV, can easily spread from person to person at gatherings.

## SAFER CELEBRATIONS

If you choose to gather and celebrate with people outside of your household this holiday season, here are ways to help you and your loved ones stay safe and healthy.

- **Choose to get vaccinated.** The best way to protect yourself and your loved ones is to get vaccinated. A group of fully vaccinated individuals gathering for the holidays is the safest choice. If you are not fully vaccinated, indoor gatherings pose risks.
  - Children ages 5-11 are now eligible to receive the Pfizer-BioNTech COVID-19 vaccine pediatric formulation, a lower dose tested and proven safe and effective for younger children. Youth ages 12-17 remain eligible for the adolescent/adult dosage.
  - Young children under age 5 are not eligible for vaccination. It's important to take steps to keep the children in your families safe.
  - Remember, it can take up to five or six weeks to receive full protection, so now is the time to get your vaccine. If you are not fully vaccinated, schedule an appointment now at [gettheshot.coronavirus.ohio.gov](https://gettheshot.coronavirus.ohio.gov).
- If you're age 18 or older, get your COVID-19 booster dose to strengthen your ongoing protection.
- **Outdoors is safer than indoors.**
  - Depending on the weather and the setting, consider dining outdoors on a patio.
  - Plan fun activities outdoors. If it's chilly, bundle up in layers and protect your head, hands, and feet.
  - Plan your own Thanksgiving Day turkey trot around the neighborhood to work off those extra calories.
  - Instead of a traditional indoor holiday gathering, plan an outdoor excursion like ice skating, snowshoeing, skiing, or snow tubing.
  - If it snows, have a snowball fight, go sledding, build a snowman, or make snow angels.
- **When indoors, ensure proper ventilation.** Avoid crowded, poorly ventilated spaces, and open windows and/or use window fans to keep air circulating if possible.
- **Space your dining areas.** Consider several small dining tables spaced out restaurant-style. Members of different households could sit at different tables.
- **Maintain safe distancing.** Spread apart and maintain at least 6 feet of physical distance between people when possible.

Beloved holiday traditions bring families together and keep them close no matter where they live.



# Safe Gathering



Who is eligible for a booster shot?

Any fully vaccinated adult 18 or older.

When to get a booster:

- If you received the Pfizer/Comirnaty or Moderna vaccine — at least six months after your second shot.
- If you received the Johnson & Johnson vaccine — at least two months after your original shot.

Which booster should you get?

Any of the COVID-19 vaccines authorized in the United States (Pfizer, Moderna, Johnson & Johnson).

## SAFER CELEBRATIONS CONTINUED:

- **Consider wearing masks indoors.**
  - If you are not fully vaccinated and are *at least 2 years old*, wear a well-fitting mask over your nose and mouth if you are indoors.
  - Consider wearing a mask, particularly if gathering with people outside of your normal household and if the gathering includes a mix of vaccinated and unvaccinated people.
- **Stay home and do not host a gathering** if you have any signs or symptoms of COVID-19.
- **Get tested before attending any gathering** if you have symptoms of COVID-19 or have a close contact with someone who has COVID-19.
  - Consider getting tested if there is any chance you may have been exposed to someone who has COVID-19, even if you are asymptomatic.
- **Make sure everyone washes their hands frequently and uses hand sanitizer.** If you're hosting, make sure hand sanitizer is easily accessible for your guests.
- **Regularly disinfect frequently touched surfaces.**
- **Connect virtually with family who do not attend in-person gatherings.** Don't forget some of the fun new traditions you created last holiday season. Plan a video call, virtual activity, or virtual gift exchange with any relatives who can't gather in person.





# Safe Travel

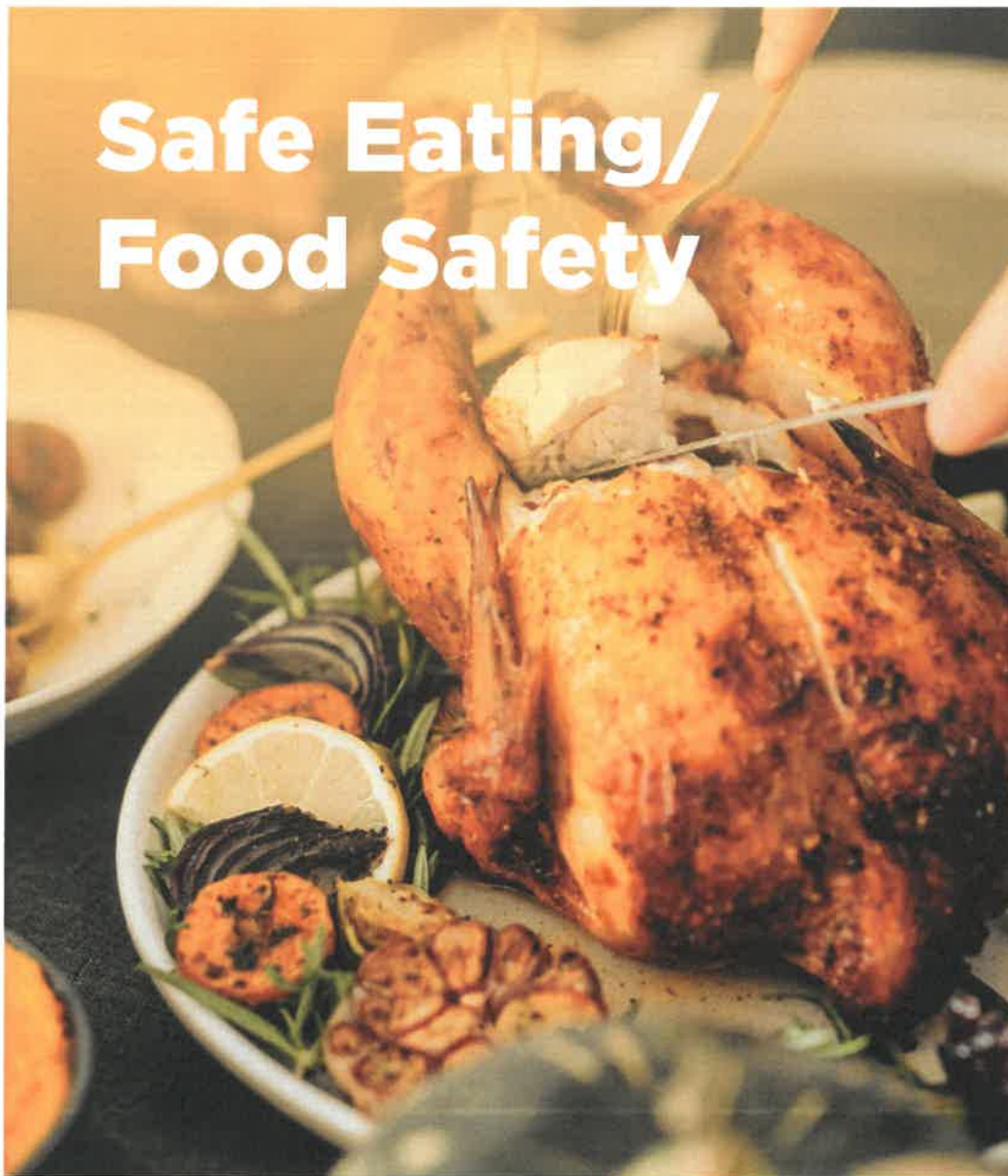


If you are considering traveling for a holiday or event, visit the Centers for Disease Control and Prevention (CDC) [Travel](#) page to help you decide what is best for you and your family. CDC recommends delaying travel until you are **fully vaccinated**.

- 
- If you are not fully vaccinated and must **travel**, follow CDC's **domestic travel** or **international travel** recommendations for unvaccinated people.
  - If you will be traveling as a group or family with unvaccinated people, choose **safer travel options**.
  - Everyone, even people who are fully vaccinated, is **required to wear a mask** on public transportation and follow **international travel requirements**.



# Safe Eating/ Food Safety



During the holidays, many people prepare the biggest meals they will prepare all year. Cooking a large turkey or other meat along with multiple side dishes and desserts can present food safety challenges.

The Ohio Department of Health (ODH) wants to ensure that all Ohioans and their families and guests have safe and healthy holidays. Following four simple steps — clean, separate, cook, and chill — can help keep your family safe from food poisoning at home.

Along with ODH, the U.S. Department of Agriculture offers great tips to prevent foodborne illness for a wholesome and safe holiday season.

## TIPS:

- Wash hands the right way for 20 seconds — with soap and running water before, during, and after preparing food.
- Wash surfaces and utensils after each use, and wash fruits and vegetables — but do not wash the turkey or other meat, poultry, or eggs. USDA research found that one in four people who wash or rinse poultry cross-contaminate other food items being prepared with germs from the poultry.
- Use separate cutting boards and plates for produce, meats, and other foods.
- Do not use the same spoon for stirring and tasting; it can spread bacteria and viruses.
- Never thaw or marinate foods on the counter — thaw a turkey in the refrigerator, completely submerged in running cool water, or in the microwave.
- To avoid harmful bacteria growth and food poisoning, prepare the wet and dry ingredients for stuffing the night before and refrigerate separately; never stuff a turkey the night before cooking.
- No matter how good it looks, you can only tell if a whole turkey is safely cooked when the internal temperature reaches 165 F. Always use a food thermometer.
- As tempting as it is to leave out for all to admire, your pumpkin pie contains milk and eggs, so first bake it to the safe minimum internal temperature of 160 F, then refrigerate.
- Keep food hot after cooking (at least 140 F) and microwave food thoroughly (to 165 F).
- Refrigerate leftovers in shallow containers within two hours of cooking, and eat them within three to four days, or freeze the leftovers.

The CDC has more information on food safety.



# If You are Sick After a Gathering

## RESOURCES

For more information, visit [coronavirus.ohio.gov](https://coronavirus.ohio.gov).

For answers to your COVID-19 questions, call 1-833-4-ASK-ODH (1-833-427-5634).

Your mental health is just as important as your physical health. If you or a loved one are experiencing anxiety related to the coronavirus pandemic, help is available 24 hours a day, seven days a week. Call the COVID-19 CareLine at 1-800-720-9616.

Attending a large gathering or event increases your chance of being in **close contact** with people outside your household and being exposed to COVID-19.

### IF YOU GET SICK:

If you become ill after attending a gathering, you should first know **when to get tested for COVID-19:**

- If you have **symptoms** of COVID-19, regardless of your vaccination status or if you have previously had COVID-19. Symptoms can be mild or severe and vary from one person to the next. Some common symptoms include, but are not limited to:

Fever or chills  
Cough  
Shortness of breath  
Difficulty breathing  
Fatigue  
Muscle or body aches

Headache  
New loss of taste or smell  
Sore throat  
Congestion or runny nose  
Nausea or vomiting  
Diarrhea

### IF YOU HAVE COME INTO CLOSE CONTACT WITH SOMEONE WITH COVID-19:

- **Fully vaccinated people should be tested** five to seven days after their last exposure.
- **People who are not fully vaccinated should get tested immediately** when finding out they are a close contact. If the test result is negative, they should get tested again five to seven days after their last exposure, or immediately if symptoms develop.
- If you have symptoms of COVID-19, or are awaiting test results, you should **quarantine**.
- Find a **testing** location, or a free rapid testing kit, near you.

# Calendar Dates



**TIHAR: Tuesday, Nov. 2-Saturday, Nov. 6**

During this Nepali festival, homes are decorated with lights and garlands, and people celebrate with singing and dancing and lighting oil lamps called diyas. The festival honors Yama, the god of death, and worships Laxmi, the goddess of wealth, as well as crows, dogs, cows, and oxen.

**DIWALI: Thursday, Nov. 4**

Diwali, often referred to as the “festival of lights,” is a major five-day holiday for those of Indian heritage, celebrated by Hindus as well as members of the Jain, Sikh, and Buddhist religions. The festival marks a new year and reminds us of good triumphing over evil by celebrating specific gods and goddesses. Traditions include lighting oil lamps called diyas, designing sand or powder “rangoli” patterns, playing cards, displaying fireworks, and savoring lavish meals.

**CHHATH: Wednesday, Nov. 10**

Chhath is a Hindu festival primarily observed by the people of Bihar, Jharkhand, eastern Uttar Pradesh, and the Madhesh region of Nepal to honor Lord Surya (sun god). The festival is designed to thank the sun for providing the bounties of life on earth and fulfilling wishes. The sun god is worshipped to promote well-being, development, and the prosperity of human beings. People perform important rituals, share music, and hold large public gatherings, including a holy dip in public bodies of water.

**THANKSGIVING: Thursday, Nov. 25**

Thanksgiving is an American holiday that celebrates gratitude. Traditions include feasts headlined by turkey, parades, football games, and expressions of thanks.



# Calendar Dates

## **HANUKKAH: Sunday, Nov. 28-Monday, Dec. 6**

Hanukkah is a Jewish holiday commemorating the rededication of a temple in Jerusalem by the Maccabees, who rebelled to overcome the oppressors who had desecrated the temple. While they only had enough oil to keep the menorah candelabrum lit for one day, the candles miraculously continued burning for eight days. Traditions include menorah lightings, special foods fried in oil, including potato pancakes called latkes, spinning four-sided tops called dreidels, and gift-giving.

## **BODHI DAY: Wednesday, Dec. 8**

Bodhi, a Buddhist holiday, commemorates the day that the historic Buddha, Siddhartha Gautama, attained enlightenment through meditation. It is believed that he achieved enlightenment while sitting under the Bodhi tree, still a site of pilgrimage in India. Traditions include meditation, prayer and study, the lighting of candles, bringing a ficus or fig tree into the home, decorating with fig leaves arranged in the shape of a heart, and eating a morning meal of milk and rice.

## **WINTER SOLSTICE: Tuesday, Dec. 21**

The winter solstice is the official beginning of the winter season, which brings cold weather, snow, and hot cocoa.

## **LAS POSADAS: Thursday, Dec. 16-Friday, Dec. 24**

The Mexican holiday of Las Posadas (the inns) commemorates the journey of Joseph and the pregnant Mary, mother of Jesus, from Nazareth to Bethlehem. They were unable to secure lodging and found shelter in a stable, where Jesus was born. A main tradition involves daily processions featuring visits to participating homes representing inns, with a celebration at the last stop. The event incorporates scripture readings and Christmas carols, star-shaped piñatas, and fireworks.

## **NOCHEBUENA: Friday, Dec. 24**

Nochebuena, which means “the good night,” tends to be the biggest feast of the Christmas season for Latinos. Traditions include singing villancicos (Christmas carols), smashing a piñata, making a lechón (roasted pork) dish, setting off fireworks, and playing dominoes.

## **CHRISTMAS: Saturday, Dec. 25**

Christians celebrate this holiday to commemorate the birth of Jesus Christ in Bethlehem. Traditions include decorating evergreen Christmas trees in the home, decorating homes with lights, receiving an overnight delivery of gifts for children from Santa Claus, and singing classic holiday songs like “We Wish You a Merry Christmas.”

## **KWANZAA: Sunday, Dec. 26-Saturday, Jan. 1, 2022**

Kwanzaa is an African American holiday celebrating life. It was established in 1966 to embrace African culture and is based on various African harvest festivals. Traditions include music, storytelling and poetry, an African feast, the lighting of a kinara candleholder, and reflection on the seven principles: unity, self-determination, collective work and responsibility, cooperative economics, purpose, creativity, and faith.

## **NEW YEAR'S EVE AND DAY: Friday, Dec. 31-Saturday, Jan. 1, 2022**

New Year's Eve and Day are marked by reflection over the previous year and hope for the coming year. Traditions include parties that culminate in a midnight celebration with noise makers and champagne, making resolutions to improve upon oneself in the coming year, and special New Year's Day meals.

## **EPIPHANY: Thursday, Jan. 6, 2022**

Epiphany, also called Three Kings' Day, celebrates the visit to the newborn Jesus by the three magi, or three kings, who brought gifts of gold, frankincense, and myrrh. It is the final of the Twelve Days of Christmas and immediately preceded by Twelfth Night. Traditions include a kings' cake with tiny baby figurine baked inside, special songs, and small gifts hidden in children's shoes to represent gifts given to Jesus by the Magi.

## **ORTHODOX CHRISTMAS: Friday, Jan. 7, 2022**

Orthodox Christian religions from Eastern Europe and the Middle East celebrate Christmas according to the Julian Calendar used by Julius Caesar. Traditions include fasting before the holiday, enjoying music, and churches lighting a small fire of blessed palms and burning frankincense to commemorate the three wise men's gifts to baby Jesus. Additional traditions are associated with specific Eastern European and Middle Eastern countries.

## **ORTHODOX NEW YEAR: Friday, Jan. 14, 2022**

Also referred to as the Old New Year's Day, the Orthodox New Year is celebrated by many members of Orthodox religions according to the Julian Calendar. Traditions include dinner dances and buffets and special New Year's Day liturgies.

## **TU BISHVAT: Sunday, Jan. 16-Monday, Jan. 17, 2022**

Tu Bishvat, or “New Year of the Trees” is often referred to as the Jewish Arbor Day or Earth Day. It is believed to have started as an agricultural festival that welcomes spring. Traditions include holding a ritual seder meal, planting trees, and tracing family roots.

## **ORTHODOX EPIPHANY: Wednesday, Jan. 19, 2022**

Orthodox Epiphany celebrates Jesus' baptism in the Jordan River. Traditions include diving after a cross tossed into a river or body of water and the blessing of houses with holy water.

**RESOLUTION NO. 21-2021**

**A RESOLUTION TO ACCEPT THE RATE CHARGED BY THE VILLAGE OF OTTAWA, OHIO TO THE VILLAGE OF BLUFFTON, OHIO FOR BULK WATER BEGINNING JANUARY 1, 2022 AND DECLARING AN EMERGENCY**

WHEREAS: The Village of Ottawa and the Village of Bluffton meet and agree each year on the rate that is charged for water purchased by the Village of Bluffton under its existing water contract,

WHEREAS: An emergency exists in that the timeliness of the approval of the Bulk Water Rate is necessary for the preservation of the health, safety, and welfare of the citizens of the Village of Bluffton, Ohio;

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO THAT:**

SECTION 1: That the Village of Bluffton accepts the negotiated water rate charged by the Village of Ottawa, Ohio beginning on January 1, 2022 as follows:

\$2.62 per CCF

SECTION 2: That an emergency exists for the reasons set forth in this resolution

SECTION 3: That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2021 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Mayor

Approved as to form:

\_\_\_\_\_  
Village Solicitor



**RESOLUTION NO. 22 - 2021**

**A RESOLUTION AUTHORIZING THE TEMPORARY APPROPRIATIONS FOR THE YEAR 2022 FOR THE VILLAGE OF BLUFFTON, OHIO.**

**WHEREAS:** Temporary Appropriations are needed for Village operations until Final Appropriations are prepared;

**NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO THAT:**

**SECTION 1:** That for the purposes of Temporary Appropriation until the Final Appropriation is completed; the Council hereby adopts the 2022 Appropriation as if fully rewritten herein to be effective up through March 31, 2022, or until such time as replaced by Final Appropriation Ordinance.

**SECTION 2:** That to protect the financial integrity of the Village, which is necessary for the protection of the health, safety, and welfare of the Village and its inhabitants.

Passed this \_\_\_\_ day of \_\_\_\_\_ 2021.

\_\_\_\_\_  
Mayor

Attest

\_\_\_\_\_  
Fiscal Officer

Approved

\_\_\_\_\_  
Solicitor

VILLAGE OF BLUFFTON 2022 APPROPRIATIONS

Exhibit A

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	Temporary 2022 AMOUNT
<b>GENERAL FUND:</b>		
<b>POLICE EXPENSES</b>		
	PERSONAL SERVICES	177,882.00
	EMPLOYEE BENEFITS	67,227.00
	OPERATING	26,389.00
<b>TOTAL</b>		<b>271,498.00</b>
<b>FIRE EXPENSES</b>		
	PERSONAL SERVICES	11,682.00
	EMPLOYEE BENEFITS	1,288.00
	OPERATING	12,955.00
<b>TOTAL</b>		<b>25,925.00</b>
<b>STREET &amp; LIGHTING EXPENSES</b>		
	OPERATING	20,890.00
<b>TOTAL</b>		<b>20,890.00</b>
<b>RESCUE EXPENSES</b>		
	PERSONAL SERVICES	13,008.00
	EMPLOYEE BENEFITS	2,008.00
	OPERATING	16,278.00
<b>TOTAL</b>		<b>31,294.00</b>
<b>DISPATCHER EXPENSES</b>		
	MISC. SERVICES	20,000.00
<b>COUNTY HEALTH DISTRICT EXPENSES</b>		
	PROFESSIONAL SERVICES	7,729.00
<b>MOSQUITO CONTROL EXPENSES</b>		
	MOSQUITO CONTROL	12,075.00
<b>CULTURAL AFFAIRS EXPENSES</b>		
A1-3C-52390	MISC. SERVICES	3,630.00
<b>POOL EXPENSES</b>		
	PERSONAL SERVICES	-
	EMPLOYEE BENEFITS	-
	OPERATING	5,878.00
<b>TOTAL</b>		<b>5,878.00</b>
<b>BRUSH DUMP EXPENSES</b>		
	OPERATING	14,700.00
<b>TOTAL</b>		<b>14,700.00</b>

**STORM SEWER EXPENSES**

A1-6D-52550 STORM SEWERS -

**SIDEWALKS EXPENSES**

A1-6G-52550 SIDEWALK PROGRAM -

**AIRPORT EXPENSES**

A1-6X-52390 MISC SERVICES 23,183.00

A1-6X-52430 REPAIR & MAINTENANCE 1,320.00

A1-6X-52550 RUNWAY LIGHT PROJECT -

**TOTAL 24,503.00**

**MAYOR/ADMIN EXPENSES**

PERSONAL SERVICES 52,460.00

EMPLOYEE BENEFITS 15,041.00

OPERATING 42,620.00

**TOTAL 110,121.00**

**LEGISLATIVE EXPENSE**

PERSONAL SERVICES 7,920.00

EMPLOYEE BENEFITS 1,410.00

OPERATING -

**TOTAL 9,330.00**

**MAYOR'S COURT EXPENSE**

COURT COSTS -

**FISCAL OFFICER'S EXPENSE**

PERSONAL SERVICES 22,050.00

EMPLOYEE BENEFITS 5,656.00

OPERATING 3,760.00

**TOTAL 31,466.00**

**LAND & BUILDINGS EXPENSE**

PERSONAL SERVICES 5,223.00

EMPLOYEE BENEFITS 807.00

OPERATING 41,209.00

**TOTAL 47,239.00**

**ECONOMIC DEVELOPMENT EXPENSE**

MISC CONTRACTUAL SERV 5,940.00

**AUDITOR & TREASURER FEES EXPENSE**

PROFESSIONAL SERVICES 2,145.00

**DELINQUENT LAND ADVERTISING EXPENSE**

PUBLISHING -

**AUDITOR'S EXPENSE**  
PROFESSIONAL SERVICES 4,950.00

**INCOME TAX ADMIN. EXPENSE**  
PERSONAL SERVICES 14,052.00  
EMPLOYEE BENEFITS 5,115.00  
OPERATING 16,620.00  
**TOTAL 35,787.00**

**SAFETY EXPENSE**  
MISC. SERVICES -

**OTHER EXPENSE**  
OPERATING 30,592.00  
TRANSFERS 231,495.00  
ADVANCES -  
**TOTAL 262,087.00**  
**TOTAL GENERAL FUND EXPENSES 947,187.00**

**STREET MAINTENANCE EXPENSE**  
PERSONAL SERVICES 47,972.00  
EMPLOYEE BENEFITS 16,758.00  
OPERATING 161,852.00  
**TOTAL 226,582.00**

**SNOW REMOVAL EXPENSE**  
OPERATING SUPPLIES 10,000.00  
REPAIR & MAINTENANCE -  
**TOTAL 10,000.00**  
**TOTAL STREET FUND EXPENSES 236,582.00**

**STATE HIGHWAY EXPENSES**  
OPERATING 33,330.00  
**TOTAL EXPENSE 33,330.00**

**CEMETERY EXPENSES**  
PERSONAL SERVICE 1,947.00  
EMPLOYEE BENEFITS 301.00  
MISC. SERVICES 5,962.00  
**TOTAL EXPENSES 8,210.00**

**PARK EXPENSES**

OPERATING SUPPLIES	207,584.00
<b>TOTAL EXPENSES</b>	<b>207,584.00</b>

**BENROTH BRIDGE EXPENSES**

B5-6G-52430	MAINTENANCE
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**COURT COMPUTER EXPENSES**

B7-1A-52420	OPERATING SUPPLIES
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**DUI ENFORCEMENT EXPENSES**

B8-1A-52390	TRAINING
B8-1A-52420	OPERATING SUPPLIES

**TOTAL EXPENSES**

**PERMISSIVE LICENSE FUND**

B9-6A-52550	STREET CONSTRUCTION
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**TOTAL EXPENSES**

**BLUFFTON IN BLOOM FUND**

C4-1A-52390	MISC SVC	2,475.00
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**AMERICAN RESCUE PLAN ACT**

C5-5J-52560	SYSTEM EXPANSION	163,435.00
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**STORM SEWER IMPROVEMENT EXPENSES**

D2-6D-52390	MISC. SERVICES	-
D2-6D-52550	STORM SEWERS	33,990.00
<b>TOTAL EXPENSES</b>		<b>33,990.00</b>

**FIRE & RESCUE IMPROVEMENT FUND**

D3-1B-52520	EQUIPMENT	25,884.00
<b>TOTAL EXPENSES</b>		<b>25,884.00</b>

**POOL IMPROVEMENT FUND**

D4-3D-52510	POOL CAPITAL ITEMS	3,300.00
<b>TOTAL EXPENSES</b>		<b>3,300.00</b>

**EQUIPMENT REPLACEMENT EXPENSES**

D5-1F-52520	EQUIPMENT	-
D5-5X-52610	PRINCIPAL	-
<b>TOTAL EXPENSES</b>		<b>-</b>

**AIRPORT IMPROVEMENT EXPENSES**

	<b>OPERATING</b>	<b>23,430.00</b>
<b>Total</b>		<b>23,430.00</b>

**TOWN HALL IMPROVEMENT EXPENSES**

<b>D8-7E-52510</b>	<b>BUILDING IMPR.</b>	<b>6,600.00</b>
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**POLICE EQUIPMENT EXPENSES**

<b>D9-1A-52520</b>	<b>POLICE EQUIPMENT REPLACEMENT</b>	<b>52,706.00</b>
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<b>TOTAL EXPENSES</b>		<b>52,706.00</b>
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**WATER EXPENSES**

	<b>PERSONAL SERVICES</b>	<b>27,766.00</b>
	<b>EMPLOYEE BENEFITS</b>	<b>13,369.00</b>
	<b>OPERATING</b>	<b>269,360.00</b>
<b>E1-5X-52710</b>	<b>TRANSFERS</b>	<b>50,000.00</b>
<b>TOTAL EXPENSES</b>		<b>360,495.00</b>

**SEWER FUND EXPENSES**

	<b>PERSONAL SERVICES</b>	<b>62,373.00</b>
	<b>EMPLOYEE BENEFITS</b>	<b>24,645.00</b>
	<b>OPERATING</b>	<b>126,725.00</b>
	<b>TRANSFERS</b>	<b>125,000.00</b>
<b>TOTAL EXPENSES</b>		<b>338,743.00</b>

**REFUSE FUND EXPENSES**

<b>E7-5K-52390</b>	<b>REFUSE SERVICE</b>	<b>94,421.00</b>
<b>TOTAL EXPENSES</b>		

**WATER/ SEWER IMPROVEMENT FUND EXPENSES**

	<b>OPERATING</b>	<b>72,502.00</b>
	<b>DEBT</b>	<b>521,981.00</b>
<b>TOTAL EXPENSES</b>		<b>594,483.00</b>

**POLICE CONTINUING TRAINING**

<b>F4-1A-52390</b>	<b>TRAINING</b>	<b>2,310.00</b>
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**NATIONAL NIGHT OUT**

<b>F6-6B-52420</b>	<b>OPERATING SUPPLIES</b>	<b>-</b>
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**SHANNON CEMETERY**

<b>F7-1A-52390</b>	<b>MISC SERVICES</b>	
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<b>F8-1A-52390</b>	<b>K9 EXPENSES</b>	<b>680.00</b>
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**Village of Bluffton**  
**Administration's Report**

To: Mayor Johnson & Council Members



**12-13-21**

**2021 Leaf Pick**

Leaf Pick up will stop being performed after Monday, December 20.

**On going projects:**

- **WWTP Instrumentation Project**
- **Water Main Relocation Project - Bluffton University Campus**
- **Town Hall Fire Alarm and Detection System**  
Northwestern Ohio Security Services is working on plans and submittals for new system.

**OPWC Funding Update – Bentley Rd. Re-alignment**

Additional loan funding at 0% interest has been secured through District 13 OPWC. Amount reported by the finance Committee.

**Utility Billing: Due Date to 25<sup>th</sup> of every month**

Billing cycles will change from reading dates at 15<sup>th</sup> of every month to reading dates at end of month. Bills will reflect water usage from each calendar month and will be due on the 25<sup>th</sup> of each month.

Change in billing cycle will occur for bills due March 25<sup>th</sup>. Reading dates will be from Jan 17 – February 28.



**Council Committee Meetings:** Request for meetings with:

# This Winter...

# ...use the Right S.A.L.T.



## STUFF

Road salt (sodium chloride) only works above 15°F. For colder temperatures use a small amount of sand for added traction, or switch to an ice melting product designed to work at colder temperatures.



## AMOUNT

Spreading more salt does not improve deicing. One 12 ounce coffee cup full of salt is enough to cover about 10 sidewalk squares. There should be about 3 inches between salt granules. Be sure to sweep up any excess salt.



## LOCATION

Salt only belongs on your sidewalk and driveway and never on your lawn, flower beds, the base of a tree and definitely not in a stream! One teaspoon of salt permanently pollutes 5 gallons of water.



## TIME

Salt works best when it is applied before the snow falls or right after snow is removed from your driveway or sidewalk. Never apply salt when rain is in the forecast, as it will wash away into the storm drain and out to our waterways.