

**COUNCIL MEETING
AGENDA
December 9, 2013
8:00 PM
BLUFFTON TOWN HALL**

MINUTES November 25, 2013

BILLS

ORDINANCE NO. 27-13 **3RD READING** **EMERGENCY**
AN ORDINANCE APPROVING THE ANNUAL APPROPRIATIONS FOR THE 2014 FISCAL YEAR FOR THE VILLAGE OF BLUFFTON, OHIO AND DECLARING AN EMERGENCY.

ORDINANCE NO. 28-13 **1ST READING** **EMERGENCY**
AN ORDINANCE AMENDING ORDINANCE NO. 18-12 (THE ANNUAL APPROPRIATION ORDINANCE) AND DECLARING AN EMERGENCY.

RESOLUTION NO. 16-13 **1ST READING** **EMERGENCY**
A RESOLUTION APPROVING THE PROPOSED SOLID WASTE MANAGEMENT PLAN FOR THE HANCOCK COUNTY SOLID WASTE DISTRICT BY THE VILLAGE OF BLUFFTON, OHIO AND DECLARING AN EMERGENCY.

ADMINISTRATOR'S REPORT

SAFETY

FINANCIALS

MEETING DATES

December 9, 2013	Council	8:00 PM
December 16, 2013	Planning Commission	5:00 PM
December 23, 2013	Council	8:00 PM

Mayor Gallant presiding. Messrs: Burrell, Collier, Kingsley, McGarrity, Sehlhorst, and Steiner present.

Mr. Sehlhorst moved, seconded by Mr. Kingsley to approve the minutes of the regular council meeting held on November 11, 2013. Roll Call: Yeas (6) Messrs: Sehlhorst, Kingsley, Burrell, Collier, McGarrity, and Steiner. Nays (0), motion approved.

Mr. McGarrity moved, seconded by Mr. Burrell to approve the bills as presented. Total non-payroll of \$105,180.20 and payroll of \$32,102.35. Roll Call: Yeas (6) Messrs: McGarrity, Burrell, Collier, Kingsley, Sehlhorst, and Steiner. Nays (0), motion approved.

Mr. Kingsley moved, seconded by Mr. Collier to approve the third and final reading of Ordinance No. 24-13: AN ORDINANCE TO ESTABLISH REGULATIONS FOR THE MOWING AND MAINTENANCE OF PROPERTIES AND ADJOINING AREAS. Roll Call: Yeas (6) Messrs: Kingsley, Collier, Burrell, McGarrity, Sehlhorst, and Steiner. Nays (0), motion approved.

Mr. Steiner moved, seconded by Mr. Burrell to approve the second reading of Ordinance No. 27-13: AN ORDINANCE APPROVING THE ANNUAL APPROPRIATIONS FOR THE 2014 FISCAL YEAR FOR THE VILLAGE OF BLUFFTON, OHIO. Roll Call: Yeas (6) Messrs: Steiner, Burrell, Collier, Kingsley, McGarrity, and Sehlhorst. Nays (0), motion approved.

The Fiscal Officer announced the following meetings:

December 9, 2013	Council	8:00 PM
December 23, 2013	Council	8:00 PM
January 6, 2014	Council	8:00 PM

Mr. Sehlhorst moved, seconded by Mr. Collier to approve hiring Marquis Brown as an administrative intern for up to 15 hours/week at minimum wage. Roll Call: Yeas (6) Messrs: Sehlhorst, Collier, Burrell, Kingsley, McGarrity, and Steiner. Nays (0), motion approved.

Mr. McGarrity moved, seconded by Mr. Collier to approve selling swimming pool passes at a 10% discount from November 1 to December 31 on a continuous basis. Roll Call: Yeas (6) Messrs: McGarrity, Collier, Burrell, Kingsley, Sehlhorst, and Steiner. Nays (0), motion approved.

Mr. Steiner moved, seconded by Mr. Sehlhorst to approve authorizing Neff & Assoc. to perform a building study on the fire department at a cost of \$5,000.00 Roll Call: Yeas (6) Messrs: Steiner, Sehlhorst, Burrell, Collier, Kingsley, and McGarrity. Nays (0), motion approved.

Mr. Kingsley moved, seconded by Mr. Steiner to approve Eric Rayle as a member of the fire department. Roll Call: Yeas (6) Messrs: Kingsley, Steiner, Burrell, Collier, McGarrity, and Sehlhorst. Nays (0), motion approved.

Mr. Sehlhorst moved, seconded by Mr. McGarrity to approve sending Levi Probst to basic firefighter school. Roll Call: Yeas (6) Messrs: Sehlhorst, McGarrity, Burrell, Collier, Kingsley, and Steiner. Nays (0), motion approved.

Mr. Steiner moved, seconded by Mr. Collier to approve a memorandum of understanding between the Village of Bluffton and the Northwest Ohio Technology Crimes Unit. Roll Call: Yeas (6): Steiner, Collier, Burrell, Kingsley, McGarrity, and Sehlhorst. Nays (0), motion approved.

Mr. Steiner moved, seconded by Mr. McGarrity to enter into executive session for the discussion of personnel. Roll Call: Yeas (6) Messrs: Steiner, McGarrity, Burrell, Collier, Kingsley, and Sehlhorst. Nays (0), motion approved.

Mr. Sehlhorst moved, seconded by Mr. Kingsley to exit from executive session. Roll Call: Yeas (6) Messrs: Sehlhorst, Kingsley, Burrell, Collier, McGarrity, and Steiner. Nays (0), motion approved.

Mr. Steiner moved, seconded by Mr. Burrell to approve the second reading of Ordinance No. 21-13: AN ORDINANCE ESTABLISHING RANGES OF PAY FOR VARIOUS VILLAGE EMPLOYEES, SETTING FORTH THE TERMS AND CONDITIONS OF THEIR EMPLOYMENT AND PROVIDING SUCH ADDITIONAL BENEFITS AS ARE HEREIN AFTER SET FORTH, EFFECTIVE JANUARY 1, 2014. Roll Call: Yeas (6) Messrs: Steiner Burrell, Collier, Kingsley, McGarrity, and Sehlhorst. Nays (0), motion approved.

Mr. Kingsley moved to adjourn.

MAYOR

FISCAL OFFICER

Village of Bluffton
Bills to be paid
12/9/2013

PAYROLL:

Village		\$	33,396.87
Fire & Rescue		\$	3,299.63
TOTAL PAYROLL		\$	36,696.50

NON-PAYROLL:

Income Tax	Refund	\$	358.00
Income Tax	Refund	\$	525.47
Income Tax	Refund	\$	14.00
Income Tax	Refund	\$	5.00
Income Tax	Refund	\$	211.00
Airgas	Gas Container Sensors	\$	586.55
Alloway	Lab Analysis	\$	127.50
All Phase Electric	LED Retrofit- Sycamore	\$	575.00
All Service Aeration	Portable Toilets & Rooting- E. Elm St	\$	442.50
Allied Waste	Refuse Service	\$	21.65
Apollo	CPR Cards	\$	435.00
Aramark	Uniforms	\$	398.50
AED Superstore	AED Battery, Electrodes, & Pads	\$	1,360.60
Bluffton News	Publishing	\$	127.50
Bluffton Paving	Misc. Patches	\$	2,930.00
F. Stephen Chamberlain	Legal Services- Retainer	\$	1,320.00
Criddersville Fire Co	Emergency Scene Signs	\$	588.04
Emsar Medical	Cot Maintenance	\$	340.00
Family True Value	Snow Blower, Batteries, Clamps	\$	727.42
Gary Lugibihl Excavating	S. Dixie Trench Work	\$	9,596.51
Gempler's	Outerwear & Annual Shipping	\$	209.00
Grainger	Safety Kit- Biohazards & Disposable Coveralls	\$	555.20
Greg's Pharmacy	Flu Shots	\$	125.00
Marathon	Gasoline	\$	507.40
Marimor	Secure Records Destruction	\$	1,134.04
Terry Mullenhour	Blaze of Lights Supplies	\$	167.38
R.D. Neff & Assoc	Pool Slide Engineering	\$	1,044.10
Northern Safety	Safety Kit- Biohazards	\$	438.78
NWOhio Security	Elevator & Alarm Monitoring	\$	104.90
AEP	Electricity	\$	21,431.76
Perry Corp	Copier Maintenance	\$	45.07
Everett J. Prescott	Pipe	\$	60.00
Sherwin Williams	Street Paint	\$	196.76
KOI Enterprises	Vehicle Maintenance	\$	37.81
Staples- Business	Office Supplies	\$	132.17
Time Warner Cable	Internet	\$	314.90
ACH Treasurer of State	Court Costs	\$	1,256.50
Treasurer of State	2014 Water System License	\$	2,780.16
Treasurer of State	WWTP Discharge Fee	\$	2,600.00
United States Plastic	Chemical Feed Line	\$	91.73
ACH Centurylink	Telephone Service	\$	1,058.41
Vetter Lumber	Sealant, tape, Blade, Glue, Brushes	\$	77.51
W.C.O.I.L.	Internet	\$	4.95
Total Non-Payroll		\$	55,063.77

 Mayor/ Council President

X: Then and Now Approved by Council

ORDINANCE NO. 27-13

AN ORDINANCE APPROVING THE ANNUAL APPROPRIATIONS FOR THE 2014 FISCAL YEAR FOR THE VILLAGE OF BLUFFTON, OHIO AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to appropriate funds for the 2014 Fiscal Year for the Village of Bluffton, Ohio.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: The attached Exhibit A shall be approved as the Annual Appropriations for the Village of Bluffton, Ohio, for the 2014 Fiscal Year. The approved level of control for appropriations is at the fund, function level.

SECTION 2: The effective date of these appropriations shall be January 1, 2014.

SECTION 3: That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof, and for the further reason that this appropriation measure is needed so expenditures can be made.

SECTION 4: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this _____ day of _____, 2013 by the governing board of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Noes: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

SOLICITOR

Village of Bluffton
2014 Budget Summary

Projected
1/1/2014

Funds:	Open	Revenue	Expenses	Transfers Out	Transfers In	Advances Out	Advances In	12/31/2014 Balance	Increase/ (Decrease)
General	2,016,934.51	2,281,840.00	1,658,268.64	869,000.00			250,000.00	2,021,505.87	4,571.36
Street	86,546.12	120,600.00	536,443.12		350,000.00			20,703.00	(65,843.12)
State Highway	42,471.78	9,990.00	-					52,461.78	9,990.00
Cemetery	15,013.29	15,525.00	23,546.21					6,992.08	(8,021.21)
Park	5,640.30	50.00	26,900.00		22,000.00			790.30	(4,850.00)
Court Computer	4,861.14	800.00	1,000.00					4,661.14	(200.00)
DUI Enforcement	136.01	250.00	250.00					136.01	-
Capital Funds:									
Permissive license	-	-	-					-	-
Pool Debt Service	863.28							863.28	-
Capital Improvement	3,477.57							3,477.57	-
Storm Sewer Improvement	632.95		55,000.00		55,000.00			632.95	(0.00)
Fire & Rescue Improvement	291,914.02	1,100.00	40,000.00		90,000.00			343,014.02	51,100.00
Pool Improvement	7,344.28	200.00	7,500.00					44.28	(7,300.00)
Equipment Replacement	83.98	200.00	33,569.87		35,000.00			1,714.11	1,630.13
Airport Improvement	53,445.81	20,000.00	50,000.00					23,445.81	(30,000.00)
Town Hall Improvement	328,661.59	100.00	10,000.00					318,761.59	(9,900.00)
Police Equipment Replacement	424.71		52,250.00		52,000.00			174.71	(250.00)
Special Assessments- Sidewalks	-	275,000.00	275,000.00					-	-
Enterprise Funds:									
Water	135,296.30	978,650.00	837,752.68	495,000.00	250,000.00			31,193.62	(104,102.68)
Sewer	142,945.03	851,300.00	556,600.69	270,603.00				167,041.34	24,096.31
Sewer Debt Service	20,621.59		245,310.00		246,000.00			21,311.59	690.00
Sewer Debt Service Reserve	223,477.25				24,603.00			248,080.25	24,603.00
Water Debt Service	-		533,621.45		495,000.00			(38,621.45)	(38,621.45)
Refuse	44,313.21	200,000.00	216,500.00					27,813.21	(16,500.00)
Water/ Sewer Improvement	68,869.55	401,950.00	159,604.62			250,000.00		61,214.93	(7,654.62)
Other:									
Community Events	5,880.77		1,500.00					4,380.77	(1,500.00)
Communications	4,012.24		17,000.00		15,000.00			2,012.24	(2,000.00)
No budgeted Activity:									
BENROTH MEMORIAL BRIDGE	534.63							534.63	-
POLICE CONTINUING PROFES	649.87							649.87	-
UTILITY RECOVERY	16,459.88							16,459.88	-
UNCLAIMED MONIES TRUST	225.20							225.20	-

CEMETARY TRUST - C/W	1,326.66	1,326.66	-	-	-
CEMETARY TRUST - MATTER	524.37	524.37	-	-	-
SPECIAL ASSESSMENT - KIBLER	897.17	897.17	-	-	-
SPECIAL ASSESSMENT - W COLLEGE	849.41	849.41	-	-	-
SPECIAL ASSMT - JACKSON ST	119.67	119.67	-	-	-

Totals	3,525,454.14	5,157,555.00	5,337,617.29	1,634,603.00	250,000.00	250,000.00	3,345,391.85	(180,062.29)
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General Fund Reserve Computation:

Proj unexpended fund balance	12/31/2013	2,021,505.87
Total General Fund Expenses		1,658,268.64
Advances		
Adjusted Expenditures		<u>1,658,268.64</u>
6 month reserve per Council Policy	50%	<u>829,134.32</u>

Excess Reserve 1,192,371.55

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 BUDGETED AMOUNT
GENERAL FUND:		
A1-0A-41110	REAL ESTATE TAXES	155,000.00
A1-0A-41140	INCOME TAX	1,650,000.00
A1-0A-41160	HOUSETRAILER TAX	300.00
A1-0A-41170	HOTEL & MOTEL TAXES	24,000.00
A1-0B-41210	LOCAL GOVERNMENT FUND	90,000.00
A1-0B-41220	INHERITANCE TAX	-
A1-0B-41230	CIGARETTE LICENSES	150.00
A1-0B-41250	LIQUOR PERMITS	1,000.00
A1-0B-41280	ROLLBACKS/HOMESTEAD	19,000.00
A1-0E-41511	FIRE CONTRACTS & CALLS	5,000.00
A1-0E-41513	SECURITY SERVICES	3,500.00
A1-0E-41514	RECYCLING FEES	16,500.00
A1-0E-41515	AMBULANCE CONTRACTS	130,000.00
A1-0E-41516	RICHLAND FIRE & RESCUE	90,000.00
A1-0E-41517	CPR TRAINING FEES	1,000.00
A1-0E-41531	SWIMMING POOL RECEIPTS	50,000.00
A1-0E-41532	CONCESSIONS	3,800.00
A1-0E-41534	CULTURAL AFFAIRS RECEIPTS	1,750.00
A1-0F-41611	COURT COSTS	5,000.00
A1-0F-41612	COURT FINES & FORFEITURES	11,000.00
A1-0F-41613	ADAMHS BOARD FINES	240.00
A1-0F-41614	PARKING TICKETS	150.00
A1-0F-41621	BUILDING PERMITS	400.00
A1-0F-41622	ZONING	500.00
A1-0F-41630	ACCIDENT REPORTS	50.00
A1-0H-41810	SALE OF ASSETS	500.00
A1-0H-41820	INTEREST	2,000.00
A1-0H-41830	DONATIONS	
A1-0H-41840	RENTAL INCOME	15,000.00
A1-0H-41850	REFUNDS	1,000.00
A1-0H-41860	OTHER MISC.	2,500.00
A1-0H-41880	OTHER MISC	2,500.00
A1-0H-41930	ADVANCES IN	250,000.00
TOTAL REVENUE		2,531,840.00
POLICE EXPENSES		

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 BUDGETED AMOUNT
A1-1A-52110	POLICE PAYROLL	395,000.00
A1-1A-52121	HOSPITALIZATION	53,156.25
A1-1A-52122	PERS	11,000.80
A1-1A-52123	PFPF	65,000.00
A1-1A-52124	MEDICARE	5,727.50
A1-1A-52128	LIFE INSURANCE	576.00
	POLICE OPERATING	72,430.00
	TOTAL	602,890.55
FIRE EXPENSES		
A1-1B-52110	PAYROLL	22,000.00
A1-1B-52122	PERS	800.00
A1-1B-52124	MEDICARE	300.00
A1-1B-52126	VFFDF	300.00
A1-1B-52129	SOCIAL SECURITY	950.00
	FIRE OPERATING	40,250.00
	TOTAL	64,600.00
STREET & LIGHTING EXPENSES		
A1-1C-52312	ELECTRICITY - OHIO POWER	60,000.00
	TOTAL	60,000.00
RESCUE EXPENSES		
A1-1F-52110	RESCUE & TRANSPORT PAYROLL	36,000.00
A1-1F-52122	PERS	5,000.00
A1-1F-52124	MEDICARE	522.00
A1-1F-52129	SOCIAL SECURITY	300.00
	RESCUE OPERATING	40,350.00
	TOTAL	82,172.00
DISPATCHER EXPENSES		
A1-1X-52390	MISC. SERVICES	32,000.00
COUNTY HEALTH DISTRICT EXPENSES		
A1-2B-52340	PROFESSIONAL SERVICES	21,000.00
MOSQUITO CONTROL EXPENSES		

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 BUDGETED AMOUNT
A1-2X-52390	MOSQUITO CONTROL OPERATING	15,000.00
TOTAL		15,000.00
CULTURAL AFFAIRS EXPENSES		
A1-3C-52390	MISC. SERVICES	3,200.00
POOL EXPENSES		
A1-3D-52110	PAYROLL	50,000.00
A1-3D-52122	PERS	7,000.00
A1-3D-52124	MEDICARE	725.00
TOTAL	POOL OPERATING	36,620.59
		94,345.59
COMMUNITY PLANNING EXPENSES		
A1-4A-52390	MISC. SERVICES	2,000.00
BRUSH DUMP EXPENSES		
A1-5L-52390	BRUSH & LEAF DISPOSAL	18,000.00
STREET CLEANING EXPENSES		
A1-6C-52390	MISC. SERVICES	4,000.00
STORM SEWER EXPENSES		
A1-6D-52550	STORM SEWERS	1,000.00
SIDEWALKS EXPENSES		
A1-6G-52550	SIDEWALK PROGRAM	50,000.00
AIRPORT EXPENSES		
TOTAL	AIRPORT OPERATING	68,500.00
		68,500.00
MAYOR/ADMIN EXPENSES		
A1-7A-52110	PAYROLL	85,223.37
A1-7A-52121	HOSPITALIZATION	8,702.66
A1-7A-52122	PERS	11,931.27
A1-7A-52124	MEDICARE	1,235.74

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 BUDGETED AMOUNT
A1-7A-52128	LIFE INSURANCE	72.00
	ADMIN OPERATING	43,500.00
TOTAL		150,665.05
LEGISLATIVE EXPENSE		
A1-7B-52110	PAYROLL	20,800.00
A1-7B-52122	PERS	2,912.00
A1-7B-52124	MEDICARE	301.60
TOTAL		24,013.60
MAYOR'S COURT EXPENSE		
A1-7C-52390	COURT COSTS	8,000.00
FISCAL OFFICER'S EXPENSE		
A1-7D-52110	PAYROLL	53,915.15
A1-7D-52121	HOSPITALIZATION	10,404.65
A1-7D-52122	PERS	7,548.12
A1-7D-52124	MEDICARE	781.77
A1-7D-52128	LIFE INSURANCE	72.00
A1-7D-52410	FISCAL OFFICER OPERATING	8,500.00
TOTAL		81,221.70
LAND & BUILDINGS EXPENSE		
A1-7E-52110	PAYROLL	21,308.18
A1-7E-52122	PERS	2,983.14
A1-7E-52124	MEDICARE	308.97
	LAND & BUILDINGS OPERATING	81,500.00
TOTAL		106,100.29
ECONOMIC DEVELOPMENT EXPENSE		
	ECONOMIC DEVELOPMENT OPERATI	8,350.00
TOTAL		8,350.00
AUDITOR & TREASURER FEES EXPENSE		
A1-7G-52340	PROFESSIONAL SERVICES	4,250.00
DELINQUENT LAND ADVERTISING EXPENSE		
A1-7H-52370	PUBLISHING	20.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 BUDGETED AMOUNT
AUDITOR'S EXPENSE		
A1-7I-52340	PROFESSIONAL SERVICES	15,000.00
INCOME TAX ADMIN. EXPENSE		
A1-7J-52110	PAYROLL	20,086.50
A1-7J-52122	PERS	2,812.11
A1-7J-52124	MEDICARE	291.25
TOTAL	INCOME TAX OPERATING	56,500.00
		79,689.87
SAFETY EXPENSE		
A1-7K-52390	MISC. SERVICES	3,000.00
TOTAL		3,000.00
OTHER EXPENSE		
Includes Capital Projects		
A1-7X-52710	OTHER OPERATING	59,250.00
A1-7X-52730	TRANSFERS	869,000.00
TOTAL	ADVANCES	-
		928,250.00
		2,527,268.64
TOTAL GENERAL FUND EXPENSES		
	Beginning Balance	2,016,934.51
	+ Revenue	2,531,840.00
	- Expenses	(2,527,268.64)
	Ending Balance	2,021,505.87
	Operating Reserve	829,134.32
	Excess of Reserve	1,192,371.55
STREET FUND:		
B1-0B-41240	LICENSE FEES	20,500.00
B1-0B-41260	GASOLINE TAX	100,000.00
B1-0H-41820	INTEREST	100.00
B1-0H-41830	DONATIONS - TREE COMMISSION	
B1-0I-41920	TRANSFERS	350,000.00
TOTAL REVENUE		470,600.00
STREET MAINTENANCE EXPENSE		
B1-6B-52110	PAYROLL	111,511.20
B1-6B-52121	HOSPITALIZATION	13,203.44
B1-6B-52122	PERS	15,611.57

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 BUDGETED AMOUNT		
B1-6B-52124	MEDICARE	1,616.91		
	STREET MAINT. OPERATING	361,500.00		
TOTAL		503,443.12		
SNOW REMOVAL EXPENSE				
			Beginning Balance	86,546.12
			+ Revenue	470,600.00
			-Expenses	(536,443.12)
			Ending Balance	20,703.00
TOTAL	SNOW REMOVAL OPERATING	33,000.00		
TOTAL		33,000.00		
TOTAL STREET FUND EXPENSES 536,443.12				
STATE HIGHWAY FUND				
B2-0B-41240	LICENSE FEES	1,800.00	Beginning Balance	42,471.78
B2-0B-41260	GASOLINE TAX	8,000.00	+ Revenue	9,890.00
B2-0H-41820	INTEREST	90.00	-Expenses	
TOTAL REVENUE		9,890.00	Ending Balance	52,361.78
CEMETERY FUND				
B3-0E-41541	SALE OF LOTS	4,000.00		
B3-0E-41542	BURIALS	9,500.00		
B3-0E-41544	FOUNDATIONS	4,000.00		
B3-0E-41545	DEED TRANSFER FEES	25.00		
B3-0H-41850	MISC. RECEIPTS			
B3-0I-41920	TRANSFERS			
TOTAL REVENUE		17,525.00		
CEMETERY EXPENSES				
B3-2A-52110	PAYROLL	4,370.91	Beginning Balance	15,013.29
B3-2A-52122	PERS	611.93	+ Revenue	17,525.00
B3-2A-52124	MEDICARE	63.38	-Expenses	(23,546.21)
TOTAL EXPENSES	CEMETERY OPERATING	18,500.00	Ending Balance	8,992.08
		23,546.21		
PARK FUND				
B4-0H-41830	DONATIONS	50.00		

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 BUDGETED AMOUNT	
B4-01-41920	TRANSFERS	22,000.00	
TOTAL REVENUE		22,050.00	
PARK EXPENSES			
	PARK OPERATING		Beginning Balance 5,640.30
		26,900.00	+ Revenue 22,050.00
			-Expenses (26,900.00)
			Ending Balance 790.30
TOTAL EXPENSES		26,900.00	
COURT COMPUTER FUND			
B7-0F-41611	COMPUTER COURT COSTS	800.00	Beginning Balance 4,861.14
TOTAL REVENUE		800.00	+ Revenue 800.00
			-Expenses (1,000.00)
			Ending Balance 4,661.14
COURT COMPUTER EXPENSES			
B7-1A-52420	OPERATING SUPPLIES	1,000.00	
DUI ENFORCEMENT FUND			
B8-0F-41612	FINES	250.00	
TOTAL REVENUE		250.00	
DUI ENFORCEMENT EXPENSES			
	DUI ENFORCEMENT OPERATING		Beginning Balance 136.01
		250.00	+ Revenue 250.00
			-Expenses (250.00)
			Ending Balance 136.01
TOTAL EXPENSES		250.00	
STORM SEWER IMPROVEMENT			
D2-01-41920	TRANSFERS	55,000.00	
TOTAL REVENUE		55,000.00	
STORM SEWER IMPROVEMENT EXPENSES			
	STORM SEWERS		Beginning Balance 632.95
		55,000.00	+ Revenue 55,000.00
			-Expenses (55,000.00)
			Ending Balance 632.95
TOTAL EXPENSES		55,000.00	
FIRE & RESCUE IMPROVEMENT FUND			

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 BUDGETED AMOUNT	
D3-0H-41820	INTEREST	1,100.00	
D3-0I-41920	TRANSFERS	90,000.00	Beginning Balance
TOTAL REVENUE		91,100.00	+ Revenue
			-Expenses
			Ending Balance
TOTAL EXPENSES		40,000.00	343,014.02
POOL IMPROVEMENT FUND			
D4-0H-41820	INTEREST	200.00	
D4-0I-41920	TRANSFERS	-	
TOTAL REVENUE		200.00	Beginning Balance
			+ Revenue
			-Expenses
TOTAL EXPENSES		7,500.00	(7,500.00)
			44.28
POOL CONSTRUCTION			
			Beginning Balance
			+ Revenue
			-Expenses
TOTAL EXPENSES		7,500.00	(7,500.00)
			44.28
EQUIPMENT REPLACEMENT FUND			
D5-0H-41820	INTEREST	200.00	
D5-0H-41920	TRANSFERS	35,000.00	
TOTAL REVENUE		35,200.00	Beginning Balance
			+ Revenue
			-Expenses
TOTAL EXPENSES		18,000.00	(33,569.87)
			1,714.11
EQUIPMENT REPLACEMENT EXPENSES			
D5-1F-52520	EQUIPMENT	18,000.00	
D5-5X-52610	PRINCIPAL	15,569.87	
TOTAL EXPENSES		33,569.87	
AIRPORT IMPROVEMENT FUND			
D6-0D-41418	FAA GRANT	20,000.00	
D6-0H-41820	INTEREST		Beginning Balance
D6-0I-41930	ADVANCES		+ Revenue
TOTAL REVENUE		20,000.00	(50,000.00)
			-Expenses
			Ending Balance
TOTAL EXPENSES		50,000.00	23,445.81
AIRPORT IMPROVEMENT EXPENSES			
			AIRPORT EXPANSION
			Beginning Balance
			-Expenses
TOTAL EXPENSES		328,661.59	
TOWN HALL IMPROVEMENT FUND			
D8-0A-41140	INCOME TAX RECEIPTS	-	Beginning Balance
			-Expenses
TOTAL EXPENSES		328,661.59	

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 BUDGETED AMOUNT		
D8-0H-41820	INTEREST	100.00	+ Revenue	100.00
TOTAL REVENUE		100.00	-Expenses	(10,000.00)
			Ending Balance	318,761.59
TOWN HALL IMPROVEMENT EXPENSES				
	BUILDING IMPR.	10,000.00		
POLICE EQUIPMENT REPLACEMENT FUND				
D9-0D-41423	GRANT		Beginning Balance	424.71
D9-0I-41920	TRANSFERS	52,000.00	+ Revenue	52,000.00
D9-0I-41930	ADVANCES		-Expenses	(52,250.00)
TOTAL REVENUE		52,000.00	Ending Balance	174.71
POLICE EQUIPMENT EXPENSES				
D9-1A-52520	POLICE EQUIPMENT REPLACEMENT	52,250.00		
TOTAL EXPENSES		52,250.00		
WATER FUND				
E1-0E-41551	CHARGES FOR SERVICE	975,000.00		
E1-0E-41552	TAPS	1,150.00		
E1-0E-41554	MISC. CHARGES	2,500.00		
E1-0I-41920	TRANSFERS	250,000.00		
TOTAL REVENUE		1,228,650.00		
WATER EXPENSES				
	OFFICE OPERATING	1,800.00		
	BILLING OPERATING	1,000.00		
	PUMPING OPERATING	25,500.00		
	AUTOMOTIVE OPERATING	2,000.00		
	LAND & BUILDINGS OPERATING	3,000.00		
	OTHER EQUIPMENT OPERATING	1,500.00		
	METERS OPERATING	500.00		
	SUPPLY OPERATING	500.00		
E1-5X-52110	PAYROLL	74,973.80		
E1-5X-52121	HOSPITALIZATION	13,203.43		
E1-5X-52122	PERS	10,496.33		

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 BUDGETED AMOUNT	
E1-5X-52124	MEDICARE	1,087.12	
E1-5X-52128	LIFE INSURANCE	180.00	Beginning Balance 135,296.30
	OTHER OPERATING	702,012.00	+ Revenue 1,228,650.00
	TRANSFERS	495,000.00	-Expenses (1,332,752.68)
E1-5X-52710	TOTAL EXPENSES	1,332,752.68	Ending Balance 31,193.62
SEWER FUND			
E2-0E-41551	CHARGES FOR SERVICES	850,000.00	
E2-0E-41552	TAPS	1,300.00	
E2-0E-41554	MISC. CHARGES		
E2-0H-41850	REFUNDS		
E2-0I-41920	TRANSFERS	-	
TOTAL REVENUE		851,300.00	
SEWER FUND EXPENSES			
	OFFICE OPERATING	2,000.00	
	BILLING OPERATING	1,200.00	
	PUMPING OPERATING	152,000.00	
	AUTOMOTIVE OPERATING	2,250.00	
	LAND & BUILDINGS OPERATING	8,000.00	
	OTHER EQUIPMENT OPERATING	1,200.00	
	PAYROLL	130,829.06	
	HOSPITALIZATION	34,000.00	
	PERS	18,316.07	
	MEDICARE	1,897.02	
	LIFE INSURANCE	300.00	
	OTHER OPERATING	164,500.00	Beginning Balance 142,945.03
E2-5X-52610	PRINCIPAL	14,127.38	+ Revenue 851,300.00
E2-5X-52620	INTEREST	25,981.16	-Expenses (827,203.69)
E2-5X-52710	TRANSFERS	270,603.00	Ending Balance 167,041.34
TOTAL EXPENSES		827,203.69	
SEWER DEBT SERVICE RESERVE FUND			
E3-0I-41920	TRANSFERS	24,603.00	Beginning Balance 223,477.25
			+ Revenue 24,603.00
			-Expenses
			Ending Balance 248,080.25
SEWER DEBT SERVICE FUND			

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 BUDGETED AMOUNT		
E4-01-41920	TRANSFERS	246,000.00		
SEWER DEBT SERVICE EXPENSES				
E4-5A-52610	PRINCIPAL	85,000.00	Beginning Balance	20,621.59
E4-5A-52620	INTEREST	160,310.00	+ Revenue	246,000.00
TOTAL EXPENSES		245,310.00	-Expenses	(245,310.00)
			Ending Balance	21,311.59
WATER DEBT SERVICE FUND				
E5-01-41920	TRANSFERS	495,000.00		
WATER DEBT SERVICE EXPENSES				
E5-5A-52610	PRINCIPAL	207,000.00		
E5-5A-52620	INTEREST	288,000.00		
TOTAL EXPENSES		495,000.00		
REFUSE FUND				
E7-0E-41514	REFUSE RECEIPTS	200,000.00	Beginning Balance	44,313.21
REFUSE FUND EXPENSES			+ Revenue	200,000.00
			-Expenses	(216,500.00)
			Ending Balance	27,813.21
E7-5K-52390	REFUSE SERVICE	216,500.00		
TOTAL EXPENSES		216,500.00		
WATER/ SEWER IMPROVEMENT FUND				
E9-0A-41140	INCOME TAX RECEIPTS	380,000.00		
E9-0E-41554	SPECIAL ASSESSMENT CHARGES	21,950.00		
E9-0G-41720	LOAN			
E9-01-41930	ADVANCE IN			
TOTAL REVENUE		401,950.00	Beginning Balance	68,869.55
			+ Revenue	401,950.00
			-Expenses	(409,604.62)
			Ending Balance	61,214.93
E9-5J-52560	SYSTEM EXPANSION	150,000.00		
	PRINCIPAL	9,604.62	OPWC Loans- 0%	
	ADVANCES OUT	250,000.00		
TOTAL EXPENSES		409,604.62		

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 BUDGETED AMOUNT		
WATER CONSTRUCTION FUND				
F1-01-41920	TRANSFERS			
WATER CONSTRUCTION EXPENSES				
F1-3D-52510	WATERLINE CONSTRUCTION	-		
TOTAL EXPENSES		-		
COMMUNITY EVENTS FUND				
F2-01-41920	TRANSFERS		Beginning Balance	5,880.77
		-	+ Revenue	-
			-Expenses	(1,500.00)
			Ending Balance	4,380.77
COMMUNITY EVENTS EXPENSES				
F2-1A-52390	MISC SERVICES	1,500.00		
COMMUNICATIONS FUND				
F3-01-41920	TRANSFERS	15,000.00		
COMMUNICATIONS EXPENSES				
	COMMUNICATIONS OPERATING		Beginning Balance	4,012.24
			+ Revenue	15,000.00
			-Expenses	(17,000.00)
			Ending Balance	2,012.24
TOTAL EXPENSES		17,000.00		
SPECIAL ASSESSMENTS- SIDEWALKS				
H2-0C-41310	SPECIAL ASSESSMENTS		Beginning Balance	-
H2-0G-41720	LOAN PROCEEDS	275,000.00		
H2-0I-41930	ADVANCES		+ Revenue	275,000.00
			-Expenses	(275,000.00)
TOTAL REVENUE		275,000.00	Ending Balance	-
H2-7A-52550	SIDEWALK CONSTRUCTION	275,000.00		
TOTAL EXPENSES		275,000.00		
BEGINNING BALANCES: (NO BUDGETED ACTIVITY)				
F4-00-11010	POLICE CONTINUING PROFES			
F5-00-11010	UTILITY RECOVERY			
G2-00-11010	UNCLAIMED MONIES TRUST			
G4-00-11010	CEMETARY TRUST - C/W			
G5-00-11010	CEMETARY TRUST - MATTER			

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014 BUDGETED AMOUNT
H1-00-11010	SPECIAL ASSESSMENT - KIBLER	
H4-00-11010	SPECIAL ASSESSMENT - W COLLEGE	
H6-00-11010	SPECIAL ASSMT - JACKSON ST	

ORDINANCE NO. 28-13

AN ORDINANCE: AMENDING ORDINANCE NO. 18-12 (THE ANNUAL APPROPRIATION ORDINANCE) AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to appropriate funds and amend Ordinance No. 18-12 (The Annual Appropriation Ordinance).

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: That monies are appropriated for the General Fund, Street Fund, State Highway Fund, Town Hall Improvement Fund, Sewer Fund, and Refuse Fund as follows:

Supplemental Appropriations:

General Fund:

A1-1C-52312	Electricity- Ohio Power	+\$250.00
A1-3C-52390	Misc. Services	+\$500.00
A1-7A-52390	Misc. Services	+\$4,000.00
A1-7E-52110	Payroll	+\$4,000.00

Street Fund:

B1-6B-52430	Repair & Maintenance	+\$2,500.00
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State Highway Fund:

B2-6B-52350	Repair Service	+\$350.00
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Town Hall Improvement Fund:

D8-7E-52510	Building Improvement	+\$2,000.00
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Sewer Fund:

E2-5X-52110	Payroll	+\$15,000.00
E2-5X-52121	Hospitalization	+\$2,300.00

Refuse Fund:

E7-5K-52390	Refuse Service	+\$28,000.00
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SECTION 2: That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof, and for the further reason that this appropriation transfer is needed so expenditures can be made.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this _____ day of _____, 2013 by the governing board of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____
Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

SOLICITOR

RESOLUTION NO. 16-13

A RESOLUTION APPROVING THE PROPOSED SOLID WASTE MANAGEMENT PLAN FOR THE HANCOCK COUNTY SOLID WASTE DISTRICT BY THE VILLAGE OF BLUFFTON, OHIO AND DECLARING AN EMERGENCY.

WHEREAS, the Hancock County Solid Waste Management District, by its Policy Committee, has adopted a Solid Waste Management Plan for the District; and

WHEREAS, pursuant to Ohio Revised Code, Section 3734.55, the Boards of County Commissioners and the legislative authority for each municipal corporation or township under the jurisdiction of the District must approve or disapprove the Plan by Resolution; and

WHEREAS, the Council of the Village of Bluffton has reviewed the Plan and considered it at a duly called meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

Section 1: That the Hancock County Solid Waste Management District's Solid Waste Management Plan for the 2013-2027 Planning Period adopted by the District Policy Committee on October 1, 2013, is hereby approved; and

Section 2: That this Resolution be in force from and take effect after the earliest period allowed by law; and

Section 3: That the Fiscal Officer is authorized and directed to mail or otherwise deliver a certified copy of this Resolution to the Solid Waste District Office at 300 S. Main Street, Findlay, Ohio 45840.

Section 4: That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public peace, health, welfare and safety of the inhabitants of the Village and for the further reason that the Hancock County Solid Waste Management District needs this Resolution passed as soon as possible.

Section 5: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this ____ Day of _____, 2013, by the governing board of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Noes: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

VILLAGE SOLICITOR

CERTIFICATION

The undersigned hereby certifies that the within is a true and correct copy of Resolution No. _____, passed by the Bluffton Village Council on ____ day of _____, 2013.

FISCAL OFFICER

**To: Mayor Gallant
Council Members**

Leaves

The Service Department has completed the leaf-pick program for the year. If residents still have leaves that they wish to dispose of they can drop them off at the brush dump on N. Spring Street.

Catch Basins

Now that leaf pick-up is complete, the Service Department is in the process of cleaning out the catch basins throughout town to remove leaves and debris. This is a time-consuming process that will take a while, especially if winter weather interferes.

S. Main/N. Dixie Storm Project

Gary Lugibihl has completed the installation of the storm tile on N. Dixie. In the Spring, when the weather permits, the area will be reworked to feather in the former ditch with resident's front yards and the entire disturbed area will be seeded.

Thanksgiving Water Main Break

I'd like to thank the Service Department for their rapid response to a water main break that occurred on Thanksgiving morning. Historically, every year we seem to have a situation on a holiday that pulls the Service Department from their families to address and I certainly appreciate their dedication.

Resolution No. 16-13

Resolution No. 16-13 is a resolution to approve the Hancock County Solid Waste Management District's Solid Waste Management Plan for the 2013-2027 Planning Period. Pursuant to Ohio Revised Code, Section 3734.55, the Boards of County Commissioners and the legislative authority for each municipal corporation or township under the jurisdiction of the District must approve or disapprove the Plan by Resolution. Since the Village straddles two counties, we are included within both the Hancock County Solid Waste Management District and the North Central Solid Waste Management District.

Case Number	Date	Defendant	Disposition	Total Received	Victim's of Crime - \$9	Indigent Def Support \$40	Drug Law/ Justice \$3.5	ADMHS \$1.50	Belt \$30/\$20	Child Safe \$25	Local Fund	Computer Fund
2013-150	11/1/2013		Guilty	110	9	\$40	\$3.50	\$1.50			50	6
2013-151	11/2/2013		Guilty	90	9	40	3.5	1.5	30			6
2013-152	11/4/2013		Guilty	110	9	40	3.5	\$1.50			50	6
2013-163	11/11/2013		Guilty	10							10	
	11/15/2013			5							5	
2013-153	11/18/2013		Guilty	110	9	40	3.5	1.5			50	6
2013-154	11/18/2013		Guilty	110	9	40	3.5	1.5			50	6
2013-155	11/18/2013		Guilty	110	9	40	3.5	1.5			50	6
2013-156	11/18/2013		No Contest	0	Payment Plan							
2013-157	11/18/2013		No Contest	0	Payment Plan							
2013-158	11/18/2013		Guilty	110	9	40	3.5	1.5			50	6
2013-159	11/19/2013		No Contest	110	9	40	3.5	1.5			50	6
2013-148	11/26/2013		Guilty	55	9	40	3.5	1.5			50	6
2013-160	11/26/2013		Guilty	110	9	40	3.5	1.5			50	6
2013-161	11/29/2013		Guilty	110	9	40	3.5	1.5			50	6

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