

**COUNCIL MEETING
AGENDA
March 2, 2015
8:00 PM
BLUFFTON TOWN HALL**

MINUTES February 16, 2015

BILLS

ORDINANCE NO. 03-15 **2ND READING**

AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FOR CERTAIN PROPERTY LOCATED ON STATE ROUTE 103 WITHIN THE VILLAGE OF BLUFFTON, OHIO.

ORDINANCE NO. 04-15 **1ST READING**

AN ORDINANCE TO VACATE A EWING STREET AS REQUESTED BY JEAN AND THOMAS BERNHOFT AND REBECCA AND JAMES SHEPLER.

RESOLUTION NO. 02-15 **2ND READING** **EMERGENCY**

A RESOLUTION OF THE VILLAGE OF BLUFFTON IN SUPPORT OF THE LIMA-ALLEN COUNTY REGIONAL PLANNING COMMISSION SERVING AS THE METROPOLITAN PLANNING ORGANIZATION FOR THE ALLEN COUNTY, OHIO STUDY AREA AND DECLARING AN EMERGENCY.

RESOLUTION NO. 03-15 **1ST READING** **EMERGENCY**

A RESOLUTION ACCEPTING A BID AND AUTHORIZING THE VILLAGE ADMINISTRATOR OF THE VILLAGE OF BLUFFTON TO ENTER INTO A CONTRACT WITH THE BLUFFTON STONE COMPANY/BLUFFTON PAVING, INC. TO ACQUIRE AGGREGATE AND ASPHALT MATERIAL, ASPHALT APPLICATION AND EQUIPMENT RENTAL FOR THE 2015 CONSTRUCTION YEAR IN THE VILLAGE OF BLUFFTON, OHIO AND DECLARING AN EMERGENCY.

RESOLUTION NO. 04-15 **1ST READING** **EMERGENCY**

A RESOLUTION ACCEPTING BIDS AND AUTHORIZING THE VILLAGE ADMINISTRATOR OF THE VILLAGE OF BLUFFTON, OHIO TO ENTER INTO AGREEMENTS WITH ALL TERRA INC., J & D SNYDER EXCAVATING, LLC, GARY LUGIBIHL EXCAVATING, AND BEAVERDAM CONTRACTING INC. FOR INSTALLATION AND EXCAVATION FOR WATER, SEWER AND STORM PIPE, MANHOLES, CATCH BASINS, SERVICE TEES AND LATERALS, AGGREGATE AND EARTH BACK-FILL FOR THE 2015 CONSTRUCTION YEAR IN THE VILLAGE OF BLUFFTON AND DECLARING AN EMERGENCY.

BLANCHARD VALLEY CENTER

WENDY CHAPPELL-DICK- TOWN HALL SERIES UPDATE

ADMINISTRATOR'S REPORT

SAFETY

MEETING DATES

March 2, 2015	Safety Committee	7:00 PM
March 2, 2015	Council	8:00 PM
March 16, 2015	Council	8:00 PM

Mayor Augsburger presiding. Messrs: Burrell, Sehlhorst, Steiner, and Talavinia present. Messrs: Collier and Warren absent.

Mr. Sehlhorst moved, seconded by Mr. Burrell to approve the minutes of the regular council meeting held on February 2, 2015. Roll Call: Yes (4) Messrs: Sehlhorst, Burrell, Steiner, and Talavinia. No (0), motion approved.

Mr. Steiner moved, seconded by Mr. Talavinia to approve the bills as presented. Total non-payroll of \$174,023.99 and payroll of \$40,091.15. Roll Call: Yes (4) Messrs: Steiner, Talavinia, Burrell, and Sehlhorst. No (0), motion approved.

Mr. Steiner moved, seconded by Mr. Sehlhorst to approve the first reading of Resolution No. 02-15: A RESOLUTION OF THE VILLAGE OF BLUFFTON IN SUPPORT OF THE LIMA-ALLEN COUNTY REGIONAL PLANNING COMMISSION SERVING AS THE METROPOLITAN PLANNING ORGANIZATION FOR THE ALLEN COUNTY, OHIO STUDY AREA. Roll Call: Yes (4) Messrs: Steiner, Sehlhorst, Burrell, and Talavinia. No (0), motion approved.

The Fiscal Officer announced the following meetings:

February 24, 2015	Finance Committee	7:00 PM
February 26, 2015	Utilities Committee	4:15 PM
March 2, 2015	Safety Services Committee	7:00 PM
March 2, 2015	Council	8:00 PM

Mr. Talavinia moved, seconded by Mr. Burrell to exit from regular session into a public hearing for a re-zoning petition. Roll Call: Yes (4) Messrs: Talavinia, Burrell, Sehlhorst, and Steiner. No (0), motion approved.

Mr. Steiner moved, seconded by Mr. Sehlhorst to end the public hearing and return to regular session. Roll Call: Yes (4) Messrs: Steiner, Sehlhorst, Burrell, and Talavinia. No (0), motion approved.

Mr. Steiner moved, seconded by Mr. Burrell to approve the first reading of Ordinance No. 03-15: AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FOR CERTAIN PROPERTY LOCATED ON STATE ROUTE 103 WITH THE VILLAGE OF BLUFFTON, OHIO. Roll Call: Yes (4) Messrs: Steiner, Burrell, Sehlhorst, and Talavinia. No (0), motion approved.

Mr. Sehlhorst moved to adjourn.

MAYOR

FISCAL OFFICER

Village of Bluffton
Bills to be paid
3/2/2015

PAYROLL:		
	Village	\$ 40,900.17
	TOTAL PAYROLL	\$ 40,900.17

NON-PAYROLL:		
All Service Aeration	Portable Toilets & Jetting	\$ 505.00
Allied	Refuse Service	\$ 16,686.18
Bailey's	Police Uniforms	\$ 166.00
Bluffton Flying Service	Reimburse Electricity & Thermostats	\$ 340.36
Bluffton Presbyterian Church	Reimburse Electricity- Ream Display	\$ 238.69
Buckeye Pump	Lift Station Pump	\$ 3,050.18
Josh Brown (Custom Auto)	Cruiser Maintenance & Tires	\$ 711.72
Fastenal	Shop Supply Parts	\$ 13.83
M & B Asphalt	Rehabilitate Airport Apron	\$ 12,086.00
M & R Plumbing	HVAC Unit- Airport (Down Pymt), Water Heater Repair	\$ 6,001.50
Northern Tool	Inverter & Safety Glasses	\$ 171.43
Ohio Assn of Chiefs of Police	Annual Conference- Skilliter	\$ 499.00
Village of Ottawa	Water Usage- Finalize 2014	\$ 11,339.46
Perry Corp	Computer/Copier Back-Up	\$ 81.83
Richland Engineering	Airport Engineering	\$ 3,654.50
Valentina Schevchenko	Reimbursement- Jetting	\$ 499.50
SmartBill	Utility Bill Printing & Postage	\$ 729.46
Staples- Business	Office Supplies	\$ 326.63
Time Warner	Internet	\$ 314.90
United Healthcare	Hospitalization	\$ 10,845.26
USA Blue Book	Hose	\$ 154.59
Utility Sales Agency	Water Line Parts	\$ 2,830.72
Vance's	Ammunition	\$ 1,174.40
Verizon	Service Dept Cell Phone & Air Card	\$ 171.79
Dominion	Natural Gas	\$ 2,537.93
	Total Non-Payroll	\$ 75,130.86

Mayor/ Council President

X: Then and Now Approved by Council
A: Addition to list

STREETS, ALLEYS, LIGHT & SIDEWALKS COMMITTEE MEETING:

02/26/15



START: 7:05 AM

ATTENDANCE: JOE SEHLHORST, ROGER WARREN, JUDY AUGSBURBER, JESSE BLACKBURN, JAMIE MEHAFFIE

ADJOURNED: 9:13 PM

STREETS:

- Street paving list for 2015 will be re-evaluated once warmer weather is here to ensure priorities have remained the same after the winter season. Copy of list is attached.
 - Committee recommended Jackson St. repaving go from Riley to Church St.
 - Old Business:
 - ✓ 103 S. Spring – re-grade alley to direct water to the North towards catch basin. When re-paved this season have road graded towards the catch basin to the North of the alley.
 - ✓ Curb at 180 Kibler St. – damaged curb from fire hydrant replacement needs repaired
-

ALLEYS:

- Old Business:
 - ✓ Ewing St. – alley vacation legislation is being prepared by Village Solicitor. Has been suggested by council member to adopt this legislation by emergency.
 - ✓ Dr. Brown's Parking Lot – grindings have been added to the parking lot and the damaged area of public alley. The condition of these repairs will be reassessed in the Spring.
 - Letter to be sent and reviewed by Solicitor
-

LIGHT:

- Main Street Lights - current bulbs were installed in 2009. Have seen increased failure rate and will continue to monitor with plans for total replacement this year. Global Electric is working on a cost benefit-analysis for installing LED bulbs. Money is available through State Highway Fund.
 - Project would include complete bulb replacement for all 36 light posts
 - Waiting for analysis and project cost
 - Old Business:
 - ✓ 151 Hillcrest – New utility power pole and line was installed in utility easement. Replaced utility line touching recent addition to garage at 151 Hillcrest and utility pole that was in poor condition. Cost was split between homeowner and Village - \$435 each
 - Resolved issue with Village incurring \$435 cost
-

STREETS, ALLEYS, LIGHT & SIDEWALKS COMMITTEE MEETING:

02/26/15



SIDEWALKS: - 276 Inspection Reports filled out for the West Side of town vs. 202 on East Side

- **Upcoming Sidewalk Deadlines** – Reminder letters should be sent out for each side of town to residents who haven't responded to first letter. East side letter sent out in two weeks. West side letter sent out beginning of July. Place reminders on water bills? Use Bluffton Icon for reminders?
East side Deadline: July 15, 2015
West side Deadline: October 1, 2015
 - Reminder letters to be mailed out ASAP
 - Media reminders utilized as well
 - Recommended to create form for Policy that would outline the assessment option
 - Time period of payment, administrative fees, and any interest charges or costs of financing incurred by the Village of Bluffton and any charge, fee or other costs for placing the assessment upon real property taxes upon the property.

- **Review Policy for Noncompliance** – Ordinance states that a resident who does not repair sidewalk by deadline given will have the work done for them by a contractor selected by the Village and be assessed for the cost of this work plus 10%.
 - Village Solicitor provided Policy Form for consideration for noncompliance

STREETS, ALLEYS, LIGHT & SIDEWALKS COMMITTEE MEETING:

02/26/15



VILLAGE OF BLUFFTON

SIDEWALK REPAIR/REPLACEMENT WAIVER

The undersigned being the responsible party for the repair or replacement of a sidewalk have elected NOT to install or repair the sidewalk as ordered by the Village Administrator of the Village of Bluffton, Ohio pursuant to Ordinance No. 03-14 as amended, and, instead, elect to have the Village of Bluffton install and then assess the property for which I am responsible with the costs of said repair or installation. I fully understand as follows:

1. That I will be assessed the full amount of the sidewalk by the Village of Bluffton including a 10% additional charge for having the Village of Bluffton doing the work via its contract.
2. That this fee is in addition to any interest charges or costs of financing incurred by the Village of Bluffton and any charge, fee or other costs for placing the assessment upon real property taxes upon the property.

I waive any and all claims, causes of action or notice by executing this document.

Date: _____

Owner: _____

Property Address: _____

STREETS, ALLEYS, LIGHT & SIDEWALKS COMMITTEE MEETING:



02/26/15

- Connectivity Plan 2015 – Need to review Ordinance to ensure we proceed correctly.

2015 Projects to complete for Council consideration:

1. East College Avenue Gap	4-foot	estimate \$9500
2. Eugro St. to W. Elm St	5-foot	estimate \$10,750
3. Cherry: Cnty Line Rd to Greeding St.	4-foot	estimate \$17,000
4. County Line: E. Elm to College Ave.	4-foot	<u>estimate \$6,700</u>

Total Estimated Cost for Connecting \$43,950

Recommend scheduling Public Hearing (April)

- The owner of any parcel that is considered for installation of a connecting sidewalk shall be notified by regular mail not less than 30 days prior to a public hearing of Council.
- After the close of the public hearing, the Council shall determine, by majority vote, which parcels should have a connecting sidewalk pursuant to this ordinance.

- Tree City USA Funding – The costs to repair/replace sections of sidewalk in order to keep the street tree that caused the damages can be included as a portion of required spending to maintain Tree City USA status. Street Tree Policy needs revisited below.
 - Further discussion for next Committee meeting

- Old Business:

- ✓ Harmon Rd. – 525 & 531 Harmon Rd.
 - Send letter to repair or tear out
- ✓ 219 & 223 N. Spring St. – Only two properties on this side of street to have sidewalks. Both need extensive repair/replacement. How to proceed?
 - Send letter recommending to resident that they fix existing or tear out sidewalks.
- ✓ 133 S. Spring – property is not connected to sidewalks along Spring St. (3 property gap in sidewalks) Existing sidewalks need extensive work. How to proceed?

Last meeting the decided policy on these properties was to have the property owners either make necessary repairs or completely remove the sidewalk. No action has occurred on these properties to date.

Letter to be mailed

Per November 25, 2014 Committee Meeting

Committee recommended: Fix or tear out Spring St. side and Repair/Replace Franklin St. side of property.

STREETS, ALLEYS, LIGHT & SIDEWALKS COMMITTEE MEETING:

02/26/15



- ✓ Asphalt Sidewalks - 5 noted properties that have asphalt sidewalks. Policy regarding these? Last meeting it was decided that the Sidewalk Appeals Board process should be used. No action has been taken on these properties yet.
 - Per November 25, 2014 Committee Meeting
 - Letter should be sent to property owners advising sidewalks must comply per ordinance (Concrete)

- ✓ Sidewalk against Roadway - 303 Campus Dr., 222 N. Lawn.
Resident questions: What height above the road should my sidewalk be?
 - How to protect their investment? ... No curb, etc.
 - Policy requiring at least 3" above pavement

- ✓ Street Tree Policy - Policy regarding street tree vs. sidewalk issues.
 - To be further discussed at next Committee Meeting

Other Topics:

Main St. Parking and Community Parking Lot

- Issues concerning those cars that are parked for excessive amounts of time over 2 -4 hours during open downtown business.

Sidewalks: Not cleaning up after your pet!?!?

Schedule meeting for March at Council meeting

ORDINANCE NO. 03-15

**AN ORDINANCE: CHANGING THE ZONING CLASSIFICATION FOR CERTAIN
PROPERTY LOCATED ON STATE ROUTE 103 WITHIN THE VILLAGE OF
BLUFFTON, OHIO.**

WHEREAS, Stanley Clemens filed a petition with the Bluffton Village Planning Commission requesting a Re-zoning from Residential-I to Commercial-II for certain property located on State Route 103 described as follows:

Situated in the County of Hancock, State of Ohio, to-wit:

Parcel Number: 650000090540

And;

WHEREAS, The Village Planning Commission approved recommending the Re-Zoning Petition at a Public Hearing on January 7, 2015.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE
OF BLUFFTON, OHIO:**

Section 1: That the Council of the Village of Bluffton, Ohio has approved the petition for re-zoning of a parcel of land which has been recommended for re-zoning by the Bluffton Village Planning Commission from Residential-I to Commercial-II and is described as follows:

Section 2: Situated in the County of Hancock, State of Ohio, to-wit:

Parcel Number: 650000090540

Section 3: That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted the _____ day of _____, 2015, by the governing board of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Noes: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

VILLAGE SOLICITOR

ORDINANCE NO 04-15

AN ORDINANCE TO VACATE A EWING STREET AS REQUESTED BY JEAN AND THOMAS BERNHOFT AND REBECCA AND JAMES SHEPLER.

WHEREAS: Jean and Thomas Bernhoft and Rebecca and James Shepler have petitioned for the vacation of a Ewing Street that is adjacent to their properties that is no longer necessary for public access; and

WHEREAS: O.R.C. § 723.04 provides as follows:

The legislative authority of a municipal corporation, on petition by a person owning a lot in the municipal corporation praying that a street or alley in the immediate vicinity of such lot be vacated or narrowed, or the name thereof changed, upon hearing, and upon being satisfied that there is good cause for such change of name, vacation, or narrowing, that it will not be detrimental to the general interest, and that it should be made, may, by ordinance, declare such street or alley vacated, narrowed, or the name thereof changed. The legislative authority may include in one ordinance the change of name, vacation, or narrowing of more than one street, avenue, or alley.

IT IS THEREFORE ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO THAT:

SECTION 1: The Council of the Village of Bluffton, Ohio finds that, upon petition and hearing on such petition, finds that there is good cause for such vacation of Ewing Street and that there is no detriment to the general interest, hereby declares that the said street, as described in the attached exhibit, is and is hereby vacated.

SECTION 2: That is found and determined that all formal actions of the Council concerning and relating to the adoption of this ordinance were made in open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this _____ day of _____, 2015 by the Council of the Village of Bluffton, Ohio by the following vote:

Attest:

Fiscal Officer

Mayor

Approved as to form:

F. Stephen Chamberlain
Village Solicitor

RESOLUTION NO. 02-15

A RESOLUTION OF THE VILLAGE OF BLUFFTON IN SUPPORT OF THE LIMA-ALLEN COUNTY REGIONAL PLANNING COMMISSION SERVING AS THE METROPOLITAN PLANNING ORGANIZATION FOR THE ALLEN COUNTY, OHIO STUDY AREA AND DECLARING AN EMERGENCY.

WHEREAS, the Ohio Department of Transportation (ODOT) has named the Lima-Allen County Regional Planning Commission (LACRPC) as the Metropolitan Planning Organization (MPO) for the Allen County, Ohio Study Area; and,

WHEREAS, the MPO is to work collaboratively with ODOT and the FHWA, FTA and the EPA to facilitate the comprehensive transportation planning within Allen County, Ohio; and,

WHEREAS, Village of Bluffton is a member of the LACRPC and wishes to pledge its support and cooperation, together with the other members of LACRPC, to LACRPC as the MPO for the urbanized area of Allen County, Ohio; and,

WHEREAS, Village of Bluffton also agrees to maintain its membership in the LACRPC and to comply with the Bylaws of the LACRPC and the Bylaws of the Transportation Coordinating Committee of the LACRPC; and,

WHEREAS, Village of Bluffton agrees to participate in the transportation planning process, and to actively support the public involvement process as it relates to the development and adoption of the MPO's Long Range Transportation Plan, Transportation Improvement Program, Annual Unified Planning Work Program and the publication of an Annual Report.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

Section 1. That Village of Bluffton joins with other political subdivisions in Allen County, Ohio in pledging its support and cooperation with such other political subdivisions within Allen County, Ohio of the LACRPC as the MPO for the Lima, Ohio Urbanized Area (Allen County, Ohio).

Section 2. That the Village of Bluffton will maintain its membership in LACRPC in compliance with the Bylaws of the LACRPC and the Bylaws of the Transportation Coordinating Committee.

Section 3. That the Village of Bluffton shall participate in the transportation planning process and actively support the public involvement process as it relates to the development and adoption of the MPO's Long Range Transportation Plan, the Transportation Improvement Program, the Annual Unified Planning Work Program and the publication of the Annual Report.

Section 4. That the Village of Bluffton will comply with the Bylaws of the LACRPC and the Bylaws of the Transportation Coordinating Committee.

Section 5. That the Village of Bluffton understands that any member government may withdraw its agreement and pledge of support for the LACRPC at any time by adoption of a Resolution indicating that the Village of Bluffton is withdrawing its support for the programs and delivering a copy of the Resolution to the Executive Director of the LACRPC, not less than one hundred eighty (180) days prior to the actual date of withdrawal. The withdrawal shall be effective on the one hundred eightieth (180th) day after the date on which the Executive Director receives the copy of the Resolution to withdraw.

Section 6. That the presentation of the Resolution to withdraw shall not relieve the withdrawing member of its obligations as a member for the year in which the withdrawal occurs, nor shall the withdrawing party withdraw its area from the study area of the LACRPC during the year of withdrawal.

Section 7. That this Resolution shall be effective at the earliest date permitted by law, provided, however, that the Village of Bluffton shall not be bound by the agreements set forth in this Resolution if there is not sufficient participation from the other political subdivisions in the Allen County, Ohio area to make the existence of the LACRPC feasible.

Section 8. That the Executive Director of the LACRPC shall, upon receipt of the certified copy of this Resolution, include the Village of Bluffton as a member of the LACRPC and that a copy of this resolution will be forwarded to ODOT as testimony of the relationship between the LACRPC and Village of Bluffton.

Section 9. That an emergency exists in the operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof.

Section 10. That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted the _____ day of _____, 2015, by the governing board of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Noes: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

VILLAGE SOLICITOR

RESOLUTION NO. 03-15

A RESOLUTION ACCEPTING A BID AND AUTHORIZING THE VILLAGE ADMINISTRATOR OF THE VILLAGE OF BLUFFTON TO ENTER INTO A CONTRACT WITH THE BLUFFTON STONE COMPANY/BLUFFTON PAVING, INC. TO ACQUIRE AGGREGATE AND ASPHALT MATERIAL, ASPHALT APPLICATION AND EQUIPMENT RENTAL FOR THE 2015 CONSTRUCTION YEAR IN THE VILLAGE OF BLUFFTON, OHIO AND DECLARING AN EMERGENCY.

WHEREAS, The Village of Bluffton, Ohio advertised and received bids for Aggregate and Asphalt Material, Asphalt Application and Equipment Rental for the 2015 Construction Year; and

WHEREAS, The Bluffton Stone Company/Bluffton Paving, Inc. submitted a qualified bid for Aggregate and Asphalt Material, Asphalt Application and Equipment Rental for the 2015 Construction Year; and

WHEREAS, it is necessary to enter into a Contract with the Bluffton Stone Company/Bluffton Paving, Inc. to provide the Village of Bluffton, Ohio for Aggregate and Asphalt Material, Asphalt Application and Equipment Rental for the 2015 Construction Year.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

Section 1: That the Village Council accepts a bid proposal from the Bluffton Stone Company/Bluffton Paving, Inc. to provide to the Village of Bluffton, Ohio Aggregate and Asphalt Material, Asphalt Application and Equipment Rental for the 2015 Construction Year.

Section 2: That the Village Administrator is authorized to enter into a contract with the Bluffton Stone Company/Bluffton Paving, Inc. to make such purchases as necessary.

Section 3: That an emergency exists in the operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof.

Section 4: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this ____ Day of _____, 2015, by the governing board of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Noes: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

F. Stephen Chamberlain
VILLAGE SOLICITOR

RESOLUTION NO. 04-15

A RESOLUTION ACCEPTING BIDS AND AUTHORIZING THE VILLAGE ADMINISTRATOR OF THE VILLAGE OF BLUFFTON, OHIO TO ENTER INTO AGREEMENTS WITH ALL TERRA INC., J & D SNYDER EXCAVATING, LLC, GARY LUGIBIHL EXCAVATING, AND BEAVERDAM CONTRACTING INC. FOR INSTALLATION AND EXCAVATION FOR WATER, SEWER AND STORM PIPE, MANHOLES, CATCH BASINS, SERVICE TEES AND LATERALS, AGGREGATE AND EARTH BACK-FILL FOR THE 2015 CONSTRUCTION YEAR IN THE VILLAGE OF BLUFFTON AND DECLARING AN EMERGENCY.

WHEREAS, The Village of Bluffton, Ohio advertised and received bids for Installation and Excavation for Water, Sewer and Storm Pipe, Manholes, Catch Basins, Service Tees and Laterals, Aggregate and Earth Back-fill for the 2015 Construction Year; and

WHEREAS, All Terra Inc., J & D Snyder Excavating, LLC, Gary Lugibihl Excavating, and Beaverdam Contracting Inc. submitted qualified bids for Installation and Excavation for Water, Sewer and Storm Pipe, Manholes, Catch Basins, Service Tees and Laterals, Aggregate and Earth Back-fill for the 2015 Construction Year; and

WHEREAS, it is necessary to accept these bids and, by so doing, enter into agreements with All Terra Inc., J & D Snyder Excavating, LLC, Gary Lugibihl Excavating, and Beaverdam Contracting Inc. for Installation and Excavation for Water, Sewer and Storm Pipe, Manholes, Catch Basins, Service Tees and Laterals, Aggregate and Earth Back-fill for the 2015 Construction Year.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

Section 1: That the Village Council accepts bid proposals from All Terra Inc., J & D Snyder Excavating, LLC, Gary Lugibihl Excavating, and Beaverdam Contracting Inc. for Installation and Excavation for Water, Sewer and Storm Pipe, Manholes, Catch Basins, Service Tees and Laterals, Aggregate and Earth Back-fill for the 2015 Construction Year.

Section 2: That the Village Administrator is authorized to enter into agreements with All Terra Inc., J & D Snyder Excavating, LLC, Gary Lugibihl Excavating, and Beaverdam Contracting Inc. for Installation and Excavation for Water, Sewer and Storm Pipe, Manholes, Catch Basins, Service Tees and Laterals, Aggregate and Earth Back-fill for the 2015 Construction Year and to make such purchases as necessary.

Section 3: That an emergency exists in the operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof.

Section 4: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this ____ Day of _____, 2015, by the governing board of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Noes: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

F. Stephen Chamberlain
VILLAGE SOLICITOR

**To: Mayor Augsburg
Council Members**

Annual Bids

Resolutions 03-15 and 04-15 are resolutions to accept the bids for the annual bids for both Aggregate and Asphalt Material, Asphalt Application and Equipment Rental and Installation and Excavation for the 2015 Construction Year. We received four submittals for the Installation and Excavation from All Terra Inc., J & D Snyder Excavating, LLC, Gary Lugibihl Excavating, and Beaverdam Contracting Inc.. We received one submittal for the Aggregate and Asphalt from the Bluffton Stone Company/Bluffton Paving, Inc.

Airport HVAC

The Airport Advisory Board requested an estimate from M&R Plumbing and Heating Inc. of Bluffton to replace the Heating and Air Conditioning Units at the Airport Terminal Building. The Mayor presented me with the estimates and requested that I move forward with M&R to have the work completed as soon as possible. M&R is anticipating that the work will begin the week of March 9th. The total project estimate totaled \$11,650.00. A bill for 50% of the total project cost is included in the bills as a required down payment.

Brush Grinding

Go Green has mobilized to grind the brush dump and their equipment is on site. However, the recent cold weather has prevented them from beginning the process of grinding.

Presentations

The Mayor requested that representatives from the Blanchard Valley Center be placed on the agenda for Monday evening's Council Meeting to make a presentation to Council. Additionally, the Mayor received a request from Wendy Chappell-Dick to update Council on the Town Hall Concert Series. They are on the agenda to follow the legislation.

Personnel

I would like to request Council's approval to hire Chelsea Wood as an intern in the Administration Department. Ms. Wood is a senior at Bluffton University working towards a Bachelor of Arts degree in both Marketing and Business Administration with Concentration in Promotions and Branding and Business Studies and a Minor in Economics. One of the projects that we anticipate Ms. Wood working on is a marketing campaign for the Community Swimming Pool.

Executive Session Request

I would like to request an Executive Session at Monday evening's Council Meeting to discuss Real Estate.

To: Mayor Augsburg
Council Members

Personnel

I would like to request the appointment of Myles Cartwright as part-time patrol officer. Mr. Cartwright would fill the vacant position created a month or so ago when another officer accepted a position with another agency. Mr. Cartwright lives in Bluffton, and has many years of experience in public and private sector law enforcement.

Building Update

I have been promised Monday delivery of a report from the consultant on the fire station. Unless you hear otherwise, the report will be ready for distribution at the Safety Committee meeting.

Police Training

Our police officers completed an 8 hour training this past week on active violent incidents. A county wide effort has been put forth to ensure all responding officers are trained and will react the same in the event of an active incident.