

Village of Bluffton Council Meeting Agenda
Bluffton Town Hall, 3rd Floor
154 North Main Street, Bluffton
March 21, 2016
8:00 PM

- 1. Opening Ceremonies**
 - a. Call to Order
 - b. Pledge of Allegiance
- 2. Minutes**
 - a. Approval of the minutes for the Bluffton Village Council meeting held on Monday, March 7, 2016.
- 3. Bills**
- 4. Administrator's Report**
- 5. Safety Services**
- 6. Committee Reports**
- 7. Shannon Cemetery**
- 8. Public Comment**
- 9. Meeting Dates (meetings held at the Town Hall unless otherwise noted)**
 - a. Council – Monday, March 21, 2016 at 8:00 PM
 - b. Board of Building and Zoning Appeals- Tuesday, March 22, 2016 at 7:00 PM
 - c. Airport Advisory Commission- Thursday, March 24, 2016 at 1:00 PM at the Bluffton Airport
 - d. Tree Commission- Tuesday, March 29, 2016 at 7:30 PM
 - e. Council- Monday, April 4, 2016 at 8:00 PM
- 10. Adjournment – Motion and Second**

Mayor Augsburg presiding. Messrs: Johnson, Miller, Sehlhorst, and Warren present. Messrs: Burrell and Talavina absent.

Mr. Sehlhorst moved, seconded by Mr. Warren to approve the minutes of the regular council meeting held on February 15, 2016. Roll Call: Yes (4) Messrs: Sehlhorst, Warren, Johnson, and Miller. No (0), motion approved.

Mr. Warren moved, seconded by Mr. Johnson to approve the bills as presented. Total payroll of \$35,453.84 and non-payroll of \$174,596.13. Roll Call: Yes (4) Messrs: Warren, Johnson, Miller, and Sehlhorst. No (0), motion approved.

The Mayor thanked the members of the Airport Advisory Commission for their work and dedication on behalf of the Village.

Mr. Warren moved, seconded by Mr. Johnson to name the main airport terminal the "Dottie J. Anderson Terminal", as recommended by the Airport Advisory Commission. Roll Call: Yes (4) Messrs: Warren, Johnson, Miller, and Sehlhorst. No (0), motion approved.

The Mayor thanked the members of the Shannon Cemetery Commission for their work and dedication on behalf of the Village.

Mr. Sehlhorst moved, seconded by Mr. Johnson to authorize the solicitor to amend Resolution No. 07-13 to include language as recommended by the Shannon Cemetery Commission. After much discussion and debate, Mr. Sehlhorst moved, seconded by Mr. Warren to table the above motion until all six members of Council are present. Roll Call: Yes (4) Messrs: Sehlhorst, Warren, Johnson, and Miller. No (0), motion approved.

Mr. Rich Johnson resigned his seat on the Planning Commission, due to holding a seat on Council.

The Mayor appointed Mr. Roger Edwards to fill the vacant seat on Planning Commission.

The following meetings were included on the agenda and/or scheduled during the meeting:

March 14, 2106	Recreation	6:00 PM
March 14, 2016	Planning Commission	7:00 PM
March 17, 2016	Pathway Board & Streets, Alleys, Sidewalks, & Lights	Noon
March 17, 2016	Airport Advisory Commission @ Airport	7:45 PM
March 21, 2016	Council	8:00 PM

Mr. Warren moved, seconded by Mr. Johnson to enter into executive session for the discussion of personnel- job description. Those in attendance include Council, Mayor, and Solicitor. Roll Call: Yes (4) Messrs: Warren, Johnson, Miller, and Sehlhorst. No (0), motion approved.

Mr. Warren motioned to exit from executive session.

Mr. Warren moved, seconded by Mr. Sehlhorst to amend the utility clerk job title to include Deputy Income Tax Administrator. Roll Call: Yes (4) Messrs: Warren, Johnson, Miller, and Sehlhorst. No (0), motion approved.

Mr. Sehlhorst moved, seconded by Mr. Warren to adjourn.

MAYOR

FISCAL OFFICER

JOINT Meeting: Bike and Pedestrian Pathway Board and Johnny Appleseed
Metropolitan Park District Commissioners

Date/Time: Thursday, February 3, 2016, 12:00 pm to 12:40 pm

Location: President's Room at Marbeck Center, Bluffton University

Members Present: Dick Ramseyer, Fred Steiner, Laura Voth, Jim Harder, Dima Snyder,
Mitch Kingsley, John Rich, Greg Denecker

Members Absent: None

Village Liaison Present: Jamie Mehaffie, Joe Sehlhorst, Jesse Blackburn

Johnny Appleseed Park District Representatives Present: Cathy Ahman, Commissioner;
Robert Antibus, Commissioner; Kevin Haver, Director-Secretary; Denise Graham,
Executive Secretary

Minutes:

Purpose of the meeting was to give opportunity for the two boards to work together to advance recreational activities, preserve & use green space, address pedestrian & bicycle safety concern.

Kevin Haver gave a brief overview of the Johnny Appleseed Metropolitan Park District (JAMPD) as a separate political subdivision but without elected officials. The probate judge appoints board members. JAMPD is funded by tax levies.

Dick Ramseyer gave an overview of the Comprehensive Bike & Pedestrian Pathway Master Plan for the Village of Bluffton with specific note of the Bentley Road section which potentially includes use of the Motter Park. Dick explained that the Bluffton Bike and Pedestrian Pathway Board is responsible for implementation of the master plan in partnership with the Village of Bluffton and the Bluffton Lions Foundation.

Dick reviewed accomplishments to date:

- 2014 Lions Way path to 103 businesses opened.
- 2015 Lions Way Trail Head Park opened.
- 2016 Lions Way – Augsburg Path will open in late September 2016.

In 2016 & beyond – the desire is to bring to fruition the Bentley Road Pathway to Main Street by way of Motter Park & Clemens development.

The JAMPD representatives affirmed the goals of the PB (advance recreational activities, preserve & use green space, address pedestrian & bicycle safety) and agreed they had the same goals.

Kevin explained that he had begun research on this joint venture, looking into the legalities related to grant money used for purchase of Motter Park land. Much discussion ensued in regards to:

- issues and options of crossing the creek,

- issues and options related to putting in a bridge to cross between Motter Park and Clemens Development,
- the importance of avoiding wetland mitigation by doing detailed soil mapping first,
- details related to EPA permits,
- benefits of the pathway bringing more people to the park,
- the maintenance benefits of hard surface paths versus compacted gravel,
- who “owns” the path and is thus responsible for maintenance, and
- how to fund on-going maintenance.

Kevin added that the JAMPD has access to grant money that is more available when there is collaboration and connectivity behind the project.

The next step is to plan for a smaller group of people to work together for furthering the project.

At this point, the JAMPC representatives left the meeting and the PB continued into the normal monthly meeting.

Respectfully submitted,
Laura Voth

Meeting: Bike and Pedestrian Pathway Board
Date/Time: Thursday, February 4, 2016, 12:40 pm
Location: President's Room at Marbeck Center, Bluffton University

Members Present: Dick Ramseyer, Fred Steiner, Laura Voth, Jim Harder, Dima Snyder,
Mitch Kingsley, John Rich, Greg Denecker

Members Absent: None

Village Liaison Present: Jamie Mehaffie, Joe Sehlhorst, Jesse Blackburn

BUSINESS:

Immediately prior to this meeting, the Pathway Board met with representatives of the Johnny Appleseed Metropolitan Park District (JAMPD) to discuss possible partnerships on the Bentley Road pathway which potentially includes going into Motter Park. See Separate Minutes. Dima Snyder made a motion to close the meeting with the JAMPD and proceed with the regular Pathway Board meeting. Consensus was reached.

Minutes:

Minutes of the December 3, 2015 meeting were reviewed. John Rich voted to accept. Greg Denecker placed a second. Motion carried.

Report on meetings with Property Owner along Bentley Road

Bentley road boundary study was complete prior to property owners meetings. Boundary stakes can be viewed on both side of Bentley road. Dick Ramseyer and Mitch Kingsley shared information about the meetings with the property owners along Bentley and the impact the bike path would have on each.

Proposal for Bentley Road Trail Study to be completed by Wexner Engineering.

Joe Sehlhorst noted that the first step (land survey) is now complete, and the next necessary step is the get an engineering study. Both are essential for informed decision-making and for obtaining grant dollars. The engineering study will help us determine what is practical for solving the safety issue of Bentley Road. Discussion followed regarding the cost of the engineering study and how best to use money that is available for the project. This issue will be taken to the Village Streets and Alleys Commission on March 17, at 12 noon, Town Hall. It was noted that the Wexner Proposal included two proposed routes. The question was asked whether or not we need to pay for both. We do need to know the implications of shifting the road. Jaimie and Jesse will meet with Ryan Brauen, Wexner Engineering, for further clarification.

In regards to working with the JAMPD—the next step is to establish a task force to work with the Park District on details of the joint project.

Draft copy of proposed recognition sign for Lions Way – Augsburg Path

It was noted that both Maple Crest and Bluffton University are requesting that the sign not be highly visible from the organization's public spaces. It was suggested that the print be made small enough that the reader must walk right up to the sign to see it.

Augsburger Road Pathway Project

Construction update: Fish and Wildlife are getting close to issuing the necessary permit. Staking is taking place this week. The Village will pay for the trees to be removed and the grubbing.

Three 2016 events that raise funds to support Bluffton Pathway Projects:

Dare to Dream Wine Tasting & Auction – 6 PM, Wed. November 2, 2016

Ride to Remember Bicycle Ride - Saturday, July 16, 2016

Hancock Handle Bars Bike Club (www.hancockhorizontalhundred.com)

Horizontal One Hundred ride, Bluffton 75 mile rest stop, Sunday, September 11, 2016

Next regular meeting will be Thursday, March 17, 2016 at 12 noon in Town Hall 3rd Floor Meeting Room with the Bluffton Village Council Streets and Alleys Commission. (Please note this is not the usual 1st Thursday of the month.)

Respectfully submitted,
Laura Voth

Tree Commission
Village of Bluffton
Bluffton, Ohio
March 15, 2016

Present: Berch Carpenter, Joanne Antibus, Phil Talavinia, Becky Ramey, Jesse Blackburn, Jonathan Andreas, Jon Sommer.

Tree Risk Assessment- Stephanie Miller, urban forester for ODNA performed a risk assessment on 6 honeylocust trees on village property adjacent to private property at 40 Sara Lane. According to her assessment, one tree is considered a moderate risk and five are low risk. Mitigation options were listed for each tree. Jesse will get estimates for the work to carry out these recommendations, and determine whether to prune or remove based on costs.

Pear and crabapple tree removals- Due to requests from residents to have pear and crabapple trees removed because of the mess created by their fruit, the commission determined that a process needs to be established to systematically deal with these and related requests as they relate to the overall village tree program. Jesse will initiate a document outlining this process and email it to commission members for editing and suggestions.

New planting/replacements- The commission approved a request to plant two donated lilac trees near the entrance of Maple Grove Cemetery. Joanne and Jesse will check tree lawns for spaces needing replanting.

The next meeting will be Tuesday, March 29th at 7:39 p.m. at the town hall.

Jon Sommer
Secretary

PARKS & RECREATION COMMITTEE

03/14/16



MINUTES

ATTENDANCE: JOE SEHLHORST, RICH JOHNSON, ROGER WARREN, JAMIE MEHAFFIE, & JESSE BLACKBURN

START: 6:05 PM

END: 6:55 PM

I. POOL:

- A. SHADE STRUCTURE: Will be replacing the 50'x8' shade structure with a steel structure from Icon Shelter Systems. An Icon Shelter is currently at the Lions Way Trailhead Park (installed last year by Service Dept.). Budget for structure plus concrete is \$20,000. Options:

1. 25'x25' ~\$14,000

- a. COMMITTEE ADVISED JAMIE TO ORDER STRUCTURE. THE POST COLOR WILL BE DUTCH BLUE/ SANDSTONE COLOR ROOF
- b. 30' X 30' CONCRETE PAD. ESTIMATED COST \$4000+
- c. Village workers will install this year when product arrives.

2. 12'x44' ~\$12,500

3. 16'x44' ~\$16,200

*above numbers are for steel structure only

*product takes 11 weeks from ordering date: two weeks for engineering/plan drawings, 9 weeks for construction

- B. POOL HEATING: Information is still being gathered in regards to gas boiler systems.

- Waiting for information from M&R Plumbing

- C. POOL PAINTING: Martin Painting has been contacted in regards to work needing done prior to pool season 2016. They will finish painting entire pool bottom.

- MARTIN WILL SAND. THEN RECOAT. REDO THE SHARK BITE, AND ENTRYWAY

II. PARKS & MAPLE GROVE CEMETERY:

A. WEED CONTROL: MAPLE GROVE CEMETERY

- COMMITTEE RECOMMENDS JAMIE TO ENTER INTO A CONTRACT WITH WIESS MOWING FOR A COST OF **\$1,036** FOR THE BROAD CAST SPRAY APPLICATION OF TRIPLET SF.
- APPLICATION AND QUALITY OF BROADLEAF AND CLOVER CONTROL ARE CONTINGENT ON TIME OF YEAR OF APPLICATION, AND WEATHER CONDITIONS.
- CLEAN WATER WILL BE PROVIDED AT THE FACILITY
- THE CEMETERY WILL BE CLOSED DURING APPLICATION OF THE CHEMICALS IN ACCORDANCE TO THE CHEMICAL LABELED.

PARKS & RECREATION COMMITTEE



03/14/16

B: FERTILIZER:

VILLAGE PARK, EMS, AND BUCKEYE PARK (IF FERTILIZER INVENTORY AVAILABLE) 48 ACRES

- Committee recommends Jamie to purchase from Legacy Turf & Ornamental:
 - o Standard Fertilizer w/ Iron
 - 24-4-12, 2% Fe, 100% Regain: 192 Bags
 - Cost \$3,129.60 (\$16.30 Bag)
- Product will be delivered to Bluffton Village Schools, Maintenance Dept., Mike Wilson
- Bluffton Schools will be applying the product, as well as aerating, at the Village Park playing areas.
- When fertilizer applied, the Park will be closed for a 24 hour period.

III. NEW BUSINESS:

- Diamond Sports building project
 - Village has been informed that Bluffton Diamond Sports is planning to expand their storage building. Committee has elected that no power be provided at the storage building at this time.
- Responsible pet owner signage?
 - o - Jesse to look for Grant Opportunities for Deluxe Pet Waste Systems to be placed at strategic locations in our Parks. We continue to have issues with pet owners not properly disposing and/or picking up waste.

Joint Pathway Board/Streets & Alleys Committee Meeting

March 17, 2016

Present: Joe Sehlhorst, Ralph Miller, Phill Talavinia, Jamie Mehaffie, Jesse Blackburn, & Pathway Board Members

Start: 12 PM

End: 1 PM

Topic 1:

Committee presented with **2016 Streets Maintenance Paving Schedule:**

- Streets to be paved include:

Kibler Street	\$39,697
Garmatter St.	\$57,525
Harmon Rd – Bentley to Garau	\$27,781
Church Street (Main to Jackson)	\$15,575
Jackson – Church to Elm	\$23,970
Ethan Circle	\$16,813
Striping	\$7,000
Total	\$188,361
Budget	\$170,670
PMVTax\$	\$15,000
Balance	\$(2,691.00)
* Transfer In	\$21,500
Balance	\$18,809.00

- Due to warm winter. Jamie is requesting we transfer \$21,500 from Winter Funds (Salt & Removal of snow) into Streets Maintenance Program.
 - o Winter Funds 2016 budget included:
 - Salt total \$15,000, Transfer \$9,500 Remaining bal. \$5,500
 - Snow Removal \$18,000 Transfer \$12,000 Remaining bal. \$6,000
- **Will need approval from Council to approve 2016 Streets Maintenance Paving Schedule and the transfer of \$21,500 from Winter Funds into Streets Maintenance Program**

Topic 2:

Request Executive Session to discuss Contracts

- Invited include Dick Ramseyer, Pathway Chairperson; Jamie Mehaffie; Jesse Blackburn; & Solicitor
- Action expected

Topic 3:

Pathway Advisory Board

- Tree Removal has begun on Augsburg Road and should be completed by end of March
- We are hopeful that construction of pathway will be completed this summer
- Advisory Board continues to work on the expansion of Pathways in our Village.

Village of Bluffton
Bills to be paid
3/21/2016

PAYROLL:

Village	\$	38,494.44
Fire & Rescue	\$	4,039.92

TOTAL PAYROLL	\$	42,534.36
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NON-PAYROLL:

ACH	Allen Co Auditor	Auditor & Treasurer Fees/ County Health Dept	\$	7,155.19
	Alloway	Lab Analysis	\$	517.50
	Applied Specialities	Polymer- 4 Barrels	\$	2,484.80
	Aquionics	UV Rebuild Parts	\$	5,387.04
	Bailey's	Uniforms- D. Francis	\$	720.00
ACH	Bureau of Workers' Comp	Premium	\$	8,647.27
	Center for Education & Employment	Annual Subscription	\$	159.00
	Choice One	Augsburger Walk/Bike Path Engineering	\$	1,658.02
	Josh Brown	Cruiser Maintenance	\$	69.00
	Great Lakes Billing	EMS Run Collection Fees	\$	726.52
	Hancock-Wood	Electricity	\$	249.16
ACH	Hancock Co Auditor	Auditor & Treasurer Fees/ County Health Dept	\$	2,335.25
	Riley Creek Sign	Cruiser Decal Repair	\$	200.00
	M & R Plumbing	Sump Pump Hose Kit	\$	21.20
	National Pat Analytical System	BAC Machine Repair	\$	125.95
	Northern Tool & Equipment	Annual Fee- Free Shipping	\$	39.99
	Operator Training Committee	Backflow Prevention Training- Phillips	\$	180.00
	Village of Ottawa	Water Usage	\$	46,805.37
	Outwater Plastics	Cables- Town Hall 3rd Floor	\$	59.02
	Patriot Concrete	Concrete- Trench Floor Drain	\$	2,372.24
	PathMaster	Traffic Signal Parts	\$	30.00
	Perry Corp	Computer/Copier Back-Up	\$	947.00
	Petty Cash	Admin	\$	177.01
	Ohio Police & Fire Pension	Employer Share- Feb	\$	5,165.74
	Shell	Gasoline	\$	1,107.36
	Staples- Business	Office Supplies	\$	171.01
	Angie Essinger	Mileage Reimbursement- Mayor's Court Clerk Training	\$	85.32
	USA Blue Book	Polymer Pump Parts	\$	11.32
	Verizon	Cell Phone	\$	56.88

Total Non-Payroll	\$	87,664.16
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Mayor/ Council President

X: Then and Now Approved by Council
A: Addition to list

**To: Mayor Augsburg
Council Members**

2016 Street Maintenance Program

Attached to this report is a spreadsheet detailing the 2016 Street Maintenance program with the estimates from Bluffton Paving. The total estimate for the planned street paving is \$188,361, which includes paint striping to be done by the ACEO. I intend to request that the Allen County Commissioners allocate and encumber \$15,000 from the Village's Permissive Motor Vehicle Tax fund to pay for a portion of the Church Street paving. There are only certain streets that PMVT monies may be used for, and Church Street is one of those. I am recommending that Council transfer \$9,500 from the 2016 budget that was appropriated for salt and \$12,000 that was appropriated for downtown snow removal to the street maintenance fund to account for possible cost increases due to additional necessary paving work. This would leave enough in both of those funds to purchase the remaining tonnage of salt that our contract requires and leave sufficient funds in place should we need to remove snow from the downtown before the end of the year. If Council approves the 2016 Street Maintenance Program as presented on Monday evening, I will forward the approval to Bluffton Paving so that the work can be performed as soon as they are able to do so.

Drinking Water Notice

Attached to this report is a copy of the Drinking Water Notice that will accompany the next utility bill mailing. As the notice states, and we have discussed previously, the Locational Running Annual Average at one of our sampling locations exceeded the Maximum Contaminant Level (MCL) standard of 80 ug/L (micrograms per liter), or 80 parts per billion, after the 2016 first quarter sampling. The Locational Running Annual Average at that location was 82.3 ug/L. The Locational Running Annual Average at our second sampling location is 69.2 ug/L. If the results of the second quarter sampling, due to be conducted in April, are in line with the results of samples taken in February as part of the Validation Protocol for the TRS then our Locational Running Annual Average at both sampling locations should factor out below the MCL and, ideally, this would be the last notice that we send out.

Park Openings

The Service Department is planning to unofficially open the parks starting this week. Annually, we wait until there are no longer freezing, or below freezing, temperatures in the forecast before we turn the water on at the parks and open the restrooms up. Both Bluffton Diamond Sports and the Bluffton High School Baseball and Softball teams will be having games at the Village Park beginning next week. Fortunately, it appears that the weather will allow us to have the restrooms open rather than temporarily relocating a port-o-john.

Surplus Equipment

Chief Kinn has asked me to advertise to receive sealed bids for the 1984 Ford Engine that has been replaced. Chief Kinn will be setting a reserve bid for the truck. In addition to advertising for that vehicle, I would also like to advertise to receive sealed bids for the disposal of a 2000 Ford Crown Victoria, a 1992 Ford Truck (the old Service Truck), and the 2004 Dodge Entrepid. I am requesting that Council declare these vehicles as surplus. I recommend that a reserve bid be placed on these vehicles that is roughly equivalent to what their scrap metal worth would be.

Alleys

The Service Department has started dressing alleys with the skid loader. This process will continue as the weather and ground conditions permit.

Seasonal Employees

We received four applications for the seasonal Service Department positions. One applicant rescinded his interest in the position after submitting the application. After reviewing the applications with Mayor Augsburg, the recommendation to Council is to hire Robert Badertscher and Kenneth Von Lehmden as seasonal employees with the Service Department. Both of these individuals worked in these positions last year.

Shannon Cemetery

Ray Mumma from the Friends of the Shannon Cemetery group stopped in this past week to advise me that surveyors from Bacon and Associates completed a survey of the locations identified by the GPR scan that was performed. They also identified property pins. This will allow us to remove the stakes and maintain the property once the paperwork is finalized. Unless Council objects, I do not want to remove the stakes until Council is satisfied that we have all of the information necessary.

Meeting Request

I would like to request a meeting of the Utilities Committee prior to the next regularly scheduled Council meeting.

Village of Bluffton**Street Maintenance Program****2016 Budget as of March 9, 2016**

\$ 170,670.00

2016**Permissive Tax \$****2016**

Allen County \$ 16,436.07 as of 1-28-16

Hancock County \$ 1,000.00 estimated

Estimates- BP

Citizen's Parkway \$ 38,085.00

Removed during 2016 budget discussions

Kibler Street \$ 39,697.00

Garmatter \$ 57,525.00

Harmon Road- Bentley to Garau \$ 27,781.00

Church Street (Main to Jackson) \$ 15,575.00

Jackson- Church to Elm \$ 23,970.00

Ethan Circle \$ 16,813.00

Striping \$ 7,000.00

Total \$ 188,361.00

Does not include Citizen's Parkway

Budget \$ 170,670.00**PMVTax \$** \$ 15,000.00**Balance** \$ (2,691.00)**Transfer In** \$ 21,500.00**Balance** \$ 18,809.00**Eligible for Permissive Tax Monies**

	From Winter	Budgeted	Transfer	Remaining
Salt	\$ 15,000.00	\$ 9,500.00	\$ 5,500.00	\$ 5,500.00
Downtown Snow	\$ 18,000.00	\$ 12,000.00	\$ 6,000.00	\$ 6,000.00
	\$ 33,000.00	\$ 21,500.00	\$ 11,500.00	\$ 11,500.00



DRINKING WATER NOTICE

Bluffton Village Has Levels of TTHM above Drinking Water Standards

Our water system recently violated the maximum contaminant level (MCL) for total trihalomethanes (TTHM). The average level of TTHM over the last four quarters was 83 ug/L. The standard for TTHM is 80 ug/L.

What should I do?

- **You do not need to use an alternate (e.g., bottled) water supply.** However, if you have specific health concerns, consult your doctor.

What does this mean?

The levels detected do not pose an immediate risk to your health. However, some people who drink water containing trihalomethanes in excess of the MCL over many years may experience problems with their liver, kidneys, or central nervous system, and may have an increased risk of getting cancer.

What is being done?

The Village of Bluffton installed an Ohio EPA approved Trihalomethane Removal System (TRS) that has been active since December 4, 2015. This system was guaranteed to remove 60% of the TTHMs in our source water and has been confirmed to be performing at this removal rate. First Quarter samples were taken in January and revealed compliant TTHM levels of 38.2 ug/L. However, the drinking water standard for TTHMs is a locational running annual average (average over 4 quarters) of 80 ug/L – which is the same as saying 80 parts per billion. Village of Bluffton data is as follows:

Monitoring Period	Result
2 nd Qtr 2015	89.1 ug/L
3 rd Qtr 2015	95.0 ug/L
4 th Qtr 2015	107.2 ug/L
1 st Qtr 2016	38.2 ug/L

Locational Running Annual Average = 82.3 ug/L (micrograms/Liter)

Summary: Based on samples taken and analyzed in January and February, Village of Bluffton drinking water is currently well below the maximum contaminant level for TTHMs. Only scheduled quarterly samples are included in the calculation of the locational running annual average. The next scheduled quarterly sampling will take place during the first half of April. Notification will be provided when our water is in compliance with the regulations.

Additional information may be obtained by contacting:

Contact Person: James R. Mehaffie

Phone Number: (419)358-2066

Mailing Address: 154 N. Main St. Bluffton, OH 45817

Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.

To: Mayor Augsburg
Council Members

Cruiser Repair

- I mentioned at the last council meeting that we had a cruiser damaged in a minor parking lot incident. The cruiser has been repaired and returned to the fleet for patrol function. The insurance company did send the check to the village rather than to the repair center. As such, the repair cost will be paid from the police budget, but the insurance check will be deposited in the general fund. It is too soon to speculate how the almost \$2,700 expenditure this early in the year will impact later year spending, so I'd like council to at least be aware of the possibility for a supplemental appropriation to the police budget later this year to return the insurance coverage of \$2,200 to the police budget.

Local Government Safety Capital Grant

- Fire Chief Jon Kinn, EMS Chief Jan Basinger, and I met several times over the past two weeks to prepare information to submit to the State of Ohio on the Local Government Safety Capital Safety Grant. With Administrator Mehaffie's assistance, the grant application was filed Friday afternoon. We have requested just over \$99,000 worth of equipment for the fire and police departments. Specifically, we've asked for funds to upgrade 18 air packs and bottles, replace an outdated fan on one of the fire trucks, develop a rapid intervention rescue kit to rescue downed firefighters, and replace 14 TASERS that are end-of-life in the police department. We've selected a 10% local match option in hopes of expressing local support for these projects. The grant is a reimbursable grant. Additionally, we've identified a separate grant for the EMS to seek for roughly \$40,000 in equipment. That grant will open for applications sometime in April.

Junk / Abandoned / Nuisance Vehicles

- We have been successful in working with three residents to get their vehicles in compliance with our ordinances and/or removed from residential properties. With the weather breaking, I anticipate additional complaints or comments from residents and council representatives. We've developed a tracking method to do our best effort to meet statutory timelines and benchmarks. If anyone has a vehicle of concern, please feel free to let me/us know so we can appropriately address the issue.

Community – Police Collaborative Requirements

- The Ohio Office of Criminal Justice Services has been tasked with ensuring compliance with the CPC issued standards. There are currently two standards – Use of Force and Agency Employee Recruitment and Hiring that must be incorporated into our policies and procedures. Each of the standards has seven sub standards that must also be included into the manual. This project has and will continue to require a great deal of administrative time to ensure we meet all of the requirements.

LEADS Requirements

- The State of Ohio imposed additional standards and requirements for having access to traffic and criminal data base records. We are working diligently to comply with their requirements as quickly as possible.

National Night Out

- Planning has begun for the August 2nd Third Annual National Night Out. Details and requests for village assistance will be coming out at strategic points in the planning, fiscal, and operational portions of the event. We hope to again be able to offer community access to the swimming pool that day and hold the community fireworks at the conclusion of the event.



BLUFFTON POLICE DEPARTMENT
154 N. MAIN STREET
BLUFFTON, OHIO 45817
(419) 358- 2961
FAX (419) 358-2963



Police Activity Summary
January 2016

Police Calls for Service –410

Traffic Stops – 55

Citations – 17

Citations

Driving During Suspension	-	2
Improper Start	-	1
OVI	-	2
Speed	-	10
Stop Sign	-	2
Total	-	17

Complaint Reports

Assist Other Agency	-	1
Breaking & Entering	-	1
Civil	-	1
Criminal Damaging	-	2
Deceased Person	-	1
Drugs	-	1
Mental Health Emergency	-	1
Miscellaneous	-	8
OVI	-	1
Theft	-	5
Traffic	-	2
Unwanted Guest	-	1
Use of Force (Animal)	-	2

Total - 27

- Total theft loss for January was \$62,849

Call for Service Breakdown

2016

[illegible]



BLUFFTON POLICE DEPARTMENT
154 N. MAIN STREET
BLUFFTON, OHIO 45817
(419) 358- 2961
FAX (419) 358-2963



Police Activity Summary
February 2016

Police Calls for Service –358

Traffic Stops – 52

Citations – 9

Citations

Driving During Suspension	-	2
Failure to Control	-	1
Failure to Yield	-	1
OVI	-	1
Speed	-	4
Total	-	9

Complaint Reports

Burglary	-	3
Criminal Damaging	-	1
Domestic	-	1
Miscellaneous	-	5
Missing Juvenile	-	1
OVI	-	1
Theft	-	4
Traffic	-	1
Unruly Juvenile	-	2
Warrant	-	2
Total	-	21

- Total theft loss for February was \$4,578

Call for Service Breakdown

[illegible]

Abandoned 911	5	3	8
Unit Maintenance	1	1	2
House Check	37	11	48
Liquor Laws	0	0	0
Safety Education / CPR / DARE/Etc.	0	0	0
Underage Drinking	0	1	1
Follow Up on Complaint	15	23	38
Criminal Trespassing	0	0	0
Menacing	0	0	0
Disorderly Conduct	0	0	0
Warrant Service	0	0	0
Telephone Annoyance	0	1	1
Motorist Assist/Lock Out	19	12	31
Mutual Aid	31	26	57
Recovered Stolen/Lost Property	1	1	2
Traffic Stop - Citation	16	8	24
Traffic Stop - Warning	39	44	83
Explosion	0	0	0
Unwanted Guest	3	0	3
Building Checks	78	69	147
Well Being Check	0	1	1
Warrant Service - Attempted/Complete	0	1	1
Receiving Stolen Property	0	0	0
Deceased Person	1	0	1
Urgent Call	0	0	0
Assist Officer	0	0	0
Foot Patrol	1	2	3
Bike Patrol	0	0	0
Total	410	358	768