



Village of Bluffton Council Meeting Agenda

154 N. Main St., Bluffton, Town Hall, Third Floor
June 25, 2018 at 7:00pm

Opening Ceremonies

Call to Order, Mayor Johnson presiding
Pledge of Allegiance

Minutes

Approval of the minutes for the Village Council meeting held on Monday, June 11, 2018

Bills

Public Comment

Daryl Huber – Shannon Cemetery

Committee Reports

Tree Commission - June 12
Bluffton In Bloom – June 13
Insurance – June 14
Parks & Rec – June 14
Streets, Alleys, Sidewalks – June 19
Personnel - June 25

Legislation

Administrator's Report

Safety Services Reports

Meeting Dates (meetings held at the Town Hall unless otherwise noted)

Council Meeting – Monday, June 25 at 7:00pm
Council Meeting – Monday, July 9 at 7:00pm

Public Comment

Adjournment – Motion and Second

Regular meeting June 11, 2018 at 7:00pm.

Mayor Johnson presiding. Messrs: Kingsley, Cupples, Selhorst, Stahl, Steiner and Talavinia present.

Selhorst motioned, seconded by Cupples, to approve the minutes from the regular council meeting held on May 28, 2018. Roll Call: Yes (5) Messrs: Cupples, Selhorst, Stahl, Steiner and Talavinia. No (0), Abstain (1) Kingsley, motion approved.

Steiner motioned, seconded by Talavinia, to approve the bills as presented. Roll call: Yes (6) Messrs: Kingsley, Stahl, Cupples, Selhorst, Steiner and Talavinia. No (0), Abstain (0) motion approved.

The fiscal officer gave the following readings:

3rd Reading:

Resolution No. 4-18 – A resolution making certain transfers. Steiner motioned, seconded by Talavinia, to approve the second reading. Roll call: Yes (6) Messrs: Kingsley, Stahl, Cupples, Selhorst, Steiner and Talavinia. No (0), Abstain (0) motion approved.

The mayor presented applications for special events including closing Vine St from Main St. to the alley for the AIB fest, closing Spring St. from Riley to Snider Rd for the Bike Rodeo, a Village Park reservation for the Drue Rayle Memorial and a road closure for the Blaze of Lights. Kingsley motioned to approve the events, seconded by Selhorst. Roll call: Yes (6) Messrs: Kingsley, Stahl, Cupples, Selhorst, Steiner and Talavinia. No (0), Abstain (0) motion approved.

Talavinia motioned, seconded by Kingsley, to enter into a retainer agreement with Clemens Nelson. Roll call: Yes (6) Messrs: Kingsley, Stahl, Cupples, Selhorst, Steiner and Talavinia. No (0), Abstain (0) motion approved.

Cupples motioned, seconded by Kingsley, to approve Levi Miller as an 80 hour internship through Rhodes State College. Roll call: Yes (6) Messrs: Kingsley, Stahl, Cupples, Selhorst, Steiner and Talavinia. No (0), Abstain (0) motion approved.

Stahl motioned, seconded by Selhorst, to add insurance of \$850.00 premium to the Village's policy to cover \$1,000,000.00 for fireworks coverage during National Night Out.

Talavinia motioned to adjourn the regular session council meeting.

The following meetings/events were included on the agenda and/or scheduled during the meeting:

Tree Commission, June 12 at 7:30pm
Bluffton In Bloom – June 13 at 6:30pm
Insurance – June 14 at 3:00pm
Parks & Rec – June 14 at 5:00pm
Streets, Alleys, Sidewalks – June 19 at 5:30pm
Personnel : June 25 at 4:00pm – Pay range ordinance
Council Meeting, June 25, 2018 at 7:00pm

MAYOR

FISCAL OFFICER

VILLAGE OF BLUFFTON

VOUCHER REPORT 6/7-6/22/18

VENDOR	AMOUNT	DEPT	DESCRIPTION
AEP	\$1,184.33	MULTIPLE	ELECTRIC
AEP	\$3,652.50	MULTIPLE	ELECTRIC
ALLEN ECONOMIC DEVELOPMEI	\$1,500.00	HOTEL TAX	ANNUAL CONTRIBUTION
ALL SERVICE AERATION	\$532.50	MULTIPLE	PORTABLE TOILETS/JET MAIN SEWER LINE A
BAILEY'S EQUIPMENT	\$128.00	PD	UNIFORM
BLUFFTON NEWS	\$86.10	ADMIN	LEGAL AD
BLUFFTON STONE COMPANY	\$924.06	MULTIPLE	STONE
CENTURYLINK	\$1,002.77	ADMIN	PHONES
CHOICE ONE ENGINEERING	\$9,880.75	W/S IMPROV	W. ELM ST. WATER MAIN REPLACEMENT
CITIZENS NATIONAL BANK	\$40,522.56	MULTIPLE	DEBT PAYMENT
CLAIRE WELLIN	\$100.00	CULTURAL A	TOWN HALL CONCERT
CLEMANS NELSON	\$558.53	ADMIN	POLICY MANUAL ONSITE VISIT
DILLER'S FLOORING	\$5,040.84	EMS	FLOORING
DON SNYDER EXCAVATING	\$50,452.00	PARK	BIKE PATH
EVERETT J PRESCOTT	\$396.76	WATER	SUPPLIES
FAMILY TRUEVALUE HARDWARE	\$209.54	MULTIPLE	SUPPLIES
GARY'S REPAIR	\$48.61	PARK	WEED TRIMMER LINE
GREAT LAKES BILLING	\$940.42	EMS	BILLING SERVICE
GRAINGER	\$45.33	L&B	SINK BATTERIES
HEATHER KROPH	\$120.00	CULTURAL A	TOWN HALL CONCERT
HWE	\$208.94	MULTIPLE	ELECTRIC
KOI	\$95.88	MULTIPLE	SUPPLIES
MID-AMERICAN CLEANING CON'	\$461.18	L&B	TOWNHALL CLEANING
NANCI MISTOVITCH	\$438.48	BIB	REIMBURSEMENT FOR MAYOR'S GARDEN
NORTHWESTERN OHIO SECURIT	\$104.90	L&B	MONITORING
OHIO LTAP	\$80.00	STREET	REGISTRATION FEE FOR TRAINING
OWDA	\$224,645.47	DEBT	DEBT PAYMENT
PENNCARE	\$152.00	EMS	EMSCHARTS
PERRY PROTECH	\$51.03	ADMIN	COPIER MAINTENANCE/USAGE
THE POLYGRAPH BUREAU LTD	\$300.00	PD	EXAM FOR NEW OFFICER
REPUBLIC SERVICES	\$4,018.65	REFUSE	TRASH SERVICE
RICHARD LICHTLE	\$157.69	MULTIPLE	REIMBURSEMENT FOR FUEL
RILEY CREEK SPORTSWEAR	\$221.50	POOL	LIFEGUARD SHIRTS
SAM STUCKY	\$120.00	CULTURAL A	TOWN HALL CONCERT
SHELL FLEET PLUS CARD	\$2,565.94	MULTIPLE	FUEL
STAPLES	\$486.91	MULTIPLE	OFFICE SUPPLIES
STATE WIDE FORD	\$35,936.00	PD	CRUISER
STEVE SLAUGHTERBECK	\$1,721.61	PARK	REIMBURSEMENT FOR SHUFFLEBOARD SUP
STUMP'S FIRE PROTECTION	\$785.90	L&B	FIRE EXTINGUISHER CHECKS
TECHNICON DESIGN GROUP, INC	\$8,439.39	PARK	RESTROOM ENGINEERING
TIMEWARNER	\$683.15	ADMIN	INTERNET
TOM SCHMIDT	\$253.47	BIB	REIMBURSEMENT FOR BIB
TREASURER STATE OF OHIO	\$259.25	L&B	ELEVATOR SVC INSPECTION
TREASURER STATE OF OHIO	\$41.00	ADMIN	AUDIT

TREASURER STATE OF OHIO	\$150.00	FIRE	VOLUNTEER FIRE FIGHTERS DEP FUND
TSYS	\$23.09	EMS	CREDIT CARD SVC
USA BLUEBOOK	\$1,679.42	WATER	TOOLS
UNITED STATES PLASTIC CORP	\$28.60	PD	CABLE TIES
UTILITY SERVICE	\$133,649.79	W/S IMPROV	WATER TOWER MAINTENANCE
VILLAGE OF OTTAWA	\$39,889.25	WATER	WATER
WESSLER	\$7,281.25	W/S IMPROV	UTILITY ASSET MANAGEMENT
TOTAL	\$582,255.34		

BIWEEKLY PAID 6/22/18	45874.64
MEDICARE	\$640.26
OPERS	\$4,238.23
OP&F	\$2,957.08

MAY FIRE & EMS PAID 6/22/18	\$5,446.33
MEDICARE	\$75.73
FICA	\$93.85
PERS	\$481.27
PAYROLL TOTAL	\$59,807.39

GRAND TOTAL	\$642,062.73
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Council Signature : _____

Date : _____

Insurance Committee met on June 14 at 3 PM. In attendance; Jerry Cupples, Dave Steiner, Stephanie Iarcom and Becky Waggamon from Webb Insurance.

The purpose of the meeting was to discuss the renewal of Insurance coverage's'

(Please see attachment)

A recent audit and appraisal shows the value of Buildings and Content raised \$3,728,296. While inland marine raised \$866,014. The premium will go from \$51,261. To \$58,174. Basically we are getting an additional 4.5 million in coverage for \$7,000. This includes the Airport Terminal and Hanger 1 that had not been on the coverage before. This does not include the underground gas tank which can not be insured. Webb Insurance recommends that when a new lease agreement for the airport that liability limits be raised from 1 to 2 million to 2 to 4.5 million. The question was raised of who owns the electronics at the airport as we have on content insured there. The above quote does not include the new cruiser or the fireworks liability of \$850.00

In addition the accident and health policy for Safety Services will expire on July 22. The new premium is up \$141. To \$4966.

Jerry Cupples

Insurance Chair

Village of Bluffton 2018 -2019 Renewal Comparison

Current Term 2017-2018 Premium	Renewal Term 2018-2019 Premium	Options
Coverages	Coverages	
\$51,261	\$58,175	
\$25,090,530	\$28,818,826	Property / Boiler limits up \$3,728,296
Blanket Property/Business Personal Property	Blanket Property/Business Personal Property	
* Earthquake	* Earthquake	
\$50,000 deductible	\$10,000,000 with \$50,000 deductible	
* Flood	* Flood	
No	No	
\$1,766,416	\$2,632,430	1M Flood w/\$50,000 ded. \$1,035; 2M Flood = \$1,331
Inland Marine Total Limit	Inland Marine	
Misc Property & Equipment	Misc. Property & Equipment	values up \$866,014
Portable Emergency Equipment	Portable Emergency Equipment	
Scheduled Contractors Equip	Scheduled Contractors Equip	
\$200,000	\$200,000	
\$230,000	\$275,000	
\$1,336,416	\$1,907,430	
less than 90 days - \$0	less than 90 days - \$250,000	
* Contractors Equipment Rented from others	* Contractors Equipment Rented From Others	
* Earthquake w/ \$25,000 deductible	* Earthquake w/\$25,000 deductible	
* Flood w/ \$25,000 deductible	* Flood w/ \$25,000 deductible	
Included	Included	
Included	Included	
Business Auto - 25 Vehicles	Business Auto - 27 Vehicles	up 2 vehicles
Provident - Accident & Health Policy for Fire, EMS, & Police	Provident - Accident & Health Policy for Fire, EMS, & Police	
Annual Premium \$4,825	Annual Premium \$4,966	Up \$141

****This quote does not include the New Police Cruiser which is estimated an additional \$666 premium. It also does not include 1M Fireworks Liability premium of \$850.

June 19, 2018

Streets, Lights, Alley & Sidewalk Committee

Start: 5:50 PM End: 6:15 PM

Present: Joe Sehlhorst, Jerry Cupples, Solicitor Steve Chamberlain

Topic 1 - Amend Sidewalk Ordinance 3-14. Goal is to have one sidewalk ordinance.

- Expect to have 1st Reading next Council Meeting. Council has received copies from previous meetings for their review regarding awareness to amend sidewalk connectivity plan funding (50/50).
 - o *Discussion with Steve to review the changes he made with the Ordinance.*
 - o *Will show edits so all will be able to see updates.*
 - o *1st Reading to occur June meeting.*

Topic 2 - Truck Traffic – Streets &/or Ordinance Committee,
Administrator Jesse emailed two issues to discuss:

- A resident has expressed concern over trucks travelling down Lake St. – they get stuck trying to make the curve. I recommend exploring the area to see if a “No Thru Trucks” sign is necessary.
 - o *Will recommend to council that “No Thru Trucks” signs be placed Lake St./Main and Lake St./County Line. Plus, “No Thru Traffic??” Village property beside Mustard Chop/Main St. entrance.*

- The traffic flow dealing with A-Z trucks generates concern. I have reports that W. Jefferson St. has “No Trucks” signs posted. If this is true (I apologize I haven’t looked myself), can we consider lifting that ban and directing trucks to use that Street only to enter A-Z access off of Jefferson... perhaps encourage A-Z to develop new truck route to prevent turns at Main & Elm?
 - o *Began discussion. More information needs to be gathered before addressing this situation.*