

Village of Bluffton Council Meeting Agenda
Bluffton Town Hall, 3rd Floor
154 North Main Street, Bluffton
April 18, 2016
8:00 PM

- 1. Opening Ceremonies**
 - a. Call to Order
 - b. Pledge of Allegiance
- 2. Minutes**
 - a. Approval of the minutes for the Bluffton Village Council meeting held on Monday, April 4, 2016.

3. Bills

4. Legislation

Resolution No. 03-16 3rd Reading

A Resolution amending Resolution No. 07-13 regarding support for a plan for the Shannon Cemetery.

Ordinance No. 02-16 1st Reading

An Ordinance establishing a surcharge on water and sewer accounts of the Village of Bluffton, Ohio.

- 5. Administrator's Report**
- 6. Safety Services**
- 7. Personnel- Requested by Councilman Warren**
- 8. Committee Reports**
- 9. Shannon Cemetery**
- 10. Benji Bergstrand- Chickens**
- 11. Arbor Day Proclamation**
- 12. Public Comment**
- 13. Meeting Dates (meetings held at the Town Hall unless otherwise noted)**
 - a. Finance Committee- April 18, 2016 at 7:00 PM
 - b. Utilities Committee- April 18, 2016 at 7:30 PM
 - c. Council – Monday, April 18, 2016 at 8:00 PM
 - d. Airport Advisory Commission- Thursday, April 21, 2016 at 7:45 PM at Bluffton Airport
 - e. Council- Monday, May 2, 2016 at 8:00 PM

14. Adjournment – Motion and Second

Mayor Augsburg presiding. Messrs: Burrell, Johnson, Miller, Sehlhorst, Talavinia, and Warren present.

Mr. Talavinia moved, seconded by Mr. Warren to approve the minutes of the regular council meeting held on March 21, 2016. Roll Call: Yes (6) Messrs: Talavinia; Warren, Burrell, Johnson, Miller, and Talavinia. No (0), motion approved.

Mr. Warren moved, seconded by Mr. Sehlhorst to approve the bills as presented. Total payroll of \$35,658.48 and non-payroll of \$77,031.58. Roll Call: Yes (6) Messrs: Warren, Sehlhorst, Burrell, Johnson, Miller, and Talavinia. No (0), motion approved.

Mr. Warren moved, seconded by Mr. Burrell to approve the second reading of Resolution No. 03-16: A RESOLUTION AMENDING RESOLUTION NO. 07-13 REGARDING SUPPORT FOR A PLAN FOR THE SHANNON CEMETERY. Roll Call: Yes (6) Messrs: Warren, Burrell, Johnson, Miller, Sehlhorst, and Talavinia. No (0), motion approved.

Mr. Sehlhorst moved, seconded by Mr. Johnson to suspend the rules. Roll Call: Yes (6) Messrs: Sehlhorst, Johnson, Burrell, Miller, Talavinia, and Warren. No (0), motion approved.

Mr. Sehlhorst moved, seconded by Mr. Warren to approve the first reading of Resolution No. 04-16: A RESOLUTION MAKING CERTAIN TRANSFERS AT THE LEGAL LEVEL OF CONTROL AND DECLARING AN EMERGENCY. Roll Call: Yes (6) Messrs: Sehlhorst, Warren, Burrell, Johnson, Miller, and Talavinia. No (0), motion approved.

Mr. Burrell moved, seconded by Mr. Warren to remove Chad Cupples and Amy Gearing from both the fire department and EMS department due to inactivity. Roll Call: Yes (6) Messrs: Burrell, Warren, Johnson, Miller, Sehlhorst, and Talavinia.

Mr. Johnson moved, seconded by Mr. Burrell to accept the resignation of Bethany Harvey Nessler from the EMS department. Roll Call: Yes (6) Messrs: Johnson, Burrell, Miller, Sehlhorst, Talavinia, and Warren. No (0), motion approved.

Mr. Warren moved, seconded by Mr. Sehlhorst to approve Richland Engineering as the airport's engineering firm. Roll Call: Yes (6) Messrs: Warren, Sehlhorst, Burrell, Johnson, Miller, and Talavinia. No (0), motion approved.

Mr. Talavinia moved, seconded by Mr. Sehlhorst to add discussion of the Pathway Board proposal to the agenda. Roll Call: Yes (6) Messrs: Talavinia, Sehlhorst, Burrell, Johnson, Miller, and Warren. No (0), motion approved.

The following meetings were included on the agenda and/or scheduled during the meeting:

April 7, 2016	Pathway Board @ Bluffton University	Noon
April 11, 2016	Recreation Committee	8:00 PM
April 12, 2016	Tree Commission	7:30 PM
April 18, 2016	Council	8:00 PM

Mr. Johnson moved, seconded by Mr. Warren to enter into executive session for the discussion of contracts (include Council, Mayor, Solicitor, James Mehaffie, and Nancy Kindle). Roll Call: Yes (6) Messrs: Johnson, Warren, Burrell, Miller, Sehlhorst, and Talavinia. No (0), motion approved.

Mr. Johnson motioned to exit from executive session.

No action taken.

The following meetings were scheduled after ending executive session:

April 18, 2016	Utilities Committee	7:30 PM
June 2, 2016	Special Council- Shannon Cemetery	7:00 PM

Mr. Warren moved, seconded by Mr. Johnson to adjourn.

MAYOR

FISCAL OFFICER

PARKS & RECREATION COMMITTEE

04/11/2016



MINUTES

ATTENDANCE: JOE SEHLHORST, RICH JOHNSON, ROGER WARREN, JAMIE MEHAFFIE, JESSE BLACKBURN, & RACHEL DILLER

START: 8 PM

END: 9 PM

I. POOL:

- A. POOL PAINTING: Martin Painting has been contacted in regards to work needing done prior to pool season 2016. They will finish painting entire pool bottom.
- MARTIN WILL SAND. THEN RECOAT. REDO THE SHARK BITE, AND ENTRYWAY
 - WAITING FOR WARMER AND DRY WEATHER
- B. SHADE STRUCTURE: Expected to arrive by the last week of May
- C. 30'x30' Pad – Receiving quotes for the pad
- D. Patriot Concrete to address deck repair work around the pool.

II. POOL HEATER:

- Received a quote from M&R Plumbing and Heating Co. to install a gas boiler system for an estimated cost of \$15,000.
- Similar in size as was initially installed when the Pool had a heater
- Will sit outside the pump room. Footprint 5'x3'
- 1 year warranty
- See estimate for more information.

- Kenton Pool has a heater

- Ada Pool has heater. Only used during the month of June

ADA	2011	2012	2013	2014	2015
COST	\$3200	\$3800	\$1100	\$1500	\$305

- Jamie and Jesse will be notify Allen County Health Department and other agencies to see if further requirements are needed from them and for notification of intended plan proposed.

- Will need to present a motion for Council for approval to enter into a contract with M&R Plumbing and Heating Co. to install a gas boiler system for heating the pool.

- Bluffton Swim Team to be involved with fundraising efforts. Will provide them with a sample banner.

Village of Bluffton
Bills to be paid
4/18/2016

PAYROLL:

Village	\$	39,900.51
Fire & Rescue	\$	4,127.27

TOTAL PAYROLL	\$	44,027.78
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NON-PAYROLL:

Allen Co Health Dept	2016 Pool Operating License	\$	305.00
All Service Aeration	Portable Toilets	\$	382.50
Apollo	EMR Class- M. Cartwright	\$	585.00
Bluffton Flying Service	Management Fee	\$	5,000.00
Bluffton News	Publishing	\$	228.00
Bluffton Stone	Road Maintenance Supplies	\$	14.32
Marbee	Business Cards	\$	95.00
Choice One Engineering	Augsburger Walk/Bike Path Engineering	\$	744.80
Culligan	Bottled Water	\$	16.50
Josh Brown	Cruiser Maintenance	\$	517.50
Family True Value Hardware	Padlock & Keys	\$	43.41
Fastenal	Misc Shop Supply Parts	\$	91.79
Gempler's	Pesticide Application Signs	\$	27.90
Great Lakes Billing	EMS Run Collection Fees	\$	1,151.99
Hancock-Wood	Electricity	\$	257.16
Legacy Farmers Co-op	Fertilizer	\$	4,008.10
Lugibihl Spray	Weed Spray	\$	627.75
AEP	Electricity	\$	6,138.75
Village of Ottawa	Water Usage	\$	45,541.50
Perry	Computer/Copier Maintenance	\$	4,707.99
Ohio Police & Fire Pension	Employer Share	\$	5,342.90
Rocket Tech	Income Tax Forms	\$	300.00
Shell	Gasoline	\$	1,248.07
Staples- Business	Janitorial Supplies	\$	363.88
Stump's Fire	Hydrostatic Testing	\$	117.00
US Plastics	Pipe Fittings	\$	8.77
Vance's	Ammunition & Taser Cartridges	\$	399.67
Verizon	Cell Phone- Service Dept	\$	52.48
Warren Fire	SCBA Test	\$	1,057.00

Total Non-Payroll	\$	79,374.73
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Mayor/ Council President

X: Then and Now Approved by Council
A: Addition to list

ORDINANCE NO. 02-16

AN ORDINANCE ESTABLISHING A SURCHARGE ON WATER AND SEWER ACCOUNTS OF THE VILLAGE OF BLUFFTON, OHIO

WHEREAS; the Village of Bluffton has examined and reviewed the costs of operation and distribution of water services and sewer services and finds that those costs have increased substantially and that the relevant funds require substantial support from General Fund Revenue, thereby reducing funding available for other essential governmental functions, and,

WHEREAS; the Village of Bluffton finds it necessary and proper that the water and sewer funds become self supporting;

IT IS THEREFORE ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO AS FOLLOWS:

SECTION 1. That there shall be a surcharge on each and every water and/or sanitary sewer connection for which the Village of Bluffton, Ohio provides water services and/or sanitary sewer services each billing cycle, commencing July of 2016 and each and every month thereafter.

SECTION 2. That the surcharge will be reflected on each account's monthly billing statement and shall be due and payable on the same date with other Village Utility bills for water, sewer and refuse services.

SECTION 3. That any and all surcharge funds collected by the Village of Bluffton, Ohio shall be designated for water and sewer operations or water and sewer capital.

SECTION 4. That the surcharge will be based upon the size of Water Meter that records water usage for each account at the following monthly rates per meter and the allocation of the surcharge between the Water Fund and the Sewer Fund. Connections for sanitary sewer service only will be billed the sewer surcharge for the 5/8" meter. Connections outside of the Village of Bluffton will be billed double the inside rate.

	Meter Size						
	5/8"	1"	1 1/2"	2"	3"	4"	6"
Monthly Surcharge							
Water Fund	\$16.50	\$20.00	\$30.00	\$40.00	\$50.00	\$60.00	\$70.00
Sewer Fund	\$2.50	\$5.00	\$10.00	\$20.00	\$30.00	\$40.00	\$50.00
Total Surcharge	\$19.00	\$25.00	\$40.00	\$60.00	\$80.00	\$100.00	\$120.00

SECTION 5. Existing Water Meters shall remain in place. In order to change the size of any Water Meter that is in place as of the date that this Ordinance becomes

effective, the person requesting the change must make application, in writing, to the Village Administrator. That application must contain the property location, account number, name and contact information for the applicant and such other information as required by the Village Administrator. The Village Administrator will review the application and will grant the same only under the following conditions:

- a. That the application contains good cause for the change in Water Meter size.
- b. That the mere desire to lessen the surcharge enacted herein will not be deemed good cause.
- c. That, if granted, the applicant shall be solely responsible for cost of the new meter and the labor for installation of the same by the Village. The Village shall retain ownership of the Water Meter.

SECTION 6: it is found and determined that all formal actions of the Council concerning and relating to the adoption of this ordinance were made in open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this ____ day of _____, 2016 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

Attest:

Fiscal Officer

Mayor

Approved as to form:

F. Stephen Chamberlain
Village Solicitor

**To: Mayor Augsburg
Council Members**

County Line Road RR Crossing

Representatives from the Public Utilities Commission of Ohio- Rail Division have scheduled an on-site diagnostic review of the County Line Road rail crossing at the end of April. This crossing was considered for upgrades a few years ago but there were some questions regarding the data that had been compiled. The crossing has once again come up on their radar and the meeting will be to discuss if the crossing needs to be upgraded to flashing lights and roadway gates using federal funds. I am in the process of gathering information from the local school districts that may or may not have school buses that use the crossing. I would like to thank Thom Mazur from the Lima-Allen County Regional Planning Commission for providing an excellent, detailed summary of the crossing conditions when I simply requested traffic count numbers.

Mulch Availability

Now that the weather is improving, we are having more residents seeking to get mulch. While residents are welcome to load their own mulch, many ask for assistance from the members of the Service Department. However, during the day, the Service Department is often not available at the garage as they are out working on various projects throughout the Village. The best times to catch them at the shop are: first thing in the morning, between 7:00 and 7:30 AM; 11:30 AM; 1:00 PM; and 3:30 PM. Trailers that are left unattended will not be filled by the Service Department.

Alley Vacation Hearing

We need to schedule an Alley Vacation Hearing for the alley between Grove and Kibler Streets that was recommended by the Streets and Alleys Committee to vacate.

Planning Commission Meeting

The Planning Commission has a meeting scheduled for Monday, May 9th at 8:00 PM to review the Construction Drawings for the Parkview Development that was approved by the Planning Commission and the Village Council in 2007.

Arbor Day Celebration

Attached to this report is a proclamation from the office of the Mayor in recognition of Arbor Day. Arbor Day 2016 is Friday, April 29th. The Bluffton Tree Commission will be celebrating Arbor Day with a tree planting on Saturday, April 30th at 10:00 AM at the Village Arboretum on Lake Street.

Spring Cleanup

The Annual Spring Clean-up has been scheduled for May 20th-May 31st. The dumpsters are scheduled to be delivered on Friday, May 20th and be changed out as needed before being removed on Tuesday, May 31st. Items that may not be disposed of in the dumpsters include hazardous materials (motor oil, paint, etc.), vehicle batteries, and tires. Appliances that use Freon, such as refrigerators, will not be accepted unless it is certified that the Freon has been legally removed and disposed of. The use of the dumpsters is reserved for Village residents only. Village employees may randomly verify that individuals utilizing the dumpsters are residents of the Village.



OFFICE OF MAYOR
PROCLAMATION



- Whereas, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and*
- Whereas, This holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and*
- Whereas, Arbor Day is now observed throughout the nation and the world, and*
- Whereas, Trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and*
- Whereas, Trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and*
- Whereas, Trees in our village increase property values, enhance the economic vitality of business areas, and beautify our community, and*
- Whereas, Trees, wherever they are planted, are a source of joy and spiritual renewal.*
- Now, Therefore, I, Judy M. Augsburger, Mayor of the Village of Bluffton, Ohio, do hereby proclaim April 29, 2016 as*

Arbor Day

In the Village of Bluffton, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this 18th day of April 2016.

*Judy M. Augsburger
Mayor*