

**COUNCIL MEETING  
AGENDA  
April 6, 2015  
8:00 PM  
BLUFFTON TOWN HALL**

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**MINUTES**    March 16, 2015

**BILLS**

**ORDINANCE NO. 05-15**                      **2<sup>ND</sup> READING**

AN ORDINANCE REPAYING MONIES ADVANCED TO THE WATER/SEWER IMPROVEMENT FUND TO COVER THE EXPENSES ASSOCIATED WITH THE CURRENT WATERLINE PROJECT.

**ORDINANCE NO. 06-15**                      **1<sup>ST</sup> READING**

AN ORDINANCE TO VACATE AN ALLEY AS REQUESTED STEVE AND ALLISON MITTENDORF AND ANDY AND DANIELLE ALTHAUS.

**ADMINISTRATOR'S REPORT**

**SAFETY**

**MEETING DATES**

April 6, 2015	Council	8:00 PM
April 16, 2015	Airport Advisory Commission	7:30 PM
April 20, 2015	Council	8:00 PM

Council President Steiner presiding. Messrs: Collier and Sehlhorst present. Mayor Augsburg absent. Messrs: Burrell, Talavinia, and Warren absent.

Council President Steiner called the meeting to order and asked for the administrator's report since a quorum was not present and no formal action could take place. Village Administrator Mehaffie gave his report.

Mr. Warren arrived at 8:04pm. Council President Steiner then asked for the normal order of the meeting to occur now that a quorum was present. Mr. Warren disagreed and wanted it stated in the minutes that he does not feel a quorum is present due to Council President Steiner acting as a mayor and should not be allowed to vote. Council President Steiner asked for the solicitor's opinion on this matter. Solicitor Chamberlain stated that there was a quorum and Council President Steiner can vote since he is acting as a mayor in a temporary capacity.

Mr. Sehlhorst moved, seconded by Mr. Collier to approve the minutes of the regular council meeting held on March 2, 2015. Roll Call: Yes (3) Messrs: Sehlhorst, Collier, and Steiner. No (1) Mr. Warren, motion approved.

Mr. Sehlhorst moved, seconded by Mr. Collier to approve the bills as presented. Total non-payroll of \$207,399.46 and payroll of \$40,206.86. Roll Call: Yes (3) Messrs: Sehlhorst, Collier, and Steiner. No (1) Mr. Warren, motion approved.

Mr. Collier moved, seconded by Mr. Sehlhorst to approve the first reading of Ordinance No. 05-15: AN ORDINANCE REPAYING MONIES ADVANCED TO THE WATER/SEWER IMPROVEMENT FUND TO COVER THE EXPENSES ASSOCIATED WITH THE CURRENT WATERLINE PROJECT. Roll Call: Yes (3) Messrs: Collier, Sehlhorst, and Steiner. No (1) Mr. Warren, motion approved.

The Fiscal Officer announced the following meetings:

March 19, 2015	Personnel	4:00 PM
March 26, 2015	Streets and Alleys- Council as a Whole	7:00 PM
April 6, 2015	Council	8:00 PM

Mr. Sehlhorst moved, seconded by Mr. Collier to accept the resignation of Hannah Korte, part-time patrol officer, effective March 24, 2015. Roll Call: Yes (3) Messrs: Sehlhorst, Collier, and Steiner. No (1) Mr. Warren, motion approved.

Mr. Collier moved, seconded by Mr. Sehlhorst to approve Bryan White and Austin Barnhart as probationary firemen, for a period of six (6) months. Roll Call: Yes (3) Messrs: Collier, Sehlhorst, and Steiner. No (1) Mr. Warren, motion approved.

At this time, Solicitor Chamberlain stated again that Council President Steiner is allowed to vote when he is acting as mayor. Ohio Attorney General Opinion 80-100 supports his opinion that the president pro tempore can vote. Mr. Warren once again voiced his objection and wanted it noted in the minutes that he does not think Solicitor Chamberlain or the cited sources are correct.

Mr. Collier moved to adjourn.

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MAYOR

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FISCAL OFFICER

**Minutes for March 26, 2015 Streets, Lights, & Alleys Committee Meeting**

Start: 7:00 PM

Adjourned: 7:35 PM

Present: Joe Sehlhorst, Roger Warren, Patti Geiger, Sean Burrell, Phill Talavinia, Jesse Blackburn, & Jamie Mehaffie

**Repair/Replace Deadline**

East side Deadline: July 15, 2015

West side Deadline: October 1, 2015

- East Side reminder letters going out soon.
- West Side reminder letters will go out towards the middle of 2015 construction season.

o Media reminders utilized as well

o Recommended creating form for Policy that would outline the assessment option

☑ Time period of payment, administrative fees, and any interest charges or costs of financing incurred by the Village of Bluffton and any charge, fee or other costs for placing the assessment upon real property taxes upon the property.

• **Connectivity Plan 2015** – Need to review Ordinance to ensure we proceed correctly.

- Committee suggested we need to first address repair and replace Village sidewalks, approaches, and ADA ramp needs before considering construction of new connectivity.
- We recommended Jamie and Jesse to put together sidewalk construction and repair bids for council consideration.
- If monies allow, then possibly looking into doing a connectivity project.

2015 Projects to complete for Council consideration: (If monies allow)

1. East College Avenue Gap 4-foot estimate \$9500

- Schedule Public Hearing

-The owner of any parcel that is considered for installation of a connecting sidewalk shall be notified by regular mail not less than 30 days prior to a public hearing of Council.

-After the close of the public hearing, the Council shall determine, by majority vote, which parcels should have a connecting sidewalk pursuant to this ordinance.

• **Tree City USA Funding** – The costs to repair/replace sections of sidewalk in order to keep the street tree that caused the damages can be included as a portion of required spending to maintain Tree City USA status. Street Tree Policy needs revisited below.

O Further discussion for next Committee meeting

- Expect to revisit this topic at the next Streets, Lights, & Alleys meeting.

**Village of Bluffton Sidewalk, Approach and ADA Ramp Needs**

- Estimated Total for Sidewalks, Approaches and ADA Ramps \$42,250

**2015 Streets Budget \$250,000**

**2015 Sidewalks \$ 50,000**

**Total Budget \$300,000**

Per A1-6G-52550 Sidewalk Program from 1/01/2011 to 12/31/2014 (Expense Audit Trail Report)

- Total Expenses \$11,488.94 towards sidewalk related expenditures

Expense Audit Trail Report

AS OF: 03/31/15

STARTING ACCOUNT: A16G52550  
STARTING DATE : 01/01/2011  
STARTING BATCH :  
STARTING ACCT YR: 2011

ENDING ACCOUNT: A16G52550  
ENDING DATE : 12/31/2014  
ENDING BATCH : Z  
ENDING ACCT Y : 2014

YEAR CHARGED:

BATCH NUMBER	POST DATE	TRANSACTION DESCRIPTION	DOCUMENT REFERENCE	VENDOR NUMBER	CHECK NUMBER	INVOICE NUMBER	DEBIT AMOUNT	CREDIT AMOUNT	OTHER AMOUNT
2011 A1-6G-52550									
AP201101001-0066-1	01/03/11	SIDEWALK PROGRAM					0.00	0.00	15000.00
EN20110103-0000-0	01/03/11	YEAR END RESET PR YEBFMRSTYR					0.00	0.00	0.00
AP201201001-0067-1	01/03/12	SIDEWALK PROGRAM					0.00	0.00	12500.00
EJ201207006-0035-1	07/23/12	INSTALL HANDICAP RAM20120719		P00134	0000083622	10529	1500.00	0.00	0.00
EN20120103-0000-0	01/03/12	YEAR END RESET PR YEBFMRSTYR					0.00	0.00	0.00
AP201301001-0067-1	01/03/13	SIDEWALK PROGRAM					0.00	0.00	10000.00
EJ201306003-0050-1	06/24/13	ALLEYS & SIDEWALKS 20130621		P00134	0000084592	10559	6750.00	0.00	0.00
EJ201309007-0020-1	09/23/13	APPROACH- CHERRY STR2013-00277		N00301	0000084867		950.00	0.00	0.00
EJ201312004-0037-1	12/20/13	HANDICAP RAMP- SWISS2013-00257		P00134	0000085099	10585	750.00	0.00	0.00
EJ201312004-0037-1	12/20/13	HANDICAP RAMP- SWISS2013-00257		P00134		10585	0.00	0.00	250.00
EN201308000-0000-0	08/15/13	HANDICAP RAMP- SWISS2013-00257		P00134			0.00	0.00	1000.00-
EN201309000-0000-0	09/20/13	APPROACH- CHERRY STR2013-00277		N00301			0.00	0.00	950.00-
AP201401001-0067-1	01/02/14	SIDEWALK PROGRAM					0.00	0.00	50000.00
AP201410002-0002-1	10/09/14	RESOLUTION NO 11-14					0.00	0.00	22023.50-
EJ201409001-0025-1	09/03/14	ALLEY APPROACH REPAIR2014-00234		G00015	0000085841		250.94	0.00	0.00
EJ201409001-0025-1	09/03/14	ALLEY APPROACH REPAIR2014-00234		G00015			0.00	0.00	749.06
EJ201409003-0027-1	09/15/14	ALLEY APPROACH REPAIR2014-00235		O00553	0000085886		1288.00	0.00	0.00
EJ201409003-0027-1	09/15/14	ALLEY APPROACH REPAIR2014-00235		O00553			0.00	0.00	212.00
EN201408000-0000-0	08/28/14	ALLEY APPROACH REPAIR2014-00234		G00015			0.00	0.00	1000.00-
EN201408000-0000-0	08/28/14	ALLEY APPROACH REPAIR2014-00235		O00553			0.00	0.00	1500.00-
EN201412000-0000-0	12/30/14	SIDEWALK REPAIRS 2014-00337		P00134			0.00	0.00	4170.00-
TOTAL A1-6G-52550							11488.94	0.00	58067.56
TOTAL 6G		SIDEWALK					11488.94	0.00	58067.56
TOTAL A1		GENERAL FUND					11488.94	0.00	58067.56
TOTAL REPORT:							11488.94	0.00	58067.56

**Sidewalks**

4-Ft Wide

Priority Ranking	Location of Needed Sidewalk Repair/Replace	Linear Feet	Square Footage	Sq. Ft. Estimate	Total Estimated Cost	Notes
	Jefferson St. by Shannon Cemetery	40	160	\$ 6.00	\$ 960.00	
	N. Main in front of Buckeye Park	20	80	\$ 6.00	\$ 480.00	
	EMS Sidewalk Repairs	20	80	\$ 6.00	\$ 480.00	
	Fire Department	10	40	\$ 6.00	\$ 240.00	
	Lot on Vance St. - beside Leiber's	10	40	\$ 6.00	\$ 240.00	
	Lake St. & N. Main St.	5	20	\$ 6.00	\$ 120.00	
	E. Elm St. & Municipal lot corner	5	20	\$ 6.00	\$ 120.00	
	590 Hunter's Run - manhole	5	20	\$ 6.00	\$ 120.00	
	107 Polo - valve	5	20	\$ 6.00	\$ 120.00	
	235 E. Elm - wter meter	5	20	\$ 6.00	\$ 120.00	
	102 Eastland - defective repairs	15	60	\$ 6.00	\$ 360.00	
	121 E. Jefferson St. - water meter	5	20	\$ 6.00	\$ 120.00	
	683 S. Main St. - V defect	5	20	\$ 6.00	\$ 120.00	
	Street Trees?????		-	\$ 6.00	\$ -	No policy to date.
	Tripping hazard at Streetscape bricks???		-	\$ 6.00	\$ -	No policy to date.

Estimated Sidewalk Total \$ 3,600.00

**Approaches**

Location of Approach(s)	# of Approaches	Per Approach Estimate	Total Estimated Cost	Notes
470 Cherry St.	1	\$ 1,150.00	\$ 1,150.00	
140-144 Cherry St.	1	\$ 1,150.00	\$ 1,150.00	
161 S. Mound St. on E. College	1	\$ 1,150.00	\$ 1,150.00	
155 E. College	1	\$ 1,150.00	\$ 1,150.00	
103 W. Elm St.	1	\$ 1,150.00	\$ 1,150.00	
A-Z Meats - Elm St.	1	\$ 1,150.00	\$ 1,150.00	
103 N. Lawn Ave.	1	\$ 1,150.00	\$ 1,150.00	
124 S. Mound St.	1	\$ 1,150.00	\$ 1,150.00	
121 S. Mound St.	1	\$ 1,150.00	\$ 1,150.00	
125 N. Mound St.	1	\$ 1,150.00	\$ 1,150.00	
128 N. Mound St.	1	\$ 1,150.00	\$ 1,150.00	
110 N. Spring St.	1	\$ 1,150.00	\$ 1,150.00	
137 Thurman St.	1	\$ 1,150.00	\$ 1,150.00	
123 Geiger St.	1	\$ 1,150.00	\$ 1,150.00	
130 Railroad St.	1	\$ 1,150.00	\$ 1,150.00	
109 W. Riley St.	1	\$ 1,150.00	\$ 1,150.00	
Vine St. - behind Boehr	1	\$ 1,150.00	\$ 1,150.00	
Brookwood Entrance	1	\$ 1,150.00	\$ 1,150.00	
Diller Rd. Entrance	1	\$ 1,150.00	\$ 1,150.00	
114 Jefferson St.	1	\$ 1,150.00	\$ 1,150.00	
419 N. Main St.	1	\$ 1,150.00	\$ 1,150.00	
122 Vance St.	1	\$ 1,150.00	\$ 1,150.00	
E. Elm parking lot entrance	1	\$ 1,150.00	\$ 1,150.00	
107 Poplar St.	1	\$ 1,150.00	\$ 1,150.00	
Cherry St. - behind Common Grounds	1	\$ 1,150.00	\$ 1,150.00	
136 N. Jackson St.	1	\$ 1,150.00	\$ 1,150.00	
131 Thurman St.	1	\$ 1,150.00	\$ 1,150.00	
		\$ -	\$ -	
8 additional approaches need repairs		\$ 1,150.00	\$ -	

Estimated Approach Total \$ 31,050.00

**ADA Ramps**

Location of Needed Ramps	# of Ramps	Per Ramp Estimate	Total Estimated Cost
Lake St. & N. Main	1	\$ 950.00	\$ 950.00
Triplett & Harmon	2	\$ 950.00	\$ 1,900.00
Beaver & Main	2	\$ 950.00	\$ 1,900.00
145 S. Lawn	1	\$ 950.00	\$ 950.00
N. Jackson & Jefferson	2	\$ 950.00	\$ 1,900.00
E. College & Greding	4		
E. College & Wilhelm	4		
		\$ 950.00	\$ -

\$3,200  
\$3,200

Estimated Ramp Total \$ 7,600.00 \$ 6,400.00

Estimated Total for Sidewalks, Approaches and ADA Ramps \$ 42,250.00 \$ 48,650.00

Statement of Cash Pos w/MTD

AS OF: 03/31/2015

YEAR: 2015

FUND NO.	FUND DESCRIPTION	STARTING ACCOUNT:		ENDING ACCOUNT: z				UNEXPENDED BALANCE	OUTSTANDING ENCUMBRANCE	ENDING BALANCE
		BEGINNING BALANCE		M-T-D	Y-T-D	M-T-D	Y-T-D			
A1	GENERAL FUND	2355382.64		108121.66	400950.11			2545770.77	369312.48	2176458.29
B1	STREET FUND	132381.64		20796.45	60778.79			106026.90	61536.80	44490.10
B2	STATE HIGHWAY FUND	46210.58		2737.22	0.00			48947.80	0.00	48947.80
B3	CEMETARY FUND	15621.17		412.12	1236.36			17284.81	22341.46	5056.65-
B4	PARK FUND	4580.73		469.18	4483.43			97.30	8666.23	8568.93-
B5	BENROTH MEMORIAL BR	534.63		0.00	0.00			534.63	0.00	534.63
B6	FEMA GRANT	0.00		0.00	0.00			0.00	0.00	0.00
B7	COURT COMPUTER	5113.14		0.00	0.00			5113.14	0.00	5113.14
B8	DUI ENFORCEMENT & E	219.01		0.00	0.00			219.01	0.00	219.01
B9	PERMISSIVE LICENSE	0.00		0.00	0.00			0.00	0.00	0.00
C1	STREET DEBT SERVICE	0.00		0.00	0.00			0.00	0.00	0.00
C2	SWIMMING POOL DEBT	863.28		0.00	0.00			863.28	0.00	863.28
D1	CAPITAL IMPROVEMENT	3477.57		0.00	0.00			3477.57	0.00	3477.57
D2	STORM SEWER IMPROVE	54107.42		0.00	0.00			54107.42	5000.00	49107.42
D3	FIRE & RESCUE IMPRO	56075.92		17952.25	43495.95			39746.97	5723.05	34023.92
D4	SWIMMING POOL IMPRO	11369.67		0.00	0.00			11369.67	0.00	11369.67
D5	EQUIPMENT REPLACEME	177.90		0.00	0.00			177.90	15264.58	15086.68-
D6	AIRPORT IMPROVEMENT	54961.17		21565.50	23193.86			47399.31	5825.00	41574.31
D7	STREET IMPROVEMENT	0.00		0.00	0.00			0.00	0.00	0.00
D8	TOWN HALL IMPROVEME	334938.05		242.80	6092.80			371813.28	25992.75	345820.53
D9	POLICE EQUIPMENT RE	4784.71		0.00	0.00			4784.71	0.00	4784.71
E1	WATER FUND	165955.66		67290.12	241482.65			139637.60	581452.81	441815.21-
E2	SEWER FUND	109074.77		76767.17	228050.35			67483.28	275162.99	207679.71-
E3	SEWER DEBT SERVICE	245300.00		0.00	0.00			245300.00	0.00	245300.00
E4	SEWER DEBT SERVICE	42026.59		0.00	0.00			103526.59	245730.00	142203.41-
E5	WATER DEBT SERVICE	0.00		0.00	252614.61			252614.61-	252616.39	505231.00-
E6	SEWER REPLACEMENT &	0.00		0.00	0.00			0.00	0.00	0.00
E7	REFUSE FUND	68033.79		16686.18	50072.48			69846.17	168366.37	98520.20-
E9	WATER/ SEWER IMPROV	299452.48		90277.74	99265.74			320360.42	155949.51	164410.91
F1	WATER CONSTRUCTION	0.00		0.00	0.00			0.00	0.00	0.00
F2	COMMUNITY EVENTS	5880.77		0.00	0.00			5880.77	0.00	5880.77
F3	COMMUNICATIONS FUND	6960.24		0.00	0.00			6960.24	1000.00	5960.24
F4	POLICE CONTINUING PR	1769.87		298.35	298.35			1471.52	0.00	1471.52
F5	UTILITY RECOVERY	16459.88		0.00	0.00			16459.88	0.00	16459.88
G2	UNCLAIMED MONIES TR	225.20		0.00	0.00			225.20	0.00	225.20
G3	INCOME TAX FUND	0.00		0.00	0.00			0.00	0.00	0.00
G4	CEMETARY TRUST - C/	1326.66		0.00	0.00			1326.66	0.00	1326.66
G5	CEMETARY TRUST - MA	524.37		0.00	0.00			524.37	0.00	524.37
H1	SPECIAL ASSESSMENT	897.17		0.00	0.00			897.17	0.00	897.17
H2	SPECIAL ASSESSMENT	0.00		0.00	0.00			0.00	0.00	0.00
H4	SPECIAL ASSESSMENT	849.41		0.00	0.00			849.41	0.00	849.41
H5	SPECIAL ASSMT - MAI	0.00		0.00	0.00			0.00	0.00	0.00
H6	SPECIAL ASSMT - JAC	119.67		0.00	0.00			119.67	0.00	119.67
	TOTAL:	4045655.76		420879.52	1412015.48			3985988.81	2199940.42	1786048.39

\* End of Report: VILLAGE OF BLUFFTON \*



**Village of Bluffton**  
**Bills to be paid**  
**4/6/2015**

**PAYROLL:** Village \$ 35,884.26

**TOTAL PAYROLL \$ 35,884.26**

**NON-PAYROLL:**

Alloway	Lab Analysis	\$ 1,642.60
All Service Aeration	Portable Toilets & Jetting	\$ 617.50
Allied Waste	Refuse Service	\$ 16,588.60
Bailey's	Police Uniforms	\$ 128.00
Bluffton Flying Service	Reimburse Electricity	\$ 189.00
Bluffton Stone	Road Maintenance Supplies	\$ 124.74
Marbee	Business Cards- Skilliter & Kinn	\$ 90.00
F. Stephen Chamberlain	Retainer/ Meetings	\$ 1,320.00
CT Consultants	West Side Interceptor Engineering	\$ 3,745.00
Culligan	Bottled Water- EMS	\$ 11.00
Josh Brown (Custom Auto)	Cruiser Maintenance	\$ 415.00
Davis & Stanton	Police Awards	\$ 202.00
Environmental Resource Assoc	US Lab Study	\$ 122.24
Family True Value Hardware	Paint, Gloves, Filters, Batteries	\$ 81.36
Marathon	Gasoline	\$ 299.48
M&R Plumbing	Brass Brushing	\$ 6.35
NWOHio Security	Elevator Monitoring	\$ 64.95
AEP	Electricity	\$ 18,237.55
Perry	Computer/Copier Back-Up	\$ 1,046.45
Progressive Sweeping	Broom Sweeper	\$ 500.00
SmartBill	Utility Bill Printing/Postage, Forms, Water Notice	\$ 1,748.87
Staples- Business	Office Supplies	\$ 119.12
Staples- Regular	Chairs- Service Dept	\$ 779.94
Time Warner	Internet	\$ 314.90
Treasurer of State	Annual Sewage Sludge Fee	\$ 339.67
United Healthcare	Hospitalization	\$ 10,845.26
United Healthcare	Life Insurance	\$ 102.00
USALCO	Alum	\$ 12,277.32
Verizon	Air Card & Service Dept Cell Phone	\$ 171.79
Vetter	Paint, Fasteners, Tape, Lumber	\$ 134.15
W.C.O.I.L.	Internet	\$ 9.90
Dominion	Natural Gas	\$ 2,710.48

**Total Non-Payroll \$ 74,985.22**

\_\_\_\_\_  
 Mayor/ Council President

X: Then and Now Approved by Council

A: Addition to list

**ORDINANCE NO 06-15**

**AN ORDINANCE TO VACATE AN ALLEY AS REQUESTED STEVE AND ALLISON MITTENDORF AND ANDY AND DANIELLE ALTHAUS.**

**WHEREAS:** Steve and Allison Mittendorf and Andy and Danielle Althaus have petitioned for the vacation of an alley that is adjacent to their properties that is no longer necessary for public access; and

**WHEREAS:** O.R.C. § 723.04 provides as follows:

*The legislative authority of a municipal corporation, on petition by a person owning a lot in the municipal corporation praying that a street or alley in the immediate vicinity of such lot be vacated or narrowed, or the name thereof changed, upon hearing, and upon being satisfied that there is good cause for such change of name, vacation, or narrowing, that it will not be detrimental to the general interest, and that it should be made, may, by ordinance, declare such street or alley vacated, narrowed, or the name thereof changed. The legislative authority may include in one ordinance the change of name, vacation, or narrowing of more than one street, avenue, or alley.*

**IT IS THEREFORE ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO THAT:**

**SECTION 1:** The Council of the Village of Bluffton, Ohio finds that, upon petition and hearing on such petition, finds that there is good cause for such vacation of said alley and that there is no detriment to the general interest, hereby declares that the said alley, as described in the attached exhibit, is and is hereby vacated.

**SECTION 2:** That is found and determined that all formal actions of the Council concerning and relating to the adoption of this ordinance were made in open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2015 by the Council of the Village of Bluffton, Ohio by the following vote:

Attest:

\_\_\_\_\_  
Fiscal Officer

\_\_\_\_\_  
Mayor

Approved as to form:

\_\_\_\_\_  
F. Stephen Chamberlain  
Village Solicitor

**To: Mayor Augsburg  
Council Members**

**Projects**

Beaverdam Contracting is continuing the process of connecting services to the new water main. As of today (Thursday) there were approximately 14 services remaining to be switched. The installation of the new sanitary main on Garmatter is nearly finished. Once the main line is in and tested, the taps will be completed and services switched to the new main. The Kibler Street water main is installed and the testing of that new main is nearly complete. Once the testing is completed, the process of switching services to the new main will be undertaken.

**Personnel**

I am recommending that Council approve the hiring of Bob Badertscher and Ken Von Lehmden as seasonal employees to perform mowing, leaf pick-up and various other seasonal tasks.

**Water Tower Painting**

Utility Services Inc. is prepping the East Tower for painting. We will be dropping the tower prior to the start of painting next week.

**2015 Street Maintenance Program**

Attached to this report is the proposed 2015 Street Maintenance Program for Council's consideration and approval.

**Ordinance No. 06-15**

Ordinance No. 06-15 on the agenda is the legislation that was requested at the last meeting to have a first reading on to vacate an alley as requested by Steve and Allison Mittendorf and Andy and Danielle Althaus.

**TIRC Meeting**

On Thursday, March 19, 2015 I attended the Allen County Tax Incentive Review Council's annual meeting on behalf of the Village to review the current tax incentive agreements that are in place. Currently, the only active agreement that is in place is with Diamond Manufacturing. The TIRC approved continuing the existing agreement. In the near future, we will receive the minutes from the meeting and will be asked to approve them via legislation that will need to be forwarded on following approval.

**TTHM Sampling**

This past week the Service Department took water samples to Ottawa to be bench-tested for TTHM levels prior to pulling our official quarterly sample that is sent to Alloway Labs. The results of the samples taken to Ottawa for testing were very encouraging. Compared to the samples taken on February 10, 2015, the samples taken on March 30, 2015 had an average reduction in TTHM's of 40%. Whether this is a result of treatment on Ottawa's end or the changes that we have made in the operation of our distribution system, or a combination of these variables, is unknown. We should receive the results from our official quarterly samples that were taken on April 1<sup>st</sup> in a couple of weeks.

**Levy Info**

Attached to this report is information that Councilman Sehlhorst asked Nancy Kindle to include in the packet regarding the Johnny Appleseed Parks levy.

**Village of Bluffton  
2015 Street Maintenance Program**

**2015 Budget \$250,000**

1	College Avenue- Concrete section replaced with asphalt
2	Spring Street- College to Elm - 2" Grind and Overlay
3	Augsburger Road- Bentley to Corporation Limit- 2" Grind and Overlay
4	Library Alley - 2" Grind and Overlay
5	S. Bentley Road- 103 to Corporation Limit - 2" Grind and Overlay
6	Municipal Parking Lot Sealing
7	Jackson Street - Elm Street to Riley Street - 2" Grind and Overlay
8	Augsburger Road Culvert Replacement - to be completed by ACEO
9	Berm Work on County Line Road
10	Paint Striping by ACEO - Double yellow and dashed white (done annually)

\* Eligible for Permissive Motor Vehicle Tax funds held by County

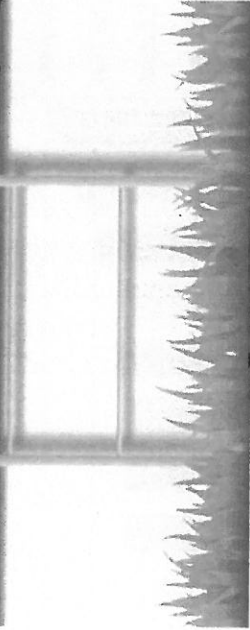
**WHAT CAN I DO TO SUPPORT THE JOHNNY APPELSEED METROPOLITAN PARK DISTRICT?**

- Vote for the levy on May 5th!
- Get involved and join the campaign: display a sign, talk with friends and neighbors, go door-to-door, share photos and park visits via social media

**YOUR JOHNNY APPELSEED PARKS**

- Agerter Road River Access
- Allen County Farm Park
- Deep Cut Historical Site
- Ft. Amanda State Memorial
- Heritage Park
- Hermon Woodlands Metro Park
- Kendrick Woods
- Lippincott Bird Sanctuary
- McLean Teddy Bear Park
- Motter Metro Park
- Ottawa Metro Park
- Rotary Riverwalk
- Veterans Freedom Flag Monument

**X VOTE FOR JOHNNY APPELSEED PARKS**



Johnny Appleseed Metropolitan

Park District

2355 Ada Road

Lima, OH 45801

Phone: 419-221-1232

Fax: 419-225-5593

Email: [jampd@jampd.com](mailto:jampd@jampd.com)

website: [johnnyappleseedparks.com](http://johnnyappleseedparks.com)

Levy website: [enjoyourparks.com](http://enjoyourparks.com)

Please contact us if you have questions, would like a speaker for your group, or would like to volunteer!



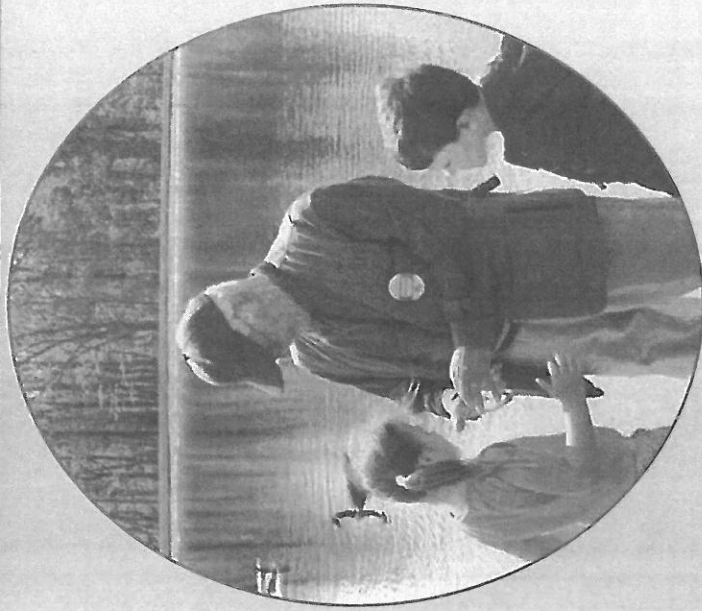
Jim Eaton, Treasurer

930 W. Market Street • Lima, OH 45805

**X VOTE FOR**

**JOHNNY APPELSEED PARKS**

**ON MAY 5th**

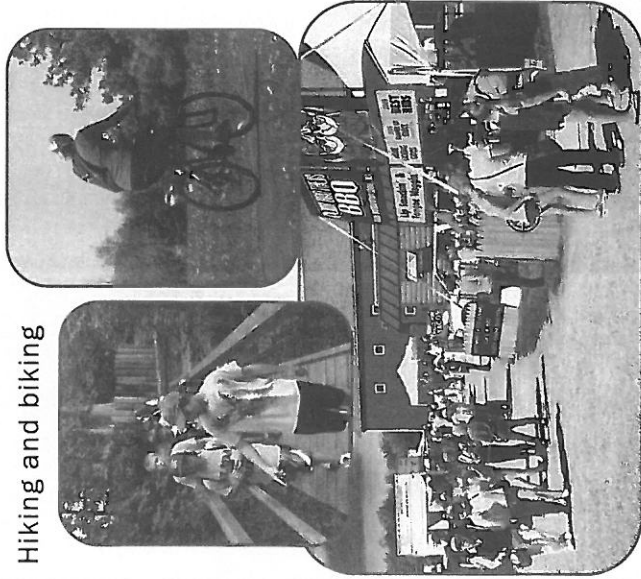


Johnny Appleseed Parks for People  
[enjoyourparks.com](http://enjoyourparks.com)

Chairman  
George Dunster

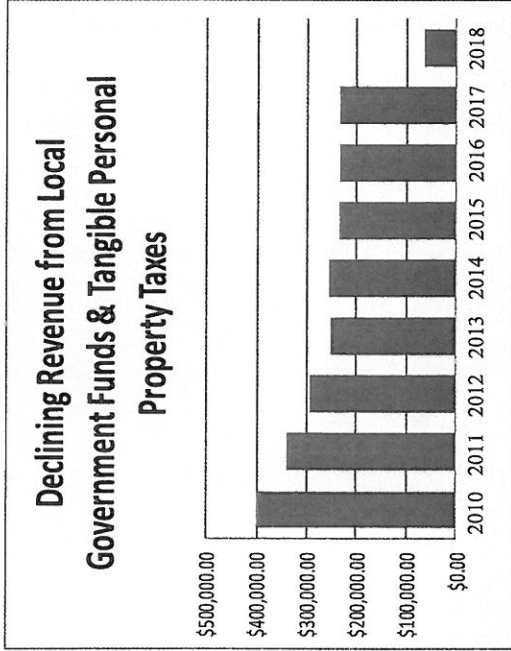
## WHY IS THE LEVY NEEDED?

- Replace revenue lost due to budget cuts
- Re-establish full maintenance of parks and facilities
- Replace staff positions lost due to budget cuts
- Increase safety services throughout the Park District
- Nature programs in parks, schools, senior centers and elsewhere
- Cultural history programs
- Local matches for grants and donations
- Support for community park upgrades throughout Allen County
- Capital improvements
- Hiking and biking



## WHAT HAS CHANGED?

- Budget cuts will total approximately 1/3 of the entire budget after 2017



## WHAT CHANGES HAVE BEEN MADE DUE TO THE CUTS?

- Full time staff (40 hours/week) has been reduced from 17 to 10 employees
- Parks are no longer closed at dark/opened at dawn
- Public programs have been reduced
- School programs have been reduced
- Major projects have been placed on hold (Lauer Historical Farm Park, modern restroom facilities, playground equipment replacement, etc.)
- Bike trails/paths are on hold
- Major repairs to existing facilities
- Mowing has been reduced
- Patrol hours/mileage have been reduced

## WHAT WILL IT COST?

- 7¢ cents per day, or \$26.75 per year for a \$100,000 home

## HOW LONG WILL THE LEVY LAST?

- 8 years: 2016 through 2023

## WHY SHOULD I VOTE FOR THE PARK DISTRICT LEVY?

- Small costs for year-round access to parks and facilities for everyone
- Programs and activities for all age groups
- Safe places to spend leisure time
- Provides a high quality of life to attract new families, businesses and visitors to Allen County

## HOW WILL THE LEVY BENEFIT PEOPLE ALL ACROSS ALLEN COUNTY?

- 13 parks operated across the county by the Johnny Appleseed Metropolitan Park District
- Re-establishment of the Cooperative Park Improvement Grant Program that will provide financial support to parks in Beaverdam, Bluffton, Cairo, Delphos, Harrod, Lafayette, Lima, Spencerville, Auglaize Township, Jackson Township, Shawnee Township, Spencer Township and Sugar Creek Township

# Cooperative Park Improvements Grant Program

## Participating Political Subdivisions and Projects Funded to Date

### **Auglaize Township Park District**

1995	Replace backstop, play equipment, Remove restrooms (Harrod)	\$ 6,035.69
	Replace backstop, play equipment (Westminster)	\$ 4,072.48
1996	Drainage; baseball diamond improvements; Parking lot (Harrod)	\$ 10,568.78
	Storage room / concession stand (Westminster)	\$ 3,830.00
1997	Backstop fencing, 2 team benches and 2 bleachers (Westminster)	\$ 6,115.48
1998	Erect storage / concession building with electricity (Harrod)	\$ 7,269.89
1999	Replace concrete floor in shelter and add handicap ramp into building	\$ 5,000.00
2000	Remove unsafe / dead trees (Harrod)	\$ 3,000.00
2001	Add play equipment to park in Harrod	\$ 6,000.00
2002	Replace baseball diamond fencing	\$ 3,880.00
2003	Harrod / Westminster place Port-a-Johns	\$ 2,039.68
2004	Replace swing seats / chains & new climber unit (Westminster)	\$ 2,571.00
2006	Remove asphalt / install new basketball court, etc. (Harrod)	\$ 11,933.00
2007	Replace unsafe ball diamond backstop / fencing (Westminster)	\$ 5,075.00
<b>TOTAL</b>		<b>\$ 77,391.00</b>

### **Village of Beaverdam**

2004	New shelter	\$ 5,000.00
2006	Purchase / place play equipment adjacent to shelter	\$ 4,000.00
2007	Purchase / place additional play equipment in playground	\$ 2,978.00
<b>TOTAL</b>		<b>11,978.00</b>

### **Village of Bluffton**

1994	Bleachers / team benches, baseball backstop and hood	\$ 5,990.00
1995	Restroom / team room combination	\$ 28,649.93
1996	Swing set (County Line Rd.)	\$ 900.00
	Fitness / activity center (Village Park)	\$ 4,900.00
	Playground equipment (Village & Buckeye Parks)	\$ 12,250.00
1997	Water line from shelter to soccer fields and install drinking fountain	\$ 1,000.00
	Play equipment and safety surfacing under equipment (Village Park)	\$ 4,984.00
	Partial funding for shelter house (Buckeye Park)	\$ 4,000.00
1998	Construct parking lot (Village Park)	\$ 17,315.55
1999	Replace existing culverts	\$ 9,000.00
2000	Handicap access to bleachers/concession/restroom area (Village Park)	\$ 6,375.50
2001	Renovate Buckeye Park restroom facility interior and exterior	\$ 8,600.00
2002	Repave entrance (Buckeye Park)	\$ 7,000.00
2003	Replace concrete floor in shelter (Buckeye Park)	\$ 9,200.00
2005	Refurbish large shelter (roof, door, drinking fountain, paint)	\$ 6,500.00
2006	Re-roof old shelter / install water line to new shelter at Buckeye Park	\$ 4,004.00
2007	Re-roof mini-shelter & install water fountain at Village Park Shelter	\$ 3,000.00
<b>TOTAL</b>		<b>\$ 133,668.98</b>

### **Village of Cairo**

1994	Replace backstop	\$ 4,489.00
1995	Play structure	\$ 8,496.00
	Replace fencing on ball diamonds	\$ 4,900.00
1996	Remove and replace backstops	\$ 3,470.58
1997	Play equipment and fencing	\$ 2,905.32
1998	Clean ditch between diamonds, replace conduits, and fill in ditch	\$ 4,975.00
1999	Connect concession stand and restrooms to sanitary sewer system	\$ 12,850.00
	Grade area between ball diamonds and Playground	\$ 2,425.00
2001	Repair painted steel roofing and replace / repair grandstand frame	\$ 4,000.00
2002	Replace tennis / basketball court fence; gate and fence roadway	\$ 2,882.96
<b>TOTAL</b>		<b>\$ 51,393.86</b>

### **City of Delphos**

1994	Shelter / restroom combination (Leisure Park)	\$ 15,962.00
1995	Play equipment (Leisure Park)	\$ 13,990.00
1996	Play equipment (Waterworks Park)	\$ 18,503.00
1998	Restroom (Waterworks Park)	\$ 25,398.10
1999	Install chain-link fence (Waterworks Park)	\$ 4,700.00
2001	Replace basketball court and goal (Waterworks Park)	\$ 5,209.00
2002	Install fencing along alley (Waterworks Park)	\$ 4,380.00
2003	Purchase/install vandal-resistant drinking fountains (Waterworks Park)	\$ 2,370.00
2004	Purchase & install skateboard equipment/fencing (Waterworks Park)	\$ 3,790.00
2006	Install CCTV / security system in (Waterworks Park)	\$ 1,450.00
2007	Install security lighting on shelters (Waterworks Park)	\$ 2,000.00
<b>TOTAL</b>		<b>\$ 97,752.10</b>

### **Village of Fort Shawnee**

1994	Shelter house and fireplace	\$ 9,000.00
1999	Purchase 3 acres to extend current park	\$ 6,000.00
2002	9-hole disc golf course; tree ID tags	\$ 5,500.00
2003	Landscaping - disc golf course	\$ 5,000.32
2004	Landscaping - disc golf course	\$ 4,000.00
2005	Drainage; re-grade & re-seed; trees	\$ 2,649.00
2006	Purchase / Install (2) benches at Disc Golf Course	\$ 827.00
<b>TOTAL</b>		<b>\$ 32,976.32</b>

### **Village of Harrod**

1994	Walks, parking, benches, and electricity	\$ 9,751.51
1995	Concrete footer / pad for gazebo	\$ 2,775.00
1997	Mount for helicopter, parking lot, and monument (Veteran's Park)	\$ 17,350.00
1999	Stone and grade parking area (Railroad Heritage Park)	\$ 1,800.00
2003	Install storm sewer	\$ 13,220.00
2007	Install sidewalk to connect Memorial Park with ball fields	\$ 7,000.00
<b>TOTAL</b>		<b>\$ 51,896.51</b>



**Jackson Township**

2004	Drainage tile around play equipment. Replace broken water pump.	\$ 3,134.80
2005	Replace out-dated play equipment	\$ 7,736.00
2007	Repair & re-roof portion of large covered shelter	\$ 8,000.00
<b>TOTAL</b>		<b>\$ 18,870.80</b>

**Village of Lafayette**

2004	Drainage for ball diamonds	\$ 4,700.00
2005	Clear bush/debris; expand parking lot	\$ 7,000.00
2007	Construct new shelter house in Hog Creek Reservation Park	\$ 14,800.00
<b>TOTAL</b>		<b>\$ 26,500.00</b>

**City of Lima**

1994	Dredge / repair 2 ponds, install aerators	\$ 19,617.00
1995	Dredge and repair skating pond	\$ 31,147.00
1996	Lighting (Cook, Lincoln, MLK, Robb and Schoonover Parks)	\$ 20,054.65
1997	Partial funding for restroom (Robb Park)	\$ 42,552.39
1998	Replace backstop and outfield fence, renovate infield soil, add drainage (Faurot Park diamond #2)	\$ 30,786.50
1999	Partial funding for Ottawa River Corridor Pedestrian Bikeway between Collett Street Recreation Area and Collett Street bridge	\$ 8,144.74
2000	Lights for new ball diamond at Collett Street Recreation Area	\$ 27,182.55
2001	Upgrade skateboard park	\$ 16,000.00
2002	New shelter, Schoonover Park	\$ 17,357.04
2003	Install permanent electric to stage area at Faurot Park	\$ 14,000.00
2004	Reconfigure fields at Robb Park; improve drainage	\$ 11,604.20
2005	Phase II, Robb Park – new bleachers, stands, soccer goals	\$ 15,000.00
2006	Robb Park Field Re-Configuration; match for NatureWorks grant	\$ 15,000.00
2007	Martin Luther King Jr. Park walk path, Phase I	\$ 5,022.00
<b>TOTAL</b>		<b>\$265,948.82</b>

**Shawnee Township**

1997	Play equipment (Cityview Terrace Park)	\$ 9,998.00
1998	Remove/replace fencing, clear brush/stumps (Cityview Terrace Park)	\$ 4,424.86
1999	Replace old swing set (Cityview Terrace Park)	\$ 811.00
<b>TOTAL</b>		<b>\$ 15,233.86</b>

**Spencer Township Park District**

1994	Sewer Lines	\$ 9,652.46
1995	Play equipment	\$ 11,303.00
1996	Double restroom / sports building	\$ 12,000.00
1997	Extend water line to existing sports building	\$ 7,780.00
1998	Remove trees and stumps	\$ 9,800.00
1999	Replace electric to 3 shelters and purchase handicap accessible drinking fountain	\$ 3,800.00
2000	Construct sidewalks facilities for accessibility	\$ 6,200.00

2001	Remove uneven concrete from south and middle shelters and replace with reinforced concrete	\$ 6,000.00
2002	Replace shelters roofs; continue extending sidewalk	\$ 4,000.00
2003	Purchase/install merry-go-round in play area	\$ 1,710.00
2004	Complete sidewalk	\$ 1,400.00
2005	Purchase/install bike rack	\$ 555.00
2006	New Flagpole Concrete Pad / Footer / Walkway – part of joint project	\$ 1,500.00
2007	Install catch basin & drainage tile in center parking lot	\$ 628.00
<b>TOTAL</b>		<b>\$ 76,328.46</b>

### **Village of Spencerville**

1994	Replace play equipment	\$ 11,359.00
1995	Install drinking fountain and sidewalk	\$ 2,178.55
1997	2 bike racks (Village Pool) 1 bike rack (Village Park) Replace pumping / filtration system at baby pool	\$ 862.80 \$ 18,750.00
1998	Picnic tables (pool, Neidhart, and Village Parks)	\$ 900.00
1999	Little People pool filter, pump, Chlorination, and pH control system	\$ 7,500.00
2000	Install water line for drinking water (Wellsite Park) and fencing (Village Pool)	\$ 7,241.95
2001	Install fencing by players' benches at diamonds 5 and 7 (Wellsite Park), install handicap accessible drinking fountain (Village Park)	\$ 4,191.00
2002	Replace fencing at ball diamond (Wellsite Park)	\$ 5,000.00
2003	Pave and stripe basketball court	\$ 2,460.00
2004	Purchase play equipment for Wellsite Park	\$ 5,000.00
2005	Purchase play equipment for Acadia Park (formerly Wellsite) II of III	\$ 7,000.00
2006	Purchase play equipment; Acadia Park; Phase III of III	\$ 8,000.00
<b>TOTAL</b>		<b>\$ 80,443.30</b>

### **Sugar Creek Township**

2004	Replace existing shelter house	\$ 8,800.00
2005	Create new skateboard park, ramp, etc.	\$ 3,560.00
2006	Replace roof on shelter	\$ 3,286.00
2007	Replace swing seats / chains / hardware; seal tennis court	\$ 1,497.00
<b>TOTAL</b>		<b>\$ 17,143.00</b>

**TOTAL ALLOCATIONS TO DATE** **\$957,525.01**



**BLUFFTON POLICE DEPARTMENT**  
**154 N. MAIN STREET**  
**BLUFFTON, OHIO 45817**  
**(419) 358- 2961**  
**FAX (419) 358-2963**



**Police Activity Summary**  
**March 2015**

Police Calls for Service – 313

Traffic Stops – 52

Citations – 6

Citations

Driving During Suspension	-	1
Left of Center	-	1
OVI	-	1
Speed	-	2
Stop Sign	-	1
<b>Total</b>	-	<b>6</b>

Complaint Reports

Assault	-	1
Criminal Damaging	-	1
Menacing	-	1
Miscellaneous	-	11
OVI	-	1
Telephone Annoyance	-	1
Theft	-	1
Traffic	-	1
Use of Force (Animal)	-	1
<b>Total</b>	-	<b>19</b>

Abandoned 911	3	3	2	8
Unit Maintenance	1	2	0	3
House Check	58	53	21	132
Liquor Laws	0	0	0	0
Safety Education / CPR / DARE/Etc.	0	0	2	2
Underage Drinking	0	0	0	0
Follow Up on Complaint	10	8	13	31
Criminal Trespassing	0	0	0	0
Menacing	0	0	2	2
Disorderly Conduct	0	0	0	0
Warrant Service	0	0	0	0
Telephone Annoyance	1	4	2	7
Motorist Assist/Lock Out	12	12	10	34
Mutual Aid	31	20	29	80
Recovered Stolen/Lost Property	2	1	2	5
Traffic Stop - Citation	13	7	9	29
Traffic Stop - Warning	33	29	43	105
Explosion	0	0	0	0
Unwanted Guest	0	0	0	0
Building Checks	41	65	55	161
Well Being Check	4	1	0	5
Warrant Service - Attempted/Complete	0	0	0	0
Receiving Stolen Property	0	0	0	0
Deceased Person	0	0	1	1
Urgent Call	0	0	0	0
Assist Officer	0	0	0	0
Foot Patrol	0	0	1	1
Bike Patrol	0	0	0	0
<b>Total</b>	<b>324</b>	<b>315</b>	<b>313</b>	<b>952</b>

