

**COUNCIL MEETING
AGENDA
May 14, 2012
8:00 PM
BLUFFTON TOWN HALL**

MINUTES April 23, 2012

BILLS

ADMINISTRATOR'S REPORT

SAFETY

FINANCIALS

MEETING DATES

May 14, 2012	Council	8:00 PM
May 14, 2012	Police Memorial Service and Open House	Following Council
May 29, 2012	Council	8:00 PM

Regular Council

April 23, 2012

Mayor Fulcomer presiding. Messrs: Collier, Gallant, Kingsley, McGarrity, Sehlhorst and Steiner present.

Mr. Gallant moved, seconded by Mr. Kingsley to approve the minutes of the regular council meeting held on April 9, 2012. Roll Call: Yeas (6) Messrs: Gallant, Kingsley, Collier, McGarrity, Sehlhorst, and Steiner. Nays (0), motion approved.

Mr. Steiner moved, seconded by Mr. McGarrity to approve the bills as presented. Total non-payroll of \$86,460.41 and payroll of \$34,094.39. Roll Call: Yeas (6) Messrs: Steiner, McGarrity, Collier, Gallant, Kingsley, and Sehlhorst. Nays (0), motion approved.

Mr. Gallant moved, seconded by Mr. Collier to suspend the rules. Roll Call: Yeas (6) Messrs: Gallant, Collier, Kingsley, McGarrity, Sehlhorst, and Steiner. Nays (0), motion approved.

Mr. Kingsley moved, seconded by Mr. McGarrity to approve the first reading of Ordinance No. 06-12: AN ORDINANCE AMENDING ORDINANCE NO. 21-11 (THE ANNUAL APPROPRIATION ORDINANCE) AND DECLARING AN EMERGENCY. Roll Call: Yeas (6) Messrs: Kingsley, McGarrity, Collier, Gallant, Sehlhorst, and Steiner. Nays (0), motion approved.

Mr. Gallant moved, seconded by Mr. Sehlhorst to suspend the rules. Roll Call: Yeas (6) Messrs: Gallant, Sehlhorst, Collier, Kingsley, McGarrity, and Steiner. Nays (0), motion approved.

Mr. Steiner moved, seconded by Mr. McGarrity to approve the first reading of Resolution No. 05-12: A RESOLUTION MAKING CERTAIN TRANSFERS AND DECLARING AN EMERGENCY. Roll Call: Yeas (6) Messrs: Steiner, McGarrity, Collier, Gallant, Kingsley, and Sehlhorst. Nays (0), motion approved.

Mr. Gallant moved, seconded by Mr. Kingsley to suspend the rules. Roll Call: Yeas (6) Messrs: Gallant, Kingsley, Collier, McGarrity, Sehlhorst, and Steiner. Nays (0), motion approved.

Mr. McGarrity moved, seconded by Mr. Steiner to approve the first reading of Resolution No. 06-12: A RESOLUTION MAKING CERTAIN TRANSFERS AND DECLARING AN EMERGENCY. Roll Call: Yeas (6) Messrs: McGarrity, Steiner, Collier, Gallant, Kingsley, and Sehlhorst. Nays (0), motion approved.

The Fiscal Officer announced the following meetings:

April 25, 2012	Planning Commission Hearing	7:30 PM
May 1, 2012	Recreation Committee	5:00 PM
May 14, 2012	Council	8:00 PM

Mr. Gallant moved, seconded by Mr. Collier to approve the Lima-Allen County Regional Planning Commission as the Village's MPO and authorizing the mayor to enter into a memorandum of understanding, indicating approval. Roll Call: Yeas (6) Messrs: Gallant, Collier, Kingsley, McGarrity, Sehlhorst, and Steiner. Nays (0), motion approved.

Mr. Gallant moved, seconded by Mr. Sehlhorst to accept the resignation of Ian Brown, 30 hr/week part time patrol officer. Roll Call: Yeas (6) Messrs: Gallant, Sehlhorst, Collier, Kingsley, McGarrity, and Steiner. Nays (0), motion approved.

Regular Council

April 23, 2012

Mr. Steiner moved, seconded by Mr. McGarrity to approve the request of Bill Gable, fireman, to use Village owned tables and chairs for a graduation party. Roll Call: Yeas (6) Messrs: Steiner, McGarrity, Collier, Gallant, Kingsley, and Sehlhorst. Nays (0), motion approved.

Mr. Sehlhorst moved, seconded by Mr. Kingsley to approve closing Main Street from Elm Street to Cherry Street and including the area between Citizens National Bank and the Post Office on May 12, 2012 from 6:00 am to 6:00 pm for the annual Arts and Crafts Show. Roll Call: Yeas (6) Messrs: Sehlhorst, Kingsley, Collier, Gallant, McGarrity, and Steiner. Nays (0), motion approved.

Mr. Gallant moved to adjourn.

MAYOR

FISCAL OFFICER

Village of Bluffton
Bills to be paid
5/14/2012

PAYROLL:

Village	\$ 32,931.18
Fire & Rescue	\$ 3,005.40
TOTAL PAYROLL	\$ 35,936.58

NON-PAYROLL:

Alloway	Lab Analysis	\$ 150.00
All Service Aeration	Porta Toilets & Rooting/Jetting	\$ 491.25
Allied Waste	Refuse Service	\$ 21.65
Apollo	CPR Cards	\$ 102.00
Aramark	Uniforms	\$ 280.03
BP	Gasoline	\$ 3,266.80
Bluffton Hospital	Ambulance Supplies	\$ 66.57
Bluffton Flying Service	Electricity	\$ 197.00
Bluffton News	Publishing	\$ 106.25
Bluffton Stone	Small Berm	\$ 46.24
Scott Brown	Town Hall Concert Series	\$ 191.99
Buckeye Power Sales	Generator Maintenance	\$ 1,394.60
Choice One Engineering	Cherry/Mound & Lawn/Jackson	\$ 4,372.50
Comm3Creative	Website Maintenance	\$ 75.00
Community Markets	Cleaning Supplies	\$ 28.83
D & J Golf Carts	Battery	\$ 65.00
Emblem Authority	Coffee Mugs	\$ 253.92
Emsar Medical Repair	Cot Maintenance	\$ 215.00
Ruth Everett	Cleaning	\$ 210.00
Guth Labs	BAC Solution	\$ 30.87
Kirtland's	Cruiser Maintenance	\$ 605.29
Marathon	Gasoline	\$ 842.73
James Mehaffie	Tuition Reimbursement	\$ 1,500.00
Moore Medical	Triage Tags	\$ 101.52
M & R Plumbing	Ball Valve, Brass, Muratic Acid	\$ 89.45
R. D. Neff & Assoc	Architectural Services	\$ 1,128.59
Mark Kline	Hose & Nut	\$ 8.97
NLEOFM	Flag, Pins, & Grave Marker	\$ 384.95
NWOHio Security	Elevator & Alarm Monitoring	\$ 107.50
Ohio Electric Control	Lift Station Parts	\$ 47.65
AEP	Electricity	\$ 20,894.66
OUPS	Manual Callouts	\$ 8.00
Village of Ottawa	Water Usage	\$ 31,555.68
Perry Corp	Copier Maintenance	\$ 36.32
Everett J. Prescott	PVC Pipe	\$ 312.80
Greg Probst	Reimburse 1st Responder Fee	\$ 65.00
Progressive Sweeping	Street Cleaning	\$ 2,931.64
Riley Creek Mercantile	Work Gloves	\$ 12.98
Sherwin Williams	Paint- Pool	\$ 475.00
Staples- Business	Paper, Paper Towels, Toner	\$ 298.53
State of Ohio UST Fund	2012 Underground Storage Tank Fee	\$ 1,600.00
Scott Merriman	Traffic Tickets & Citations	\$ 391.80
Time Warner Cable	Internet	\$ 314.16
Treasurer of State	Court Costs	\$ 315.00
Treasurer of State	2012 Annual Sludge Fee	\$ 100.00
Treasurer of State	MARCS User Fees	\$ 1,140.00
United States Treasury	Levy Proceeds	\$ 1,320.00

Village of Bluffton

Bills to be paid

5/14/2012

Centurylink	Telephone Service	\$	1,031.10
Utility Sales Agency	Meters	\$	4,257.50
Vance's	Ammunition	\$	507.10
Verizon	Air Card	\$	129.12
Vetter	Bolts & Shop Buln	\$	20.51
Village of Spencerville	Laptops for Ambulances	\$	800.00
W.C.O.I.L.	Internet	\$	4.95
Zep	Acid	\$	558.01
	Total Non-Payroll	\$	85,462.01

Mayor/ Council President

X: Then and Now approved by Council

Statement of Cash Pos w/MTD

AS OF: 04/30/2012

YEAR: 2012

STARTING ACCOUNT:

ENDING ACCOUNT: z

FUND NO.	DESCRIPTION	FUND	BEGINNING BALANCE	M-T-D	Y-T-D	[-RECEIPTS]	M-T-D	Y-T-D	[DISBURSMENTS]	M-T-D	Y-T-D	UNEXPENDED BALANCE	OUTSTANDING ENCUMBRANCE	ENDING BALANCE
A1	GENERAL FUND		1632795.89	281692.93	858770.48	342681.21	751126.17	1740440.20	255452.49	1484987.71				
B1	STREET FUND		65693.95	10845.44	52272.61	19332.50	80191.47	37775.09	18817.19	18957.90				
B2	STATE HIGHWAY FUND		21993.84	880.24	3937.61	0.00	0.00	25931.45	0.00	25931.45				
B3	CEMETARY FUND		8102.13	3151.00	9726.00	359.54	4866.53	12961.60	9553.96	3407.64				
B4	PARK FUND		20509.06	0.00	3750.00	1040.29	4981.79	19277.27	7633.14	11644.13				
B5	BENROTH MEMORIAL BR		534.63	0.00	0.00	0.00	0.00	534.63	0.00	534.63				
B6	FEMA GRANT		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
B7	COURT COMPUTER		3337.14	42.00	240.00	0.00	0.00	3577.14	0.00	3577.14				
B8	DUI ENFORCEMENT & E		547.01	55.00	145.00	0.00	396.00	296.01	0.00	296.01				
B9	PERMISSIVE LICENSE		41708.50	0.00	0.00	0.00	41708.50	0.00	0.00	0.00				
C1	STREET DEBT SERVICE		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
C2	SWIMMING POOL DEBT		863.28	0.00	0.00	0.00	0.00	863.28	0.00	863.28				
D1	CAPITAL IMPROVEMENT		18742.16	0.00	0.00	0.00	0.00	18742.16	0.00	18742.16				
D2	STORM SEWER IMPROVE		20046.82	0.00	0.00	0.00	0.00	20046.82	0.00	20046.82				
D3	FIRE & RESCUE IMPRO		274273.41	90011.21	90048.76	0.00	834.00	363488.17	0.00	363488.17				
D4	SWIMMING POOL IMPRO		47900.58	0.00	0.00	0.00	0.00	47900.58	0.00	47900.58				
D5	EQUIPMENT REPLACEMENT		24473.72	0.00	0.00	0.00	0.00	12783.98	13700.00	916.02-				
D6	AIRPORT IMPROVEMENT		579.79	0.02	0.10	0.00	0.00	579.89	0.00	579.89				
D7	STREET IMPROVEMENT		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
D8	TOWN HALL IMPROVEME		3131.57	56751.67	146553.19	0.00	0.00	149684.76	175000.00	25315.24-				
D9	POLICE EQUIPMENT RE		5403.58	32000.00	32000.00	3050.00	0.00	34353.58	30008.00	4345.58				
E1	WATER FUND		333307.28	68369.06	285823.47	315398.83	477845.49	141285.26	318350.60	177065.34-				
E2	SEWER FUND		226891.82	59484.18	244723.48	58256.21	255529.83	216085.47	211899.50	4185.97				
E3	SEWER DEBT SERVICE		176321.50	2050.25	6150.75	0.00	0.00	182472.25	0.00	182472.25				
E4	SEWER DEBT SERVICE		39686.59	20500.00	82000.00	0.00	0.00	121686.59	245310.00	123623.41-				
E5	WATER DEBT SERVICE		0.00	270000.00	270000.00	0.00	268072.70	1927.30	97681.27	95753.97-				
E6	SEWER REPLACEMENT &		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
E7	REFUSE FUND		34747.88	15810.57	63152.14	15304.97	60261.39	37638.63	119773.80	82135.17-				
E8	SEWER IMPROVEMENT		0.00	81000.00	81000.00	0.00	0.00	81000.00	0.00	81000.00				
E9	WATER IMPROVEMENT F		39649.20	28500.00	28500.00	1423.60	49105.55	19043.65	18966.80	76.85				
F1	WATER CONSTRUCTION		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
F2	COMMUNITY EVENTS		6920.77	0.00	0.00	0.00	0.00	6920.77	0.00	6920.77				
F3	COMMUNICATIONS FUND		7053.92	0.00	0.00	0.00	1140.00	5913.92	2280.00	3633.92				
F4	POLICE CONTINUING PR		649.87	0.00	0.00	0.00	0.00	649.87	0.00	649.87				
F5	UTILITY RECOVERY		16459.88	0.00	0.00	0.00	0.00	16459.88	0.00	16459.88				
G2	UNCLAIMED MONIES TR		225.20	0.00	0.00	0.00	0.00	225.20	0.00	225.20				
G3	INCOME TAX FUND		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
G4	CEMETARY TRUST - C/		1326.66	0.00	0.00	0.00	0.00	1326.66	0.00	1326.66				
G5	CEMETARY TRUST - MA		524.37	0.00	0.00	0.00	0.00	524.37	0.00	524.37				
H1	SPECIAL ASSESSMENT		897.17	0.00	0.00	0.00	0.00	897.17	0.00	897.17				
H2	SPECIAL ASSESSMENT		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
H4	SPECIAL ASSESSMENT		849.41	0.00	0.00	0.00	0.00	849.41	0.00	849.41				
H5	SPECIAL ASSMT - MAI		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
H6	SPECIAL ASSMT - JAC		119.67	0.00	0.00	0.00	0.00	119.67	0.00	119.67				
TOTAL:			3076268.25	1021143.57	2258793.59	757447.15	2010799.16	3324262.68	1524426.75	1799835.93				

* End of Report: VILLAGE OF BLUFFTON *

**To: Mayor Fulcomer
Council Members**

Hydrant Flushing

The Service Department completed the semi-annual hydrant flushing in about one and one-half weeks. According to them, the recent improvements to the distribution system are evident when they flush hydrants- areas near recently replaced lines take a fraction of the time to flush compared to pre-replacement.

Waterline Replacement Projects

I will be requesting a motion from Council on Monday evening to advertise for bids for the Grove, Jackson, and Lawn Waterline Replacement project and the Cherry and Mound Waterline Replacement Project. We will plan to open bids in June and be ready to award a contract as soon as the financial agreements are received and executed with the State of Ohio in July.

Swimming Pool

The Service Department is doing some painting at the pool as I am typing this report. If all goes well, we will fill the pool next week and get the water balanced and ready for the season. Additionally, the Service Department will be making some structural changes and removing some fences at the pool to better utilize the existing space for patrons. I will provide Council with a list of recommended hires for the 2012 Swimming Pool Season at Monday evening's Council Meeting and seeking your approval.

Spring Clean-up

Just a reminder- the Spring Clean-up will be held May 19th to the 28th. The dumpster will be delivered on Friday, May 18th and removed Tuesday, May 29th.

Activate Allen County

Along with a strong Bluffton contingent, I attend the Activate Allen County Pioneering Healthier Communities Health Summit on Monday, May 7th in Lima. I will keep Council informed as the initiative moves forward and our opportunities for participation are revealed.

Thank You

I'd like to thank the Mayor, Council and Village staff for their support and encouragement over the past two years while I attended graduate school at Bluffton University. I am confident that the overall experience, including the knowledge and skills developed through the program, will enable me to better serve the Village's residents, businesses, elected officials and staff. Now that I have completed the program and received my MBA degree, I am once again available for Tuesday evening meetings.