

Village of Bluffton Council Meeting Agenda
Bluffton Town Hall, 3rd Floor
154 North Main Street, Bluffton
May 2, 2016
8:00 PM

- 1. Opening Ceremonies**
 - a. Call to Order
 - b. Pledge of Allegiance
- 2. Minutes**
 - a. Approval of the minutes for the Bluffton Village Council meeting held on Monday, April 18, 2016.

3. Bills

4. Legislation

Ordinance No. 02-16 2nd Reading

An Ordinance establishing a surcharge on water and sewer accounts of the Village of Bluffton, Ohio.

Ordinance No. 03-16 1st Reading Emergency

An Ordinance amending Ordinance No. 21-15 (The Annual Appropriation Ordinance and declaring an emergency.

Ordinance No. 04-16 1st Reading Emergency

An Ordinance amending Ordinance No. 14-13 (Comprehensive Fee Schedule) and declaring an emergency.

Resolution No. 05-16 1st Reading

A Resolution adopting the recommendations of the Commission appointed by the Mayor regarding the Shannon Cemetery and setting forth guidelines for preservation and memorialization of same.

Resolution No. 06-16 1st Reading Emergency

A Resolution making certain transfers and declaring an emergency.

Resolution No. 07-16 1st Reading Emergency

A Resolution authorizing the submission of a Fiscal Year 2017 Ohio Airport Grant Application and declaring an emergency.

Resolution No. 08-16 1st Reading Emergency

A Resolution authorizing the submission of a Fiscal Year 2016 Ohio Airport Matching Grant Application and declaring an emergency.

Resolution No. 09-16 1st Reading Emergency

A Resolution to authorize the Mayor to enter into a contract with Republic Services for Garbage and Refuse Services for the Village of Bluffton and declaring an emergency.

Resolution No. 10-16 1st Reading Emergency

A Resolution to amend the pay and salary ordinance of the Village of Bluffton amending pay rates for part time police officers and seasonal service personnel and declaring an emergency.

5. Administrator's Report

6. Safety Services

7. Committee Reports

8. Shannon Cemetery

9. Public Comment

10. Meeting Dates (meetings held at the Town Hall unless otherwise noted)

- a. Streets, Alleys, Lights and Sidewalks- May 2, 2016 at 7:30 PM
- b. Council – Monday, May 2, 2016 at 8:00 PM
- c. Pathway Board- Thursday, May 5, 2016 at 12:00 PM in President’s Room at BU
- d. Planning Commission- Monday, May 9, 2016 at 8:00 PM
- e. Council- Monday, May 16, 2016 at 8:00 PM
- f. Alley Vacation Hearing- Monday, May 16, 2016 at 8:15 PM

11. Adjournment – Motion and Second

Mayor Augsburg presiding. Messrs: Burrell, Johnson, Miller, Sehlhorst, Talavinia, and Warren present.

Mr. Warren moved, seconded by Mr. Sehlhorst to approve the minutes of the regular council meeting held on April 4, 2016. Roll Call: Yes (6) Messrs: Warren, Sehlhorst, Burrell, Johnson, Miller, and Talavinia. No (0), motion approved.

Mr. Talavinia moved, seconded by Mr. Warren to approve the bills as presented. Total payroll of \$44,027.78 and non-payroll of \$216,583.74. Roll Call: Yes (6) Messrs: Talavinia, Warren, Burrell, Johnson, Miller, and Sehlhorst. No (0), motion approved.

Mr. Warren moved, seconded by Mr. Burrell to approve the third and final reading of Resolution No. 03-16: A RESOLUTION AMENDING RESOLUTION NO. 07-13 REGARDING SUPPORT FOR A PLAN FOR THE SHANNON CEMETERY. Roll Call: Yes (6) Messrs: Warren, Burrell, Johnson, Miller, Sehlhorst, and Talavinia. No (0), motion approved.

Mr. Talavinia moved, seconded by Mr. Warren to amend the contract with CT Consultants for services relating to the West Side Interceptor Sewer Project to include bidding and construction services at a cost of \$254,300. Roll Call: Yes (6) Messrs: Talavinia, Warren, Burrell, Johnson, Miller, and Sehlhorst. No (0), motion approved.

Mr. Warren moved, seconded by Mr. Burrell to approve the third and final reading of Ordinance No. 02-16: AN ORDINANCE ESTABLISHING A SURCHARGE ON WATER AND SEWER ACCOUNTS OF THE VILLAGE OF BLUFFTON, OHIO. Roll Call: Yes (6) Messrs: Warren, Burrell, Johnson, Miller, Sehlhorst, and Talavinia. No (0), motion approved.

Mr. Warren moved, seconded by Mr. Johnson to authorize the Village Solicitor to prepare legislation to provide for a 3% pay raise for the part-time police officers and seasonal mowers, Bob Badertscher and Ken VonLehmden. No vote was taken.

Mr. Johnson moved, seconded by Mr. Sehlhorst to approve the purchase of a gas boiler system for the Village pool from M & R Plumbing and Heating, at an estimated cost of \$15,000.00. Roll Call: Yes (6) Messrs: Johnson, Sehlhorst, Burrell, Miller, Talavinia, and Warren. No (0), motion approved.

Mr. Warren moved, seconded by Mr. Sehlhorst to untable the motion from the March 7, 2016 meeting in regards to amending Resolution No 07-13 to include language as recommended by the Shannon Cemetery Commission. Roll Call: Yes (6) Messrs: Warren, Sehlhorst, Burrell, Johnson, Miller, and Talavinia. No (0), motion approved.

Mr. Warren moved, seconded by Mr. Sehlhorst authorize the Village Solicitor to prepare legislation to accept the Shannon Cemetery Commission recommendation. Roll Call: Yes (6) Messrs: Warren, Sehlhorst, Burrell, Johnson, Miller, and Talavinia. No (0), motion approved.

Mayor Augsburg announced the 2016 Arbor Day Proclamation.

The following meetings were included on the agenda and/or scheduled during the meeting:

April 21, 2016	Airport Advisory Commission	7:45 PM
April 25, 2016	Recreation Committee	6:00 PM
April 28, 2016	Cemetery Committee	4:00 PM
May 2, 2016	Streets, Alleys, Lights, & Sidewalks Committee	7:30 PM
May 2, 2016	Council	8:00 PM
May 16, 2016	Alley Vacation Hearing	8:15 PM

Mr. Warren moved, seconded by Mr. Johnson to adjourn.

MAYOR

FISCAL OFFICER

Village of Bluffton
Bills to be paid
5/2/2016

PAYROLL:

	Village	\$	37,121.31
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	TOTAL PAYROLL	\$	37,121.31
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NON-PAYROLL:

	Allen R. Shuffleboard	Shuffleboard Court Wax	\$	294.46
	Alloway	Lab Analysis	\$	2,611.20
	All Service Aeration	Portable Toilets	\$	382.50
	Allied	Refuse Service	\$	16,518.90
	Bluffton Stone	Road Maintenance Supplies	\$	132.17
	F. Stephen Chamberlain	Retainer/Meetings	\$	1,320.00
ACH	Citizens National Bank	Principal & Interest	\$	21,671.31
	D & J Golf Carts	Golf Cart Maintenance	\$	150.00
	First National Bank	Interest- Line of Credit	\$	14.23
	Gary's Repair	Mower Maintenance	\$	69.75
	Grainger	Tracer Charger & Oil	\$	184.84
	Dave Haas	Town Hall Concert Series	\$	263.75
	Howell Rescue System	Genesis Preventative Maintenance	\$	685.00
	Ohio Police & Fire Pension	Employer Share- April	\$	5,360.68
	Richland Engineering	Rehabilitate Airport Apron	\$	1,782.50
	Time Warner	Internet	\$	314.90
	United Fire Apparatus	Valve Repair	\$	448.00
	United Healthcare	Hospitalization	\$	10,842.00
	United Healthcare	Life Insurance	\$	102.00
	US Postal Service	PO Box 228 Annual Fee	\$	138.00
	Vance's	Ammunition & Taser Cartridges	\$	106.02
	Verizon	Air Card	\$	120.45
	Wallcur	Training Materials	\$	120.53
	Dominion	Natural Gas	\$	984.54

	Total Non-Payroll	\$	64,617.73
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 Mayor/ Council President

X: Then and Now Approved by Council
 A: Addition to list

ORDINANCE NO. 3-16

AN ORDINANCE: AMENDING ORDINANCE NO. 21-15 (THE ANNUAL APPROPRIATION ORDINANCE) AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to appropriate funds and amend Ordinance No. 21-15 (The Annual Appropriation Ordinance).

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: That monies are appropriated for the Street and Swimming Pool Improvement Funds as follows:

Supplemental Appropriations:

Street Fund:

B1-6B-52610	Principal Line of Credit (Sidewalks)	+\$1,000.00
B1-6B-52620	Interest Line of Credit (Sidewalks)	+\$500.00

Swimming Pool Improvement Fund:

D4-3D-52510	Pool Capital Items	+\$15,500.00
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SECTION 2: That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof, and for the further reason that this appropriation transfer is needed so expenditures can be made.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this _____ day of _____, 2016 by the governing board of the Village of Bluffton, Ohio by the following vote:

Yes: _____ No: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

SOLICITOR

ORDINANCE NO. 04-16

AN ORDINANCE AMENDING ORDINANCE NO. 14-13 (COMPREHENSIVE FEE SCHEDULE) AND DECLARING AN EMERGENCY.

WHEREAS, I has been decided by the Council of the Village of Bluffton that it is necessary to establish rates and or fees for services provided by the Village, with the exception of utility rates, which are established through their own respective ordinances. This ordinance shall supersede all other ordinances, resolutions, or adopted fee schedules relating to the same rate or fee.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: That rates and fees for the Village provided services will be billed according to the following schedule:

<u>Type of Fee</u>	<u>Fee</u>
<i>Safety Services:</i>	
Basic Life Support	\$550.00
Advanced Life Support I	\$650.00
Advanced Life Support II	\$750.00
Non transport Runs	No Charge
EMS Mileage (per mile)	\$12.00
Security Services (hourly)	\$25.00
Accident Report (up to 10 pgs)	\$2.00
additional pages	\$0.25
<i>Cemetery:</i>	
Cemetery Deed Transfer	\$25.00
Lot	\$500.00
O/C- Burial	\$500.00
O/C- Cremation & Infant Burial	\$300.00
<i>Administrative:</i>	
Building Permit	\$10.00
Bd of Bldg & Zoning Hearings	\$250.00
Zoning Ordinance Book	\$3.00
Planning Commission Hearing	\$250.00
Alley Vacation	\$50.00
Bed and Breakfast Permit	\$100.00
Solicitor Vendor License	\$10.00
NSF Check	\$20.00
Copies	\$0.10
Fax	\$1.00
<i>Seasonal Watering Meter</i>	<i>\$50.00</i>

Recreation:

Pool Daily Admission	\$4.00
Pool Family Season Pass	\$130.00
additional children each	\$5.00
Pool Single Season Pass	\$80.00
Pool Senior Single Season Pass	\$40.00
Pool Senior Couple Season Pass	\$75.00
Ten-visit Pass	\$30.00
Pool Rental- 2hrs	\$175.00
Swim Lessons- member	\$30.00
Swim Lessons- non-member	\$40.00
Swim Lessons-private	\$50.00
Village Park Shelter House Deposit	\$20.00
Town Hall Community Room Deposit	\$20.00

SECTION 2: That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code

Passed and Adopted this _____ day of _____, 2016 by the governing body of the Village of Bluffton, OH by the following vote:

Ayes: _____ Noes: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

SOLICITOR

RESOLUTION NO. 05-16

**A RESOLUTION ADOPTING THE RECOMMENDATIONS OF THE
COMMISSION APPOINTED BY THE MAYOR REGARDING THE SHANNON
CEMETERY AND SETTING FORTH GUIDELINES FOR PRESERVATION
AND MEMORIALIZATION OF SAME**

WHEREAS, the Mayor of the Village of Bluffton appointed an ad hoc commission known as the Shannon Cemetery Commission. That Commission met, reviewed, debated and discussed the way in which the Shannon Cemetery should be preserved and memorialized; and that the commission has presented its recommendation, and;

WHEREAS, the Council of the Village of Bluffton has reviewed those recommendations and find that the same are appropriate.

**IT IS THEREFORE RESOLVED BY THE COUNCIL OF THE VILLAGE OF
BLUFFTON, OHIO THAT:**

SECTION 1: That the Shannon Cemetery has been in need of preservation and memorialization, the following shall be adopted as guidelines for the same:

- a. Financial support shall be in accordance with Resolution 07-13 as amended by Resolution 03-16.
- b. A survey of the cemetery grounds by Ground Penetrating Radar has been by conducted and that possible graves have been marked and plotted with GPS Data giving the latitude and longitude recorded to the best available technology. Any and all records of the Ground Penetrating Radar and GPS Data shall be kept on file with the Village Clerk being open to Public Inspection.
- c. Gravestones (Tombstones) taken from in and around Shannon Cemetery shall be photographed and cataloged with a copy of the photographs and catalog kept on file with the Village Clerk being open to Public Inspection. Once completed, Gravestones that can be matched to known burials in Shannon Cemetery shall be returned to site of the grave in Shannon Cemetery. Placements of known Gravestones shall be in such a manner that they are as close to known graves as reasonably possible.
- d. Gravestones (Tombstones) that cannot be matched to known burials in Shannon Cemetery shall be returned to Shannon Cemetery. Placement of the Gravestones that cannot be matched to know burials will be placed together in a designated

area of Shannon Cemetery as a collective memorial showing due respect for the Gravestones and preservation of the same for the future.

- e. No building, structure, pavement, path or collective memorial shall be erected, placed or built on any part of Shannon Cemetery that has been shown to have or identified as soil anomalies consistent with a grave identified by the Ground Penetrating Radar survey as set forth in subsection (b) above.
- f. That, to insure that Gravestones (Tombstones) are cleaned, reset and/or preserved in such a manner consistent with best practices, the Village will use the services of individuals who have shown themselves qualified in the handling the cleaning and preservation of Gravestones (Tombstones). The Village will accept the work of volunteers in these efforts as long as they are approved by the Village Administrator or his designee.
- g. Any preservation and memorial efforts at Shannon Cemetery will be guided by the efforts to preserve Shannon Cemetery as a closed historic cemetery. The Village will explore the possibility of having the Shannon Cemetery made a state historic site.
- h. At an appropriate location within Shannon Cemetery, the Village of Bluffton shall commission a suitable stone or metal marker of suitable size and of an appearance consistent with a cemetery. This marker will be inscribed with the names and burial information for those persons known to be buried in Shannon Cemetery and space for additional names as they become known. The Village of Bluffton acknowledges that any original burial records are lost. Therefore, burials may be confirmed from newspaper accounts, written family historical records, other public records or other historical sources. Before any name is placed on the marker, it will be approved by the Village of Bluffton whose decision is final.
- i. The preservation efforts set forth herein shall be overseen by the Village Administrator or his designee at all times. No person, other than a village employee, agent or volunteer, approved by the Village Administrator, shall undertake any preservation or memorialization activities.

SECTION 2: it is found and determined that all formal actions of the Council concerning and relating to the adoption of this ordinance were made in open meeting of this Council and that all deliberations of this Council and

any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this ____ day of _____, 2016 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

Attest:

Fiscal Officer

Mayor

Approved as to form:

F. Stephen Chamberlain, Village Solicitor

RESOLUTION NO. **6**-16

A RESOLUTION: MAKING CERTAIN TRANSFERS AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to make certain transfers between funds of the Village of Bluffton.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: That the following transfers are hereby made:

To	From	Amount
Street B1-0I-41920		+\$150,000
Fire & Rescue Improvement D3-0I-41920		+\$90,000
Pool Improvement D4-0I-41920		+\$35,000
Cemetery B3-0I-41920		+\$3,000
Park B4-0I-41920		+\$15,000
Equipment Replacement D5-0I-41920		+\$5,000
Police Equipment Replacement D9-0I-41920		+\$40,000
Water E1-0I-41920		+\$150,000
	General A1-7X-52710	-\$488,000

To	From	Amount
Water Debt Service E5-0I-41920		+\$255,000
	Water E1-5X-52710	-\$255,000

SECTION 2: That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof, and for the further reason that this appropriation transfer is needed so expenditures can be made.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this _____ day of _____, 2016 by the governing body of the Village of Bluffton, Ohio by the following vote:

Yes: _____ Noes: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

SOLICITOR

RESOLUTION NO. 07-16

A RESOLUTION AUTHORIZING THE SUBMISSION OF A FISCAL YEAR 2017 OHIO AIRPORT GRANT APPLICATION AND DECLARING AN EMERGENCY

WHEREAS, The Bluffton Airport Advisory Commission has been made aware of an opportunity to apply for grant funding through the Ohio Department of Transportation, Office of Aviation with ODOT providing 95% funding; and

WHEREAS, The Bluffton Airport Advisory Commission desires to utilize this funding opportunity for necessary improvements to the Bluffton Airport.

IT IS THEREFORE RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO THAT:

SECTION 1: The Village Administrator is hereby authorized to submit a Fiscal Year 2017 Ohio Airport Grant Application for improvements at the Bluffton Airport.

SECTION 2: That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof and in order to meet the deadline requirements for the funding opportunity.

SECTION 3: It is found and determined that all formal actions of the Council concerning and relating to the adoption of this resolution were made in open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this _____ day of _____, 2016 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

Attest:

Fiscal Officer

Mayor

Approved as to form:

F. Stephen Chamberlain, Village Solicitor

RESOLUTION NO. 08-16

A RESOLUTION AUTHORIZING THE SUBMISSION OF A FISCAL YEAR 2016 OHIO AIRPORT MATCHING GRANT APPLICATION AND DECLARING AN EMERGENCY

WHEREAS, The Bluffton Airport Advisory Commission has been made aware of an opportunity to apply for grant funding through the Ohio Department of Transportation, Office of Aviation with ODOT providing 5% funding in conjunction with 90% funding from the FAA ; and

WHEREAS, The Bluffton Airport Advisory Commission desires to utilize this funding opportunity for necessary improvements to the Bluffton Airport.

IT IS THEREFORE RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO THAT:

SECTION 1: The Village Administrator is hereby authorized to submit a Fiscal Year 2016 Ohio Airport Matching Grant Application for improvements at the Bluffton Airport.

SECTION 2: That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof and in order to meet the deadline requirements for the funding opportunity.

SECTION 3: It is found and determined that all formal actions of the Council concerning and relating to the adoption of this resolution were made in open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this ____ day of _____, 2016 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

Attest:

Fiscal Officer

Mayor

Approved as to form:

F. Stephen Chamberlain, Village Solicitor

RESOLUTION 09-16

**A RESOLUTION TO AUTHORIZE THE MAYOR TO ENTER INTO A
CONTRACT WITH REPUBLIC SERVICES FOR GARBAGE AND REFUSE
SERVICES FOR THE VILLAGE OF BLUFFTON AND
DECLARING AN EMERGENCY**

WHEREAS, the Council of the Village of Bluffton Ohio finds that it is necessary to enter into a contract to provide garbage, refuse and recycling services for the Village of Bluffton and;

WHEREAS, Republic Services has provided the lowest best bid for that service after competitive bidding as provided by law and;

WHEREAS, an emergency exists in that the current contract is set to expire and such services are need for the preservation of the health, safety and welfare of the Village of Bluffton, Ohio

**IT IS THEREFORE ORDAINED BY THE COUNCIL OF THE VILLAGE OF
BLUFFTON, OHIO THAT:**

SECTION 1: That the Mayor is authorized to enter into a contract with Republic Services for garbage, refuse and recycling services for the Village of Bluffton.

SECTION 2: That an emergency exists for the reasons set forth herein and this resolution shall be full force and effect immediately from and after its passage as an emergency.

SECTION 3: it is found and determined that all formal actions of the Council concerning and relating to the adoption of this ordinance were made in open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this ____ day of May, 2016 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

Attest:

Clerk

Mayor

Approved as to form:

F. Stephen Chamberlain
Village Solicitor

RESOLUTION 10-16

A RESOLUTION TO AMEND THE PAY AND SALARY ORDINANCE OF THE VILLAGE OF BLUFFTON AMENDING PAY RATES FOR PART TIME POLICE OFFICERS AND SEASONAL SERVICE PERSONNEL AND DECLARING AN EMERGENCY

WHEREAS, the Council of the Village of Bluffton Ohio finds that it is necessary to amend the rate of pay for two classes of employees for the Village of Bluffton and;

WHEREAS, an emergency exists in that the rates of pay for these classes of employees should be amended to retain and attract employees all for the preservation of the health, safety and welfare of the Village of Bluffton, Ohio

IT IS THEREFORE ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO THAT:

SECTION 1: That the existing pay ordinance for the Village of Bluffton, Ohio shall be amended to reflect the following increase in rates of pay:

- a. A three percent (3%) increase from the 2015 rate of pay for part time police officers effective January 1, 2016
- b. A three percent (3%) increase from the 2015 rate of pay for part time service employees effective January 1, 2016

This is a retroactive increase and shall be calculated by the Village Fiscal Officer to be paid in gross to current employees in the job classifications set forth above within 45 days of the enactment of this resolution.

SECTION 2: That an emergency exists for the reasons set forth herein and this resolution shall be full force and effect immediately from and after its passage as an emergency.

SECTION 3: it is found and determined that all formal actions of the Council concerning and relating to the adoption of this ordinance were made in open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this ____ day of May, 2016 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Nays: _____ Abstain: _____

Attest:

Clerk

Mayor

Approved as to form:

F. Stephen Chamberlain
Village Solicitor

**To: Mayor Augsburger
Council Members**

West Side Interceptor and Headworks Projects

On Thursday, April 21, 2016 we received the approved Permit to Install for the West Side Interceptor and WWTP Headworks projects from the Ohio EPA. We met with the engineers from CT Consultants on Thursday, April 28, 2016 to discuss the bidding process. We will be advertising for bids for the projects beginning May 4, 2016 and the bid opening is scheduled for May 27, 2016 with the anticipated goal of preparing a recommendation to Council to award bids at the June 6, 2016 regularly scheduled Council meeting.

2nd Quarter TTHM Results

On Thursday, April 21, 2016 we received the lab results for our 2nd Quarter TTHM sampling. Our two location samples came in at 23.1 ug/L and 37.5 ug/L respectively. Based on my calculations of our previous Quarter samples, our running annual average at our sampling locations would be 60.4 ug/L and 69.5 ug/L which is below the maximum level of 80.0 ug/L and would place us back in compliance with the OEPA regulations.

Legislation

Monday evening's agenda includes a number of pieces of new legislation: Ordinance 03-16 is to amend appropriations per Nancy; Ordinance 04-16 is to amend the fee schedule to include updated rates for the swimming pool recommended by the Recreation Committee and adjust the seasonal water meter fee per the recommendation of the Utilities Committee; Resolution 5-16 is to make certain transfers per Nancy; Resolutions 7-16 and 8-16 are to authorize the submission of grant applications for the airport for Fiscal Years 2016 and 2017 as recommended by the Airport Advisory Commission; Resolution 9-16 is to authorize the Mayor to enter into a contract with Republic Services for garbage and refuse services for a new three year period; and Resolution 10-16 is the pay raise legislation for part time police officers and seasonal service department personnel that was requested to be drafted at the last Council meeting.

Personnel

On April 21, 2016, Scott Phillips successfully passed the examination administered by the Operator Certification Advisory Council for the Sewer II license certification. In accordance with the Village's Wage Scale Ordinance, I am recommending that Council approve a \$1.00 per hour wage increase for Scott Phillips effective on April 20, 2016, the date of his notification.

County Line Road RR Crossing

On Friday, April 29, 2016 I met with representatives from PUCO- Rail Division, the Ohio Rail Development Commission, the Hancock County Engineer's Office and Norfolk Southern Rail to discuss the railroad crossing on County Line Road. The consensus of the group was to recommend that the rail crossing be upgraded for safety reasons to include lights and gates, as well as resurfacing. If approved, this project will be federally funded and may be completed in one year.

Planning Commission Meeting

Just a reminder that the Planning Commission has a meeting scheduled for Monday, May 9th at 8:00 PM to review the Construction Drawings for the Parkview Development that was approved by the Planning Commission and the Village Council in 2007.



BLUFFTON POLICE DEPARTMENT
154 N. MAIN STREET
BLUFFTON, OHIO 45817
(419) 358- 2961
FAX (419) 358-2963



Police Activity Summary
March 2016

Police Calls for Service –460

Traffic Stops – 72

Citations – 19

Citations

Driving During Suspension	-	1
Expired License	-	1
Improper Backing	-	1
Speed	-	16
Total	-	19

Complaint Reports

Animal	-	2
Assault	-	1
Breaking & Entering	-	1
Civil	-	1
Criminal Damaging	-	2
Domestic	-	2
Filing a False Police Report	-	1
Mental Health Emergency	-	1
Miscellaneous	-	2
Passing Bad Checks	-	1
Recovered Property	-	2
Theft	-	4
Traffic	-	1
Unruly Juvenile	-	1
Warrant	-	1
Total	-	23

- Total theft loss for March was \$915

Abandoned 911	5	3	7	15
Unit Maintenance	1	1	3	5
House Check	37	11	66	114
Liquor Laws	0	0	0	0
Safety Education / CPR / DARE/Etc.	0	0	0	0
Underage Drinking	0	1	0	1
Follow Up on Complaint	15	23	10	48
Criminal Trespassing	0	0	0	0
Menacing	0	0	2	2
Disorderly Conduct	0	0	0	0
Warrant Service	0	0	0	0
Telephone Annoyance	0	1	0	1
Motorist Assist/Lock Out	19	12	16	47
Mutual Aid	31	26	38	95
Recovered Stolen/Lost Property	1	1	1	3
Traffic Stop - Citation	16	8	15	39
Traffic Stop - Warning	39	44	57	140
Explosion	0	0	0	0
Unwanted Guest	3	0	2	5
Building Checks	78	69	95	242
Well Being Check	0	1	0	1
Warrant Service - Attempted/Complete	0	1	0	1
Receiving Stolen Property	0	0	0	0
Deceased Person	1	0	0	1
Urgent Call	0	0	0	0
Assist Officer	0	0	0	0
Foot Patrol	1	2	0	3
Bike Patrol	0	0	0	0
Total	410	358	460	1228