

**COUNCIL MEETING
AGENDA
July 8, 2013
8:00 PM
BLUFFTON TOWN HALL**

MINUTES June 24, 2013

BILLS

RESOLUTION NO. 06-13 **1ST READING** **EMERGENCY**
A RESOLUTION MAKING CERTAIN TRANSFERS AND DECLARING AN
EMERGENCY.

ADMINISTRATOR'S REPORT

SAFETY

FINANCIALS

MEETING DATES

July 8, 2013	Council	8:00 PM
July 8, 2013	Budget Hearing	8:15 PM
July 22, 2013	Council	8:00 PM

Regular Council

June 24, 2013

Mayor Gallant presiding. Messrs: Burrell, Collier, Kingsley, McGarrity, Sehlhorst, and Steiner present.

Mr. Sehlhorst moved, seconded by Mr. Collier to approve the minutes of the regular council meeting held on June 10, 2013. Roll Call: Yeas (6) Messrs: Sehlhorst, Collier, Burrell, Kingsley, McGarrity, and Steiner. Nays (0), motion approved.

Mr. Steiner moved, seconded by Mr. Kingsley to approve the bills as presented. Total non-payroll of \$188,170.61 and payroll of \$44,657.10. Roll Call: Yeas (6) Messrs: Steiner, Kingsley, Burrell, Collier, McGarrity, and Sehlhorst. Nays (0), motion approved.

Mr. McGarrity moved, seconded by Mr. Burrell to approve the third and final reading of Ordinance No. 15-13: AN ORDINANCE TO VACATE AN ALLEY AS REQUESTED BY TONY AND JENNIFER SIFERD AND PAUL AND DEBORAH WEIHRAUCH. Roll Call: Yeas (6) Messrs: McGarrity, Burrell, Collier, Kingsley, Sehlhorst, and Steiner. Nays (0), motion approved.

The Fiscal Officer announced the following meetings:

July 8, 2013	Council	8:00 PM
July 8, 2013	Budget Hearing	8:15 PM

Mr. Kingsley moved, seconded by Mr. McGarrity to authorize Dennis Gallant, Dave Steiner, and Nancy Kindle as signers on the skid loader loan with Citizens National Bank. Roll Call: Yeas (6) Messrs: Kingsley, McGarrity, Burrell, Collier, Sehlhorst, and Steiner. Nays (0), motion approved.

Mr. Steiner moved, seconded by Mr. Sehlhorst to appoint Bob Amstutz to the Village's Record Commission. Roll Call: Yeas (6) Messrs: Steiner, Sehlhorst, Burrell, Collier, Kingsley, and McGarrity. Nays (0), motion approved.

Mr. Steiner moved, seconded by Mr. McGarrity to enter into executive session for the discussion of contracts and personnel. Roll Call: Yeas (6) Messrs: Steiner, McGarrity, Burrell, Collier, Kingsley, and Sehlhorst. Nays (0), motion approved.

Mr. Steiner moved, seconded by Mr. Sehlhorst to exit from executive session. Roll Call: Yeas (6) Messrs: Steiner, Sehlhorst, Burrell, Collier, Kingsley, and McGarrity. Nays (0), motion approved.

Mr. Steiner moved, seconded by Mr. Sehlhorst to approve the July 1, 2013 health insurance renewal rates from United Healthcare. Roll Call: Yeas (6) Messrs: Steiner, Sehlhorst, Burrell, Collier, Kingsley, and McGarrity. Nays (0), motion approved.

Mr. McGarrity moved, seconded by Mr. Kingsley to authorize an amendment of the MARCS contract for the transfer of 70 feet of tower from the State to the Village and authorize the police chief to sign for the tower. Roll Call: Yeas (6) Messrs: McGarrity, Kingsley, Burrell, Collier, Sehlhorst, and Steiner. Nays (0), motion approved.

Mr. Sehlhorst moved, seconded by Mr. McGarrity to approve the quote from Digital COPS/Perry Protech of \$28,953.57 for a video camera system. Roll Call: Yeas (6) Messrs: Sehlhorst, McGarrity, Burrell, Collier, Kingsley, and Steiner. Nays (0), motion approved.

Mr. Burrell moved, seconded by Mr. McGarrity to approve a quote from Digital COPS/Perry Protech of \$43,458.23 for new computers, hardware, servers, and software. Roll Call: Yeas (6) Messrs: Burrell, McGarrity, Collier, Kingsley, Sehlhorst, and Steiner. Nays (0), motion approved.

Mr. Kingsley moved to adjourn.

MAYOR

FISCAL OFFICER

**Village of Bluffton
Bills to be paid
7/8/2013**

PAYROLL:

Village	\$ 41,370.21
Fire & Rescue	\$ 2,878.62
TOTAL PAYROLL	\$ 44,248.83

NON-PAYROLL:

84644	John Deere	Skid Loader	\$ 76,322.91
	Alloway	Lab Analysis	\$ 2,183.40
	Allied	Refuse Service	\$ 21.65
	Apollo	CPR Cards	\$ 28.00
	Applied Specialities	Polymer	\$ 3,484.80
	Big Daddy's Towing	Ambulance Towing	\$ 110.00
	Bluffton Aeration	Storm Sewer Jetting	\$ 250.00
	Bluffton News	Publishing	\$ 439.88
	Bluffton Stone	Crushed Limestone	\$ 50.97
	Marbee Printing	Letterhead & Envelopes- EMS	\$ 288.00
	F. Stephen Chamberlain	Legal Services	\$ 1,320.00
	County Electric	Pool Soffit Lighting	\$ 1,030.22
	Family True Value Hardware	Batteries, Chain Link	\$ 21.77
	Gary's Repair	Chain Saw Repair & Replacement Parts	\$ 81.95
	Grainger	Electrical Parts	\$ 20.42
	Citizens National Bank	2nd Half Health Savings Contribution	\$ 11,500.00
	Kirtland's	Cruiser Maintenance	\$ 65.96
	Kleem	Street Signs	\$ 112.18
	Marathon	Gasoline	\$ 1,151.65
	NWOHio Security	Elevator Monitoring	\$ 64.95
	OP Aquatics	Chlorine	\$ 624.55
	AEP	Electricity	\$ 21,195.03
ACH	OWDA	Debt Payments	\$ 234,213.07
	Perry	Copier Maintenance	\$ 34.66
	Riley Creek Mercantile	Straw & Misc Supplies	\$ 90.36
	Schultz Fluid Handling	Pump- Sewer Plant	\$ 2,058.31
	KOI Enterprises	Vehicle Maintenance	\$ 40.04
	Sports Warehouse	Lifeguard & Manager Shirts	\$ 490.30
	Time Warner Cable	Internet	\$ 314.16
	Tommy Tire	Tire Repair	\$ 198.36
	Treasurer of State	Elevator Recertification	\$ 259.25
	US Plastics	Pump Parts	\$ 161.53
	Centurylink	Telephone Service	\$ 1,042.37
	Utility Sales Agency	Water Valves, Fittings, Line Parts	\$ 1,206.20
	Vetter Lumber	Roofing Materials, Lumber, Paint	\$ 352.88
	W.C.O.I.L.	Internet	\$ 4.95

Total Non-Payroll \$ 360,834.73

Mayor/ Council President

X: Then and Now Approved by Council
A: Addition to list submitted on 6/21

Statement of Cash Pos w/MTD

AS OF: 07/01/2013

YEAR: 2013

STARTING ACCOUNT:

ENDING ACCOUNT: z

FUND NO.	FUND DESCRIPTION	BEGINNING BALANCE	[-----RECEIPTS-----] Y-T-D	[-----DISBURSMENTS-----] Y-T-D	UNEXPENDED BALANCE	OUTSTANDING ENCUMBRANCE	ENDING BALANCE
A1	GENERAL FUND	1691047.78	155562.46	150721.07	1937582.38	268889.10	1668693.28
B1	STREET FUND	40415.89	4571.76	21447.70	138362.57	37215.46	101147.11
B2	STATE HIGHWAY FUND	33381.90	372.02	350.00	37835.45	0.00	37835.45
B3	CEMETARY FUND	17109.82	2000.00	3003.06	15116.75	7576.66	7540.09
B4	PARK FUND	12088.90	0.00	1699.76	221.18-	9291.45	9512.63-
B5	BENROTH MEMORIAL BR	534.63	0.00	0.00	534.63	0.00	534.63
B6	FEMA GRANT	0.00	0.00	0.00	16517.00	0.00	16517.00
B7	COURT COMPUTER	4039.14	66.00	0.00	4489.14	0.00	4489.14
B8	DUI ENFORCEMENT & E	494.01	0.00	0.00	46.01	0.00	46.01
B9	PERMISSIVE LICENSE	0.00	0.00	0.00	0.00	0.00	0.00
C1	STREET DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
C2	SWIMMING POOL DEBT	863.28	0.00	0.00	863.28	0.00	863.28
D1	CAPITAL IMPROVEMENT	18742.16	61058.32	76322.91	3477.57	0.00	3477.57
D2	STORM SEWER IMPROVE	11621.58	0.00	0.00	11663.79	5250.00	6413.79
D3	FIRE & RESCUE IMPRO	363686.26	19.28	0.00	363842.30	19750.00	344092.30
D4	SWIMMING POOL IMPRO	37093.29	0.00	0.00	17897.28	456.99	17440.29
D5	EQUIPMENT REPLACEMENT	83.98	0.00	0.00	83.98	0.00	83.98
D6	AIRPORT IMPROVEMENT	580.19	12192.50	31418.33	31998.52	0.00	31998.52
D7	STREET IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00
D8	TOWN HALL IMPROVEMENT	213038.41	431.88	295.85	353118.27	17620.00	335498.27
D9	POLICE EQUIPMENT RE	3137.58	0.00	0.00	1018.28	2828593.57	2827575.29-
E1	WATER FUND	306563.23	72909.21	55584.37	209549.38	248716.44	39167.06-
E2	SEWER FUND	226237.39	63405.44	391011.65	169260.02	155797.84	13462.18
E3	SEWER DEBT SERVICE	200924.50	2050.25	12301.50	213226.00	0.00	213226.00
E4	SEWER DEBT SERVICE	40401.59	20500.00	0.00	163401.59	245310.00	81908.41-
E5	WATER DEBT SERVICE	0.00	0.00	26111.72	26111.72-	246557.16	272668.88-
E6	SEWER REPLACEMENT &	0.00	0.00	0.00	0.00	0.00	0.00
E7	REFUSE FUND	54596.97	15905.60	98223.79	39259.49	72566.81	33307.32-
E9	WATER/ SEWER IMPROV	174512.08	9237.59	140912.98	90998.55	46893.61	44104.94
F1	WATER CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00
F2	COMMUNITY EVENTS	5880.77	0.00	0.00	5880.77	0.00	5880.77
F3	COMMUNICATIONS FUND	1192.24	0.00	0.00	6292.24	2280.00	4012.24
F4	POLICE CONTINUING PR	649.87	0.00	0.00	649.87	0.00	649.87
F5	UTILITY RECOVERY	16459.88	0.00	0.00	16459.88	0.00	16459.88
G2	UNCLAIMED MONIES TR	225.20	0.00	0.00	225.20	0.00	225.20
G3	INCOME TAX FUND	0.00	0.00	0.00	0.00	0.00	0.00
G4	CEMETARY TRUST - C/	1326.66	0.00	0.00	1326.66	0.00	1326.66
G5	CEMETARY TRUST - MA	524.37	0.00	0.00	524.37	0.00	524.37
H1	SPECIAL ASSESSMENT	897.17	0.00	0.00	897.17	0.00	897.17
H2	SPECIAL ASSESSMENT	0.00	0.00	0.00	0.00	0.00	0.00
H4	SPECIAL ASSESSMENT	849.41	0.00	0.00	849.41	0.00	849.41
H5	SPECIAL ASSMT - MAI	0.00	0.00	0.00	0.00	0.00	0.00
H6	SPECIAL ASSMT - JAC	119.67	0.00	0.00	119.67	0.00	119.67
TOTAL:		3479319.80	420282.31	602384.79	3827034.57	4212765.09	385730.52-

should be #28,593.57 already corrected.

RESOLUTION NO. 06-13

A RESOLUTION: MAKING CERTAIN TRANSFERS AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to make certain transfers between funds of the Village of Bluffton.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: That the following transfers are hereby made:

To: From:

Park Fund

B4-0I-41920 Transfers In +\$15,000.00

Fire & Rescue Improvement Fund

D3-0I-41920 Transfers In +\$90,000.00

Water Fund

E1-0I-41920 Transfers In +\$50,000.00

Police Equipment Replacement Fund

D9-0I-41920 Transfers In +\$28,000.00

General Fund

A1-7X-52710 Transfers Out -\$183,000.00

Water Debt Service

E5-0I-41920 Transfers In +\$26,111.72

Water Fund

E1-7X-52710 Transfers Out -\$26,111.72

SECTION 2: That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof, and for the further reason that this appropriation transfer is needed so expenditures can be made.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this _____ day of _____, 2013 by the governing body of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Noes: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

SOLICITOR

**To: Mayor Gallant
Council Members**

Consumer Confidence Report

The Village's 2013 CCR was approved by our OEPA District Representative and placed on the website. The following address, which is the direct URL address to access the CCR information, was noted on the utility bill that were mailed out last week: www.bluffton-ohio.com/index.php?option=com_content&view=article&id=109&Itemid=27.

Airport Projects

There are two airport projects currently out for bid. These projects are slated to be undertaken next year. However, in order to secure the grant funds by getting the grant application submitted in time, the bids had to go out now. The two projects are: the sealing of the runway and taxi-way, and the rehabilitation of the apron. The bid deadline is Friday, July 12, 2013 at 10:00 AM.

Personnel

I have received a resignation letter from Andrew Probst, who was hired as a Seasonal Employee with the Service Department. I will need Council's acceptance of his resignation.

Swimming Pool

This is just a reminder that the Bluffton Swimming Pool will be closing early on Thursday, July 11, 2013 at 6:00 PM in advance of the setup for the WOAL Swim Championships that will be hosted at the pool on Friday and Saturday, July 12th and 13th. The Pool will be closed both days of the swim meet and will not reopen until Sunday, July 14th.

Street Striping

The Allen County Engineer's Office is planning on being in to perform the double-yellow striping on Village roads in the next week or so, weather permitting. The Village Service Department will also be preparing to complete the annual street striping that they do- cross walks, parking spots, stop bars, etc. If we ever get a forecast depicting a warm, dry week that project will be completed.

Sidewalks

Jerry Cupples has sent out letters regarding sidewalk repair and installation (I received mine in the mail last Thursday). Obviously, the letters have generated a number of questions and he has been busy answering those via e-mail, phone and people stopping in.

Case Number	Date	Defendant	Disposition	Total Received	Victim's of Crime - \$9	Indigent Def Support \$40	Drug Law/ Justice \$3.5	ADMHS \$1.50	Belt \$30/\$20	Child Safe \$25	Local Fund	Computer Fund
2013-079	6/3/2013		Guilty	20							20	
2013-080	6/3/2013		Guilty	20							20	
2013-081	6/5/2014		Guilty	110	9	40	3.5	1.5			50	6
2013-082	6/5/2013		Guilty	90	9	40	3.5	1.5	30		50	6
2013-083	6/10/2013		Guilty	110	9	40	3.5	1.5			50	6
2013-084	6/17/2013		Guilty	120	9	40	3.5	1.5			60	6
	6/20/2013			2							2	
	6/20/2013			2							2	
2013-085	6/20/2013		Guilty	110	9	40	3.5	1.5			50	6
2013-086	6/28/2013		Guilty	110	9	40	3.5	1.5			50	6
2013-087	6/28/2013		Guilty	110	9	40	3.5	1.5			50	6
Total				804	63	\$280	\$24.50	\$10.50	30		354	42