

**COUNCIL MEETING
AGENDA
August 12, 2013
8:00 PM
BLUFFTON TOWN HALL**

MINUTES July 22, 2013

BILLS

RESOLUTION NO. 07-13 **1ST READING**
A RESOLUTION IN SUPPORT OF PLANS FOR THE RENOVATION OF THE
SHANNON CEMETERY.

ADMINISTRATOR'S REPORT

SAFETY

FINANCIALS

MEETING DATES

August 12, 2013	Streets, Alleys and Lights Committee	7:00 PM
August 12, 2013	Council	8:00 PM
August 26, 2013	Council	8:00 PM

Regular Council

July 22, 2013

Mayor Gallant presiding. Messrs: Burrell, Collier, Kingsley, McGarrity, Sehlhorst, and Steiner present.

Mr. Kingsley moved, seconded by Mr. Sehlhorst to approve the minutes of the regular council meeting held on July 8, 2013. Roll Call: Yeas (6) Messrs: Kingsley, Sehlhorst, Collier, Burrell, McGarrity, and Steiner. Nays (0), motion approved.

Mr. McGarrity moved, seconded by Mr. Steiner to approve the bills as presented. Total non-payroll of \$50,061.89 and payroll of \$38,147.22. Roll Call: Yeas (6) Messrs: McGarrity, Steiner, Burrell, Collier, Kingsley, and Sehlhorst. Nays (0), motion approved.

The Fiscal Officer announced the following meetings:

August 8, 2013	Board of Building and Zoning Appeals	7:00 PM
August 12, 2013	Council	8:00 PM

Mr. McGarrity moved, seconded by Mr. Collier to accept the Allen County Engineer's estimate of \$28,742 to replace the Bentley Road culvert. Roll Call: Yeas (6) Messrs: McGarrity, Collier, Burrell, Kingsley, Sehlhorst, and Steiner. Nays (0), motion approved.

Mr. Steiner moved, seconded by Mr. Sehlhorst to approve selling 2013 swimming pool season passes at half price, effective July 23, 2013. Roll Call: Yeas (6) Messrs: Steiner, Sehlhorst, Burrell, Collier, Kingsley, and McGarrity. Nays (0), motion approved.

Mr. Kingsley moved, seconded by Mr. Collier to approve Marc Delisle attending Apollo for basic firefighter training. Roll Call: Yeas (6) Messrs: Kingsley, Collier, Burrell, McGarrity, Sehlhorst, and Steiner. Nays (0), motion approved.

Records Commission reported that they met at 7:30 on July 22, 2013 and approved the disposal list as presented.

Mr. Burrell moved, seconded by Mr. Steiner to close Main Street on July 28, 2013 from 8:30 am to 10:30 am for a Community Worship Service. Roll Call: Yeas (6) Messrs: Burrell, Steiner, Collier, Kingsley, McGarrity, and Sehlhorst. Nays (0), motion approved.

The Mayor appointed the following individuals to the Sidewalk Review Board: Mitch Kingsley, Joe Sehlhorst, and Jason Grainger.

Mr. Sehlhorst moved, seconded by Mr. Steiner to enter into executive session for the discussion of contracts and pending legal matters. Roll Call: Yeas (6) Messrs: Sehlhorst, Steiner, Burrell, Collier, Kingsley, and McGarrity. Nays (0), motion approved.

Mr. Kingsley moved, seconded by Mr. Steiner to exit from executive session. Roll Call: Yeas (6) Messrs: Kingsley, Steiner, Burrell, Collier, McGarrity, and Sehlhorst. Nays (0), motion approved. No action taken.

Mr. Kingsley moved to adjourn.

MAYOR

FISCAL OFFICER

VILLAGE OF BLUFFTON
Statement of Cash Pos w/MTD
AS OF: 08/01/2013

STARTING ACCOUNT: ENDING ACCOUNT: Z YEAR: 2013

FUND NO.	FUND DESCRIPTION	BEGINNING BALANCE	[-----RECEIPTS-----]	[-----DISBURSMENTS-----]	UNEXPENDED BALANCE	OUTSTANDING ENCUMBRANCE	ENDING BALANCE
			M-T-D	Y-T-D	M-T-D	Y-T-D	
A1	GENERAL FUND	1691047.78	184895.58	1545370.01	286512.94	1400452.77	1835965.02
B1	STREET FUND	40415.89	17538.85	225088.15	27700.45	141303.07	128200.97
B2	STATE HIGHWAY FUND	33381.90	1423.18	6226.73	0.00	350.00	39258.63
B3	CEMETARY FUND	17109.82	0.00	10382.00	916.47	13291.54	14200.28
B4	PARK FUND	12088.90	15000.00	15000.00	1475.10	13785.18	13303.72
B5	BENROTH MEMORIAL BR	534.63	0.00	0.00	0.00	0.00	534.63
B6	FEMA GRANT	0.00	0.00	16517.00	0.00	0.00	16517.00
B7	COURT COMPUTER	4039.14	78.00	528.00	0.00	0.00	4567.14
B8	DUI ENFORCEMENT & E	494.01	25.00	50.00	0.00	473.00	71.01
B9	PERMISSIVE LICENSE	0.00	0.00	0.00	0.00	0.00	0.00
C1	STREET DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
C2	SWIMMING POOL DEBT	863.28	0.00	0.00	0.00	0.00	863.28
D1	CAPITAL IMPROVEMENT	18742.16	0.00	61058.32	0.00	76322.91	3477.57
D2	STORM SEWER IMPROVE	11621.58	0.00	40000.00	250.00	40207.79	11413.79
D3	FIRE & RESCUE IMPRO	363686.26	15.28	171.32	11015.00	11015.00	352842.58
D4	SWIMMING POOL IMPRO	37093.29	90000.00	90000.00	0.00	19196.01	107897.28
D5	EQUIPMENT REPLACEME	83.98	0.00	0.00	0.00	0.00	83.98
D6	AIRPORT IMPROVEMENT	580.19	1.34	31419.67	0.00	0.00	31999.86
D7	STREET IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00
D8	TOWN HALL IMPROVEME	213038.41	1237.48	142393.05	0.00	1075.71	354355.75
D9	POLICE EQUIPMENT RE	3137.58	28000.00	60000.00	0.00	34119.30	29018.28
E1	WATER FUND	306563.23	125643.72	580678.64	72308.88	624357.65	262884.22
E2	SEWER FUND	226237.39	64174.02	455185.67	100033.96	548022.29	133400.08
E3	SEWER DEBT SERVICE	200924.50	20500.25	14351.75	0.00	0.00	215276.25
E4	SEWER DEBT SERVICE	40401.59	20500.00	143500.00	0.00	0.00	183901.59
E5	WATER DEBT SERVICE	0.00	26111.72	255023.03	194104.53	449127.56	194104.53
E6	SEWER REPLACEMENT &	0.00	0.00	0.00	0.00	0.00	0.00
E7	REFUSE FUND	54596.97	18283.04	116506.83	21.65	113582.92	57520.88
E9	WATER/SEWER IMPROV	174512.08	27012.21	283234.46	0.00	339735.78	118010.76
F1	WATER CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00
F2	COMMUNITY EVENTS	5880.77	0.00	0.00	0.00	0.00	5880.77
F3	COMMUNICATIONS FUND	1192.24	0.00	11000.00	0.00	5900.00	6292.24
F4	POLICE CONTINUING PR	649.87	0.00	0.00	0.00	0.00	649.87
F5	UTILITY RECOVERY	16459.88	0.00	0.00	0.00	0.00	16459.88
G2	UNCLAIMED MONIES TR	225.20	0.00	0.00	0.00	0.00	225.20
G3	INCOME TAX FUND	0.00	0.00	0.00	0.00	0.00	0.00
G4	CEMETARY TRUST - C/	1326.66	0.00	0.00	0.00	0.00	1326.66
G5	CEMETARY TRUST - MA	524.37	0.00	0.00	0.00	0.00	524.37
H1	SPECIAL ASSESSMENT	897.17	0.00	0.00	0.00	0.00	897.17
H2	SPECIAL ASSESSMENT	0.00	0.00	0.00	0.00	0.00	0.00
H4	SPECIAL ASSESSMENT	849.41	0.00	0.00	0.00	0.00	849.41
H5	SPECIAL ASSMT - MAI	0.00	0.00	0.00	0.00	0.00	0.00
H6	SPECIAL ASSMT - JAC	119.67	0.00	0.00	0.00	0.00	119.67
TOTAL:		3479319.80	621989.67	4107684.63	694338.98	3832319.17	3754685.26
							1086730.21
							2667955.05

* End of Report: VILLAGE OF BLUFFTON *

Village of Bluffton
Bills to be paid
8/12/2013

PAYROLL:

Village	\$ 37,776.67
Fire & Rescue	\$ 2,173.87
TOTAL PAYROLL	\$ 39,950.54

NON-PAYROLL:

Alloway	Lab Analysis	\$	1,549.20	
All Service Aeration	Portable Toilets	\$	317.50	
Allied Waste	Refuse Service	\$	16,456.91	
Apollo	1st Responder Course- A. Michaels	\$	585.00	
Aramark	Uniforms	\$	295.08	
Bailey's	Uniforms	\$	277.00	
BASA	Training- Skilliter	\$	50.00	
Bluffton Hospital	Ambulance Supplies	\$	526.14	
Bluffton Flying Service	Electricity- May-July	\$	768.50	
Bluffton News	Publishing	\$	490.88	
Bluffton Paving	Street Maintenance Program	\$	366,001.50	X
Bluffton Stone	Stone- Waterline Projects	\$	10,396.54	X
Marbee	Business Cards- Mayor	\$	85.00	
Cardiac Science	Defibrillator Battery	\$	259.40	
F. Stephen Chamberlain	Legal Services- Retainer	\$	1,320.00	
Choice One Enginnering	Bikepath Engineering	\$	1,729.00	
Community Markets	Appreciation Night Supplies- Pool	\$	45.97	
Electric Eel	Sewer Camera	\$	8,325.00	
Family True Value Hardware	Padlocks, Wire Cutter	\$	179.48	
Fastenal	Misc. Shop Supply Parts	\$	73.29	
First National Bank	Elm, Jackson Waterline Debt	\$	12,344.09	
Great Lakes Billing	EMS Run Collection Fees	\$	365.92	
Riley Creek Sign	Flashlights	\$	705.00	
Nancy Kindle	Appreciation Night Supplies- Pool	\$	97.19	
Koorsen Fire	Breathing Air System Repair	\$	1,094.90	
Marathon	Gasoline	\$	698.45	
M & R Plumbing	Recep Boxes, Couplings, Valves	\$	69.24	
Nagy Equipment	Hose Repair	\$	50.11	
NWOHio Security	Elevator & Alarm Monitoring	\$	104.90	
Ohio Assn of Chiefs of Police	Membership Dues- Skilliter	\$	195.00	
Ohio Dept of Agriculture	Pesticide License- Mehaffie	\$	35.00	
OP Aquatics	Chlorine	\$	1,505.12	
AEP	Electricity	\$	23,438.69	
Operator Training Committee	Training- Bowers & Basinger	\$	890.00	
Perry	Videa Server & Equipment, Computer Support	\$	32,207.14	
Power House Electric	Light	\$	95.20	
Progressive Sweeping	Street Cleaning	\$	2,160.00	
Riley Creek Mercantile	Supplies	\$	91.02	
Soil Tech	Biosolids Spreading	\$	4,800.00	
Staples- Business	Refrigerator, Toner, Cleaning Supplies	\$	478.36	
Staples- Credit	Janitorial Supplies	\$	49.12	
Stryker	Electric Cot	\$	14,774.40	
Thyssenkrupp Elevator	Service- 2013 & 2014	\$	4,688.03	
Time Warner Cable	Internet	\$	314.16	
Treasurer of State	LEADS Fee	\$	600.00	
ACH Centurylink	Telephone Service	\$	1,062.15	
USA Blue Book	Circular Chart, Batteries, Wipes	\$	120.24	
Vance's	Taser Cartridges	\$	655.06	
Verizon	Air Card	\$	120.19	
Vetter Lumber	Fasteners, Quikrete, Lumber	\$	187.79	
W.C.O.I.L.	Internet	\$	4.95	
	Total Non-Payroll	\$	513,732.81	

 Mayor/ Council President

X: Then and Now Approved by Council
 A: Addition to list submitted on 7/19

RESOLUTION NO. 07-13

A RESOLUTION IN SUPPORT OF PLANS FOR THE RENOVATION OF THE SHANNON CEMETERY.

WHEREAS, The Council of the Village of Bluffton, Ohio is the legal owner of the Shannon Cemetery and has the obligation to properly maintain the property; and

WHEREAS, a development plan for the property has been collaboratively designed to appropriately memorialize the deceased known to be buried in the cemetery; and

WHEREAS, The Council of the Village of Bluffton, Ohio desires to develop the property into a suitable, respectful memorial location for the deceased known to be buried there.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

Section 1: The Council of the Village of Bluffton, OH supports the development of the property known as the Shannon Cemetery to memorialize those buried there in a respectful manner.

Section 2: The Village of Bluffton will endeavor, as funds are available, to move forward with the development of the property per the development plan as designed or may otherwise be modified.

Section 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this ____ Day of _____, 2012, by the governing board of the Village of Bluffton, Ohio by the following vote:

Ayes: _____ Noes: _____ Abstain: _____

Attest:

FISCAL OFFICER

MAYOR

Approved as to Form:

F. Stephen Chamberlain

VILLAGE SOLICITOR

**To: Mayor Gallant
Council Members**

Alley Vacation Requests

I have received two petitions to vacate alleys in town. One is for the alley located between 571 and 561 S. Main Street. The second is located adjacent to 319 N. Main Street. We will need to schedule a public hearing to consider these vacation requests for the September 23, 2013 Council Meeting.

Slide Work

Bob Neff is finalizing the contract documents for the work to be performed on the slide at the pool. Mr. Neff has a list of contractors that are qualified to perform the work and will be submitting to them for estimates for the work to be performed in September.

Bluffton Post 382 Offer

Bluffton Post 382 of the American Legion has offered to purchase a 30-foot flag pole for the Town Hall. The pole would be identical to the pole recently installed at the High School. During the Town Hall Renovation Project, this idea was brought up. The Post has offered to pay for the pole and the shipping costs if the Village would take responsibility for the installation. I would like to thank Bluffton Post 382 for their generous offer and look forward to completing this project with their assistance.

Executive Session Request

I would like to request an Executive Session for Contracts during Monday evening's Council Meeting.

