

**Village of Bluffton Council Meeting Agenda**  
**Bluffton Town Hall, 3<sup>rd</sup> Floor**  
**154 North Main Street, Bluffton**  
**August 15, 2016**  
**8:00 PM**

**1. Opening Ceremonies**

- a. Call to Order
- b. Pledge of Allegiance

**2. Minutes**

- a. Approval of the minutes for the Bluffton Village Council meeting held on Monday, August 1, 2016.

**3. Bills**

**4. Legislation**

**Resolution No. 15-16**

**1<sup>st</sup> Reading**

**Emergency**

A Resolution recognizing and affirm the Bluffton Police Department's participation in the "1033 Program" and authorizing the Chief of Police as its agent and declaring an emergency.

**5. Administrator's Report**

**6. Safety Services**

**7. Committee Reports**

**8. Public Comment**

**9. Meeting Dates (meetings held at the Town Hall unless otherwise noted)**

- a. Pathway Board- Thursday, September 1, 2016 at 12:00 PM at BU
- b. Council – Tuesday, September 6, 2016 at 8:00 PM

**10. Adjournment – Motion and Second**

Mayor Augsburg presiding. Messrs: Burrell, Johnson, Miller, Sehlhorst, Talavinia, and Warren present.

Mr. Talavinia moved, seconded by Mr. Burrell to approve the minutes of the regular council meeting held on July 18, 2016. Roll Call: Yes (6) Messrs: Talavinia, Burrell, Johnson, Miller, Sehlhorst, and Warren. No (0), motion approved.

Mr. Warren moved, seconded by Mr. Burrell to approve the bills as presented. Total payroll of \$50,246.29 and non-payroll of \$100,978.27. Roll Call: Yes (6) Messrs: Warren, Burrell, Johnson, Miller, Sehlhorst, and Talavinia. No (0), motion approved.

Mr. Sehlhorst moved, seconded by Mr. Miller to suspend the rules and declare an emergency. Roll Call: Yes (6) Messrs: Sehlhorst, Miller, Burrell, Johnson, Talavinia, and Warren. No (0), motion approved.

Mr. Burrell moved, seconded by Mr. Johnson to approve the first reading of Ordinance No. 11-16: AN ORDINANCE AMENDING ORDINANCE NO. 21-15 (THE ANNUAL APPROPRIATION ORDINANCE) AND DECLARING AN EMERGENCY. Roll Call: Yes (6) Messrs: Burrell, Johnson, Miller, Sehlhorst, Talavinia, and Warren. No (0), motion approved.

The following meetings were included on the agenda and/or scheduled during the meeting:

August 4, 2016	Streets, Alleys, Lights, & Sidewalks w/ Pathway Board	Noon @ Town Hall
August 15, 2016	Council	8:00 PM

Mr. Warren moved, seconded by Mr. Burrell to adjourn.

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MAYOR

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FISCAL OFFICER

**Village of Bluffton**  
**Bills Paid August 15, 2016**

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Alloway Testing	Lab Analysis	\$127.50
Anderson Tractor Supply, Inc.	Mower Repair	\$19.86
Bluffton Aeration Service Inc	Jetting	\$980.00
Bluffton Flying Service	Management Fee	\$5,000.00
Bureau Of Workers Compensation	Policy Installment	\$3,574.71
Community Markets	Water	\$11.96
Culligan By Waterco	Bottled Water	\$16.50
Joshua Brown	Cruiser Maintenance	\$99.00
David Williams & Associates	Icon Shade Structure	\$6,415.00
Environmental Resource Assoc	Lab Study Mateials	\$92.87
Fastenal Company	Misc. Shop Supply Parts	\$107.58
Reineke Family Tire & Service Centers	Headlight Repair	\$17.79
Finley Fire Equipment	Replacement Batteries	\$73.89
Great Lakes Billing Associates, Inc.	Ems Run Collection Fees	\$636.58
Greg's Pharmacy	SD Card & Bandages	\$1.28
Hackenberg, Beutler, Rasmussen & Feighn	Legal Services- Hancock Co	\$150.00
Nancy Kindle	Reimburse Supplies NNO	\$186.00
Marathon Fleet Services	Gasoline	\$507.84
Nonnemaker Asphalt Seal Coating, Llc	Asphalt Sealing	\$3,165.00
Nonnemaker Asphalt Seal Coating, Llc	Asphalt Sealing	\$1,820.00
Nonnemaker Asphalt Seal Coating, Llc	Asphalt Sealing	\$1,152.60
Northwestern Ohio Security Systems	Elevator Monitoring	\$104.90
Ohio Dept Of Job And Family Services	June Unemployment	\$13.06
Op Aquatics	Pool Chemicals	\$669.96
Op Aquatics	Pool Chemicals	\$536.50
Petty Cash	Admin Petty Cash	\$92.86
Power House Electric Supply	Lamps & Parts	\$246.06
Radio Hospital	Radio Repair	\$216.83
Rdj Specialties	Fire Chief Hats	\$441.15
Rent All Mart	Sno Cone Machine Rental	\$77.00
KOI Enterprises, Inc.	Vehicle Maintenance	\$52.02
Smartbill	Utility Bill Printing & Postag	\$725.42
Staples Business Advantage	Sno Cone Cups	\$42.57
Time Warner Cable	Internet	\$690.65
Treasurer Of State Of Ohio	2016 Damage Prevention Safety Registration	\$25.00
Treasurer Of State	Mobile Leads Terminal Access Fee	\$1,200.00
Treasurer Of State	Elevator Cert Renewal	\$259.25
United Healthcare Plan Of The	Hospitalization	\$11,380.43
United Healthcare Insurance Co	Life Insurance	\$102.00
W.C.O.I.L.	Internet	\$4.95
<b>TOTAL</b>		<b>\$41,036.57</b>

# Village of Bluffton, Ohio

## Statement of Cash Position with MTD Totals

From: 1/1/2016 to 7/31/2016

Funds: A1 to H6

Include Inactive Accounts: No  
Page Break on Fund: No

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
A1	GENERAL FUND	\$2,396,288.16	\$18,383.27	\$1,609,633.64	\$135,927.74	\$1,580,443.59	\$2,425,478.21	\$255,997.29	\$2,169,480.92
B1	STREET FUND	\$134,886.58	\$5,568.31	\$321,034.79	\$14,362.56	\$282,995.26	\$172,926.11	\$65,210.77	\$107,715.34
B2	STATE HIGHWAY FUND	\$42,282.18	\$451.48	\$5,710.07	\$0.00	\$950.00	\$47,042.25	\$0.00	\$47,042.25
B3	CEMETARY FUND	\$15,296.62	\$1,377.00	\$22,642.12	\$14,368.11	\$18,694.82	\$19,243.92	\$11,220.50	\$8,023.42
B4	PARK FUND	\$6,182.40	\$16,370.00	\$39,770.00	\$1,034.29	\$23,296.38	\$22,656.02	\$49,253.25	(\$26,597.23)
B5	BENROTH MEMORIAL BRIDGE FUND	\$534.63	\$0.00	\$0.00	\$0.00	\$0.00	\$534.63	\$0.00	\$534.63
B6	FEMA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
B7	COURT COMPUTER	\$5,113.14	\$0.00	\$0.00	\$0.00	\$0.00	\$5,113.14	\$0.00	\$5,113.14
B8	DUI ENFORCEMENT & EDUCATION	\$269.01	\$25.00	\$25.00	\$0.00	\$0.00	\$294.01	\$0.00	\$294.01
B9	PERMISSIVE LICENSE FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
C1	STREET DEBT SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
C2	SWIMMING POOL DEBT SERVICE	\$863.28	\$0.00	\$0.00	\$0.00	\$0.00	\$863.28	\$0.00	\$863.28
D1	CAPITAL IMPROVEMENT FUND	\$3,477.57	\$0.00	\$0.00	\$0.00	\$0.00	\$3,477.57	\$0.00	\$3,477.57
D2	STORM SEWER IMPROVEMENT	\$28,669.46	\$0.00	\$0.00	\$0.00	\$252.50	\$28,416.96	\$4,247.50	\$24,169.46
D3	FIRE & RESCUE IMPROVEMENT FUND	\$124,671.53	\$250.00	\$90,250.00	\$0.00	\$5,270.21	\$209,651.32	\$5,000.00	\$204,651.32
D4	SWIMMING POOL IMPROVEMENT	\$7,298.36	\$0.00	\$35,000.00	\$13,343.92	\$38,066.42	\$4,231.94	\$10,075.00	(\$5,843.06)
D5	EQUIPMENT REPLACEMENT	\$12,113.32	\$0.00	\$5,000.00	\$0.00	\$16,027.80	\$1,085.52	\$0.00	\$1,085.52
D6	AIRPORT IMPROVEMENT	\$6,286.81	\$0.00	\$21,985.00	\$0.00	\$24,328.83	\$3,942.98	\$0.00	\$3,942.98
D7	STREET IMPROVEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
D8	TOWN HALL IMPROVEMENT	\$370,520.85	\$0.00	\$0.00	\$0.00	\$1,771.53	\$368,749.32	\$0.00	\$368,749.32
D9	POLICE EQUIPMENT REPLACEMENT	\$24.96	\$0.00	\$40,000.00	\$0.00	\$0.00	\$40,024.96	\$34,678.00	\$5,346.96
E1	WATER FUND	\$201,427.37	\$85,975.76	\$767,895.83	\$51,969.32	\$774,879.31	\$194,443.89	\$321,028.19	(\$126,584.30)
E2	SEWER FUND	\$86,393.10	\$66,379.22	\$489,027.57	\$80,910.64	\$473,730.18	\$101,690.49	\$154,980.47	(\$53,289.98)
E3	SEWER DEBT SERVICE RESERVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E4	SEWER DEBT SERVICE	\$44,125.78	\$21,671.31	\$151,699.17	\$21,671.31	\$151,699.17	\$44,125.78	\$108,356.55	(\$64,230.77)

# Statement of Cash Position with MTD Totals

From: 1/1/2016 to 7/31/2016

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
E5	WATER DEBT SERVICE	\$0.00	\$0.00	\$255,000.00	\$194,687.52	\$476,302.35	(\$221,302.35)	\$4,473.84	(\$225,776.19)
E6	SEWER REPLACEMENT & IMPR.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E7	REFUSE FUND	\$57,820.72	\$17,694.61	\$126,084.06	\$19,258.72	\$104,492.23	\$79,412.55	\$95,507.77	(\$16,095.22)
E9	WATER/SEWER IMPROVEMENT FUND	\$384,531.18	\$0.00	\$315,021.99	\$0.00	\$261,375.58	\$438,177.59	\$3,362,204.50	(\$2,924,026.91)
F1	WATER CONSTRUCTION FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
F2	COMMUNITY EVENTS	\$5,880.77	\$0.00	\$0.00	\$0.00	\$0.00	\$5,880.77	\$0.00	\$5,880.77
F3	COMMUNICATIONS FUND	\$6,960.24	\$0.00	\$0.00	\$0.00	\$0.00	\$6,960.24	\$0.00	\$6,960.24
F4	POLICE CONTINUING PROFESSIONAL	\$2,671.52	\$0.00	\$0.00	\$0.00	\$0.00	\$2,671.52	\$0.00	\$2,671.52
F5	UTILITY RECOVERY	\$16,459.88	\$0.00	\$0.00	\$0.00	\$14,503.76	\$1,956.12	\$0.00	\$1,956.12
F6	NATIONAL NIGHT OUT	\$150.00	\$2,490.00	\$3,370.00	\$479.40	\$479.40	\$3,040.60	\$1,588.77	\$1,451.83
F7	Shannon Cemetery Fund	\$0.00	\$100.00	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00
G2	UNCLAIMED MONIES TRUST	\$225.20	\$0.00	\$0.00	\$0.00	\$0.00	\$225.20	\$0.00	\$225.20
G3	INCOME TAX FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G4	CEMETARY TRUST - CW	\$1,326.66	\$0.00	\$0.00	\$0.00	\$0.00	\$1,326.66	\$0.00	\$1,326.66
G5	CEMETARY TRUST - MATTER	\$524.37	\$0.00	\$0.00	\$0.00	\$0.00	\$524.37	\$0.00	\$524.37
H1	SPECIAL ASSESSMENT - KIBLER	\$897.17	\$0.00	\$0.00	\$0.00	\$0.00	\$897.17	\$0.00	\$897.17
H2	SPECIAL ASSESSMENT - VANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
H4	SPECIAL ASSESSMENT - W'COLLEGE	\$849.41	\$0.00	\$0.00	\$0.00	\$0.00	\$849.41	\$0.00	\$849.41
H5	SPECIAL ASSMT - MAIN ST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
H6	SPECIAL ASSMT - JACKSON ST	\$119.67	\$0.00	\$0.00	\$0.00	\$0.00	\$119.67	\$0.00	\$119.67
Grand Total:			\$236,735.96	\$4,299,249.24	\$548,013.63	\$4,249,559.32	\$4,014,831.82	\$4,483,822.40	(\$468,990.58)

**RESOLUTION NO. 15-16**

**A RESOLUTION RECOGNIZING AND AFFIRM THE BLUFFTON POLICE  
DEPARTMENT'S PARTICIPATION IN THE "1033 PROGRAM" AND  
AUTHORIZING THE CHIEF OF POLICE AS ITS AGENT AND DECLARING  
AN EMERGENCY.**

**WHEREAS**, the United States Government, through the Defense Logistics Agency (DLA) periodically has excess, surplus or unused equipment that can be made available for local law enforcement to utilize for proper government functions; and

**WHEREAS**, the Village of Bluffton, through the Bluffton Police Department, has received equipment through the "1033 Program" or the "LESO Program" administered by the Disposition Services, Law Enforcement Support Office (LESO); and

**WHEREAS**, the Village of Bluffton, through the Bluffton Police Department, has participated in and benefited from this program since at least August, 1997.

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE  
OF BLUFFTON, OHIO:**

**Section 1:** The Bluffton Village Council, as the governing body of the Village of Bluffton, recognizes and affirms the Bluffton Police Department's participation in the "1033 Program" or other names similar programs for purposes of receiving and utilizing excess, surplus, or unused equipment for proper governmental functions; and

**Section 2:** The Bluffton Village Council, as the governing body of the Village of Bluffton, authorizes the Chief of Police as its agent for this program.

**Section 3:** That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof.

**Section 4:** That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted the \_\_\_\_\_ day of \_\_\_\_\_, 2016, by the governing board of the Village of Bluffton, Ohio by the following vote:

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_

Attest:

\_\_\_\_\_  
FISCAL OFFICER

\_\_\_\_\_  
MAYOR

Approved as to Form:

\_\_\_\_\_  
VILLAGE SOLICITOR

Passed: \_\_\_\_\_

**To: Mayor Augsburger  
Council Members**

**OEPA BCA Termination**

I received a copy via email of a letter dated August 10, 2016 from the Ohio EPA notifying the Village that the Ohio EPA Division of Drinking and Ground Waters is terminating the Bilateral Compliance Agreement which became effective on May 26, 2015. The DDAGW has verified that all outstanding obligations under the Bilateral Compliance Agreement have been performed. The agreement was in place regarding the TTHM levels and gave the Village until December 31, 2016 to bring the TTHM levels into compliance. A copy of the letter is attached to this report.

**Airport Sealing**

I received a quote from Nonnemaker Asphalt Sealcoating to seal the asphalt at the airport that was paved last year. The airport commission is wanting to paint a compass rose on the apron this year, and the asphalt needs to be sealed before they paint. I asked for, and received, a quote to simply seal the area where the compass rose would be placed and that could be done for \$875.90. To seal all of the asphalt that needs to be sealed, the quotes came to \$17,425.55 and \$15,377.25, with the only difference being the method of application on the first of two coats. In talking with Richland Engineering, I believe we could advise the FAA of our intent to perform the sealcoating this year to protect the asphalt and investment, and apply for a reimbursing grant next year to cover the costs, as long as it is performed to FAA specifications, which the quote includes. At this time, I am recommending to Council that we advance money to the airport improvement fund to pay to sealcoat the asphalt now and apply for a reimbursing grant to the FAA next year in order to repay the advancement.

**Crosswalks**

The Village is expecting our order of paint to be delivered on Friday, August 12<sup>th</sup>. In the next two weeks, as the weather permits, the Service Department will be repainting the crosswalks and curbs, as needed, in the areas where we paint the crosswalks and curbs, which is primarily in the area around the schools.



John R. Kasich, Governor  
Mary Taylor, Lt. Governor  
Craig W. Butler, Director

AUG 10 2016

Village of Bluffton  
James Mehaffie  
154 N. Main Street  
P.O. Box 63  
Bluffton, Ohio 45817

RE: Bluffton Village Water  
DFFO  
Termination  
Drinking Water Program  
Allen County  
PWS ID: OH0200112

Subject: Termination of Bilateral Compliance Agreement

Dear Mr. Mehaffie:

I am writing to notify you that the Ohio EPA Division of Drinking and Ground Waters is terminating the Bilateral Compliance Agreement which became effective on May 26, 2015. DDAGW has verified that all outstanding obligations under the Bilateral Compliance Agreement have been performed.

Therefore, as of the date of this letter, the Bilateral Compliance Agreement issued to the Village of Bluffton on May 26, 2015 is terminated. This termination in no way relieves the Village of Bluffton public water system of responsibility for future compliance with Ohio's safe drinking water laws.

Should you have any questions regarding Ohio EPA's termination of the Bilateral Compliance Agreement, please contact Anne Speakman, Ohio EPA Enforcement, at (614) 644-2752.

Sincerely,

Michael G. Baker, Chief  
Division of Drinking and Ground Waters

cc: Allen County Health Department  
James Mehaffie, Village of Bluffton  
Jesse Blackburn, Village of Bluffton

ec: Todd Kelleher, Supervisor, DDAGW-CO  
Ellen Gerber, Manager, DDAGW-NWDO  
Justin Bowerman, DDAGW-NWDO  
Ralph Baker, District Inspector, DDAGW-NWDO