

**COUNCIL MEETING  
AGENDA  
August 4, 2014  
8:00 PM  
BLUFFTON TOWN HALL**

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**MINUTES**    July 21, 2014

**BILLS**

**ORDINANCE NO. 05-14**                      **1<sup>ST</sup> READING**                      **EMERGENCY**  
AN ORDINANCE AUTHORIZING APPROVAL OF THE MINUTES FROM THE TAX INCENTIVE REVIEW COUNCIL AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 06-14**                      **1<sup>ST</sup> READING**                      **EMERGENCY**  
AN ORDINANCE REPAYING MONIES ADVANCED TO THE WATER/SEWER IMPROVEMENT FUND TO COVER THE EXPENSES ASSOCIATED WITH THE CURRENT WATERLINE PROJECTS AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 07-14**                      **1<sup>ST</sup> READING**                      **EMERGENCY**  
AN ORDINANCE AMENDING ORDINANCE NO. 27-13 (THE ANNUAL APPROPRIATION ORDINANCE) AND DECLARING AN EMERGENCY.

**RESOLUTION NO. 07-14**                      **1<sup>ST</sup> READING**                      **EMERGENCY**  
A RESOLUTION MAKING CERTAIN TRANSFERS AND DECLARING AN EMERGENCY.

**ADMINISTRATOR'S REPORT**

**SAFETY**

**MEETING DATES**

August 4, 2014	Streets, Alleys, Lights and Sidewalks Committee	7:00 PM
August 4, 2014	Council	8:00 PM
August 5, 2014	National Night Out	6:00 – 9:00 PM
August 18, 2014	Council	8:00 PM
August 18, 2014	Alley Vacation Hearing- Wilson	8:15 PM

Mayor Augsburg presiding. Messrs: Burrell, Sehlhorst, Steiner, and Warren present. Messrs: Collier and Kingsley absent.

Mr. Steiner moved, seconded by Mr. Sehlhorst to approve the minutes of the regular council meeting held on July 7, 2014. Roll Call: Yeas (4) Messrs: Steiner, Sehlhorst, Burrell, and Kingsley. Nays, (0), motion approved.

Mr. Warren moved, seconded by Mr. Burrell to approve the bills as presented. Total non-payroll of \$343,194.18 and payroll of \$45,926.60. Roll Call: Yeas (4) Messrs: Warren, Burrell, Sehlhorst, and Steiner. Nays (0), motion approved.

The Fiscal Officer announced the following meetings:

August 4, 2014	Streets, Alleys, and Sidewalks Committee	7:00 PM
August 4, 2014	Council	8:00 PM
August 5, 2014	National Night Out	6:00-9:00 PM

Mr. Sehlhorst moved, seconded by Mr. Burrell to accept the resignation of Crystal Ellerbrock from the EMS department. Roll Call: Yeas (4) Messrs: Sehlhorst, Burrell, Steiner, and Warren. Nays (0), motion approved.

Mayor presented the July Mayor's court report.

Mr. Steiner moved, seconded by Mr. Warren to approve closing Main Street (from Cherry St. to Vince St) on July 27, from 8:45-10:15AM. Roll Call: Yeas (4) Messrs: Steiner, Warren, Burrell, and Sehlhorst. Nays (0), motion approved.

Mr. Sehlhorst moved, seconded by Mr. Warren to approve closing Main Street (from Cherry St. to Vince St) on August 24, from 6:30-9:15PM. Roll Call: Yeas (4) Messrs: Sehlhorst, Warren, Burrell, and Steiner. Nays (0), motion approved.

Mr. Steiner moved, seconded by Mr. Burrell to reschedule the first Council of September to September 3. Roll Call: Yeas (4) Messrs: Steiner, Burrell, Sehlhorst, and Warren. Nays (0), motion approved.

Mr. Steiner moved, seconded by Mr. Sehlhorst to enter into executive session for the discussion of contracts. Roll Call: Yeas (4) Messrs: Steiner, Sehlhorst, Burrell, and Kingsley. Nays, (0), motion approved.

Mr. Steiner moved, seconded by Mr. Warren to exit from executive session. No action taken. Roll Call: Yeas (4) Messrs: Steiner, Warren, Burrell, and Sehlhorst. Nays (0), motion approved.

Mr. Steiner moved to adjourn.

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MAYOR

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FISCAL OFFICER

**Village of Bluffton  
Bills to be paid  
8/4/2014**

**PAYROLL:**

Village \$ 44,658.18

**TOTAL PAYROLL \$ 44,658.18**

**NON-PAYROLL:**

Alloway	Lab Analysis	\$	1,648.10
Bacon & Assoc	Surveying	\$	670.00
Barry Electronics	Sound System- 3rd Floor	\$	6,568.18
Bluffton Aeration Service	Jetting	\$	1,925.00
Bluffton Flying Service	Electricity- June & July	\$	465.00
Bluffton Stone	Cold Mix	\$	73.50
F. Stephen Chamberlain	Retainer/Meetings	\$	1,320.00
Gempler's	Sprayer	\$	413.50
Riley Creek Sign	National Night Out Sign & Revinyl Sign	\$	170.00
Kleem	Street Signs	\$	111.69
Marathon	Gasoline	\$	899.87
Nienberg Supply	Mower Repair	\$	18.00
Ohio Dept of Agriculture	Pesticide License- Mehaffie	\$	35.00
OP Aquatics	Chlorine	\$	1,237.49
AEP	Electricity	\$	18,002.49
Perry Corp	Copier Maintenance	\$	60.66
Rush Truck Center	AC & Air Brake Repairs	\$	988.57
SmartBill	Utility Bill Printing/Postage	\$	737.24
Time Warner	Internet	\$	314.90
Tommy Tire	Tire & Tire Repair	\$	227.98
United Healthcare	Hospitalization (2 months)	\$	22,959.90
US Plastics	Plumbing Parts	\$	60.20
Verizon	Air Card	\$	120.19
Wagner Overhead Door	Door Repair- Fire Dept	\$	554.00

**Total Non-Payroll \$ 59,581.46**

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Mayor/ Council President

X: Then and Now Approved by Council

A: Addition to list

**ORDINANCE NO. 05-14**

**AN ORDINANCE AUTHORIZING APPROVAL OF THE MINUTES FROM THE TAX INCENTIVE REVIEW COUNCIL AND DECLARING AN EMERGENCY.**

**WHEREAS,** Allen County held a Tax Incentive Review Council Meeting on March 20, 2014 to review all tax abatement agreements within the Village of Bluffton, Allen County (Zone #281C) through the annual State Report;

**WHEREAS,** The following recommendations were made in order to assure that all companies remain in compliance and receive the full abatement as outlined in the Enterprise Zone Agreement;

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:**

**SECTION I:** The Enterprise Zone Agreement for Diamond Machine #281-12-01 (2012) be continued.

**SECTION II:** This Ordinance must receive the approval by the Board of Commissioners of Allen County and be forwarded to the Ohio Departments of Taxation and Development, and County Auditor within fifteen days of approval in order to be finalized.

**SECTION III:** This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, safety and welfare of the Village of Bluffton, for the reason stated in Section II. Therefore this Ordinance shall be in effect from and after its passage.

**SECTION IV:** That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this Resolution were made in open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this 4<sup>th</sup> day of August, 2014 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Fiscal Officer

\_\_\_\_\_  
Mayor

Approved as to form:

\_\_\_\_\_  
F. Stephen Chamberlain  
Village Solicitor

ORDINANCE NO. 06-14

AN ORDINANCE REPAYING MONIES ADVANCED TO THE WATER/SEWER IMPROVEMENT FUND TO COVER THE EXPENSES ASSOCIATED WITH THE CURRENT WATERLINE PROJECTS AND DECLARING AN EMERGENCY.

WHEREAS, it was necessary to advance monies to the Water/Sewer Improvement Fund for the purpose of covering expenses associated with the waterline projects with the expectation that the Water/Sewer Improvement Fund will advance the monies back to the General Fund as income tax monies are collected.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: That monies are repaid to the General Fund from the Water/Sewer Improvement Fund as follows:

General Fund:	Water/Sewer Improvement Fund:
Advances In:	Advances Out:
A1-0I-41930 +\$100,000	E9-5B-52730 -\$100,000

SECTION 2: That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof, and for the further reason that these appropriations are needed before expenditures may be made.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2014 by the governing board of the Village of Bluffton, Ohio by the following vote:

Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

Attest:

\_\_\_\_\_  
FISCAL OFFICER

\_\_\_\_\_  
MAYOR

Approved as to Form:

\_\_\_\_\_  
SOLICITOR

ORDINANCE NO. 07-14

AN ORDINANCE: AMENDING ORDINANCE NO. 27-13 (THE ANNUAL APPROPRIATION ORDINANCE) AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to appropriate funds and amend Ordinance No. 27-13 (The Annual Appropriation Ordinance).

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: That monies are appropriated for the General Fund, Street Fund, Cemetery Fund, DUI Enforcement and Education Fund, Equipment Replacement Fund, Town Hall Improvement Fund, Water Fund, Sewer Fund, and Water Debt Service Fund as follows:

Supplemental Appropriations:

**General Fund:**

A1-7A-52121	Hospitalization	+\$10,000.00
A1-7E-52510	Land & Buildings	+\$25,000.00
A1-7X-52390	Misc. Services	+\$15,000.00

**Street Fund:**

B1-6C-52420	Operating Supplies	+\$8,000.00
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**Cemetery Fund:**

B3-2A-52510	Land & Buildings	+\$2,500.00
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**DUI Enforcement and Education Fund:**

B8-1A-52420	Operating Supplies	+\$250.00
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**Equipment Replacement Fund:**

D5-1F-52520	Equipment	+\$16,100.00
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**Town Hall Improvement Fund:**

D8-7E-52510	Building Improvement	+\$125,000.00
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**Water Fund:**

E1-5B-52380	Printing	+\$3,000.00
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**Sewer Fund:**

E2-5B-52380	Printing	+\$4,000.00
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**Water Debt Service Fund:**

E5-5A-52610	Principal	+\$13,230.00
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SECTION 2: That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof, and for the further reason that this appropriation transfer is needed so expenditures can be made.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2014 by the governing board of the Village of Bluffton, Ohio by the following vote:

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_  
Attest:

\_\_\_\_\_  
FISCAL OFFICER

\_\_\_\_\_  
MAYOR

Approved as to Form:

\_\_\_\_\_  
SOLICITOR

RESOLUTION NO. 07-14

A RESOLUTION: MAKING CERTAIN TRANSFERS AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to make certain transfers between funds of the Village of Bluffton.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO:

SECTION 1: That the following transfers are hereby made:

TO:			
Park Fund	B4-01-41920	+\$4,800.00	
	FROM: General Fund	A1-7X-52710	-\$4,800.00
TO:			
Water Debt Service	E5-01-41920	+\$50,000.00	
	FROM: Water	E1-5X-52710	-\$50,000.00

SECTION 2: That an emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof, and for the further reason that this appropriation transfer is needed so expenditures can be made.

SECTION 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2014 by the governing body of the Village of Bluffton, Ohio by the following vote:

Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

Attest:

\_\_\_\_\_  
FISCAL OFFICER

\_\_\_\_\_  
MAYOR

Approved as to Form:

\_\_\_\_\_  
SOLICITOR

**To: Mayor Augsburg  
Council Members**

**Personnel**

I will be requesting that Council accept the resignation of Trey Miller from the Service Department effectively immediately. Trey worked with the Service Department during the last school year as part of the OWE program and stayed on following graduation as a seasonal employee. I'd like to wish Trey the best of luck in his future endeavors.

**Ordinance No. 5-14**

Ordinance No. 5-14 is an ordinance to approve the minutes of the Allen County Tax Incentive Review Council meeting that was held on March 20, 2014. The TIRC meets annually to review all of the tax abatement agreements that are in place in Allen County. Currently, the only active agreement that the Village of Bluffton has in Allen County is the one with Diamond Manufacturing of Bluffton that was approved in 2012. At the meeting in March, which I attended, the TIRC recommended that the Enterprise Zone Agreement with Diamond Manufacturing be continued. Once the Village approves the minutes from the meeting, the County will forward the approved legislation on to the Department of Taxation to be finalized.

**Tree Trimming**

The Service Department will be doing some trimming of street trees around town in the next couple of weeks to remove some dead limbs and elevate some crowns that are extending into walking and driving areas.

**Painting**

With the beginning of the school year rapidly approaching, the Service Department will be preparing to paint the curbs, crosswalks and parking areas around town in the next few weeks.

**Service Department Garage**

We have discussed for a number of years the need for cameras at the Service Department garage for a myriad of reasons. Recently, the Service Department employees have seen evidence of increased nefarious activity at the property during off-hours, including signs of attempted unauthorized entrance into the garages. Over the years, we have had various items deposited at the property that we have had to pay to remove with no way of finding out who it was. Since the new telecommunications system will be able to handle it, I would like to explore adding some surveillance cameras at the Service Department garage that would be recordable on the server at the Town Hall and be able to be accessed by the Police Department.

**Reminder of Schedule Change**

Just as a reminder- at the last regularly scheduled Council Meeting, the decision was made to reschedule the regularly scheduled Council Meeting on Monday, September 1<sup>st</sup> for Wednesday, September 3<sup>rd</sup> at 8:00 PM.