

**COUNCIL MEETING
AGENDA
September 10, 2012
8:00 PM
BLUFFTON TOWN HALL**

MINUTES August 27, 2012

BILLS

RESOLUTION NO. 12-12 **1ST READING** **EMERGENCY**
A RESOLUTION AUTHORIZING THE NECESSARY TAX LEVIES AND
CERTIFYING THEM TO THE COUNTY AUDITOR AND DECLARING AN
EMERGENCY.

ADMINISTRATOR'S REPORT

SAFETY

FINANCIALS

MEETING DATES

September 10, 2012	Council	8:00 PM
September 24, 2012	Council	8:00 PM

August 27, 2012

Mayor Fulcomer presiding. Messrs: Collier, Kingsley, Gallant, McGarrity, Sehlhorst, and Steiner present.

Mr. Gallant moved, seconded by Mr. Kingsley to approve the minutes of the regular council meeting held on August 13, 2012. Roll Call: Yeas (6) Messrs: Gallant, Kingsley, Collier, McGarrity, Schlhorst, and Steiner. Nays (0), motion approved.

Mr. Steiner moved, seconded by Mr. McGarrity to approve the bills as presented. Total non-payroll of \$143,903.21 and payroll of \$36,216.22. Roll Call: Yeas (6) Messrs: Steiner, McGarrity, Collier, Gallant, Kingsley, and Sehlhorst. Nays (0), motion approved.

Mr. McGarrity moved, seconded by Mr. Sehlhorst to suspend the rules. Roll Call: Yeas (6) Messrs: McGarrity, Sehlhorst, Gallant, Collier, Kingsley, and Steiner. Nays (0), motion approved.

Mr. Gallant moved, seconded by Mr. Collier to approve the first reading of Ordinance No. 15-12: AN ORDINANCE APPROVING, ENACTING AN AMENDMENT TO THE OHIO BASIC CODE AS ADOPTED BY THE VILLAGE OF BLUFFTON, OHIO TO ADD AN OFFENSE OF INTOXICATION AS DEFINED HEREIN AND DECLARING AN EMERGENCY. Roll Call: Yeas (6) Messrs: Gallant, Collier, Kingsley, McGarrity, Sehlhorst, and Steiner. Nays (0), motion approved.

Mr. Steiner moved, seconded by Mr. McGarrity to suspend the rules. Roll Call: Yeas (6) Messrs: Steiner, McGarrity, Collier, Gallant, Kingsley, and Sehlhorst. Nays (0), motion approved.

Mr. Kingsley moved, seconded by Mr. Gallant to approve the first reading of Resolution No. 11-12: A RESOLUTION MAKING CERTAIN TRANSFERS AND DECLARING AN EMERGENCY. Roll Call: Yeas (6) Messrs: Kingsley, Gallant, Collier, McGarrity, Sehlhorst, and Steiner. Nays (0), motion approved.

The Fiscal Officer announced the following meetings:

September 10, 2012 Council 8:00 PM

Mr. Gallant moved, seconded by Mr. Kingsley to approve allowing shared office space of the Town Hall 2nd floor office between the Chamber of Commerce and the Bluffton Center for Entrepreneurs. Roll Call: Yeas (6) Messrs: Gallant, Kingsley, Collier, McGarrity, Sehlhorst, and Steiner. Nays (0), motion approved.

Mr. Sehlhorst moved, seconded by Mr. Steiner to accept the resignation of Gary Bradley, seasonal mower, effective August 14, 2012. Roll Call: Yeas (6) Messrs: Sehlhorst, Steiner, Collier, Gallant, Kingsley, and McGarrity. Nays (0), motion approved.

Mr. Sehlhorst moved, seconded by Mr. Collier to accept the resignation of Jason Rhodes, part-time patrol officer, effective August 27, 2012. Roll Call: Yeas (6) Messrs: Sehlhorst, Collier, Gallant, Kingsley, McGarrity, and Steiner. Nays (0), motion approved.

Mr. Gallant moved to adjourn.

MAYOR

FISCAL OFFICER

Village of Bluffton
Bills to be paid
9/10/2012

PAYROLL:

Village	\$	31,028.98
Fire & Rescue	\$	3,909.03
TOTAL PAYROLL	\$	34,938.01

NON-PAYROLL:

Allen Co Health Dept	Annual Fee- 800 County Line Rd	\$	25.00
Alloway Testing	Lab Analysis	\$	202.50
Allied Waste	Refuse Service	\$	21.65
Aramark	Uniforms	\$	295.08
Automotive Electronic	Battery- Cruiser 596	\$	125.50
Bluffton Flying Service	Electricity	\$	622.00
Bluffton News	Legal Ads	\$	80.75
D & J Golf Carts	2007 Carry All Golf Cart w/ Bed	\$	1,420.00
Ruth Everett	Cleaning	\$	210.00
Family True Value Hardware	Bulbs, UPS, Tarp Straps, Paint	\$	166.73
Grainger	Lamps, Misc Parts	\$	132.71
Greg's Pharmacy	Batteries	\$	12.39
JB Networks	Internet/Phone Issues	\$	993.65
Jones & Bartlett Learning	Electronic EMT Testing Module	\$	34.25
Kirtland's	Cruiser & Admin Car Maintenance	\$	128.78
Marathon	Gasoline	\$	1,200.44
M & R Plumbing	Pipe Thread, Pipe, Handles	\$	214.65
NWOHio Security	Elevator & Alarm Monitoring	\$	104.90
Ohio Calibration Lab	Radar Certification	\$	189.00
AEP	Electricity	\$	4,078.33
Petty Cash	Police	\$	32.59
Public Safety Unlimited	Ear Pieces	\$	234.99
Lima Radio Hospital	Superflex Cable	\$	388.72
Sherwin Williams	Street Paint	\$	195.00
KOI Siferd Hosselman	Vehicle Maintenance	\$	415.34
Don Snyder Excavating	Demolish Water Plant- Harmon Rd.	\$	6,000.00
Streacker Tractor	Backhoe	\$	4,800.00
United States Treasury	Levy Proceeds	\$	1,320.00
USA Blue Book	Tools	\$	93.53
Utility Sales Agency	Hydrant Parts, Meter Pit Key, Coupling	\$	1,323.01
Vetter Lumber	Eyewear, Lumber, Cable Ties	\$	79.63
W.C.O.I.L.	Internet	\$	4.95

Total Non-Payroll	\$	25,146.07
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Mayor/ Council President

X: Then and Now approved by Council

Statement of Cash Pos w/MTD

AS OF: 08/31/2012

YEAR: 2012

FUND NO.	FUND DESCRIPTION	STARTING ACCOUNT:		ENDING ACCOUNT: z				UNEXPENDED BALANCE	OUTSTANDING ENCUMBRANCE	ENDING BALANCE
		BEGINNING BALANCE	[-----RECEIPTS-----]	M-T-D	Y-T-D	[-----DISBURSMENTS-----]	Y-T-D			
A1	GENERAL FUND	1632795.89	258832.64	1659949.70	206068.34	1349897.52	1942848.07	152936.61	1789911.46	
B1	STREET FUND	65693.95	86508.57	172598.45	26325.40	174960.81	63331.59	12103.72	51227.87	
B2	STATE HIGHWAY FUND	21993.84	934.98	7617.90	0.00	0.00	29611.74	0.00	29611.74	
B3	CEMETARY FUND	8102.13	900.00	17706.00	2883.72	15752.46	10055.67	2636.96	7418.71	
B4	PARK FUND	20509.06	20.00	3770.00	1248.34	9388.65	14890.41	3452.91	11437.50	
B5	BENROTH MEMORIAL BR	534.63	0.00	0.00	0.00	0.00	534.63	0.00	534.63	
B6	FEMA GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
B7	COURT COMPUTER	3337.14	66.00	438.00	0.00	0.00	3775.14	0.00	3775.14	
B8	DUI ENFORCEMENT & E	547.01	0.00	297.00	0.00	396.00	448.01	0.00	448.01	
B9	PERMISSIVE LICENSE	41708.50	0.00	0.00	0.00	41708.50	0.00	0.00	0.00	
C1	STREET DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
C2	SWIMMING POOL DEBT	863.28	0.00	0.00	0.00	0.00	863.28	0.00	863.28	
D1	CAPITAL IMPROVEMENT	18742.16	0.00	0.00	0.00	0.00	18742.16	0.00	18742.16	
D2	STORM SEWER IMPROVE	20046.82	0.00	0.00	0.00	0.00	20046.82	0.00	20046.82	
D3	FIRE & RESCUE IMPRO	274273.41	24.28	100123.80	0.00	834.00	373563.21	0.00	373563.21	
D4	SWIMMING POOL IMPRO	47900.58	0.00	0.00	6356.86	10807.29	37093.29	0.00	37093.29	
D5	EQUIPMENT REPLACEMENT	24473.72	0.00	0.00	0.00	20589.74	3883.98	4800.00	916.02	
D6	AIRPORT IMPROVEMENT	579.79	0.04	0.21	0.00	0.00	580.00	0.00	580.00	
D7	STREET IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
D8	TOWN HALL IMPROVEME	3131.57	41035.78	279705.33	0.00	165919.06	116917.84	0.00	116917.84	
D9	POLICE EQUIPMENT RE	5403.58	0.00	32800.00	30708.00	33758.00	4445.58	0.00	4445.58	
E1	WATER FUND	333307.28	84304.86	603285.20	47461.10	672059.71	264532.77	169839.12	94693.65	
E2	SEWER FUND	226891.82	69065.15	507805.41	103989.96	558751.62	175945.61	83119.80	92825.81	
E3	SEWER DEBT SERVICE	176321.50	2050.25	14351.75	0.00	0.00	190673.25	0.00	190673.25	
E4	SEWER DEBT SERVICE	39686.59	20500.00	164000.00	0.00	0.00	203686.59	245310.00	41623.41	
E5	WATER DEBT SERVICE	0.00	0.00	270000.00	14053.55	365753.97	95753.97	0.00	95753.97	
E6	SEWER REPLACEMENT &	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
E7	REFUSE FUND	34747.88	16847.13	128344.53	15958.29	124889.65	38202.76	55145.54	16942.78	
E9	WATER/ SEWER IMPROV	39649.20	0.00	109500.00	65514.98	126678.33	22470.87	779086.11	756615.24	
F1	WATER CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
F2	COMMUNITY EVENTS	6920.77	0.00	0.00	0.00	1040.00	5880.77	0.00	5880.77	
F3	COMMUNICATIONS FUND	7053.92	0.00	0.00	2441.68	4721.68	2332.24	0.00	2332.24	
F4	POLICE CONTINUING PR	649.87	0.00	0.00	0.00	0.00	649.87	0.00	649.87	
F5	UTILITY RECOVERY	16459.88	0.00	0.00	0.00	0.00	16459.88	0.00	16459.88	
G2	UNCLAIMED MONIES TR	225.20	0.00	0.00	0.00	0.00	225.20	0.00	225.20	
G3	INCOME TAX FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
G4	CEMETARY TRUST - C/	1326.66	0.00	0.00	0.00	0.00	1326.66	0.00	1326.66	
G5	CEMETARY TRUST - MA	524.37	0.00	0.00	0.00	0.00	524.37	0.00	524.37	
H1	SPECIAL ASSESSMENT	897.17	0.00	0.00	0.00	0.00	897.17	0.00	897.17	
H2	SPECIAL ASSESSMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
H4	SPECIAL ASSESSMENT	849.41	0.00	0.00	0.00	0.00	849.41	0.00	849.41	
H5	SPECIAL ASSMT - MAI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
H6	SPECIAL ASSMT - JAC	119.67	0.00	0.00	0.00	0.00	119.67	0.00	119.67	
	TOTAL:	3076268.25	581089.68	4072293.28	523010.22	3677906.99	3470654.54	1508430.77	1962223.77	

* End of Report: VILLAGE OF BLUFFTON *

Resolution No. 12-12

BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR
BOARD OF VILLAGE COUNCIL

REVISED CODE, SECS. 5705.34/35

The Council of the Village of Bluffton, Allen County, Ohio, met in Regular session
on the ____ day of _____ 20 12, at the office of _____ with the

_____ moved the adoption of the following Resolution:
a Tax Budget for the next succeeding fiscal year commencing January 1st, 20 13.
and

WHEREAS, The Budget Commission of Allen County, Ohio, has certified its action thereon to this
Council together with an estimate by the County Auditor of the rate of each tax necessary to be levied
by this Council, and what part thereof is without and what part within, the ten mill tax limitation;
therefore be it

RESOLVED, By the Council of the Village of Bluffton, Allen County, Ohio, that the amounts and
rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted;
and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Village the rate of each
tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY THE BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES

	<u>Amount approved</u>			
	<u>Amount to be</u>	<u>By Budget</u>	<u>County Auditor's</u>	
	<u>Derived from</u>	<u>Commission</u>	<u>Estimate of Tax</u>	
	<u>Levies Outside</u>	<u>Inside</u>	<u>Rate to Be Levied</u>	
	<u>10 Mill</u>	<u>10 Mill</u>	<u>Inside</u>	<u>Outside</u>
	<u>Limitation</u>	<u>Limitation</u>	<u>10 Mill Limit</u>	<u>10 Mill Limit</u>
<u>Bluffton Village</u>				
General Fund		\$184,733	2.50	
General Bond Retirement				
Park				
Recreation				
TOTAL		\$184,733	2.50	0.00

<u>FUND</u>	<u>Maximum Rate</u>	<u>County Auditor's</u>
	<u>Authorized</u>	<u>Estimate of</u>
	<u>to Be Levied</u>	<u>Yield of Levy</u>
GENERAL FUND:		
Current Expense levy authorized by voters on	0.00	0.00
for not to exceed years		
TOTAL	0.00	0.00

and be it further

RESOLVED, That the Clerk of this Council be, and is hereby directed to certify a copy
of this Resolution to the County Auditor of said County.

_____ seconded the Resolution and the roll being called upon

its adoption the vote resulted as follows:

Adopted the _____ day of _____, 20____.

Attest:

President of Council

Clerk of Council
Allen County, Ohio

CERTIFICATE TO COPY

ORIGINAL ON FILE

The State of Ohio, Allen County, ss.

I, _____, Clerk of the Council of the Village of BLUFFTON,

are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original now on file, that the foregoing has been compared by me with said original document, and that the same is a true and correct

WITNESS my signature, this _____ day of _____, 20____.

ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND
AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.

FILED _____, 20____

**To: Mayor Fulcomer
Council Members**

FEMA Declaration

I attended the Applicant's Briefing held by the Ohio Emergency Management Agency on September 5th in Glandorf. The Public Assistance made available by the Disaster Declaration for the Derecho weather event of June 29th – July 2nd will reimburse eligible costs up to 87.5% (75% from the Federal Government and 12.5% from the State). Only overtime costs are eligible for Force Account Labor costs. On behalf of the Village, I submitted a Request for Public Assistance at the close of the briefing. Within the next couple of weeks, we should be contacted by representatives from FEMA to schedule a meeting and review our costs. The next step for the Village is to designate an Authorized Agent. For the past two declared disasters, Council has designated me as the authorized agent. During the briefing, it was suggested that, since the majority of the projects to be reimbursed are already completed, it might be wise to consider designating the Fiscal Officer as the Authorized Agent since the majority of the paperwork will involve time sheets, invoices and checks. We will need to designate an Authorized Agent at Monday evening's meeting and submit a letter to Ohio EMA along with the State/Local Agreement and a W-9 Form.

Waterline Project Update

The Grove, Jackson and Lawn Streets Water Main Replacement project is progressing well. As of a conversation this morning (Friday) the contractor was hoping to make it to Main Street by the end of the day. Their plan is to begin the section on S. Jackson Street between Grove and Kibler this coming week.

Augsburger Road Path

I have a Scoping Meeting scheduled next Thursday with ODOT officials to review the Augsburger Road Pathway Project. The Village has applied for financial assistance for this project for the past two years with no success. However, with the invaluable assistance of Thom Mazur from LACRPC, the Village is in line for ODOT funding as part of the PID Block funding. I hope to have more to report following the Scoping Meeting.

Executive Session Request

I would like to request an Executive Session for Real Estate and Contracts on Monday evening.