



2015 Bluffton Farmers' Market Rules and Regulations

The Bluffton Farmers Market provides a venue downtown in which local growers may sell locally grown produce and products directly to the consumer. We rely on the honesty, integrity, and courteousness of the growers/producers to provide good quality products at a fair price in a safe and attractive environment. This is for the overall benefit and satisfaction of our valued community.

1. Fresh, high quality fruits, vegetables, herbs, cut flowers, bedding plants, potted plants, and other agricultural products may be sold. All home produced products (jams, jellies, baked goods, etc.) must comply with all cottage food operation rules. (see hand out)
2. Vendors must either clearly display the name of their farm/business and post prices for all the items being sold, or the product must be priced. All edible products must be individually labeled following cottage food rules.
3. The majority of products should be grown or produced by the vendor and grown in Ohio. At the discretion of the Market management, exceptions may be made for products that are not grown in Ohio or that are not currently in season. Vendors who grow and/or produce their own product will have top priority over those who bring in products made elsewhere.
4. Vendors must provide certificate of insurance with a minimum \$300,000 liability before participating in the market. This needs to be turned in no later than May 2, 2015 (or Friday of the week that the vendor intends to be at the market). Certificate holder is Bluffton Area Chamber of Commerce, PO Box 142, Bluffton, OH 45817. This can be emailed to blufftonfarmersmarket@embarqmail.com, mailed to Greg Probst, 3463 SR 103, Bluffton, OH 45817, or hand delivered.
5. All vendors must complete a registration form describing products to be sold during the Market season.
6. Refrigeration is not available. Vendors selling products requiring refrigeration must provide their own refrigeration. Vendors selling products requiring refrigeration must purchase a mobile food vendor license from the health department in the county where they reside.
7. The 2015 season will begin Saturday, May 2, 2015, and will end Saturday, October 10, 2015. The Market will be open from 8:30 am till noon. Fees for 2015 will be \$10 per week (or \$170 for the entire season if paid by May 2, 2015). The annual fee will secure your reserved spot for the year.
8. Set up begins at 7:30 a.m. No vendor will be permitted in the parking lot until that time. Cones will be placed on reserved spots and the remainder of spots will be on a first come first served basis.

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9. Stands must be operated in a safe, sanitary, and neat manner. Keep sales area clear of garbage. Sellers must clean up their spaces after each Market. Please leave the space as clean as you found it.
10. No smoking and no pets will be permitted in the vendor area.
11. Vendors may not leave the market before 11:30 a.m.
12. Vendors who purchase a year's reserved spot, and are unable to make a Saturday Market, should contact the manager at blufftonfarmersmarket@embarqmail.com by Friday 5 p.m. This is to make that space available for the Saturday Market for that day only. This will allow vendors to use all of the parking spaces first before having to set up in the middle of the lot.
13. As always, A cordial attitude is a must. The success of the Market is based on your treatment of your customers and fellow vendors. Any mishandled disagreements between either vendors or customers may lead to a dismissal from the Market. Any problems or concerns should be brought to the market manager for resolution. The Market manager and/or Bluffton chamber are here for your help with any issues.

Signed by vendor:

Date:

Received by:

Greg Probst, market manager

Fred Steiner, Bluffton chamber director

These rules are subject to change during the market season by the market manager or the Bluffton Area Chamber of Commerce.