

Bluffton Icon compilation of public meeting minutes

TRUSTEES OF ORANGE TOWNSHIP
HANCOCK COUNTY
2025 (IN PROGRESS)

Orange Township Meetings:

Second Thursday of the Month, 7:30 p.m.

Orange Township House, 2973 Township Road 28, Bluffton, OH 45817

Orange Township Correspondence

orangetwpfo@gmail.com

Thomas Green, 2027 - Chairman 419-722-6150

Thomas Wagner, 2025- Vice-Chairman 419-722-8171

David Warren, 2025 419-722-0671

Bart Moser, 2027 - Fiscal Officer 419-235-1801

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

20

January 9, 2025

The Trustees of Orange Township, Hancock County Ohio, met in regular session on the above date at the office of the Trustees at 7:30 P.M., with Trustees: Thomas Wagner and David Warren, Fiscal Officer: Bart Moser and Road Superintendent: Trevor Dodd present. Trustee Thomas Wagner absent.

The purpose of the meeting is to reorganize of the Orange Township Trustees for the year 2025.

The 2024 chairman Thomas Green called the meeting to order and asked the Trustees to approve the minutes of the last meeting held on December 30, 2024, David Warren moved to approve the minutes of the last meeting as printed, Thomas Green seconds the motion, motion carried.

David Warren made a motion that Thomas Wagner will be the Orange Township Chairman for 2025, Thomas Green seconds this motion, motion carried. Note: Thomas Green continued as acting chairman for remainder of meeting.

David Warren made a motion that David Warren will be the Orange Township Vice Chairman for 2025, Thomas Green seconds this motion, motion carried.

Bart Moser presented a proxy representative letter from OTARMA. David Warren moved to name Bart Moser Fiscal Officer as representative and Thomas Wagner, chairman as alternate, Thomas Green seconds the motion, motion carried. Trustees signed proxy statement.

Thomas Green made a motion to have Trevor Dodds be the Orange Township Road Superintendent for 2025, Trevor Dodds is to receive \$24.00 per hour and a health insurance policy provided by Anthem Blue Cross Blue Shield. The Trustees will pay time and a half for any time over 40 hours per week and time and a half for Sunday and Holiday work and further is to abide by the Orange Township Drug and Alcohol Policy, David Warren seconds the motion, motion carried.

David Warren made a motion to have Trevor Dodds be the Thompson Cemetery Supervisor for 2025, Trevor Dodds's duties as Cemetery Supervisors is follows: selling Cemetery lots, marking out of graves and monument bases and supervision of all cremation burials, Thomas Green seconds this motion, motion carried.

David Warren made a motion that the sale of lots at the Thompson Cemetery, will be as follows: Residents or landowners of the Township shall be \$700.00 / lot (4 spaces) or \$350 / ½ Lot (2 spaces) and also a resident or landowner of the Township shall purchase no more than one lot (4 spaces) at the price of \$700.00 per lot and this lot or lots shall not be transferred from a resident or landowner to a non-resident of the Township. Thompson Cemetery lots to a non-resident of the Township shall be \$1400.00 / lot (4 spaces) or \$700 / ½ lot (2 spaces), Thomas Green seconds the motion, motion carried.

Trustees reviewed the Thompson Cemetery rules and regulations. David Warren made a motion to adopt the Thompson Cemetery Rules and Regulations dated 01-11-2024, Thomas Green seconds this motion, motion carried.

Thomas Green made a motion that an extra operator of the Township gets paid \$20.00 per hour and must abide by the "Orange Township Employment Agreement Contract", David Warren seconds the motion, motion carried.

Thomas Green made a motion that the Orange Township Trustees shall meet on the second Thursday of the month in 2025 at 7:30 P.M. starting time and any changes will be posted at the Meeting Hall 24 hours prior to the meeting, David Warren seconds the motion, motion carried.

David Warren made a motion that Thomas Green be the Fire Protection / Safety Office for Orange Township in the year 2025, Thomas Green seconds the motion, motion carried.

Thomas Green made a motion that Citizens National Bank of Bluffton will handle the Orange Township Trustees checking accounts for 2025, David Warren second the motion, motion carried.

Thomas Green made a motion that Orange Township's investments policy for 2025 be as follows: All Township Funds shall be in a "Primary Checking Account, Secondary Account and ICS Account" through the Citizens National Bank, David Warren seconds the motion, motion carried.

Thomas Green made a motion that the Orange Township Deposit Policy in 2025 be as follows: Any revenue shall be deposited in the Orange Township checking account on the next business day following the date of receipt and all revenue shall be guarded in the Orange Township safe until time of deposit, David Warren seconds the motion, motion carried.

Thomas Green made a motion that the Orange Township Trustees will be the Audit Committee for 2025; their duties consist of examination of all financial records, David Warren seconds this motion, motion carried.

The Orange Township Trustees, Fiscal Officer and Road Superintendent took a complete inventory of Orange Township equipment and property, for the year 2025, this inventory is on file with the Orange Township Fiscal Officer.

The Orange Township Trustees reviewed the census boundary for 2024. No changes were noted.

The Orange Township Trustees reviewed and signed the 2024 Township Highway System Mileage Certification as of 12-31-2024 listing 35.389 miles. This certification was delivered to County Engineer 01-10-2025.

Bart Moser passed out the 2024 Orange Township meeting room usage report as well as the Liability Agreement for use of the Township House. No changes were noted.

Bart Moser passed out Notes to Financial Statement for year ended December 31, 2024.

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RECORD OF PROCEEDINGS

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Meeting _____

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Reorganization Minutes – Page 2

Trustees, Road Superintendent and Fiscal Officer updated Driver's records for 2025. Trustees reviewed projects for 2025. These included a spouting and needed truck maintenance. These were spread between MVL, Gas and General Fund.

The Orange Township Annual Appropriation Resolution #1-25 is as follows:

General Fund	\$147,183.00
Motor Vehicle Fund	\$ 26,000.00
Gas Tax Fund	\$166,000.00
Road & Bridge Fund	\$138,700.00
Cemetery Fund	\$ 2,000.00
Total Funds	\$479,883.00

David Warren moved for the adoption of the following resolution #1-25:

Be it resolved for the board of Orange Township Trustees, Hancock County Ohio, that to provide for the current expenses and other expenditures for said Board of Trustees, during the fiscal year ending December 31, 2025, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during the fiscal year.

Thomas Green seconded this resolution and the roll being called upon the adoption, the vote resulted as follows:

David A. Warren, Vice Chairman	Yes
Thomas E. Green, Trustee	Yes

Be it resolved this 9th day of January 2025.

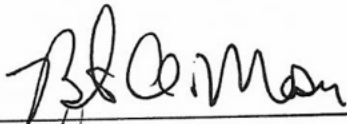
A complete of this Annual Appropriation Resolution #1-25 is on file with the Hancock County Auditor and the Orange Township Fiscal Officer.

The Orange Township Audit Committee examined Orange Township and Hasson Cemetery's December 2024 Cash Journals and Bank Statements and found these Cash Journals and Bank Statements correct.

As there was no further business at this meeting, Thomas Green made a motion to adjourn this meeting and David Warren seconds the motion, motion carried.

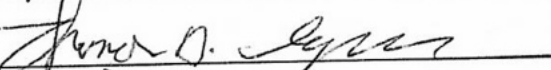
Meeting Adjourned,

Attest: _____



Fiscal Officer

Trustees: _____



RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

20

February 13, 2025

The Trustees of Orange Township, Hancock County Ohio, met in regular session on the above date at the office of the Trustees at 7:30 P.M., with Trustees: Thomas Green, Thomas Wagner and David Warren, Fiscal Officer: Bart Moser, Road Superintendent: Trevor Dodds and special guests Todd Motter of Motter Mowing and Courtney Comstock of Hancock County Solid Waste District.

The chairman Thomas Wagner called the meeting to order.

Courtney Comstock spoke about putting recyclable bins back on township property (next to stone storage building)

The chairman asked the Trustees to approve the minutes of the last meeting held on January 9, 2025, David Warren moved to approve the minutes of the last meeting held on January 9, 2025 as printed, Thomas Green seconds the motion, motion carried.

David Warren made a motion to approve the Purchase Orders 1-15 for 2025 and Thomas Green seconds the motion, motion carried.

David Warren moved to approve the Blanket Certificates 1-13 for 2025 and Thomas Green seconds the motion, motion carried.

The following bills were presented for payment:

\$6,264.87 - (1-2025) - Anthem BCBS OH Group - February Healthcare Insurance
145.62 - (2-2025) - American Electric Power - January Electricity
1,393.26 - (6-2025) - United States Treasury - January Withholding
18.00 - #9943 - BWC State Insurance Fund - 2025 Installment
23.00 - #9944 - J Steve Welton Hancock County Treasurer - Ditch Assessments
3,000.00 - #9945 - Village of Bluffton - 2025 1st Qtr. Fire Contract & EMS Services
95.00 - #9946 - Bluffton Area Chamber of Commerce - 2025 Membership
965.43 - #9947 - Legacy Farmers Cooperative - Diesel Fuel
41.57 - #9948 - Column Software PBC - Legal Notice Meeting Times
41.38 - #9949 - Column Software PBC - Legal Notice Financial Report
5,000.00 - #9950 - Ada-Liberty Joint Ambulance District - 2025 Ambulance Contract
1,666.66 - #9951 - Ada-Liberty Joint Ambulance District - Year 1 of 3 Ambulance Donation
117.06 - #9952 - Bart A. Moser - Coat Rack Hooks and Mail Exp.
758.40 - #9953 - Thomas E. Green - January 2025 Trustees Salary
872.90 - #9954 - Thomas D. Wagner - January 2025 Trustees Salary
858.40 - #9955 - David A. Warren - January 2025 Trustees Salary
1,105.81 - #9956 - Bart A. Moser - January 2025 Fiscal Officers Salary
2,900.68 - #9957 - Trevor L. Dodds - Jan 2025 142 Reg. Hrs., 23 O/T Hrs.
2,159.30 - #9958 - Public Employees Retirement System
25.77 - #9959 - KOI Auto Parts - Truck Maint Supplies

\$27,453.11 Total Payments

Thomas Green made a motion to pay the above bills and David Warren seconds the motion, motion carried.

David Warren made a motion to have Motter Lawn service mow the Thompson Cemetery and Orange Township Grounds at the cost of \$210.00 a mowing in 2025, Thomas Green seconds the motion, motion carried

The trustees reviewed the preliminary draft of the Orange Township 2025 Newsletter some suggestions were noted (Only one date be given for Trash Pickup) . Bart to give newsletter to printers at end of month.

Thomas Green made a motion that authorizes the Fiscal Officer to reallocate moneys from one account to another within the same funds during 2025, David Warren second the motion, motion carried.

Thomas Wagner made a motion that Orange Township Vice Chairman, David Warren be the representative, that the Chairman Thomas Wagner be the 1st alternate representative, and that the 3rd Trustee Thomas Green be the 2nd alternate representative of Orange Township and that one of them should attend "ADVISORY COUNCIL MEETING FOR THE HANCOCK COUNTY BOARD OF HEALTH", Thomas Green seconds the motion, motion carried.

Thomas Green moved for the adoption of the following Resolution #2-2025 "AUTHORIZING THE DISPOSAL OF A FORD, 655A BACKHOE NO LONGER NEEDED BY ORANGE TOWNSHIP." David Warren seconded this resolution and the roll being called upon the adoption, the vote resulted as follows:

Thomas Wagner, Chairman	Yes
David Warren, Vice Chairman	Yes
Thomas Green, Trustee	Yes

Bart Moser passed out booklets from The Hancock County Prosecutors office concerning Township Regulation of Junk vehicles and Abatement of Vegetation and Garbage for review by Trustees.

The updated map for Thompson Cemetery was passed out to Thomas Wagner and Trevor Dodds.

RECORD OF PROCEEDINGS

Minutes of _____

Meeting _____

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held _____ 20____

Bart Moser informed board that Tax levy would be needed to be put on ballot starting in November 2025.

Thomas Green passed out quote he received for new appliances for Township meeting room.

The Orange Township Audit Committee examined Orange Township and Hasson Cemetery's January Cash Journals and Bank Statements and found these Cash Journals and Bank Statements correct.

As there was no further business at this meeting, Thomas Wagner made a motion to adjourn this meeting and David Warren seconds the motion, motion carried.

Meeting Adjourned,

Attest: _____

B.A.O. Moser

Fiscal Officer

Trustees: _____

Thomas D. Lepore

David Wagner

Tom E. ...

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

20

March 13, 2025

The Trustees of Orange Township, Hancock County Ohio, met in regular session on the above date at the office of the Trustees at 7:30 P.M., with Trustees: Thomas Green and David Warren, Fiscal Officer: Bart Moser and Road Superintendent: Trevor Dodds. Note Thomas Wagner arrived at 8:00 P.M.

The vice chairman David Warren called the meeting to order.

The vice chairman asked the Trustees to approve the minutes of the last meeting held on February 13, 2025, Thomas Green moved to approve the minutes of the last meeting held on February 13, 2025 as printed, David Warren seconds the motion, motion carried.

Thomas Green moved to transfer 975.96 from 1000-110-344-0000 to 1000-110-342-0000 to cover the increased cost of postage for Newsletter and David Warren seconds the motion, motion passed.

David Warren made a motion to approve the Purchase Order 16 for 2025 and Thomas Green seconds the motion, motion carried.

David Warren moved to approve the Blanket Certificate 14 for 2025 and Thomas Green seconds the motion, motion carried.

The following bills were presented for payment:

1,393.26 - (6-2025) - United States Treasury - January Withholding - VOIDED JANUARY TRANSACTION

\$6,727.93 - (7-2025) - Anthem BCBS OH Group - March Healthcare Insurance

132.59 - (8-2025) - American Electric Power - February Electricity

4,500.00 - #9960 - Hasson Cemetery - Hasson Cemetery 2025 Upkeep

34.18 - #9961 - Family Hardware - Furnace Filter & Spackle

254.04 - #9962 - Streicher's Quickprint and Copy Center - 2025 Newsletter & Paper

245.00 - #9963 - Sedgwick- 2025 BWC Fees

438.00 - #9964 - Postmaster - Postage Newsletter

758.40 - #9965 - Thomas E. Green - February 2025 Trustees Salary

872.90 - #9966 - Thomas D. Wagner - February 2025 Trustees Salary

858.40 - #9967 - David A. Warren - February 2025 Trustees Salary

1,105.81 - #9968 - Bart A. Moser - February 2025 Fiscal Officers Salary

2,900.68 - #9969 - Trevor L. Dodds - Feb 2025 51 Reg & 18 O/T Hrs.

1,591.94 - #9970 - Public Employees Retirement System

117.77 - #9972 - Carter Lumber - Wood for Coat Rack

\$17,642.32 Total Payments

David Warren made a motion to pay the above bills and Thomas Green seconds the motion, motion carried. Fiscal Officer Bart Moser noted that the first item was a voided Federal Income Tax withholding payment.

Thomas Green gave an update on Kitchen Appliances. Trustees discussed. Thomas Green made a motion to acquire updated stainless steel kitchen appliance for meeting room, David Warren seconds the motion, motion passed.

Thomas Wagner gave update on Backhoe sale. Auction had closed before we contacted them. We will have to wait for summer auction.

Bart Moser gave Newsletter update. Streicher's has non renewed their bulk mail so we must use first class stamps. Bart Moser acquired stamps and mailed 3/14/25.

Orange Township Trustees received a new "Southwestern Hancock Joint Fire District / Orange Township Fire Agreement 2025-2028" from Southwestern Hancock Fire Department, David Warren made a motion to accept this "Agreement, hereinafter effective the 1st day of April, 2025 by and between the Board of Trustees of the Southwestern Hancock Joint Fire District, Hancock County, Ohio and the Board of Trustees of Orange Township, Hancock County, Ohio." Thomas Green seconds the motion, motion carried.

David Warren moved for the adoption of the following Resolution #3-2025 "AUTHORIZING THE DISPOSAL OF A HP ELITEBOOK 855 G7 LAPTOP COMPUTER AND A HP LASERJET PRO MFP M428FDW PRINTER NO LONGER NEEDED BY ORANGE TOWNSHIP." Thomas Green seconded this resolution and the roll being called upon the adoption, the vote resulted as follows:

Thomas Wagner, Chairman	Yes
David Warren, Vice Chairman	Yes
Thomas Green, Trustee	Yes

Bart Moser informed the Trustees of a recent issue regarding the initial rejection of meeting room use by Luke Ringger for church services. Thomas Wagner spoke to Luke about the avoidance of monopolizing the use of building. Luke was then allowed to schedule building. Trustees discussed modification of Rules / Regulations and Liability agreement. Bart passed out a Liability Agreement for use of Orange Township House and an Orange Township Meeting Room Rules and Regulation List for Trustee review. Trustees to review agreements in April.

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Held _____

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Bart Moser gave AUP audit update. Auditor had taken the necessary information from Bart on March 3, 2025.

Bart Moser passed out information from recent Risk Assessment audit. He had previously addressed some of the items (sticker on fuel tank, 20# fire extinguisher next to fuel tank). Trustees discussed the remainder of the issues. Trustees to review in April.

Thomas Wagner brought up the issue of a sign (Orange Township Trustees from 1940's) that had been removed during the recent refinishing of the Orange Township Meeting Hall. Chad Marshall had requested the sign if we weren't going to rehang it. No decision was made on the sign.

The Orange Township Audit Committee examined Orange Township and Hasson Cemetery's February Cash Journals and Bank Statements and found these Cash Journals and Bank Statements correct.

As there was no further business at this meeting, Thomas Green made a motion to adjourn this meeting and Thomas Wagner seconds the motion, motion carried.

Meeting Adjourned,

Attest: _____

Bart Moser

Fiscal Officer

Trustees: _____

Thomas D. Wagner

David Warner

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

April 10, 2025

The Trustees of Orange Township, Hancock County Ohio, met in regular session on the above date at the office of the Trustees at 7:30 P.M., with Trustees: Thomas Wagner and David Warren, Fiscal Officer: Bart Moser, Road Superintendent: Trevor Dodds and special guest Walter Gipson (Orange Township Land owner) present.

The chairman Thomas Wagner called the meeting to order.

The chairman asked the Trustees to approve the minutes of the last meeting held on March 13, 2025, David Warren moved to approve the minutes of the last meeting held on March 13, 2025 as printed, Thomas Wagner seconds the motion, motion carried.

David Warren made a motion to approve the Purchase Order 17-19 for 2025 and Thomas Wagner seconds the motion, motion carried.

The following bills were presented for payment:

- \$6,727.93 - (12-2025) - Anthem BCBS OH Group - April Healthcare Insurance
- 129.67 - (13-2025) - American Electric Power - March Electricity
- 324.99 - (17-2025) - Ohio Department of Taxation - 1st Qtr Withholding
- 361.02 - (18-2025) - Ohio District School Tax - 1st Qtr Withholding
- 762.00 - #9972 - Treasurer of State - 2nd Quarter UAN Fees
- 1,681.00 - #9973 - Auditor of State - AUP Audit
- 2,086.70 - #9974 - Ralph's Joy of Living – Meeting Room Appliances
- 3,000.00 - #9975 - Village of Bluffton – 2nd Quarter Fire & EMS Services
- 89.98 - #9976 - Family Hardware – Grass Seed for TWP Meeting Hall
- 280.00 - #9977 - Hancock County Township Association – OTA & HTA 2025 Membership Dues
- 7,760.00 - #9978 - The Southwest Hancock Joint Fire District – 2025 -2026 Fire Protection

Agreement

- 1,510.24 - #9979 – Hancock County Engineers – Twp Road Work – Tree Trimming TR28 between TR51 & TR52
- 758.40 - #9980 - Thomas E. Green - March 2025 Trustees Salary
- 872.90 - #9981 - Thomas D. Wagner - March 2025 Trustees Salary
- 858.40 - #9982 - David A. Warren - March 2025 Trustees Salary
- 1,105.81 - #9983 - Bart A. Moser - March 2025 Fiscal Officers Salary
- 453.74 - #9984 - Trevor L. Dodds - March 2025 23.5 Reg Hrs.
- 1,278.02 - #9985 - Public Employees Retirement System
- 50.95 - #9986 - The Courier - Spring Trash Notice
- 2,894.49 - #9987 - United States Treasury -1st Qtr Withholding
- 1,700.00 - #9988 - Red Line Disposal LLC -Spring 2025 Trash Pickup
- 53.97 - #9989 – Vetter Lumber Company – Light Panel for Meeting Room

\$34,740.21 Total Payments

David Warren made a motion to pay the above bills and Thomas Wagner seconds the motion, motion carried.

Bart Moser gave an update on Meeting Hall (Kitchen Appliances, Coat Racks and Light Panels installed).

Bart Moser passed out revised Orange Township Meeting Room Rules and Regulations and Liability Agreement for use of Orange Township House. Trustees discussed the changes and would like to see no initials required (if sign then agree to rules). Bart to revise further and review in May.

Bart Moser reviewed the recent KLA Risk Consulting Audit. Bart Moser to answer KLA similar to 2022 results.

Bart Moser gave AUP audit update. Audit is complete. Paperwork returned. Waiting on auditor supervisor review. Note: No Auditor meeting is required with AUP audit.

Orange Township Trustees received Objection to Renewal of Retail Liquor permit. No objections were noted.

Thomas Wagner moved for the adoption of the following Resolution #4-2025 **“ENTERING INTO A CONTRACT TO FURNISH EMERGENCY MANAGEMENT BETWEEN HANCOCK COUNTY BOARD OF COMMISSIONERS AND ORANGE TOWNSHIP.”** David Warren seconded this resolution and the roll being called upon the adoption; the vote resulted as follows:

Thomas Wagner, Chairman	Yes
David Warren, Vice Chairman	Yes

Bart Moser brought up an issue with replacement levies. (HB25 eliminates replacement levies) Prosecutor Cindy Land suggesting renewal levy if no additional funds needed. Trustees discussed and decided to go forward with a renewal levy.

Bart Moser reviewed Newsletters that were not able to be delivered (10). Bart to review and take ones that have no mailbox off the Newsletter list.

RECORD OF PROCEEDINGS

Minutes of _____

Meeting _____

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

Bart Moser gave update on SLFRF / ARPA funds. Bart has submitted the required report to US Treasury.

Trustees discussed brush on west side of TR52 (Between SR103 and CR33) and on west side of TR56 (Between TR29 and SR103). Trustees to contact Cory Green about cleanup and will talk to landowners about possibility of removing trees permanently.

The Orange Township Audit Committee examined Orange Township and Hasson Cemetery's March Cash Journals and Bank Statements and found these Cash Journals and Bank Statements correct.

As there was no further business at this meeting, Thomas Wagner made a motion to adjourn this meeting and David Warren seconds the motion, motion carried.

Meeting Adjourned,

Attest: *B. O. Moser* Fiscal Officer

Trustees: *Thomas D. Wagner*

David Warren

Thomas E. H.

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

May 8, 2025

The Trustees of Orange Township, Hancock County Ohio, met in regular session on the above date at the office of the Trustees at 7:30 P.M., with Trustees: Thomas Green, Thomas Wagner and David Warren, Fiscal Officer: Bart Moser, Road Superintendent: Trevor Dodds and guest Brandon Hull of TR 51 (btw CR304 and US30) present.

The chairman Thomas Wagner called the meeting to order.

Brandon Hull had a question about where to plant trees. Trustees said to stay back from Electric Poles (Power company puts poles on edge of right of way). He also had a question about concrete driveway, (Can he concrete to road). Trustees said to not concrete all the way to road as this could interfere with any work in right of way. Keep driveway lower than road.

The chairman asked the Trustees to approve the minutes of the last meeting held on April 10, 2025, Thomas Green moved to approve the minutes of the last meeting held on April 10, 2025 as printed, David Warren seconds the motion, motion carried.

David Warren moved to transfer \$884.00 from 1000-420-370 to 1000-110-389 to cover the increased cost of OTARMA insurance and Thomas Green seconds the motion, motion carried.

David Warren made a motion to approve the Purchase Order 20-21 for 2025 and Thomas Wagner seconds the motion, motion carried.

Orange Township Trustees received a new "Fire Contract - 2025" from Liberty Township Trustees commencing July 1, 2025 and terminating June 30, 2026 at a cost of \$4,367.67 The language of the contract remains the same. Thomas Green made a motion to accept this "Fire Contract - 2025" with Liberty Township Trustees, David Warren seconds the motion, motion carried.

Bart Moser gave safety talk / passed out information on gasoline safety.

The following bills were presented for payment:

- \$6,727.93 - (19-2025) - Anthem BCBS OH Group - May Healthcare Insurance
- 107.26 - (20-2025) - American Electric Power - April Electricity
- 704.82 - (24-2025) - United States Treasury - April Withholding
- 7,384.00 - #9990 - OTARMA Service Center - Orange Township 2025 Insurance
- 630.00 - #9991 - Motter Lawn Service - April Mowings of Orange Twp Grounds & Thompson Cemetery
- 41.00 - #9992 - Auditor of State - AUP Audit Fees
- 847.56 - #9993 - Hancock County Engineers - Salt / Salt Mix Purchases 1/1-4/30/25
- 200.00 - #9988 - Red Line Disposal LLC - Empty Dumpster May - Aug
- 4,367.67 - #9988 - Liberty Township Trustees - 2025-2026 Fire Contract
- 758.40 - #9996 - Thomas E. Green - April 2025 Trustees Salary
- 872.90 - #9997 - Thomas D. Wagner - April 2025 Trustees Salary
- 858.40 - #9998 - David A. Warren - April 2025 Trustees Salary
- 1,105.81 - #9999 - Bart A. Moser - April 2025 Fiscal Officers Salary
- 453.74 - #10000 - Trevor L. Dodds - April 2025 34.0 Reg Hrs., 3 O/T Hrs.
- 1,364.42 - #10001 - Public Employees Retirement System
- 478.50 - #10002 - Hancock County Commissioners - Spring Trash Pickup Landfill Fees

\$27,166.52 Total Payments

Thomas Green made a motion to pay the above bills and David Warren seconds the motion, motion carried.

Bart Moser passed out revised Orange Township Meeting Room Rules and Regulations and Liability Agreement for use of Orange Township House dated May 8, 2025. David Warren moved to accept the new rules and regulations for use of Township Meeting room (Orange Township Meeting Room Liability Agreement 05082025 / Proposed Rules 05082025.docx), Thomas Green seconds the motion, motion carried.

Trustees discussed brush on west side of TR52 (Between SR103 and CR33), west side of TR56 (Between TR29 and SR103), 2 places on TR 51 (btw CR29 and TR28) and TR 52 (btw CR1 and US30). Trustees to contact Cory Green about cleanup and will talk to landowners about possibility of removing trees permanently.

Bart Moser passed out info on KLA / Otarma Risk Assessment response.

Bart Moser gave AUP audit update. Audit is complete. Paperwork returned. Auditor supervisor has reviewed. Preliminary report passed out.

RECORD OF PROCEEDINGS

Minutes of _____

Meeting _____

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

David Warren moved for the adoption of the following Resolution #5-2025 "A RESOLUTION OF THE ORANGE TOWNSHIP BOARD OF TRUSTEES DECLARING IT NECESSARY TO LEVY A 1.0 RENEWAL LEVY AND REQUESTING THAT THE COUNTY AUDITOR CERTIFY THE CURRENT TAX VALUATION OF THE TAXING AUTHORITY AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY A RENEWAL 1.0 MILL TAX LEVY ON THE PROPERTY WITHIN ORANGE TOWNSHIP PURSUANT TO O.R.C. 5705.03 & 5705.19." Thomas Green seconded this resolution and the roll being called upon the adoption; the vote resulted as follows:

Thomas Wagner, Chairman	Yes
David Warren, Vice Chairman	Yes
Thomas Green	Yes

The Orange Township Audit Committee examined Orange Township and Hasson Cemetery's April Cash Journals and Bank Statements and found these Cash Journals and Bank Statements correct. Bart Moser passed out Hasson Cemetery Audit results. No issues noted.

As there was no further business at this meeting, Thomas Green made a motion to adjourn this meeting and Thomas Wagner seconds the motion, motion carried.

Meeting Adjourned,

Attest: B. O. Moser Fiscal Officer

Trustees: Thomas D. Wagner

David Warren

Tom E. Green

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

June 12, 2025

The Trustees of Orange Township, Hancock County Ohio, met in regular session on the above date at the office of the Trustees at 7:30 P.M., with Trustees: Thomas Green, Thomas Wagner and David Warren, Fiscal Officer: Bart Moser and Road Superintendent: Trevor Dodds

The chairman Thomas Wagner called the meeting to order.

The chairman asked the Trustees to approve the minutes of the last meeting held on May 8, 2025, David Warren moved to approve the minutes of the last meeting held on May 8, 2025 as printed, Thomas Green seconds the motion, motion carried.

The following bills were presented for payment:

\$6,727.93 - (25-2025) - Anthem BCBS OH Group - June Healthcare Insurance

0.00 - (26-2025) - Void

100.42 - (27-2025) - American Electric Power - May Electricity

891.66 - (33-2025) - United States Treasury - May Withholding

840.00 - #10003 - Motter Lawn Service - May Mowings of Thompson Cemetery & Orange Twp

Grounds

762.00 - #10004 - Treasure of State - 3rd Quarter UAN Fees

246.00 - #10005 - Auditor of State - AUP Audit Fees

423.84 - #10006 - Hancock County Engineers - 2025 Sign Maintenance (1/1-5/31/2025)

55.00 - #10007 - Megacity Fire & Security - Annual Fire Extinguisher Inspection

36.80 - #10008 - KOI Auto Parts - DEF for Tractor

377.24 - #10009 - Bart A. Moser - Toner, Soap Dispenser & Soap

0.00 - #10010 - Void

0.00 - #10011 - Void

0.00 - #10012 - Void

0.00 - #10013 - Void

1,618.35 - #10014 - Trevor L. Dodds - May 2025 67.5 Reg Hrs., 15.5 O/T Hrs.

758.40 - #10015 - Thomas E. Green - May 2025 Trustees Salary

872.90 - #10016 - Thomas D. Wagner - May 2025 Trustees Salary

858.40 - #10017 - David A. Warren - May 2025 Trustees Salary

1,105.81 - #10018 - Bart A. Moser - May 2025 Fiscal Officers Salary

1,665.38 - #10019 - Public Employees Retirement System

\$17,340.13 Total Payments

Thomas Green made a motion to pay the above bills and David Warren seconds the motion, motion carried.

Trustees discussed brush on west side of TR27 Between 235 and TR 52. Trustees would like to investigate Tree Tech for Trimming. Trustees also noted that CR12 at corner of SR235 and CR12 needs trimmed. County to be contacted.

Trevor brought up issue with concrete driveway at Prichett residence on TR29 between CR12 and TR56. Trevor told them to stay 2' back from edge of road with concrete (allows Twp to put asphalt approach (when TR29 road paved)). Bart Moser to add info on township right of way to newsletter.

Bart Moser gave AUP audit update. Audit is complete. Paperwork returned. Auditor supervisor has reviewed. Final report passed out.

Bart Moser passed out Hancock County Hazard Mitigation Plan draft copy.

The trustees discussed OPWC paving request for 2026. Thomas Wagner made a motion to apply to pave TR52 between TR28 and TR27, Thomas Green seconds the motion, motion passed. Note: Paperwork signed and delivered to County Engineer 6/13/25.

Bart Moser gave Cemetery Deed update. Colin Lukehart bought 1/2 plot (2 spaces) at the out of township rate. Trustees signed Deed.

David Warren moved for the adoption of the following Resolution #6-2025 " **RESOLUTION DECLARING INTENT TO PROCEED WITH ELECTION ON THE QUESTION OF A RENEWAL TAX IN EXCESS OF THE TEN-MIL LIMITATION FOR CURRENT EXPENSES (O.R.C. 5705.03 & 5705.19 (A)).** Orange Township Hancock County, Ohio" Thomas Green seconded this resolution and the roll being called upon the adoption; the vote resulted as follows:

Thomas Wagner, Chairman Yes

David Warren, Vice Chairman Yes

Thomas Green Yes

Bart Moser delivered Resolutions ~~5-2025~~ 6-2025 as well as Certificate of Estimated Property Tax Revenue to Board of Elections 6/13/2025.

Bart Moser brought up an issue with Hasson Cemetery plot 144 and 143. Bart explained situation. It was noted no deed available for 143. Daughter of plot owner ok to be buried in 144 (already passed). We can't guarantee that grandchildren of plot owner will have room for their burial. (First come first

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GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

served (if room available))

The Orange Township Audit Committee examined Orange Township and Hasson Cemetery's May Cash Journals and Bank Statements and found these Cash Journals and Bank Statements correct.

As there was no further business at this meeting, Thomas Wagner made a motion to adjourn this meeting and Thomas Green seconds the motion, motion carried.

Meeting Adjourned,

Attest: Bob Meser Fiscal Officer

Trustees: Thomas D. Leighton
David Waver
Thomas E. Green

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

July 10, 2025

The Trustees of Orange Township, Hancock County Ohio, met in regular session on the above date at the office of the Trustees at 7:30 P.M., with Trustees: Thomas Green, Thomas Wagner and David Warren and Fiscal Officer: Bart Moser.

The chairman Thomas Wagner called the meeting to order.

The chairman asked the Trustees to approve the minutes of the last meeting held on June 12, 2025, Thomas Green moved to approve the minutes of the last meeting held on June 12, 2025 as printed, David Warren seconds the motion, motion carried.

The following bills were presented for payment:

- \$ 0.00 - (34-2025) - Void
- 6,727.93 - (35-2025) - Anthem BCBS OH Group - July Healthcare Ins
- 129.55 - (36-2025) - American Electric Power - June Electricity
- 272.33 - (40-2025) - Ohio Department of Taxation - 2nd Qtr Withholding
- 331.42 - (41-2025) - Ohio District School Income Tax - 2nd Qtr Withholding
- 846.96 - (42-2025) - United States Treasury - June Withholding
- 1,200.00 - #10020 - Motter Lawn Service - June Mow/Spray of Thompson Cem & Orange Twp Grounds
- 36.80 - #10021 - KOI Auto Parts - DEF for Tractor
- 157.00 - #10022 - Family Hardware - Misc, Maint, Seed, Mop , Flag
- 111.02 - #10023 - Brown Supply Co. - Bathroom Supplies
- 252.00 - #10024 - Anderson Tractor Supply, Inc. - Mower Blades
- 3,000.00 - #10025 - Village of Bluffton - 3rd Qtr Fire Contract & EMS Services
- 886.01 - #10026 - Legacy Farmers Cooperative - Diesel Fuel
- 736.53 - #10027 - Cherry's Propane Service, Ltd. - Propane
- 758.40 - #10028 - Thomas E. Green - June 2025 Trustees Salary
- 872.90 - #10029 - Thomas D. Wagner - June 2025 Trustees Salary
- 858.40 - #10030 - David A. Warren - June 2025 Trustees Salary
- 1,105.81 - #10031 - Bart A. Moser - June 2025 Fiscal Officers Salary
- 1,402.92 - #10032 - Trevor L. Dodds - June 2025 59.5 Reg Hrs., 12.5 O/T Hrs.
- 1,593.38 - #10033 - Public Employees Retirement System

\$21,279.26 Total Payments

Thomas Green made a motion to pay the above bills and David Warren seconds the motion, motion carried.

Trustees discussed brush on west side of TR27 Between 235 and TR 52. Trustees to investigate Tree Tech for Trimming.

David Warren made a resolution for the adoption of Orange Township's 2026 Estimated Revenue and for its submission to the Hancock County Budget Commission, Thomas Green seconds this resolution, resolution passed. A copy of the Orange Township 2026 Estimated Revenues is on file with the Orange Township Fiscal Officer.

Bart Moser gave timing for meeting with Hancock County Budget Commission. (Monday August 11 , 3:00 PM)

David Warren made a motion to have Bart Moser take Certified Public Records training for the township, Thomas Wagner seconds the motion, motion passed.

David Warren made a motion the Orange Township will "Prepay 400 gallons of propane gas from Cherry's Ltd., Ottawa Ohio, Thomas Green seconds the motion, motion passed.

Bart Moser passed out Force Account Limits in effect from 7/2025 - 6/2026.

Thomas Wagner informed board that he will contact Siefker Real Estate & Auction Company Ltd. about putting Township Backhoe into Summer consignment auction. This sale had previously been approved in February 2025 meeting.

David Warren and Bart Moser reported the status of SR103 roundabout (replacing Pocono and Navajo Drive access for Grob) that was given to them by Jesse Blackburn. Hohenbrink excavating is contractor for job. From November 2025-March 2026 partial lane closures of SR103 my occur. March 2026-July 2026 SR 103 will be tentatively closed between TR 51 and Pocono Drive.

Bart Moser passed out copy of quote received from Brodman Broom & Bucket for cleaning Township House.

The Orange Township Audit Committee examined Orange Township and Hasson Cemetery's June Cash Journals and Bank Statements and found these Cash Journals and Bank Statements correct.

As there was no further business at this meeting, Thomas Wagner made a motion to adjourn this meeting and Thomas Green seconds the motion, motion carried.

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GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____

20 _____

Meeting Adjourned,

Attest:

B. A. Moon

Fiscal Officer

Trustees:

Thomas D. [Signature]

Thomas E. [Signature]

RECORD OF PROCEEDINGS

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GOVERNMENT FORMS & SUPPLIES 644-224-3338 FORM NO. 10148

Held _____ 20 _____

August 14, 2025

The Trustees of Orange Township, Hancock County Ohio, met in regular session on the above date at the office of the Trustees at 7:30 P.M., with Trustees: Thomas Green and Thomas Wagner, Fiscal Officer: Bart Moser, Road Supervisor Trevor Dodds and guests Jim Hoops, Candidate for State Senator, Doug Cade County Engineer and Jeff Hunker County Commissioner present.

The chairman Thomas Wagner called the meeting to order.

Jim Hoops explained his candidacy.

The chairman asked the Trustees to approve the minutes of the last meeting held on July 10, 2025, Thomas Green moved to approve the minutes of the last meeting held on July 10, 2025 as printed, Thomas Wagner seconds the motion, motion carried.

The following bills were presented for payment:

- \$6,727.93 - (43-2025) - Anthem BCBS OH Group - August Healthcare Ins
- 137.19 - (44-2025) - American Electric Power - July Electricity
- 653.61 - (42-2025) - United States Treasury - July Withholding
- 840.00 - #10034 - Motter Lawn Service - July Mowing of Thompson Cem & Orange Twp Grounds
- 27.48 - #10035 - Family Hardware - Mop
- 0.00 - #10036 - Void
- 758.40 - #10037 - Thomas E. Green - July 2025 Trustees Salary
- 872.90 - #10038 - Thomas D. Wagner - July 2025 Trustees Salary
- 858.40 - #10039 - David A. Warren - July 2025 Trustees Salary
- 1,105.81 - #10040 - Bart A. Moser - July 2025 Fiscal Officers Salary
- 444.77 - #10041 - Trevor L. Dodds - July 2025 23.0 Reg Hrs.
- 1,275.14 - #10042 - Public Employees Retirement System
- 226.37 - #10043 - Koi Auto Parts - Tractor Maint Supplies
- 168.06 - #10044 - Column Software PBC - Legal Notice for 1998 Ford Backhoe
- 275.39 - #10045 - Truland Equipment - Maint Supplies for Tractor

\$14,371.45 Total Payments

Thomas Green made a motion to pay the above bills and Thomas Wagner seconds the motion, motion carried.

Trustees discussed brush on township roads. Trustees to investigate in fall after leaves off.

Thomas Wagner informed board that the Backhoe is at of the Siefker Real Estate & Auction Company Ltd. summer consignment auction. He has prepped the backhoe and bucket for auction. Bart Moser has started advertisement of sale. It is required 2 times (10 days apart). Trustees noted that there was no minimum bid.

Thomas Wagner moved for adoption of the following Resolution #⁷25 "A RESOLUTION AUTHORIZING DOUGLAS E. CADE, HANCOCK COUNTY ENGINEER, TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION (OPWC) STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED. Thomas Green seconded this resolution and the roll being called upon the adoption; the vote resulted as follows:

Thomas Wagner, Chairman	Yes
Thomas Green, Trustee	Yes

Bart Moser shared letter he received from Justin Crawfis of Findlay Hancock County public Library asking for historical records of township. He will review with other Townships as well as what is available.

Bart Moser passed out a sample Alcohol & Drug Free work place policy from Delaware township for review.

Bart Moser reiterated that Orange Township has a replacement levy on ballot in November.

Bart Moser also reiterated Fall Trash Pickup was the night of September 11, 2025.

The Orange Township Audit Committee examined Orange Township and Haddon Cemetery's July Cash Journals and Bank Statements and found these Cash Journals and Bank Statements correct.

As there was no further business at this meeting, Thomas Green made a motion to adjourn this meeting and Thomas Wagner seconds the motion, motion carried.

Meeting Adjourned,

Attest: Bart Moser Fiscal Officer

Trustees: Thomas D. Wagner

David Warren

Thomas E. Green

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

September 11, 2025

The Trustees of Orange Township, Hancock County Ohio, met in regular session on the above date at the office of the Trustees at 7:30 P.M., with Trustees: Thomas Green, Thomas Wagner and David Warren, Fiscal Officer: Bart Moser, Road Supervisor Trevor Dodds and Orange Township resident (County Road 304) Black Horse (BR) present.

The chairman Thomas Wagner called the meeting to order.

Black Horse questioned who was responsible for suck holes in yard. Trustees explained that county responsible for CR304 issues.

The chairman asked the Trustees to approve the minutes of the last meeting held on August 14, 2025, David Warren moved to approve the minutes of the last meeting held on August 14, 2025 as printed, Thomas Green seconds the motion, motion carried.

The following bills were presented for payment:

- \$6,727.93 - (49-2025) - Anthem BCBS OH Group - September Healthcare Ins
- 168.98 - (50-2025) - American Electric Power - August Electricity
- 819.24 - (54-2025) - United States Treasury - August Withholding
- 840.00 - #10046 - Motter Lawn Service - August Mowing of Thompson Cem & Orange Twp Grounds
- 35.96 - #10047 - Family Hardware - Maint Supplies Salt
- 762.00 - #10048 - Treasurer of State - UAN Fees 4th Qtr2025
- 650.50 - #10049 - Hancock County EMA - 2025 EMA Services
- 200.00 - #10050 - Red Line Disposal LLC - Empty Dumpster 9/1-12/31/2025
- 48.00 - #10051 - The Courier - Trash Pickup Notice
- 758.40 - #10052 - Thomas E. Green - August 2025 Trustees Salary
- 872.90 - #10053 - Thomas D. Wagner - August 2025 Trustees Salary
- 858.40 - #10054 - David A. Warren - August 2025 Trustees Salary
- 1,105.81 - #10055 - Bart A. Moser - August 2025 Fiscal Officers Salary
- 1,269.36 - #10056 - Trevor L. Dodds - August 2025 52.5 Reg Hrs., 12 O/T Hrs.
- 1,548.74 - #10057 - Public Employees Retirement System
- 49.09 - #10058 - Bart A. Moser - High Chair
- 1,010.00 - #10059 - Mack Industries , Inc. - Catch Basin , Lifting Bolts, 3 Risers

\$17,722.31 Total Payments

Thomas Green made a motion to pay the above bills and David Warren seconds the motion, motion carried.

Thomas Wagner informed board that the Backhoe sold for \$10,000 at of the Siefker Real Estate & Auction Company Ltd. Consignment auction. Bart had spoken with Siefker checks to be sent out 9/15/25.

Bart Moser has put on hold the township historical records to Findlay Hancock County public Library.

Bart Moser reiterated Fall Trash Pickup was to be the night of September 11, 2025 (meeting night).

Bart Moser passed out Orange Township Alcohol and Drug Free Workplace Policy. David Warren made a motion to accept the Orange Township Alcohol & Drug Free Workplace Policy, Thomas Green seconds the motion, motion passed.

David Warren moved for adoption of the following Resolution #8-25 "RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIEW AND CERTIFYING THEM TO THE COUNTY AUDITOR". Thomas Wagner seconded this resolution and the roll being called upon the adoption; the vote resulted as follows:

Thomas Wagner, Chairman	Yes
David Warren, Vice Chairman	Yes
Thomas Green, Trustee	Yes

David Warren made a motion to use the County Engineer for sign maintenance and Thomas Green seconded the motion, motion carried. The Orange Township trustees signed the "2026 Sign Program for Orange Township". The selected both the "Required Sign Program" and the "Optional Sign Program". The signed form was delivered to the County Engineer September 12, 2025.

Bart Moser passed out information on unclaimed funds from the Ohio Auditor of State. He explained that he had reviewed list and saw none that applied to Orange Township (Hancock County).

The Trustees noted that the county had not started 2025 OPWC paving.

Bart Moser noted that he and Tom Green had met with K&E HVAC about the water softener , filter and heater in the Township meeting room. Tom Green to follow up further on water treatment prior to the next meeting

The Orange Township Audit Committee examined Orange Township and Hasson Cemetery's August Cash Journals and Bank Statements and found these Cash Journals and Bank Statements correct.

As there was no further business at this meeting, Thomas Wagner made a motion to adjourn this meeting and David Warren seconds the motion, motion carried.

Meeting Adjourned,

Attest: Bart A. Moser Fiscal Officer

David Warren

Trustees: Thomas D. Dodds
